

OVERVIEW AND SCRUTINY MANAGEMENT BOARD
Wednesday 15 December 2021

Present:- Councillor Clark (in the Chair); Councillors Baker-Rogers, Baum-Dixon, Browne, A Carter, Cooksey, Wyatt and Yasseen.

Apologies for absence:- Apologies were received from Councillors Barley, Burnett, Elliott, Hoddinott and Pitchley.

The webcast of the Council Meeting can be viewed at:-

<https://rotherham.public-i.tv/core/portal/home>

70. MINUTES OF THE PREVIOUS MEETINGS HELD ON 3 AND 17 NOVEMBER 2021

Resolved: - That the Minutes of the meetings of the Overview and Scrutiny Management Board held on 3 and 17 November 2021 be approved as a true record.

71. DECLARATIONS OF INTEREST

Councillor Wyatt declared a disclosable pecuniary interest in agenda items 7 and 8 (Housing Revenue Account Business Plan 2020-21 and Housing Rent and Service Charges 2022-23), as he was the holder a garage tenancy with the Council.

72. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

There were no questions from members of the public or press.

73. EXCLUSION OF THE PRESS AND PUBLIC

There were no items of business that required the exclusion of the public or press.

74. ANNUAL COMPLAINTS REPORT

Consideration was given to the report of the Assistant Chief Executive that presented the annual summary of compliments and complaints received by the Council. The Cabinet Member - Finance and Corporate Services, the Assistant Chief Executive and the Corporate Complaints Manager attended the meeting to present the report.

In introducing the report, the Cabinet Member - Finance and Corporate Services noted that the purpose of the annual complaint report was to outline the complaints and compliments that the Council had received in the period 1 April 2020 – 31 March 2021 and to highlight key themes and also longer-term trends that it highlighted.

The key issues detailed in the report were:

- The overall number of complaints received by the Council had decreased by 32%, going from 1,372 in 2019/20 to 931. This decrease had been driven by the reduction of complaints in the first quarter of 2020. 349 complaints were received in the first quarter of 2019/20 compared to 135 complaints received in the first quarter of 2020/21(61% decrease).
- All Council departments had seen a decrease in complaints from the previous year. It was fully expected that the number of complaints received in the current financial year, 2021-22 would return to near average levels continuing the trends seen over the last five years.
- The largest percentage decrease of complaints received had been in the Finance and Customer services directorate with the number reducing from 182 to 76, 58%, followed by Children and Young People's Services reducing from 147 to 86, 41%. In line with the overall Council average decrease (32%), Housing Services complaints had decreased from 551 to 367, 33%. Adult Social Care complaints had reduced from 72 to 48, 33% and Public Health complaints had decreased from 4 to 3, 33%. The smallest percentage decrease had been in Regeneration and Environment Services that decreased from 411 to 346, 16%. Complaints received by the Assistant Chief Executive's directorate had remained unchanged with five complaints being received.
- Overall, 86% of complaints had been responded to within timescales, compared with 89% of complaints during 2019/20. This had been better than the five-year all council average of 84%. The response rate had significantly increased in Adult Social Care (85% 2020/21 from 73% 2019/20). The response rate had remained the same in Children's and Young Peoples services (83% 2020/21 and 83% 2019/20). Response rates in other areas had decreased slightly but remained over target overall.
- The number of compliments that had been received decreased to 695 received in 2020/21, in comparison to 794 in 2019/20.
- The most frequent category of complaints that had been received by the Council had again been 'quality of service', accounting for 35% of all complaints (325 of 931.)
- Fewer complaints had been escalated to Stage 2 of the complaint's procedure, at 25 (in contrast with 31 in 2019/20.) Of the 931 complaints that had been taken through the Council's formal complaints procedures, fewer had been upheld in 2020/21 at 235 or 26%, in contrast with the 365 or 27% that had been upheld in 2019/20.

The full Annual Compliments and Complaints Report 2020/21 was attached as an appendix to the officer's report. The Annual Review letter from the Local Government and Social Care Ombudsman, received on 21 July 2021, that set out their records of referred complaint investigations was also attached an appendix to the officer's report.

The Assistant Chief Executive made a presentation to the meeting that covered the key headlines, trends and planned activity around complaints for 2021/22.

Members welcomed the report and noted with approval the lessons that had been learned that had been used to improve processes around the issuing of blue parking badges. Members noted that the Council had much to be proud of with regard to how it handled complaints and that the good performance figures were evidence of the investments that had been made into improving customer services and the customer experience.

Members asked whether there were any procedures, such as peer reviews in place for reviewing complaints that had been upheld or not upheld in order to ensure that all complaints had been investigated and resolved correctly. The Corporate Complaints Manager noted that all internal complaints processes were to an extent an authority "marking its own work", but assured members that the conclusion of any complaints investigation would have been based on a thorough and tested process. The Corporate Complaints Manager detailed the stages that each complaint could go through as part of the corporate complaints process that ensured that each complaint was investigated fully and fairly as part of a robust procedure. The Corporate Complaints Manager also noted the role that the independent ombudsman provided in the opportunity for a further investigation if a complainant felt that the complaint process had not been applied correctly or fairly.

Members noted that 86% of complaints had been responded to within the agreed timescales. Members asked why this figure was not higher and whether the Council should be aiming to respond to more complaints within the target time scales and have a more stretching target than 85% for complaints responded to within the agreed timescales. The Corporate Complaints Manager advised that the target time for responses for complaint was 10 working days, and for complaints regarding Children and Young People's Services the target response time was 20 working days due to additional legislative requirements regarding the handling of complaints in this service area. The Corporate Complaints Manager advised that the target for responding to complaints had been set with regard to benchmarking activities that had been carried out over many years. The Corporate Complaints Manager agreed that it was always preferable from a customer service point of view for as many complaints to be responded to with the target time scales as possible and assured members that there were strong performance management and reporting

procedures in place surrounding the handling of complaints. Members asked whether consideration could be given to making the target for the number of complaints responded to in the target time more stretching. The Cabinet Member - Finance and Corporate Services noted that the current target was already very stretching due to the complexity of many of the complaints received. The Corporate Complaints Manager advised that consideration would be given to amending the target for the number of complaints responded to within the target timescales.

Members asked with regard to the 14% of complaints that weren't responded to with the specified target timescales how many were subsequently escalated through further stages of the complaints process. The Corporate Complaints Manager advised members that he would look into this and that the information would be circulated to members outside of the meeting.

Members asked for further information on how residents submitted complaints to the Council noting that online forms on the Council's website did not give the option of marking the enquiry as a complaint. Members also noted problems that they and residents had experienced with online forms "timing out" before they had been completed and requested that the number of "abandoned" forms should be monitored in order to drive improvements to the complaints procedures and processes. The Corporate Complaints Manager detailed how complaints were submitted online but acknowledged that further work was needed with regard to the online forms.

Members asked whether complaints received by phone or email were recorded as complaints. The Corporate Complaints Manager advised that many "complaints" received by phone or email by the Council's Complaint Team would be recorded as formal complaints, as a formal complaint could be submitted in as many ways possible to make sure that it is as easy as possible to complain. The Corporate Complaints Manager noted however that residents who contacted front line Council services with a problem and who expressed dissatisfaction that the first response by the Service would be to resolve the problem. It was confirmed that these contacts were not recorded as formal complaints as the issue had been resolved at first contact.

Members noted the increase in satisfaction levels regarding the resolution of complaints regarding Children and Young People's services due to the increased role of service area managers in the complaints process and asked whether this approach would be rolled out to other service areas. The Corporate Complaints Manager advised that this approach was being developed further and was being trialled in other directorates.

Members asked for further clarification regarding the section of the Annual Review Letter from the Local Government and Social Care Ombudsman that stated that none of the cases referred to the ombudsman had received a satisfactory response prior to their involvement compared to an

average of 11% at other similar authorities. The Corporate Complaints Manager assured members that only three cases had been referred to the ombudsman, and that due to the nature of the process of the complainant contacting the ombudsman when they were not satisfied with the Council's own response without first advising the Council then it was extremely difficult to provide a resolution in advance of the ombudsman's involvement.

The Chair noted with concern the comments of Local Government and Social Care Ombudsman contained in the Annual Review Letter regarding the continued problem of the Council not replying promptly to information surrounding complaints that they had asked for and asked why this issue was continuing. The Corporate Complaints Manager assured the Chair that the delays were in no way intentional, but that due to the complexity of the information requested by the ombudsman that it was often frequently extremely challenging to provide the information that had been requested within the required timescales. The Corporate Complaints Manager advised that in all cases where there was a delay that the ombudsman had been kept fully informed.

The Chair thanked the Cabinet Member - Finance and Corporate Services, the Assistant Chief Executive and the Corporate Complaints Manager for attending and answering member questions.

Resolved: -

- 1) That the report be noted.
- 2) That officers give consideration to how the processes involved in how the Council deals with complaints and compliments be further enhanced in order to drive further improvements to the service for both residents and the Council.
- 3) That officers give consideration to amending the target for the numbers of complaints responded to within the required number of days in order make it more challenging and to drive further improvements to the service that residents receive.

75. HRA BUSINESS PLAN 2022/23

Consideration was given to a report that was submitted for pre-decision scrutiny ahead of the Cabinet meeting scheduled for 20 December 2021 regarding the proposed Housing Revenue Account (HRA) Business Plan 2022/23. The Cabinet Member for Housing, the Acting Assistant Director of Housing and the Interim Head of Housing Operational Services attended the meeting to present the report.

The report stated that the Housing Revenue Account (HRA) recorded all expenditure and income relating to the provision of council housing and related services and as such the Council was required to produce an HRA

Business Plan that was reviewed annually to set out its investment priorities over a 30-year period.

In introducing the report, the Cabinet Member for Housing noted that since the last update of the plan there had been significant policy changes that had impacted on the delivery of business plan, specifically relating to the Council's commitment to become net zero carbon by 2030 following the government's target for the UK to achieve net zero carbon by 2050. The Cabinet Member noted that this created a significant financial challenge for the HRA Business Plan that would require further consideration even based on the government's 2050 target.

Members asked for further information on the challenges of delivering the HRA Business Plan in the context of the Council's commitment to become net zero carbon by 2030 following the government's target for the UK to achieve net zero carbon by 2050. The Cabinet Member advised that the net carbon commitments had created a significant financial challenge for the HRA Business Plan as it would require an estimated £585 million to achieve net zero carbon emissions in Council Housing. The Cabinet Member noted that given the scale of the financial challenge the HRA did not have sufficient resources to achieve net zero carbon by 2030 and to even achieve net zero carbon by 2050 and as such the government's target, would be extremely challenging to achieve. The Cabinet Member advised that due to the scale of the challenge activity around reducing the carbon impact of the HRA Business Plan would be focused where it would have maximum impact. The Acting Assistant Director of Housing assured members that significant work was being carried out to look at the various options for how the Council's housing stock could be decarbonised, become more energy efficient and to establish the level of investment required to achieve these changes. The Acting Assistant Director of Housing advised that officers would be working with other social housing providers to share best practice on how to meet the challenges related to decarbonising the Council's housing stock and that all possible options to secure extra resources to support the changes required would be explored.

Members asked what the implications would be for the Council if it was unable to meet the net zero carbon targets. The Acting Assistant Director of Housing assured members that when the current work that was being carried out to establish which activities would deliver maximum benefit regarding decarbonising the Council's housing stock had been completed then officers would be a better position to see what further activity would be needed to meet the required targets.

Members asked for further information on the assumptions had been included in the HRA Business Plan regarding right to buy sales of council homes and how these had informed the forecasts that had been made. The Interim Head of Housing Operational Services advised that the HRA Business Plan required the number of right to buy sales to be predicted for a number of years and provided a detailed explanation of how the

figures were worked out and how they related to other assumptions around investment and housing growth, noting that the predicted number of sales was based on actual sale numbers in previous years. The Interim Head of Housing Operational Services advised that whilst the HRA Business Plan included details of the number of predicted sales over a number of years that the annual refresh of the business plan would always ensure that the figures for the upcoming year were always as accurate as possible.

Councillor Carter noted with concern the proposed increase in housing rents of 4.1% and how this would impact on residents at a time when there were other significant pressures on household incomes caused by rising prices. Councillor Carter asked whether at this difficult time a lower rent increase could be agreed. The Cabinet Member advised that social housing rents were set in line with Government policy that required rents to increase by CPI (as of September 2021) plus 1% in 2022/23, therefore an increase of 4.1%. The Cabinet Member advised that due to the very low rate of CPI in September 2020 that rents had only increased by 1.5% in 2020/21, and as such when taken across both years the rent increases had risen as had previously predicted. The Cabinet Member assured members that 67% of tenants received support with their rent and as such would be protected from the increase in rents.

Members noted the proposed tapered increase for charges for the district heating schemes and asked whether this approach was sustainable given the significant increases in energy costs that were being seen. The Interim Head of Housing Operational Services assured members that the proposed price increases would protect tenants and that were the full prices increases to be passed on to tenants then their charges would have increased by 50%. The Interim Head of Housing Operational Services noted that due to the current volatility of the energy market it was very hard to predict what would happen to energy prices in the future.

The Chair thanked the Cabinet Member for Housing, the Acting Assistant Director of Housing and the Interim Head of Housing Operational Services for attending and answering member questions.

Councillor Carter requested that it be recorded that he did not support the proposed 4.1% increase in housing rents.

Resolved: -

That Cabinet be advised that the recommendations be supported.

76. HOUSING RENT AND SERVICE CHARGES 2022/23

Consideration was given to a report that was submitted for pre-decision scrutiny ahead of the Cabinet meeting scheduled for 20 December 2021 regarding the proposed Housing Revenue Account Rents and Service Charges for 2022/23. The Cabinet Member for Housing, the Acting

Assistant Director of Housing and the Interim Head of Housing Operational Services attended the meeting to present the report.

The Cabinet Member for Housing noted that the report would be considered in conjunction with the Housing Revenue Account Business Plan report that members had already discussed as the as proposed rents and service charges for 2022/23 supported the assumptions that had been used in the preparation of the in the Business Plan.

The Cabinet Member advised that it was being recommended that for 2022/23 that housing rents should be increased by 4.1%. The Cabinet Member advised that this increase was in line with the Government policy on rents for social housing and that this would increase rents by CPI (as of September 2021) plus 1% in 2022/23. It was noted that as a result there would be an average rent increase of £3.09 per week from £75.45 to £78.54 per week.

It was noted that for non-dwelling properties, such as garages, garage plots, cooking gas supplies and communal facilities that a 2% increase was being recommended in order to enable cost of supplying and managing these services to be covered. It was also proposed that due to the significant increase in the prices of utilities that there should be a tapered increase over four years for district heating charges. It was noted that this would result in a 15% increase to the current unit cost in 2022/23 and further increases of 12%, 9% and 7.3% over the following three years.

The Chair thanked the Cabinet Member for Housing, the Acting Assistant Director of Housing and the Interim Head of Housing Operational Services for attending the meeting and presenting the report. The Chair advised that the Board had no further questions as members had had the opportunity to discuss all areas of concern and interest during the consideration of the Housing Revenue Account Business Plan report.

Councillor Carter requested that his opposition to 4.1% increase to housing rents be recorded.

Resolved: -

That Cabinet be advised that the recommendations be supported.

77. MEDIUM TERM FINANCIAL STRATEGY

Consideration was given to a report that was submitted for pre-decision scrutiny ahead of the Cabinet meeting scheduled for 20 December 2021 regarding the updated Medium-Term Financial Strategy (MTFS). The Cabinet Member for Corporate Services, Community Safety and Finance, the Strategic Director – Finance and Customer Services and the Assistant Director - Financial Services attended the meeting to present the report.

In introducing the report, the Cabinet Member for Corporate Services, Community Safety and Finance noted that the report set out a review and update of the Council's Medium Term Financial Strategy up to 2025/26 following the release of the Government's Spending Review 2021. It was noted that the MTFS would be revised further in advance of the Council Budget setting meeting in March 2022 in order to take account of the Local Government Finance Settlement for 2022/23 and budget policy proposals on levels of council tax and fees and charges and of any budget investment.

The Cabinet Member advised that the MTFS review alongside the latest Financial Monitoring 2021/22 report to Cabinet in November envisaged a balanced financial outturn position being achieved for 2021/22 and made recommendations on reserving funds and savings from 2021/22 in order to support the budget over the medium term. It was also noted that the MTFS forecasts had identified that a balanced budget for 2022/23 could be set with a small funding gap for the following two years. The Strategic Director – Finance and Customer Services advised that the report was a technical update and was a forerunner to the full budget report that would be due early in 2022. The Strategic Director noted that the local government finance settlement that was scheduled to be announced on 16 December along with the latest inflation figures would result in further updates to the figures that were contained in the MTFS.

Members asked whether a backup plan was in place should the work that the Council was carrying out with the Department for Education (DfE) to support local authorities that had large Dedicated School Grant (DSG) deficits did not achieve a mutually agreeable solution of eliminating the Council's DSG deficit and securing a sustainable DSG position. The Strategic Director advised that current strategy was to carry on in with the negotiations with the DfE in order to reach a sustainable position with regard to the DSG and as such there wasn't a fully formed backup plan in place. The Strategic Director advised that if negotiations ended without an agreement in place then the Council would need to look at utilising its own resources to support the DSG.

Members asked for further information regarding council tax collection rates. The Assistant Director - Financial Services advised that collection rates had increased during 2020/21 from the previous year, noting that this was a very positive outcome given the financial difficulties that many residents had faced during the pandemic. The Assistant Director also noted how favourably Rotherham compared to other similar local authorities with regards to council tax collection rates. The Assistant Director also assured members that council tax arrears from previous years were still being successfully collected.

Members sought assurance that the most vulnerable residents would continue to be protected from the impact of any future council tax rises. The Strategic Director advised that there were no planned changes to the Council's local council tax support scheme that supported 14,000

households across the Borough and noted that Rotherham's scheme was much more generous than those operated by many other local authorities.

Members noted with approval the continued delivery of savings with regard to Adult Care services given the extreme challenges faced by the directorate during the pandemic. Members asked how the projected increase in the number of complex cases would impact on spending as a result impact on the MTFS. The Strategic Director noted that cost pressures in the adult care sector were of a concern but assured members that all assumptions used in the MTFS and budget setting were regularly reviewed in order to ensure all forecasting activity to be as accurate as possible. The Strategic Director – Adult Care, Housing and Public Health, who was in attendance at the meeting confirmed that the budgetary challenges being faced regarded the increased complexity of cases, rather than increasing cases numbers. The Strategic Director – Adult Care, Housing and Public Health advised that the adult care sector and care providers were finding it increasingly difficult to meet the needs of increased numbers of complex cases due to a range of pressures.

Members noted their concern about the savings that had not yet been delivered across the Children and Young People's Services directorate and sought assurances that the required savings would be delivered in the future. The Strategic Director advised that senior officers in that directorate were confident that future savings targets would be met and noted that £2million of required savings had already been delivered. The Strategic Director assured members that while the delivery of the required savings across the Children and Young People's Services directorate was challenging, the directorate was rising to the challenge. The Strategic Director noted that while there was a risk that savings may not be delivered on time that it was important to focus on what had been achieved in very challenging circumstances, rather than what had not.

The Chair thanked the Cabinet Member for Corporate Services, Community Safety and Finance, the Strategic Director – Finance and Customer Services and the Assistant Director - Financial Services for attending the meeting and answering member questions.

Resolved: -

That Cabinet be advised that the recommendations be supported.

78. NEW COUNCIL PLAN 2022-2025

Consideration was given to a report that was submitted for pre-decision scrutiny ahead of the Cabinet meeting scheduled for 20 December 2021 regarding the Council Plan 2022-2025 and Year Ahead Delivery Plan. The Leader, the Chief Executive, the Assistant Chief Executive and the Acting Head of Policy, Performance, and Intelligence attended the meeting to present the report.

In introducing the report, the Leader noted that in September 2020 the Council had adopted a Year Ahead Plan as the Council Plan for operating within the Covid-19 pandemic. It was noted that the plan had been extended in March 2021 and that it ended in November 2021. The Leader advised that informed by public consultation, a new Council Plan had been developed for 2022-25. The report stated that the plan was a key document that set out the Council's vision for the Borough and its priorities for serving residents and communities.

The Leader noted the wide-ranging consultation that had been carried out with residents and key stakeholders in the development of the plan. The Leader advised that the new Council Plan set out medium-term priorities and actions and was framed around the five themes of:

- Every neighbourhood thriving
- People are safe, healthy, and live well
- Every child able to fulfil their potential
- Expanding economic opportunity
- A cleaner, greener local environment.

The Leader noted that these five themes would be underpinned by a cross-cutting strand - 'One Council' – that set out how the Council would operate to achieve the vision of the plan.

The Leader advised that the Council Plan would be monitored through both the delivery of milestones and activities that would be detailed in a Year Ahead Delivery Plan and monitored by a set of performance measures. The Leader noted that in order to ensure that the Council Plan was managed effectively, quarterly progress reports would be produced for Cabinet and would be made publicly available.

The full Council Plan 2022-25 and the Year Ahead Delivery Plan 2022 were attached as appendices to the officer's report.

Members welcomed the new Council Plan and its clarity, aspiration and ambition.

Members noted the commendable objective contained in the plan regarding the expansion of opportunities for all and in ensuring that no one in the Borough was left behind but asked how this very challenging task would be achieved. The Leader acknowledged that achieving this objective would be very challenging but advised that the activities included elsewhere in the plan around growing the local economy, creating high quality jobs, supporting local businesses and wider regeneration activities would support the delivery of this objective. The Leader also noted the Council's commitment to providing security to residents in the provision of good quality housing, support with council tax payments and crisis support for those in need.

Members asked for further information on how the Key Performance

Indicators (KPI's) that had been included in the plan had been arrived at, noting that some of the KPI's had not had target levels of performance set. The Leader noted that for the KPI's where targets had been set, such as the number for children in the Council's care, that these had been derived by analysis previous performance levels, anticipated levels of demand and the direction of travel that was desired. The Leader advised however that in areas such as the number of Hate Crimes reported that the setting of a specific quantitative target could be counterproductive as whilst reducing Hate Crime was an objective, an increase in the reporting of incidents was a good thing, and as such the setting of a specific target could negatively impact on the desired outcome. The Leader advised that the methods of monitoring performance around such KPI's would however be kept under review.

The Leader assured members that they would receive information on the detailed performance data that sat behind the KPI's included in the plan in order to enable them to analyse and assess performance levels against the KPI's detailed in the plan.

Members sought assurance that the KPI's that had been included in the plan had also been informed by benchmarking activity against other similar local authorities to Rotherham as well as past and desired performance. The Acting Head of Policy, Performance, and Intelligence assured members that the KPI's that had been set with regard to benchmarking activity that had been carried out over many years.

Members noted the wide-ranging public consultation that had been carried out in order to inform the development of the new Council Plan and sought assurance that the views of children and young people had been captured, and that future consultation activities would effectively engage with children and young people across the Borough. The Chief Executive advised that the consultation activity that had been carried out at the Rotherham Show had been very effective at reaching and engaging with children and young people, however due to the nature of the consultation activity it was not possible to establish which feedback had specifically come from children and young people. The Chief Executive noted the ongoing and important role of the Youth Cabinet in engaging with and gathering the views of children and young people and advised that further work would be carried out to develop how the Council engaged with and worked with school councils.

Members noted the consultation activity that had been carried over the summer and at the Rotherham Show and noted that the consultation may been better carried out at another times of the year due to many people being away on holiday and not being able to fully engage with consultations.

Members asked for further information about how the Council would work to deliver on its commitment to be an anti-racist town, drive down Hate Crime and improve community cohesion. The Leader noted the Council's

ongoing commitment to driving activity in this area and advised that specific and targeted activity had been carried out in areas of the Borough where action was most needed.

The Chair thanked the Leader, the Chief Executive, the Assistant Chief Executive and the Acting Head of Policy, Performance, and Intelligence for attending and answering member questions.

Resolved: -

- 1) That Cabinet be advised that the recommendations be supported.
- 2) That the Overview and Scrutiny Management Board continue to monitor performance against the objectives contained in the new Council Plan by receiving the quarterly performance reports produced for Cabinet as part of its pre-decision scrutiny role.

79. WORK PROGRAMME

The Board considered its Work Programme. The Chair noted that she had considered the items pending scheduling removal detailed on the Work Programme and advised that as a result all of the outstanding items had been removed, allocated to a select commission or had been selected to be the subject of a one off briefing for Overview and Scrutiny Management Board Members.

Resolved: -

- 1) That the Work Programme be approved.
- 2) That a workshop session on performance monitoring of Children's and Young People's services be arranged for members of the Overview and Scrutiny Management Board.

80. FORWARD PLAN OF KEY DECISIONS - 1 DECEMBER 2021 - 28 FEBRUARY 2022

The Board considered the Forward Plan of Key Decisions for the period 1 December 2021 – 28 February 2022.

Resolved: - That the Forward Plan be noted.

81. URGENT BUSINESS

There were no urgent items.

82. DATE AND TIME OF NEXT MEETING

Resolved: -

- 1) That the next meeting of the Overview and Scrutiny Management Board will be held at 11am on Wednesday 19 January 2022 at Rotherham Town Hall.
- 2) That an additional meeting of the Overview and Scrutiny Management Board be held at 11am on Thursday 27 January 2022 at Rotherham Town Hall.