

COUNCIL MEETING

Venue: Town Hall,
Moorgate Street,
Rotherham. S60 2TH

Date: Wednesday, 22nd October, 2014

Time: 2.00 p.m.

A G E N D A

1. To submit for approval the minutes of the Council Meeting held on 10th September, 2014 - Pages 25A to 40A (Section A)
2. To consider any communication received by the Mayor or the Chief Executive and to pass a resolution or resolutions thereon.
3. To consider any questions from the Public.
4. To receive and consider reports, minutes and recommendations of the Standards Committee - Pages 6B to 9B (Section B)
5. To receive a report from the Leader and to consider reports, minutes and recommendations of the Cabinet - Pages 35C to 70C (Section C) including the following recommendations to Council:-

Capital Programme Monitoring 2014/15 and Capital Programme Budget 2015/16 to 20/17 (Minute No. C52) (Page 62C)

6. To consider the following reports of meetings of Cabinet Members:-

Deputy Leader – Pages 1D to 13D (Section D)

Children and Education Services – Pages 1F to 3F (Section F)

Planning, Highways and Street Scene Services/Environment – Pages 13G to 20G (Section G)

Adult Social Care and Health – Pages 1H to 8H (Section H)

Business Growth and Regeneration – Pages 6I-9I (Section I)

Safe and Attractive Neighbourhoods – Pages 18J to 29J (Section J)

Finance – Pages 8K to 9K (Section K)

7. To receive and consider reports, minutes and recommendations of the Audit Committee - Pages 8N to 15N (Section N)
8. To receive and consider reports, minutes and recommendations of the Licensing Board - Pages 3P to 10P (Section P)
9. To receive and consider reports, minutes and recommendations of the Licensing Board Sub-Committee - Pages 6Q to 11Q (Section Q)
10. To receive and consider reports, minutes and recommendations of the Health and Wellbeing Board - Pages S11 to 28S (Section S)
11. To receive and consider reports, minutes and recommendations of the Planning Board - Pages 11T to 23T (Section T)
12. To receive and consider reports of the Staffing Committee - Pages 1U to 2U (Section U)
13. To put questions, if any, to Cabinet Members and Chairmen (or their representatives) under Standing Order No. 7(1) and 7(3).
14. To put questions, if any, to the designated Members on the discharge of functions of the South Yorkshire Police and Crime Panel, South Yorkshire Fire and Rescue Authority, Barnsley, Doncaster, Rotherham and Sheffield Combined Authority and South Yorkshire Pensions Authority, in accordance with Standing Order No. 7(5).
15. Appointment of Interim Chief Executive (Pages 161 - 163)
16. Membership Arrangements 2014/15 (Pages 164 - 175)
17. Scrutiny Update (Chairman of the Overview and Scrutiny Management Board to report)
18. Motion - Towns Against Tax Dodging
The Council notes:-

- It has been estimated that the UK Treasury loses as much as £12 billion to tax dodging by multinational companies every year. Developing countries lose three times more to tax dodging than they receive in aid each year – enough to give a basic education to the 57 million children currently missing out.

- The UK has a particular responsibility to end tax dodging, as it is responsible for 1 in 5 of the world's tax havens in the British Overseas Territories and Crown Dependencies.
- The use of tax havens by UK companies is rife, with 98 of the FTSE 100 companies routinely using tax havens.
- Large multinational companies pay as little as 5% in corporate taxes globally, while smaller businesses pay up to 30%.

This Council believes:-

- As a local authority we have a duty to provide the best possible public services.
- Our ability to provide quality local services would be significantly enhanced by the increased revenues from the government tackling tax dodging.
- All who benefit from public spending should contribute their fair share.
- The UK must take a lead role in creating a fairer tax system and combatting tax dodging.

This Council resolves:-

- To support the campaign for tax justice, supporting the motion:

"While many ordinary people face falling household income and rising costs of living, some multinational companies are avoiding billions of pounds of tax from a tax system that fails to make them pay their fair share. Local governments in developing countries and the UK alike would benefit from a fairer tax system where multinational companies pay their fair share, enabling authorities around the world to provide quality public services. The UK government must listen to the strength of public feeling and act to end the injustice of tax dodging by large multinational companies, in developing countries and the UK."

Proposer:- Councillor Steele

Seconder:- Councillor Watson

19. To determine any item which the Mayor is of the opinion should be considered as a matter of urgency

J. COLLINS,
Director of Legal and Democratic Services.

14th October, 2014.

**COUNCIL MEETING
10th September, 2014**

Present:- The Mayor (Councillor John Foden) (in the Chair); Councillors Ahmed, Andrews, Astbury, Atkin, Beaumont, Beck, Buckley, Burton, Clark, Cowles, Currie, Cutts, Dalton, Doyle, Ellis, Gilding, Godfrey, Gosling, J. Hamilton, N. Hamilton, Havenhand, Hoddinott, Hussain, Jepson, Kaye, Lakin, Lelliott, McNeely, Middleton, Parker, Pitchley, Read, Reeder, Reynolds, Robinson, Roche, Roddison, Rushforth, Sangster, Sansome, Sharman, Sims, Smith, Steele, Swift, Turner, Tweed, Vines, Vines, Wallis, Watson, Whelbourn, Whysall, Wootton and Wyatt.

A33 OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014

The Mayor referred to the Openness of Local Government Bodies Regulations 2014 which allowed for the filming and reporting on all forms of Social Media and the need to waive Standing Order 18 for this very purpose, until the Standing Orders had been revised, which would be considered as a later item on this agenda.

Resolved:- That the waiving of Standing Order 18 for the purposes of allowing filming of the Council meeting today be approved.

A34 COUNCIL MINUTES

Resolved:- That the minutes of the meetings of the Council held on 2nd July, 2014, be approved for signature by the Mayor, with the inclusion of Councillor Parker to the attendance.

Mover:- Councillor Lakin

Seconder:- Councillor Doyle

A35 COMMUNICATIONS

(1) The Mayor wished to offer his sincere apologies to the victims of Child Sexual Exploitation and their families and the good people of this town for the events that have taken place around the borough.

The mistakes made in the past would be put right and should not be allowed to happen again.

(2) The Acting Chief Executive submitted the following petitions which had been referred to the appropriate Directorates for consideration:-

- Containing 20 signatures from the residents and users of York Gardens and its associated Centre regarding the lettings of bungalows on the estate.
- Containing 2 signatures from residents urging the Council to Save East Dene Park from anti-social behaviour and vandalism.

- Containing 286 signatures from residents and people who use Manor Road, Brinsworth asking the Council to consider urgent resurfacing work.

(3) The Acting Chief Executive submitted apologies for absence from Councillors Ali, Dodson, Finne, Hunter and Johnston.

A36**QUESTIONS FROM THE PUBLIC**

Mr. J. Martin asked (1) why weren't the 164 representations dated 23.07.13 ever acknowledged, (2) please confirm they will automatically be carried forward to the new consultation and (3) please confirm green field agricultural land in the Green Belt of High Landscape Value will be excluded from development.

Councillor Lakin, Deputy Leader, confirmed that all valid representations received to the last Sites and Policies consultation have been taken into account in preparing the new draft document for consultation. Where petitions or standard letters were received these have been added to the consultation website against one consultee only; with the comments/points taken into account.

The next version of the Sites and Policies Document released for consultation would be accompanied by a feedback report setting out how all previous representations have been addressed (including petitions/standard letters). Information provided on the website would detail each individual valid representation and the Council's response.

As all previous comments have been assessed, and the document amended where necessary, comments from previous consultations would not be considered "valid" representations for the next round of consultation. If members of public wish to make further comment, when they have viewed the information, then they were welcome to do so.

In terms of part 2 of the question the Council would acknowledge all receipts received by email or through its consultation website. In order to minimise consultation costs postal or hand delivered representations would not receive an acknowledgement. The Council could provide a written receipt when accepting hand delivered representations upon request. All valid representations received would be taken into account in progressing with the production of the Sites and Policies document.

In terms of part 3 of the question the Council was unable to comment on individual sites ahead of the Sites and Policies document being published for consultation.

(2) Mr. R. Markham would be issued with a written reply to his question in his absence.

(3) Ms. J. Kinsey asked how was the Council going to rebuild the reputation of Rotherham and the integrity of its public administration. Would there be a published action plan?

Councillor Lakin, Deputy Leader, reported that he agreed with Ms. Kinsey's sentiments, but would deal with her question as part of the Leader's report as part of the Cabinet minutes.

In a supplementary question Ms. Kinsey asked if all Councillors had heard of Edmund Burke who said "Evil flourishes when good men do nothing" and asked how were they going to ensure the public had good men representing Rotherham Council?

Councillor Lakin, Deputy Leader, referred to his earlier answer and said his later report would address these concerns.

Mrs. C. Martin would be issued with a written reply to her question in her absence.

(5) Mr. D. Smith asked bearing in mind Sections 13.44 and 13.45 of the Alexis Jay report does this Council believe all those Councillors who were at the November 2004 briefing and the seminar of 2005, where explicit details of Child Sexual exploitation were given, should resign immediately?

Councillor Lakin, Deputy Leader, explained the role of both Councillors and Officers during the period covered by the report of Alexis Jay was being considered. This would be dealt under the Leader's report, so details would be given then about the action being taking.

In a supplementary question Mr. D. Smith referred to Sections 13.44 and 13.45 of the Jay report where in 2004 and 2005 a series of presentations on child sexual exploitation were presented to Councillors and other relevant groups and agencies led by the Manager of Risky Business. The presentation was unambiguous at the nature and extent of the problem and included information relating to a description of child sexual exploitation in Rotherham, scale of the problem, exercise of control, drugs, physical force and rape in Rotherham, 25% of such children had used heroin at least once per week, 40% had been raped, 73% had sexual health problems, 33% had attempted suicide, most had self-harmed and a section on perpetrators mentioned an Asian family involved with taxi firms and identified fifty people (forty-five who were Asian, four were White and one Afro-Caribbean). Attendees were provided with background information listing the know addresses of alleged activity including hotels and takeaways in Rotherham. It also included taxi companies alleged to be involved and case studies of three girls in total. Section 13.46 refers to the response to the growing concerns about sexual exploitation in Rotherham no-one who was at these meetings could not have known what was going on. Reference was made to a

Councillor who was present at the seminar in 2005 and a request made as to whether that particular Councillor should reconsider their position.

(6) Mr. R. Bartle believed that Solicitors were already compiling a case for pecuniary damages and that such damages were anticipated to be substantial, in the millions if not tens of millions and asked could the Council please inform him who would pay the bill?"

Councillor Lakin, Deputy Leader, explained that the Council was aware that it had not safeguarded vulnerable young people as it should have done. The Council had insurance in respect of any personal injury claims it received. All claims were carefully considered by the Council's insurers, who received external legal advice. Any compensation payments would be made in accordance with the Council's insurance fund arrangements.

In a supplementary question Mr. R. Bartle asked who was going to pay the extra premiums that would rocket, would it be the taxpayers of Rotherham who were already paying the price for incompetence through D.R.S. and Magna. How much more were the people of Rotherham expected to pay as the town was already bankrupt surely the Councillors must all now go.

A37

CABINET MINUTES

In formally moving the Cabinet Minutes the Deputy Leader reported on how the people of Rotherham had been let down badly and for too many years, by several agencies in this town, over the sexual abuse and exploitation of many of our children and young people.

Those children had the right to expect better and they were failed. The Council accepted its responsibility and its full share of the blame for that failure and the Deputy Leader placed on the record, on behalf of the whole Council, a sincere and unreserved apology, to all the victims and their families, for the suffering they have endured over the years. He was – the Council were – deeply, deeply sorry.

The Jay report made clear that the scale of the problem was far greater than anyone imagined, except those who were actually suffering its effects. The Deputy Leader gave assurances that the victims would be heard and everything would be done to provide them with support as the Jay recommendations would be implemented in full and the people who sexually abused and exploited children were committing vile criminal acts, plain and simple and would be brought to justice, irrespective of their ethnicity.

The Deputy Leader's immediate programme of action included:-

1. An immediate allocation of £120,000 to support local counselling services for victims and survivors. This would be funded by a 25% reduction in the size of the Council Cabinet, two posts, and a

moratorium on all overseas travel by Council Members. This immediate help would be followed by the commissioning of proper long-term provision to support victims, support that was long overdue.

2. Dissolving the Cabinet with a new one being selected immediately.
3. For the Local Government Association to establish an Improvement Board, made up of a majority of senior independent people from outside Rotherham to advise and assist the Council on governance and scrutiny. The membership would comprise:-
 - a. A serving or recently retired Council Chief Executive.
 - b. A serving or recently retired Director of Children's Services.
 - c. A serving or recently retired Director of Finance.
 - d. An external "peer" from each of the represented parties on the Council: one Labour, one UKIP and one Conservative.
 - e. The Leader and Deputy Leader of the Council.
 - f. One Member of the Council nominated by each of the minority parties.
4. Instructions to the Chief Executive to review again the involvement of staff as detailed in the Jay report to ascertain whether capability and/or disciplinary procedures should be applied to any current member of staff.
5. Councillor Roger Stone had rightly taken his share of the responsibility and resigned as Leader of the Council. The Labour Party, for its part, was currently investigating the role of Councillors during the period and would take appropriate action. The other parties were urged to do the same.
6. The Chief Executive had recognised the need for a fresh start and tendered his resignation as of Monday, 8th September, 2014. He would stay on during his notice period to help the Council in the transition to the appointment of a new Chief Executive.
7. The Deputy Leader to write to the Chief Constable of South Yorkshire Police urging him to take appropriate action against any current or former serving Police Officers identified in the report.
8. The Chief Executive to investigate the matter relating to the reports of collusion and cover up in relation to a 2001 Home Office report and the disappearance of files from the Risky Business Project and to pass any information to the Police, the Home Office and the Home Affairs Select Committee.
9. The Deputy Leader to write to the Home Secretary to invite her to appoint a specialist, on her behalf, to review any case files they wished, and make recommendations on these cases to both

Rotherham Council and South Yorkshire Police, in light a case file highlighted by Professor Jay that should have been reported to the Police and had not been. It was important that the public could have confidence in the preventative and enforcement action taken by the Council and its partners.

The Deputy Leader issued his commitment to giving Rotherham a fresh start, by its Council applying principles of openness, inclusive decision-making and true accountability to the electorate and to work hard to rebuild and restore public trust and public confidence.

Resolved:- That the reports and minutes of the meetings of the Cabinet (Section C) (pages 13C to 34C) be adopted, including the recommendation of Minute No. C17 Rotherham Local Plan – Adoption of the Core Strategy.

Mover:- Councillor Lakin

Seconder:- Councillor Doyle

A38

DELEGATED POWERS

Resolved:- That the reports and minutes of the meetings of Cabinet Members as listed below be adopted:-

- Communities and Cohesion – Pages 1E to 11E (Section E)
- Education and Public Health – Pages 4F to 9F (Section F)
- Planning, Highways and Street Scene Services – Pages 1G to 12G (Section G)
- Adult Social Care – Pages 12H to 17H (Section H)
- Business Growth and Regeneration 1I to 3I (Section I)
- Safe and Attractive Neighbourhoods – Pages 11J to 17J (Section J)
- Finance – Pages 1K to 7K (Section K)

Mover:- Councillor Lakin

Seconder:- Councillor Doyle

A39

AUDIT COMMITTEE

Resolved:- That the reports and minutes of the meeting of the Audit Committee (Section N) (Pages 1N to 7N) be adopted.

Mover:- Councillor Sangster

Seconder:- Councillor Kaye

A40 LICENSING BOARD SUB-COMMITTEE

Resolved:- That the reports and minutes of the meeting of the Licensing Board Sub-Committee (Section Q) (Pages 1Q to 5Q) be adopted with the clerical correction to remove Councillor Whelbourn from the attendance list.

Mover:- Councillor Dalton

Seconded:- The Mayor
(Councillor John Foden)

A41 HEALTH AND WELLBEING BOARD

Resolved:- That the reports and minutes of the meeting of the Health and Wellbeing Board (Section S) (Pages 1S to 10S) be adopted.

Mover:- Councillor Doyle

Seconded:- Councillor Rushforth

A42 PLANNING BOARD

Resolved:- That the reports and minutes of the meetings of the Planning Board (Section T) (Pages 1T to 10T) be adopted.

Mover:- Councillor Atkin

Seconded:- Councillor Smith

A43 CABINET MEMBERS AND CHAIRMEN

(1) Councillor Turner referred to how over the past three years serious reductions in the Council budget continued to be made and asked did the Labour hegemony consider that the latest trip to China, which included the Mayor and other persons no longer associated with the Council, to be proper and reasonable?

Councillor Wyatt, Cabinet Member for Finance, confirmed that the trip in question was a private holiday and was not a Council funded trip relating to the affairs of the Council.

In a supplementary question Councillor Turner found this difficult to accept considering that two attendees had lost seats in the recent election and asked that this be corroborated further.

Councillor Lakin, Deputy Leader, confirmed that the trip to China was a personal holiday and paid for by all the individuals concerned.

(2) Councillor Cutts referred to Councillor Beck being good enough to inform the Council that a number of companies had had second thoughts in further investment and asked that Councillor Beck indicate which companies they were and what the size of their investment might have been?

Councillor Beck, Cabinet Member for Business Growth and Regeneration, confirmed that he had had conversations with all sorts of businesses. Some of these have been commercially sensitive conversations, so was unable to share any such information.

In a supplementary question Councillor Cutts asked if he could be reassured that the Cabinet Member would make every effort to re-approach these companies for them to reconsider investing in Rotherham once again?

Councillor Beck, Cabinet Member for Business Growth and Regeneration, gave his assurance that he would do just that and had already met with one such company to advise that Rotherham was a place in which they could invest.

(3) Councillor Parker referred to Rotherham as having a substantial number of Roma people living in our community and asked had the Council any knowledge of any Roma men married to under age children in Rotherham (as a British definition of sixteen years old)?

Councillor Hussain, Cabinet Member for Communities and Cohesion, explained that Rotherham Children and Young People's Services would regard any 'marriage' as described, of a minor to an adult, as grounds to undertake enquiries under Section 47 Children Act and would intervene in line with Child Protection Procedures as outlined on the Local Safeguarding Children Board website. Regardless of their cultural background under British law anyone married to anyone under the age of sixteen would not be allowed and should be investigated and appropriate action taken.

In a supplementary question Councillor Parker asked if any enquiries had been made of the Roma community as he would not like to go through the same situation that the Council was experiencing now and asked had this Council under safeguarding rules made any enquiries at all?

Councillor Hussain, Cabinet Member for Communities and Cohesion, confirmed that work was taking place with the Roma community, but would follow this up again with the relevant people. The issues referred to were often hidden and needed to be routed out with the British values enforced in that whilst living in Britain it was a criminal offence to marry anyone under the age of sixteen.

(4) Councillor Reynolds referred to shared services and how they could save money, usually around 20% for participating organisations. It seemed that Sheffield, Doncaster, Barnsley and Rotherham were reluctant to participate and asked why were Labour run Council not making these savings for Council tax payers?

Councillor Wyatt, Cabinet Member for Finance, confirmed that Councillor Reynolds was correct, shared services did save money. This Council was already successfully running a number of high profile shared services for other Councils, such as Human Resources and Payroll with Doncaster, and was always looking for further such opportunities provided sharing was the right way forward to achieve this Council's objectives and priorities and budget demands.

In a supplementary question Councillor Reynolds asked if they were such a good idea how come they were not be rolled out to both front and back office activity.

Councillor Wyatt, Cabinet Member for Finance, confirmed that there were additional shared service arrangements such as Emergency Planning between Rotherham and Sheffield and the savings made would support the respective Councils' budgets. It was something all Councils would have to consider looking into further in the future.

(5) Councillor Cowles confirmed that at the last full Council, the then Leader was questioned about his foreign junkets. He gave out a long list of businesses and he stated he had helped with mergers and acquisitions. Could he be provided with a full list of the companies stated, soft or hard copy would do?

Councillor Lakin, Deputy Leader, confirmed that a full list would be provided of the companies stated at the last full Council and assured all Members that there would be a new culture within the Council in the future and part of this would be a moratorium on foreign trips.

In a supplementary question Councillor Cowles asked that as part of providing the list could information on who provided the funding and who authorised that expenditure also be provided?

Councillor Lakin, Deputy Leader, confirmed that the requested information would be provided.

(6) Councillor M. Vines referred to one of her constituent's asking why the Council was borrowing £2 million to build a school yet Magna and Hambey's could get loans from the Council. How many years were these loans being taken out for again as the constituent felt the Council was getting stitched up by the Cabinet Members.

Councillor Wyatt, Cabinet Member for Finance, explained that the Council was supporting the future development of a new Central School (Eldon Road). Financially the Council had to match Government funding to meet the costs associated with the provision of a new school site and buildings. Mostly, it was using its powers under prudential capital borrowing to do this. The related financing cost of this borrowing would have to be met from the Council's Revenue Budget unlike the other loans referred to in the question where the borrower was meeting the related financing costs.

In a supplementary question Councillor M. Vines asked how many loans the Council still had outstanding and to what value?

Councillor Wyatt, Cabinet Member for Finance, confirmed that this information would have to be followed up and a response provided to Councillor M. Vines.

(7) Councillor Reynolds asked were those Councillors who attended the seminar in 2005 prepared to accept collective responsibility for the child sexual exploitation scandal and if so would they do the honorable thing and resign?

Councillor Lakin, Deputy Leader, explained that the Labour Party was currently making investigations into events during that the period and would take the appropriate action. As said previously he urged other parties to do the same.

In a supplementary question Councillor Reynolds asked that all Councillors be brought to book for all those who were in attendance at the seminar in 2005 as they were made aware of the scale, the volume and asked why was nothing done for nine years?

Councillor Lakin, Deputy Leader, referred to his earlier answer on this matter.

(8) Councillor Cowles referred to academics and politicians alike stating that one of the most powerful ways of promoting social cohesion was by the use of a common language. The cost of translation services was a waste of tax payers money and asked what had been the cost financial year -to-date and what was the budget?

Councillor Wyatt, Cabinet Member for Finance, confirmed that to date in this financial year, the Council had spent £59,662 on translation services. The cost of providing these services was met from Directorates supplies and services budget. It was pointed out that some translation services were required by legislation.

In a supplementary question Councillor Cowles referred to a number of older people and also some young people in his constituency who were intimidated and afraid by the foreign languages they heard when they came into the town and asked what words of solace would Councillor Wyatt like him to take to these people to reassure them that something was being done about this issue?

Councillor Wyatt, Cabinet Member for Finance, believed that anyone coming into a different country should aspire to speak the language and involve themselves into that society.

(9) Councillor Cowles asked as many of the children involved in the child sexual exploitation investigation were eleven or twelve, possibly younger, would the perpetrators of these crimes, if caught, be classed as paedophiles and would they be placed on the sex offenders register given that the perception of paedophile was greater than sex offender.

Councillor Lakin, Deputy Leader, explained that under the law, decisions about whether someone was placed on the sex offenders register and for how long were decisions for the courts and not this Council and suggested that Councillor C. Vines takes this forward to the next Police and Crime Panel.

A44 QUESTIONS TO SPOKESPERSONS

There are none.

A45 AUDIT COMMITTEE ANNUAL REPORT 2013/14

Councillor Sangster, Chairman of the Audit Committee, presented the Audit Committee Annual Report 2013/14 which showed the Audit Committee had successfully fulfilled its terms of reference and helped to improve the Council's governance arrangements and its overall control environment.

Resolved:- That the Audit Committee Annual Report 2013/14 be approved.

Mover:- Councillor Sangster

Seconder:- Councillor Kaye

A46 AMENDMENTS TO THE COUNCIL'S STANDING ORDERS AND SCHEME OF DELEGATION

Councillor Lakin, Deputy Leader, introduced the report which required revisions to the Council's Standing Orders in respect of filming at meetings and to the Council's Scheme of Delegation in relation to the authorisation of Members' overseas travel and widening the number of consultees from the Planning Board who may be consulted by the Director of Planning, Regeneration and Culture.

Resolved:- That the amendments to the Council's Standing Orders and Scheme of Delegation described in the report be approved.

Mover:- Councillor Lakin

Seconder:- Councillor Doyle

A47 MEMBERSHIP ARRANGEMENTS 2014/15

Consideration was given to several requests for:-

- To confirm Councillor Lakin as Leader and to confirm Councillor Hoddinott as Deputy Leader.

- To replace Councillor Dodson with Councillor Wallis to the membership of the Planning Board and to confirm Councillor Tweed as Vice-Chairman.
- A vacancy for the Licensing Board to confirm Councillor Robinson to the membership.
- A vacancy for the Transport Liaison Group for the Rotherham East Ward to confirm Councillor Wallis to the membership.
- A vacancy for the Improving Lives Select Commission to confirm Councillor J. Hamilton to the membership and to confirm her as Chairman.
- To replace Councillor Dodson, Chairman of the Rotherham South Area Assembly, with Councillor Wallis as Chairman with Councillor McNeely as Vice-Chairman.

Resolved:- That the changes above to memberships be approved.

Mover:- Councillor Lakin

Seconder:- Councillor Doyle

(THE CHAIRMAN AUTHORISED CONSIDERATION OF THE TWO EMERGENCY MOTIONS IN ORDER TO PROGRESS THE MATTERS AS A MATTER OF URGENCY)

A48 MOTION - CHILD SEXUAL EXPLOITATION

Moved by Councillor Lakin and seconded by Councillor Hoddinott:-

“That this Council:-

- (a) Accepts the report by Alexis Jay, O.B.E., into child sexual exploitation in Rotherham between 1997 and 2013 that was published on 26th August, 2014 and will implement its recommendations in full.
- (b) Believes that the serious historic failings by agencies in the town leading to many children and young people becoming victims of sexual abuse and exploitation was completely unacceptable, and apologies unreservedly to all the victims and their families whose lives have been affected.
- (c) Welcomes the package of measures put forward by The Leader, including:-
 - i. The immediate establishment of a victim support fund to support local counselling services for victims and survivors alongside the commissioning of long term support.

- ii. The establishment of an Improvement Board comprised mainly of senior external people to provide advice and guidance on Corporate Governance and Scrutiny to the Council Members and Council Officers.
- (d) Believes that a fresh start with more open leadership and a complete change of culture is the only way the people of Rotherham will be able to have confidence in their Council restored.”

The motion was put and carried unanimously and was adopted by the Council.

A49 MOTION - SHAUN WRIGHT, SOUTH YORKSHIRE POLICE AND CRIME COMMISSIONER

Moved by Councillor Sansome and seconded by Councillor Watson:-

“That this Council:-

- (a) Receives with horror and disgust the contents of the report by Alexis Jay, O.B.E., published 26th August, 2014 into the extent and nature of child sexual exploitation in Rotherham.
- (b) Believes that the position of Shaun Wright, South Yorkshire Police and Crime Commissioner, is now untenable.
- (c) Therefore, calls upon the Police and Crime Commissioner to resign with immediate effect.”

Moved by Councillor Cowles and seconded by Councillor Gilding:-

In addition to (a), (b) and (c) include:-

- (d) That any serving Councillor present at the meeting referred to by Professor Jay in 2005, plus any Councillor serving on the former Children’s Safeguarding Scrutiny Panel, should also resign with immediate effect.”

The amendment to the motion was put and LOST.

The motion was put and carried and was adopted by the Council.

A50 MOTION - LIVING WAGE

Moved by Councillor Hoddinott and seconded by Councillor Dalton.

"This Council notes:-

1. That the Living Wage is a level of pay based on the principle that full time work should guarantee a decent standard of living.
2. That paying the Living Wage boosts the incomes of the lowest paid, who have been hit hardest by rising prices and increasing costs of living.
3. That even in difficult financial circumstances, more and more employers in both the public and private sector are now paying or have committed to pay the Living Wage.
4. That the Living Wage is set annually and independently by the Living Wage Foundation and currently stands at £8.80 an hour in London and £7.65 outside London.
5. In Rotherham, 23% of employees earn below the Living Wage, rising to 51% amongst male part-time workers.
6. 70% of council staff live in the local authority area and more money in their pockets is more spent in local shops and businesses.
7. Over 1450 RMBC employees will benefit from the Living Wage, over 1250 (87%) of these are women.

The 2013 Landman Economics report suggested that the widespread implementation of a living wage could help to create up to an additional 58,000 jobs nationwide as a result of the economic stimulus.

The Living Wage Commission chaired by the Archbishop of York John Sentamu said in June 2014 that a series of moves to lift workers out of poverty was needed. The commission, made up of business, union and voluntary sector leaders, said extending the Living Wage depended on the Government adopting a goal to increase the voluntary take up of the companies paying higher rates to at least a million more workers by 2020, otherwise families will continue to rely on food banks and "unsustainable debt".

Therefore this Council:

1. Supports the introduction of a Living Wage to all staff including school staff.
2. Will introduce a Living Wage for all directly employed staff in October 2014.

Will make the case for the Living Wage with other major employers in Rotherham."

The motion was put and carried and was adopted by the Council.

A51

MOTION - GENERAL QUESTIONS AT COUNCIL MEETINGS

Moved by Councillor Parker and seconded by Councillor Cowles.

“Motion is to remove from Section 7 (General Questions at Council meetings) subsection 11 and 12 and replace it with:-

All questions correctly submitted before 12 noon on the Monday prior to the Council meeting shall be answered at the Council meeting by the appropriate Member.”

Moved by Councillor Read and seconded by Councillor Currie.

“Delete: “Motion is to” and replace with:-

This Council resolves to ask the Self Regulation Select Commission to consider as a matter of urgency whether RMBC should amend its Standing Orders to: 1)”

Then as written;

“remove from Section 7 (General Questions at Council Meetings) subsection 11 and 12 and replace it with:-

All questions correctly submitted before 12 noon on the Monday prior to the Council meeting shall be answered at the Council meeting by the appropriate Member.”

And add;

(2) And to consider the issues of petitions to this council, arrangements for web casting of council meetings, and any other matters pertaining to public engagement in full council meetings as they see fit.

(3) And to report back to this full Council within three months.”

Moved by Councillor Middleton and seconded by Councillor Ellis:-

“To delete the last two words of the amendment and replace with the words “eleven weeks” and to now read in full:-

“This Council resolves to ask the Self Regulation Select Commission to consider as a matter of urgency whether RMBC should amend its Standing Orders to:

(1) All questions correctly submitted before 12 noon on the Monday prior to the Council meeting shall be answered at the Council meeting by the appropriate Member.

(2) To consider the issues of petitions to this Council, arrangements for web casting of Council meetings, and any other matters pertaining to public engagement in full Council meetings as they see fit.

(3) To report back to this full Council within eleven weeks three.”

The amended motion (as now written) was put and carried and was adopted by the Council.

A52 MOTION - NEW COUNCIL

Moved by Councillor Cowles and seconded by Councillor C. Vines:-

“Shaun Wright claims he was part of a collective dung heap responsible for the safeguarding of children in Rotherham and, therefore, will not personally resign. In view of this and the ensuing public outrage, Labour no longer commands the support of the public to continue in office. All current Labour Members should be required to submit themselves for re-election in order that we implement a new Council with a new mandate to govern the town.”

The motion was put and LOST.

**STANDARDS COMMITTEE
11th September, 2014**

Present:- Councillor Sims (in the Chair); Councillors Middleton, Pitchley and Sansome; Parish Councillors D. Bates, D. Rowley and J. R. Swann and independent members Mr. I. Daines, Ms. A. Dowdall, Mr. P. Edler and Ms. J. Porter.

Also in attendance – independent persons Mr. P. Beavers and Mr. D. Roper-Newman.

Apologies for absence were received from Councillors Godfrey and Gosling and from independent member Ms. C. Saltis.

B8 NEW MEMBERS OF THE STANDARDS COMMITTEE

Everyone welcomed Ms. A. Dowdall to her first meeting of the Standards Committee.

B9 MINUTES OF THE PREVIOUS MEETING HELD ON 12TH JUNE, 2014

Resolved:- That the minutes of the previous meeting of the Standards Committee held on 12th June, 2014 be approved as a correct record for signature by the Chairman.

B10 UPDATE FROM THE MONITORING OFFICER ON THE HANDLING OF COMPLAINTS OF BREACHES OF THE CODE OF CONDUCT

Consideration was given to a report, presented by the Monitoring Officer, which provided updates in respect of complaints received recently about the conduct of certain Borough and Parish/Town Councillors. The summary of these complaints are shown below:-

(i) a complaint with regard to a member of Anston Parish Council, that the member's conduct had been disdainful and threatening.

Following consultation with the independent person, Mr. P. Beavers, the matter has been referred to formal resolution, with the other issues arising from Anston Parish Council.

(ii) a complaint that a member of Anston Parish Council has disclosed confidential information, in breach of the requirements of the Code of Conduct.

This complaint has been forwarded to the member concerned, who has been asked to provide written comments. Following the receipt of those comments, the Monitoring Officer will consider whether the matter should be referred by a sub-committee of the Standards Committee for a formal investigation.

(iii) a complaint concerning a Borough Councillor, of misconduct in public office.

The Monitoring Officer asked for further information from the complainant, during July, 2014 and no further details have been received. The Monitoring Officer proposes that this matter should now be closed and the complainant informed accordingly.

(iv) a complaint that a member of Anston Parish Council had incorrectly taken the Chair at the meeting.

Following correspondence with the complainant, the Monitoring Officer was satisfied that this complaint did not fall within the remit of the Code of Conduct as a potential breach of the Code of Conduct.

(v) a complaint that an Anston Parish Councillor had behaved in a way to bring the office of councillor into disrepute, had failed to declare an interest and had improperly conferred an advantage on a friend.

This matter has been referred to the Councillor concerned for written comments, following which the Monitoring Officer will form a view as to whether this matter should be considered by a sub-committee of the Standards Committee as to consider a formal investigation is required.

(vi) a complaint that a member of Anston Parish Council was involved in offensive and potentially defamatory conduct.

This matter has been referred to the Councillor involved for written comments, prior to the Monitoring Officer determining whether this should be referred to a sub-committee of the Standards Committee to consider whether a formal investigation is required.

In addition, reference was made to the forthcoming sub-committee hearing in respect of the conduct of another Councillor. It was noted that a report on this hearing will be submitted to the next meeting of the Standards Committee.

Discussion took place on the estimated costs of investigating complaints.

Resolved:- (1) That the report be received and its contents noted.

(2) That the Standards Committee notes the steps that have been taken to resolve the complaints.

(3) That future reports of the Monitoring Officer, relating to complaints about the conduct of Borough and Parish/Town Councillors, shall state the amounts of the costs involved in investigating such complaints.

B11

GENERAL UPDATE FROM THE MONITORING OFFICER

Consideration was given to a report, presented by the Monitoring Officer, which provided updates in respect of:-

(i) the wider publicising of the confidential reporting code, including the Council's partner agencies (as referred to at Minute No. B3 of the meeting of the Standards Committee held on 12th June, 2014)

The report stated that a reminder has been sent to all Borough Council staff with regard to the availability of the confidential reporting code. In addition correspondence has been sent to the major partner agencies to remind them of their need to act appropriately with regard to employment matters and asking them to further publicise the confidential reporting code with their employees.

Discussion took place on the implications of this reporting code for the Council's disciplinary procedures.

(ii) the Department for Business Innovation and Skills consultation – during the passage of the Enterprise and Regulatory Reform Bill 2013, the coalition Government had undertaken to review the whistleblowing framework through a call for evidence and to consider any cases for change. A copy of the consultation document on the annual reporting requirement was included as an appendix to the report. The purpose of the consultation is to seek views as to how annual reporting on whistleblowing issues should be implemented.

The Committee's discussion referred to:-

: reporting annually on whistle-blowing procedures

: the consultation document appeared to be ambiguous in its references to Members of Parliament

: the incidence of whistle-blowing

: organisational barriers to whistle-blowing

: the investigation of issues arising from whistle-blowing

: the implications of the Public Interest Disclosure (Prescribed Persons) (Amendment) Order 2014

(iii) Training on the Code of Conduct for Elected Members – an invitation will be extended to all Members of the Standards Committee to attend this training for Borough Councillors, due to take place during October 2014.

(iv) Costs of Investigating Complaints – the estimated costs will be included in future reports and will in future be included as part of the annual report on the investigation of complaints, as submitted to this Committee.

Resolved:- (1) That the report be received and its contents noted.

(2) That all members of the Committee are invited to submit their comments on the consultation document, to the Monitoring Officer, prior to completion of the questionnaire and its return to the Department for Business Innovation and Skills by the due date of 30 September 2014.

(3) That a copy of this Council's confidential reporting code be provided for all Members of the Standards Committee.

B12 DATE AND TIME OF NEXT MEETING

Resolved:- That the next meeting of the Standards Committee take place on Thursday, 11th December, 2014 at 2.00 p.m.

THE CABINET
3rd September, 2014

Present:- Councillor Lakin (in the Chair); Councillors Beck, Doyle, Hussain, McNeely, Rushforth, Smith and Wyatt.

Also in attendance Councillor Whelbourn (Chairman of the Overview and Scrutiny Management Board), Councillors Clark, Cowles, Ellis, Finnie, Parker, Reynolds, Sims, Steele, Turner, C. Vines and M. Vines.

C39 INTRODUCTION

The Chairman welcomed everyone present to the meeting and reported that it was with a deep sense of regret that the Cabinet were to discuss how in the past the Council badly let down the young people and families it was supposed to protect.

The failings identified in the Alexis Jay report were unacceptable and inexcusable and the public were rightly outraged, as were the Council as to its findings, both in the scale of the horrific abuse and the significant failings of this Council and other agencies to help those we were here to protect.

The pain and devastation that these young people and their families have suffered was inexcusable and no apology would take this away and the Council were deeply sorry.

The report indicated that services today were better and were now fit for purpose and significantly improved, but this offered little comfort to those who were badly let down in the past.

Public confidence in services had been shaken and the Council was now determined to win it back by actions.

The Centre for Public Scrutiny had been asked to provide independent advice and support to the scrutiny work so the Council could make sure it worked as it should, to which they had agreed.

The Local Government Association had also been asked to provide independent advice and support to look at how the Council could make the big changes that were needed. This would include advice on Human Resources matters, to which they had agreed.

The Council had not stood still and was already changing and this time next year the Council would look very different.

As a Council and a community the survivors of child sexual exploitation of the past were owed nothing less than the pledge that everything would be done to better protect young people in the future.

For these reasons it was important that today's discussion was as open as possible.

A variation to the Council's Standing Orders and Executive Procedure Rules was moved in order to allow for the filming of the Cabinet meeting and that the extension of the time allowed for members of the public to be extended from twenty minutes to thirty minutes and to remove the restriction on asking questions about individual employment issues in order to be as open and transparent as possible.

Today's meeting would consider two main items, which the Chief Executive was presenting:-

1. The Alexis Jay report in to cases of historical child sexual abuse in Rotherham.
2. The Chief Executive's response to the report and his recommendations to the Cabinet, which included an action plan setting out immediate action for further improvement.

Resolved:- (1) That a variation to the Standing Orders to allow for filming in the Council Chamber be approved.

(2) That the time allowed for members of the public to ask questions be extended from twenty to thirty minutes and for the restriction on the content of the questions relating to individual employment issues be waived.

C40

QUESTIONS FROM MEMBERS OF THE PUBLIC

(1) A member of the public referred to Page 110 of the Jay report, which explained in detail the seminar that was held in 2005, which thirty out of sixty three Elected Members attended, on the extent of child sexual exploitation, the people involved how could this Cabinet say that anyone there and on the Council at the time did not know that child sexual exploitation in Rotherham was happening?

The Cabinet Member for Finance, confirmed that he was aware that child sexual exploitation was happening, especially from the seminar that took place. The seminar also covered the issue of this being a national problem and a specific issue in Rotherham. This was not considered as large a scale problem was later identified.

At the end of the seminar presenting officers confirmed that steps were being taken to deal with the issues and that the Police were watching particular areas and requested specifically that the information be treated as confidential. Any information taken from this could disrupt enquires as

this was an incredibly difficult area of work in obtaining convictions and that gathering evidence could be prejudiced.

The Jay Report reflected a lack of trust that people in all agencies were doing their jobs properly. At the time there were no reasons to suspect that this was the case. The reassurance was not sufficient and throughout the report areas of failings around Rotherham could be identified.

In a supplementary question the member of the public asked why the relevant Scrutiny Panel did not scrutinise what was happening to ensure that the procedures in place were being done properly. It was not enough to say that the matters were confidential as the children of this borough were at risk, being raped, being abused and to say that as a Councillor you were not allowed to say anything or would not say anything was unacceptable.

The Chairman advised that those Elected Members, who were not Cabinet Members, who wished to speak would get another opportunity to ask questions.

(2) A member of the public claimed this was just another example of the bullying that was taking place within the Council in not allowing people to speak (namely other Councillors) because people were unable to express their opinion. The public were very angry and did not know why all the Councillors had not resigned.

The Chairman said it was not an issue of bullying, but a case of sticking to the Council's Constitution and the rules and procedures. Other Councillors would have the same opportunities to ask questions on the report in another forum. The questions today were from members of the public.

(3) A member of the public wished to illustrate how the Members were conducting themselves over a number of years. He referred to the attitude of Shaun Wright, which was of arrogance and contempt and not becoming of any representative of the public. Mr. Wright was a Councillor for fourteen years and development of this characteristic came from the Council Chamber. It was the Chamber that was responsible to the Rotherham public and the attitude of individual Elected Members. The member of the public had been a former Councillor for eight years and had been fully aware of the problems.

The member of the public was challenged by other members of the public about his knowledge around child sexual exploitation.

The member of the public referred to three examples, which he wished to illustrate as to what kind of actions took place in the Chamber and went into one particular case in detail. He wished to make the point that ninety-seven letters had passed between himself and the Council who had still

failed to furnish him with a telephone number to the lady to whom he referred. Little action had been taken by the Council and the lady in question eventually went to the media for action.

He asked should this Council not stand down and resign and let the public re-elect a new Council.

(4) A member of the public asked about the taxi firms in Rotherham and the children who were currently being cared for by Social Services and being transported by taxi to and from school paid for by the Council. Why were the taxi journeys not timed and monitored to take children to and from school as children were taken to Manchester. Children were returning back at 10.00 p.m. at night in school uniforms and why was this not being questioned?

The Strategic Director of Children and Young People's Services would like to see evidence where this practice was happening. She was not aware of this personally and any information shared would be checked through the licensing activity to ensure this was dealt with robustly to tackle this head on.

In a supplementary question the member of the public asked if the taxi firms would be looked into.

The Strategic Director of Environment and Development Services confirmed that the Council had very robust procedures in place with contracts for taxi companies and also had safeguarding checks to ensure the people were appropriate and appropriately training. Any information or allegations against people behaving inappropriately were investigated and licenses suspended and referred to the Licensing Board so any information was welcomed.

In a supplementary question the member of the public asked in light of the Jay Report how many spot checks had been made on taxi firms and why were checks not made to ensure the young girls arrived to school on time and action taken if they were not.

The Strategic Director of Environment and Development Services confirmed she was not aware of any specific issues. Regular checks were made on the taxi operators and escorts and also on the standard and quality of vehicles. The Enforcement Officer in place would ensure that as far as able people accord with the standards. If evidence was submitted from the public or other organisations then quick and robust action would take place as the protection of young people was the highest priority.

The member of the public reiterated her concerns that matters had been reported to the Police and a blind eye had been turned. The people in the care homes should be asking questions about the whereabouts of these young people and action taken. All this information had just been swept under the carpet.

The Chairman asked for any evidence to be passed on after the meeting and this would be dealt with.

(5) A member of the public asked what the Children and Young People's Scrutiny Panel scrutinised?

The Chairman of the Overview and Scrutiny Management Board confirmed that reports had been presented, but could not identify any actions or recommendations arising from the reports specifically. He did offer to look back at the reports submitted and their recommendations because clearly if the reports were not of a quality or standard that Members could understand or take action from them, then action would have been taken.

In a supplementary question, the member of the public asked why after all these years nothing had come from that Scrutiny Panel so it should be disbanded totally.

The Chairman of the Overview and Scrutiny Management Board welcomed the point made, but pointed out that Members of that particular Scrutiny Panel could only act on the information that they had been presented. Information identified now would indicate that Members were not made sufficiently aware of the true picture.

(6) A member of the public referred to the report where Section 8.4 identified the failings as being of an ethnic issue. Section 8.13 stated that nationally, the largest group of offenders came from the white background, whilst Section 8.14 went on to state in Rotherham the largest group was from an Asian background, going on to point out the Pakistani heritage. At no point did the true fact that they were of the Muslim region come out. Asian implied a race and camouflaged the truth. Why was this covered up and why were the cases that have been shelved almost exclusively specifying Muslim offenders, and also of larger groups per case, only actually pursuing offenders of predominantly white backgrounds and single offenders, allowing the groups to continue offending many more times?

The Chief Executive pointed out that the report from Professor Jay looked at evidence and confidential information and presented her conclusions. The conclusions in the report based on evidence that nationally the widest group of offenders relating to sexual exploitation were white males. The next largest group were Asian males. In the context of this particular report and how it related to Rotherham Professor Jay indicated a disproportionate amount of child sexual exploitation in Rotherham which

she described as coming from Pakistani heritage and the offender base that was in relation to Rotherham

In a supplementary question the member of the public asked why were there no Pakistani people present at the meeting to try to explain what had happened?

The Chief Executive explained that today's was a public meeting and everyone was welcome to attend.

(7) A member of the public asked why there had only been seven arrests so far?

The Chief Executive pointed out the responsibility for the criminal justice system lay with other agencies and everyone was of the same opinion that the perpetrators should be brought to justice. The Council had written to the Chief Constable in the past and asked for assurances that historic crimes of sexual exploitation were thoroughly investigated and there were a number of live criminal investigations occurring at the moment relating to past crimes and it was hoped that these would be thorough and painstaking resulting in charges and subsequently prosecutions.

In a supplementary question the member of the public asked if the Councillors wages were really worth and asked that the Members resign.

(8) A member of the public asked was it a fact that the Councillors were told not to reveal information after the seminar in 2005 to protect the professional services of Rotherham rather than going public?

The Cabinet Member for Finance confirmed that the reason for not revealing information after the seminar was to prevent any alert to perpetrators that could have spoilt those enquiries. It was not about protecting professional services.

In a supplementary question the member of the public asked did all the Councillors who were present at the seminar have a moral responsibility to their silence and it was noted that some of the Councillors who were at that seminar were not in attendance today.

The Cabinet Member for Finance acknowledged that reading the report the scale of the abuse was devastating and had Elected Members known about the true scale of the abuse and the outcomes, then of course could look back and question whether this was the right thing to do. The Councillors acted on the advice of what was considered the best interests. Certain actions arose from the seminar, which was historic and part of a major jigsaw which went on to create the Safeguarding Board, new service department and the too few prosecutions. The report had pulled together part of that jigsaw and acknowledged that part of the political management was also part of the jigsaw. There were many aspects to

this report and Rotherham by highlighting this report had stood up to alert the nation to a deep and insidious problem.

(9) A member of the public asked for clarification as to the detail highlighted in paragraph 8.19, particularly the words “manipulation of cultural norms”

The Chief Executive referred to Professor Jay’s report and her points about the greater values placed on the male and female in certain relationships when a more balanced relationship was what was needed.

(10) A member of the public asked why all the Councillors and officers present were not explaining why the reputation of Rotherham had been damaged along with the young girls’ lives and why this had been allowed to go on for so long?

The Council’s Legal Officer explained how the Executive Procedure Rules governed the way in which this meeting was conducted. Questions had been asked by members of the public and answered by relevant officers and Elected Members.

(11) A member of the public asked if any action was to be taken against all the Councillors who did know about what was going and whether they thought more about their salaries than what was happening to the girls?

The Chairman explained that part of the Chief Executive’s report was about referring the actions of Councillors to the relevant Group Whip of a particular political party, which he would be doing. The Labour Party also suspended four Elected Members yesterday and there were others under investigation.

(12) A member of the public asked find why it had taken so long for the report by Professor Jay, commissioned by the Chief Executive, for action to be taken when three other reports had already been produced?

The Chairman clarified that the Chief Executive was asked to commission an independent report at the request of the former Leader of the Council.

C41 DECLARATIONS OF INTEREST

There were no Declarations of Interest to report.

C42 INDEPENDENT ENQUIRY INTO CHILD SEXUAL EXPLOITATION IN ROTHERHAM - 1997-2013

Consideration was given to the report presented by Martin Kimber, Chief Executive, following the publication of the Alexis Jay independent report into historic cases of child sexual exploitation.

The Council had already apologised that it had previously let young people and their families down. Some of the Council's previous services were simply not good enough.

The report did not make comfortable reading. There were not many people who would feel anything other than absolute dismay at the awful abuse suffered by some of the young people in the past. The report is clear, young people were let down by the Council and other agencies who were there to protect them. More should have done more to protect them from the most damaging form of abuse imaginable. The report contained some historic case studies that anyone involved in protecting young people past or present could not help but find deeply distressing. One can only admire the bravery of the people who have helped by recounting the most horrific period of their lives, in order to ensure a better response from agencies in the future.

The survivors of child sexual exploitation's long wait to have their voices heard, for their stories to be believed and for all of the events that they suffered had now succeeded. The Council owed the survivors nothing less than the pledge that everything would be done to better protect young people in the future and to take immediate steps laid down in the report to make this happen.

The recommendations within the report were accepted in their entirety and action would be taken to make the recommendations were implemented promptly.

The Council was determined to ensure that the people that committed the vile criminal acts were brought to justice and steps had already been taken to ensure this action was taken.

The report provided with an extremely distressing narrative of what went wrong in Rotherham and the reasons why. The details were set out in the Independent Inquiry and they were set out within the report submitted in response.

A series of historic failings in the Council and other agencies amounted to a series of missed opportunities to understand and tackle child sexual exploitation dating back to 2002 and, therefore, the missed opportunities prevented the Council from ensuring that there were far fewer victims that the report indicated.

Given the nature of the failings there was a desire for those at fault to be held to account and the employment approach being taken was explained further along with the recommendations and the response to other agencies.

The Council took seriously its responsibility as an employer, would initiative approach action where evidence was available to support this.

Independent legal advice had now been sought on two occasions to assist the Council in relation to employment matters and to assist in any appropriate courses of action. In common with other agencies the only information to form judgement was the report, case studies, case files and confidential reporting arrangements. In respect of current employees of the Council the approach must be made in accordance with the relevant codes and procedures.

A list of individuals, currently employed by the Council, involved in child protection had been shared with the report author who confirmed that in all cases no adverse comments made in the course of the inquiry either through interview, written submissions or case interviews that would warrant investigation. One individual had been asked further relevant questions as to their knowledge about child sexual exploitation issues. In addition, preliminary discussions were to take place with one further employee, to be concluded as swiftly as possible, and may or may not lead to further action.

The Jay Report was publically available and those employers of employees no longer employed by the Council could have the opportunity to consider further action. The report contained considerable information where general conclusions had been drawn and it was not possible to consider a professional capacity referral for employees past or present to any of the relevant professional bodies.

The concept of responsibility and accountability were important to the Council. Information would be kept under review. The Council was proactively looking at information sources and if anything became available it would be promptly and thoroughly considered. If it indicated malpractice or misconduct in respect of any current employees the Council would take appropriate action.

Other agencies were also named in the report who had a contributory role in the failure of service provision. The report also refers to the role of the Police and the report had been formally referred to the Chief Constable for his consideration. He had already made some announcements on his intended actions.

Young people and families who needed help who did not come forward because they do not think they would be believe were re-assured that the services were fit for purpose and anyone that needed help would be provided with any assistance.

The Jay Report indicated that the services were stronger today, but this offered little comfort to the victims of the past. Sadly this did not mean that young people in Rotherham would never be subject to sexual exploitation.

The multi-agency working and prevention strategies were stronger today and better developed. It was hoped that this would reassure young people and their families that if help and protection was required, they would be listened to, believed and be given the support needed.

This awful crime happened in each and every town and city and there continued to be many predators intent on harming young people. If this crime was not sought out it would remain deeply hidden. The Council wanted those with criminal intent to know that the whole of Rotherham, citizens, agencies and parents intended to tackle child sexual exploitation with vigour.

It was hoped that the report would contribute to the national debate and national learning about child sexual exploitation and to play its part in all that it could in preventing these vile acts.

The strength of the community must be shown to actively marshal all efforts to ensure that young people were as safe as they could be. This horrific form of abuse was carried out by criminals and attention must be focused on them with a strong and united message that together they would be found and referred them to the Police. This Council had already asked the Police to reassure it that it was doing everything it could to bring perpetrators of past crimes to justice. It was expected that the criminal justice system would punish these perpetrators and ensure that justice was provided to the young people and their families.

The community could only be effective by working together and dealing with the horrendous crime was not something a single agency could deal with alone and required the collective efforts of everyone. Assurance was given that where information came forward it would be looked promptly, vigorously and appropriate action taken.

The Chairman invited Cabinet Members to ask questions on the report.

- The Cabinet Member for Business Growth and Regeneration expressed his shock at the details contained in the Jay Report and suggested that the Council must ensure that no corner went unchecked or stone unturned to provide justice to the victims nor must there be no let-up in the pursuit of the wrong doers of the past and of the perpetrators of child sexual exploitation.

In terms of the Rotherham brand and its reputation it was noted that inward investment was already being affected by some companies re-evaluating their decisions due to the damage done by the outcome of the report.

The role of Licensing had been strengthened, which was reflected in the report, but not enough reassurance was provided to convince that enough had been done. It was, therefore, suggested that the Licensing Board be asked to carry out a comprehensive review of

their processes and procedures to ensure that the issues highlighted in the report around the role of taxi drivers could be prevented in the future.

The Director of Housing and Neighbourhoods Services confirmed that the Jay Report did identify licensing issues, but indicated that the processes in place were robust. It was noted that there had been six cases reported to the Licensing in the last seven years relating to the welfare of children and those drivers had been immediately suspended and no longer working in Rotherham.

All the taxi drivers in Rotherham (over 800) have an enhanced disclosure and barring reference check completed and due to this being a notifiable occupation any concerns relating to taxi drivers by the Police were immediately referred to the Licensing Section. The relationship between the Licensing and Safeguarding Services had been strengthened and shared meetings did take place highlighting areas of any concern and relevant officers had attended specific meetings. More could be done and further work was taking place on improved enhanced standards in relation to taxi licensing in respect of the welfare of passengers. If the Licensing Board wished to look at this in further detail the service would welcome the opportunity for further scrutiny.

- The Cabinet Member for Business Growth and Regeneration welcomed the reassurance given and formally asked that the Licensing Board look into this in more detail in the form of a further recommendation.
- The Cabinet Member for Business Growth and Regeneration made reference to the current demand on resources and with the potential for more victims to come forward and in moving forward asked were the necessary resources available to officers for them to carry out that increase in demand.

The Chief Executive confirmed that this was a top priority for the Council and that there was a series of recommendations which referred to resourcing and work was taking place with partners to increase the resource base. Propositions would be coming forward shortly, which would include Health partners for long term therapeutic needs relating to past and future victims.

The findings from the Jay Report would also be fed into the budget setting process and need would be assessed and provision provided.

- The Cabinet Member for Communities and Cohesion referred to the clear and concise report. He referred to the childhoods stolen by the perpetrators of crime, which were not only vile and evil, but who lived amongst the communities of Rotherham. He believed everyone

should be committed to root out the evil and those people who had committed those heinous crimes. Those people that used ethnic origin to not prosecute should be held to account and should never be used as an excuse. It did not matter which community or town they lived in if a crime was committed then they should be held to account. This was where the young people of this town had been let down because individuals had acted on decision that they believed to be right. It was inappropriate to suggest that certain crimes were acceptable and this should be happening in the criminal justice system. This kind of practice should not be allowed to happen again. Information to officers across front line services should be provided to ensure they were in better positions to identify where sexual exploitation was occurring.

The Strategic Director of Children and Young People's Services gave assurances that front line staff were trained to identify where crimes were being committed and those involved reported to the Police to be brought to justice.

- The Cabinet Member for Adult Social Care pointed out that the report had been commissioned because it was felt that the child's voice was not being heard. What the report had now done had given other young people the confidence to come forward and twelve other young people had done just that.

The report had highlighted gaps in services for post abuse support and partners in Health and other areas had been asked for their response and how they could help in this process.

The Strategic Director for Children and Young People's Services highlighted the processes and procedures that were in place to support those affected by this abuse and the services available by both the Council and Health Trusts.

Additional capacity was being considered with partner agencies and extra resources provided for those who had been the victims of abuse. However, meeting the needs had been identified as a gap and the services were working hard to ensure that appropriate resources were available.

The Cabinet Member for Finance also referred to sexual abuse and its definition regardless of ethnic origin and what role Health had had. As a former Chairman of the Health and Wellbeing Board it was stressed that children's services feature in the Health and Wellbeing Strategy.

The Strategic Director of Children and Young People's Services confirmed that a Health Worker position had been established in the Child Sexual Exploitation Team who provided effective links directly into mainstream health services. How other services could be positioned to best meet the needs of victims was welcomed further.

- The Cabinet Member for Education and Public Health asked how schools and staff were made aware of child sexual exploitation as they were frontline workers, but asked if there were any gaps or barriers to providing that service within schools, if awareness training was up-to-date and what schools were doing to work with support staff to spot the signs of child sexual exploitation.

The Strategic Director of Children and Young People's Services confirmed that all secondary schools were actively engaged with the child sexual exploitation programme including all academies also pupil referral units and children's homes. Assurance was given about robust engagement and the excellent child sexual exploitation training module that was available to all schools for training safeguarding leads and governors.

- The Cabinet Member for Finance asked about the transfer of information from a lower to a higher level staff, as highlighted in the report, along with some concerns about communication channels between agencies and departments and asked about the Council's Whistleblowing Policy and how much this had been publicised to staff and whether there were any differences in the reports from the past to the present.

The Chief Executive confirmed that an important part of any organisation's governance arrangements was its Whistleblowing Policy, which was very strong and well used. Incidents received were immediately referred onto the Internal Audit Team for investigation and where additional help was required this was referred on to the External Auditors. Referrals were taken very seriously and acted upon appropriately. However, an organisation with an effective management structure did not have the need for a Whistleblowing Policy as there were many opportunities and arrangements for concerns to be shared and discussed.

The Strategic Director of Children and Young People's Services added assurance to frontline practice and referred to the Dispute Resolution Process and outlined how this worked.

- The Cabinet Member for Planning, Highways and Street Scene Services referred to the "Green" status of Recommendation 1 in the action plan, but references in the Jay report referred to a high number of cases not having a risk assessment in place. Clarification was sought on the "Green" status.

The Strategic Director of Children and Young People's Services referred to the work around risk assessments, which was flagged up in the Jay Report. A great deal of work had already been carried out, but there was further work still to be done. All cases had a risk assessment in place and were of a reasonable quality, which would continue to be improved. There was evidence through auditing work that good professional judgement was evident, but the risk assessment as a tool was not always present.

- The Cabinet Member for Neighbourhoods and Adult Services referred to the report highlighting the need to engage with women and children from minority ethnic communities. The action plan indicated that work takes place with mosques and madrassas and asked if this was sufficient to meet target groups, particularly as this was critical of traditional routes of engagement that were not working at this moment in time.

The Strategic Director of Children and Young People's Services said work had started with this recommendation and meetings had already commenced with the voluntary and community sector Child Sexual Exploitation Forum to discuss this and other issues and how best to engage. Work would also commence with colleagues in Community Engagement on how best to approach community groups of women. Funding had also been secured from the Safer Rotherham Partnership for the voluntary and community sector Child Sexual Exploitation Forum to do some awareness raising and they had been asked to engage with community groups in different settings.

The Chairman also asked about the engagement of ethnic minority groups, which he himself had raised at the Rotherham Safeguarding Board, and asked if this was the same kind of work as indicated above, which was confirmed by the Strategic Director of Children and Young People's Services. Other areas of work were also highlighted which would commence in October and evaluations would be available about impact hopefully by Christmas.

The Chairman was aware that until work commenced in addressing some of the cultural norms in some societies, the risk of sexual exploitation would never go away and asked if the Gold Group were looking to consult with communities.

The Strategic Director of Children and Young People's Services confirmed that this was a valid report about the manipulation of cultural norms and there were some issues around this, which was why Professor Jay was particularly recommending that the Council engage with women who, for a variety of reasons, may not get their voices heard as this was an area that was under reporting, with

particular emphasis of minority ethnic groups and that they be reassured that they would receive the necessary support should they wish to make any such disclosures.

The Chairman also referred to the issues of domestic violence within the Asian community and Asian females not feeling safe and asked what actions were being put in place to ensure that the sort of issues raised in the report did not happen in Rotherham.

The Strategic Director of Children and Young People's Services could not categorically say that these matters would not happen again as there were people in society who were controlling and coercing males and females in abusive relationships. Work was taking place with the Domestic Violence Community Group and a report was to be presented to Cabinet in the next month or so with a view to signing up to the White Ribbon Campaign, which would take a stand against violence against women. The Council were also working alongside Apna Haq who were an organisation supporting those suffering from domestic abuse from the black and minority ethnic community.

The Chairman also asked about the rising population of the Roma community and asked for an update on work being carried out within that community.

The Strategic Director of Children and Young People's Services provided information on the work taking place within the Roma community and the specific issues relating to child sexual exploitation as there were differences in law between the indigenous country where the age of consent was much lower than in England. Women and young girls were being supported through various pieces of work to enable them to understand what their rights were.

- The Cabinet Member for Adult Social Care referred to the different awareness raising through various community groups and pointed out that perpetrators worked in secrecy to try to draw young people away from their support networks and asked how those young people could continue to be reached and supported?

The Strategic Director of Children and Young People's Services confirmed that work was taking place with women and young girls so that they could identify grooming behaviours. The work taking place in schools was so important to try and identify and support those individuals showing signs of sexual exploitation, which was why training was so important to recognise the vulnerabilities..

The Cabinet Member for Adult Social Care asked if a child or young person was identified as being at risk what measures could be taken to prevent any incidents escalating to abuse.

The Strategic Director of Children and Young People's Services referred to the ranges of support that were available with examples from within a school setting to ensure that a package of support was available for that young person following assessment of risk and professional judgement.

The Cabinet Member for Finance also referred the national strategy for organised criminal gangs, which was being shared within Rotherham, and the mobile integrated youth support service which was recognised to reach the different areas to ensure safety.

- The Cabinet Member for Neighbourhoods and Adult Services also asked about the support that was available for parents when they disbelieved either a young person or a person in authority in order for them to be fully supported.

The Strategic Director of Children and Young People's Services confirmed support networks were available for parents as part of the support from the Child Sexual Exploitation Team for family support, through GROW and Barnardos. The Safeguarding Board's website also provided a great deal of advice should a parent be concerned, which had been revised and relaunched recently, bolstered also with the voluntary and community sector Child Sexual Exploitation Forum, work in schools and other materials available.

- The Chairman referred to the report which indicated a number of areas where the Council had failed around hearing the voice of young men, failing in the commissioning of services in the past for victims and in the placing of victims away from Rotherham and the support for victims not being good. Could the Cabinet be assured that the issues raised in the Jay Report and the systems for dealing with any victim that may come forward were in place?

The Strategic Director of Children and Young People's Services referred to the current caseloads which included a small number of young men and the work and support currently taking place and gave an example of a recent operation in Sheffield which had predominately focused on young men, some of whom were from Rotherham. Advice had been sought from the National Working Group, supplemented by a number of agencies who supported young men. The Integrated Youth Support Service were also key to this work and had packages of support in place for vulnerable young men.

In terms of the commissioning of placements there had been concerns about this in the past and work was taking place with the Commissioning Team and the relevant Social Workers to make sure robust arrangements were in place for any child placed out of authority. The White Rose Framework Agreement would ensure that

young people were placed in appropriate settings which best met their needs and the risks they were presenting.

In terms of support for victims a good working relationship existed with the Sexual Assault Referral Unit at the hospital who did work in confidence with victims and survivors to ensure they received the report they needed.

The Chairman asked if those victims came forward today was there support available for them here and now?

The Strategic Director of Children and Young People's Services confirmed that this support was available for all victims and urged anyone to come forward so that they could access therapeutic support to assist them in moving forward and having a fulfilling life.

- The Chairman asked about the absent voice which was the Police and asked if the Council could be assured that they were doing everything to track these people down and bring them to justice and what action could be taken if they were not?

The Chief Executive echoed the view across Rotherham that the perpetrators of abuse should be brought to justice for the vile crimes committed. South Yorkshire Police already had ongoing lengthy investigations in relation to allegations made by victims stretching back many years. The recommendations in the report could be strengthened to request formal assurance from the Chief Constable that this was the case. During 2013 assurance was requested that all historic case files had been reviewed and that the Police were doing everything they could to bring perpetrators to justice.

The Cabinet Member for Communities and Cohesion welcomed the opportunity to strengthen the recommendations as it was not just the perpetrators of the crimes, but the facilitators that needed to be investigated and the legality of reopening cases. The confidence of the community could only be rebuilt if the public could start to see justice, whilst ensuring that resources were available with a strong assurance from the Police that action would be taken.

The Chairman pointed out that the Police and Crime Commissioner had also asked the Crime Prosecutor to do some work on cases that went to court that were never progressed. The outcome of this review had never been received and the Council needed the assurances that the Crown Prosecution Services were looking at historic cases along with the Police and in ensuring that nothing had been missed. This should be included as a further recommendation from this meeting.

- The Chairman of the Overview and Scrutiny Management Board referred to Page 7 of the report and missed opportunities and asked if the three reports ever went to any Elected Member and if so who and when. Linked to this Paragraph 8.12 would indicate that the wider body of Elected Members may not have seen those reports. Reference was also made to the action plan primarily Recommendation 3 and whether the minutes of the Corporate Parenting Board could be presented to the relevant Scrutiny Panel for monitoring. In terms of Recommendation 7 it referred to this being regularly reviewed and it was asked by who. Reference was also made to Recommendation 12 and the creation of a community engagement plan, which may have also been developed some time ago and it was suggested that there be some scrutiny involvement to develop this plan, which should be meaningful and effective. The Overview and Scrutiny Management Board should be given the opportunity to scrutinise the report further to safeguard reassurances.

The Chief Executive confirmed that it would appear that reference to the circulation of reports may have been directed at middle managers and may not have gone any further. In the context about challenge one of the recommendations was to ensure that the report be referred to the Overview and Scrutiny Management Board with the expectation at that Board meeting that Scrutiny would set out its future requirements for scrutinising in detail matters arising from the report.

The Chairman confirmed that the past scrutiny function had been heavily criticised in the report and in order for the Council to be seen to taking action the Chairman of the Overview and Scrutiny Management Board should seek to bring in independent scrutiny to look at this. The Centre for Public Scrutiny had already been contacted to see how they could support the Council in doing this, which they had agreed to do.

The Chairman took on board comments made by members of the public about the position in which questions on the report could be asked and used his discretion to grant other Elected Members present at the meeting the privilege to ask a question.

- Councillor Parker referred to the Members who attended the seminar in 2005 and the information shared today which indicated that following that meeting it was known that sexual exploitation was taking place and this was also referred to in the report. Questions were raised as to whether any Councillor who was aware of specific information following that seminar, but advised to ensure this remained confidential, at a later date raise concern, followed up on information or asked questions and if they had not, why not. This was negligence on their role as a Councillor and they should be subject to a charge of misconduct in public offence.

The Chief Executive was unable to respond to this question as he was not in his present position at that time.

In a supplementary question Councillor Parker pointed out that any further meetings on this issue should have been minuted with documentation in place.

- Councillor Turner referred to awards won by the Children and Young People's Directorate and believed that information that would have deterred that decision would have been suppressed.

The Strategic Director of Children and Young People's Services was unable to recollect the criteria for the award.

- Councillor C. Vines referred to the two Elected Members who were also in position in 2005 and explained why he himself was unable to attend the seminar, but confirmed that his party colleague had. His party colleague had taken his concerns to the former Leader of the Council and, as indicated in the report, told to keep the matters confidential.

Reference was also made to the Corporate Parenting Panel agenda papers which, having been fully restricted had now been made public.

Having explained the position those Councillors present at that seminar were requested to do the same.

Councillor Ellis confirmed she indeed was one of those Councillors who had attended the seminar in 2005 and explained her position in that Members were advised to keep information confidential in order to not jeopardise the Police investigations taking place at that time. With hindsight matters would have been dealt with differently had the full extent of the scale of sexual exploitation been known and the information shared at that seminar was welcomed.

It was right and proper that the report had been commissioned to understand what went wrong and to ensure that this was put right now. The report identified some good working practices and the Council was in a better position to be able to protect the vulnerable as much as it could.

Having listened to the concerns shared in the Council Chamber it was important that help and support be provided for the victims and the mistakes made in the past put right. Scrutiny was important and the Council needed to be united to ensure that mistakes never happened again and it was proper that the public had the opportunity today to raise their concerns.

Councillor Wyatt reiterated his position that he had not wished to jeopardise complex Police investigations and took cognisance of those people who requested that the information be kept confidential. In looking back at his own portfolio of work it was possible to see where actions had been influenced by the information shared to ensure the protection of children. Acknowledgement was given to the political management overall and with hindsight had people known about the scale of the abuse would have done things differently. Adequate reassurance was not sufficient and inspections undertaken in Rotherham in the past had indicated that children in Rotherham were safe.

- Councillor Cowles referred to the extraordinary times and the need for extraordinary resolutions and in achieving this an extraordinary person was required. Inward investment into the town was now being affected by the position the Council was in and only by removing the people involved now would the Council be in a position to move forward.

The Chairman gave his assurance that the issue of discipline would be dealt with by the Chief Executive, which had been referred to previously and that matters relating to past and present employees be followed up.

In a supplementary question Councillor Cowles confirmed that this was not merely for employees, but also Elected Members. Would those Councillors who were not up for election in 2015 go back out to the electorate to seek re-election as they no longer had the support of the people in Rotherham.

- Councillor Reynolds referred to the passing of time and the seminar held nine years ago and asked why no Councillors had spoken out against the abuse during this period or asked for progress reports.

The Chief Executive was unable to comment on the actions of Members and was only able to comment on the report as presented.

The Chairman confirmed that actions were being taken to follow up on the issues raised.

In a supplementary question Councillor Reynolds referred to the current Police and Crime Commissioner, who was the former Cabinet Member responsible for children's services, and his refusal to resign from his position on the basis that there was collective responsibility for the failings. Given this rationale were all Councillors who had this collective responsibility going to resign?

The Chairman confirmed that there was a collective responsibility on all Members of the Council.

The Cabinet Member for Adult Social Care provided insight into the format and purpose of Council seminars and training packages, which would allow Elected Members to take on board information and support their role as a Councillor.

The Chairman formally thanked everyone for their attendance and confirmed that other opportunities would be available for all those who wished to comment further on the report.

Resolved:- (1) That the full the findings and recommendations of the Independent Inquiry into Child Sexual Exploitation by Alexis Jay OBE, dated 21st August, 2014, be accepted.

(2) That the report confirming that services are significantly stronger today, there have been many improvements over the last four years and that there is evidence that multi-agency working is effective, be noted.

(3) That the recommendations set out in the report attached as Appendix 1, which will continue to drive improvements to the way child protection services in Rotherham are delivered, and that regular progress reports be presented back to the Cabinet in due course, be approved.

(4) That the references in the report to the reduction in public sector funding, placing Councils like Rotherham under extreme pressure when faced with high demands from vulnerable children and families, be noted.

(5) That the Council should co-operate with the National Working Group to improve the child sexual exploitation risk assessment tool and that the Government be urged to use Rotherham's report to provide evidence to a national investigation in child sexual exploitation.

(6) That a copy of the Independent Inquiry and this response be provided to the agencies and organisations referred to in paragraph 2.18 of this report, in order to add to the national learning and improvement to child sexual exploitation responses be approved.

(7) That the Independent Inquiry Report and this response to the Overview and Scrutiny Management Board be referred for consideration.

(8) That Police reassurance be sought to ensure the criminal investigations into historical crimes are being vigorously pursued with clear focus on justice for the victims.

(9) That licensing activities works jointly with the scrutiny arrangements to strengthen its responses to see how practices can be improved.

(10) To seek reassurance from the Crown Prosecution Service that it will play its part in supporting the Police to attempt to bring justice in all historic cases with a clear focus on justice for the victims.

(11) That help and support be sought around an independent scrutiny function to support the Council in strengthening its scrutiny arrangements.

THE CABINET
24th September, 2014

Present:- Councillor Lakin (in the Chair); Councillors Beaumont, Beck, Doyle, Godfrey, Hoddinott and Hussain.

C43 INTRODUCTIONS

The Monitoring Officer reported she had considered a request from the UKIP Group to have access to confidential reports being considered by Cabinet. The reports on today's agenda had been considered against the statutory criteria for disclosure and were subsequently made available with a copy of the full agenda placed in the UKIP Group Room.

The Leader of the Council declared that in the spirit of increasing openness and transparency, not provided for in Standing Orders, he intended to allow other Members of the Council, not on the membership for the Cabinet, to ask questions at the meeting. This would follow the same principle for members of the public, with the same time limit of twenty minutes.

In view of the availability of confidential reports to the UKIP Group, it was proposed that Members of this Group be allowed to remain in the meeting to observe the consideration of confidential items, but this would be assessed on each occasion against the statutory criteria for disclosure.

C44 QUESTIONS FROM MEMBERS OF THE PUBLIC

A member of the public asked about the costs associated with the piece of work for the Rotherham Development Plan when last summer the Sites and Policies Document was consulted upon?

The Strategic Director of Environment and Development Services reported that the costs were broadly in the region of £10-15,000, but agreed to provide a more detailed response in writing, along with the details about the consultation events.

In a supplementary question the member of the public asked if it was felt that this was good value for money for the taxpayers of Rotherham when a further period of consultation on the Sites and Policies Document was due to start in the next few months. This did not inspire public confidence when appropriate feedback had never been given. The only conclusion that could be drawn from this was the usual disregard for representations or taxpayers wishes.

The Strategic Director of Environment and Development Services confirmed that the Council was bound by national guidance and at the last period of consultation a range of sites were looked at and included preferred and non-preferred sites to stimulate debate with the public.

The Core Strategy, adopted by Council on the 10th September, 2014, set out a number of sites needed to deliver the number of homes over a fifteen year period.

The Sites and Policies Document was now ready for consultation and the views of the public would be taken into account when determining which sites to allocate for development. The independent planning inspector appointed to lead the examination in public would also take account of the representations received. A feedback report would then be produced and presented to Cabinet and would also be available on the Council's website.

The big issue was the quantity of homes and the impact on the green belt. The number of houses had been reduced for a more local target from 17,000 to 14,000 following challenge to the Inspector. The Council had been robust on this issue, having regard to the significant public concern over the impact on the green belt.

C45**QUESTIONS FROM ELECTED MEMBERS**

(1) Councillor Reynolds made reference to the resignation of Joyce Thacker and asked if there would be any costs on the taxpayers of Rotherham following her departure?

The Monitoring Officer confirmed that no announcement could be made with regards to the question asked and details would be provided in the near future.

(2) Councillor Reynolds asked about the whereabouts of the former Strong Leader of the Council and asked why he was still claiming his allowance?

The Monitoring Officer was unable to comment on the whereabouts of the former Leader who was obliged to attend a meeting in a six month period. It was suggested that any individual questions would best be directed to the person in question.

(3) Councillor Reynolds asked when the former Mayor, who lasted three weeks in the position was returning?

The Monitoring Officer referred Councillor Reynolds to the earlier question, which was the same position for the former Mayor.

(4) Councillor Reynolds asked if the former Police and Crime Commissioner, Shaun Wright, had been paid his allowance in full for the two year tenure, even though he had resigned early?

The Monitoring Officer confirmed that this question was best answered by the Office of the Police and Crime Commissioner, but it was believed that

his allowance would have ceased on his immediate resignation.

C46 DECLARATIONS OF INTEREST

There were no Declarations of Interest to report.

C47 MEMBERS' TRAINING AND DEVELOPMENT PANEL

Councillor Hoddinott, Deputy Leader, introduced the minutes of the Members' Training and Development Panel held on 4th September, 2014.

A number of reviews were ongoing and it was important that training continue to be assessed in order to allow Members to fulfil their function.

Resolved:- That the minutes of the Members' Training and Development Panel held on 4th September, 2014 be received.

C48 ROTHERHAM LOCAL PLAN STEERING GROUP

Councillor Godfrey, Cabinet Member for Safe and Attractive Neighbourhoods, introduced the minutes of the Rotherham Local Plan Steering Group held on 4th September, 2014.

Many of the items that were discussed were included on the Cabinet agenda for decision.

Resolved:- (1) That the progress to date and the emerging issues be noted.

(2) That the minutes of the Local Plan Steering Group held on 4th September, 2014 be received.

C49 TRANSFORMATION CHALLENGE AWARD

Further to Minute No. 6 of the meeting of Cabinet held on 18th June, 2014, following an Expression of Interest to secure £0.7 million grant funding, Councillor Beaumont, Cabinet Member for Children and Education Services, introduced the report, which detailed how in late April the Government announced the availability of £105 million Transformation Challenge Award (TCA) grant and a further £200 million capital receipts flexibility.

The Expression of Interest presented in July, 2014 was well received and Rotherham had now been invited to present a Final Bid Proposal by 1st October, 2014.

It was proposed that a Final Bid Proposal from Rotherham be submitted to fund the development of a Multi-Agency Safeguarding Hub (MASH) underpinned by the development of a Single View of a Child Information Dashboard.

Resolved:- That the principle of Rotherham submitting a Transformation Challenge Award bid be approved and for this to be developed further for submission on the 1st October, 2014.

C50 REVIEW OF POLLING PLACES 2013/2014

Councillor Hoddinott, Deputy Leader, introduced a report by the Chief Executive which described the review of parliamentary polling districts and polling places and the final proposals for future polling arrangements.

The most recent review was completed in December, 2011, but the Electoral Registration and Administration Act, 2013 introduced a change to the timing of the reviews to better align them with parliamentary elections.

The Act required that the next compulsory review must be started and completed between 1st October, 2013 and 31st January, 2015 (inclusive).

Each existing/proposed venue had now been evaluated against issues of accessibility, voter convenience, fairness and availability for polling (including at short notice). The polling place review had taken account of the effect of Council budget considerations on the future availability of some Council owned community centres and warden/neighbourhood centres.

The Returning Officer's proposals were reported to the Overview and Scrutiny Management Board on 18th July, 2014, where it was agreed that Electoral Services would review proposals at Hooton Roberts, East Herringthorpe and Rotherham West in response to issues raised by Members.

The Overview and Scrutiny Management Board at that meeting resolved that subject to any alterations being made as a consequence, the Returning Officer's proposals be approved.

The appendices attached to the submitted report set out details of all the issues, investigations and outcomes, the process and criteria for the review and the final outcome, which were referred to in detail at the meeting.

Cabinet Members, in considering the issues raised by the Overview and Scrutiny Management Board, asked if any voters were disadvantaged by the proposals, about the use of schools and if there any reported problems with them being academies, if those voters affected by the changes were informed and if the detail could be provided to all Elected Members for information.

Resolved:- (1) That the proposals for future polling arrangements outlined in the report be approved.

- (2) That the information attached at Appendix 3 be circulated to all Elected Members for information.

C51 COUNCIL TAX REDUCTION SCHEME FOR 2015/16

Councillor Hoddinott, Deputy Leader, introduced a report by the Director of Finance, which provided details of the operation of Rotherham's Council Tax Reduction Scheme (CTRS) for the last sixteen months since April, 2013 and outlined the policy options available to the Council in order to help determine the nature and scope of its Council Tax Reduction Scheme for 2015/16. Legislation requires the Council to determine and approve formally its Council Tax Reduction Scheme on an annual basis. Essentially, the Local Authority must determine whether to retain the current scheme or alternatively consult on a new local scheme which, for example, could set a different minimum contribution percentage from claimants.

The local Council Tax Reduction Schemes were required by statute to protect pensioners and, provided their financial circumstances do not change, there would be no change in the Council Tax support that a pensioner received. Working age claimants did not receive any such protection and authorities could require a contribution towards Council Tax from these claimants. Currently working age claimants in Rotherham were required to contribute a minimum 8.5% of their Council Tax liability and this had been the case since the scheme was introduced in 2013/14.

Rotherham was one of the few Local Authorities that had kept its contribution rates lower for working age claimants and was, therefore, retaining its excellent collection rate of 97.1%, unlike others in the region. For this reason it was suggested that the Council Tax Reduction Scheme be retained in its present format with no revisions proposed.

Cabinet Members welcomed the approach being taken in Rotherham to maintain the flexible options for collection in the borough and to ensure no greater demand was placed on those affected by the welfare reforms. It was suggested that when the process was subject to review that benchmarking data that was available be used as part of the balancing consideration for future schemes.

Resolved:- (1) That the report be received and the contents noted.

- (2) That the Council Tax Reduction Scheme for 2015/16 be approved.

C52 CAPITAL PROGRAMME MONITORING 2014/15 AND CAPITAL PROGRAMME BUDGET 2015/16 TO 2016/17

Councillor Hoddinott, Deputy Leader, introduced a report by the Director of Finance, which provided details of the current forecast outturn for the

2014/15 programme and enabled the Council to review the capital programme for the financial years 2015/16 and 2016/17.

The budget process that led to the original Capital Programme for 2014/15 to 2016/17 ensured that the Council's capital investment plans were aligned with its strategic priorities and vision for Rotherham.

In order to maintain that strategic link and make best use of the capital resources available to the Council, it was important that this programme be kept under regular review and where necessary revisions made. This programme was initially reviewed in June 2014, following the finalisation of the 2013/14 outturn capital expenditure and financing and had now been the subject of a further review, the results of which were reflected in the Directorate summary table as set out in detail as part of the report along with the detailed analysis of the programme for each Directorate.

The financial implications of the Programme were reflected in the Council's Medium Term Financial Strategy (MTFS) and Treasury Management and Investment Strategy.

(1) Resolved:- That the report be received and the contents noted.

(2) Recommended:- That the updated 2014/15 to 2016/17 Capital Programme be approved.

C53 RLSCB CHILD SEXUAL EXPLOITATION ACTION PLAN 2014/15 FIRST QUARTER REPORT

Councillor Beaumont, Cabinet Member for Children and Education Services, introduced a report by the Strategic Director of Children and Young People's Services, which highlighted the progress made in the delivery of the Rotherham Child Sexual Exploitation Strategy and Action plan in the first quarter of 2014/15 and the next steps across the three key priorities of Prevent, Protect and Pursue.

Significant progress was made during 2013/14, outlined in the recent Annual Report. Following this the action plan and its strategic objectives were further reviewed and refined to remove completed actions and ensure it focused on remaining areas of multi-agency improvement.

The Cabinet considered the Jay Report on 3rd September, 2014. Fifteen recommendations were identified by Professor Jay and Cabinet requested a further four. All of these have been incorporated into the CSE Action Plan and would be reported on in future progress reports to the Local Safeguarding Children's Board and Cabinet.

Each of the priorities were considered in turn and information provided. A range of questions were raised by Cabinet Members which received a response. These included:-

Leadership:-

- Data analysis and use of “Big Data” to map potential areas of exploitation.
- Areas of development for the MASH and the timescales for this to be addressed.
- Governance arrangements of the MASH and lines of accountability with integration of all services.
- Additional layers for the escalation of issues and roles for challenging decisions and recommendations made.
- Line management arrangements with clear lines of accountability as referred to the Jay Report.
- Review process for the overall management of the MASH
- Allocation of duties for staff off sick or on leave.
- Staffing structures and resources to meet demand.
- Operation of the MASH as the preferred model recommended by Ofsted.
- Role and membership of the CSE Sub-Group and its Gold and Silver operational arms.
- Reconfiguration of the risk assessments with the opportunity for professional manual judgements based on individual young people.

Prevent:-

- Range of the safeguarding training and development framework.
- Commissioning to the voluntary sector to build awareness in the community including hard-to-reach groups and parents and the activities taking place.
- Identification of technical issues which caused a delay, which have now been addressed.
- Referral process and awareness raising amongst larger organisations.
- Training programmes in all secondary schools to assist with educating young people about the risks around child sexual exploitation and early detection of the warning signs.
- Being outcome focused to ensure effective analysis of intervention.
- Areas of the community who were difficult to engage in awareness raising.

Protect:-

- How Rotherham was performing against other Local Authorities in tackling child sexual exploitation.
- Performance comparisons, benchmarking and identification of positive outcomes for young people from agencies.
- External validations and the options available.
- Options for complaints if a child or a family's needs or expectations were being met.
- Sign off process for those children the subjects of social care

intervention.

- Definition of referrals and contacts.
- Referral activity directly or indirectly to other agencies such as Barnados and Safe at Last and how these collated in the figures presented.
- Changes to the reporting structures and the classification of young people being at high, medium or low risk.
- Risks to young females regardless of their ethnicity.
- Reporting lines from health professionals

Pursue:-

- Crown Prosecution Service involvement with the MASH.
- Crown Prosecution Service engagement in the CSE Sub-Group.
- Low number of prosecutions and engagement with the Crown Prosecution Service to ensure the process for justice with clear collation of evidence was seen through from the beginning to the end resulting in a conviction.
- Any barriers to securing a conviction.
- Assurances that the concerns raised in the Jay Report around arrests and prosecutions.
- Improved lines of communication with the Police to move matters of concern forward.
- Restoring public confidence and the justice for victims of abuse through the securing of prosecutions and convictions.
- Key lines of enquiry and identification of perpetrators by victims, which should be followed up for historic cases.
- Routes for reporting children missing from children's homes.
- Access to health services for victims and survivors and engagement of professionals with the CSE Sub-Group.
- Identification of provision and various agency levels.
- Ensuring the victims have a voice.

Resolved:- (1) That the report be received and the progress noted.

(2) That the identified areas for further development be approved.

(3) That representatives from South Yorkshire Police and the Chair of the Local Safeguarding Children's Board be present when the quarterly reports of the Child Sexual Exploitation Action Plan are submitted to the Cabinet.

C54

ROTHERHAM LOCAL PLAN: LOCAL DEVELOPMENT SCHEME

Councillor Godfrey, Cabinet Member for Safe and Attractive Neighbourhoods, introduced a report by the Strategic Director of Environment and Development Services, which provided an update to the Local Development Scheme to reflect the adoption of the Core Strategy and the revised timetable for publication and submission of the Sites and

Policies document to Government.

The Local Development Scheme was last formally revised in April, 2013 and this latest update reflected the adoption of the Core Strategy by the Council on 10th September, 2014 as part of the development plan. It also reflected the revised timetable for further consultation, publication and submission of the Sites and Policies document necessitated by the slight delay in adopting the Core Strategy.

It was, therefore, important to ensure a revised and up to date Local Development Scheme was in place in time for publication and submission of the Sites and Policies document programmed for 2015.

Resolved:- That the revised Local Development Scheme be approved.

C55 ROTHERHAM LOCAL PLAN: PUBLIC CONSULTATION

Councillor Godfrey, Cabinet Member for Safe and Attractive Neighbourhoods, introduced a report by the Strategic Director of Environment and Development Services, which sought approval for public consultation on the Local Plan. The consultation was planned to commence 13th October, 2014 for a six week period until 24th November, 2014 and would cover the potential development sites around all the Borough's communities, the refined development management policies and the draft Policies Map.

A summary of the Local Plan Consultation and Community Engagement Action Plan was attached as part of the report, but this may be subject to minor changes in the run up to consultation launch as the detail was finalised.

A couple of new sites had also been identified which would be included as part of the consultation process, a residential site at Thrybergh and an employment site at Todwick.

Cabinet Members asked if there was some flexibility in the consultation process to give residents and Parish Councils the opportunity to make representations and for these to be given serious consideration before the document was signed off by the Secretary of State. It was also suggested that some consideration be given to some alternative bespoke consultations to the four drop-in sessions across the borough, particularly for areas of high concern.

Resolved:- (1) That the final draft Sites and Policies document for public consultation be approved.

(2) That the the approach set out in the Local Plan Consultation and Engagement Action Plan summary attached at Appendix 1 be approved.

C56 REVISED STATEMENT OF COMMUNITY INVOLVEMENT

Councillor Godfrey, Cabinet Member for Safe and Attractive Neighbourhoods, introduced a report by the Strategic Director of Environment and Development Services, which set out how and when stakeholders could influence new planning policy documents covering Rotherham. The report sought approval for public consultation on the draft revised Statement of Community Involvement.

The Statement of Community Involvement had been reviewed and refreshed to create a new simplified and user-friendly version that was fit for purpose. The revised document was now presented in three sections which explored the:-

- Approach to community involvement.
- Influencing the Local Plan.
- Getting involved in planning applications.

A six-week consultation period was proposed, the dates and notifications for which would align with those of the final draft Sites and Policies document.

Resolved:- That the public consultation on the draft revised Statement of Community Involvement be approved.

C57 REVIEW OF DIRECTLY MANAGED COMMUNITY CENTRES

This item was deferred in order to allow Cabinet Members to be provided with further information.

C58 AWARD OF THE TENDER FOR THE PROVISION OF ROAD MARKINGS

Councillor Hussain, Cabinet Member for Waste and Environment, introduced a report by the Strategic Director of Environment and Development Services, relating to the tenders received for the provision of Road Marking Services to the Borough area. The contract was to be awarded for a period of four years, with the estimated spending for the life of the contract being £740,000 (based on current profiles, which may be subject to change).

Cabinet Members noted that the effective procurement of this agreement would generate savings of approximately £8,500 per annum over and above the existing agreement, again based on current volumes. The market was showing price increases in this area, although the tender process had shown that the Council was able to maintain standards and reduce costs.

Resolved:- (1) That the report be received and its contents noted.

(2) That the tender submitted by WJ Road Markings Ltd., as detailed in the report now submitted, for the provision of Road Marking Services be accepted.

C59 GREEN WASTE SERVICE - SUMMER ONLY COLLECTION

Councillor Hussain, Cabinet Member for Waste and Environment, introduced a report by the Strategic Director of Environment and Development Services, which detailed how the green waste service was a seasonal service which was subject to high demand in summer and a very low demand over the winter period. During the last two years the service had dropped to a monthly service over the winter period operating with a maximum of three vehicles out of the current fleet of seven vehicles. This report outlined the proposal to revert to a summer only collection of green waste to meet the requirements of the medium term financial plan

Cabinet Members sought clarification on the opportunities for the public to dispose of any green waste during the winter period, the recycling opportunities available and the potential for reverting to a green waste collection a month early in March if weather conditions were permitting.

Cabinet Members also noted that the proposal to cease collections over the winter period had been fully discussed with Trade Union Representatives in terms of reducing the establishment on Waste Collection Operations through the Voluntary Severance Scheme and taking vehicles off the road.

Resolved:- That the proposal to revert to a summer only collection of green waste be approved.

C60 EXPECTATIONS AND ASPIRATIONS : CO-PRODUCTION IN ROTHERHAM

Councillor Doyle, Cabinet Member for Adult Social Care and Health, introduced a report by the Performance and Quality Manager, which detailed how the Expectations and Aspirations work stream of the Health and Wellbeing strategy had a priority in its action plan around co-production of services, this was fully endorsed by the Board's member organisations.

The report submitted was currently being consulted on across the members of the Health and Wellbeing Board and provided information around definitions of co-production, examples of where this was already in place in Rotherham and the suggested approach to move this forward across all organisations.

Resolved:- (1) That the report be received and the contents and the case studies noted.

(2) That the consultation of this document be noted.

C61 EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006) (information relates to finance or business affairs).

C62 APPROVAL OF TENDER FOR THE PROVISION OF BITUMINOUS MACADAM

Councillor Hussain, Cabinet Member for Waste and Environment, introduced a report by the Strategic Director of Environment and Development Services, relating to the award contracts for the supply of bituminous macadam (tarmac).

Resolved:- That the tender submitted by Harsco Metals Group Ltd and Lafarge Tarmac Trading Ltd. for the provision of bituminous macadam be accepted.

C63 WATH DISTRICT OFFICE SITE, CHURCH STREET, WATH

This item was deferred in order to allow Cabinet Members to be provided with further information.

C64 FORMER RECORDS CENTRE AND WEIGHBRIDGE, STATION ROAD, MASBROUGH, ROTHERHAM

Councillor Beck, Cabinet Member for Business Growth and Regeneration, introduced a report by the Strategic Director of Environment and Development Services, which sought approval for the disposal of the above-mentioned asset which had been declared surplus to the requirements of the Department of Audit and Asset Management.

Cabinet Members were informed that this site would be disposed of in its present condition with the current buildings in situ.

Resolved:- (1) That the Director of Audit and Asset Management be authorised to dispose of the asset on the basis recommended in item 7 in the report.

(2) That the Director of Audit and Asset Management negotiates the terms of the disposal of the assets as described in the report.

(3) That the Director of Legal and Democratic Services completes the necessary documentation.

C65 FORGE ISLAND DEVELOPMENT - NEXT STEPS

Councillor Beck, Cabinet Member for Business Growth and Regeneration, introduced a report by the Strategic Director of Environment and Development Services, which detailed the options available to the Council when Tesco vacated its current site on Forge Island.

It was recommended that with the strategic acquisition of the Forge Island site, its short term retention as a public car park be used to support nearby retailers and approval was sought to progress options for development.

Detailed information on the various options and uses of Forge Island were considered by Cabinet Members with clear indications of risk in the short and longer term.

Cabinet Members asked about third party involvement as part of the acquisition of the site, the number of employment opportunities that could be generated, the wider benefits for relocation opportunities, what the specific conditions involved taking into account the Regeneration and Town Centre Strategies and the timeframe for moving forward. It was noted that whilst this was a key site in the town centre every effort should be made to minimise the risk to the Council.

Resolved:- (1) That the Director of Internal Audit and Asset Management be authorised to exercise the option to acquire Forge Island from Tesco, as described in Section 7.2 of this report.

(2) That as detailed in Section 7.3 of this report the Director of Internal Audit and Asset Management be authorised to progress the option to keep the existing Forge Island car park open to the public.

(3) That the Director of Internal Audit and Asset Management be authorised to continue negotiations towards redevelopment of Forge Island in accordance with Section 7.5 of this report.

(4) That the Director of Internal Audit and Asset Management negotiates and enters into the legal agreement detailed in Section 7.6 of this report.

(5) The Director of Financial Services adjusts the capital programme and revenue budgets as required to fund costs necessarily incurred in carrying out the above recommendations, as detailed in Section 8.0 of this report.

**DEPUTY LEADER
23rd June, 2014**

Present:- Councillor Lakin (in the Chair); Councillors Beaumont, Gosling and Sims.

D1. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the previous meeting held on 14th April, 2014.

Resolved:- That the minutes of the meeting held on 14th April, 2014 be approved as a correct record.

D2. REPRESENTATIVES ON OUTSIDE BODIES AND SUB-GROUPS

Consideration was given to the representatives on outside bodies and sub-groups that fell into the remit of nomination to the Deputy Leader.

Resolved:- That the following appointments be made:-

Adoption Panel:-

Councillors Havenhand and Sharman plus one other Member.

Fostering Panel:-

Councillor Sharman plus one other Member.

Redbarn Management Group:-

Councillor Burton plus one other Member.

Rotherham Holiday Aid: -

Councillor Beaumont.

Rotherham Children, Young People and Families' Partnership:-

Councillor Lakin, Deputy Leader, along with Councillor Roche plus one other Member.

Rotherham Local Safeguarding Children Board:-

Councillor Lakin, Deputy Leader

Think Family Steering Group: -

Councillor Lakin, Deputy Leader, along with Councillor Beaumont plus one other Member.

Local Admissions Forum: -

Councillors Havenhand and Beaumont plus one other Member.

Visits to Children's Establishments: -

Councillor Lakin, Deputy Leader together with Advisers.
 Chairperson and Vice-Chairperson of the Improving Lives Select Commission.
 Ward Councillors.

Corporate Parenting Panel: -

Councillor Lakin, Deputy Leader together with: -
 Councillor Doyle, Cabinet Member for Adult Social Care.
 Councillor Havenhand plus one other Member, representatives of the Adoption Panel
 Councillor Sharman, representative of the Fostering Panel.
 Councillor G. A. Russell, Chairperson of the Improving Lives Select Commission.
 Councillor Dodson, representing the Improving Lives Select Commission (substitute for the Chairperson of the Improving Lives Select Commission).
 Councillor C. Vines, Representative of the Opposition.

Transport (Education) Appeals Panel: -

Councillors Dodson, Gosling, J. Hamilton, Roche, Sharman and Whelbourn plus one other Member.

Yorkshire and Humberside Children and Young People Lead Member Network: -

Councillor Lakin, Deputy Leader (Chair).

D3. WORKFORCE STRATEGY REVIEW 2013-14

Consideration was given to a report presented by Phil Howe, Director of Human Resources, which provided an overview of the impact of Human Resources policies, procedures and activities on the Council workforce during 2013/14.

The budget challenges facing the Council (and the need to achieve reductions in workforce costs) have required organisational redesign, changes to working practices and changes to Human Resources (HR) policies. Successful management of workforce costs continued to keep the number of compulsory redundancies to a minimum and reduced the impact of budget cuts on the delivery of front line services.

A £3.8m reduction in 2013/14 had taken recurrent savings (since reductions began in 2010) to over £27m a year for non-school related staffing. The report illustrated in detail a breakdown by Management level, Directorate and Front Facing/Support services.

Despite major changes across the Council over the last few years the number of grievances lodged by employees continued to be well below benchmarks whilst employee engagement and involvement remained positive and similar to the high levels of the previous employee survey.

A continued focus on key workforce activity had helped to maintain a relatively positively engaged workforce, whilst successfully achieving significant organisational change despite losing over 1200 jobs from the Council.

A summary of workforce activity managed and supported by Human Resources in the last year, and other areas directly by service management, under the various themes of the Workforce Strategy were provided and were set out in more detail as part of the report.

- Ensuring we have a modern and thriving Council.
- Developing leadership capacity through change.
- Developing our employees' skills for the future.
- Managing talent and attracting new talent as appropriate.
- Ensuring we have a fairly rewarded workforce.

Discussion ensued on the use of agency staff and it was confirmed where appropriate an internal 'bank' arrangement was established to help maintain delivery of cost-effective service priorities.

Further information was provided on the positive work placement and apprenticeship schemes.

Work was continuing on succession planning initiatives moving forward, given the changes to the Local Government Pension Scheme and where it was now possible for employees to access pension benefits from age 55 rather than 60 under the previous scheme.

An update was also provided on the progress of the implementation of a local Living Wage in Rotherham.

Resolved:- (1) That the continuity high level of employee engagement/involvement be noted.

(2) That the key Human Resources activity be noted.

(3) That the £3.8 million reduction in workforce costs be noted.

**D4. CHILDREN AND YOUNG PEOPLE'S SERVICE DIRECTORATE
REVENUE OUTTURN 2013/14**

Consideration was given to the report presented by the Joy Hobson Principal Finance Officer, Children and Young People's Services, that outlined the Children and Young People's Services Directorate unaudited provisional Outturn (excluding schools and PRU delegated budgets) which was +£8,782 over spent (+0.02%).

After adjusting for the write off of deficit balances of schools converting to academies (Swinton Brookfield Primary and Rawmarsh School: A Sports College) for 2013/14 the revised over spend was now £347,733 (+0.75%).

Allowing for the carry forward of surplus balances on trading accounts (details included within the report) in accordance with Council policy the overall overspend was +£651,356. (1.4%)

The outturn position showed an improvement of -£117k on the February, 2014 reported budget monitoring position.

Considerable, concerted proactive management actions have been taken to contain, and where possible, reduce the outturn position during 2013/14. Within this financial year, these actions would have helped the service avoid £721K of costs that would otherwise have been incurred.

The table within the report summarised the outturn against approved budgets for each service division and an analysis of the main variances and the underlying reasons beneath them were provided, the detail of which was set out in the report submitted.

Discussion and questions were raised and answered on issues relating to:-

- The write off of deficit balances of schools converting to academies.
- Maximising the use of grants and the moratorium on spend and the implications on budgets and workforce reform of changes already agreed.
- Costs associated with out of authority residential placements.
- Proactive management actions reducing the in-year outturn position.
- Increased agency costs and the need to deliver statutory services.
- Associated consultancy costs.
- Budget allocation for Looked After Children.

Resolved:- (1) That the report be received.

(2) That a further report be submitted on the planned use of school balances.

(3) That the Trading Services surpluses to be carried forward to 2014/15 be noted.

D5. CABINET REPORTS AND MEMBERS' ISSUES

Phil Howe, Director of Human Resources, reported on:-

- (a) Confirmed strike action by Unison and the N.U.T. on Thursday, 10th July, 2014. Other Trade Union ballot results for this same day of action were still awaited. Advice and staff briefing notes had been circulated.
- (b) The window for voluntary severance would be re-opened for a short period with a view to approving those employees who would be allowed to leave the Local Authority in August, 2014.
- (c) Christmas 2014 – consideration was being given to the use of one day's annual leave to cover the 2nd January, 2015 and the Council having to open up buildings for one day. Consultation was being taken with SLT and Trade Unions on this matter.
- (d) Annual pension performance data had just been received to indicate that Rotherham had come out top, closely followed by Doncaster, whose records are processed by us here in Rotherham under the HR & Payroll transactional services shared service .
- (e) Rotherham HR & Payroll service had also successfully processed all the additional work commissioned to process election payments for Rotherham, Doncaster and Sheffield following the recent elections in May, 2014.

Resolved:- That the information be noted.

D6. MANAGING COMMUNITY BUILDINGS AND ASSETS - THE DALMENY HOTEL, LYTHAM ST ANNE'S 27TH-29TH JUNE 2014

Consideration was given to a request for attendance at the Managing Community Buildings and Assets Conference at The Dalmeny Hotel, Lytham St Anne's on 27th - 29th June 2014.

Resolved:- That Councillor Wyatt be authorised to attend and for this to be funded from the Members' Training and Development Budget.

D7. DATE AND TIME OF THE NEXT MEETING

Resolved:- That the next meeting of the Deputy Leader and Advisers take place on Tuesday, 15th July, 2014 at 9.00 a.m.

**DEPUTY LEADER
2nd September, 2014**

Present:- Councillor Lakin (in the Chair); Councillors Gosling and Sims.

An apology for absence was received from Councillor Beaumont.

D8. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the previous meeting held on 23rd June, 2014.

Resolved:- That the minutes of the meeting held on 23rd June, 2014 be approved as a correct record.

D9. REPRESENTATIVES ON OUTSIDE BODIES AND GROUPS

Further to Minute No. 68 of the meeting of the Deputy Leader held on 23rd June, 2014, consideration was given to the representatives on outside bodies and sub-groups that fell into the remit of nomination to the Deputy Leader.

Resolved:- That the following appointments be made:-

Adoption Panel:-

Councillors Havenhand and Sharman. A further Member would be sought if required.

Fostering Panel:-

Councillor Sharman plus Councillor Lelliott.

Rotherham Children, Young People and Families' Partnership:-

Councillor Lakin, Deputy Leader, along with Councillors Ahmed, Lelliott and Roche.

Think Family Steering Group:-

Councillor Lakin, Deputy Leader, along with Councillors Ahmed and Beaumont.

D10. SICKNESS ABSENCE

Consideration was given to a report presented by Phil Howe, Director of Human Resources, which provided an overview of sickness absence in 2013-14.

In 2013/14 for the first time in five years, the Council's sickness absence outturn figure was higher than the previous year, with a reported 8.30 days per full time equivalent employee compared to 7.51 days in 2012/13. This mirrored the trend of increasing absence levels recorded across many similar-sized organisations in the Public Sector.

Sickness absence levels in the Council continued to be measured in accordance with the former Gershon and Best Value Performance Indicator industry standards to ensure relevant and robust comparative data. Although sickness absence increased last year it should be noted that levels have fallen considerably from 13.9 days in 2002/3.

The reported figure for 2012/13 benefited from there being two 'extra' Bank Holidays in the year, the Queen's Diamond Jubilee on 5th June, 2012 and Good Friday on the 29th March 2013. Sickness occurring on such days was able to be discounted from the nationally prescribed calculation.

In addition during 2012/13 seventeen schools, where sickness absence was traditionally low, also converted to Academy status during the year (now giving 23 in total), which had the effect of lowering the overall denominator used in the calculation and inflating the overall level of sickness absence in the rest of the Council.

If a comparable calculation had been made to factor in the same number of Bank Holidays and include the Schools which had converted to Academy status during the year, the sickness outturn would have been 7.75 days as opposed to the declared 8.30 days.

Data on sickness absence is directly available to managers via the HR Portal and is also routinely analysed and benchmarked at a strategic level to identify 'hot' spots and inform corporate policy decisions.

In 2013/14 there were 10,465 separate recorded incidences of sickness absence. 4476 employees (40%) had no absence recorded during the year. The direct contractual occupational sickness costs paid to the employee while absent amounted to £6.9m (£3.9 of which was non Schools).

In common with trends over the last ten years the main reasons for absence were Muscular Skeletal/Back and Shoulder (28%), Stress (27%) and Infection and Virus (19%). Around two thirds of all absence was deemed Long Term (over 20 days) but only 1.5% (20% of long term) of absence lasted for more than four months. The types and length of absence were clearly occupation and condition dependent which were also significantly influenced by NHS treatment timescales.

A summary of year end sickness levels by Strategic Directorate and a summary of all sickness reasons by category was attached for information as part of the report.

In addition to real-time employee information via the HR Portal managers are also notified automatically by e-mail the moment one of their employees hit a sickness trigger point in order that appropriate action could be undertaken in accordance with the Council Policy. During the year out of 10,465 recorded incidence of absence 1699 trigger points were reached with 94% having actions recorded:-

- 6% resulted in absence dates being corrected;
- 6% had written warnings issued;
- 24 Ill Health terminations in the year (average lengths of absence of 216 days = 7 months);
- 6 Ill health retirements.

The Council also provides access to a range of support and processes to help employees and managers to manage sickness absence across their teams.

In 2007 the Council introduced more direct action arrangements following a Regionally-funded RIEP project to provide early physiotherapy referral for musculo-skeletal conditions. This was impressively successful in reducing absence by 42% of sick days lost due to the condition in the Health and Wellbeing pilot area saving £379k for a cost to the Council of approximately £20,000. Continued funding of the scheme was now through individual referral charges to services. From a very successful start in 2008 the number of referrals had steadily declined to such a point that in 2013-14 despite there being 1587 (286 of which was long term) incidences of musculo-skeletal/back and shoulder cases recorded and 43% of these lasting over three months, only twelve referrals were made to the external referral service at a cost of £2,520. Indications were reported that 90% of those referred returned to full duties earlier than would have been the case had they not attended.

The importance of good working relationships could not be underestimated as the support of colleagues, managers and the wider organisation perception during an absence has a significant effect on the length of time an employee was absent and whether a return to work would be sustained into the longer term.

It was, therefore, suggested that referrals were recommended to the early physiotherapy service for musculo-skeletal conditions to assist employees to return to full fitness and back to work as soon as possible.

Managers were also asked to be tasked with pro-actively reviewing and managing their employees in respect of sickness absence in accordance with the Council Policy.

Discussion ensued on the areas which were under more pressure than others, areas that recognise good sickness records, the impact on services from periods of long term sickness absence, use of agency staff

for front line posts, vacant post levels and the need for managers to be pro-active in their review and management in respect of sickness absence.

Resolved:- (1) That the sickness absence trend be noted.

(2) That the more pro-active early physiotherapy referrals for musculo-skeletal conditions be supported.

(3) That reminders to be issued to pro-actively review and manage their employees in respect of sickness absence in accordance with the Council Policy.

D11. CHILDREN AND YOUNG PEOPLE'S SERVICE REVENUE BUDGET MONITORING REPORT TO 30TH JUNE 2014

Consideration of this item was deferred to the agenda of the next meeting to allow relevant Officers to be in attendance.

D12. DATE AND TIME OF THE NEXT MEETING

Resolved:- That the next meeting of the Deputy Leader and Advisers take place on Tuesday, 7th October, 2014 at 10.00 a.m.

**DEPUTY LEADER
7th October, 2014**

Present:- Councillor Hoddinott (in the Chair).

An apology for absence was received from Councillor Sims.

D13. FARESHARE FOOD CONTRACT EXTENSION - REQUEST FOR EXEMPTION TO STANDING ORDERS

Consideration was given to the report presented by Steve Eling, Principal Officer, Policy and Partnerships, which provided details of the current contract for provision of food supplies to Community Food Members (CFM) by Fareshare Yorkshire in Rotherham, which was due to end on 31st October, 2014. Fareshare Yorkshire had delivered the provision since it started on 1st October, 2013.

It was proposed that the current contract with Fareshare Yorkshire be extended for a further five months until 31st March, 2015. During this time period the Council would undertake an open and competitive tendering exercise for a new contract to commence 1st April, 2015. The new contract would be for twelve months with an option to extend until 31st March, 2017 subject to continued demand, quality performance and finance/grant availability.

Clarification was sought on the consequences of not extending this service provision contract, which would result in the ceasing of the service in Rotherham of a key preventative service which would impact significantly on vulnerable people and families in the borough.

Resolved:- (1) That an exemption to the Council's Contract Standing Orders and Financial Regulations, as provided for by Standing Order 38, to waive Standing Order 47, be approved in order to extend the contract with Fareshare Yorkshire Ltd for the operation of the Rotherham Food Centre and provision of food to Community Food Members.

(2) That the contract be extended to 31st March 2015 to the sum of £15,154.

D14. RENEWAL OF THE GOOD FOR ENTERPRISE LICENCE

Consideration was given to the report presented by Colin Earl, Director of Audit and Asset Management, which detailed the Council's use of Good for Enterprise (GFE) as its mobile email application and also as a mobile device management application.

Details were provided on the current charging agreement and the number of device installations, the annual charge and the current arrangements.

Further information was sought on the proposals to move to an annual subscription model and it was suggested that clarification be sought on the number of user licenses proposed in light of the numbers using Good for Enterprise and those used by Blackberry. On this basis it was suggested that the matter be deferred for further consideration and reported back to the next meeting.

Resolved:- That the report be deferred pending further information and clarification and this be submitted to the next meeting of the Deputy Leader for consideration.

D1.

D15. ORACLE LICENCE AND SYSTEM SUPPORT RENEWAL

Consideration was given to the report presented by Colin Earl, Director of Audit and Asset Management, which detailed how the Council utilised UNIX servers and Oracle databases for its Enterprise Systems, including Swift Social Care and Revenues and Benefits.

The annual maintenance of the hardware and software costs were £22,844. Exemption from Standing Orders was, therefore, sought on the basis that only the supplier (Oracle) were capable of supporting this hardware and software.

Clarification was sought on the risks to not renewing this contract, which was critical to several key statutory services and could mean that they were unable to operate.

Reference was made to the advances in technology, the long term solutions and hosts and application of the Cloud First Policy, which was not appropriate in this case.

Resolved:- That the contract for hardware and support and maintenance of the UNIX servers and Oracle databases be exempt from the provisions of Standing Order 47.6.3 (requirement to invite at least three written quotations for contracts with a value of £20,000 but less than £50,000).

D16. PROCUREMENT YORTENDER

Simon Bradley, Procurement Service Leader, gave a brief summary of the YORtender Portal used across the Yorkshire and Humber Region, which was Government funded for five years.

The e-portal is now used by twenty-two Local Authorities across the Yorkshire and Humber region, Rotherham has advertised contract opportunities of ~£100M on the e-portal over the past two years.

Emma Fairclough, Service Support/Customer Excellence Manager, gave a short presentation on the YORtender Portal specifically highlighting:-

- YORtender as an electronic contract management system.
- Procurement Portal for the Yorkshire and Humber Region.
- Rotherham's input in to the system.
- Rotherham was one of twenty-two authorities, of which seven developed the contract.
- The Project Group's migration.
- Rotherham's assistance with upgrade plans and future releases.
- The Portal's compliance with Standing Orders and Financial Regulations and a fully auditable based platform.
- Rotherham hosted training for the twenty-two authorities and trained one hundred and eighty officers.
- In-house training had also been provided for sixty officers across the Council.
- The benefits of the Portal including the connection through a single procurement approach, which could be hosted and used on multiple devices.
- Increased opportunity to collaborate with other Local Authorities.
- Rotherham is now the lead authority on a number of collaborative framework agreements at national and regional level.
- Links to the other authorities' websites and the numbers of tenders and quotes.
- Local suppliers' workshops and meet the buyer days.

Clarification was sought on whether the YORtender could go multi-regional, quantifiable savings, the OJEU process, Yorkshire Purchasing Organisation as a supplier and the opportunities for the voluntary and community sector to bid for contracts.

It was noted that the opportunities being offered to smaller companies opened up competition and the market placed.

Resolved:- That Emma Fairclough and Simon Bradley be thanked for their information and presentation.

D17. CABINET REPORTS AND MEMBERS' ISSUES

Jacqueline Collins, Director of Legal and Democratic Services, reported on:-

- The Corporate Governance Inspection in progress and the requests for information being met.
- An update on the next meeting of the Home Affairs Select Committee.
- Consideration of confidential items presented to the Cabinet and the release of confidential items to opposition members.
- An update on Human Resources matters arising from the Jay Report.
- Criteria for urgent reports.

Colin Earl, Director of Audit and Asset Management, reported on:-

- The budget monitoring report at Cabinet, which included the ICT virement.

Resolved:- That the information be noted.

D18. DATE AND TIME OF THE NEXT MEETING

Resolved:- That the next meeting of the Deputy Leader and Advisers take place on Tuesday, 4th November, 2014 at 10.00 a.m. with a briefing for the Deputy Leader and Advisers at 9.30 a.m.

**URGENT BUSINESS POWERS
CABINET MEMBER FOR CHILDREN AND EDUCATION SERVICES
16th September, 2014**

Present:- Councillor Beaumont (in the Chair); Councillor Roche.

Apologies for absence were received from Councillor Lelliott.

F1. DECLARATIONS OF INTEREST.

No Declarations of Interest were made.

F2. APPOINTMENT OF LOCAL AUTHORITY GOVERNORS.

Pursuant to Minute No. C50 of January, 2000, consideration was given to nominations received to fill Local Authority Governor vacancies on school governing bodies.

Resolved:- That, with the effective date of appointment as shown, the following appointments and reappointments be made to school governing bodies, subject to satisfactory checks being undertaken:-

New Appointments: -

School	Name	Date effective
Ferham Primary	Mr. O. Mehban	16/9/2014
Greasbrough Primary	Mrs. L. Buxton	16/9/2014
St. Joseph's Catholic Primary, Rawmarsh	Mr. J. Kennedy	16/9/2014
Wath Victoria Primary	Mrs. J. Dickson	16/9/2014
West Melton Primary	Mrs. C. Overton	16/9/2014

Re-appointments: -

School	Name	Date effective
Rawmarsh Community	Mr. R. Bird	16/9/2014
Swinton Queen Primary	Mr. S. Churm	16/9/2014
Bramley Sunnyside Junior	Mrs. L. Blakesley	22/9/2014
Wickersley Northfield Primary	Mrs. E. Duncan	22/9/2014
Rawmarsh Children's Centre	Mr. R. Bird	26/9/2014
Rockingham Junior and Infant	Ms. S. Wilson	2/11/2014
Milton	Mrs. P. Na	12/11/2014

Deferred: -

School	Name
Kimberworth Community Primary	Councillor S. Currie

F3. ELECTIVE HOME EDUCATION.

Consideration was given to the report presented by the Director for Schools and Lifelong Learning (Children and Young People's Services Directorate) that outlined the Council's Elective Home Education policy and the Council's guidance information available to parents and carers.

The policy had been reviewed to incorporate Department for Education guidelines relating to Elective Home Education. The DfE required local authorities to follow-up cases of home education that were not suitable for the child's/children's age, ability and/or aptitude. Local authorities had a duty to follow up these cases, which could ultimately lead to a School Attendance Order being pursued.

The Director for Schools and Lifelong Learning spoke about the information system that was being developed to be used to track Elective Home Educated pupils' progress and attainment, and also record the focus and curriculum that was being followed.

Rotherham had two Education Officers who were experienced in mainstream education, in addition to part-time administrative support, to support families choosing Elective Home Education. This team worked in an operational partnership with the Education Welfare Service. All Elective Home Educated pupils had received a home visit, and visits would continue to be offered at least annually.

Discussion followed, and the Cabinet Member and Advisers asked the following questions: -

- How would the Local Authority act if the visits offered by the Service were refused by parents and carers?;
- The statutory powers of the Local Authority in relation to Elective Home Education.

Resolved: - (1) That the content of the Elected Home Education policy, be noted, including that it was consistent with Department for Education guidelines.

(2) That Rotherham's policy for Elective Home Education and the parental guidance document be accepted, and they be published via the Council's website.

(3) That the Cabinet Member for Children and Education Services receive informal termly updates and end-profiles in relation to Rotherham's cohort of Elected Home Education children and young people.

(4) That that Cabinet Member for Children and Education Services receive a formal annual report in relation to Rotherham's cohort of Elected Home Education children and young people.

F4. EXCLUSION OF THE PRESS AND THE PUBLIC.

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 (information relating to the financial or business affairs of any person (including the Council)).

F5. APPROVAL OF TENDER FOR THE CENTRAL PRIMARY SCHOOL, EASTWOOD.

Consideration was given to the report presented by the Project Officer (Internal Audit and Asset Management, CYPS Capital Projects, Environment and Development Services), that outlined the outcome of the tendering process in relation to providing a new school building at Eldon Road including foundation classrooms, reception area and circulation space, car parking and playing fields.

The Project Officer outlined the budget allocations relating to the project.

Resolved: - That the tender submitted by Wildgoose Construction dated 28th July, 2014, be approved.

F6. DATE AND TIME OF THE NEXT MEETING: -

Resolved: - That the next meeting of the Cabinet Member for Children and Education Services take place on Monday 13th October, 2014, to start at 10.00 a.m. in the Rotherham Town Hall.

CABINET MEMBER FOR PLANNING, HIGHWAYS AND STREET SCENE SERVICES**1st September, 2014**

Present:- Councillor Smith (in the Chair); Councillors Clark and Swift; together with Councillor Atkin.

G20. MINUTE OF THE PREVIOUS MEETING HELD ON 22ND JULY, 2014

Resolved:- That the minutes of the previous meeting of the Cabinet Member and Advisers for Planning, Highways and Street Scene Services, held on 22nd July, 2014 be approved as a correct record for signature by the Chairman.

G21. HEALTH, WELFARE AND SAFETY PANEL

The following report was submitted:-

**HEALTH, WELFARE AND SAFETY PANEL
FRIDAY, 11TH JULY, 2014**

Present:- The Mayor (Councillor Foden); Councillors Smith and Whelbourn; Mrs. J. Adams (NUT), Mrs. S. Brook (NASUWT), Mr. E. Batty and Mr. P. Harris (GMB), Mrs K. Hall-Garritt and Mr. A. Turner (UNISON).

Apologies for absence were received from Councillors Russell and Swift.

1. APPOINTMENT OF CHAIRMAN 2014/2015

Resolved:- That Councillor Smith be appointed Chairman of the Health, Welfare and Safety Panel for the 2014/2015 Municipal Year.

(Councillor Smith)

2. APPOINTMENT OF VICE-CHAIRMAN 2014/2015

Resolved:- That Mrs. S. D. Brook (NASUWT) be appointed Vice-Chairman of the Health, Welfare and Safety Panel for the 2014/2015 Municipal Year.

3. MINUTES OF THE PREVIOUS MEETING HELD ON 11TH APRIL, 2014

Resolved:- That the minutes of the previous meeting of the Health, Welfare and Safety Panel, held on 11th April, 2014, be approved as a correct record for signature by the Chairman.

4. MATTERS ARISING

Reference was made to Minute No. 22(c) (Clifton Comprehensive School) and it was noted that a further meeting will take place, during July, 2014, between the School's Head Teacher, Elected Members and with trades unions' representatives to consider the various issues raised during the visit of inspection by the Health, Welfare and Safety Panel.

5. ANNUAL HEALTH AND SAFETY STATISTICAL REPORT 2013

Consideration was given to the contents of the Council's Annual Health and Safety Report 2013. The report included:-

- : Accidents Statistics;
- : Performance against the 2012/2013 Corporate Health and Safety Action Plan;
- : Overview of - Health and Safety Inspections / Audits; Fire Drill and Evacuations; Occupational Health; Health and Safety Training;
- : Legislation update;
- : issues from the Health and Safety Executive.

The Panel discussed a range of issues arising from the contents of the report:-

- : Accident Statistics (and the future recording of statistics relating to the Council's Public Health function);
- : Costs of employee absence because of illness and injury, including stress-related illness;
- : Reporting of accident and injury statistics to meetings of this Panel – analysed according to Department/area of the Council and by type of accident;
- : Claims for injuries to employees and the costs of compensation;
- : RIDDOR reportable incidents;

The Panel acknowledged the need for all accidents to be reported and correctly recorded and asked that all Departments and schools be notified to that effect.

Resolved:- That the Annual Health and Safety Report 2013 be received and its contents noted.

6. HEALTH WELFARE SAFETY PANEL - FUTURE ARRANGEMENTS

Discussion took place on the future arrangements of the Health, Welfare and Safety Panel, including both the visits of inspection to Council premises and the formal meetings.

Reference was also made to the health, welfare and safety arrangements of each of the Council's Directorates. The Employees' Side referred to the need for the appropriate trades union representative to be informed of significant incidents affecting health, welfare and safety.

It was agreed that consideration be given to the implementation of the following arrangements for this Panel:-

- : Quarterly meetings of the Panel (Friday afternoons) – the trades unions may suggest items to be included on the agenda for meetings;
- : Use of this Council's transport for the visits of inspection;
- : Quarterly visits of inspection (by two parties) : half-days either from (i) 9.00 am until 1.30 pm or (ii) from 12.00 noon until 4.00 p.m.

: selection of premises and sites to be subject to visits of inspection – to retain the existing arrangements of scheduled inspections, including trades unions' representatives being able to suggest premises to be inspected;

: ensuring that the designated health, welfare and safety officials/representatives of the premises being visited are present during this Panel's visits of inspection;

: provision of notes of Directorate health, welfare and safety meetings, to facilitate discussion of relevant issues by this Panel.

G22. REVIEW OF CESSPOOL AND SEPTIC TANK EMPTYING CHARGES

Further to Minute No. G29 of the meeting of the Cabinet Member and Advisers for Town Centres, Economic Growth and Prosperity held on 20th August, 2011, consideration was given to a report, presented by the Principal Engineer concerning proposed increases to the Council's cesspool and septic tank emptying charges, which were last adjusted in October 2011. The report stated that the proposed increase in charges will enable the Council to meet the continuing increase in the Water Companies' waste water treatment charges, fuel and vehicle costs and to ensure that the service to customers remains viable.

Resolved:- (1) That the report be received and its contents noted.

(2) That the proposed increases in charges to existing cesspool and septic tank rates, as detailed in the report now submitted, be adopted from 1st October, 2014 and the appropriate letters be forwarded to the customers informing them of the increases in these charges.

(3) That the cesspool and septic tank emptying and disposal charges shall be the subject of annual review.

G23. FUTURE PROVISION OF STREET CLEANSING SERVICES IN WATH UPON DEARNE TOWN CENTRE

Consideration was given to a report, presented by the Leisure and Community Services Manager, describing various options for the future provision of Street Cleansing services in the Wath upon Dearne town centre. Members noted that the three options are being considered because of the expiration of the lease of the small mechanical sweeper currently being utilised for street cleansing.

Resolved:- (1) That the report be received and its contents noted.

(2) That Option 3, as described in the report now submitted, be approved in respect of the future street cleansing services in the Wath upon Dearne town centre, whereby:-

(a) the small mechanical sweeper is removed upon expiration of the lease;

(b) the dedicated cleansing operative is retained as a lengthsman (an arrangement which is in line with other similar townships in the Borough area); and

(c) the Wath upon Dearne town centre shall continue to receive support from a mechanical sweeper (albeit at a lesser frequency) sufficient to maintain street cleansing to the same standards as other similar town centres in the Borough area.

G24. PROPOSED CHANGE TO PERFORMANCE MEASUREMENT

Consideration was given to a report, presented by the Leisure and Community Services Manager, describing an alternative performance measure for the Council's Street Cleansing service. The report described the current use of the former national performance indicator 'NI 195' as a corporate performance measure for street cleansing. The revised proposal is that the data collected by the Leisure and Community Services' Area Supervisors is used as an alternative to NI 195, as a performance measure for Street Cleansing services. This method will be in line with the corporate indicator already used for Grounds Maintenance services.

Resolved:- (1) That the report be received and its contents noted.

(2) That the use of data collected by the Leisure and Community Services' Area Supervisors, as an alternative to the former national indicator 'NI 195' as a performance measure for Street Cleansing, be approved in accordance with the details contained in the report now submitted.

G25. PROPOSED NO WAITING AT ANY TIME RESTRICTIONS ON DONCASTER ROAD, EAST DENE

Consideration was given to a report, presented by the Transportation and Highways Projects Manager, describing the concerns and objections received regarding the proposal to introduce additional lengths of waiting restrictions (double yellow lines) along part of Doncaster Road in East Dene. The report stated that the proposed scheme will involve:-

(i) the implementation of waiting restrictions, in the form of double yellow lines, on the southern side of Doncaster Road between properties 121 and 131, extending the existing restrictions by approximately 50 metres in a north-easterly direction, and in front of the apartment building known as The Yews, situated at the junction of Doncaster Road and Old Garden Drive; and

(ii) on the northern side of Doncaster Road, the proposed restrictions will be extended from their current location outside a property named The Hollies along to the existing zebra crossing to the north-eastern side of the junction with Cranworth Road.

Details of the concerns and objections, received from local residents, were included with the submitted report. Members noted that a fifth objection to the scheme had been received immediately prior to this meeting.

It was agreed that monitoring of Old Garden Drive shall continue, to establish whether there is excessive parking of vehicles on this road.

Resolved:- (1) That the report be received and its contents noted.

(2) That the objections to the proposed waiting restrictions at Doncaster Road, East Dene be not acceded to and the objectors and those people making representations be informed accordingly.

(3) That the proposed waiting restrictions at Doncaster Road, East Dene, as described in the report now submitted, be approved and the scheme be implemented as shown on drawing number 126/18/TT583.

G26. FERHAM ROAD, FERHAM - PROPOSED TRAFFIC CALMING AMENDMENT

Consideration was given to a report, presented by the Transportation and Highways Projects Manager, concerning a proposal to amend the existing traffic calming features on Ferham Road, Ferham. The report also detailed an objection received to the proposed scheme.

The report stated that the existing pre-formed rubber speed cushions on Ferham Road, which were installed approximately sixteen years ago, have now reached their maximum life expectancy and are in need of replacement. The proposal is to replace these existing rubber speed cushions with the more durable concrete cushions. In addition, at two of the locations where speed cushions exist, it is also proposed to introduce priority working i.e. vehicles having to give way to vehicles travelling in the opposite direction, although a single cushion will still be installed at this point in the highway.

Members noted that the re-surfacing of the Ferham Road carriageway will be undertaken as part of this scheme, in order that these improvements will be in place prior to completion of the 'Pool Green' highway improvement scheme.

Resolved:- (1) That the report be received and its contents noted.

(2) That the outline scheme proposals for the replacement of the existing pre-formed rubber speed cushions with concrete cushions and the introduction of priority working for vehicles, at Ferham Road, Ferham, be noted.

(3) That the details of the objection be noted, but not acceded to and the objector be informed accordingly.

(4) That the detailed design for the proposed scheme be undertaken and the scheme be implemented, as detailed in the report now submitted and as shown on drawing number 126/99/35.

G27. ENVIRONMENT AND DEVELOPMENT SERVICES - REVENUE BUDGET MONITORING 2014/15

Consideration was given to a report of the Finance Manager on the performance against budget for the Environment and Development Services Directorate Revenue Accounts as at 31st July, 2014 and providing a forecast outturn for the whole of the 2014/15 financial year. Members noted the forecast outturn position of an over-spend of £732,000 for the Environment and Development Services Directorate, based on expenditure and income as at 31st July, 2014.

Resolved:- (1) That the report be received and its contents noted.

(2) That the latest financial projection against budget for 2014/15, based on actual income and expenditure to 31st July, 2014, as outlined in the submitted report, be noted.

(3) That the submitted report be referred to the Self Regulation Select Commission for information.

G28. DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT - TECHNICAL CONSULTATION ON PLANNING

Consideration was given to a report, presented by the Planning Development Manager, concerning the Department for Communities and Local Government's extensive consultation document covering numerous aspects of the planning system. Members noted that the consultation document recommends further deregulation within the planning system and some of the proposals are intended to make permanent a number of temporary arrangements which were introduced in May 2013. The six elements in the consultation are:-

- : Speeding up Neighbourhood Planning.
- : Expansion of permitted development rights.
- : Improvements to the use of planning conditions.
- : Improved engagement with statutory consultees.
- : Raising the screening thresholds for environmental impact assessments.
- : Widening the range of consents within the Development Consent Orders which nationally significant infrastructure works are enabled.

Members considered the contents of the proposed response to the coalition Government consultation documents.

Resolved:- (1) That the report be received and its contents noted.

(2) That the response to the technical consultation on planning, as now submitted, be approved for submission to the Government Department for Communities and Local Government by the due date of Friday, 26th September, 2014.

G29. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended (information relating to the financial/business affairs of any person (including the Council)).

G30. RESOLUTION DOCUMENT MANAGEMENT SOFTWARE FOR DEVELOPMENT MANAGEMENT AND BUILDING CONTROL

Further to Minute No. G69 of the meeting of the Cabinet Member and Advisers Consideration was given to a report, presented by the Planning Development Manager proposing an exemption from Standing Order number 47.6.2 (relating to contracts valued at more than £5,000 but less than £20,000) to allow the appointment of the Resolution company to continue to provide the document management software (Dataspace) for the Development Management and Building Control services. The report stated that this Company's services have been used by both of these Council services for several years and the proposal is to renew the user licence for a further period of five years.

Members noted that the Dataspace product is now being released as Dataspace Live which is SaaS (Software as a service) or cloud computing, rather than an installed piece of software. The product also publishes planning application information to the web, to satisfy the Council's statutory requirement to make this information publicly available.

Resolved:- (1) That the report be received and its contents noted.

(2) That, for the reasons detailed in the report now submitted, approval be granted for an exemption from Standing Order 47.6.2 (requirement to invite at least two oral or written quotations for contracts with an estimated value of £5,000 but less than £20,000) to facilitate (i) the purchase of the Dataspace Live document management system from the Resolution company and (ii) the renewal of the user licence for a period of five years commencing on 1st January, 2015.

**CABINET MEMBER FOR ENVIRONMENT
2nd October, 2014**

Present:- Councillor Hussain (in the Chair); Councillors McNeely and Swift.

E1. RESPONSE TO THE GOVERNMENT CONSULTATION ON PARKING

Further to Minute No. 26 of the meeting of the Improving Places Select Commission held on 16th September, 2014, consideration was given to a report, presented by the Parking Services Manager, detailing the proposed response to the coalition Government's consultation on various issues regarding vehicle parking.

The reported stated that the coalition Government's intention was to make it easier for local residents and firms to challenge unfair, disproportionate or unreasonable parking policies (such as the provision of parking, parking charges and the use of 'yellow line' parking restrictions).

The coalition Government was proposing to introduce a requirement that in response to a petition from local residents and/or businesses, local authorities must review their specific parking policy in a specified location and produce a report for consideration and decision by Councillors in an appropriate public Council meeting. This approach combined direct democracy (the right to petition and call a review) with representative democracy. The coalition Government's policy would initially be introduced through statutory guidance, with later consideration given to any need for specific legislation.

The proposed response was attached as an appendix to the submitted report.

It was noted that this Council already had policies in place for dealing with any challenges/petitions.

Resolved:- (1) That the report be received and its contents noted.

(2) That the proposed response to the consultation on vehicle parking, as now submitted, be approved and submitted to the coalition Government by the due date of 7th October 2014.

**ADULT SOCIAL CARE AND HEALTH
22nd September, 2014**

Present:- Councillor Doyle (in the Chair); Councillors Andrews and Pitchley.

H1. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at the meeting.

H2. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the meeting held on 21st July, 2014.

Resolved:- That the minutes of the meeting held on 21st July, 2014, be approved as a correct record.

H3. ADULT SERVICES REVENUE BUDGET MONITORING REPORT 2014/15

Consideration was given to a report presented by Mark Scarrott, Finance Manager (Neighbourhoods and Adult Services), which provided a financial forecast for the Adult Services Department within the Neighbourhoods and Adult Services Directorate to 31st March, 2015, based on actual income and expenditure for the period ending August, 2014.

It was reported that the forecast for the financial year 2014/15 was an overspend of £1.270m against an approved net revenue budget of £69.290m. The main budget pressures related to budget savings from previous years not fully achieved in respect of additional Continuing Health Care Funding plus recurrent pressures and increasing demand for Direct Payments. There were also delays on achieving budget savings proposals within Learning Disability Services.

Management actions were being developed with the aim of containing expenditure within the approved cash limited budget by the end of the financial year.

The first financial forecast showed there remained a number of underlying budget pressures. The main variations against approved budget for each Service area were as follows:-

Adults General

- This area included the cross cutting budgets of Workforce planning and training and corporate charges and was forecasting an underspend due to higher than anticipated staff turnover within the Contract and Reviewing Officers Team

Older People

- Recurrent budget pressure on Direct Payments over budget. Client numbers had increased since April together with an increase in the amount of a number of care packages
- Forecast underspend on Enabling Care and Sitting Service based on current level of Service together with an underspend within Independent Sector Home Care which had experienced a slight reduction in demand as at the end of August
- Overspend on Independent Residential and Nursing Care due to delays in achieving the savings target for additional Continuing Health Care (CHC) income. Additional income from property charges was reducing the overall overspend
- Planned delays on recruitment to vacant posts within Assessment and Care Management plus additional income from Health resulting in an overall underspend
- Overall underspend on Rothercare due to savings on maintenance contracts on the new community alarm units and supplies and services
- Underspends in respect of vacancies within Community Support and Carers
- The forecast now included one-off Winter Pressures funding from the CCG to increase Social Worker capacity and prevent delayed discharges from hospital

Learning Disabilities

- Independent sector Residential Care budgets forecasting an underspend due to additional Health funding. Work continued on reviewing all CHC applications and high cost placements
- Forecast overspend within Day Care Services due to a recurrent budget pressure on external transport plus provision for 7 specialist transitional placements from Children's Services. This was being reduced slightly due to staff turnover higher than forecast
- Overspend in Independent Sector Home Care due to increase in demand
- New transitional placements from Children's Services into Supported Living plus additional demand for Shared Lives was being offset by additional CHC and one-off funding resulting in an overall forecast underspend
- Delays in meeting approved budget savings on Contracted Services for Employment and Leisure Services had increased due to extended consultation to the end of the financial year
- Forecast pressure on changing the provision of residential care to delivering of Supported Living by RDaSH
- Staff turnover lower than forecast within In-house Residential Care reduced by saving on RDaSH administration support

Mental Health

- Projected underspend on Residential Care budget due to a reduction of 4 placements since April 2014 plus additional Public Health funding for substance misuse

- Pressures on employee budgets due to lower than expected staff turnover together with review of night cover arrangements reduced by underspend on Direct Payments plus additional Public Health funding

Physical and Sensory Disabilities

- Further increase in demand for Direct Payments in addition to a recurrent budget pressure and forecasting an overspend
- Savings from closure of respite care provision at Grafton House plus minor underspend on residential and nursing care due to a net reduction in placements since April
- Efficiency savings on contracts for advice and information

Safeguarding

- Includes Safeguarding Assessment and Social Work Teams together with Domestic Violence and Court of Protection forecasting a balanced budget
- At present additional pressures for the increase in demand for assessments under Deprivation of Liberty Safeguards being contained within existing budgets

Supporting People

- Efficiency savings on supplies and services budget

Total expenditure on Agency staff for Adult Services to the end of August, 2014, was £70,192 (no off contract) compared with actual expenditure of £216,978 (no off contract) for the same period last year. The main areas of spend were within Assessment and Care Management Social Work Teams. There had been no expenditure on consultancy to date.

There had been £77,167 spent up to the end of August, 2014, on non-contractual overtime for Adult Services compared with expenditure of £162,845 for the same period last year.

Careful scrutiny of expenditure and income and close budget monitoring remained essential to ensure equity of Service provision for adults across the Borough within existing budgets particularly where the demand and spend was difficult to predict in a volatile social care market. A potential risk was the future number and cost of transitional placements from Children's Services into Learning Disability Services together with any future reductions in Continuing Health Care funding.

Regional benchmarking within the Yorkshire and Humberside region for the final quarter of 2012/13, showed that Rotherham remained below average on spend per head in respect of Continuing Health Care.

Discussion took place with the following issues raised and clarified:-

- The Physical and Sensory Disabilities Services was now being provided by the independent sector
- A performance clinic was to be held on Direct Payments on processes to track them as the client moved through the various Services
- The CCG was addressing the staffing resource issues with regard to CHC assessments

Resolved:- That the latest financial projection against budget for 2014/15, as now reported, be noted.

H4. CARE ACT STOCKTAKE

Nigel Parr, Team Manager, presented a report on the stocktake that had been completed as part of the Local Government Association's national audit of progress in implementation of the Care Act. The results of the stocktake of all local authorities would be used to inform the Local Government Association's understanding of Councils' concerns, if any, with regard to the implementation of the Care Act in 2015/16.

The initial estimate on the impact of additional demand for early assessments and carers assessments had been completed using a model developed by Lincolnshire County Council as requested by the Department of Health and ADASS.

The Government had recently issued a consultation on the funding formula for the new burdens of implementing the Care Act in 2015/16 in respect of additional assessments, introduction of universal deferred payment agreements and social care in prisons.

Both proposed options would result in a reduction in funding for Rotherham of between £292,000 and £370,000 in 2015/16 compared to what was illustrated in the December 2013 financial settlement. It was expected that there would be an increase in carer's assessments and staff time in carrying out assessments.

It was forecast that the estimated cost to the Council of implementing the Care Act would be £727,000 together with a further estimated cost associated with demographic and inflationary pressures of £2M for 2015/16.

Once the national criteria was known, consideration would be given to the training and supporting of staff. There would be need for enhanced work with other agencies.

Resolved:- (1) That the Council continue to consult and work with all partners to ensure that there was successful implementation of the Care Act with the resource implications of the Act to be assessed and planned for.

(2) That the Cabinet Member be kept informed of any developments or pressures arising.

H5. PHARMACEUTICAL NEEDS ASSESSMENT (PNA) AND CONSULTATION PLAN

Consideration was given to a report presented by Dr. John Radford, Director of Public Health, on the Pharmaceutical Needs Assessment (PNA).

A PNA was a legal document used to make decisions about a range of services which needed to be provided by local community pharmacies (chemists), internet pharmacies and dispensing appliance contractors. These were part of local health care and Public Health Services and affected budgets. Such an Assessment was used when deciding if new pharmacy services and shops were needed. Applications were made by independent pharmacy owners and large pharmacy companies to NHS England.

The Health and Wellbeing Board must publish its PNA by 1st April, 2015, have 60 days of public consultation and have been signed off by the Board.

The Assessment was valid for 3 years unless any major changes occurred locally.

Discussion ensued with the following issues raised/clarified:-

- Medication management in care homes was an issue that needed further work
- Provision of a 100 hour pharmacy in the Town Centre once the Walk-in Centre moved to its new location

Resolved:- (1) That the draft Pharmaceutical Needs Assessment be approved for the 60 day consultation period.

(2) That the document be submitted to the Health Select Commission as part of the consultation.

H6. ADULT SOCIAL CARE YEAR END PERFORMANCE

Consideration was given to a report by Scott Clayton, Performance Improvement Officer, which outlined the 2013/14 key Performance Indicator results for the Adult Social Care elements of the Directorate together with current performance and new reporting requirements for 2014/15.

Rotherham had seen continued improvements across the range of 19 national Adult Social Area Outcomes Framework (ASCOF) measures

reported in 2013/14 with 14 out of 18 comparable measures (78%) recording improvement since 2012/13 and 16 measures (89%) showing improvement over the last 2 year period since 2011/12.

The improvement has also been reflected in regional comparisons as Rotherham now had 7 measures in the regional top 3 and only 1 (Mental Health employment) in the bottom 3. A similar positive comparison was seen when judged against its 'nearest neighbours IPF model with 5 measures in the top 3 and only 1 (Re-ablement – offered) in the bottom 3.

Full details of all Yorkshire and Humberside regional rankings of the ASCOF measures were listed in Appendix A.

Performance highlights in 2013/14 included:-

- Customer satisfaction levels of Adult Social Care were the best regionally and in the top 10 nationally
- 6,871 customers had been reviewed, 59 more than 2012/13
- Almost 5,360 clients receiving Services had had the opportunity to access services of their choice via a personal budget, best in region
- Reduced admission of older people to 24 hour care by 21 than in 2012/13 and 179 less than the 2011/12 rate. Supporting more people to achieve their wish of remaining to live at home.
- 100% performance in acting quickly to report safeguarding concerns helping to keep people safe
- All 8 Council registered CQC services 100% compliant, providing high quality safe personal care

Areas for improvement in 2014/15 included:-

- People supported in Mental Health Employment had fallen from a 3 year high, and placed Rotherham in the bottom 3 regionally. Work was taking place with partners to find ways to improve performance
- Plan to improve how many people could benefit from the Re-ablement Service by increasing the number of people who, when discharged from hospital were 'offered' the successful Service

The national reporting requirements had seen major changes in 2014/15 with longstanding annual statistical returns ceasing and a transition to reporting new more short and long term outcome based range of returns following implementation of the zero based reviews. Data capture recording of the new returns had commenced as from April and performance reporting would be phased in over the 2014/15 reporting year. A combination of 16 ASCOF or local initial measures were able to be reported either as at Quarter 1 or July data. These were currently showing 88% either on or slight variation to target with 2 Delayed Transfers of Care measures currently being rated as off target.

The current Adult Social Care KPI suite for 2014/15 was under final review following consideration of national benchmarking and publication of the ASCOF technical guidance.

Resolved:- (1) That the year end performance results and the 2014/15 performance requirements be noted.

(2) That a precise of the report be prepared for the Cabinet Member for circulation to Members.

(3) That the Cabinet Member's appreciation be placed on record for the efforts of those involved in the performance figures.

H7. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 (information relating to the financial or business affairs of any person (including the Council)).

H8. PLACES FOR PEOPLE FLOATING SUPPORT SERVICE FOR REFUGEES

Consideration was given to a report presented by Claire Smith, Operational Commissioner, on the analysis of the current floating support provision for refugees. The purpose had been to identify the current needs of clients and assess the impact of the expiry of the contract in March, 2015. Subsequently an Equality Assessment had been completed.

The review of the provision had established that, although the Service was running at capacity, in general the needs of the clients accessing the Service could be picked up by other floating support services funded through Supporting People (Housing Related Support Services) or the existing local voluntary sector.

It was proposed that the contract not be extended past 31st March, 2015. Services users would be supported to access alternative support services through the voluntary and community sector within the last 6 months of the contract (September, 2014-March, 2015).

Resolved:- (1) That the current Service provider be given 6 months' notice that the Service would not be extended or re-commissioned post 31st March, 2015.

(2) That the provider and commissioners work to ensure that current Service users were signposted to alternative services that could meet their needs.

(3) That the report be referred to the Health Select Commission for information.

H9. REQUEST FOR A WAIVER OF STANDING ORDERS - ROTHERCARE MONITORING PLATFORM (JONTEK)

Consideration was given to a report presented by Sarah Farragher, Contact and Enablement Service Manager, seeking approval for exemption of Standing Orders and an extension to the Rothercare monitoring platform for a further 2 years.

The current contract was due to expire in October, 2014, however, Rothercare call handling had increased in size since 2011/12 and continued to do so as assistive technology developed as a method of providing oversight support. Work was in progress to look at the future options of such Service provision. Given the changes, it was difficult to accurately specify what the future requirements for a monitoring platform would be, therefore, it was proposed that the current contract be extended with some minor adjustments to improve the workability of the current system.

Resolved:- That Standing Orders be waived and that the contract be awarded to Jontek for a further 2 years.

**CABINET MEMBER FOR BUSINESS GROWTH AND REGENERATION
6th October, 2014**

Present:- Councillor Beck (in the Chair); Councillors Sansome and Whysall.

I9. MINUTES OF THE PREVIOUS MEETING HELD ON 14TH AUGUST, 2014

Resolved:- That the minutes of the meeting of the Cabinet Member and Advisers for Business Growth and Regeneration held on 14th August, 2014 be approved as a correct record for signature by the Chairman.

I10. ENVIRONMENT AND DEVELOPMENT SERVICES - REVENUE BUDGET MONITORING 2014/15

Consideration of this item was deferred.

I11. APPLICATION FOR SUBSIDISED USE OF THE CIVIC THEATRE

Further to Minute No. F40 of the meeting of the Cabinet Member and Advisers for Culture and Tourism held on 6th December, 2011, consideration was given to a report presented by the Theatre and Arts Manager concerning an application from Safe@Last (one of The Mayor's charities in 2014/2015), for subsidised use of the Civic Theatre for a fund-raising and variety/entertainment event to be held on Sunday 19th October 2014. The report stated that it is proposed that Rotherham Theatres provide the venue, ticking, technical and site support for this event, at no charge to the organisation. The box office receipts will be credited to this Charity's fund-raising efforts.

Details of the costs of this event were contained within the submitted report.

Resolved:- (1) That the report be received and its contents noted.

(2) That the application made on behalf of Safe@Last, for free use of the Civic Theatre on Sunday 19th October, 2014, as detailed in the report now submitted, be approved.

(3) That Safe@Last shall be advised that this event cannot be postponed to a later date, should ticket sales be lower than expected.

I12. CAMINO (CLIMATE ADAPTATION MAINSTREAMING USING INNOVATIVE METHODS) - PROPOSED EXTENSION OF PROJECT

Further to Minute No. G34 of the meeting of the Cabinet Member and Advisers for Regeneration and Development held on 2nd September, 2013, consideration was given to a report presented by the Economic Development Manager, describing the success of a further bid for EU

funding under the Interreg IVB, North Sea Region Programme, for an extension of the previously approved CAMINO (Climate Adaptation Mainstreaming through Innovation) project from March 2015 to March 2016 (when the administrative closure will occur). Approval was being sought to proceed with this extension.

The report also sought exemption from Standing Order 47 (Contracts valued at less than £50,000) in order to extend the appointment of the University of Sheffield as the Council's technical advisers for the project on the grounds that:-

- (i) the University of Sheffield successfully tendered for the original award of CAMINO funding;
- (ii) during the original tendering process, it became apparent that the University of Sheffield is the only academic institution capable of delivering the project to conclusion;
- (iii) notwithstanding (ii) above, it would be incongruous to engage with two separate contractors on such a relatively small scale project, in addition to which engaging with a separate contractor would not represent value for money; and
- (iv) the contract with the University of Sheffield for delivery of the original CAMINO project contains provision for the extension of the contract and does not involve any material change in the content.

In its original format, the CAMINO project sought to build on the success of previous flood alleviation/climate change programmes by expanding the Council's knowledge and involvement from purely flood related issues (which had been the subject of earlier programmes in which the Council had participated) to the wider climate change agenda and participating with larger stakeholders.

The extension will also enable this Council to develop further bids for funding under the upcoming European Union Interreg V programme, which amongst other proposals, focuses on various aspects of climate change including mainstream climate change planning, multiple use of rivers and water-ways and developing community resilience in the face of climate change, potential disasters and the need for emergency planning.

During discussion, Members requested information about the study of the impact of flooding which occurred in the Rotherham town centre and in other areas of the Borough, during 2007.

Resolved:- (1) That the report be received and its contents noted.

(2) That the extension of the CAMINO (Climate Adaptation Mainstreaming through Innovation) project and funding, in order to continue the work already delivered in this subject area, be endorsed.

(3) That the appointment of the University of Sheffield as this Council's technical partner for delivery of this CAMINO project be approved and, accordingly, an exemption be granted from the provisions of Standing Order 47 (Contracts valued at less than £50,000).

(4) That an appropriate press release be issued about this matter.

I13. ROTHERHAM ECONOMIC REGENERATION FUND - ROTHERHAM GROWTH FUND

Further to Minute No. G94 of the meeting of the Cabinet Member and Advisers for Regeneration and Development held on 25th February, 2014, consideration was given to a report presented by the Economic Development Manager, concerning the proposed allocation of £75,000 from the Rotherham Economic Regeneration Fund (RERF) towards the funding of a Growth Fund to support sustainable economic growth and job creation within the Rotherham Borough area.

The report stated that this bid is seeking RERF support to set up a Rotherham Growth Fund, which will be used to support those activities and projects identified in the emerging Rotherham Growth Plan as essential to sustainably growing the economy of the Borough area. The funding will also be used to help develop bids to the various funding regimes that are becoming available such as the Sheffield City region Investment Fund (SCRIF) and the new European Social Fund and European Regional Development Fund programmes

Some initial uses suggested for the Fund include:-

: economic modelling to identify those development sites with the greatest job creation potential and the sectors to pursue, in order to maximise this impact;

: testing the potential economic impact on Rotherham and on the wider Sheffield City Region, of the location at Meadowhall of an interchange for the HS2 railway;

: further development of the concept of the Sheffield – Rotherham Economic Corridor/Innovation District, centred around the Advanced Manufacturing Park and the Sheffield Business Park;

: master-planning of the Rotherham town centre and its potential developments;

It was noted that money is available through the next round of European Union Programmes and through other sources such as the Sheffield City Region Investment Fund (SCRIF), accessed via the Sheffield City Region Local Economic Partnership.

Members discussed the following salient issues:-

: matters funded by the RERF in the past (eg: 'free' parking on Saturdays in the Rotherham town centre, in the weeks before Christmas; review/study of markets growth; site investigation works in respect of the Forge Island site in the Rotherham town centre);

: information sharing with all Members of the Council about European funding (a seminar will be arranged, including details of the Rotherham Growth Plan);

: the Rotherham Growth Plan and the need to rationalise the various funding streams for economic regeneration.

Members noted that the approval of individual projects under the RERF is delegated to the Director for Planning Regeneration and Culture, who subsequently submits reports on such approvals to the Cabinet Member and Advisers for Business Growth and Regeneration.

Resolved:- (1) That the report be received and its contents noted.

(2) That £75,000 of Rotherham Economic Regeneration Fund (RERF) be allocated from the revenue budget towards the establishment of a Rotherham Growth Fund, as detailed in the report now submitted.

(3) That reports about the use of the approved Rotherham Economic Regeneration Fund (RERF) shall be submitted to future meetings the Cabinet Member and Advisers for Business Growth and Regeneration, to facilitate the monitoring of this Fund.

I14. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, as amended (information relating to the financial/business affairs of any person (including the Council) and is commercially confidential).

I15. LOCALISM ACT 2011 - COMMUNITY RIGHT TO BID

Consideration of this item was deferred.

CABINET MEMBER FOR SAFE AND ATTRACTIVE NEIGHBOURHOODS
1st September, 2014

Present:- Councillor McNeely (in the Chair); Councillors Godfrey and Roddison.

J30. DECLARATIONS OF INTEREST.

No Declarations of Interest were made.

J31. MINUTES OF THE PREVIOUS MEETING HELD ON 14TH JULY, 2014.

Consideration was given to the minutes of the previous meeting of the Cabinet Member for Safe and Attractive Neighbourhoods held on 14th July, 2014.

Further to Minute J25 (Installation of Wood Burning Stoves or other solid fuel appliances in Council Properties) it was requested that the resolution be amended to include the additional word shown here in italics: - 'That the Council's policy would be to decline *future* applications for Tenant alterations relating to the installation of wood burning stoves and other solid fuel appliances in Council properties.'

Further to Minute J29 (Little London, Maltby – Response to resident petition) it was requested that the resolution at (2) be amended to include the additional clause shown here in italics: - '(2) That the local Ward Councillors be informed about the work being undertaken, *and Councillor Beaumont, Maltby (Ward 9), be a member of the Task and Finish Group.*'

Resolved: - That, with the amendments above, the minutes of the previous meeting of the Cabinet Member for Safe and Attractive Neighbourhoods, be accepted as an accurate record.

J32. RECEIPT OF PETITION - YORK GARDENS AND CENTRE.

The Cabinet Member for Safe and Attractive Neighbourhoods noted receipt of the petition containing 20 signatures from the residents and users of York Gardens and its associated Centre regarding the lettings of bungalows on the estate.

Resolved: - (1) That receipt of the petition relating to York Gardens and Centre be noted.

(2) That the petition be referred to the relevant Council Department to investigate the issues raised, and a report be presented to the relevant Cabinet Member/ Cabinet outlining the outcome/s of the investigation.

J33. RECEIPT OF A PETITION - EAST DENE PARK.

The Cabinet Member for Safe and Attractive Neighbourhoods noted receipt of an electronic petition containing 2 signatures requesting the Council to 'Save East Dene Park from anti-social behaviour and vandalism'.

Resolved: - (1) That receipt of the petition relating to East Dene Park be noted.

(2) That the petition be referred to the relevant Council Department to investigate the issues raised, and a report be presented to the relevant Cabinet Member/ Cabinet outlining the outcome/s of the investigation.

J34. HOUSING INVESTMENT PROGRAMME (PERIOD 4, JULY 2014)

The Director for Housing and Neighbourhood Services (Neighbourhood and Adult Services Directorate) presented the report that outlined the status of the Housing Investment Programme at Period 4 (July 2014).

The report outlined the budget breakdown by scheme for 2014/2015 based on the current approved Housing Investment Programme. The report listed the works included within the Housing Investment Programme and the budget allocation, forecast and any variance related to the works.

Explanations were provided in relation to areas of variance, including: - capital works, asbestos removal and testing, district heating conversion/ upgrades, new IT system, disabled adaptations (public sector), disabled adaptations (private sector), non-traditional investment and enabling works (HRA land).

The main variance related to the disabled adaptations (private sector) which was reporting a variance of £704,660 against the agreed budget of £1,311,000. Approval was sought for additional funding for Private Sector adaptations from the Right to Buy capital receipts. This would comprise of £639,000 within current reserves and £65,660 of income generated from 2014-2015 Quarter One Right to Buy sales.

Discussion ensued on the report presented: -

- Sustainability issues relating to funding the disabled adaptations requirements;
- Funding models used by other authorities;
- The Council's current policy on applying a claw-back on private properties sold following adaptations.

Resolved: - (1) That the report be received and its content noted.

(2) That approval be given for funding for Private Sector Adaptations of £704,660 from Right to Buy Receipts as outlined in the submitted report.

(3) That a report be presented to a future meeting of the Cabinet Member for Safe and Attractive Neighbourhoods outlining options for the medium-term funding of Disabled Adaptations.

J35. NEIGHBOURHOODS GENERAL FUND REVENUE BUDGET MONITORING 2014/15 - TO JUNE, 2014.

Consideration was given to the report presented by the Neighbourhood and Adult Services Finance Manager (Business Partnering, Financial Services, Resources Directorate) that provided a forecast to the end of the 2014/2015 financial year based on actual income and expenditure relating to the General Fund to the end of June, 2014.

The forecast to the end of the 2014/2015 financial year was an under-spend of £24,000 against an approved net revenue budget of £574,000. This represented a variation of -4.2% of the total budget.

A summary was provided in relation to the Service headings regarding the main areas of variance.

Resolved: - That the report be received and the content noted.

J36. HOUSING REVENUE ACCOUNT BUDGET MONITORING REPORT 2014/15 - TO JUNE, 2014.

Consideration was given to the report presented by the Neighbourhood and Adult Services Finance Manager (Business Partnering, Financial Services, Resources Directorate) that provided a forecast to the end of the 2014/2015 financial year based on actual income and expenditure relating to the Housing Revenue Account (HRA) to the end of June, 2014.

Overall, the HRA was forecast to outturn on budget with a transfer from working balance (reserves) of £1.393million, which was a reduction of £46,000 against the approved budget.

The Finance Manager gave an update on the budget heading relating to contributions to housing repairs. This budget was volatile in respect of void properties but overall was on budget.

The report noted the risks and uncertainties related to the HRA budget at the time of reporting, relatively early in the financial year; these issues including inflation, vacancy factor, repairs and maintenance, rental income and impairment of fixed assets.

Discussion ensued and the following areas were considered: -

- The Council's Lettings Policy;
- The current situation relating to rent arrears.

Resolved: - That the report be received and its content noted.

J37. ROTHERHAM FURNITURE SOLUTIONS - SALE AND DISPOSAL OF GOODS POLICY.

Consideration was given to the report presented by the Director for Housing and Neighbourhoods that related to the Rotherham Furniture Solutions (RFS) Service. The revised policy updated the Service's management systems to minimise the risk of fraud.

The Rotherham Furniture Solutions Service opened in 2003/2004 and had a turnover in excess of £60,000 per week. An audit of the RFS took place in February, 2014, to check the adequacy controls of the administration. One of the key findings of the internal audit was in relation to the sale of items that could not be recycled within the Furnished Home Scheme.

Items that could not be reused back in the scheme due to cosmetic damage, but were operational, had been sold in the past to avoid waste. This was additional income for the Council and also created space for stock items. No formal approval for the sale of items had been given.

The Sale of Goods Policy now submitted satisfied the recommendations of the audit report by: -

- Ensuring that the scheme, when selling goods, was operating within the remit of corporate financial regulations;
- Making clear the rules of how items were sold and who they were sold to;
- Ensuring that management systems were in place to prevent fraud;
- Setting out the processes by which items were assessed and the decision making hierarchy of who items could be sold to;
- Maximising the use of furniture assets to ensure Best Value and income generation for the Council;
- Highlighting the process for disposal of items that cannot be either recycled within the furnished tenancy scheme, or sold as second hand due to them being beyond economic repair;
- Stock determination – assessment of items;

- Sale of second hand items – it was proposed that Council employees were not able to purchase any items to ensure transparency;
- Disposal of goods beyond economic repair and unable to be reused or sold.

Discussion ensued and the following issues were raised: -

- Detail on the pricing model for the new and second hand items that were part of RFS.

Resolved: - (1) That the report be received and its content noted.

(2) That the sale and disposal of used furniture within the RFS scheme, as set out in the submitted report, be approved.

(3) That the RFS Sale and Disposal of Goods Policy, as set out in Appendix One to the submitted report, be approved.

J38. DATE AND TIME OF NEXT MEETING: -

Resolved: - That the next meeting of the Cabinet Member for Safe and Attractive Neighbourhoods take place on Monday 6th October, 2014, to start at 10.00 a.m. in the Rotherham Town Hall.

CABINET MEMBER FOR SAFE AND ATTRACTIVE NEIGHBOURHOODS
29th September, 2014

Present:- Councillor Godfrey (in the Chair).

An apology for absence was received from Councillor Roddison.

J39. DECLARATIONS OF INTEREST.

No Declarations of Interest were made.

J40. YORK GARDENS AND CENTRE - PETITION.

Consideration was given to the report that outlined the actions that had been taken following receipt of the petition from residents and users of York Gardens and Centre (Minute No. J32 of the meeting held on 1st September, 2014) that raised concerns about the allocation of properties in the area.

The report outlined how Area Housing Officers had met with the residents and reviewed the lettings of properties. All property lettings had followed the correct procedures. Area Housing Officers would remain in contact with the residents.

Resolved: - That the action taken following receipt of the petition be noted.

**J41. HOUSING REVENUE ACCOUNT BUDGET MONITORING REPORT
2014/15.**

The Finance Manager (Financial Services, Resources Directorate) presented the report that gave a forecast outturn position on the 2014/2015 Housing Revenue Account (HRA) based upon actual income and expenditure to the end of August, 2014.

The overall forecast was that the HRA will outturn on budget with a transfer from working balance (reserves) of £0.807m which is a reduction of £633k against the approved budget.

A commentary was provided that outlined the performance of the budget headings and service division.

Resolved: - That the latest financial projection against the budget for 2014/15 be noted.

J42. HOUSING AND NEIGHBOURHOODS YEAR END PERFORMANCE 2013-14 AND 1ST QUARTER OUTTURNS FOR 2014/15.

Consideration was given to the report presented by the Service Improvement Officer that outlined 2013/2014 Key Performance Indicator (KPI) results for Housing and Neighbourhood Services. Information was given relating to performance in the previous year and the performance outturn up to the first quarter of 2014/2015.

Housing and Neighbourhood Services managed 15 KPIs. 10 (67%) achieved year end targets with 9 of the measures improving on 2012/13 outturns. Performance improvement action plans helped maximise outturns.

Full commentary was provided on an exceptions basis.

Resolved: - That the year-end position and the improved outturns of performance from Year 2012/13 to 2013/14 and up to the 1st quarter of 2014/15 be noted.

J43. NEIGHBOURHOODS GENERAL FUND REVENUE BUDGET MONITORING 2014/15.

Consideration was given to the report presented by the Financial Manager, that outlined a financial forecast for the Neighbourhood's General Fund within the Neighbourhoods and Adult Services Directorate. The forecast to March, 2015, was based on actual income and expenditure to the end of August, 2014.

The forecast for the financial year 2014/15 was an overall forecast under-spend of -£101k, against an approved net revenue budget of £671k.

The report noted that the revenue budget had increased by £97k as an approval had been given to carry forward under-spends on the 2013/2014 Community Leadership Fund, Dispersed Units and Bereavement Services.

An overview was provided that gave the net budget and forecast outturn against each service area heading. An update was given on the main areas of variance against the budget.

Resolved: - That the latest financial projection against budget for 2014/15 be noted.

J44. HOUSING INVESTMENT PROGRAMME P5 AUGUST 2014.

Consideration was given to the report presented by the Business and Commercial Programme Manager, which outlined the Housing Investment Programme at Period 5, to the end of August, 2014.

The Housing Investment Programme for the period 2014-2015 was considered, along with the previously applied revisions. A total revised budget 2014/2015 (as approved by the Cabinet Member on 1st September, 2014) was £36, 804,759.

Information was provided about areas of variance against the budget headings.

Resolved: - That the contents of the report be noted.

J45. ENVIRONMENT AND DEVELOPMENT SERVICES REVENUE BUDGET MONITORING REPORT TO 31ST AUGUST 2014.

The submitted report concerning the budget, income and expenditure, for the Environment and Development Services Directorate to the end of August, 2014, and also providing a forecast outturn to the end of the 2014/2015 financial year.

Based on income and expenditure as at August, 2014, the Environment and Development Services Directorate was projecting an over-spend on £219k.

A breakdown of the service headings and the main areas of variance was provided in the submitted report.

Resolved: - That the latest financial projection against budget for the year based on actual income and expenditure to the end of August, 2014, be noted.

J46. WHARNCLIFFE STREET PEDESTRIAN ACCESSIBILITY IMPROVEMENTS.

Consideration was given to the report presented by the Assistant Engineer concerning the scheme regarding town centre pedestrian accessibility improvements and complimenting the works currently ongoing as part of the new Tesco supermarket development.

This scheme included: -

- Additional crossing points for pedestrians together with associated highway works including build-outs around the Eastwood Lane junction and Wharncliffe Street service road.
- Removal of existing pedestrian barrier to assist in the provision of a footway, to link the bus stop on the central island with the footway on Wharncliffe Street service road and Eastwood Lane.
- A pedestrian refuge island on Wharncliffe Street near Percy Street allowing an additional crossing point for pedestrians to be provided between Drummond street car park, the surrounding residential

area and the college restaurant, Civic theatre and nearby businesses whilst also enabling easier movement for the public between bus stops.

- Associated footway works will also be required as there is currently a grass verge adjacent the proposed crossing point that will need to be partially removed to allow connection between the existing footway and the proposed island.
- An over run build-out extension of the existing island between A6021 and the service road be constructed to restrict vehicles from turning right out of Eastwood Lane onto Wharncliffe Street, as the banned turn is widely abused.

The scheme was estimated to cost £60,000 and funding had been identified from the 2014/ 2015 Local Transport Plan Integrated Transport block.

It was requested that the Cabinet Member for Safe and Attractive Neighbourhoods agree for the proposal to undertake a consultation process, and subject to no concerns being raised, that the scheme be implemented this financial year.

Resolved: - (1) That detail design work be undertaken on the proposed improvements and the scheme be implemented as shown in drawing 126/17/TT305.3.

(2) That Public and Statutory consultation be undertaken on the proposed improvement to Wharncliffe Street and the surrounding area as shown in drawing 126/17/TT305.3. and, that, subject to no objections being received, the proposal be implemented this financial year.

J47. IMPLEMENTATION OF THE 'COMMUNITY TRIGGER' - ANTI-SOCIAL BEHAVIOUR, CRIME & POLICING ACT, 2014.

Consideration was given to the report presented by the Director for Housing and Neighbourhoods Services that outlined the actions needed to facilitate the implementation of the community trigger in Rotherham, in accordance with Section 104 of the Anti-Social Behaviour Act, 2014, which was due to come into force on 20th October, 2014, and to also be consistent with the Home Office document 'Reform of Anti-Social Behaviour Powers – Statutory Guidance for Frontline Professionals' published July, 2014.

The submitted report outlined what the trigger was and those who could use it, the thresholds that needed to be met and the contact details of the responsible officers.

These actions were: -

- The responsibility for the administration and monitoring of the Community Trigger process in Rotherham will sit with the RMBC Crime and ASB Manager who would ensure regular updates were reported through the Safer Rotherham Partnership (SRP) and the county-wide Anti-Social Behaviour Working Group, chaired by South Yorkshire Police;
- The Communications Plan was subject to joint discussion between the police and the four local authority communication teams and the Police and Crime Commissioner's Office;
- Performance monitoring and management;
- Potential for administrative costs regarding the operational management of the Community Trigger process.

Resolved: - (1) That the proposed procedures to be put in place to facilitate the implementation of the Community Trigger in Rotherham be noted.

(2) That periodic update reports on the use of the Community Trigger and the response from partners to address the issues raised be presented to the Cabinet Member for Safe and Attractive Neighbourhoods.

J48. EVALUATION OF VULNERABLE TENANTS GARDENING SCHEME.

Consideration was given to the report presented by the Director for Neighbourhood and Adult Services that detailed proposals for alternative delivery methods for the vulnerable tenants' gardening scheme.

The submitted report outlined the scheme that had existed for tenants over the age of 65 provided initially by the Council and later by Morrisons.

The report outlined how the Service operated and issues it experienced being a reactive scheme, capacity issues, Council subsidy, income recovery and the lack of assessment criteria.

Three options were considered for the continuation of the garden scheme:-

- Continue use of Morrison FS;
- Tender works;
- Investigate options for delivery through a social enterprise/CVF sector organisation.

Neighbourhood and Adult Service's Directorate Leadership Team supported the expansion of the Age UK Rotherham gardening scheme to enable it to provide a service for appropriate council housing tenants. Age UK Rotherham was issued with a small grant agreement and service specification to ensure that monies were spent accordingly and work was undertaken in-line the Council's local offer to customers.

The funding provided by the Council had enabled Age UK Rotherham to offer gardening services to more older people across the borough, supporting them to maintain their gardens and continue to live independently and safely in their own homes. Age UK Rotherham gardening client base had substantially expanded, making their service more sustainable long term.

The costs of enabling Age UK Rotherham to expand their current operation and provide a gardening service to appropriate council housing tenants was £22,727.24

The funding was used for the following activities:

- To support the cost of short term hire of vehicles and the purchase of short life gardening equipment.
- To support the cost of the short term Coordinator time to cover the initial transfer of clients

The cost of enabling Age UK Rotherham to undertake the garden rectification work due to the gardens not being duly maintained as part of Rotherham MBC's gardening scheme was £6,140.00.

Resolved: - That £5000 from the Housing Revenue Account be allocated to cover any future garden rectification works required by Council tenants who approach Age UK Rotherham for a regular garden service.

J49. EXCLUSION OF THE PRESS AND PUBLIC

Resolved: - That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part I of Schedule 12A to the Local Government Act, 1972.

J50. APPROVAL OF TENDER FOR UPGRADING EXTERNAL INSULATION WORKS TO 121 PROPERTIES AT THRYBERGH.

Resolved: - That the tender submitted by Hall Construction Ltd dated 29th August, 2014, be accepted.

(Exempt under Paragraph 3 – financial affairs)

J51. INTRODUCTORY TENANCY REVIEW PANEL

Consideration was given to the report that outlined the Introductory Tenancy Review Panel that took place on 11th September, 2014, which comprised of Councillor Ellis in the Chair, along with Councillors Foden and Pitchley.

Resolved: - That the Panel's decision to confirm the termination of the Introductory Tenancy be noted.

(Exempt under Paragraph 2 – information likely to reveal the identity of an individual)

J52. DATE AND TIME OF NEXT MEETING

Resolved: - That the next meeting of the Cabinet Member for Safe and Attractive Neighbourhoods take place on Monday 3rd November, 2014, to start at 10.00 a.m. in the Rotherham Town Hall.

**CABINET MEMBER FOR FINANCE
29th August, 2014**

Present:- Councillor Wyatt (in the Chair); and Councillor Buckley.

Apologies for absence were received from Councillor Tweed.

K21. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

K22. MINUTES OF THE PREVIOUS MEETING HELD ON 21ST JULY, 2014

Consideration was given to the minutes of the meeting of the Cabinet Member and Advisers for Finance held on 21st July, 2014.

Resolved:- That the minutes be approved as a correct record, for signature by the Cabinet Member.

K23. FAIRTRADE FOUNDATION CONFERENCE 'FAIR FUTURE' - 15TH OCTOBER, 2014 - QEII CONFERENCE CENTRE, WESTMINSTER

Resolved:- That the Fairtrade Steering Group be asked to consider attendance at this conference.

K24. CONFERENCE - GOVERNMENT ICT 2.0 - 16TH SEPTEMBER 2014 - QEII CONFERENCE CENTRE, WESTMINSTER

Resolved:- That the invitation to attend the above conference be declined.

K25. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, as amended (information relating to the financial/business affairs of any person (including the Council) and is commercially confidential).

K26. THE COUNCIL'S BANKING SERVICES

Further to Minute No. 2 of the meeting of the Audit Committee held on 23rd July, 2014, consideration was given to a report, presented by the Procurement Category Manager and the Principal Finance Officer, concerning the tenders received for the supply of Banking Services to the Council (contract reference 14-020). The contract is purely for the provision of banking services, fulfilling the Council's day to day operational financial requirements and does not include any investment activity.

Reference was made to the decision in November, 2013 by the Co-operative Bank to withdraw its banking services from the local authority sector. As a consequence, the Council has to appoint a new provider of banking services before the expiry of the current contract on 31st March, 2015.

Members noted the request made by the Co-operative Bank for the earlier termination of the existing banking services contract on 31st December, 2014.

The report stated that, after invitation of bids for the contract, including advertisement in the official journal of the European Union, four banks had submitted tenders and each bid had been evaluated extensively, with the assistance of a banking sector consultant. Details of the evaluation process were included within the report.

In accordance with Section 151 of the Local Government Act 1972, Members received appropriate advice from the Council's Director of Finance as to the suitability of the proposed new banking services contract in terms of the administration of the Council's financial affairs.

Resolved:- (1) That the report be received and its contents noted.

(2) That the tender submitted by the National Westminster Bank plc, for the supply of Banking Services to the Council, as detailed in the report now submitted, be accepted.

(3) That the banking services contract, referred to at (2) above shall be for a period of five years, commencing on 1st January, 2015, including an option to extend the contract for a further period of three years.

(4) That the Cabinet Member and Advisers for Finance be informed of progress during the lead-in period prior to commencement of the new contract.

(5) That the Audit Committee be informed accordingly of the award of this contract.

(The Chairman agreed that the above item be considered as a matter of urgency, in view of the requirement for due notice to be given of the termination of the existing banking services' contract and the lead-in period of time required for the new contract)

K27. DATE AND TIME OF THE NEXT MEETING

Resolved:- That the next meeting of the Cabinet Member for Finance and Advisers take place on Monday, 15th September, 2014 at the earlier time of 9.00 a.m.

**AUDIT COMMITTEE
17th September, 2014**

Present:- Councillor Kaye (in the Chair); Councillors Cowles, Sharman and Sims.

Rashpal Khangura, Trevor Rees and Amy Warner, KPMG, were also in attendance.

Apologies for absence were received from Councillor Sangster.

N10. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the previous meeting of the Audit Committee held on 23rd July, 2014.

Resolved:- That the minutes of the previous meeting be approved as a correct record for signature by the Chairman.

N11. AUDIT AND INSPECTION RECOMMENDATIONS UPDATE

Consideration was given to a report presented by Michelle Hill, Performance and Improvement Officer, which summarised the progress against recommendations from across all key external audits and inspections of Council services.

It was intended that the report would provide a high level analysis of progress with a particular focus on outstanding recommendations and new inspections since the date of the last report (April, 2014). A summary of these were detailed within the table in Appendix A, but in summary:-

- Since the last report there have been 1 non-compliant Care Quality Commission inspect of the Netherfield Court Intermediate Care Service in July, 2014.
- There was currently 1 action plan relating to Inspection and audit recommendations which was still “active” in the Authority (i.e. contained outstanding recommendations which were still relevant).
- Across the action plans 12 recommendations had been completed and 1 remained outstanding.

The Audit Committee also noted that progress against recommendations was good with clear actions identified and routes to monitor in progress in place.

A small number of timescales for individual improvement actions had slipped, however, all plans were on track to be completed and were reviewed regularly by Directorates.

It was essential that in this time of uncertainty and in the absence of any national performance regime (other than Children and Adult Services), that the Authority continued to be able to demonstrate continuous improvement and self-regulation through the implementation of any previously recommended actions.

It was noted that since the report had been written, the publication of the Jay Report had resulted in a number of investigations being instigated. Recent notification had been received of an Ofsted inspection under the Single Inspection Framework, a thematic inspection related to CSE, an inspection of Rotherham care homes and a review of the Authority's current governance arrangements.

Resolved:- (1) That the progress achieved against outstanding actions be noted.

(2) That any further actions be advised as necessary.

N12. ANNUAL TREASURY MANAGEMENT REPORT AND ACTUAL PRUDENTIAL INDICATORS 2013/14

Consideration was given to a report presented by Derek Gaffney, Chief Accountant, which detailed how the Council received an annual treasury strategy in advance of the 2013/14 financial year and also a mid-year report representing a mid-year review of treasury activity.

The annual treasury management report was the final treasury report for 2013/14. Its purpose was to review the treasury activity for 2013/14 against the strategy agreed at the start of the year.

The report also covered the actual Prudential Indicators for 2013/14 in accordance with the requirements of the Prudential Code.

Presentation of the report met the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities.

The Council was required to comply with both Codes through Regulations issued under the Local Government Act 2003.

Further information was provided on the main reasons for change in the actual indicators from those originally set in March, 2013 and the level of the Council's external debt and investments.

It was noted that Capita would be in attendance at the next meeting to provide training on Treasury Management.

Resolved:- That the Annual Treasury Management Report be approved.

N13. BANKING SERVICES

Further to Minute No. N2 of the meeting held on 23rd July, 2014, Derek Gaffney, Chief Accountant, presented a further update on the outcome of the tender evaluation for the supply of Banking Services.

The former Cabinet Member for Finance (Minute No. 26 of 29th August, 2014 refers) had approved the appointment of the National Westminster Bank plc for a period of 5 years, with the option to extend for a further 3 years. Implementation would commence during September to ensure the Council could meet the Co-operative Bank's desired outcome for an early exit from the current contract by the end of December, 2014.

Resolved:- That the report be noted.

N14. REVIEW OF PROGRESS AGAINST THE INTERNAL AUDIT PLAN FOR THE FOUR MONTHS ENDING 31ST JULY 2014

Consideration was given to a report presented by Marc Bicknell, Chief Auditor, which provided a summary of Internal Audit work and performance for the 4 months ending 31st July, 2014.

Progress on the Audit Plan was slightly below target for various reasons including voluntary severance, maternity leave, additional responsive work and the extended scope of some pieces of work. However, based upon the work that had been undertaken in the period, the Council's control environment was adequate and operating satisfactorily.

Performance on most Indictors was close to or on target and anticipated to be achieved by the year end. Exceptions at the current time were in relation to 'audits completed within planned time' and 'percentage of Audit Plan completed'. Audit findings in most areas indicated that satisfactory control arrangements were in place and testing confirmed that the controls were operating effectively during the period under review. Nevertheless, there were opportunities to strengthen arrangements in some areas.

Reference was also made to the audit reports and recommendations from planned work which showed there were opportunities to strengthen arrangements in some areas.

- CYPS: Contract for School Improvement activity – a number of recommendations had been made to improve governance arrangements which had been agreed with CYPS Management
- EDS: Highways Final Accounts Arrangements – recommendations made to ensure robust 'open book' checks on costs were implemented going forward

Following the renewal of the 2 year contract to provide management of Doncaster MBC's Internal Audit Service, from April, 2013 to March, 2015, close work between the 2 Authorities continued and currently generated £35,000 annual income to Rotherham.

Recruitment was also to commence for an Audit Apprentice for 12 months to help meet the priority of providing quality education and ensuring that people had opportunities to improve skills, learn and get a job.

Regular progress meetings took place with KPMG regarding the Plan.

Resolved:- (1) That the performance of the Internal Audit Service during the period be noted.

(2) That the key issues arising from the work done in the period be noted.

N15. CORPORATE RISK REGISTER

Consideration was given to a report presented by Colin Earl, Director of Audit and Asset Management, which provided details of the current Corporate Risk Register summary. The summary showed the risks associated with the Council's most significant priorities and projects and actions being taken to mitigate these risks.

The impact of the publication of the Independent Inquiry into Child Sexual Exploitation had created a major risk to the Council potentially in relation to reputation, public confidence, service disruption, financial claim and morale.

The overall reputation of the Council and the Borough had also been affected and consequently the risk rating for the item had increased.

The top risks requiring close monitoring were:-

- Managing Government budget reductions – unable to maintain key services due to budgetary limits
- Report into Child Sexual Exploitation
- Welfare Reforms
- Delivering effective Children's Services within budget
- Economic Growth

2 risks had been removed from the Register – failure to use property assets to support growth and closure of the Digital Region Limited project.

2 new risks had been added – implementation of the Care Act and Broadband Delivery UK.

Resolved:- (1) That the contents of the Corporate Risk Register summary attached at Appendix A be noted.

(2) That the current assessment of the Council's top corporate risks be approved.

(3) That any further risks or opportunities that should be added to the risk register be identified.

N16. KPMG COMPARISON OF CORPORATE RISKS

Consideration was given to a report submitted by Rashpal Khangura, KPMG, which was a summary of an analysis of risk registers across various local authorities.

It should be noted that the report was produced prior to the public of the independent report into Child Sexual Exploitation and the subsequent inclusion of the issue on Rotherham's Risk Register.

There were a small number of items in other local authorities' registers that did not appear in Rotherham's Register:-

- Business continuity/disaster recovery/emergency planning
Corporate arrangements were regarded as well established, efficient and effective with no mitigate risk ranking that would require inclusion on Rotherham's register
- Partnership arrangements/governance
Not regarded as a corporate level risk although the assessment would be updated when a refresh was completed
- Data loss/information security/information governance
Performance was generally good and not regarded as a corporate risk
- Staff morale
Not regarded as a corporate risk after taking into account mitigating actions
- Health and safety compliance
The Council had a positive track record on Health and Safety management. There had been no recent on-site investigations by the HSE
- Delivering major projects
Any projects considered significant from a corporate perspective were included in the corporate register
- Delivering organisational change
Any change requirements associated with major projects were incorporated into the projects

Reports would be submitted to the Committee on the outcomes of refreshes.

It was felt that, in light of recent events, the issues of staff moral and health and safety compliance should be revisited.

Resolved:- (1) That the report be noted.

(2) That the comments made on risks included in other local authorities registers but not in Rotherham's be noted.

(3) That the actions proposed to update various assessments, taking into account recent changes, be approved.

(4) That staff morale and health and safety compliance be reassessed for possible inclusion on the Risk Register.

N17. ANNUAL GOVERNANCE STATEMENT 2013/14

Further to Minute No. N3 of 23rd July, 2014, Colin Earl, Director of Audit and Asset Management, re-submitted the 2013/14 Annual Governance Statement which highlighted an addition making reference to the independent report into Child Sexual Exploitation published on 26th August, 2014.

The Statement was required to reflect any significant governance issues arising up to the point it was signed which should be as close to the same day as the signing of the accounts at the end of the external audit of the accounts i.e. September, therefore, a report of such significance as the Alex Jay report must be reflected.

Resolved:- (1) That the revised 2013/14 Annual Governance Statement be noted.

(2) That the requirement for the Leader of the Council and the Chief Executive to sign the Statement, prior to 17th September, 2014, be noted.

N18. STATEMENT OF ACCOUNTS 2013/14

Consideration was given to a report presented by Simon Tompkins, Finance Manager, which advised on matters arising from the external audit of the Council's 2013/14 Statement of Accounts as presented in the External Auditor's ISA260 report and, in acknowledging these findings, requested that the Audit Committee approve both the Letter of Management Representations and the audited Statement of Accounts 2013/14.

The unaudited Statement of Accounts had now been subject to audit and any necessary changes discussed and agreed between the Section 151 Officer and the Auditor. The Statement of Accounts, in its revised form, now required approval by Members prior to publication before the end of September, 2014.

The Auditor's ISA 260 report set out in detail the outcomes from the audit including any changes made to the unaudited Statement of Accounts 2013/14.

Overall, the ISA260 report was an extremely positive one and considered the accounts to be of a high quality. Only a few minor presentational changes were identified all of which had been agreed with the external auditor and corrected in the final version of the Statement of Accounts.

None of the presentational changes made affect the financial performance or financial position of the Council reported in the unaudited Statement of Accounts.

In addition, the report confirmed that:-

- Controls over key financial systems were sound.
- The audit process was fully supported through good quality working papers and timely responses to audit queries.
- There were no other matters which needed to be reported to Audit Committee.

As a result of these positive assurances, KPMG anticipated being able to give an unqualified opinion by 30th September that the Council's Statement of Accounts provides a true and fair view of its financial position at 31st March, 2014 and its income and expenditure for the year then ended (see page 3 of the report).

These findings demonstrated that the Council had been able to sustain in 2013/14 the high standard of financial reporting that had been achieved in recent years since International Financial Reporting Standards (IFRS) were adopted.

This had been supported by the developments that had and were continuing to take place to facilitate financial reporting namely the introduction of a new general ledger structure during the course of the year and improvements to year end closure procedures.

It also reflected the benefit of officers working proactively with External Audit from an early stage in the audit to discuss and seek agreement on significant/complex accounting issues and areas of audit focus.

However, since the production of the unaudited financial statements, the publication of the independent report into Child Sexual Exploitation had resulted in an additional contingency note being added to disclose the possible liability that may arise from claims against the Council.

KPMG also informed the Committee that they were at present considering the impact of the independent report on their assessment of whether the Council has made proper arrangements to secure economy, efficiency and effectiveness in its use of resources (the so called Value For Money or VFM conclusion). As a consequence KPMG were unable at this stage to issue their VFM conclusion.

Resolved:- (1) That the Auditor's ISA260 report to those charged with governance attached at Appendix 1 be approved.

(2) That the Statement of Accounts 2013/14 attached at Appendix 2 be approved.

(3) That the Letter of Management Representations attached at Appendix 3 be approved.

**LICENSING BOARD
15th September, 2014**

Present:- Councillor Dalton (in the Chair); The Mayor (Councillor John Foden), Councillors Buckley, Cutts, Ellis, J. Hamilton, N. Hamilton, McNeely, Parker, Roddison and Sims.

Apologies for absence were received from Councillors Beck, Doyle, Havenhand and Reeder.

P7. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

P8. MINUTES OF THE PREVIOUS MEETING OF THE BOARD HELD ON 11TH JUNE, 2014

The minutes of the previous meeting of the Licensing Board held on 11th June, 2014, were considered.

Resolved:- That the minutes of the previous meeting be approved as a correct record for signature by the Chairman.

P9. MINUTES OF THE MEETINGS OF THE SUB-COMMITTEE OF THE LICENSING BOARD

Resolved:- That the contents of the minutes of the meetings of the Sub-Committee of the Licensing Board held on (a) 9th July, 2014 and (b) 13th August, 2014, as now submitted, be noted.

P10. BOROUGH-WIDE DESIGNATED PUBLIC PLACE ORDER - UPDATE

The Crime and Anti-Social Behaviour Manager presented an update on the current position and use of the Borough-wide Designated Public Place Order (DPPO) which had been approved by the Licensing Board on 21st March, 2012 (Minute No. 51 refers).

In Rotherham the DPPO was enforced by Police Officers, Police Community Support Officers and, under new shared/accreditation powers, RMBC Wardens although they could not issue a Penalty Notice for Disorder. South Yorkshire Police worked with voluntary, statutory and business partners to deliver an integrated approach to reducing violent crime in the Borough. A partnership delivery plan was in place which focussed on maximum visibility, effective use of legislation and joint partnership working. To complement the work on reducing alcohol-related violence, the principals of the Community Alcohol Partnerships had been rolled out across all Wards to reduce alcohol-related anti-social behaviour.

Although the Police did not record the number of times the powers of the DPPO had been used, the partnership work was reliant upon DPPO's to assist officers to prevent drinking in streets/public places which was likely to cause violence or anti-social behaviour and the designated DPPO signs acted as a visible reminder to potential offenders.

Over the past 6 months the DPPO had been used to complement Dispersal Legislation with 122 individuals having been issued a Dispersal Notice. Dispersal Notices were then followed by a letter of advice stating that should they be involved in further alcohol-related anti-social behaviour, a breach of DPPO or disorderly behaviour over the next 2 months then they would be placed on an Acceptable Behaviour Contract (ABC). To date, 104 had been issued to offenders from the night time economy (1 had gone on to reoffend and had been placed under an ABC) and 18 to day time drinkers (2 had reoffended and been made the subject to Anti-Social Behaviour Orders). Those that breached a DPPO or were issued a Dispersal Notice were also provided information on alcohol units and the Milton House Project.

DPPOs would be replaced by Community Protection Orders (Public Spaces) on 20th October, 2014, under the new Anti-Social Behaviour, Crime and Policing Act 2014. The new Legislation recognised that many authorities would already have signage in place for the existing DPPO and the Home Office had stated that it could be retained for a maximum period of 3 years from the 20th October.

The main purpose of the new Public Spaces Protection Orders was to deal with a particular nuisance or problem in a particular area that was detrimental to the local community's quality of life by imposing conditions on the use of that area. Examples of potential use was dog control, alleygating and stopping certain individuals going to a particular place.

The Council would issue them, following consultation with the Police, the Police and Crime Commissioner and other relevant bodies, if it was satisfied on reasonable grounds that 2 conditions were met; firstly that the activities carried on in a public place within the Authority's area had had a detrimental effect on the quality of life of those in the locality and secondly that it was likely that the activities would be carried on in a public place within that area and that they would have such an effect. The Order was valid for 3 years.

The restrictions could be set by the Council i.e. it could be a blanket requirement or targeted against certain behaviours by certain groups at certain times. It could be enforced by a Police Officer, Police Community Support Officer or a Council Officer. Breach of the Order was a criminal offence with a Fixed Penalty Notice of up to £100 or prosecution up to level 3.

Anyone who lived in an area, regularly worked in the area, visited the area could appeal against a Public Space Protection Order in a High Court within 6 weeks of issue or variation of the Order being applied for.

More than 1 restriction could be added to the same area i.e. a single Order could deal with a wide range of issues such anti-social behaviour, drinking of alcohol, dog control. There was also no reason why a Public Spaces Protection Order could not run alongside a DPPO.

Discussion ensued with the following points raised/clarified:-

- Concern that the Police did not record how many times they had used the DPPO powers – if the power was exercised by the Council's Wardens it was recorded and passed onto the Police
- The system operated by EDS was still in use whereby businesses could ring to alert others of potential anti-social behaviour
- In theory if a tenant was found to be in breach of a Public Spaces Protection Order it could be used as a means of terminating their tenancy if the definition of "locality" was satisfied. The definition of "locality" would refer to housing tenancy management
- The new Legislation was intended to complement existing work such as Community Alcohol Partnerships

Resolved:- (1) That the current position on the use and effectiveness of the Designated Public Place Order be noted.

(2) That the continued use the Designed Public Place Order in the Borough as an effective tool to tackle alcohol related anti-social behaviour be supported.

(3) That a further update be submitted in 6 months.

(4) That a letter be sent to the District Commander requesting the collection of data by the Police on the use of Designated Public Place Orders in Rotherham.

(5) That consideration be given to the most suitable means of informing Members and officers of the new Community Protection Orders (Public Space).

P11. HOUSE TO HOUSE COLLECTIONS

The Licensing Manager presented an update on the current guidance issued by NALEO (National Association of Licensing and Enforcement Officers), Institute of Fundraising and Cabinet Office (Office for Civil Society) in relation to the determination of applications for House to House Collections.

The licensing of charitable door to door collections was principally governed by the House to House Collections Act 1939 together with the House to House Collections Regulations 1947. With the exception of a limited number of major national charities which held national exemptions issued by the Cabinet Office, the majority of charitable door to door collectors must obtain a licence from the relevant licensing authority.

The report set out in detail:-

- Instances where an authority may refuse to grant a licence or revoke a licence as well as the obligations on Charities with regards to charitable collections
- What constituted as Charitable Purpose
- What was not a Charitable Purpose
- Relevance of Percentages when considering applications
- How an Authority could be sure that the amount of proceeds going for Charitable Purposes was adequate
- A summary of important issues for consideration when determining applications

A model application form had been devised that was recommended for use by Licensing Authorities. If approved, the form would be adapted for use for applicants wishing to apply in Rotherham.

The Cabinet Office was currently dealing with 2 appeals against the Council to refuse licences.

Discussion ensued on the report with the following issues raised/clarified:-

- The recycling of old clothing, bric a brac etc. had created an industry. Private companies saw it as an opportunity for increased recycling with charities quite happy to be given a token payment instead of having to organise collection. The number of applications had increased in recent years
- There had been some successful prosecutions in Rotherham around unlicensed collections; recycling could cause confrontation on the streets from some companies
- There was a suggestion that there was a problem in Rotherham with some charities using contractors as volunteers as they had allegedly experienced intimidation from private collectors
- Acknowledgement that the Legislation in force dated back to 1939 and was out of date but, provided that there was a contract between the fund raisers and the Charity, it met the terms of the Legislation

Resolved:- (1) That the model application form, to be adapted for Rotherham, and guidance attached to the report submitted be noted.

(2) That a letter be sent to the Cabinet Office expressing the need to bring the Legislation in line with present day circumstances.

P12. HACKNEY CARRIAGE/PRIVATE HIRE LICENCES - POINTS BASED ENFORCEMENT SCHEME

The Community Protection Manager presented a report on the proposed introduction of a points based enforcement scheme for vehicles, drivers and operators licensed by the Licensing Authority.

The Council, as Licensing Authority, had a duty to regulate certain types of passenger carrying vehicles with the main objective of protecting the travelling public and maintaining the quality and safety of the licensed trade. Serious breaches of legislation or licence conditions were presented to the Magistrates Court or to the Licensing Board Sub-Committee where suspension or revocation was considered. However, the position was limited with regard to minor breaches.

The proposed introduction of a points based approach would allow the minor breaches to be formally recognised and drivers/operators/owners issued with points by Council Officers. It would provide a fast and efficient way of dealing with the minor breaches of the licence regime and reflect their compliance record. It would be additional to all existing enforcement options available to the Council and would help provide an open and transparent method of how a licence holder would be assessed in terms of the 'fit and proper person' test contained within the law.

Full details of the proposed scheme were set out in the report.

Discussion ensued on the proposal with the following issues raised/clarified:-

- 3 Points issued per incident and accrued up to the "trigger level" of 12 at which point the licence holder would be referred to the Licensing Board Sub-Committee
- The list of minor breaches was open ended due to the large number of potential offences under different legislation/policies
- The points would be recorded on the license holder's personal record held on the Council's specialist licensing database
- Points would remain on a licence for 2 years from the date of issue unless they were considered during that period by the Licensing Board Sub-Committee who may replace them for a formal sanction or extend the period
- If a licence holder accumulated the "trigger level" more than once in any 3 year period, the Licensing Board Sub-Committee would consider whether the driver was a 'fit and proper' person
- An appeal would be heard by the Licensing Board Sub-Committee
- All licensed individuals would be sent a letter with details of the proposed scheme
- The scheme would not circumvent any circumstances where a serious incident occurred and would be put before the Sub-Committee for consideration

- A number of local authorities nationally had opted for such a scheme
- The accumulation of points had no sanction other than appearing before the Sub-Committee, therefore, the drivers would be allowed to continue driving

Resolved:- (1) That consultation on the possible introduction of a points based enforcement scheme for the Hackney Carriage/Private Hire Trade commence.

(2) That a further report on the outcome of the consultation be submitted to the next Board meeting together with the complete Policy for ratification.

P13. REVIEW OF THE COUNCIL'S LICENSING PROCESSES IN RELATION TO TAXIS AND HACKNEY CARRIAGES

The Director of Housing and Neighbourhoods submitted a report outlining the current processes that were followed with regard to the issuing of licences to drivers, vehicles and private hire operators. It also set out proposals to improve driver and vehicle standards, strengthen existing policy and processes and provided an overview of the actions that the Licensing Team would be taking in light of the findings of the Independent Inquiry into Child Sexual Exploitation in Rotherham 1997-2013 (Professor Alexis Jay OBE).

The report set out in detail:-

- Overview of the licensing of hackney carriages, private hire vehicles, private hire operators and drivers
- Police notifications
- Responsible Authorities meeting
- Actions to be taken by Licensing following publication of the Alex Jay report
- Clarification of the current scheme of delegation/proposal for revised delegation in relation to hackney carriage and private hire licensing
- Proposals to strengthen the existing application process
- Mandatory child safeguarding and other training
- Vehicle standards
- Knowledge test

Discussion ensued with the following issues raised/clarified:-

- There was new Legislation working its way through Parliament with regard to someone other than the licensed driver driving the vehicle
- A vehicle owner's character could not be taken into account when considering whether to licence the vehicle according to Legislation
- In many cases the licensed operator did not actually drive the vehicle(s). There was no clear legal definition of what constituted a Fit and Proper Person and this was open to a degree of local

interpretation. Drivers/potential drivers who came before the Board were dealt with on the information before them and the Board decided as to whether the person was fit and proper

- Included in the review was the appropriateness/availability of Enforcement Officers
- There was a condition attached to the licence requiring companies to keep records of where their taxis were at all times
- A limousine company that provided alcohol had to be dual licensed
- Operators that had large vehicles were licenced through VOSA (Vehicle and Operator Services Agency) but could use a smaller vehicle and be exempt from being licensed by the local authority. VOSA did not carry out individual driver checks. VOSA was being challenged on this issue
- The Police would not automatically be notified if a licensed driver's licence was revoked but there was an internal escalation policy which clearly set out which agencies should be notified. If there were concerns relating to the welfare of children or vulnerable adults, this would be referred to the appropriate agency such as Children's Services, Adult Safeguarding and the Police
- A number of local authorities had a policy whereby a vehicle could be no more than 5 years old. Rotherham did not have such a policy but a check was made on a vehicle when an application was made. The new Policy would accord with national standards
- The Authority had actively encouraged taxi drivers to install CCTV cameras in their vehicles for some time and could be included as part of the consultation
- The review was welcomed to bring the Authority in line with others

Resolved:- (1) That the current processes in relation to driver licence applications, suspensions and revocations be noted and it is confirmed that the Licensing Board was satisfied that the current arrangements met the Council's obligations in relation to taxi/private hire licensing.

(2) That the actions proposed by the Licensing Team in light of the findings of the Independent Inquiry into Child Sexual Exploitation in Rotherham be approved and supported.

(3) That the clarification of the delegation to officers by the Licensing Board, as detailed in Appendix 2, be approved.

(4) That the development of proposals to strengthen the application process (in consultation with the taxi/private hire trade and other relevant stakeholders) with a view to submitting a report to the December meeting of the Licensing Board, or sooner, seeking the introduction of the reviewed application process.

(5) That the development of revised/consolidated vehicle standards (in consultation with the taxi/private hire trade and other relevant stakeholders) be approved with a report being submitted to the December meeting of the Licensing Board, or sooner, seeking the introduction of the revised vehicle standards.

(6) That a consolidated and comprehensive Taxi and Hackney Carriage Licensing Policy be submitted to the December meeting of the Licensing Board, or sooner, suitable for public consultation.

(7) That an update be submitted to the December Board meeting on discussions with VOSA with regard to the licensing of limousines.

**LICENSING BOARD-SUB-COMMITTEE
28th August, 2014**

Present:- Councillor Dalton (in the Chair); The Mayor (Councillor John Foden), Councillors Beck, Buckley and Parker.

Q11. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

Q12. APPLICATIONS FOR THE GRANT/RENEWAL/REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, relating to applications for the review of hackney carriage / private hire drivers' licences in respect of Messrs. F.S, M.Rk., M.Rd. and M.O.T.

The Licensing Manager reported that representations had been made by Messrs. F.S. and M.Rk. for a deferment due to them not having had sufficient time to arrange legal representation.

Members discussed the request and unanimously agreed that all 3 cases be deferred due to the linkages between them.

Mr. M.O.T. attended the meeting and was interviewed by the Board.

Resolved:- (1) That the applications for the review of hackney carriage/private hire drivers' licences in respect of Messrs. F.S., M.Rk., and M.Rd. be deferred until 17th September, 2014.

(2) That a proposed policy be submitted to the Licensing Board on the content of statements/information presented to Board Members.

(3) That, further to Minute No. Q72(5) of the meeting of the Licensing Board held on 16th April, 2014, the suspension of the hackney carriage/private hire driver's licence in respect of Mr. M.O.T. is now lifted with attention drawn to the need to comply with the conditions attached to the licence breach of which will result in presentation before the Board.

Q13. DATE AND TIME OF THE NEXT MEETINGS

Resolved: - (1) That the next meetings of the Sub-Committee of the Licensing Board take place on the following dates beginning at 9.30 a.m. in the Rotherham Town Hall: -

- Wednesday 17th September, 2014;
- Wednesday 8th October, 2014.

(2) That the next meeting of the Licensing Board take place on Wednesday 3rd September, 2014, to start at 9.30 a.m. in the Rotherham Town Hall.

LICENSING BOARD-SUB-COMMITTEE
17th September, 2014

Present:- Councillor Dalton (in the Chair); The Mayor (Councillor John Foden), Councillors Beck, Buckley and Cutts.

Q14. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

Q15. APPLICATIONS FOR THE GRANT/RENEWAL/REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, relating to applications for the grant/renewal of hackney carriage/private hire drivers' licences in respect of Messrs. Y.D.S., R.M.A.K., S.A.M., F.S., M.Rk., and M.Rd.

- (a) Mr. Y.D.S. attended the meeting and was interviewed by the Board.
- (b) Mr. R.M.A.K. did not attend the meeting.
- (c) Mr. S.A.M. and his representatives, Mr. T. and Mr. A. attended the meeting and were interviewed by the Board.

Councillor Beck left the meeting before this item was considered.

- (d) Messrs. F.S., M.Rk. and M.Rd. attended the meeting together with Mr. H. (legal representative) and a representative from the Hackney Carriage Association.

Mr. I. (complainant) was in attendance together with Mr. R. (legal representative) and a representative from the Private Hire Association.

Police Officer Berry and Messrs. Ainsworth and King (Enforcement Officers) were also in attendance.

A DVD showing CCTV coverage of the incident in question was viewed by the Sub-Committee and all parties.

Resolved:- (1) That the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. Y.D.S. be approved and he be granted a licence for 3 years and his attention be drawn to the need to comply with the conditions attached to the licence breach of which would result in presentation before the Board.

(2) That the application for the renewal of a hackney carriage/private hire driver's licence in respect of Mr. R.M.A.K. be deferred due to non-attendance.

(3) That the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. S.A.M. be granted for 1 year with a written warning as to his future conduct.

(4) That Messrs. F.S., M.Rk. and M.Rd. be issued with a written warning as to their future conduct.

(5) That a letter be sent to the Chairmen of the Hackney Carriage and Private Hire Associations expressing the Sub-Committee's disappointment at the current situation and that a meeting be arranged to discuss the way forward.

LICENSING BOARD-SUB-COMMITTEE
8th October, 2014

Present:- Councillor Dalton (in the Chair); Councillors Buckley, Cutts, Ellis and Havenhand.

Apologies for absence were received from The Mayor (Councillor John Foden) and Councillor Reynolds.

Q16. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

Q17. APPLICATIONS FOR THE GRANT/RENEWAL/REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, relating to applications for the grant and review of hackney carriage / private hire drivers' licences in respect of Messrs. A.H.F., N.M., M.I. and S.M. and Mrs. V.R.

Messrs. A.H.F., N.M., M.I. and S.M. and Mrs. V.R. all attended the meeting and were interviewed by the Board.

Resolved:- (1) That, further to Minute No. 39(2) of the meeting of the Licensing Board held on 9th December, 2009, the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. A.H.F. be refused.

(2) That the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. N.M. be approved and he be granted a licence for three years.

(3) That, further to Minute No. 60(3) of the meeting of the Licensing Board held on 12th February, 2014, the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. M.I. be approved and he be granted a licence for three years.

(4) That, further to Minute No. 45(2) of the meeting of the Licensing Board held on 18th January, 2006, the hackney carriage/private hire driver's licence in respect of Mr. S.M. be revoked.

(5) That the hackney carriage/private hire driver's licence in respect of Mrs. V.R. be suspended pending the outcome of the legal proceedings being brought against her.

(After receipt of legal advice, Councillor Ellis made the following declarations:-

: that one of the applicants attending before this Sub-Committee is resident in the electoral Ward she represents; as the applicant is not known to her, Councillor Ellis remained in the meeting and participated in the consideration of that person's application;

: that, with regard to the circumstances of another of the applicants attending before this Sub-Committee, Councillor Ellis has detailed local knowledge of the area in which a specific, reported incident had occurred; again, as the applicant is not known to her, Councillor Ellis remained in the meeting and participated in the consideration of that person's application)

HEALTH AND WELLBEING BOARD
27th August, 2014

Present:-**Members**

Councillor John Doyle	Cabinet Member for Adult Social Care (in the Chair)
CI Richard Butterworth	South Yorkshire Police (representing South Yorkshire Police)
Tom Cray	Strategic Director, Neighbourhoods and Adult Services
Chris Edwards	Chief Operating Officer, Rotherham CCG
Melanie Hall	Rotherham Healthwatch (representing Naveen Judah)
Dr. Julie Kitlowski	Clinical Chair, Rotherham CCG
Councillor Paul Lakin	Deputy Leader
Carol Stubley	NHS England
Joyce Thacker	Strategic Director, Children Young People and Families Services

Also in attendance:

Tracy Clark	RDaSH (representing Chris Bain)
Miles Crompton	Policy and Partnerships
Kate Green	Policy Officer
Martin Havenhand	Rotherham Foundation Trust (representing Louise Barnett)
Michael Holmes	Policy and Partnerships
Shafiq Hussain	Voluntary Action Rotherham (representing Janet Wheatley)
Satvinder Rana	Local Government Association
Jasmine Swallow	Performance Officer
Sue Wilson	Performance and Quality Manager
Chrissy Wright	Strategic Commissioner, RMBC

Apologies for absence were received from Councillor Amy Rushforth, Chris Bain, Louise Barnett, Jason Harwin, Naveen Judah, Martin Kimber, Dr. John Radford and Janet Wheatley.

S10. QUESTIONS FROM MEMBERS OF THE PRESS AND PUBLIC

There were no questions from the press and public,

S11. MINUTES OF PREVIOUS MEETING

Resolved:- That the minutes of the meeting held on 2nd July, 2014, be approved as a correct record subject to the inclusion of the following addition:-

S5 (Better Care Fund) "Rotherham had no option but to conform to this request according to current information".

Arising from Minute No. S3 (Dalton and Treeton Health Centres), Carol Stubley gave the following update:-

The former NHS Rotherham Board had approved, in principle, the development of new medical centres at Dalton and Treeton with tender processes to commence subject to funding being available and re-confirmation by the Board.

With regard to the Dalton Health Centre, all the legal and lease agreements had been signed on 19th August and contractors would be on site to commence the build at the end of September, 2014 with an estimated build time of 9 months.

The timescale with regard to the Treeton Health Centre was less clear at the present time. The next stage was to start work on a detailed project plan and time frame. An update would be given to a future meeting.

Arising from Minute No. S8 (Vaccinations and Immunisations), Dr. Kitlowski reported that a meeting had taken place with all the partners with regard to vaccinations and immunisations in pregnant women for influenza and whooping cough. The plan was to hopefully to implement it from 2015. An action plan would be submitted to the next Board meeting.

S12. INDEPENDENT INQUIRY INTO CHILD SEXUAL EXPLOITATION IN ROTHERHAM

The Chairman referred to the recent publication of the above Inquiry report which had yet to be considered by the Council and partners.

He felt that the Board needed to be satisfied that the systems in place were as robust as possible and fit for purpose. Accordingly he proposed that all partners consider the report and report back to the Board.

Although it was the ultimate responsibility of the Rotherham Local Safeguarding Children Board there was the governance relationship between the 2 Boards. It was noted that the Safeguarding Board was to convene a special meeting to consider the report.

Resolved:- That the Chairman of the Rotherham Local Safeguarding Children Board be invited to a future meeting of this Board.

S13. COMMUNICATIONS

Better Care Fund

The Board considered 2 letters that had been received from the Departments of Health and Communities and Local Government and the BCF Programme Director, both dated 11th July, 2014, which gave a general update with regard to the funding and the new BCF Programme Team.

A further letter had since been received which gave much more detail and included the new updated guidance and deadlines for resubmitting plans.

S14. BETTER CARE FUND

The Chairman reported that the latest letter received from NHS England dated 25th July set out the changes to the Fund.

The most important change was that in relation to the previous £1bn Payment for Performance Framework which had now been revised so that the proportion linked to performance was dependent solely upon an area's scale of ambition in setting a planned level of reduction in total emergency admissions i.e. general and acute non-elective activity.

Nationally the assumption was that this would be in the region of a 3.5% reduction against the baseline detailed in the technical guidance. If this was achieved, it would equate to a national payment for performance pool of around £300M. The remaining £700M would be available upfront in 2015/16 to be invested in NHS commissioned out-of-hospital services. The detail would be subject to local agreement.

Although Rotherham had been selected as 1 of the fasttracked 15, it had been decided not to proceed due to the unknown/unquantified burden and the changes that were being made almost on a daily basis. The present scheme was significantly changed from what had originally been proposed.

The Fund had caused tensions between the Local Authority and CCG and it was important that lessons were learnt as a result. Locally there had been groundbreaking work around integration which the Fund had diverted the partners from and it was crucial that the partnership and direction of travel was not lost.

The submission now had to be submitted by 19th September which was before the next scheduled Board meeting.

The CCG had reduced its non-elective admissions by 10% during the last 2 years; its ambition was to maintain the non-emergency admissions at the 2008/09 levels. This was part of the 5 year plan which they had widely consulted upon. NHS England would be looking for a 5.8% reduction but the CCG would strongly argue that they had already achieved the reduction and making the case of maintaining that reduction.

It was proposed that the Task Group be delegated authority to complete and submit the application by the September deadline.

Resolved:- That, subject to no significant changes being made, the Task Group be delegated the authority to complete the submission and submit to NHS England by the 17th September, 2014, deadline.

S15. HWB PEER CHALLENGE

Satvinder Rana from the Local Government Association, reported that the Peer Challenge team would be on site from 9th-12th September.

Background work had been undertaken with the questionnaires previously supplied to members analysed. Statistics had been collated and documentation reviewed by the team.

Once on site, discussions would be held with Board members/stakeholders in the health and wellbeing system to ascertain how things were going. There was a suite of core questions in addition to the direction supplied on the type of things the Board wanted the team to focus upon.

It must be remembered it was not an inspection. The team consisted of practitioners i.e. someone from health and wellbeing, a Chief Executive from a Council, Director of Public Health etc. each bringing their experiences and feeding back on what they saw.

After the 4 days the findings would be fed back. There would be a presentation on the Friday morning followed by a report in 2 weeks later. The Board would have the opportunity to comment upon the report and, once signed off, would be published.

The Chairman encouraged members to be open about their experiences within the Board. It was hoped the Peer Challenge would be a constructive and positive process and provide recommendations to continued development.

All Board members would be invited to the presentation on the 12th September and requested that responses be provided to the invitation.

Resolved:- That the report be noted.

S16. JOINT STRATEGIC NEEDS ASSESSMENT

Chrissy Wright, Strategic Commissioner, submitted a report on the progress made in updating the Joint Strategic Needs Assessment (JSNA).

The JSNA was reviewed and revised at the end of 2011, however, a further refresh was required to meet Government guidance and a new online version developed and agreed in February, 2014. The JSNA process was a co-ordinated and consistent approach to data and information that had been validated and was evidence based.

All those who had contributed to the 2013 JSNA refresh were asked to provide any changes or additions to the information previously provided. In most cases the changes so far had been minor and the key issues emerging remain as previously reported.

Revised population projections now suggested that Rotherham would have 2,500 (1%) fewer residents by 2021 than previously projected. The reduction mainly affected people of working age whilst the expected numbers of older people aged 65+ and 75+ were slightly higher than previously projected. This illustrated the value of being able to update the JSNA so that new information could quickly be made available online.

A new requirement was for an Asset Register for the Borough such as physical community resources, leisure facilities and individual community resources. Compiling the Register had been a substantial piece of work but the information could be interrogated as required by the user to identify the resource sought. It was proposed that the Asset Register be used alongside the events and organisations information database on Connect to Support. The Register was in the process of being uploaded to the JSNA website.

Discussion ensued with the following comments made:-

- The document would become increasingly important particularly for commissioners as well as the move to more community-based services and integrated working
- Similarly the Asset Register for interested parties/communities linking into case management plans and single patient records so every locality knew exactly what resources each had in their community
- It was particularly important to understand what the voluntary sector had in place so it was essential it was refreshed on a regular basis. There were champions in each organisation whose responsibility it was to feed updated information through which would then feed into the Board 6 monthly updates
- VAR had a directory of 600 organisations which spelt out which provided what services in each area
- The JSNA featured in RDASH's 5 year strategic plan of services
- A meeting had been arranged to discuss how Healthwatch and the public could feed into the process
- RFT had found it extremely valuable when producing their 5 year strategy

Resolved:- (1) That the progress made in relation to the updating of the Joint Strategic Needs Assessment and the establishment of the Asset Register be noted.

(2) That further updates be submitted twice a year (September and March) and by exception if so required.

S17. COMMISSIONING PLANNING CYCLE

Discussion ensued on the partners' commissioning cycles and the commitment made previously to share plans as soon as possible.

However, it was noted that all of the organisation's commissioning cycles were different. The CCG was about to start consultation with their GP members shortly with a view to getting draft plans out to stakeholders in November and formally to their Board in February, 2015.

It was suggested that by January, 2015, all organisations should have a draft commissioning plan.

Resolved:- That commissioning plans be submitted to the Board in January, 2015.

S18. OPERATIONAL RESILIENCE IN 2014/15

In accordance with Minute No. S4, Chris Edwards presented a report on Operational Resilience in 2014/15.

Following direction from NHS England, Rotherham CCG had set up a System Resilience Group which would build on the successful work in 2013/14 through the Urgent Care Working Group. The membership of the former Group had been widened to include a mental health provider (RDaSH).

The role of the Group was to inform and advise NHS England how it managed allocations on NHS waiting lists and System Resilience monies for Winter. It reported to NHS England and it was proposed that the minutes of the Group be circulated to the Board.

Discussion ensued on the Group with the following issues raised:-

- It was not just a change of name but change of tenure for the Group
- Need to ensure the representatives present had the delegated authority and, if unable to attend, the appropriate deputy attended
- Due to the short timescales that were normally associated with funding i.e. Winter pressures, decisions were needed within a few days not allowing representatives to take it back through their own governance structures
- Unrealistic tight timescales for important decision to be made for Winter Resilience Monies

Resolved:- That the minutes of the Group be circulated to enable Board members to gain an understanding of what was discussed at the meeting and, if required, a meeting be convened to discuss the matter further.

S19. CUSTOMER CHARTER (EXPECTATIONS AND ASPIRATIONS WORKSTREAM)

Sue Wilson (Performance and Quality Manager) and Jasmine Swallow (Performance Officer) presented a report setting out an overview of the consultation process undertaken to develop the customer standards, suggestions for monitoring performance and future plans for launching and embedding with employees and customers.

Initial consultation to identify the top priorities had narrowed the 36 Service standards to 15 priorities which had been further consulted on at the 2013 Rotherham Show. This had identified the top 5 promises which were the most important to customers/potential customers when accessing services across the Partnership. These were:-

‘Our Promises to you’ Customer Charter:

- We will make it easy for you to find out what services are available
- We will aim to be flexible if you need to meet with us
- We will actively listen to you and treat you with dignity and respect
- We will be honest about what we can do to help you
- We will ensure the services we provide are timely

It had also been suggested that a strapline within individual organisations’ version of the Customer Charter be included.

The concept of the design of the Charter was that the jigsaw pieces fitted together to provide a partnership commitment to promising and delivering against standards for customer service. There was a clear indication of who the Health and Wellbeing partners were which was reflected in the prominence of the logo, use of colours and each organisation’s logo within one jigsaw piece.

It was proposed that monitoring performance through annual satisfaction surveys be conducted at the Rotherham Show. It was anticipated that the baseline performance would be gained at the 2014 Show as part of a ‘You told us...We have...’ campaign. Monitoring activity would be co-ordinated through Performance and Quality at the Expectations and Aspirations Workstream Group with results reported to the Health and Wellbeing Board and communicated to the public.

A Communications and Marketing Plan was being developed to ensure the customer standards reached a wide audience, informing customers about the standards they should expect and demand when accessing services and providing consistent standards for employees to work to assuring the best customer service possible.

It was hoped that a formal launch would be held at the New York Stadium which would see the ‘jigsaw’ brought to life recreating the logo as an enlarged puzzle for the photo call.

There was also a further Priority 2 action within the work plan to develop generic customer care training. This would be a further opportunity to work in partnership to provide a co-ordinated approach to embed the single set of customer standards into working practices.

Each partner gave a brief report on their involvement in the workstream:-

- VAR – involved in the development of the Charter as well as its member organisations in the development of the Standards. There was nothing contained within it they would not be able to aspire to. The VAR Board and a number of VCS networks had supported and endorsed it
- SYP – consulted/contributed as part of the process and very supportive in relation to the Standards. Unfortunately, it was a county-wide organisation of which Rotherham was an element but would initiate work with officers and staff in terms of the Standards. Feedback was already being received from Your Voice Counts but the Charter would be used as a template to get more feedback and engagement from the public on the services delivered and to what standard they were delivered to
- RFT – meeting held with Chief Executive and Communications and Marketing Manager. There had been issues with regard to the NHS Constitution but since then it had been agreed and understood that the Standards were very much complimentary and supplementary
- RDASH – meeting held with representative of organisation and further work carried out during August. The Charter and Standards were similar to the organisation's set of values. It had not been through their governance process as yet
- CCG – some of the wording had been subtly changed to meet NHS guidance and would be used as a complimentary document
- CYPS – the Directorate had signed up to the Charter
- Healthwatch – had been part of the process and provided support at the Rotherham Show

Sue and Jasmine were thanked for their work in producing a fit for purpose and meaningful document.

Resolved:- (1) That the single set of customer Standards 'Our Promises to you' (Customer Charter) be approved and endorsed.

(2) That the partnership approach for monitoring performance, as set out in the report, be approved.

(3) That information be submitted regarding additional monitoring activities which single organisations could adopted.

S20. DATE OF NEXT MEETING

Resolved:- That a further meeting of the Health and Wellbeing Board be held on Wednesday, 1st October, 2014, commencing at 9.00 a.m. in the Rotherham Town Hall.

HEALTH AND WELLBEING BOARD
1st October, 2014

Present:-

Councillor Doyle	Cabinet Member for Adult Social Care and Health (in the Chair)
Councillor Beaumont	Cabinet Member for Children and Education Services
Tom Cray	Strategic Director, Neighbourhoods and Adult Services
Chris Edwards	Chief Officer, Rotherham CCG
Jason Harwin	South Yorkshire Police
Fiona Jordan	NHS England (representing Carol Stubley)
Martin Kimber	Chief Executive
Dr. Julie Kitlowski	Clinical Chair, Rotherham CCG
Jason Page	Executive Lead, Referrals and Pathways, Rotherham CCG
Dr. John Radford	Director of Public Health
Dorothy Smith	Director of Schools and Lifelong Learning, RMBC

Also in Attendance:-

Richard Butterworth	South Yorkshire Police
David Hicks	Rotherham Foundation Trust (representing Louise Barnett)
Michael Holmes	Policy Officer, RMBC
Ian Jerrams	RDaSH
Shona McFarlane	Director of Health and Wellbeing, RMBC
Donald Rae	Special Education Needs and Disability Strategic Lead
Mark Scarrott	Finance Manager, RMBC
Janet Wheatley	Voluntary Action Rotherham
Chrissy Wright	Strategic Commissioner, RMBC

Apologies for absence were received from Councillor Emma Hoddinott, Chris Bain, Tracy Holmes, Naveen Judah and Carol Stubley.

S21. QUESTIONS FROM MEMBERS OF THE PRESS AND PUBLIC

There were no questions from the member of the public present at the meeting.

S22. MINUTES OF PREVIOUS MEETING

Resolved:- That the minutes of the meeting held on 27th August, 2014, be approved as a correct record.

Arising from Minute No. S15 (Peer Challenge), it was noted that the Peer Challenge had been deferred in light of the corporate governance inspection taking place. It would be arranged at some point in the future.

S23. COMMUNICATIONS**Peer Challenge**

See Minute No. 22 above.

Pharmaceutical Needs Assessment (PNA)

Dr. John Radford, Director of Public Health, reported that a draft PNA had been produced in line with the statutory requirement for the Board to produce such a document before April, 2015.

A PNA was a tool required by NHS England to allow new pharmacies or changes in pharmacies across the Borough. It was a legal framework for pharmacies to enter the market place. This would be of particular importance in the town centre when the new emergency and urgent care centre at the Hospital opened and the maintenance of a pharmacy over that period.

The document would be circulated to Board Members as part of the 2 months consultation period with comments submitted to the Board. Once finalised and published there will be a process to update whenever required.

CAMHS Strategy

This item would now be discussed at the November Board meeting together with the Emotional Health and Wellbeing Strategy.

Alex Jay Independent Inquiry

A special Board meeting was to be held on 24th October at 1.00 p.m. to discuss the report.

S24. BETTER CARE FUND

Chris Edwards, CCG, reported that the Task Group had communicated via e-mail due to there being no significant changes to be made to the submission. A joint tele-conference had taken place with NHS England to provide external assurances.

No significant feedback had been received as yet but a report would be received as to whether NHSE's requirements had been met.

Resolved:- That the report be noted.

S25. SOCIAL CARE SUPPORT GRANT 2014-15

Shona McFarlane, Director of Health and Wellbeing, presented a report on the transfer to the Local Authority of the above Grant, details of the local allocations and the recommendations on how it could be spent for the 2014/15 financial year. NHS England would transfer £6.166M to the Council which included an increase of £1.351M from 2013/14.

Payment of the Social Care Support Grant was to be made via an Agreement under Section 256 of the 2006 NHS Act. The Agreement would be administered by the NHS England Area Team and would only pass over to local authorities once the Section 256 Agreement had been signed by both parties.

The Grant must be used to support Adult Social Care Services that delivered a health benefit. However, beyond that broad definition, NHS England wanted to provide flexibility for local areas to determine how the investment in Social Care Services was best used.

Guidance required NHS England to ensure that the local authority agreed with its local health partners on how the funding was best used. Health and Wellbeing Boards would be the forum for discussions between the Area Teams, CCGs and local authorities on how the funding should be spent. NHS England would make it a condition of the transfer that RMBC and RCCG had regard to the Joint Strategic Needs Assessment for their local population. It would also be a condition that RMBC demonstrated how the funding transfer would make a positive difference to Service users.

The Fund would be overseen by a robust joint governance framework which supported achievement of the following:-

- Reduction in emergency admissions
- Reduction in delayed transfers of care from hospital
- Proportion of older people still at home 91 days after hospital discharge into rehabilitation
- Number of re-admissions to hospital within 30 days of discharge

It was proposed that the Grant be used to support existing Services and Transformation Programmes where such services or programmes were of benefit to the wider health and care system:-

- Additional short term residential care places or respite and intermediate care
- Increased capacity for home care support, investment in equipment, adaptations and telecare
- Investment in crisis response teams and preventative services to avoid hospital admission
- Further investment in reablement services to help people regain their independence

The appendix to the report submitted set out the proposed spending programme.

Discussion ensued on the proposed spending programme with the following issues raised:-

- Would consideration be given to the individuals entering the criminal justice system as part of the Mental Health Service?
- Was there sufficient funding for the development of community based Dementia Care
- RDaSH would be evaluating their triage project which had been running in conjunction with the Police

Resolved:- (1) That the programme of expenditure set out in the report be approved.

(2) That the development of a light-touch performance framework for the Grant be approved.

(3) That as part of the Board review, the processes and sub-groups be reviewed together with the appropriateness of the memberships.

S26. PERFORMANCE MANAGEMENT FRAMEWORK

Dr. John Radford, Director of Public Health, presented the current position on the reporting framework for 6 Priorities of the Health and Wellbeing Strategy drawing attention to:-

- Reducing hospital admissions due to alcohol related illness – activity had worsened. Although it reflected an increase in hospital admissions it was not an accurate figure. The CCG were carrying out work to understand the issues and had a pilot in place to reduce alcohol related hospital admissions
- Discussions were taking place with South Yorkshire Police regarding the number of FPN waivers which resulted in attendance at binge drinking courses – it was believed that the number was higher than reported
- The trend in terms of healthy life expectancy in Rotherham was improving. There were issues in relation to childhood obesity and very high levels of inactivity in Rotherham than elsewhere in the country

Discussion ensued with the following issue raised/clarified:-

- There was poor dental health in children of 2-5 years. Public Health England had been asked to submit a report setting out the trends. It again raised the issue of fluoridation and persuading parents to give their children water/milk rather than sugary drinks

Resolved:- (1) That the report be noted.

(2) That a report be submitted to a future Board meeting in relation to the trends associated with Priority 2 particularly relating to reduced hospital admissions due to alcohol related illness, the number of FPN waivers and children's dental health.

(3) That future performance management reports highlight any indicators off target together with the reasons for such performance.

S27. HEALTHWATCH ROTHERHAM

Further to Minute No. 88 of 26th March, 2014, Chrissy Wright, Strategic Commissioning Manager, reported that the contract for Healthwatch Rotherham had terminated with Parkwood Healthcare Ltd. on 31st August, 2014, and the contract commenced with the social enterprise Rotherham Healthwatch Ltd. on 1st September.

Rotherham Healthwatch would continue to deliver the service under the same terms and conditions as the previous provider using the original specification for the service and the existing staffing arrangements. All existing staff had been transferred to Rotherham Healthwatch Ltd. under TUPE regulations.

The report also set out performance for the first half of the year as well as future work for the remainder of the year.

As of yet it was not known whether there would be Government funding post-March, 2015. If funding was forthcoming it was the intention to recommission the social enterprise.

Discussion ensued with the following issues raised/clarified:-

- The contract was currently until April, 2015
- Healthwatch had also work on the Mental Health Review and the SEND Review
- The social enterprise had been fully aware of the risk of the possibility of no further funding when the contract had been signed
- The decrease in the number of volunteer hours and volunteers used during July

Resolved:- (1) That the setting up of the social enterprise Rotherham Healthwatch Ltd. be noted.

(2) That the termination of the contract with Parkwood Healthcare Ltd. and the transfer of the rights and obligations of the Healthwatch Rotherham Service to Rotherham Healthwatch Ltd. be noted.

(3) That the progress achieved be noted.

(4) That further updates be submitted in due course.

(5) That the reduction in the number of volunteer hours and volunteers used be referred to the Chief Executive of Rotherham Healthwatch Ltd. for comment.

(6) That the Board's congratulations be conveyed to those concerned in achieving social enterprise status and wished well for the future.

S28. VACCINATIONS AND IMMUNISATIONS FOR PREGNANT WOMEN

Further to Minute No. S11. Dr. Julie Kitlowski, CCG, reported that agreement had now been reached and that midwives would be trained to give vaccinations but not until next year.

David Hicks, TRFT, stated that there were issues around training, resources and the timing of when vaccinations were due, however, it was the Trust's intention to implement the programme next year.

An action plan would be drawn up. It was imperative that any barriers to implementation were raised so agencies could work together and agree a way forward.

Fiona Jordan, Screening Officer, NHS, reported that a lot of work was carried out with GP practices and the hospital emphasising the need to increase the uptake of the Pertussis. There was a need to ensure that all pregnant women were offered the vaccination by their GP or midwife and that the statistics were captured of those who refused the offer. Weekly e-mails were sent to practices to reiterate the message.

Resolved:- That an update be submitted to the next Board meeting.

S29. DIABETIC RETINOPATHY SCREENING

Jacky Mason, NHS England, reported that the NHS Diabetic Eye Screening Programme had been introduced to reduce the risk of vision loss in people with Diabetes. Everyone with Diabetes who was 12 years of age or over should have their eyes screened once per year to check for signs of Diabetic Retinopathy.

The joint Barnsley and Rotherham Programme was commissioned in 2007 and provided by Barnsley Hospital Foundation Trust. In line with the national trend, the diabetic population in Barnsley and Rotherham was increasing year on year. It currently had 27,707 registered patients 25,906 of which were eligible for screening. Those not eligible were managed in line with the national programme guidance and reviewed and validated every 3 months to ensure they still met the exclusion/suspension criteria.

The programme was currently commissioned on behalf of Public Health England via NHS England South Yorkshire and Bassetlaw Area Team to the national service specification for Diabetic Eye Screening.

Programme performance was reported nationally on a quarterly basis and also into the quarterly Programme Board. Any performance issues were escalated to the SYB Screening and Immunisation Advisory Group NHS England Public Health Commissioning Local Delivery Group and South Yorkshire Commissioners Group.

The programme in Rotherham was currently underperforming in some areas. These were being monitored by an action plan with a monthly update submitted to the SYB Screening and Immunisation Team.

The combined programme update was currently above the Public Health Outcomes Framework standard of 70% but below the stretch achievable target of 80%. Each individual programme showed a similar picture. In attempting to address, patients who had DNA had been surveyed and some of the findings acted upon including offering clinics at evenings and weekends.

All cancer and non-cancer screening programmes were subject to an external quality assurance review. The Barnsley and Rotherham review was planned for October, 2014 and would be the first programme in SYB to be quality assured in this manner.

Resolved:- That the report be noted.

S30. SPECIAL EDUCATIONAL NEEDS AND DISABILITY TRANSFORMATION

Further to Minute No. 107 of 4th June, 2014, Donald Rae, Special Education Needs and Disability Strategic Lead, presented an update on the implementation of the Reforms to support children and young people with special educational needs and a disability.

The 'In It Together' event held on 4th July, 2014, had attracted over 500 parents and young people who were able to gather information from education, health and care providers and attend workshops to discuss how best to introduce a more personalised approach/how the new assessment model was developing. It is expected that it will become an annual event not least to ascertain the views of children, young people and parents about Rotherham's SEND Local Offer website.

The 2 key tasks required to be in place by 1st September had been met i.e.:-

- Rotherham's SEND Local Offer Website (www.rotherhamsendlocaloffer.org). The site aimed to provide as much information as possible within the site and not a link to other sites

- New assessment system for those with special educational needs and disability bringing together separate systems for early years, schools and colleges. SEN Statements and Learning Difficulty Assessments had been replaced by Education Health and Care Plans and a timetable had been published showing how the Statements would transfer to the new EHC Plan

The report also set out a range of actions that had been agreed by the Special Educational Needs and Disability Transformation Commissioning Group. Whilst some of the actions would be delivered quickly others were more long term reflecting that the transformation of services would take up to 3 years.

Discussion ensued on the report with the following issues raised/clarified:-

- The new working practice was much more focussed on what was best for the parent and the young person particularly those aged 16-25 years.
- A further major change was how the plans the plans were reviewed, how schools were involved, care professionals working in a different way and how the plan was progressing particularly as a young child became a young person
- The new model had to have the parent and young person at the heart and deliver what they wanted
- There had been implications for the training and supporting of staff
- The new care plans included input from all professionals that represented the needs of the individual
- The CCG was fully engaged with the new way of working
- There was an issue that health data tended to be 4-5 years out of date but work was taking place on how to gather information through the health system much earlier so that babies with complex needs and the implications thereof were known throughout the system
- The Joint Strategic Needs Assessment had a particular section containing all the SEND details and was monitored as part of the regular scheduled updates
- Rotherham's SEND Local Offer website was continually updated with any links to organisations of interest some of which were suggestions from parents. There was a danger of putting too many onto the website but if it came from a recommendation it was included
- The website had been built on the same platform as Connect to Support
- The new system allowed a much more open assessment with regard to how resources would be allocated and how much was available

Resolved:- (1) That the progress made be noted.

(2) That an update be submitted in 12 months.

S31. DATE OF NEXT MEETING

Resolved:- (1) That a special meeting be held on Friday, 24th October at 1.00 p.m.

(2) That a meeting of the Health and Wellbeing Board be held on Wednesday, 12th November, 2014, commencing at 1.00 p.m. in the Rotherham Town Hall.

**PLANNING BOARD
28th August, 2014**

Present:- Councillor Atkin (in the Chair); Councillors Astbury, Godfrey, Kaye, Middleton, Pitchley, Roche, Roddison, G. A. Russell, Smith, Turner, Tweed and Vines.

Apologies for absence were received from Councillor Whysall.

T22. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

T23. MINUTES OF THE MEETING OF THE PLANNING REGULATORY BOARD HELD ON 7TH AUGUST, 2014

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday 7th August, 2014, be approved as a correct record for signature by the Chairman.

T24. DEFERMENTS/SITE VISITS

There were no site visits nor deferments recommended.

T25. DEVELOPMENT PROPOSALS

Resolved:- (1) That, on the development proposals now considered the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following persons attended the meeting and spoke about the applications listed below:-

Demolition of an existing unlisted pair of semi-detached residential properties within Letwell Conservation Area and erection of 1 No. dwelling at land at 15-17 Gildingwells Road, Letwell for Mr. and Mrs. P. Smith (RB2014/0333)

Mrs. S. Smith (Applicant)

Replacement of existing raised patio and wall with new raised patio and wall at 2 Blenheim Close Bramley for Mr. and Mrs. J. Dallinson (RB2014/0756)

Mr. and Mrs. J. Dallinson (Applicants – statement read out on their behalf)

Retrospective application for change of use of part of dwelling to day nursery for 14 No. places (use class D1), Arborlawn, Carlisle Street, Kilnhurst for Mr. and Mrs. P. Young (RB2014/0911)

Mrs. Young (Applicant)
Mr. M. Rix (Objector)
Mrs. Jackson (Objector)
Mrs. Harris (Objector)
Mr. Harris (Objector)

Erection of 39 No. retirement living (category II type accommodation), including provision of communal landscaping areas, erection of bin / electric scooter store and sub-station and associated external car parking at land at Companions Close, Wickersley for McCarthy and Stone Retirement Lifestyles Ltd. (RB2014/0643)

Mrs. H. Fox (on behalf of the Applicant)

Sub-division of building to create a hot-food takeaway (use class A5) in new unit, external alterations including installation of ventilation / extraction equipment, erection of bin store and formation of 4 No. parking spaces at Against the Grain, Unit 2, Greasbrough Street, Masbrough for Peter and Paul Eyre (RB2014/0927)

Mr. G. Sutton (on behalf of the Applicant)

Application under Section 73 for a minor material amendment to vary conditions 01-06, 08, 12-15, 18, 19, 25, 33, 35, 43, 44, 47 and 48 imposed by RB2012/1428 (Outline application for Waverley New Community) including alterations to the Design and Access Statement and Parameter Plans, the Surface Water Strategy, and with an increase in the trigger points for the submission of an alternative transport scheme to the Bus Rapid Transit and for improvements to the B6066 High Field Spring/Brunel Way at Waverley New Community Site, High Field Spring, Catcliffe for Harworth Estates Ltd (RB2014/0775)

Mr C Martin (on behalf of the Applicant)

(2) That applications RB2014/0012, RB2014/0333, RB2014/0756, RB2014/0835 and RB2014/0927 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

(3) (a) That, with regard to application RB2014/0643, the Council shall enter into an agreement with the developer under Section 106 of the Town and Country Planning Act 1990 for the purposes of securing a commuted sum of £110,000 towards off-site provision of affordable housing, with an additional overage payment applicable for any rises in

sales values from today's date, calculated on an index linked rise in the house market as calculated by either the Halifax or the Nationwide Building Society and will be payable at the end of the financial years 2015/16, 2016/17 and 2017/18;

(3)(b) consequent upon the satisfactory signing of such an agreement, the Council resolves to grant permission for the proposed development subject to the conditions set out in the report now submitted.

(4) That application RB2014/0698 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report and subject to the following amended conditions:-

02

To vary the approved plan to allow an updated elevation detail as shown on the 3D visuals.

15, 16 and 20

To include the wording "Prior to the commencement of each phase of the development" to allow the development to be commenced in phases.

(5)(a) That, with regard to application RB2014/0775, the Council shall enter into an agreement with the developer under Section 106 of the Town and Country Planning Act 1990 for the purposes of securing the same obligations as was previously secured through planning permission RB2012/1428.; and

(5)(b) consequent upon the satisfactory signing of such an agreement the Council resolves to grant permission for the proposed development subject to the conditions set out in the report now submitted.

(6) That the Planning Board declares that it is not in favour of application RB2014/0911 on the grounds that the proposed development:-

- constitutes inappropriate business-use development in a residential area;
- will generate noise from the premises and its adjoining garden area which will cause a nuisance within the immediate environment resulting in a loss of amenity (quiet enjoyment of their homes) for local residents; and
- will result in disturbance to local residents caused by vehicles parking near to the premises when parents/carers bring their children to the nursery and collect them at various times of the day,

but the Director of Planning, Regeneration and Culture, in consultation with the Chairman of the Planning Board, be authorised to determine the reasons for refusal of this application.

T26. UPDATES

(1) Planning Board tour of completed developments – Members discussed the issues arising from the visits of inspection which had taken place on 21st August, 2014.

(2) Department for Communities and Local Government - consultation about the proposed regulatory changes to the neighbourhood planning system introduced via the Localism Act 2011 – it was noted that, in view of the very short timescale for responses to this consultation document, this Council's response is to be considered by the Cabinet Member for Planning, Highways and Street Scene Services and the Planning Board will be notified of that response in due course.

**PLANNING BOARD
18th September, 2014**

Present:- Councillor Atkin (in the Chair); Councillors Astbury, Godfrey, Kaye, Middleton, Pitchley, Roddison, Tweed, Vines and Whysall.

Apologies for absence:- Apologies were received from Councillors Roche, G. A. Russell and Turner.

T27. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

T28. MINUTES OF THE MEETING OF THE PLANNING REGULATORY BOARD HELD ON 28TH AUGUST, 2014

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 28th August, 2014, be approved as a correct record for signature by the Chairman.

T29. DEFERMENTS/SITE VISITS

There were no site visits nor deferments recommended.

T30. DEVELOPMENT PROPOSALS

Resolved:- (1) That, on the development proposals now considered the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following persons attended the meeting and spoke about the applications listed below:-

Alterations to front elevation and improvement to parking area at Cranworth Hotel, Fitzwilliam Road, Eastwood for Punch Taverns (RB2014/0915)

Miss W. Machin (Objector)

Mr. T. Zindani (Objector)

Mr. M. Karim (Objector)

(2) That applications RB2014/0903, RB2014/0931 and RB2014/1038 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

(3) That application RB2014/0915 be refused for the following reason:-

The provision of a new wider entrance with a glass door, together with a new large window, are not in character with the use of the building as a public house and will have a detrimental impact on the external appearance and character of the building contrary to policy CS28 of the Core Strategy and the NPPF.

T31. COURTESY CONSULTATION - ERECTION OF RENEWABLE ENERGY PARK - LAND OFF HOUGHTON MAIN COLLIERY ROUNDABOUT PARK, SPRING ROAD, BARNSELEY (RB2014/0785)

Consideration was given to a report of the Director of Planning and Regeneration Service concerning a courtesy consultation from Barnsley Metropolitan Borough Council in respect of the outline application for the development of a renewable energy park comprising of a 150,000 tonnes per annum Timber Resource Recovery Centre and a 60,000 tonnes per annum Anaerobic Digestion Facility. The development of the site would create 2 distinct but compatible energy generation facilities with the potential to generate 23 megawatts of electricity and to provide direct heat and/or electricity to appropriate off takers in the local area.

The report stated that the application site was approximately 4.4 hectares and comprised of a vacant reclaimed site to the south of Park Spring Road. The River Dearne lies to the west of the site and a curved flood defence bund to the north and west followed the alignment of a disused railway line. There were existing industrial/commercial premises to the north and further along Park Spring Road.

The site was relatively remote from any residential properties with the closest being a few scattered farms within the Barnsley Borough. The closest settlement within Rotherham was Brampton which was approximately 3km to the south.

The Planning Board concluded that:-

- (i) the impact of the proposed development on Rotherham would be minimal given the location of the site, land levels and the distance from residential properties within Rotherham.

Resolved:- (1) That Barnsley Metropolitan Borough Council be thanked for giving this Council the opportunity to comment on this planning application.

(2) That Barnsley Metropolitan Borough Council be informed that this Council has no objections to the proposed development which was within the Dearne Valley Nature Improvement Area which also covered some of Rotherham and Doncaster Councils.

**T32. DEPARTMENT OF COMMUNITIES AND LOCAL GOVERNMENT
TECHNICAL CONSULTATION ON PLANNING - RESPONSE**

Consideration was given to a report of the Director of Planning and Regeneration Service on a consultation document received from the DCLG covering numerous aspects of the planning system.

The document recommended further deregulation within the planning system some of which intended to make permanent a number of temporary arrangements introduced in May, 2013. The consultation document covered:-

- Speeding up Neighbourhood Planning
- Expansion of Permitted Development Rights
- Improvements to the use of planning conditions
- Improved engagement with statutory consultees
- Raising the screening thresholds for Environmental Impact Assessments
- Widening the range of consents within the development Consent Orders which nationally significant infrastructure works were enabled

The deadline for comments was 26th September, 2014.

Discussion ensued on the proposed response.

Resolved:- That proposed response to the consultation "Technical Consultation on Planning" be approved for submission to the Department for Communities and Local Government in accordance with the deadline of 26th September, 2014.

T33. UPDATES

There were no updates to report.

**PLANNING BOARD
9th October, 2014**

Present:- Councillor Atkin (in the Chair); Councillors Astbury, Pitchley, Roche, Turner, M. Vines, Wallis and Whysall.

Apologies for absence were received from Councillors Godfrey, Kaye, Middleton, Roddison and Tweed.

T34. DECLARATIONS OF INTEREST

Councillor Pitchley declared her personal interest in application RB2014//0532 (Installation of multi-use games area (MUGA) and installation of 4 No. 6 metres high lighting columns at Aughton Primary School, Turnshaw Avenue, Aughton for Rotherham MBC), as a member of the Aston-cum-Aughton Parish Council; Councillor Pitchley stated that she had not attended the Parish Council meeting when this application had been considered by the Parish Council and had therefore taken no part in the Parish Council's consideration of this application; Councillor Pitchley had also spoken about this application at her Councillor's surgery, when receiving representations from a local resident; however, at that surgery session, Councillor Pitchley had given no indication as to the way she may eventually wish to vote on this application.

T35. MINUTES OF THE PREVIOUS MEETING HELD ON 18TH SEPTEMBER, 2014

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 18th September, 2014, be approved as a correct record for signature by the Chairman.

T36. DEFERMENTS/SITE VISITS

There were no site visits nor deferments recommended.

T37. DEVELOPMENT PROPOSALS

Resolved:- (1) That, on the development proposals now considered the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following persons attended the meeting and spoke about the application below:-

- Installation of multi-use games area (MUGA) and installation of 4 No. 6 metres high lighting columns at Aughton Primary School, Turnshaw Avenue, Aughton for Rotherham MBC (RB2014/0532)

Mrs. Swindells (School Head Teacher – on behalf of the Applicant)
Mrs. O'Brien (Objector)

A letter of objection was also read out on behalf of Mr and Mrs Tillery (Objectors)

(2) That applications RB2014/0532, RB2014/0936, RB2014/0953, RB2014/1097, RB2014/1112 and RB2014/1168 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

(Councillor Pitchley declared her personal interest in application RB2014/0532 (Installation of multi-use games area (MUGA) and installation of 4 No. 6 metres high lighting columns at Aughton Primary School, Turnshaw Avenue, Aughton for Rotherham MBC), as a member of the Aston-cum-Aughton Parish Council; Councillor Pitchley stated that she had not attended the Parish Council meeting when this application had been considered by the Parish Council and had therefore taken no part in the Parish Council's consideration of this application; Councillor Pitchley had also spoken about this application at her Councillor's surgery, when receiving representations from a local resident; however, at that surgery session, Councillor Pitchley had given no indication as to the way she may eventually wish to vote on this application)

T38. OUTLINE APPLICATION FOR THE DEMOLITION OF EXISTING (MODERN) FARM BUILDINGS AND CREATION OF RESIDENTIAL DEVELOPMENT AT LAND AT HIGHFIELD FARM, MELTON HIGH STREET, WATH UPON DEARNE (RB2013/1399)

Further to Minute No. T99(2) of the meeting of the Planning Board held on 24th April, 2014, consideration was given to a report of the Director of Planning and Regeneration Service concerning the above application for planning permission.

Resolved:- (1) That the Council enter into an agreement with the developer under Section 106 of the Town and Country Planning Act 1990 for the purposes of securing the following:-

(a) a contribution of £2,342 per open market dwelling towards the provision of additional school places within the catchment area;

(b) the provision of 15% affordable housing on site; and

(c) a management plan to provide details of the maintenance in perpetuity of any on site open space.

(2) That, consequent upon the satisfactory signing of such an agreement, referred to at (1) above, the Council resolves to grant permission for the proposed development, subject to the following reasons for grant and conditions:-

01

Before the commencement of the development, details of the layout, scale, appearance, access and landscaping of the site shall be submitted to and approved by the Local Planning Authority and the development shall be carried out in accordance with the approved details.

Reason

No details of the matters referred to having been submitted, they are reserved for the subsequent approval of the Local Planning Authority.

02

- a. Application for approval of reserved matters must be made within five years of the date of this permission.
- b. The development hereby approved must be begun not later than whichever is the later of the following dates:
 - I. The expiration of five years from the date of this permission; OR
 - II. The expiration of two years from the final approval of the reserved matters or, in the case of approval on different dates, the final approval of the last such matter to be approved.

Reason

In order to comply with the requirements of the Town and Country Planning Act 1990.

03

The permission hereby granted shall relate to the area shown outlined in red on the approved site plan.

Reason

To define the permission and for the avoidance of doubt.

04

The reserved matters application pursuant to this permission shall take account of the existence of Listed Buildings at Highfield Farm and the proposed layout shall provide a separation distance of a minimum of 10 metres to these buildings to enable their setting to be retained.

Reason

In the interest of the setting and character of adjacent Listed Buildings in accordance with the NPPF.

05

Prior to the commencement of development hereby approved, a scheme shall be submitted to and approved in writing by the Local Planning Authority detailing how the use of sustainable/public transport will be encouraged. The agreed details shall be implemented in accordance with a timescale to be agreed by the Local Planning Authority.

Reason

In order to promote sustainable transport choices.

06

The location and design of the proposed site access shall be designed in accordance with guidance from South Yorkshire Residential Design guide.

Reason

In the interest of achieving a safe and adequate access into the site in accordance with the NPPF.

07

Provision shall be made for a prospectively adoptable road link to the adjacent land to the west of the site.

Reason

In the interest of ensuring that the adjacent land is not precluded from development in the future.

08

The site layout shall be designed in accordance with guidance from South Yorkshire Residential Design guide and Manual for Streets and car parking facilities shall be provided in accordance with the Council's Car Parking Standards

Reason

To ensure an appropriate and acceptable layout including provision of adequate car parking and inter-house spacing standards within the development.

09

Before the development is commenced road sections, constructional and drainage details shall be submitted to and approved by the Local Planning Authority, and the approved details shall be implemented before the development is completed.

Reason

No details having been submitted they are reserved for approval.

10

No development, including any demolition and groundworks, shall take place until the applicant, or their agent or successor in title, has submitted a Written Scheme of Investigation (WSI) that sets out a strategy for archaeological investigation and this has been approved in writing by the Local Planning Authority. The WSI shall include:-

- The programme and method of site investigation and recording.
- The requirement to seek preservation *in situ* of identified features of importance.

- The programme for post-investigation assessment.
- The provision to be made for analysis and reporting.
- The provision to be made for publication and dissemination of the results.
- The provision to be made for deposition of the archive created.
- Nomination of a competent person/persons or organisation to undertake the works.
- The timetable for completion of all site investigation and post-investigation works.

Thereafter the development shall only take place in accordance with the approved WSI and the development shall not be brought into use until the Local Planning Authority has confirmed in writing that the requirements of the WSI have been fulfilled or alternative timescales agreed.

Reason

To ensure that any archaeological remains present, whether buried or part of a standing building, are investigated and a proper understanding of their nature, date, extent and significance gained, before those remains are damaged or destroyed and that knowledge gained is then disseminated.

11

The detailed plans to be submitted in accordance with the requirements of this permission shall include a tree survey in accordance with BS 5837:2012 Trees in Relation to Design, demolition and construction Recommendations.

Reason

In order that the Local Planning Authority may consider the desirability of retaining trees in the interests of amenity and in accordance with UDP Policies ENV3 'Borough Landscape', ENV3.1 'Development and the Environment', ENV3.2 'Minimising the Impact of Development' and ENV3.4 'Trees, Woodlands and Hedgerows'.

12

No tree or hedge shall be cut down, uprooted or destroyed nor shall any tree or hedge be pruned other than in accordance with the approved plans and particulars, without the written approval of the Local Planning Authority. Any pruning works approved shall be carried out in accordance with British Standard 3998 (Tree Work).

If any tree or hedge is removed, uprooted or destroyed or dies, another tree or hedge shall be planted in the immediate area and that tree or hedge shall be of such size and species, and shall be planted at such time, as may be specified in writing by the Local Planning Authority.

Reason

In the interests of the visual amenities of the area and in accordance with UDP Policies ENV3 'Borough Landscape', ENV3.1 'Development and the Environment', ENV3.2 'Minimising the Impact of Development' and ENV3.4 'Trees, Woodlands and Hedgerows'.

T39. APPLICATION TO MODIFY A SECTION 106 AGREEMENT IMPOSED BY PLANNING PERMISSION RB2006/0943, TO REDUCE THE AMOUNT OF CONTRIBUTION IN ACCORDANCE WITH THE FLOORSPACE DEVELOPED AND TO RELINQUISH TO REMAINING PERMISSION WHICH HAS NOT BEEN IMPLEMENTED (RB2014/0426)

Further to Minute No. 120 of the meeting of the Planning Board held on 9th November, 2006, consideration was given to a report of the Director of Planning and Regeneration Service concerning the above application for planning permission at the former Corus Steelworks, Sheffield Road, Templeborough for Magna 34 Business Park Ltd.

Resolved:- That the Section 106 Agreement be amended to allow for a reduction in the contribution relative to the constructed and proposed floorspace and also to add a clause to relinquish the remainder of the permission which has not/will not be implemented.

T40. UPDATES

(1) Rotherham Local Plan – drop-in session for Elected Members and the Chairs of Parish Councils, taking place on Thursday afternoon, 9th October, 2014, at the Town Hall, Rotherham (in advance of the public consultation about the Local Plan, beginning on 13th October, 2014).

(2) The Planning Board agreed to make a visit of inspection, on a date to be arranged, to the Maltby colliery site, off Tickhill Road, Maltby, the subject of an application for planning permission for the tipping of materials.

STAFFING COMMITTEE
19th September, 2014

Present:- Councillor Lakin (in the Chair); Councillors C. Vines and Beaumont.

An apology was received from Councillor Hoddinott.

U1. EXCLUSION OF THE PRESS AND PUBLIC

Resolved: - That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 12A to the Local Government Act 1972 (as amended 2006 - (staffing matters).

U2. STAFFING MATTERS

Resolved: - (1) That the proposed arrangements in relation to the termination of the contract of employment of the Strategic Director of Children and Young People's Services be approved.

(2) That the Director of Legal and Democratic Services conclude the arrangements and the necessary documentation.

STAFFING COMMITTEE
1st October, 2014

Present:- Councillor Lakin (in the Chair); Councillors Beaumont, Hussain and C. Vines.

U3. EXCLUSION OF THE PRESS AND PUBLIC

Resolved: - That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 12A to the Local Government Act 1972 (as amended 2006 - (staffing matters).

U4. CONTRACT OF EMPLOYMENT - CHIEF EXECUTIVE

Consideration was given to a report presented by Jacqueline Collins, Director of Legal and Democratic Services, which set out the arrangements in relation to the ending of employment of the Chief Executive.

Resolved:- (1) That the proposed arrangements in relation to the termination of the contract of employment of the Chief Executive be approved.

(2) That the Director of Legal and Democratic Services be authorised to conclude the arrangements and the necessary documentation.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	COUNCIL
2.	Date:	22nd October 2014
3.	Title:	APPOINTMENT OF INTERIM CHIEF EXECUTIVE
4.	Directorate:	RESOURCES

5. Summary

Council is requested to consider the information regarding the appointment of an interim Chief Executive and, if appropriate, confirm that appointment.

Section 38 of the Localism Act requires local authorities to publish a Pay Policy Statement. The Department of Communities and Local Government Guidance on openness and accountability in local pay states that Pay Policy Statements should incorporate the opportunity for full Council to vote on the proposed appointment at a salary which is above £100,000.

6. Recommendation

That Council confirms the appointment on an interim basis of Jan Ormondroyd to the post of Chief Executive with effect from 3rd November 2014.

7. Proposals and Details

Members will be aware that Martin Kimber has resigned from his post of Chief Executive and is currently serving his contractual notice period up to 31st December 2014. Arrangements have therefore been made to seek a replacement Chief Executive. After taking advice from the Council's Improvement Board it was determined that initially it would be in the Council's interests to appoint an interim Chief Executive to help guide the Council through a period of time which would include the ongoing responses to the Jay report, the Ofsted inspection of Children's Services (including working with the newly appointed Commissioner, Malcolm Newsam), and the Corporate Governance Inspection.

The Council has been working with colleagues from the Local Government Association to help the Council identify a suitable candidate based on the specific issues currently facing the Council. In this respect an interview process took place on 9th October by the Appointments Panel, which included the Leader, Deputy Leader and Chair of the Overview and Scrutiny Management Board, with the Leader of the Opposition also supporting the process. The unanimous conclusion of the Panel was that the post of Chief Executive be offered to Jan Ormondroyd.

Ms Ormondroyd is an experienced Chief Executive having held such posts at Bristol City Council and Suffolk Coastal District Council and Deputy Chief Executive in Hull. Her extensive local government experience incorporates leadership of change and improvement programmes including implementation of post-corporate intervention programmes. She has wide experience of partnership working demonstrated by outcomes for example of improved educational performance and services for looked after children deemed 'good' by inspectors.

Arrangements will commence shortly, with the assistance of the interim Chief Executive, to seek a permanent appointment to the post.

In accordance with the Council's Standing Orders, Cabinet members have been given the opportunity to object to the proposed appointment. No objections have been received.

8. Finance

The salary for the short term arrangement for an Interim Chief Executive is set at £160,000 per annum in accordance with the existing salary level for the current post.

9. Risks and Uncertainties

A failure to make a timely and appropriate appointment to the post of Chief Executive will weaken the leadership capacity of the Council.

10. Policy and Performance Agenda Implications

As Head of the Paid Service the post of Chief Executive plays a crucial role in the delivery of the Council's Corporate Plan, Community Strategy and Workforce Strategy.

11. Background Papers and Consultation

The appointment was made by a panel of Elected Members and confirmed by all Cabinet Members. The Localism Act, The Council's Pay Policy.

Contact Name: Phil Howe, Director of Human Resources, Resources Directorate –
Tel. 01709 823716 phil.howe@rotherham.gov.uk

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Council Meeting
2.	Date:	22nd October, 2014
3.	Title:	Revised Membership Arrangements for 2014/15
4.	Directorate:	Resources

5. Summary

This report provides details of revised membership arrangements in respect of Overview and Scrutiny Select Commissions and the memberships of committees, boards and appointments to outside bodies for the remainder of the municipal year (which is attached and highlighted in red).

6. Recommendations

That Council approves the revised membership arrangements for the remainder of the municipal year.

7. Proposals and Details

Following a refresh of the Council's Cabinet there have been various changes to memberships of select commissions, boards, panels and committees, which are now presented for approval (as attached with the revisions highlighted in red).

The number of members on each commission will remain at twelve.

The requirements of Section 15 of the Local Government and Housing Act 1989 in respect of political balance have been taken into account in the allocation of seats on committees and boards.

8. Finance

None

9. Risks and Uncertainties

None

10. Policy and Performance Agenda Implications

None

11. Background Papers and Consultation

File held by the Monitoring Officer.

Contact Name: *Jacqueline Collins, Director of Legal and Democratic Services, telephone 01709 8255768 or e-mail jacqueline.collins@rotherham.gov.uk*

MEMBERSHIP ARRANGEMENTS FOR 2014/2015**Cabinet Advisers:-**

Leader and Deputy Leader – Councillor Gosling (Senior Adviser) together with Councillor Sims and Councillor Beaumont (Safeguarding)
 Planning, Highways and Street Scene Services – Councillor Clark (Senior Adviser) together with Councillor Swift
 Communities and Cohesion – Councillor Wallis (Senior Adviser) together with Councillor Astbury
 Education and Public Health Services – Councillor Lelliott (Senior Adviser) together with Councillor Roche
 Adult Social Care – Councillor Pitchley (Senior Adviser) together with Councillor Andrews
 Safe and Attractive Neighbourhoods – Councillor Roddison (Senior Adviser) together with Councillor Godfrey
 Finance – Councillor Buckley (Senior Adviser) together with Councillor Tweed
 Business Growth and Regeneration – Councillor Whysall (Senior Adviser) together with Councillor Sansome

Area Assemblies:-

	<u>Chairman</u>	<u>Vice-Chairman</u>
Wentworth North (Hoover, Wath, Swinton)	J. Hamilton	Sansome
Rotherham North (Keppel, Wingfield, Rotherham West)	Johnston	Sims
Rotherham South (Rotherham East, Boston Castle, Sitwell)	Dodson	Wallis
Wentworth South (Rawmarsh, Valley, Silverwood)	N. Hamilton	Currie
Rother Valley West (Brinsworth/Catcliffe, Rother Vale, Holderness)	Swift	Buckley
Rother Valley South (Dinnington, Anston/Woodsetts, Wales)	Havenhand	Dalton
Wentworth Valley (Maltby, Hellaby, Wickersley)	Ellis	Godfrey

REGULATORY BOARDS

Standards Committee:-

Councillor Finnie
Councillor Godfrey
Councillor Gosling (Chairman)
Councillor Middleton
Councillor Pitchley
Councillor Sansome
Councillor Sims (Vice-Chairman)
Councillor Tweed
(8)

Independent Members:-

Mr. I. Daines
Mr. P. Edler
Ms. J. Porter

Parish Council Representatives:-

Councillors D. Bates, D. Rowley and R. Swann.

Licensing Board:-

Councillor Andrews
Councillor Beck
Councillor Buckley
Councillor Cutts
Councillor Dalton (Chairman)
Councillor Dodson
Councillor Doyle
Councillor Ellis
Councillor Foden (Vice-Chairman)
Councillor Hamilton, J.
Councillor Hamilton, N.
Councillor Havenhand
Councillor McNeely
Councillor Parker
Councillor Reeder
Councillor Reynolds
Councillor Roddison
Councillor Sangster
Councillor Sharman
Councillor Sims
Councillor Swift
(21)

Licensing Committee:-

Councillor Andrews
Councillor Beck
Councillor Cutts
Councillor Buckley
Councillor Dalton (Chairman)
Councillor Doyle
Councillor Foden (Vice-Chairman)
Councillor Hamilton, J.
Councillor Hamilton, N.
Councillor Havenhand
Councillor McNeely
Councillor Parker
Councillor Reeder
Councillor Sangster
Councillor Swift
(15)

Planning Board:-

Councillor Astbury
Councillor Atkin (Chairman)
Councillor Currie
Councillor Dodson (Vice-Chairman)
Councillor Godfrey
Councillor Kaye
Councillor Middleton
Councillor Pitchley
Councillor Roddison
Councillor Russell
Councillor Smith
Councillor Turner
Councillor Tweed
Councillor M. Vines
Councillor Whysall
(15)

Substitutes:- Councillors Beaumont (Wentworth Valley), Vacancy (Rother Valley South), Councillor Sims (Rotherham North), Vacancy (Rotherham South), Lelliott (Rother Valley West), Sansome (Wentworth North) and N. Hamilton (Wentworth South).

Audit Committee:-

Councillor Cowles
Councillor Kaye (Vice-Chairman)
Councillor Sangster (Chairman)
Councillor Sharman
Councillor Sims
(5)

SELECT COMMISSIONS

Overview and Scrutiny Management Board:-

Councillor Ahmed
Councillor Currie
Councillor Hoddinott
Councillor Middleton
Councillor Parker
Councillor Read
Councillor Russell
Councillor Sims
Councillor Steele (Vice-Chairman)
Councillor C. Vines
Councillor Watson
Councillor Whelbourn (Chairman)
(12)

Health:-

Councillor Dalton
Councillor Havenhand
Councillor Hoddinott (Vice-Chairman)
Councillor Hunter
Councillor Jepson
Councillor Kaye
Councillor Pitchley
Councillor Steele (Chairman)
Councillor Swift
Councillor M. Vines
Councillor Wootton
Councillor Whysall
(12)

Improving Lives:-

Councillor Ahmed (Vice-Chairman)
Councillor Ali
Councillor Astbury
Councillor Buckley
Councillor Burton
Councillor Clark
Councillor Dodson
Councillor Lelliott
Councillor Reynolds
Councillor Roddison
Councillor Russell (Chairman)
Councillor Turner
(12)

Improving Places:-

Councillor Andrews
Councillor Atkin
Councillor Cowles
Councillor Foden
Councillor Finnie
Councillor Gilding
Councillor Gosling
Councillor N. Hamilton
Councillor Read (Chairman)
Councillor Roche
Councillor Sims Vice-Chairman)
Councillor Wallis
(12)

Self Regulation:-

Councillor Beaumont
Councillor Currie (Chairman)
Councillor Cutts
Councillor Ellis
Councillor Godfrey
Councillor J. Hamilton
Councillor Johnston
Councillor Reeder
Councillor Sansome
Councillor Sharman
Councillor Tweed
Councillor Watson (Vice-Chairman)
(12)

REPRESENTATIVES ON JOINT AUTHORITIES

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

Councillors Atkin and Buckley

BARNSELY, DONCASTER, ROTHERHAM AND SHEFFIELD COMBINED AUTHORITY

Councillor Stone, Councillor Lakin (Substitute) and Councillor Hussain (Rotational Member)

Transport Committee - Councillors Foden and Smith

Scrutiny Committee – Councillor Whelbourn

SOUTH YORKSHIRE PENSIONS AUTHORITY

Councillors Ellis and Wootton

SOUTH YORKSHIRE POLICE AND CRIME PANEL

Councillors Sharman and C. Vines

REVISED MEMBERSHIP ARRANGEMENTS FOR 2014/2015**Cabinet Advisers:-**

Adult Social Care and Health – Councillor Pitchley (Senior Adviser) together with Councillor Andrews

Business Growth and Regeneration – Councillor Whysall (Senior Adviser) together with Councillor Sansome

Children and Education Services – Councillor Lelliott (Senior Adviser) together with Councillor Roche

Deputy Leader (Finance) – Councillor Sims (Senior Adviser) **together with Councillor Tweed**

Environment – **Councillor McNeely (Senior Adviser) together with Councillor Swift**

Safe and Attractive Neighbourhoods – **Councillor N. Hamilton (Senior Adviser) together with Councillor Wallis**

Area Assemblies:-

	<u>Chairman</u>	<u>Vice-Chairman</u>
Wentworth North (Hoover, Wath, Swinton)	Sansome	J. Hamilton
Rotherham North (Keppel, Wingfield, Rotherham West)	Johnston	Sims
Rotherham South (Rotherham East, Boston Castle, Sitwell)	Wallis	McNeely
Wentworth South (Rawmarsh, Valley, Silverwood)	N. Hamilton	Currie
Rother Valley West (Brinsworth/Catcliffe, Rother Vale, Holderness)	Swift	Buckley
Rother Valley South (Dinnington, Anston/Woodsetts, Wales)	Havenhand	Dalton
Wentworth Valley (Maltby, Hellaby, Wickersley)	Ellis	Godfrey

REGULATORY BOARDS

Standards Committee:-

Councillor Finnie
Councillor Gosling (Chairman)
Councillor Middleton
Councillor Pitchley
Councillor Sansome
Councillor Sims (Vice-Chairman)
Councillor Tweed
Vacancy
(8)

Independent Members:-

Mr. I. Daines
Ms. A. Dowdall
Mr. P. Edler
Ms. J. Porter
Mrs. C. Saltis

Parish Council Representatives:-

Councillors D. Bates, D. Rowley and R. Swann.

Licensing Board:-

Councillor Andrews
Councillor Beck
Councillor Buckley
Councillor Cutts
Councillor Dalton (Chairman)
Councillor Doyle
Councillor Ellis
Councillor Foden (Vice-Chairman)
Councillor Hamilton, J.
Councillor Hamilton, N.
Councillor Havenhand
Councillor McNeely
Councillor Parker
Councillor Reeder
Councillor Reynolds
Councillor Robinson
Councillor Roddison
Councillor Sangster
Councillor Sharman
Councillor Sims
Councillor Swift
(21)

Licensing Committee:-

Councillor Andrews
Councillor Beck
Councillor Cutts
Councillor Buckley
Councillor Dalton (Chairman)
Councillor Doyle
Councillor Foden (Vice-Chairman)
Councillor Hamilton, J.
Councillor Hamilton, N.
Councillor Havenhand
Councillor McNeely
Councillor Parker
Councillor Reeder
Councillor Sangster
Councillor Swift
(15)

Planning Board:-

Councillor Astbury
Councillor Atkin (Chairman)
Councillor Godfrey (Cabinet Member)
Councillor N. Hamilton
Councillor Kaye
Councillor Middleton
Councillor Pitchley
Councillor Roche
Councillor Roddison
Councillor Rushforth
Councillor Turner
Councillor Tweed (Vice-Chairman)
Councillor M. Vines
Councillor Wallis
Councillor Whysall
(15)

Substitutes:- Councillors Beaumont (Wentworth Valley), Vacancy (Rother Valley South), Councillor Sims (Rotherham North), Currie (Rotherham South), Lelliott (Rother Valley West), Sansome (Wentworth North) and Vacancy (Wentworth South).

Audit Committee:-

Councillor Cowles
Councillor Kaye (Vice-Chairman)
Councillor Rushforth
Councillor Sangster (Chairman)
Councillor Sharman
(5)

SELECT COMMISSIONS

Overview and Scrutiny Management Board:-

Councillor Ahmed
Councillor Currie
Councillor J. Hamilton
Councillor Middleton
Councillor Parker
Councillor Read (Vice-Chairman)
Councillor Sansome
Councillor Sims
Councillor Steele (Chairman)
Councillor C. Vines
Councillor Watson
Councillor Wyatt
(12)

Health:-

Councillor Dalton
Councillor Havenhand
Councillor Hunter
Councillor Jepson
Councillor Kaye
Councillor Robinson
Councillor Sansome (Vice-Chairman)
Councillor Swift
Councillor M. Vines
Councillor Whysall
Councillor Wootton
Councillor Wyatt (Chairman)
(12)

Improving Lives:-

Councillor Ahmed (Vice-Chairman)
Councillor Astbury
Councillor Buckley
Councillor Burton
Councillor Clark
Councillor J. Hamilton (Chairman)
Councillor N. Hamilton
Councillor McNeely
Councillor Reynolds
Councillor Roddison
Councillor Turner
Councillor Tweed
(12)

Improving Places:-

Councillor Andrews
Councillor Atkin
Councillor Cowles
Councillor Foden
Councillor Finnie
Councillor Gilding
Councillor Gosling
Councillor Lelliott
Councillor Read (Chairman)
Councillor Roche
Councillor Sims Vice-Chairman)
Councillor Whelbourn
(12)

Self Regulation:-

Councillor Currie (Chairman)
Councillor Cutts
Councillor Ellis
Councillor Johnston
Councillor McNeely
Councillor Reeder
Councillor Rushforth
Councillor Sharman
Councillor Smith
Councillor Wallis
Councillor Watson (Vice-Chairman)
Councillor Whelbourn
(12)

REPRESENTATIVES ON JOINT AUTHORITIES

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

Councillors Atkin and Buckley

BARNSELY, DONCASTER, ROTHERHAM AND SHEFFIELD COMBINED AUTHORITY

Councillor Lakin, Councillor Hoddinott (Substitute) and Councillor Hussain
(Rotational Member)

Transport Committee - Councillors Foden and **Godfrey**

Scrutiny Committee – **Councillor Steele**

SOUTH YORKSHIRE PENSIONS AUTHORITY

Councillors Ellis and Wootton

SOUTH YORKSHIRE POLICE AND CRIME PANEL

Councillors Sharman and **Vacancy**