

**You are hereby summoned to a meeting of the
Transportation Advisory Board
to be held on:-**

**Date:- Wednesday, 17 January 2018 Venue:- Town Hall, Moorgate Street,
ROTHAM. S60 2TH**
Time:- 2.00 p.m.

**TRANSPORTATION ADVISORY BOARD
AGENDA**

1. Apologies for Absence
2. Minutes of the previous meeting held on 11th October, 2017 (Pages 1 - 6)
3. Matters arising from the previous minutes (not covered by the agenda items)
4. Questions on Transport Issues
5. South Yorkshire Passenger Transport Executive - Update
6. Bus Operators - Update
 - (1) First Group
 - (2) Stagecoach
 - (3) Rotherham Community Transport
7. Railway Operators - Update
8. Rotherham Transport Interchange Refurbishment Project - Update
9. Doncaster-Sheffield Airport - Update (Pages 7 - 13)

Minutes of the meeting of the Doncaster Sheffield Airport Consultative Committee held on 19th October, 2017
10. Sheffield City Region - Transport Strategy Consultation
11. Any other business

Shua Kemp.

Chief Executive

12. Date and time of the next meeting

- Wednesday, 16th May, 2018 (2.00pm start)
- Wednesday, 15th August, 2018 (2.00 pm start)

Transportation Advisory Board membership:-

Cabinet Member for Jobs and the Local Economy & Combined Authority Transport
Committee Member - Councillor Lelliott (Chair)
Combined Authority Transport Committee Member, Councillor Williams
The Leader and the Deputy Leader

One Council Member from each Ward as follows:-

Ward 1 – Jepson	Ward 8 – D. Cutts	Ward 15 - Cowles
Ward 2 – McNeely	Ward 9 – Beaumont	Ward 16 -
Ward 3 – Buckley	Ward 10 – Sheppard	Ward 17 - Reeder
Ward 4 – Mallinder	Ward 11 – Walsh	Ward 18 – Watson
Ward 5 – Andrews	Ward 12 – Fenwick- Green	Ward 19 – Evans
Ward 6 – Pitchley	Ward 13 – Jarvis	Ward 20 – Hoddinott
Ward 7 –	Ward 14 –	Ward 21 –

Shua Kemp.

Chief Executive

TRANSPORTATION ADVISORY BOARD
11th October, 2017

Present:- Councillor Lelliott (in the Chair); Councillors Buckley, Cowles, D. Cutts, Jepson, Mallinder, McNeely, Reeder, Russell, Sheppard, Simpson, Walsh, Whysall and Williams; together with Mr. N. Broadhead (SYPT), Mr. A. Parkinson (Rotherham Community Transport) and Messrs. S. Robinson and M. Wilson (Stagecoach).

Mr. D. Budd and Ms. L. Whitaker, Sheffield City Region, were in attendance for Minute No. 39.

Apologies for absence were received from Councillors Beaumont, Cusworth and Jarvis and Alan Riggall (First Group).

32. MINUTES OF THE MEETING OF THE RMBC TRANSPORT LIAISON GROUP HELD ON 5TH JULY 2017

Consideration was given to the minutes of the previous meeting of the Transport Liaison Group, held on 5th July, 2017.

Agreed:- That the minutes of the previous meeting of the Transport Liaison Group be approved as a correct record for signature by the Chairman.

33. MATTERS ARISING FROM THE PREVIOUS MINUTES

Further to Minute No. 22 (removal of "Robin Hood" from the name of Doncaster-Sheffield Airport), it was queried why "Sheffield" was included in the name? The Chair agreed to raise the matter at forthcoming meeting of the Airport Consultative Committee.

Further to Minute No. 23(a) (use of disabled travel passes by South Yorkshire Freedom Riders), a member of the public raised the question of the Board's assistance in reinstating the ability of Rotherham senior citizens being able to use their concessionary travel passes from 9.00 a.m.

The Chair clarified that the structure of the new Combined Transport Authority meetings still had to be established but the issue would be raised once a meeting took place. However, it was emphasised that it was a commercial decision for the bus operators and not within the remit of the Transport Liaison Board.

The Passenger Transport Executive further clarified that the National Policy for concessionary travel was from 9.30 a.m. In the past the four South Yorkshire districts had paid additional payments to the operators to provide a 9.00 a.m. start, however, a decision had been made to bring South Yorkshire into line with the rest of the country with concessionary travel available from 9.30 a.m.

34. QUESTIONS ON TRANSPORT ISSUES

The Transportation Advisory Board noted the details of various questions on transport matters and the responses to those questions, submitted by Councillors, as listed below:-

- 1) cable car in the Rotherham-Sheffield area;
- 2) bus services 111 and 112 at East Dene and Herringthorpe – punctuality of services
- 3) Cortonwood – traffic congestion;
- 4) bus service X78 – route of bus service through Kimberworth.

Agreed:- That the details of the questions and responses be noted.

35. SOUTH YORKSHIRE PASSENGER TRANSPORT EXECUTIVE - UPDATE

The Transport Liaison Group discussed the following issues:-

- (a) Tram-Train Construction Works – the works at Rotherham Station were now complete in terms of bridge height. The work for the Tram-Train was expected to be completed in the Spring/Summer of 2018
- (b) Rotherham Passenger Transport Interchange – possible location of temporary interchange on Forge Island from April 2018 for twelve months
- (c) Service Changes – there was a minor change to the 220 and 19 due to the cessation of the Bright Bus service (to accommodate school children from St. Bernard's and St. Pius schools)
- (d) The majority of the Rotherham network contracts that the Transport Executive issued to operators (primarily evenings and Sundays as well as the 220 and 227) were due to expire in April 2018. Contracts for tender would be issued in October
- (e) There had been an issue around the Waverley and Treeton areas in getting children to and from Aston Academy but this had now been resolved

36. BUS OPERATORS - UPDATE

(1) Stagecoach

Nothing to report.

(2) Rotherham Community Transport

Nothing to report.

(3) First Group

No representative was present at the meeting.

37. RAILWAY OPERATORS - UPDATE

No representative was present at the meeting.

Concern was raised at the lack of attendance at the Group by Northern Rail.

A comment was made regarding Rotherham Central Station and the problem of trains not operating early on a Monday morning following the weekend station closure for development works.

SYLTE agreed to feed back the comment to Northern Rail.

38. DONCASTER-SHEFFIELD AIRPORT - UPDATE

Consideration was given to the minutes of the most recent meeting of the Doncaster-Sheffield Airport Consultative Committee, held on 13th July, 2017.

Agreed:- (1) That the contents of the minutes be noted.

(2) That representatives of Doncaster-Sheffield airport be invited to the next meeting to give a presentation on operational updates.

39. SHEFFIELD CITY REGION - TRANSPORT STRATEGY REFRESH

David Budd, Assistant Director for Transport, and Lyndsey Whitaker, Senior Economic Policy Manager, Sheffield City Region, gave the following powerpoint presentation on the Transport Strategy Refresh:-

- The current SCR Transport Strategy (covering 2011-2026) was published in April 2011 and identified 26 policies under 4 goals
- The refresh would streamline the policies into a smaller number of core policies and produce a more outcome focused Strategy
- The existing Strategy pre-dated the establishment of the Combined Authority, Transport for the North and the HS2 announcement
- The scoping exercise for the refresh process was conducted early in 2017 with the SCR Transport Prospectus published in May, 2017, as an interim plan. A working group had been established consisting of local authorities and Transport Authority with 3 workshops (28 partner and stakeholder organisations) held in June-August 2017

- The draft vision “By 2040 we will be a forward-looking City Region with integrated transport connections that support economic growth and improve quality of life for all”
- Draft goals:-
 - Support inclusive economic growth
 - Create health streets where people feel safe
 - Improve the quality of our outdoors
 - Promote, enable and adopt different technologies
- Draft Policy – Economic, Social, Environmental and Technological
- Draft Outcomes – increase productivity, increase the percentage that commute by public transport, reducing tailpipe carbon, increase footfall in town and city centres and secure additional investment in transport research and development
- Next steps – approval to consult from SCR Transport Executive Board and Combined Authority Board, public consultation and analysis therefrom, implementation plan drafted, Strategy amended and refined, publication of SCR Transport Strategy and implementation with the Strategy implemented as from April 2018
- Public consultation principles – must be open to all, thorough and robust, promotion of consultation, events, presentations and feedback
- Strategy implementation - implementation plan will identify transport projects and schemes which will deliver the SCR Transport Strategy policies and outcomes

Discussion ensued with the following issues raised/clarified:-

- The aspirational target of increasing the percentage of the population that commuted by public transport to 33% resulted from the evidence based research that had taken place that stated current travel to work/car share was not sustainable - 76%. It formed part of the Integrated Public Transport Network Study work to identify improvements in the transport network that was capable of moving large volumes of people efficiently
- The word “vision” meant different things to Members/Officers as opposed to members of the public
- Any suggestions for questions for inclusion in the consultation would be welcomed
- Increase park and ride facilities required to encourage drivers to switch to other modes of transport

- Possible future funding opportunities to work with bus operators to improve the efficiency of vehicles in terms of tailpipe carbon emissions
- Investment had been made in clear technology hybrid vehicles as part of the Fleet Investment Programme
- Parish Councils should be included in the consultation process

David and Lyndsey were thanked for their presentation.

40. DEPARTMENT FOR TRANSPORT - NATIONAL PRODUCTIVITY INVESTMENT FUND (NPIF)

Ian Ashmore, Manager Transportation, Highway and Design, reported that a bid had been submitted for the improvement of the College Road roundabout with an announcement expected in the Autumn Statement.

Rotherham's submission had been rated the No. 1 priority across the SCR and had gone forward in a prioritised list to the DfT.

The Board would be kept informed of the bid's progress.

41. HIGHWAYS CAPITAL PROGRAMME

Matthew Reynolds, Transportation Manager, presented for information the Highways Capital Programme.

The work included capital funded interventions on the highway network including, but not limited to, maintenance of the fabric of the highway, street lighting, structures and integrated transport.

Discussion ensued on the report with the following issues raised/clarified:-

- Improvements at Whiston Crossroads
- DfT Safer Roads Fund Project to address specific safety issues on the A634 between Maltby and the Borough boundary of Oldcotes, Nottinghamshire
- Streetlighting
- South Anston crossroads
- Potential traffic implications for proposed fracking at Woodsetts

Agreed:- (1) That the report be noted.

(2) That the Network Manager be invited to the next meeting to present the Highways Maintenance Programme.

42. HIGHWAYS MAJOR SCHEMES - UPDATE

Ian Ashmore, Manager Transportation, Highways and Design, submitted, for information, an update on the proposed 2 major transportation projects within the Borough i.e. A630 Parkway Widening and the SCR Innovation Corridor.

The report also provided an update on a number of major schemes being implemented in Rotherham which were not delivered by the Council including Tram-Train, Rotherham Transport Interchange refurbishment and Parkway Railway Station.

Agreed:- That the report be noted.

43. ANY OTHER BUSINESS

There was no other business.

44. DATE AND TIME OF THE NEXT MEETING

Agreed:- That a further meeting be held on Wednesday, 17th January, 2018, commencing at 2.00 p.m.



Consultative Committee

DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

19 OCTOBER 2017

PRESENT: Alan Tolhurst OBE (Chair)
 A Bosmans (FODSA), M Cotterill (Peel Airports Management),
 Councillor S Cox (Doncaster MBC), Town Councillor A Cropley (Bawtry Town Council), Councillor M Greenhalgh (Doncaster MBC), Councillor D Lelliott (Rotherham MBC), Parish Councillor N McCarron (Blaxton Parish Council), Councillor B Mordue (Doncaster MBC), K Naylor (Doncaster Sheffield Airport), County Councillor C Pearson (North Yorkshire County Council), Councillor D Pidwell (Bassetlaw DC), Councillor M Quigley MBE (Nottinghamshire County Council), M Di Salvatore (West Lindsey District Council), Councillor I Saunders (Sheffield City Council), A Shirt (Committee Secretary) and Parish Councillor J Worthington (Cantley with Branton Parish Council)

Guest: D Holgate (DCH Consulting Ltd)

Apologies were received from: Councillor M Cooper, D Fell, Councillor R Franklin, Councillor J Milne, Councillor C Perraton-Williams and Y D Woodcock

1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

A Tolhurst welcomed everyone to the October meeting of the Airport Consultative Committee (ACC). An extended welcome went to Diane Holgate, Director of DCH Consulting Ltd. Members were informed that Diane would be observing the proceedings of today's meeting, noting that Yorkshire Wildlife Park were currently considering the establishment of a Consultation Committee to discuss Wildlife Park development.

Introductions were made and apologies for absence were noted as above.

2 ANNOUNCEMENTS

A Tolhurst commented that several high profile events had occurred within the aviation industry since the July ACC meeting.

Firstly, news had emerged mid-September that Ryanair had cancelled up to 50 flights a day through to the end of October, affecting 315,000 passengers due to a pilot shortage. Further announcements had been made by the airline cancelling a further 18,000 flights between November and March, affecting travel plans of another 400,000 passengers.

Secondly, the announcement that Monarch Airlines had been placed into administration was very sad news for the aviation industry.

Furthermore, there had been news that some 4,000 jobs were under threat in Northern Ireland due to a trade dispute between Bombardier and Boeing because the US government had imposed tariffs on imports of Bombardier jets.

3 MINUTES OF THE MEETING HELD ON 13 JULY 2017

RESOLVED – That the minutes of the ACC meeting held on 13 July 2017 be agreed as a correct record, subject to it being noted that Parish Councillor Jennifer Worthington had been present at July meeting.

4 MATTERS ARISING

i) Vision for Transformational Growth

Members were informed that the new Master Plan was currently being developed and would be published in approximately two months' time.

ii) Highway Signage to DSA

A Tolhurst reported that he had received a letter from the Rt Hon Caroline Flint MP on 11 October 2017, regarding highways signage to DSA.

The letter confirmed that the Committee's views had been considered by Mr Scott Cardwell, Assistant Director of Development at Doncaster MBC, noting that DMBC would be happy to work with Highways England should the opportunity of funding arise for sign changes.

It was noted that, if the Committee had any specific concerns regarding signage on Doncaster's local road network, Doncaster MBC would be happy to consider any specific concerns.

A copy of the letter was circulated for Members' information.

iii) Pilgrim Fathers

The following action remained outstanding from the July meeting:-

'Councillor Pidwell stated that he would re-establish contact with the lead person at Bassetlaw District Council in relation to Pilgrim Fathers'. **ACTION: Councillor Pidwell to pass contact details on to K Naylor.**

5 MEMBERSHIP UPDATE

RESOLVED – That Members noted the following changes of membership on the Airport Consultative Committee:-

- Lincolnshire County Council had appointed Councillor Clio Lyndon Perraton-Williams (in place of Councillor Pat O'Connor).
- Nottinghamshire County Council had appointed Councillor Mike Quigley MBE (in place of Councillor Pam Skelding).

6 AIRPORT ACTIVITIES UPDATE REPORT

M Cotterill provided the Committee with an update on airport activities. In summary it was reported that:-

- Following the demise of Monarch Airlines, there was currently a short-term opportunity for the airport to attract passengers who had been affected by cancelled flights however, there was also a risk for the airport in the longer-term. Flybe had seen a rise in demand with forward sales up by 40% due to passengers switching to other airlines.
- The cancellation of Ryanair flights had also created a short to medium term opportunity for DSA with passengers who had booked flights from Leeds Bradford were now booking flights from other airports, including DSA.
- TUI would be adding two new routes to its summer 2018 schedule to Naples and Kefalonia.
- Flybe had reported that passenger numbers were up by 9%, in the April to September 2017 period, compared to the same period in 2016. Several changes to Flybe's schedule were planned for 2018.
- Wizz Air flights continued to be very popular with sales up by 11% year on year. Wizz Air would be discontinuing flights from Sofia to Birmingham, Bristol and DSA from 6 November 2017. Wizz Air had announced that they would be providing additional capacity on other flights in 2018.

Councillor Mordue asked what impact Brexit would have upon Wizz Air's operations from DSA.

M Cotterill provided Members with his own personal views what could potentially happen when the UK leaves the EU. At this stage it was still very difficult to know what the impact could be upon on the aviation industry.

- Freight continued to perform well; during the 1st half of the 2017/18 financial year 3,500 tonnes of cargo had been transported, compared to 3,100 tonnes transported in 2016.
- DSA had secured its first scheduled cargo contract working in partnership with Network Airline Management bringing flowers and vegetables to the UK via a weekly MD11 aircraft service from Nairobi to DSA.
- DSA had secured funding from the Local Enterprise Partnership to create a much larger cargo shed and to make additional improvements around the airfield in order to handle larger planes and facilitate growth in cargo operations.
- The Meet and Greet Car Park continued to be very popular with passengers. The facility now included the option for customers to have their car washed onsite.

- DSA's Premium Lounge continued to be a very popular option for passengers with several days being completely booked-out. The Premium Lounge would be extended early next year to add an extra 20-30 covers.
- DSA had been named the best small airport in the UK by Which? magazine's members. DSA had been awarded the accolade in the category of airports with less than 10 million passengers.
- DSA had recently acquired the naming rights to the Sheffield Arena with it now being renamed as the 'FlyDSA Arena'. The initial three year deal will see the two organisations working in close partnership to promote not only the airport and the venue, but also the wider Sheffield region.
- Passenger numbers continued to grow; from 1st April to 30th September 2017, 786,000 had travelled from DSA, compared to ???? who had passed through the airport from 1st April to 30th September 2016.

RESOLVED – That the update be noted.

7 AIRSPACE CHANGE PROPOSALS

A Tolhurst informed Members that the Noise Monitoring and Environmental Sub-Committee had recently received a number of presentations on proposed changes to DSA's surrounding airspace.

A public consultation on proposed changes to the airspace around DSA had been launched on 25th September, which outlined potential changes to the routes that aircraft depart and arrive into the airport.

Members were invited to share their views and respond formally to the consultation, noting that the consultation would run until 15th December 2017.

Further details including the full consultation document could be found on the DSA website at www.flydsa.co.uk/about-us/dsaconsultation/

RESOLVED – That Members share their views and respond formally to the consultation.

8 BREXIT - DFT NOTE ON AIR SERVICES AGREEMENTS FOR AIRPORT CONSULTATIVE COMMITTEES

The Committee were provided with a Briefing Note produced by the DfT to help clarify the position on air service agreements and the need for new arrangements to be formalised when the UK leaves the EU.

Members noted that when the UK leaves the EU, Government would need a new arrangement with the EU to secure continued market access to/from the remaining 27 Member States post-brexite. This would be negotiated as part of the UK's wider future relationship with Brussels. The various EU-negotiated agreements with third countries would become legally inoperable for the UK on leaving the EU. Instead, Government would need to seek new bilateral agreements with those third countries. As stated in

the Briefing Note, the UK currently rely on EU-negotiated multilateral agreements for its air services access to 17 non-EU markets.

In preparation for Brexit, Members noted that the DfT's priorities were to secure maintenance of the liberal market access currently available under EU-negotiated agreements and to obtain a clear understanding in this regard at the very earliest opportunity in order to provide much needed reassurance for carriers and airports.

It was noted that the DfT had recently commenced discussions about post-Brexit bilateral air services arrangements with those 17 countries that had negotiated air services agreements with the EU. Those discussions would take place over the coming months with a view to ensuring that, at least a year before Brexit, the UK had reached an understanding with each of the countries involved.

RESOLVED – That Members noted the update.

9 CAA REPORT ON PASSENGERS WITH REDUCED MOBILITY (PRM) SERVICE PERFORMANCE AT UK AIRPORTS

The Committee noted that the UK Civil Aviation Authority (CAA) had published its 'Airport Accessibility Report 2016/17 on 11 August 2017 which assessed the UK's 30 busiest airports between April 2016 and March 2017 on the quality of the assistance they provide to passengers with a disability.

The report showed that the number of people with a disability requesting extra help when travelling by air continued to grow significantly and had now reached over three million journeys in 2016.

The report revealed that the majority of UK airports were providing a 'very good' or 'good' support. But, four airports had not met the CAA's expectations and had been told that they must improve.

The results of the CAA's 2016/17 review showed that DSA's performance had been rated as 'good' for the services it provides for disabled passengers.

Councillor Saunders asked how DSA planned to receive a 'very good' rating in the CAA's 2017/18 review.

K Naylor replied that the airport would be providing additional disability and autism awareness training to all staff and contractors who work in frontline customer services roles at DSA. Open days and further engagement with disability groups were scheduled within the year. Furthermore, DSA had introduced a hidden disability awareness wristband scheme which had been designed to be a sign that allowed the airport to assist passengers through the airport, either independently or with help from the airport's assistance service providers.

The inaugural meeting of the airport's internal Disability Forum had also been held recently.

K Naylor anticipated that the additional staff training, engagement with disability groups and documenting DSA's policies and procedures would enable the airport to move from a 'good' rating to a 'very good' rating in the next review.

Councillor Saunders stated that it may be helpful for the airport to work with the Sheffield Access Liaison Group. Councillor Saunders agreed to provide K Naylor with the appropriate contact details.

A Bosmans reported that FODSA had worked with the airport late last year to carry out a Disability Assessment Audit. A number of action points had arisen which the airport were working towards a programme of enhancements.

RESOLVED – That Members noted the report.

10 UKACC'S DRAFT RESPONSE TO THE DFT CALL FOR EVIDENCE TO HELP SHAPE THE FUTURE AVIATION STRATEGY

A Tolhurst referred Members to the Liaison Group for UK Airport Consultative Committees (UKACCs) draft response on the Government's call for evidence on the development of a new Aviation Strategy for the UK. He added that following consultation on the draft response, he had endorsed the contents of the draft response on behalf of the ACC.

RESOLVED – That the Committee noted the UKACCs Secretariat's draft response.

11 DRAFT MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE HELD ON 14 SEPTEMBER 2017

The draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 14 September 2017 were presented for Members' information.

In relation to the Community Investment Fund, K Naylor informed Members that the airport was current reviewing its decision making arrangements.

RESOLVED – That the draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 14 September 2017 be noted.

12 SCHEDULE OF 2018 MEETING DATES

Councillor Saunders reported that several of the 2018 meeting dates clashed with meetings of the South Yorkshire Pensions Authority; to which he and Councillor Cox were Members.

It was agreed that the Committee Secretary would re-look at the schedule of 2018 meetings and communicate a revised schedule of meeting dates to Members after today's meeting via email.

RESOLVED – That future meetings of the Airport Consultative Committee be held on:-

Thursday 25 January (AGM and Ordinary)
Thursday 12 April
Thursday 12 July
Thursday 18 October

All meetings will commence at 10:00 am, in the Blenheim meeting room, Heyford House, Doncaster Sheffield Airport, unless stated otherwise.

13 ANY OTHER BUSINESS

No further items of business were noted.

14 DATE AND TIME OF NEXT MEETINGS

RESOLVED – That the Annual General Meeting and Ordinary Meeting be held on Thursday 25 January 2018 at 10:00 am in the Blenheim meeting room, Heyford House, Doncaster Sheffield Airport.

CHAIR