

**EMERGENCY PLANNING SHARED SERVICES JOINT COMMITTEE
(ROTHERHAM AND SHEFFIELD)**

**Venue: Town Hall, Moorgate
Street, Rotherham. S60
2TH**

Date: Monday, 5th December, 2016

Time: 3.00 p.m.

A G E N D A

1. Appointment of Chairman of the Joint Committee for the 2016/2017 Municipal Year
2. To determine if the following matters are to be considered under the categories suggested in accordance with Part 1 of Schedule 12A (as amended March 2006) to the Local Government Act 1972.
3. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
4. Apologies for Absence.
5. Minutes of the previous meeting held on 21st March, 2016 (Pages 1 - 4)
6. Matters arising from the previous minutes (not covered by the agenda items).
7. Emergency Planning Shared Service - Financial Management (Pages 5 - 8)
 - 2016/17 forecast
 - 2017/18 Budget allocation
8. Emergency Planning Shared Service - Governance (Pages 9 - 12)
 - Team Action Plan
 - Performance Indicators
9. Emergency Planning Shared Service - General Update (Pages 13 - 14)
10. Emergency Planning Shared Service - Training and Exercising (Pages 15 - 18)
11. Any other business

12. Date, time and venue for the next meeting
Previously, there have been two meetings per year of the Joint Committee, as well as two informal briefings for elected members, all at quarterly intervals