# **Deputy Leader**

Venue: Town Hall, Moorgate Date: Wednesday, 23 September 2009

Street, Rotherham.

Time: 12.00 p.m.

# AGENDA

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.

- 2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
- 3. Civic Visit to St Quentin 500th Celebrations of the Town Hall (report herewith) (Pages 1 2)

# **ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS**

1.	Meeting:	Deputy Leader's Delegated Powers
2.	Date:	Wednesday 23 <sup>rd</sup> September 2009
3.	Title:	Civic visit to St Quentin October 2009 for the 500 <sup>th</sup> Celebrations of the Town Hall.
4.	Programme Area:	Chief Executive's Directorate

# 5. Summary

This report is to seek approval for the civic visit to St Quentin, Rotherham's twin town, from  $1^{st}$  to  $5^{th}$  October 2009

## 6. Recommendations

The Deputy Leader is asked to

1. Approve a civic delegation to visit St Quentin for the 500<sup>th</sup> celebrations of the town hall in St Quentin, to include the Members and officer listed in paragraph 7.

## 7. Proposals and Details

A verbal invitation has been received via the Town Twinning Officer, for a civic delegation from Rotherham to visit them from Friday 1<sup>st</sup> to Monday 5<sup>th</sup> October 2009.

The purpose of the invitation is, for Rotherham as their twin town, to join St Quentin in their celebrations for the 500<sup>th</sup> anniversary of the town hall. The delegation will consist of 6 people and will be lead by the Mayor and Mayoress, other delegates include Cllr Littleboy, as Member for Town Twinning, Christine Majer, Policy Officer for International Links, to escort the Lady Mayoress, Timothy Davies from Culture & Leisure as the interpreter and a chauffeur/attendant from the town hall to accompany the Mayor and the civic regalia. The delegation will travel by car and Eurostar.

It is intended that the ethos of the visit be informal with no exchange of gifts or speeches by either party.

A formal written invitation and programme is awaited from St Quentin.

#### 8. Finance

The visit will be funded from the International Links Budget. It is **estimated** that the cost of the visit will be £983, the breakdown of costs are listed below.

Item	Cost
Car hire	£216
Eurostar	£318
Petrol, toll charges & RAC cover	£250
Insurance	£120
Interpretation	£79
TOTAL	£983

### 9. Risks and Uncertainties

The appropriate arrangements will be made with regard to travel and the security of the mayoral chains.

Once the formal invitation and the programme for the visit has been received then any further work can be undertaken to reduce any potential risks.

## 10. Policy and Performance Agenda Implications

The visit has been endorsed by the International Links Committee as it forms part of the approved Action Plan for 2009/10.

# 11. Background Papers and Consultation

International Links Policy 2006-2009

International Links Action Plan 2009/10 approved July 2009 CM 88

The visit has been part of discussions between the Leader and Chief Executive prior to this report being submitted.

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