

## TRANSPORTATION ADVISORY BOARD

Date:- Wednesday, 20  
November 2019  
Time:- 2.00 p.m.

Venue:- Town Hall, Moorgate Street,  
ROTHERHAM. S60 2TH

### AGENDA

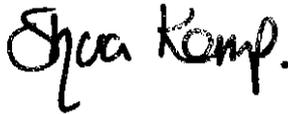
1. Apologies for Absence
2. Minutes of the previous meeting held on 14th August, 2019 (Pages 1 - 7)
3. Matters arising from the previous minutes (not covered by the agenda items)
4. Questions on Transport Issues (attached) (Pages 8 - 10)
5. South Yorkshire Passenger Transport Executive - Update  
  
Presentation on proposed Bus Service Changes by First South Yorkshire currently in consultation.
6. Bus Operators - Update
  - (1) First Group.
  - (2) Stagecoach.
  - (3) Rotherham Community Transport.
7. Railway Operators - Update
8. Doncaster Sheffield Airport - Update (Pages 11 - 18)  
  
Draft minutes of the previous meeting of the Doncaster Sheffield Airport Consultative Committee held on 24<sup>th</sup> October, 2019
9. RMBC Transportation Unit - Updates
  - (a) A630 Parkway Improvement
  - (b) College Road Roundabout
  - (c) Transforming Cities Fund
  - (d) Waverley Station
10. Any other business
11. Date and time of the next meeting  
Wednesday, 5<sup>th</sup> February, 2020, commencing at 2.00 p.m.

**Transportation Advisory Board membership:-**

Cabinet Member for Jobs and the Local Economy & Combined Authority Transport  
Committee Member - Councillor Lelliott (Chair)  
Combined Authority Transport Committee Member, Councillor Williams  
The Leader and the Deputy Leader

One Council Member from each Ward as follows:-

Ward 1 – Jepson	Ward 8 – D. Cutts	Ward 15 - Cowles
Ward 2 – McNeely	Ward 9 – Beaumont	Ward 16 - Cusworth
Ward 3 – Buckley	Ward 10 – Sheppard	Ward 17 - Reeder
Ward 4 – Mallinder	Ward 11 – Walsh	Ward 18 – Whysall
Ward 5 – Andrews	Ward 12 – Fenwick- Green	Ward 19 – Evans
Ward 6 – Pitchley	Ward 13 – Jarvis	Ward 20 – Hoddinott
Ward 7 – Lelliott	Ward 14 – Russell	Ward 21 – Williams



**Sharon Kemp,  
Chief Executive.**

## TRANSPORTATION ADVISORY BOARD - 14/08/19

**TRANSPORTATION ADVISORY BOARD**  
**14th August, 2019**

Present:- Councillor Lelliott (in the Chair); Councillors Beaumont, Cowles, Fenwick-Green, Jarvis, McNeely, Mallinder, Reeder, Sheppard, Walsh, Whysall, Williams and Swann.

Also in attendance:-

Mr. E. Brockett, Stagecoach Rawmarsh.

Officers:- Mr. I. Ashmore, Mrs. B. Knight and Mr. M. Reynolds.

Apologies for absence were received from Councillors D. Cutts, Hoddinott, Jepson, Parish Councillor Hodgkiss and Simpson.

**1. MINUTES OF THE PREVIOUS MEETING HELD ON 15TH MAY, 2019**

Consideration was given to the minutes of the previous meeting of the Transportation Advisory Board held on 15<sup>th</sup> May, 2019.

Agreed:- That the minutes of the previous meeting be approved as a true record.

**2. MATTERS ARISING FROM THE PREVIOUS MINUTES**

Arising from Minute No. 39 (Transportation Capital Programme), it was noted there had been no progress with regard to possible contribution from Academies to the introduction of 20 mph zones outside their premises. The introduction of such zones was to be rolled out across the Borough in priority order

Arising from Minute No. 40 (Clean Air Zone), it was noted that the Council deadline for the end of consultation was 2<sup>nd</sup> September, 2019, however, the message had been conveyed that the democratic process should be followed and therefore a report would be produced for consideration by Cabinet. It was included on the Forward Plan for a report to be submitted to Cabinet in December.

**3. QUESTIONS ON TRANSPORT ISSUES**

The Transportation Advisory Board noted the details of questions on transport matters and answers that had been provided.

It was noted that a request was to be submitted to the Passenger Transport Executive to change the name of the bus stop on Doncaster Gate to a more appropriate name reflecting the new educational facility.

**TRANSPORTATION ADVISORY BOARD - 14/08/19**

It was requested that, if the name change was approved, that the appropriate Ward Councillors be informed accordingly.

**4. SOUTH YORKSHIRE PASSENGER TRANSPORT EXECUTIVE**

Apologies had been received from South Yorkshire Passenger Transport Executive.

The Board was disappointed that there was no representation and therefore no updates provided to Members. If no-one was available a written update should be submitted.

Agreed:- That a letter be sent to the Executive Director of the South Yorkshire Passenger Transport Executive regarding the non-attendance at the meeting.

**5. BUS OPERATORS - UPDATE**

Elliot Brockett, Stagecoach Rawmarsh, reported:-

- 5 for £5 ticket – valid on all services throughout South Yorkshire apart from the X10 service to Leeds and X6 service Doncaster Sheffield airport. Up to 5 people can travel together.
- Evening Rider - £2.50 for travel between 6.00 p.m.-4.00 a.m. It was not valid on the X6 service

Stagecoach East Midlands – No-one represented.

First Group – No-one represented.

Agreed:- That the update be noted.

**6. RAILWAY OPERATORS - UPDATE**

A representative was not in attendance.

Disappointment was again expressed at the non-attendance of the company particularly in light of the recent press announcement that pacer trains would remain in operation in South Yorkshire until 2020 despite previous statements.

Matthew Reynolds, Transportation Manager, reported that he had raised the issue at the last meeting of the Sheffield City Regional Rail Forum which was attended by the train operators. Northern Rail had stated that they did not have the resources to attend the Transportation Advisory Board meetings.

**TRANSPORTATION ADVISORY BOARD - 14/08/19**

Transportation was one of the 5 thematic Boards of the Sheffield City Region. The Leader was Vice-Chair of the SCR Transportation Board. Issues could be fed into the Board by the Leader.

**7. DONCASTER SHEFFIELD AIRPORT - UPDATE**

Consideration was given to the minutes of the Doncaster Sheffield Airport Consultation Committee held on 11<sup>th</sup> April, 2019.

Agreed:- That the information be noted.

**8. COMMUNITY SAFETY CONCERNS FUND**

Matthew Reynolds, Transportation Manager, gave the following powerpoint presentation on the Community Safety Concerns Fund:-

Setting the Scene

- Local Transport Plan allocation
- Worst first principles from the Safer Roads Partnership
- Community Safety Concerns Fund
  - Address local concerns
  - 3 year programme of works - £150,000 per year (includes assessment and design)
- Working across the Council aligning with Neighbourhood Working

A number of examples of possible initiatives were described.

Three Stage Assessment of Schemes

Stage 1 – Two key areas of acceptability

- Based on feasibility and legality
- Officers will assess each scheme to determine deliverability

Stage 2 – Three key areas of prioritisation

- Number of collisions
- Improvements to the environment
- accessibility

Stage 3 – Formulating the Programme

- once all schemes known, a programme will be developed

Your Ideas

- Each Ward to submit a maximum of 3 schemes
- Details required are
  - Scheme name
  - Location
  - Issues to be addressed
  - Recommended suggestion
  - Your priority (1 to 3)

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- To help prioritise, Members are asked to score the following from 1 to 4
  - Speeding
  - Parked cars/visibility
  - Crossing roads
  - Local environment

Timescales and Next Steps

Timescales

- Scheme submissions by 30<sup>th</sup> August
- Assessment and Feedback in Autumn
- Programming and implementation from November onwards

Next Steps

- Officers will offer support where required through the submission
- Consider using Ward budget as match funding?
- Ward plans are a good place to start
- Send any enquiries to Andrew Lee ([Andrew.lee@rotherham.gov.uk](mailto:Andrew.lee@rotherham.gov.uk))
- Send submissions to [transportation@rotherham.gov.uk](mailto:transportation@rotherham.gov.uk) or the paper forms to the Transportation Infrastructure Service

Discussion ensued with the following issues raised/clarified:-

- Members could use their Ward budgets as match funding
- The Fund was Capital funding and could not be used for maintenance issues but for enhancement of existing/new provision

Agreed:- That the presentation be noted.

**9. TRANSPORTATION UPDATE**

**A630 Parkway Improvement**

The detailed design was almost complete for submission of the business case to the Department of Transport in October. If successful, the funding would be passported from the Department to the Sheffield City Region and onto Rotherham to commence implementation in early 2020. The scheme would take approximately 18 months to construct.

A public consultation event was to be held on Wednesday, 21<sup>st</sup> August 3.00-7.00 p.m. at the Brinsworth Parish Centre. Consultants, contractors and representatives of the Highways Team would be present with drawings and plans to inform members of the public about the scheme.

The scheme would widen the Parkway from 2 to 3 lanes in each direction but contained within the existing highway boundary. It would be subject to a lower speed limit of 50 mph which assist with air quality.

There would also be comprehensive improvements to the motorway roundabout at junction 33.

### **College Road Roundabout**

The Council had successfully secured £3.5m from the Department of Transport to improve the College Road roundabout with work starting on Monday, 19<sup>th</sup> August.

There would be traffic management in place and the construction operated through lane closures whilst maintaining 2 lanes on the roundabout at all times. There would be a road closure for the duration of the work – College Road from the Lidl store would be closed in the direction to the roundabout.

The work was scheduled to complete in April 2020.

### **Clean Air Zone**

- Government mandate to improve levels of Nitrogen Dioxide
- Evidence indicates 4 locations where compliance was not achieved:-
  - A629 Wortley Road
  - A630 Fitzwilliam Road
  - A630 Sheffield Parkway
  - A633 Rawmarsh Hill
- Rotherham would not introduce a charging regime to target these areas
- Sheffield would have a CAZ 'C'
- Early Measures Fund to install EV charging points across the Borough
- Consultation would close on 3<sup>rd</sup> September – see Minute No. 2

### **SCR Integrated Rail Plan**

What is the ambition?

- Permanent operation of Tram Train
- Park and Ride expansion at Parkgate
- New Tram Train station at Magna
- Waverley Station
- Regional Tram Train services
- A new mainline station

A new mainline Station for Rotherham would improve direct connectivity and reduced journey times to core cities. The project would:-

- Support and grow our housing market
- Regeneration of existing neighbourhoods
- Enhance our economic centre and support the Town Centre Master Plan
- Improve the investible proposition
- Employers have access to a wider talent pool of human resource

Discussion ensued on the updates with the following issues raised:-

- It would be helpful if a flier could be produced explaining very clearly the implications of Sheffield imposing a CAZ 'C' charging regime on licensed taxi drivers and their vehicles

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- The naming of any stations at Waverley and Magna should include 'Rotherham' in their title
- Reissuing to Members of the locations of the electric vehicle charging points

Agreed:- That the updates be noted.

**10. ANY OTHER BUSINESS**

**Mayoral Bus Review**

Jo Kaczmarek, Sheffield City Region Executive Team, attended the meeting to inform Members of the Mayoral Bus Review which was underway across South Yorkshire, undertaken by Clive Betts, on behalf of the Mayor of the Sheffield City Region, Dan Jarvis.

The review was focussing on 4 main areas:-

1. Approach of the review

In light of his stated desire to improve bus services, Clive Betts had been asked to be the Independent Chair of the review to examine the bus system that was currently operating across South Yorkshire and review:-

What were the current challenges in the bus services as they currently stood and how to address those challenges regardless of what mode of operation in the future;

What improvements do you think should be made and how to make those changes collectively within South Yorkshire.

2. Process

A panel of commissioners had been appointed to assist the Independent Chair in an advisory capacity and consisted of individuals who either worked in transport or national experts from the private sector

The panel would consider it from the end user prospective.

The panel met on a monthly basis and examined the thematic challenges for the service as well as hearing evidence/information from other studies of towns across the country. It was important to learn from what others had done.

The Independent Chair and the panel would consider the issues until the end of the year when they would submit their findings and a set of recommendations to the Mayor and Combined Authority.

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3. Agreed approach to how evidence would be collected  
An external group of partners had been commissioned to assist in building the evidence base; Sheffield Hallam University were working with the Open Data Institute and Public Transport Institute. Passenger data would be examined along with journey times etc. overlaid with regional social and economic research.

There had been assurance from all bus operators that they would share all their data and allow it to be used for the evidence base.

Evidence from stakeholder engagement mechanisms would also be taken into account as well as the online survey (<https://sheffieldcityregion.org.uk/south-yorkshire-bus-review/>).

The survey asked questions about the responder's current experience of the bus service either as an existing bus user or a non-bus user.

4. Wish list of what would be helpful to take away from today  
Work was taking place to reach those that did not usually participate in consultation and the hard to reach groups.

How could the Council help to get the survey out as far and wide as possible?

Jo was willing to meet as many individual, organisations and groups as possible and could be contacted at [SYBusReview@Sheffieldcityregion.org.uk](mailto:SYBusReview@Sheffieldcityregion.org.uk)

Discussion ensued with the following issues raised:-

- Urban bus travel was an issue
- Use of the Neighbourhood Working Groups for the cascading of information to communities
- Availability of surveys on buses for passengers to complete
- Contact large employers across South Yorkshire
- Reliability of buses and public perception of the current provision
- Although the issue of franchises would not be a central issue, it should be taken into consideration together with ownership
- Public owned system v franchise – how to get from one to the other
- Would involve the smaller bus companies e.g. Powells
- Cross boundary areas e.g. Woodsetts=Worksop

Jo was thanked for her presentation.

**11. DATE AND TIME OF THE NEXT MEETING**

Agreed:- That a further meeting of the Advisory Board be held on Wednesday, 20<sup>th</sup> November, 2019, commencing at 2.00 p.m.

Transport Advisory Group – 20<sup>th</sup> November, 2019Questions Submitted**Councillor Walsh, Rother Vale Ward**

1. Bus 73 bound for Rotherham is timetabled at Station Road, Treeton, at 0934. Passengers assume that this bus should pick up passengers from its point of entry to the village at Mill Lane, but it frequently does not. It is also common for the bus to enter the village as early as 09:20, not stopping until it reaches the top of Station Road, where it then waits. Passengers using concessionary travel passes have reportedly had these refused when the bus arrives early, which they believe should not happen. Please explain what this service is actually supposed to do.

*Answer - Timing points and terminus locations are needed for services. However this can create anomalies and these can be looked at, especially when impacting on 09:30 access to public transport for ENCTS pass holders. SYPTE will review this journey with First to see if better access for Treeton residents can be achieved. The bus takes much longer in the school term than it does in the school holidays as students do not access the journey earlier.*

2. Route 73 is reportedly very prone to cancellations. This often affects consecutive timetabled services, leaving passengers waiting for over an hour. Is there any particular reason for this?

*Answer - Specific details are required and we encourage customers to contact us at [www.travelsouthyorkshire.com/contactus](http://www.travelsouthyorkshire.com/contactus) so that we can monitor feedback levels for each service and raise these with the operators. Service 73 has six complaints during October about late running or none operation. These have been raised with First to investigate.*

**Councillor Cowles, Sitwell Ward**

3. The Wickersley Ward has posted that the 208 that runs from Sheffield to Dinnington is going to be changed to cover Wickersley from January, 2020 (documentation attached at Appendix 1).

Does this proposal mean the 208 will no longer come through Whiston?

*Answer - Yes. The proposal from First will see service 208 serve Wickersley, Brecks and Whiston but only on the dual carriageway. The bus would no longer serve Worry Goose Lane but would serve stops on East Bawtry Road.*

**Councillor Hoddinott, Wickersley Ward**

4. Concern has been expressed about the reliability of the X1, which is dreadful at the moment. What is being done to improve it and are some buses pulled off the route, as sometimes they do not turn up?

*Answer - Service X1 has to operate through some of the most congested areas affecting local bus services including Hellaby, Bramley, Meadowhall and Attercliffe. RMBC have introduced improved signals at Bramley but it is still too early to see if this has made any improvements for bus services. The transforming cities bids for Rotherham and Sheffield include bus priority measures and hotspot improvements specifically for service X1 at Hellaby, Brecks and Meadowhall. Changes to bus lane operational hours are also being reviewed in all four districts as afternoon congestion due to school movements occurs before bus lanes are available. Political support for these schemes will be essential to improve the delay currently being seen to local bus services on the highway network.*

5. Would SYPTTE consider allowing community payback to improve/repaint our bus stops?

*Answer - If SYPTTE are contacted by the organisations responsible for community payback initiatives then we will consider how we can support their aspirations.*

📶 O2-UK 📶 18:00 🔔 ↗ 95% 🔋  
Not Secure — wickersleyward.org.uk

## First buses propose further changes



John Healey MP and Cllr Sue Ellis at one of our local bus stops

The bus company First is consulting on further changes to buses in our area. In summary these are:

- Ceasing the 113 service which currently runs between town and Ravenfield Common via Wickersley
- Running the X1 service on an “every 15 minutes” basis, with half of these buses running through to Sheffield via Meadowhall, and the other half terminating at Rotherham
- Reducing the X10 to an “every half hour” basis, with all services connecting through to Doncaster from Maltby. Changes to the X1 and X10 will overall reduced planned frequency from eight or nine buses per hour in total, down to six.
- Service 208, which currently runs between Sheffield and Dinnington hourly during the day being diverted “to cover Wickersley”. We are least clear about what this means.



## Consultative Committee

### DONCASTER SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

**24 OCTOBER 2019**

PRESENT: Alan Tolhurst OBE (Chair)  
 A Bosmans (FODSA), G Finch (Peel Land and Property & Doncaster Sheffield Airport), Councillor R Franklin (Barnsley MBC), Councillor M Greenhalgh (Doncaster MBC), M McGuire (Office of Caroline Flint MP), Councillor J Milne (West Lindsey District Council), Councillor C Rosling-Josephs (Sheffield City Council), A Rutherford (Doncaster Chamber of Commerce), M Di Salvatore (West Lindsey District Council), A Shirt (Committee Secretary), K Stow (Doncaster Sheffield Airport) and Y D Woodcock BEM (Ex-Officio)

Noise Monitoring & Environmental Sub-Committee representatives:-  
 Town Councillor A Cropley (Bawtry Town Council),  
 Parish Councillor N McCarron (Blaxton Parish Council) and  
 Parish Councillor J Worthington (Cantley with Branton Parish Council)

Apologies were received from: Councillor M Cooper (Doncaster MBC), Councillor S Cox (Doncaster MBC), Councillor D Lelliott (Rotherham MBC), Councillor B Mordue (Doncaster MBC), P Nears (Peel Holdings (Management Ltd)), County Councillor C Pearson (North Yorkshire County Council) and Councillor D Pidwell (Bassetlaw District Council)

#### 1 WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

A Tolhurst welcomed Members to the October meeting of the Airport Consultative Committee (ACC).

Councillor Chris Rosling-Josephs was welcomed to his first meeting of the ACC.

Introductions were made and apologies for absence were noted as above.

#### 2 ANNOUNCEMENTS

A Tolhurst reported that it had been a significant challenge to bring home passengers stranded overseas by the Thomas Cook collapse with more than 700 flights been deployed as part of the UK's largest peacetime repatriation.

Referring to the Queen's Speech of 14<sup>th</sup> October 2019, A Tolhurst highlighted that the speech had revealed new Airline Insolvency legislation. The new legislation would enable collapsed carriers to be placed into special administration, meaning their aircraft and crew could continue flying to bring passengers back to the UK.

The purpose of the legislation would be to "protect passengers in the event of an airline going bust by reforming the insolvency process".

The Air Traffic Management and Unmanned Aircraft Bill 2019-20 had also been announced in the Queen's Speech on 14<sup>th</sup> October 2019.

The aviation bill would provide for the effective and efficient management of the UK's airspace and provide greater enforcement powers to better enable the police to effectively tackle unlawful use of unmanned aircraft.

The Civil Aviation Authority's (CAA) new decision making process for Planned and Permanent Redistribution (PPR) of air traffic proposals were due to be implemented on 1<sup>st</sup> November 2019. However, due to the liquidation of Thomas Cook, and the unprecedented scale of the repatriation programme to return its passengers to the UK, the CAA had agreed with the Government to postpone this by three months, until 1<sup>st</sup> February 2020.

In relation to the local Airspace Changes at DSA, A Tolhurst stated that he would seek confirmation if this would delay implementation of DSA's Airspace Change proposals.

Post meeting note from Rich O'Gorman, Principal ATM Consultant, Cyrrus Ltd - The announcement has no bearing on DSA's Airspace Change Proposals and will not delay the implementation. A decision is expected by the end of November 2019 and implementation via AIRAC 03/2020 (27 February 2020).

It had been announced that Flybe would be rebranded as 'Virgin Connect', following its acquisition by a Virgin Atlantic-led consortium from 2020 onwards.

3 MINUTES OF THE MEETING HELD ON 11TH JULY 2019

RESOLVED – That the minutes of the ACC meeting held on 11<sup>th</sup> July 2019 be agreed as a correct record.

4 MATTERS/ACTIONS ARISING

i) Quarterly Newsletter

K Stow reported that she had considered Members' request for a quarterly newsletter to be produced. It was explained that, due to limited resources, the most effective method of receiving communications from DSA would be for individuals to sign-up to receive DSA's newsletter.

Members were advised that individuals could sign-up to receive the newsletter via the Fly DSA website at <http://flydsa.co.uk/get-in-touch/newsletter-signup/>

K Stow added that it was DSA's intention to produce an annual Corporate Social Responsibility Report, which was a further method of disseminating information in the local community.

Members were advised that Gareth Finch would be attending future meetings of the ACC to help answer Members' questions and improve communications with regard to the portfolio of Peel Land and Property.

It was agreed that options for "keeping Members up to date" would be discussed at a future ACC meeting.

ii) Air Transport Forum

A Tolhurst reported that he had previously made a request for the Air Transport Forum to be resurrected. He asked if an update could be provided.

K Stow acknowledged the request. She added that the Airport's Surface Access Strategy required a re-fresh.

The airport would look to re-establish the Air Transport Forum when a new Environment and Sustainability Manager had been appointed.

iii) Passengers and Taxis Parking on Estate Roads in Auckley

K Stow advised the Committee that the on-site enforcement company could not make routine visits around the local estate roads in Auckley to deter passengers and taxis from using the estate roads as a car park. This was due to the land not being owned by Peel.

Members' were advised that an express drop-off, pick-up car parking option was available at DSA, which allowed people to park outside the terminal from £3.00 for up to 15 minutes.

A Tolhurst suggested that if residents' had any further concerns regarding car parking on local estate roads, then this should be raised with their local ward councillors.

iv) Damage to Airport's Perimeter Fencing

Parish Councillor McCarron advised that the breaks in the airport's perimeter fencing had not been resolved. **ACTION: K Stow and G Finch to arrange for K Moran to visit the site with Parish Councillor McCarron.**

v) Schedule of Training Flights

Parish Councillor McCarron referred to a discussion at a previous Noise Monitoring and Environmental Sub-Committee in relation to the schedule of training flights which had previously been produced and circulated to local Town and Parish Councils. She asked if an update could be provided in respect of the decision which had been made.

A Tolhurst reported that the schedule had previously been generated on potential booking enquires rather than actual confirmations, which were subject to a number of different variables.

Following discussion at the Noise Monitoring and Environmental Sub-Committee, Members had agreed that there was limited value in publishing the schedule due to local residents already knowing what the agreed policy is with regard to training flights.

5 MEMBERSHIP UPDATE

RESOLVED – That Members noted the following changes of membership on the Airport Consultative Committee:-

- i) Sheffield City Council had appointed Councillor Chris Rosling-Josephs (in place of ex Councillor Ian Saunders).
- ii) Nottinghamshire County Council had appointed Councillor Andrew Brown (in place of Councillor Mike Quigley MBE).

6 UPDATE ON THE REVISED AIRPORT MASTERPLAN

Members were reminded that the Airport Vision and Masterplan outlined expected growth at the airport over the next twenty years.

A key component of the Vision was the addition of an airport rail station connected to the East Coast Mainline, which would significantly enhance surface access to the airport.

K Stow and G Finch provided Members with a confidential update on the work currently taking place with key partners (Doncaster MBC, Sheffield City Region Local Enterprise Partnership, Network Rail and Transport for the North) to progress delivery of a new station at the airport.

Councillor Rosling-Josephs commented that, Sheffield residents had voiced that they wanted rail connectivity from Sheffield to DSA.

K Stow stated that a Sheffield City Council transport representative was currently not represented on the Board of key partners.

Councillor Rosling-Josephs asked that a request be sent to Sheffield City Council by the airport to nominate a representative.

M Di Salvatore asked if the Vision Plan could be shared in order for her to understand the economic benefits for West Lindsey.

It was agreed that a meeting be arranged with K Stow and M Di Salvatore outside of today's meeting.

G Finch provided Members with an overview of the work currently being carried out by Peel Land and Property in respect of progressing several of the key aspirations set out in the Airport Masterplan.

The following key points were noted:

- Consent for the development of a 6,000 ft. of light industrial premises had recently been approved.
- A plot of land had also been purchased for the development of a hotel.

- A planning application would shortly be submitted to Doncaster MBC to develop two plots of land for airport car parking.
- The development of the Community Sports Facility at Hayfield Green was currently taking place. The site contractor was scheduled to leave the site in November with final completion scheduled for Spring 2020.

Y Woodcock asked if there would be any additional schools built in the proposed residential area.

G Finch replied that an area had identified within the residential area for primary school provision.

RESOLVED – That the updates be noted.

## 7 AIRPORT ACTIVITIES UPDATE REPORT

K Stow provided the Committee with a verbal update on Airport activities.

The following key points were noted:-

- TUI had announced that they would be further expanding their operations at DSA by adding an extra aircraft to its base at the airport, starting flying in summer 2020.

Two new routes, Fuerteventura and Heraklion would be added on top of the recently announced services to Mexico and Girona, along with additional days of operation to ten destinations including Ibiza, Larnaca, Reus, Malaga, Lanzarote, Turkey, Mallorca, Tenerife and Zante, bringing the total number of destinations offered by TUI to 31 destinations from DSA.

The new aircraft was expected to deliver an additional 136,000 extra seats to DSA, taking TUI to four aircrafts based at the airport.

- There were no current plans for Flybe or Virgin Connect to continue flying from DSA.

DSA were disappointed that they would be losing the Belfast and Amsterdam services, which would be difficult for the airport to replace.

- In the current financial year (2019/20), DSA were expecting over 1.4m passengers to travel through DSA, representing its busiest year. In the 2020/21 financial year, DSA were anticipating passenger growth in a very difficult economic sector.

A Bosmans commented that he welcomed TUI's recent announcement. He queried if there was capacity and human resource within the terminal building to be able to process additional passengers. He stated that passengers' had already stated that there had often been long queues at check-in and at the arrivals immigration area.

In response, K Stow stated that the terminal building could accommodate 2.8m passengers. It was noted that a five year business plan was currently been developed to take account of expansion in the terminal building which included the expansion of the immigration area.

As part of TUI's Service Level Agreement (SLA) with the airport the issue regarding the provision of check-in agents would be resolved. Furthermore, as part of the terminal building's expansion, the airport would look to invest in automatic bag drop technology.

Councillor McCarron asked if Wizz Air would be basing two new aircrafts at DSA.

K Stow stated that Wizz Air was one of two most likely carriers to grow at DSA in future years. It was confirmed that no announcement from Wizz Air was expected this year, until Brexit had been announced and the company had considered all the potential implications.

8 UPDATE ON THE HERITAGE MEMORIAL PROJECT

A Tolhurst provided Members with an overview of the work being carried out by the Heritage Memorial Project Sub-Group to develop a timeline of critical development points in the development of the airport site.

It was proposed that the timeline would be located in the terminal building and be in place by the end of March 2020.

RESOLVED – That the update be noted.

9 DRAFT MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE HELD ON 19TH SEPTEMBER 2019

RESOLVED – That the draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 19<sup>th</sup> September 2019 be noted.

10 SCHEDULE OF 2020 MEETING DATES

RESOLVED – That future meetings of the Airport Consultative Committee be held on:-

Thursday 30<sup>th</sup> January 2020 (AGM and Ordinary)  
Thursday 23<sup>rd</sup> April 2020  
Thursday 16<sup>th</sup> July 2020  
Thursday 15<sup>th</sup> October 2020

All meetings will commence at 10:00 am, in the Ambition Meeting Room, Heyford House, Doncaster Sheffield Airport, unless stated otherwise.

11 ANY OTHER BUSINESS

i) Official Opening of the new Community Sports Facility at Hayfield Green

Y Woodcock asked if she could receive an invite to the official opening of the new community sports facility.

Following discussion, Members' recommended that Auckley Parish Council be invited to produce a note setting out proposed attendance at the official opening and any other special requests.

K Stow requested that the recommendations from Auckley Parish Council be submitted to herself and G Finch by 10 November 2019. These would then be forwarded onto Delyse Bailey at Peel Land and Property.

ii) Holy Family Catholic Church, Finningley

G Finch informed Members that Peel Land and Property had responded to a number of requests from various groups regarding the on-going sale of the above property, which was no longer considered to be a Peel asset.

It was noted that the property had been sold to a recruitment firm, with the sale expected to be completed by the end of November 2019.

iii) Airport's Bright Futures School Engagement Programme

A Rutherford asked if Opportunity Doncaster had been involved in the Airport's Bright Futures School Engagement programme.

K Stow reported that the airport had received a number of requests to attend skills events, but had not been involved in Opportunity Doncaster.

iv) Flooding at the Junction of Hayfield Lane

Parish Councillor McCarron asked if the airport had been made aware of the recent flooding at the junction of Hayfield Lane.

G Finch reported that he was aware of this problem and was currently making enquires with Doncaster MBC to resolve the issue.

v) Airport Ambassadors

A Bosmans reported that he had received an invite from the Director of Bournemouth Airport to visit the Airport to discuss the role carried out by Airport Ambassadors.

He reported that, following the visit, there were a number of ideas which could be implemented at DSA with virtually no cost, to enhance the overall passenger experience at DSA.

vi) RAF Finningley Station Flag

On behalf of the FODSA historian, A Bosmans queried if anyone knew the whereabouts of RAF Finningley's Station Flag. He understood that the RAF wished to reclaim the flag.

A Tolhurst suggested that FODSA contact Wing Commander Mike Butler, who may be able to provide clarity.

vii) ACC Visit to the National Police Service (NPAS) Hangar

A Tolhurst asked if arrangements could be made for Members to visit the National Police Service (NPAS) Hangar at the conclusion of a future meeting.  
**ACTION: K Stow to liaise with Tom Henshaw.**

viii) ACC Visit to the Cargo Hangar

A Tolhurst asked if arrangements could also be made for Members to visit the Cargo Hangar at the conclusion of a future meeting. **ACTION: K Stow to make arrangements with Amira El-khrouf.**

12 DATE AND TIME OF NEXT MEETING

RESOLVED – That the Annual General Meeting and Ordinary meeting of the ACC be held on Thursday 30<sup>th</sup> January 2020 commencing at 10:00 am in the Ambition Meeting Room, Heyford House, Doncaster Sheffield Airport.

CHAIR