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Further copies of this leaflet can be obtained from:

Director of Rotherham Streetpride, Rotherham Borough Council, Bailey House, Rawmarsh Road, Rotherham, S60 ITD.

David Burton,
Director of Rotherham Streetpride

Paul Woodcock,
Director of Planning and Regeneration

Karl Battersby, Strategic Director of Environment & Development Service

Further information.

Should you require any further information on how to apply please contact us on:

Telephone: Rotherham (01709) 822930

Fax: Rotherham (01709) 373987

Email: streetworksenforcement@rotherham.gov.uk



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Rotherham Streetpride

Across footways and verges

Rotherham

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Vehicle Access

Across footways and verges

How to apply for a new vehicular crossing across the footway and/or grass verge.

In order to prevent damage to the footway or verge and any underlying pipes or cables, a properly constructed "vehicular crossing" is required.

What approvals are required before work starts.

If your project faces onto a classified road, planning permission will be required. Applications for planning consent should be made to:

Director of Planning and Regeneration, Rotherham Borough Council, Bailey House, Rawmarsh Road, Rotherham, S60 ITD.

If you do not live on a classified road, or if you do, and have obtained the necessary planning approval, you must also then obtain the Council's consent, acting in its capacity as highway authority. Applications for highway consent should be made to:

Director of Rotherham Streetpride, Rotherham Borough Council, Bailey House, Rawmarsh Road, Rotherham, S60 ITD.

Works to construct a vehicular crossing may only be carried out by the Council or by contractors approved by it. The Council's Highway Network Manager will be pleased to supply you with a list of approved contractors. If you wish to use a contractor not on the list, you should supply details.

You should apply to the Council for permission to construct a vehicular crossing. You may ask the Council for an estimate for the works or for permission to carry out the works using your own council approved contractor.

A fee will be charged to cover the Council's administration costs which is indicated on the application form, and will be deducted from the cost of the works should you take up the Council's offer to construct. If the Council constructs the works on your behalf, the works are accepted by the Council as soon as they are completed (you do not have to maintain the works for one year before acceptance).

If you decide to carry out the works using your own contractor, you will be required to sign a legally binding document. The agreement requires that you indemnify the Council against all losses and claims, and if required to do so in writing, that you provide insurance details.

There is also a requirement for you to maintain the crossing for I year, if you chose to construct the

works using your own contractor, after which time the Council is responsible. If the works are to be carried out on a classified road you will also be required to confirm that planning approval has been obtained.

The Council is also able to execute the works in default and recover its costs from you, should the works not comply with the specification (which is supplied) or if maintenance works are required in the first year

(the maintenance period), where you elect to use a council approved contractor.

When the Council is carrying out routine substantial maintenance to the footways outside your property, including kerb replacement, you will be given the opportunity of having a vehicle access constructed at the same time. This should cost less than having it done separately by a contractor.

If you live in Council owned accommodation you will be required to consult with your Area Housing Manager before carrying out any works. The housing manager will require you to undertake appropriate works within the property boundary to accommodate your vehicle. These works often involve the provision of a properly constructed hardstanding.

Some grass verges are not highway verges and a wayleave from the owner of the verge (often the Council's Housing Services) will be required. The Area Housing Manager will be able to advise you.

The aim of the Council is to help to provide the people of Rotherham with a means of safely parking their vehicles off the highway, by means of properly constructed vehicle crossings.