

## OVERVIEW AND SCRUTINY MANAGEMENT BOARD

**Date and Time :-** Wednesday 11 May 2022 at 11.00 a.m.  
**Venue:-** Rotherham Town Hall, Moorgate Street, Rotherham.  
**Membership:-** Councillors Clark (Chair), T Collingham (Vice-Chair), Baker-Rogers, Baum-Dixon, Burnett, A Carter, Cooksey, Cowen, Elliott, Pitchley, Wyatt and Yasseen.

This meeting will be webcast live and will be available to view [via the Council's website](#). The items which will be discussed are described on the agenda below and there are reports attached which give more details.

Rotherham Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair or Governance Advisor of their intentions prior to the meeting.

### AGENDA

#### 1. Apologies for Absence

To receive the apologies of any Member who is unable to attend the meeting.

#### 2. Declarations of Interest

To receive declarations of interest from Members in respect of items listed on the agenda.

#### 3. Questions from Members of the Public and the Press

To receive questions relating to items of business on the agenda from members of the public or press who are present at the meeting.

#### 4. Exclusion of the Press and Public

To consider whether the press and public should be excluded from the meeting during consideration of any part of the agenda.

#### For Discussion/Decision:-

#### 5. Petition - Improve Road Safety on Cumwell Lane/Kingsforth Lane (Pages 5 - 11)

To consider a petition received calling on the Council to improve road safety on Cumwell Lane/Kingsforth Lane.

#### Items for Pre-Decision Scrutiny

In accordance with the outcome of the Governance Review in 2016, the following

items are submitted for pre-scrutiny ahead of the Cabinet meeting on 16 May 2022. Members of the Overview and Scrutiny Management Board are invited to comment and make recommendations on the proposals contained within the report.

**6. Town Deal and Levelling Up Fund: Update and Implementation (Pages 13 - 35)**

To consider a report providing an update on progress and seeking approval to implement the Regeneration Programme projects which have been awarded funding via the Levelling Up Fund and Towns Fund.

Cabinet Portfolio: Jobs and the Local Economy

Strategic Directorate: Regeneration and Environment Services

**7. Household Support Fund (Pages 37 - 52)**

To consider a report outlining recommendations on the provisional allocations of the Household Support Grant.

Cabinet Portfolio: The Leader

Strategic Directorate: Assistant Chief Executive

**For Information/Monitoring:-**

**8. Work Programme (Pages 53 - 70)**

To consider the Board's Work Programme.

**9. Work in Progress - Select Commissions**

To receive updates from the Chairs of the Select Commission on work undertaken and planned for the future.

**10. Forward Plan of Key Decisions - 1 May 2022 - 31 July 2022 (Pages 71 - 79)**

To review and identify items for pre-decision scrutiny from the Forward Plan of Key Decisions covering the period from 1 May 2022 to 31 July 2022.

**11. Call-in Issues**

To consider any issues referred for call-in from recent Cabinet meetings.

**12. Urgent Business**

To determine any item which the Chair is of the opinion should be considered as a matter of urgency.

**13. Date and time of next meeting**

The next meeting of the Overview and Scrutiny Management Board will be held on 15 June 2022 at 10.00am at Rotherham Town Hall.

A handwritten signature in black ink that reads "Sharon Kemp". The script is cursive and fluid, with the first name "Sharon" and the last name "Kemp" clearly distinguishable.

**SHARON KEMP,  
Chief Executive.**

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## Summary Sheet

### Committee Name and Date of Committee Meeting

Overview and Scrutiny Management Board – 11 May 2022

### Report Title

Petition – Improve Road Safety on Cumwell Lane/Kingsforth Lane

### Is this a Key Decision and has it been included on the Forward Plan?

No

### Strategic Director Approving Submission of the Report

Jo Brown, Assistant Chief Executive

### Report Author(s)

Caroline Webb, Senior Governance Advisor

01709 822765 [caroline.webb@rotherham.gov.uk](mailto:caroline.webb@rotherham.gov.uk)

### Ward(s) Affected

Hellaby and Maltby West

Bramley and Ravenfield

Dinnington

Thurcroft and Wickersley South

## Summary

At the Council meeting on 13 April 2022, it was noted that a petition had been received in respect of a request to the Council to improve road safety on Cumwell Lane/Kingsworth Lane. As the petition had 622 valid signatures under the Council's petition scheme, it has been referred to Overview and Scrutiny Management Board for review.

This report sets the process that the Board should follow in considering the call for action contained within the petition.

## Recommendations

1. That the petition be considered according to the procedure set out in paragraph 4.2.
2. That consideration be given to whether the call for action in the petition should be supported or not.

3. That the Chair of Overview and Scrutiny Management Board report back to Council on the outcome of deliberations on the petition.

**List of Appendices Included**

Appendix 1 Petition Front Sheet

**Background Papers**

Minutes of Council – 13 April 2022

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

No

**Council Approval Required**

No

**Exempt from the Press and Public**

No

## **Petition – Improve road safety on Cumwell Lane/Kingsworth Lane**

### **1. Recommendations**

- 1.1 That the petition be considered according to the procedure set out in paragraph 4.2.
- 1.2 That consideration be given to whether the call for action in the petition should be supported or not.
- 1.3 That the Chair of Overview and Scrutiny Management Board report back to Council on the outcome of deliberations on the petition.

### **2. Background**

- 2.1 At the Council meeting held on 13 April 2022, a petition to request the Council to improve road safety on Cumwell Lane/Kingsworth Lane was formally received. The petition contained 622 valid signatures (revised) under the Council's Petition Scheme and was accordingly referred to the Overview and Scrutiny Management Board for review. The 'front sheet' of the petition is enclosed as Appendix 1 to this report.

### **3. Key Issues**

- 3.1 The petition requests that the Council to improve road safety on Cumwell Lane/Kingsworth Lane.
- 3.2 The text of the petition is as follows:

*"We the undersigned ask RMBC Highways to take significant action such as making the road much slower, installation of barriers and resurfacing the road to ensure the potential for further loss of life is minimised. For a long time individuals have been complaining regarding the state of the road conditions on Kingsforth Lane/Cumwell Lane Thurcroft at the exit to the landfill site. Lorries exit the site on a daily basis and deposit sludge and muck over the road leaving a sludgy coating on the asphalt. With many twists turns and dips this contributes to the hazard of driving the road. Yes some will say drive within your limits but the surface represents black ice and can catch out the most experienced driver. Unfortunately lives have been lost and irrespective of individual complaints being made very little sustainable action seems to have been taken. A road sweeper constantly going up and down the road only seems to spread the problem.*

*We understand that drivers not driving to the conditions of the road cannot be catered for but 99% of people using the road are experiencing hazardous driving conditions when driving within their limits for the road.*

*ACTION needs taking now by RMBC Highways to address the root cause and to ensure the chance of further accidents and lives lost is reduced.*

*Increased signage, substantial cleaning on site before lorries exit, street lighting, speed bumps or dare I say reduced speed limit and cameras. All relatively cheap measures compared to the loss of human life.”*

- 3.3 The Council has referred the petition to the Overview and Scrutiny Management Board to review
- 3.4 The lead petitioner has been invited to attend the Board and may make verbal representations for up to five minutes. The Board then has the opportunity to seek further information from the lead petitioner through questions.

#### **4. Options considered and recommended proposal**

- 4.1 A petition is a call for action and the role of the Overview and Scrutiny Management Board in reviewing the petition is to ensure that consideration is given to that call for action and to review any associated decision-making processes. In this particular case, the Board should consider the merits of the case made by the petitioners and determine whether recommendations should be made to give effect to the call for action.
- 4.2 In considering the petition, the following procedure, subject to the Chair's discretion, will be followed in accordance with the Council's Petition Scheme:
  - 1. The Chair will welcome attendees to the meeting and explain the procedure that will be followed at the meeting.
  - 2. The Lead Petitioner will have the opportunity to present the call for action in the petition for a period of up to five minutes.
  - 3. Members may ask questions of the Lead Petitioner in respect of the presentation for a period of up to fifteen minutes.
  - 4. The relevant Cabinet Member and/or officers will present the background to the issue and respond to the issues raised in the petition and the statement by the Lead Petitioner.
  - 5. The Lead Petitioner may put questions to the Cabinet Member and/or officers for the purposes of clarification for a period of up to five minutes.
  - 6. Members may ask questions of the Cabinet Member and/or officers.
  - 7. Following the conclusion of questions, Members may debate the merits of the petition and the Council's position.
  - 8. The Chair will invite Members to propose a recommendation(s) on petition, which will either support or reject the petition. In recommending either, the Board may make further recommendations to Council or Cabinet on any lessons learned from the petition or decision-making process.
- 4.3 At the conclusion of the discussion, the Chair will advise the Lead Petitioner that formal notification of the Board's recommendation will be provided in writing within ten working days and published on the Council's website as part of the minutes of the meeting.



## **5. Timetable and Accountability for Implementing this Decision**

- 5.1 Overview and Scrutiny Management Board is responsible for considering the request to review the petition and communicating the outcome of the review within ten working days to the lead petitioner.
- 5.2 If Members determine that the request is valid and requires further investigation, then Overview and Scrutiny Management Board will provide direction on whether it requires further consideration by an officer, the Cabinet or whether the response should be considered by the Council. The petition scheme does not provide a timescale for this to be completed, but where consideration is required by either Cabinet or Council this will be listed on the agenda for the next available meeting.
- 5.3 No further will action will be required if Overview and Scrutiny Management Board do not support the petition.

## **6. Financial and Procurement Implications**

- 6.1 If the Overview and Scrutiny Management Board were minded to agree with the call for action in the petition and make a recommendation to the Cabinet in respect of improving road safety on Cumwell Lane/Kingsforth Lane, analysis of financial implications would be reported to the decision maker prior to any final determination.

## **7. Legal Implications**

- 7.1 There are no legal implications directly associated with this report.

## **8. Human Resources Implications**

- 8.1 There are no human resources implications arising from this report.

## **9. Implications for Children and Young People and Vulnerable Adults**

- 9.1 In considering the petition, Members should seek assurances that the implications for children and young people and vulnerable adults have been addressed.

## **10. Equalities and Human Rights Implications**

- 10.1 Members should be mindful of equalities when considering the call for action within the petition. Section 149 of the Equality Act 2010 in particular imposes an obligation on Members to have due regard to protecting and promoting the welfare and interests of persons who share a relevant protected characteristic (such as: age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation).

## **11. Implications for CO2 Emissions and Climate Change**

- 11.1 In considering the petition, Members should seek assurances that any implications for CO2 emissions and climate change resulting from the call for action have been addressed.

## **12. Implications for Partners**

- 12.1 As above, in considering the petition, Members should seek assurances that any implications for partners resulting from the call for action have been addressed.

## **13. Risks and Mitigation**

- 13.1 As above, in considering the petition, Members should seek assurances that the call for action does not directly present any risks to the Council.

### **Accountable Officer(s)**

Jo Brown, Assistant Chief Executive  
Emma Hill, Head of Democratic Services

*Report Author:* **Error! Reference source not found.**  
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## EPETITION DETAILS

### IMPROVE ROAD SAFETY ON CUMWELL LANE/KINGSFORTH LANE

- [Browse all current ePetitions](#)

We the undersigned ask RMBC Highways to take significant action such as making the road much slower, installation of barriers and resurfacing the road to ensure the potential for further loss of life is minimised. For a long time individuals have been complaining regarding the state of the road conditions on Kingsforth Lane/Cumwell Lane Thurcroft at the exit to the landfill site. Lorries exit the site on a daily basis and deposit sludge and muck over the road leaving a sludgy coating on the asphalt. With many twists turns and dips this contributes to the hazard of driving the road. Yes some will say drive within your limits but the surface represents black ice and can catch out the most experienced driver. Unfortunately lives have been lost and irrespective of individual complaints being made very little sustainable action seems to have been taken. A road sweeper constantly going up and down the road only seems to spread the problem.

We understand that drivers not driving to the conditions of the road cannot be catered for but 99% of people using the road are experiencing hazardous driving conditions when driving within their limits for the road.

ACTION needs taking now by RMBC Highways to address the root cause and to ensure the chance of further accidents and lives lost is reduced.

Increased signage, substantial cleaning on site before lorries exit, street lighting, speed bumps or dare I say reduced speed limit and cameras. All relatively cheap measures compared to the loss of human life.

This ePetition has been brought to Council by Phil Owen, Cllr Thomas Collingham and Cllr Simon Ball

This ePetition ran from 01/02/2022 to 15/03/2022 and has now finished.

643 people signed this ePetition.

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**Committee Name and Date of Committee Meeting**

Cabinet – 16 May 2022

**Report Title**

Town Deal and Levelling Up Fund: Update and Implementation

**Is this a Key Decision and has it been included on the Forward Plan?**

Yes

**Strategic Director Approving Submission of the Report**

Paul Woodcock, Strategic Director of Regeneration and Environment

**Report Author(s)**

Lorna Vertigan, Strategic Regeneration Manager  
Lorna.vertigan@rotherham.gov.uk

**Ward(s) Affected**

Borough-Wide

**Report Summary**

This report provides an update on progress and seeks approval to implement the Regeneration Programme projects which have been awarded funding via the Levelling Up Fund and Towns Fund. A full list and summary of the projects is included in Appendix 1.

**Recommendations**

1. That Cabinet note the successful outcome of Rotherham's Towns Fund and Levelling Up Fund Round 1 bids and the positive progress made to date.
2. That Cabinet note the submission of a further Levelling Up Fund bid, by 6 July 2022, following the announcement of a Round 2 on 23 March 2022.
3. That Cabinet agree to the implementation of all projects within the Town Deal and Levelling Up Fund programmes as summarised in Appendix 1, to be detailed in forthcoming project specific Full Business Cases.
4. That Cabinet note the implementation of projects will be subject to the Council's assurance framework and with Full Business Cases approved by the Strategic Director of Regeneration & Environment in consultation with the Council's S151 Officer and Cabinet Member for Jobs and the Local Economy.

### **List of Appendices Included**

Appendix 1 Project Summary List  
Appendix 2 Equalities Impact Assessment  
Appendix 3 Carbon Impact Assessment

### **Background Papers**

- [Towns Fund Prospectus](#)
- [Town Deal Report to Cabinet October 2020](#)
- [Town Investment Plan](#) (redacted version)
- [Town Deal Project Summary Template](#)
- [Rotherham Town Centre – Levelling Up Application](#)
- [Leisure Economy – Levelling Up Application](#)

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**  
No

**Council Approval Required**  
No

**Exempt from the Press and Public**  
No

## **Regeneration Project Business Cases**

### **1. Background**

#### **1.1 Town Deal**

1.1.1 The Town Deal is a £3.6bn programme seeking to ‘unleash the economic potential of 100 places across the country. In January 2021 Rotherham submitted a Town Investment Plan seeking £35m for projects across Templeborough, Eastwood and the Town Centre. In June 2021, Heads of Terms were received offering £31.6m.

1.1.2 Stage 2 of the Town Deal process requires a local assurance process for each project culminating in the submission of ‘Project Summary’ documentation to Department for Levelling-Up Housing and Communities (DLUHC) by 27 June 2022.

#### **1.2 Levelling Up Fund Round 1**

1.2.1 The opportunity to bid to Round 1 of the Levelling Up Fund (LUF) was announced in March 2021. In June 2021 the Council submitted three bids seeking investment to support projects in the Leisure Economy, Principal Areas for Growth and Rotherham Town Centre.

1.2.2 An announcement was made in October 2021 that Rotherham had successfully secured funding for two of the three submitted bids for the Leisure Economy (£19.5m) and Rotherham Town Centre (£20m) totalling £39.5m.

1.2.3 In February 2022, Memoranda of Understanding (MOU) were signed between the Council and DLUHC for each of the two successful Round 1 bids, setting out the terms, principles and practices that will apply regarding the administration and delivery of the Levelling Up Fund during the financial years 2021-22 and 2022-23.

#### **1.3 Levelling Up Fund Round 2**

1.3.1 A second round of funding was announced on 23 March 2022. The Council intend to re-submit a bid proposal for Wath and Dinnington Town Centres to this fund with a deadline of 6 July 2022.

### **2. Key Issues**

#### **2.1 Project Implementation**

2.1.1 In line with the bidding documents, the Council has been developing projects in readiness for delivery over the next 3-4 years. Project details are provided in Appendix 1.

2.1.2 In line with the Council’s Constitution and Governance practices, project specific HM Treasury Green Book compliant Business Cases are being developed. Business cases will detail project costs, route to market, delivery

programmes and ongoing management requirements, setting out the subsequent implementation of projects.

## **2.2 Governance**

- 2.2.1 As a condition of the grant, the Town Deal Board will retain oversight of Town Deal project delivery. The Chair acting on behalf of the Board will be a signatory on the Town Deal Project Summary documents.
- 2.2.2 A condition of the Levelling Up MOU is the establishment of a Board to oversee delivery. In recognition of the intrinsically inter-linked nature of the projects the Town Deal Board will retain oversight of the Town Centre LUF projects.
- 2.2.3 A specific Programme Board is being established to oversee the Towns Fund Leisure Economy project implementation. Any further projects successfully funded by Levelling Up will be subject to their own Board requirements.
- 2.2.4 The Regeneration Strategic Programme Board will be used to provide project updates within the Council and as the recipient of the funds the Council will be the accountable body. The funds will be incorporated into the Council's financial monitoring arrangements.

## **2.3 Resourcing**

- 2.3.1 Project development and delivery will be led by the RIDO team with support provided by the newly appointed multi-disciplinary consultancy team led by AHR Architects. Support from services including Legal, Finance, Asset Management, Culture, Sport and Tourism and Procurement will be required on a project-by-project basis.
- 2.3.2 Project funding is provided through a combination of capital and revenue grants received from the Levelling Up Fund, Town Deal and other areas of match funding (e.g. Council, private sector, SY Mayoral Combined Authority). The full revenue implications of each project will be detailed in the project specific Business Cases.

## **3. Options considered and recommended proposal**

- 3.1 It is recommended that the local assurance is done through existing Officer delegations as proposed in this report. The Business Case approach is recommended in line with Government best practice and requirements for these two funds.
- 3.2 An alternative to this proposal is the submission of individual Business Cases to Cabinet on a project-by-project basis. The timeframe for submission of the Town Deal Project Summary documents and the overall programme for delivery of Levelling Up Fund, the level of work required to develop projects to sufficient detail for Business Case suggests that there would be insufficient time to take each Business Case through the Cabinet process.



- 3.3 A do-nothing option would see Rotherham unable to deliver against its Town Deal and Levelling Up commitments.

#### **4. Consultation on proposal**

- 4.1 The Town Deal Board will retain oversight of the Town Deal and Town Centre based LUF projects, guiding the development of each project to Business Case and beyond to delivery. The Board will continue to meet monthly or as needed.
- 4.2 A Board is being established to oversee delivery against the Levelling Up Fund Leisure Economy projects.
- 4.3 A regeneration specific Consultation and Communications Delivery Plan is in development.

#### **5. Timetable and Accountability for Implementing this Decision**

- 5.1 Town Deal Project Summary documents are to be returned to DLUHC by 27 June 2022.
- 5.2 Project specific programmes will be included in each of the individual Business Cases and further information is included at Appendix 1. Detailed design and procurement for each project will take place up to the end of 2022 with build beginning 2023.
- 5.3 The Towns Fund programme continues to March 2026 and the Levelling Up Fund to March 2025.

#### **6. Financial and Procurement Advice and Implications**

- 6.1 The cost of producing the business cases along with analysis, cost estimate and final project design will be met from capital and revenue grants received from the Levelling Up Fund, Town Deal and Mayoral Combined Authority, as authorised under the Council's grant governance process. The cost of the support from internal services including Legal, Finance, Asset Management and Procurement will be met from existing approved budgets
- 6.2 As identified in the main body of the report, the Business Cases require as part of their submission a Commercial Case which needs to detail the commercial deliverability and procurement strategy for the projects. It is essential that the procurement strategy identifies a route to market that is in compliance with the Public Contracts Regulations 2015 (as amended) and the Council's own Financial and Procurement Procedure Rules.

#### **7. Legal Advice and Implications**

- 7.1 It is recommended that as soon as any projects start to near delivery, officers liaise early with Legal Services regarding resourcing of the legal aspect of the project.

- 7.2 There are no material legal implications arising from the report other than as already detailed in this report.

## **8. Human Resources Advice and Implications**

- 8.1 There are no direct HR implications arising from this report. Project development and delivery resourcing is outlined within section 2.3.

## **9. Implications for Children and Young People and Vulnerable Adults**

- 9.1 There are not considered to be any direct implications for Children & Young People and Vulnerable Adults.

## **10. Equalities and Human Rights Advice and Implications**

- 10.1 Early consultation was carried out in the preparation of the Town Investment Plan and the Levelling Up fund submissions to Government and equality assessments were carried out, however further detailed consultation and communication is being planned in the run up to Business Cases. This will be developed on a project-by-project basis to ensure the benefit of the planned regeneration is shared equally.

## **11. Implications for CO2 Emissions and Climate Change**

- 11.1 CO2 emissions and impact on climate change will be a key fundamental consideration in the development of project designs and delivery. The full impact will be conveyed on a project-by-project basis through an impact assessment attached to each Business Case.

## **12. Implications for Partners**

- 12.1 The Town Investment Plan and Levelling Up Fund applications were developed with the active engagement of partners. The proposals reflect a broad consensus among partners on priorities for investment.
- 12.2 Further consultation with partners will occur throughout the development of projects up to Business Case.

## **13. Risks and Mitigation**

- 13.1 Full risk registers will be developed on a project-by-project basis and included with each Business Case.
- 13.2 Programme-wide risks include the ability to provide sufficient human and financial resources to develop projects at the required pace and level of detail to Business Case in June 2022. The provision of a 5% upfront capital fund from Town Deal will enable Town Deal projects to be developed alongside the first tranche of the Levelling Up Fund.
- 13.3 The rising costs of construction materials and contractor availability is emerging as a major risk to the delivery of the Town Deal and Levelling Up

Funds. Costs are regularly being reviewed and additional sources of funding investigated.

**14. Accountable Officers**

Lorna Vertigan, Strategic Regeneration Manager

Tim O'Connell, Head of RIDO

Approvals obtained on behalf of Statutory Officers: -

	<b>Named Officer</b>	<b>Date</b>
Chief Executive	Sharon Kemp	28/04/22
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	26/04/22
Assistant Director, Legal Services (Monitoring Officer)	Phil Horsfield	23/04/22

*Report Author: Lorna Vertigan, Strategic Regeneration Manager*

*Lorna.vertigan@rotherham.gov.uk*

This report is published on the Council's [website](#).

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## Town Deal & Levelling Up Fund Project Summaries – April 2022

The following provides an overview of each of the projects funded through Town Deal and Levelling Up. This information reflects a point in time and will evolve and crystallise as Business Cases are completed.

### Templeborough Business Zone – Town Deal

<b>Templeborough Business Zone</b>	
<p>Town Deal facilitates the development of a new ‘heart’ of Templeborough situated at the gateway between Sheffield and Rotherham. Complementing the Magna Science Adventure Centre and a new tram/train stop 7 new managed workspace units will be delivered, set within new green space providing the ‘lungs’ of this industry dominated part of Rotherham.</p> <p>Supporting the surrounding businesses a meeting space focal point and two new food outlets will front Sheffield Road.</p> <p>Pedestrian routes will be created linking the new tram/train stop to Sheffield Road, local business units and beyond.</p>	
<b>Programme</b>	
On Site	April 2023
Completion	July 2024
<b>Outputs @ Design Freeze April 2022</b>	
New or upgraded road infrastructure (m)	210
Delivery of new public spaces (Ha)	.35
Remediation and/or development of abandoned or dilapidated sites (Ha)	1.35
Increase in the amount of shared workspace or innovation facilities (sq m)	Approx. 1580
<b>Major Risks</b>	
<ul style="list-style-type: none"> <li>• Construction price inflation – supply chain and material availability</li> <li>• Conflict between construction and magna operations</li> <li>• Agreeing commercial and legal terms</li> <li>• Successful letting and occupation of units</li> </ul>	

### Eastwood/Parkgate – Town Deal

<b>Eastwood/Parkgate</b>
<p>Town Deal will create an accessible pedestrian route between Eastwood and Parkgate. Currently there are two bridges crossing the railway line and the canal, both with stepped access. This is a popular route but difficult to navigate.</p> <p>Further work is being explored in relation to the route between Eldon Rd and the new bridge complimentary to planned work by Sheffield &amp; Rotherham Wildlife Trust.</p>
<b>Programme</b> tbc following meeting with Network Rail May '22
<b>Major Risks</b> <ul style="list-style-type: none"> <li>• Engagement with Network Rail</li> <li>• Difficult construction pushes programme past Town Deal end date.</li> </ul>

## Mainline Station – Town Deal

Mainline Station Acquisition	
Town Deal will facilitate the acquisition of a preferred site for a new mainline station	
Outputs	
Land acquired and de-risked for mainline and tram/train stations provision (ha)	4
New revived or upgraded train and tram lines and stations	1
Major Risks	
<ul style="list-style-type: none"> <li>Inability to reach agreement with owners within a reasonable time frame</li> <li>Existing occupiers are displaced outside of the Borough</li> </ul>	

## Riverside Residential Quarter - Town Deal and Levelling Up Fund

Guest & Chrimes	
<p>Guest &amp; Chrimes is a dilapidated, listed building occupying a prominent position in the town centre. Town Deal will turn this eyesore into a new leisure and cultural venue focussed on live music.</p> <p>The proposed scheme retains the largest of the three ranges and the tower, whilst paying homage to the two smaller ranges through careful landscaping.</p>	
Programme	
On Site	May 2023
Completion	July 2024
Outputs @ Design Freeze April 2022	
Remediation and/or development of abandoned or dilapidated sites (Ha)	0.5
Delivery of new public spaces (Ha)	0.26
New, upgraded or protected community centres, sports or athletics facilities, museums, arts venues, theatres, libraries, film facilities, prominent landmarks or historical buildings, parks or gardens (number of venues)	1
Delivery of quality residential or commercial space in key locations (town centres, gateway areas, employment sites) (sq m)	1500
Number of sites cleared	1
Major Risks	
<ul style="list-style-type: none"> <li>Safety – working in and around unstable structures</li> <li>Viability – cost of current design and potential worsening due to material and labour availability</li> <li>Agreeing commercial and legal terms</li> <li>Obtaining planning approval – including listed building consent</li> </ul>	

<b>Riverside Acquisition &amp; Connectivity</b>	
Town Deal and Levelling Up will together facilitate the continued development of a new community, building on the success of the town centre housing brought forward on Council-owned sites.	
Specifically, this project will focus on the acquisition of land owned by the private sector, the creation of a new Riverside Walk, bridge and general infrastructure around the area.	
<b>Programme</b>	
On Site	February 2023 (dependent on negotiated acquisitions).
Completion	March 2024
<b>Outputs @ TIP Jan '21 &amp; LUF submission June 21</b>	
Land acquired/de-risked and planning approval secured for residential development (housing numbers)	37
Remediation and/or development of abandoned or dilapidated sites (ha)	4.7
Total length of pedestrian paths improved (km)	1.035 ( <i>Riverside Walk, Sheffield Rd &amp; Water Lane</i> )
Total length of new cycle ways (km)	0.901 ( <i>Riverside Walk, Sheffield Rd &amp; Water Lane</i> )
Total length of resurfaced/improved road (km)	0.102 ( <i>Water Lane &amp; Riverside Walk</i> )
Amount of new public realm created (m2)	5434 ( <i>Don St bridge landing and Water Lane</i> )
<b>Major Risks</b>	
<ul style="list-style-type: none"> <li>Progress of acquisitions. Programme is dependent on negotiated agreements, not CPO.</li> <li>Ground conditions and underground services – including culvert</li> <li>Condition of the River wall and subsequent remedial works or adoption issues.</li> </ul>	

## Leisure & Cultural Quarter – Town Deal and Levelling Up Fund

<b>Corporation St Phase 1</b>	
Town Deal will contribute to the redevelopment of the former Lloyds and NatWest Bank building on Corporation St. These projects will be delivered by the private sector with Town Deal providing the necessary gap funding.	
<b>Outputs (@ TIP submission Jan 21) (combined with 3-7 Corporation St below)</b>	
Remediation and/or development of abandoned or dilapidated sites (Ha)	.22
Delivery of quality residential or commercial space in key locations (town centres, gateway areas, employment sites) (number of houses)	45
Increase in the amount (and diversity) of high quality, affordable commercial floor space (sq m)	1000
<b>Major Risks</b>	
<ul style="list-style-type: none"> <li>Reliance on private sector to deliver project</li> <li>Viability – cost of current design and potential worsening due to material and labour availability</li> <li>Planning approval within conservation area</li> </ul>	

<b>3-7 Corporation St</b>	
Town Deal & Levelling Up will facilitate the acquisition of these long derelict properties. Remediation will follow and plans are being developed to bring new residential and mixed use, flexible units complementing the leisure & cultural quarter.	
<b>Programme</b>	
On Site	Feb 2024
Completion	April 2025
<b>Outputs @ LUF submission June '21</b>	
Number of dilapidated buildings improved	2
Number of new residential units	17
Remediation and/or development of abandoned or dilapidated sites (Ha)	.22 (with Corp St ph1 above)
<b>Major Risks</b>	
<ul style="list-style-type: none"> <li>• Site purchase – likely to be via CPO route and is critical to the programme</li> <li>• Programme and achieving funding deadlines – driven by CPO requirements</li> <li>• Development of a viable development partner delivery route</li> </ul>	

<b>Infrastructure</b>	
Levelling Up delivers infrastructure improvements to the pedestrian and vehicle network around the Leisure & Cultural Quarter. Including improvements to Domine Lane, Market St, Riverside Walk North & Main St to Bridge St pathway improvements	
<b>Programme</b>	
On Site	February 2023
Completion	March 2024
<b>Outputs @ LUF submission Jun 21</b>	
Total length of pedestrian paths improved	2.565 (Domine Lane, Market St, Riverside Walk North & Main St to Bridge St pathway improvements)
Total length of new cycle ways	0.475 (Riverside Walk North & Main St to Bridge)
Total length of resurfaced/improved road	2.44 (Market St, Domine Land and along Corporation St)
Amount of new public realm created	2.735 (Total includes all connectivity improvements plus public realm replacing demolished buildings)
<b>Major Risks</b>	
<ul style="list-style-type: none"> <li>• Construction price inflation – supply chain and material availability</li> <li>• Potential conflict between construction and town centre operations</li> <li>• Potential conflict between construction and the adjacent Forge Island development that will be underway at the same time</li> <li>• Achieving the funding deadlines</li> </ul>	

<b>Leisure &amp; Cultural Quarter Acquisitions</b>
Levelling Up facilitates the acquisition of properties on Corporation St.
<b>Major Risks</b>
<ul style="list-style-type: none"> <li>• Inability to reach agreement with owners within a reasonable time frame</li> <li>• Ongoing maintenance liability/inability to find meanwhile use</li> </ul>



## Leisure Economy – Levelling Up Fund

Thrybergh Country Park	
Thrybergh Country Park- the LUF will go towards upgrading visitor facilities including parking, public realm, paths and play facilities as well as providing new high-quality café offer which aims to attract more visitors to the park.	
Programme	
On Site	Site clearance and preparation Jan 23 Construction March 23
Completion	March 24
Outputs @ Design Freeze April 2022	
Amount of new hospitality space created	366m2
Amount of public realm improved	3500 m2
Major Risks	
<ul style="list-style-type: none"> <li>Budget – committed outputs may not be achieved due to increased costs</li> <li>Environmental – additional surveys required which could impact plans/viability</li> <li>Programme – any further slippage in design stages could impact on delivery due to ecological/construction restrictions</li> </ul>	

Rother Valley Country Park	
The LUF will facilitate a new high-quality lake side café with event space, public realm upgrades, improved parking provision and wayfinding to improve visitor experience and increase dwell time. The investment will expand potential to host year-round events at the park and strength its destination status.	
Programme	
On Site	Site clearance and preparation Jan 23 Construction March 23
Completion	March 24
Outputs @ Design Freeze April 2022	
Amount of new hospitality space created	805m2
Amount of public realm improved	8000m2
Major Risks	
<ul style="list-style-type: none"> <li>Budget – committed outputs may not be achieved due to increased costs</li> <li>Environmental – additional surveys required which could impact plans/viability</li> <li>Programme – any further slippage in design stages could impact on delivery due to ecological/construction restrictions</li> </ul>	

Magna	
<p>As one of only two remaining Millennium Commissions, Trustees will utilise the funding opportunity to future proof Magna Science Adventure Centre for future generations. The modernisation project will create a suite of new exhibitions in the cavernous former steel works, which will focus on science, nature and natural materials. All framed around the creation of a 'vision of now, a vision of the future, a vision in which they have a role to play'.</p> <p>The ageing infrastructure will be refurbished to create a more accessible and user-friendly attraction for all.</p>	
Programme	
On Site	Dec 22 – Jan 24
Completion	April 24

<b>Outputs @ PMU Jan 22</b>	
The number of full-time equivalent (FTE) jobs created as a direct result of the project	8
The number of full-time equivalent (FTE) jobs safeguarded as a direct result of the project	25
The number of full-time equivalent (FTE) jobs facilitated as a direct result of the project	60
<b>Major Risks</b>	
<ul style="list-style-type: none"> <li>Viability – cost of current design and potential worsening due to material and labour availability</li> </ul>	

<b>Wentworth Woodhouse</b>	
<p>As part of its £130m masterplan to bring new life to one of the country's finest and largest historic Houses, Wentworth Woodhouse Preservation Trust will transform its dilapidated Grade I Listed Riding School and Stables to create new hospitality space and visitor amenities.</p> <p>The project will bring the old stables into use through the creation of a centralised kitchen to service all parts of the site and the provision of a new high-quality café and venue. The new catering facilities will enhance event opportunities and facilitate the provision of skills training and development on site to support Rotherham's leisure and hospitality economy.</p>	
<b>Programme</b>	
On Site	Oct 22
Completion	Jan 24
<b>Outputs @ PMU Jan 22</b>	
The number of full-time equivalent (FTE) jobs created as a direct result of the project	5
The number of full-time equivalent (FTE) jobs safeguarded as a direct result of the project	30
Amount of public realm improved	968m2
Amount of new hospitality space created	833m2
Number of heritage buildings renovated/restored	1
<b>Major Risks</b>	
<ul style="list-style-type: none"> <li>Viability – cost of current design and potential worsening due to material and labour availability</li> <li>Timeliness of planning approval</li> <li>Lack of financial resource to match fund project</li> </ul>	

<b>Maltby Academy</b>
Through the redevelopment of the former Maltby Grammar School, Maltby Learning Trust will bridge the gap between school and employment. The creation of interlinked training and apprenticeship facilities will aid the transition of young people from school to training to employment. And a dedicated incubator space will facilitate financially accessible start up

<p>opportunities with a particular aim to support the leisure and hospitality sectors. The Trust will also open up the facilities to support community based lifelong learning for adults.</p> <p>Significant investment in the public realm will provide enhanced visual amenity and connectivity to the local area, for the benefit of residents, businesses, and visitors. The high-quality restoration of the grammar school will preserve and enhance an important heritage asset much revered by local residents.</p>	
<b>Programme</b>	
On Site	Early 23
Completion	Feb 24
<b>Outputs @ PMU Jan 22</b>	
Dilapidated buildings improved	6
Amount of public realm improved	9
Amount of new educational space created	3,111m2
The number of full-time equivalent (FTE) jobs facilitated as a direct result of the project	4,786m2
The number of full-time equivalent (FTE) jobs created as a direct result of the project	1,267m2
<b>Major Risks</b>	
<ul style="list-style-type: none"> <li>• Viability – cost of current design and potential worsening due to material and labour availability</li> <li>• Timeliness of planning approval</li> <li>• Lack of financial resource to match fund project</li> </ul>	

<b>Gullivers</b>	
<p>Gulliver's Skills Village will provide a wide range of opportunities through a multi partnership approach for children, young people, and adults to gain the appropriate skills, experience, and knowledge to access the current and future opportunities. The innovative setting will give people the opportunity to experience real world work experiences.</p> <p>The skills city will particularly help address a gap in the opportunities available for schools and young people to learn about and experience opportunities within this important and growing sector as well as supporting the development of employability skills transferable to any job role and adult life.</p>	
<b>Programme</b>	
On Site	Summer 22
Completion	Summer 23
<b>Outputs @ PMU Jan '22</b>	
The number of full-time equivalent (FTE) jobs facilitated/created/safeguarded as a direct result of the project	3
Number of public amenities/facilities created	1
Amount of education space created	2,400m2

Major Risks
<ul style="list-style-type: none"><li>• Viability – cost of current design and potential worsening due to material and labour availability</li><li>• Timeliness of planning approval</li><li>• Lack of financial resource to match fund project</li></ul>

## PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

### 1. Title

**Title:** Regeneration Projects: Business Cases

**Directorate:** R&E

**Service area:** RiDO

**Lead person:** Lorna Vertigan

**Contact number:** 07748 142833

Is this a:

☐

**Strategy / Policy**

☐

**Service / Function**

☒

**Other**

**If other, please specify:** Process to sign off Business Cases for Town Deal and Levelling Up Fund regeneration projects.

### 2. Please provide a brief description of what you are screening

One of the conditions in the Town Deal Heads of Terms is “*Public Sector Equalities Duty (PSED) and other assessments: Rotherham Borough Council will undertake programme-wide level impact assessment, relevant project-level impact assessment to meet their Public Sector Equalities Duty as well as carry out relevant Environmental Impact Assessments.*”

Equality Impact Assessments will be conducted for each of the Town Deal and Levelling Up fund projects in preparation for the completion of full Business Cases by June 2022.

Consultation and screening was previously carried out during the production of the

Town Investment Plan, which was approved by Cabinet in January 2021. Further consultation will be carried out as projects develop in the run up to the Business Case development.

### 3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	X	
Could the proposal affect service users? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	X	
Has there been or is there likely to be an impact on an individual or group with protected characteristics? <i>(Consider potential discrimination, harassment or victimisation of individuals with protected characteristics)</i>	X	
Have there been or likely to be any public concerns regarding the proposal? <i>(It is important that the Council is transparent and consultation is carried out with members of the public to help mitigate future challenge)</i>	X	
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom? <i>(If the answer is yes you may wish to seek advice from commissioning or procurement)</i>		X
Could the proposal affect the Council's workforce or employment practices? <i>(If the answer is yes you may wish to seek advice from your HR business partner)</i>		X
If you have answered no to all the questions above, please explain the reason		

If you have answered **no** to **all** the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

#### 4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

Early consultation was carried out in the preparation of the Town Investment Plan and the Levelling Up fund submissions to Government and equality assessments were carried out, however further detailed consultation and communication is being planned in the run up to Business Cases. This will be developed on a project by project basis to ensure the benefit of the planned regeneration is shared equally.

- **Key findings**

Widespread consultation and engagement with communities, including protected characteristic groups, directly informed the TIP, and equality implications were considered at this stage.

In the process of developing full business cases, equality implications will be considered in more detail, and worked into the projects.

- **Actions**

As outlined above, where appropriate, detailed equality analyses will be completed for individual projects to assess the equality implications and identify mitigating actions.

Date to scope and plan your Equality Analysis:	October 2021 onwards as projects developed
Date to complete your Equality Analysis:	June 2022
Lead person for your Equality Analysis (Include name and job title):	Lorna Vertigan – Strategic Regeneration Manager

#### 5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Simeon Leach	Economic Strategy & Partnerships Manager	11 <sup>th</sup> October 2021
Tim O'Connell	Head of RiDO	11 <sup>th</sup> October 2021

## 6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to [equality@rotherham.gov.uk](mailto:equality@rotherham.gov.uk) For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

<b>Date screening completed</b>	11 <sup>th</sup> October 2021
<b>Report title and date</b>	Regeneration Projects: Business Cases
<b>If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication</b>	Cabinet
<b>Date screening sent to Performance, Intelligence and Improvement</b> <a href="mailto:equality@rotherham.gov.uk">equality@rotherham.gov.uk</a>	11 <sup>th</sup> October 2021



#### User guidance:

- The first section of this form guides users through considering major areas where emissions are likely to occur. If emissions are impacted in a way not covered by these categories, please identify this at the bottom of the section
- The first section should be filled as such:
  - **Impact:** identify, in relation to each area, whether the decision of the proposal does the following: *reduces emissions*, *increases emissions*, or has *no impact on emissions*. If it is uncertain this section can be labelled *impact unknown*
  - If **no impact on emissions** is identified: no further detail is needed for this area, but can be added if relevant (e.g. if efforts have been made to mitigate emissions in this area.)
  - **Describe impacts or potential impacts on emissions:** two sections deal respectively with emissions from the Council (including those of contractors), and emissions across Rotherham as a whole. In both sections please explain any factors that are likely to reduce or increase emissions. If **impact unknown** has been selected, then identify the area of uncertainty and outline known variables that may affect impacts.
  - In most cases there is no need to quantify the emission impact of an area after outlining the factors that may reduce or increase emissions. In some cases, however, this may be desirable if factors can be reduced to a small number of known variables (e.g. if an emission impact is attached to a known or estimated quantity of fuel consumed).
  - **Describe any measures to mitigate emission impact:** regardless of the emission impact, in many cases steps should be taken in order to reduce mitigate all emissions associated with each area as far as possible; these steps can be outlined here (For example: if a proposal is likely to increase emissions but practices or materials have been adopted in order to reduce this overall impact, this would be described here).
  - **Outline any monitoring of emission impacts that will be carried out:** in this section outline any steps taken to monitor emission levels, or steps taken to monitor the factors that are expected to increase or reduce emission levels (for example, if waste or transport levels are being monitored this would be described here)
- A **summary paragraph** outlining the likely overall impacts of the proposal/decision on emissions should then be completed - this is not required if the proposal/decision has no impact across all areas.
- The supporting information section should be filled as followed:
  - Author/completing officer
  - **Research, data, or information** may refer to datasets, background documents, literature, consultations, or other data-gathering exercise. These should also be added to the **supporting documents** section of the cabinet report

- 
- Carbon Impact Assessments are to be appended to the associated cabinet reports
  - Prior to publishing reports, Carbon Impact Assessments should be sent to [climate@rotherham.gov.uk](mailto:climate@rotherham.gov.uk) for feedback
  - Report authors may also use the above email address to direct any further queries or to access further support regarding completing the assessment

Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	Unknown	Impacts to be considered in the Full Business Case			
Emissions from transport?	Unknown	Impacts to be considered in the Full Business Case			
Emissions from waste, or the quantity of waste itself?	Unknown	Impacts to be considered in the Full Business Case			
Emissions from housing and domestic buildings?	N/A	Impacts to be considered in the Full Business Case			
Emissions from construction and/or development?	Unknown	Impacts to be considered in the Full Business Case			
Carbon capture (e.g. through trees)?	Unknown	Impacts to be considered in the Full Business Case			

Identify any emission impacts associated with this decision that have not been covered by the above fields:  
All projects will involve the construction of new buildings and infrastructure which will inherently have an impact on Carbon emissions. In the design and construction of these projects endeavours will be taken to minimise negative impacts and increase positive.

The detail of impacts is unknown at this stage but will be examined and detailed in relation to each project over the next 9 months, up to June 2022. The full impact will be conveyed on a project by project basis through an impact assessment attached to each Business Case.

Please provide a summary of all impacts and mitigation/monitoring measures:  
Overall the development of each project will consider how emissions can be reduced in the design, development and delivery of each project.

Supporting information:	
Completed by: (Name, title, and service area/directorate).	Lorna Vertigan, Strategic Regeneration Manager, RIDO, R&E
Please outline any research, data, or information used to complete this [form].	Green Book Treasury Guidance on Environmental Business Cases
If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	
Tracking [to be completed by Policy Support / Climate Champions]	Sam Blakeborough, Policy Officer, PPI, ACEX Lorna Vertigan, Strategic Regeneration Manager, RIDO, R&E

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**Committee Name and Date of Committee Meeting**

Cabinet – 16 May 2022

**Report Title**

Household Support Fund

**Is this a Key Decision and has it been included on the Forward Plan?**

Yes

**Strategic Director Approving Submission of the Report**

Jo Brown, Assistant Chief Executive

**Report Author(s)**

Steve Eling

Policy and Equalities Manager

Assistant Chief Executive's Directorate

[Steve.eling@rotherham.gov.uk](mailto:Steve.eling@rotherham.gov.uk)

**Ward(s) Affected**

Borough-Wide

**Report Summary**

The Household Support Fund (HSF), first introduced in 2021/22 is being extended by the Government through 2022/23. The grant is being made available to County Councils and Unitary Authorities in England to support those most in need and struggling with the cost of living. The Government announced in the Spring Statement an allocation of £1 billion for the fund, however, that includes the half year already passed from September 2021 to March 2022. The Council has been allocated £2,489,029.87 for the six months from April until September 2022. All funding must be spent or committed by the end of September. This includes provision to fund food vouchers for the October half term school holidays. No indication has been provided about any further funding beyond then.

The purpose of the grant is to provide support to households, particularly those including children and pensioners, who would otherwise struggle to buy food or pay essential utility bills or meet other essential living costs or housing costs (in exceptional cases of genuine emergency) to help them with significantly rising living costs. The conditions have changed since the 2021/22 allocation to now include at least 33.3% to be allocated to households with someone over state pension age.

Following the practice established under COVID Winter Grant and Local Support Grant and the first round of Household Support Fund, an urgent decision has been taken to enable provision of vouchers to children eligible for free school meals during the June half term holiday. This report makes recommendations for allocation of the remainder of the fund.

### **Recommendations**

1. Make provisional allocations of the Household Support Grant of £2,489,029.87 as follows:
  - a) £1,421,400 for food vouchers to children eligible for free school meals for school holidays through to October half term 2022, including May/June 2022 half term approved by delegated action.
  - c) £250,000 to enable applications from pensioner households for assistance with cost of living increase hardship, to be provided alongside the Council's Covid Recovery Fund supporting households with increasing energy costs.
  - d) The remaining £817,629.87 to be held in reserve, to allow the Council to assess progress with the above schemes and make further allocations in accordance with the grant conditions.
2. A further report be presented to Cabinet in June to assess progress made and make allocations from the reserve fund.

### **List of Appendices Included**

Appendix 1 Equality Screening (Form A)  
Appendix 2 Carbon Impact Assessment

### **Background Papers**

Department for Work and Pensions, Household Support Fund Grant Determination 2022 No 31

### **Consideration by any other Council Committee, Scrutiny or Advisory Panel**

None

### **Council Approval Required**

No

### **Exempt from the Press and Public**

No

## Household Support Fund

### 1. Background

- 1.1 The Household Support Fund (HSF), first introduced in 2021/22 is being extended by the Government through 2022/23. The grant is being made available to County Councils and Unitary Authorities in England to support those most in need and struggling with the cost of living. The Government announced in the Spring Statement an allocation £1 billion for the fund, however, that includes the half year already passed from September 2021 to March 2022. The Council has been allocated £2,489,029.87 for the six months from April until September 2022. All funding must be spent or committed by the end of September. This includes provision to fund food vouchers for the October half term school holidays. No indication has been provided about any further funding beyond then.
- 1.2 The purpose of the grant is to provide support to households, particularly those including children and pensioners, who would otherwise struggle to buy food or pay essential utility bills or meet other essential living costs or housing costs (in exceptional cases of genuine emergency) to help them with significantly rising living costs. The conditions have changed since the 2021/22 allocation to now include at least 33.3% (c£829,679) to be allocated to households with someone over state pension age.
- 1.3 Building on the experience to date through use of COVID Winter Grant, Local Support Grant and Household Support Fund, an officer delegated decision has been taken to provide food vouchers to children eligible for free school meals covering the May/ June 2022 half term holidays. This enables has allocated £177,675 for this purpose, subject to actual eligible numbers.

### 2. Key Issues

- 2.1 Household Support Fund was made available by the Department of Work and Pensions (DWP) to County Councils and Unitary Authorities in England to support those most in need this winter during the final stages of economic recovery. This funding covered the period October 2021 to the end of March 2022. Local Authorities were given discretion about exactly how this funding was used within the scope set out in guidance. The expectation was that it should primarily be used to support households in the most need with food, energy and water bills. It could also be used to support households with essential costs related to those items and with wider essential costs. In exceptional cases of genuine emergency, it could additionally be used to support housing costs where existing housing support schemes do not meet this exceptional need.
- 2.2 For the period October 2021 to March 2022, including the Easter school holidays in April 2022, the Council received £2,489,029.87, which was used to fund:
  - Food vouchers to children eligible for free school meals for school holidays.

- Reduction of Council Tax liability for working age households eligible for Council Tax Support.
- Support to local VCS organisations to support vulnerable households over Christmas / New year.
- Grants available to meet eligible need for households not passported through other means (food vouchers / Council Tax Support).

2.3 As part of the Chancellor of the Exchequer's Spring Statement, he announced that Household Support Fund would be extended into 2022/23. This has resulted in a further £500 million being allocated.

In announcing the grant available for 2022/23, the Department for Work and Pensions have set out revised conditions.

The revised grant conditions set out that:

- At least 33.33% of the grant is allocated to support households that include:
  - a person who will be under the age of 19 as at 30th September 2022, or
  - a person aged 19 or over in respect of whom a child-related benefit is paid or free school meals are provided during the Grant Period.
- At least 33.33% of the grant is allocated to support households that include a person who has reached state pension age by 30th September 2022.
- Up to 33.33% of the grant is used to assist other households.
- Authorities are to ensure that the grant is primarily allocated to support with the costs of food, energy (for heating, lighting and cooking), water (for household purposes, including sewerage) and other essential living needs in accordance with the Scheme guidance.
- In exceptional circumstances of genuine emergency, the Authority may allocate grant funds to support with housing costs as set out in the Scheme guidance.
- Eligible spend does not include:
  - Advice services including debt advice.
  - Mortgage costs.

## 2.4 Building on experienced gained

2.4.1 The Council has gained considerable experience in delivering support to the most vulnerable households during the COVID pandemic, building on existing crisis support provision.



- 2.4.2 Crisis food provision continues to be available across Rotherham with the ongoing inclusion of non-food items. Referral processes for crisis support work well. New developments around social supermarkets are progressing that will be enhanced through the work of a new Food Sustainability Development Officer.
- 2.4.3 The provision of food vouchers to children eligible for free school meals to cover school holidays, provides directly targeted support to low-income households. This has been achieved through working in partnership with schools who have issued the vouchers.
- 2.4.4 Working in partnership with VCS partners through the Food in Crisis Partnership, a successful programme of additional help for vulnerable families has been delivered through support by local organisations over Christmas / New Year and Easter periods.
- 2.4.5 Household Support Fund has also been used in 2021/22 to provide additional Council Tax Support to over 16,700 households in Rotherham, reducing the Council Tax liability for 8,135 households to nil.
- 2.4.6 Overall, passporting from other eligibility and using vouchers or reducing liability to pay has proved to be the most effective means of delivering support to people in need quickly, efficiently, and achieving 100% take-up. However, not all need is met through passporting, requiring other means to access support being available. Since the start of 2022, support has been available to households struggling with living costs but not receiving passported support.

## 2.5 Other support being provided by the Council

- 2.5.1 In 2022/23, the Council is using its Covid Recovery Fund to support households struggling with energy and housing costs. £800k has been allocated to support this as follows:
- £500k Cash grant scheme to provide support for households with the rising cost of energy bills. The support will provide up to £250, as a one-off grant, where possible paid directly to the energy provider. Households will not be entitled to multiple payments. The support will also be available to those who currently pay their bills through pre-payment meters, where the Council is assured that they are unable to pre-pay for their energy.
  - £300k additional funding to top up the Councils Discretionary Housing Payments fund in addition to the allocation from government for 2022/23 for providing Discretionary Housing Payments.
- 2.5.2 The Council has also resolved to fund a “Local Council Tax Support Top Up Scheme 2022/23 to 2023/24” funded by £2.8 million Local Council Tax Support Grant.
- 2.5.3 In recognition that many residents will be facing rising household costs, the Council is providing further Local Council Tax Support Top Up across the financial years 2022/23 and 2023/24. The scheme will provide an expected additional award of £112.65 council tax support to working age claimants on

the Council's local council tax support scheme for 2022/23. Based on current caseloads this is expected to provide additional support to approximately 14,500 households. Where a claimant has a bill of £112.65 or less, then the bill will be reduced to zero. This replicates the approach taken in 2020/21.

### **3. Options considered and recommended proposal**

- 3.1 The options have been assessed to meet the criteria of the grant funding streams aligned with the other actions being taken by the Council to support people in need.
- 3.2 The provision of vouchers valued at £15 per week to children eligible for free school meals follows on from practice and experience gained to date from earlier funding streams. To commence provision of support covering the May/June half term school holiday, an officer delegated decision by the Assistant Chief Executive is required ahead of the Cabinet meeting in order to provide food vouchers in time for the school holidays. This uses an assessed number of 11,845 benefiting requiring the allocation of £177,675, subject to final eligible numbers. The estimated requirement to cover the summer and October half term school holidays would be £1,243,725, providing a total for food vouchers to be allocated of £1,421,400.
- 3.3 The remaining £1,067,629.87 would be primarily targeted to support for pensioners in order to meet the grant conditions.
- 3.4 The Household Support Fund would provide additional support and flexibility to directly assist households struggling with unaffordable increases in energy bills. The Council has recently made provision at Cabinet on 28th March 2022 through its Covid Recovery Fund of up to £500,000 available to households facing unaffordable energy bills, providing grants to households of up to £250 each. It is proposed to further supplement this with an additional allocation of £250,000 from the Household Support Fund.
- 3.5 This allocation will enable further small grants of up to £150 per household to households of pensionable age facing difficulties with household costs other than energy bills at the current time. Eligibility for these grants will not affect eligibility for the £250 energy bill payments. In addition, the allocation will allow provision for awareness raising, using means specifically targeted at pensioner households.
- 3.6 Depending on the level of demand, it is possible that this additional allocation will reduce pressure on the £500,000 Covid Recovery Fund energy bills scheme, allowing some of that funding to be repurposed at a later stage. By combining the two funding sources, this approach will provide a single application process covering energy bills plus other costs facing pensioners in hardship. The process is proposed to be managed by the Council's Financial Inclusion Team, linking to established support services and accessible through the Council's website.

#### **4. Consultation on proposal**

- 4.1 Officers in relevant Council services along with VCS partners have been engaged in producing the recommended options

#### **5. Timetable and Accountability for Implementing this Decision**

- 5.1 Arrangements are in place to commence the range of support measure as soon as approval is in place.

#### **6. Financial and Procurement Advice and Implications**

- 6.1 A grant of £2,489,029.87 has been provided by the Department for Work and Pensions (DWP). The proposed spend is in accordance with the grant conditions, though progress on spend will need to be tightly monitored to ensure that the ratios of grant spend to households with children and pensioners are adhered to.
- 6.2 Allocations will be reviewed as part of management of the grant with final allocations being determined once the final cost of holiday food vouchers is confirmed and demand against other allocations. This will ensure that the grant is fully spent; however, each scheme will need to be monitored closely to ensure that expenditure is maintained within budget and that the grant is utilised or committed before 30<sup>th</sup> September 2022. This includes provision to fund food vouchers for the October half term school holidays
- 6.3 There are no direct procurement implications arising from the recommendations detailed in the report. If there is a need to procure goods and services in the delivery of this support, this must be undertaken in line with both the Council's own Financial and Procurement Procedure Rules (FPPR's) and the Public Contracts Regulations 2015 (as amended).

#### **7. Legal Advice and Implications**

- 7.1 The recommended proposals are in accordance with the conditions of use of the grant. Further, the scheme is consistent with relevant public law principles, in particular it is lawful, fair and rational.
- 7.2 The Council can support this type of local welfare provision under the "Local authority's general power of competence", as set out in S.1 of the Localism Act 2011 (c. 20). Further Local authorities' have the ability to act in this area under powers contained in other legislation, for example, section 2 of the Local Government Act 2000 enables local authorities to provide financial assistance to any individual.

#### **8. Human Resources Advice and Implications**

- 8.1 There are no Human Resources implications associated with this report.

**9. Implications for Children and Young People and Vulnerable Adults**

9.1 At least 33.3% of households supported through the Household Support Fund will be families with children.

9.2 The recommended use of Household Support Fund includes issuing vouchers in lieu of free school meals eligible children for school holidays through to Easter 2022.

9.3 The allocation of funding to support living costs of care leavers at a time of cost of living increases will provide protection for vulnerable young people.

**10. Equalities and Human Rights Advice and Implications**

10.1 The objectives of the use of the grants and targeting towards vulnerable households including families with children will contribute to addressing economic and social inequalities. It will have a positive equalities impact.

10.2 Equalities data will be collected as part of administering the programme of support.

**11. Implications for CO2 Emissions and Climate Change**

11.1 There are no implications for CO2 emissions of climate change.

**12. Implications for Partners**

12.1. Partner organisation will be engaged in making referrals to support provided under the grant.

**13. Risks and Mitigation**

13.1 Risk is primarily centred around achieving, whilst not exceeding spend of the grant.

13.2 The proposals allow for management and adjustments of allocations to meet need and ensure full use of the grant within the terms of the grant conditions.

**14. Accountable Officers**

Steve Eling

Policy and Equalities Manager

Assistant Chief Executive's Directorate

[Steve.eling@rotherham.gov.uk](mailto:Steve.eling@rotherham.gov.uk)

Approvals obtained on behalf of Statutory Officers: -

	<b>Named Officer</b>	<b>Date</b>
Chief Executive	Sharon Kemp	29/04/22
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	29/04/22
Head of Legal Services (Monitoring Officer)	Bal Nahal	29/04/22

*Report Author:*        *Steve Eling*  
                                  *Policy and Equalities Manager*  
                                  *Assistant Chief Executive's Directorate*

[Steve.eling@rotherham.gov.uk](mailto:Steve.eling@rotherham.gov.uk)

This report is published on the Council's [website](#).

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## PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

### 1. Title

**Title: Household Support Fund**

**Directorate:**  
**ACX**

**Service area:**  
**PPI**

**Lead person:**  
**Steve Eling**

**Contact number:**  
**01709 254419**

Is this a:

☐

**Strategy / Policy**

☒

**Service / Function**

☐

**Other**

**If other, please specify**

### 2. Please provide a brief description of what you are screening

The Government provided a second allocation of Household Support Fund grant together with conditions and guidance on 1<sup>st</sup> April 2022. The funding covers the period 1<sup>st</sup> April to 30<sup>th</sup> September 2022. The funding must be used or allocated during that time.

The report provides an overview of the funding and eligible uses, together with recommendations for delivery of support to Rotherham residents.

### 3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	x	
Could the proposal affect service users? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	x	
Has there been or is there likely to be an impact on an individual or group with protected characteristics? <i>(Consider potential discrimination, harassment or victimisation of individuals with protected characteristics)</i>	x	
Have there been or likely to be any public concerns regarding the proposal? <i>(It is important that the Council is transparent and consultation is carried out with members of the public to help mitigate future challenge)</i>		x
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom? <i>(If the answer is yes you may wish to seek advice from commissioning or procurement)</i>		x
Could the proposal affect the Council's workforce or employment practices? <i>(If the answer is yes you may wish to seek advice from your HR business partner)</i>		x

If you have answered no to all the questions above, please explain the reason

The objectives of the use of the grants and targeting towards vulnerable households including families with children will contribute to addressing economic and social inequalities. It will have a positive equalities impact.

If you have answered **no** to **all** the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.



#### 4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

Owing to the limited timescale between Government announcement of the of the funding streams, knowledge of tackling the COVID pandemic to date including support to low-income households from earlier grants streams has been used to inform the proposed uses of the grant funding now available.

- **Key findings**

There are specific impacts for low income households with children, from BAME communities and low income pensioners. The current increase in energy prices as part of cost of living increases are likely to have greatest impact on the lowest income and most vulnerable households.

- **Actions**

Equalities data will be collected as part of delivering the proposed support packages. An equality analysis will be completed on the basis of the data collected to inform delivery of the funding streams and at the end of the funding period. It is not possible to complete a full EA ahead of delivering the grant funded support

Date to scope and plan your Equality Analysis:	31 <sup>st</sup> October 2022
Date to complete your Equality Analysis:	31 <sup>st</sup> October 2022
Lead person for your Equality Analysis (Include name and job title):	Steve Eling Policy and Equalities Manager

#### 5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Jo Brown	Assistant Chief Executive	14 <sup>th</sup> April 2022

## 6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to [equality@rotherham.gov.uk](mailto:equality@rotherham.gov.uk) For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

<b>Date screening completed</b>	14 <sup>th</sup> April 2022
<b>Report title and date</b>	Household Support Fund  16 <sup>th</sup> May 2022
<b>If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication</b>	Cabinet  Household Support Fund  16 <sup>th</sup> May 2022
<b>Date screening sent to Performance, Intelligence and Improvement</b> <a href="mailto:equality@rotherham.gov.uk">equality@rotherham.gov.uk</a>	14 <sup>th</sup> April 2022

#### User guidance:

- The first section of this form guides users through considering major areas where emissions are likely to occur. If emissions are impacted in a way not covered by these categories, please identify this at the bottom of the section
- The first section should be filled as such:
  - **Impact:** identify, in relation to each area, whether the decision of the proposal does the following: *reduces emissions*, *increases emissions*, or has *no impact on emissions*. If it is uncertain this section can be labelled *impact unknown*
  - If **no impact on emissions** is identified: no further detail is needed for this area, but can be added if relevant (e.g. if efforts have been made to mitigate emissions in this area.)
  - **Describe impacts or potential impacts on emissions:** two sections deal respectively with emissions from the Council (including those of contractors), and emissions across Rotherham as a whole. In both sections please explain any factors that are likely to reduce or increase emissions. If **impact unknown** has been selected, then identify the area of uncertainty and outline known variables that may affect impacts.
  - In most cases there is no need to quantify the emission impact of an area after outlining the factors that may reduce or increase emissions. In some cases, however, this may be desirable if factors can be reduced to a small number of known variables (e.g. if an emission impact is attached to a known or estimated quantity of fuel consumed).
  - **Describe any measures to mitigate emission impact:** regardless of the emission impact, in many cases steps should be taken in order to reduce mitigate all emissions associated with each area as far as possible; these steps can be outlined here (For example: if a proposal is likely to increase emissions but practices or materials have been adopted in order to reduce this overall impact, this would be described here).
  - **Outline any monitoring of emission impacts that will be carried out:** in this section outline any steps taken to monitor emission levels, or steps taken to monitor the factors that are expected to increase or reduce emission levels (for example, if waste or transport levels are being monitored this would be described here)
- A **summary paragraph** outlining the likely overall impacts of the proposal/decision on emissions should then be completed - this is not required if the proposal/decision has no impact across all areas.
- The supporting information section should be filled as followed:
  - Author/completing officer
  - **Research, data, or information** may refer to datasets, background documents, literature, consultations, or other data-gathering exercise. These should also be added to the **supporting documents** section of the cabinet report

- 
- Carbon Impact Assessments are to be appended to the associated cabinet reports
  - Prior to publishing reports, Carbon Impact Assessments should be sent to [climate@rotherham.gov.uk](mailto:climate@rotherham.gov.uk) for feedback
  - Report authors may also use the above email address to direct any further queries or to access further support regarding completing the assessment

Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	N/A				
Emissions from transport?	N/A				
Emissions from waste, or the quantity of waste itself?	N/A				
Emissions from housing and domestic buildings?	N/A				
Emissions from construction and/or development?	N/A				
Carbon capture (e.g. through trees)?	N/A				
Identify any emission impacts associated with this decision that have not been covered by the above fields: N/A					

Please provide a summary of all impacts and mitigation/monitoring measures:  
N/A

Supporting information:	
Completed by:	Steve Eling, Policy & Equalities Manager, Assistant Chief Executives Directorate
Please outline any research, data, or information used to complete this [form].	N/A
If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	N/A
Tracking [to be completed by Policy Support / Climate Champions]	N/A

## Work programme – Overview and Scrutiny Management Board UPDATED: 3 May 2022

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
16 June 2021	Year Ahead Plan	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That Overview and Scrutiny Management Board members are consulted and involved in the development of both the format and the contents of the new medium-term Council Plan.</li> <li>3. That Overview and Scrutiny Management Board members receive regular updates, at a frequency and in a format to be determined, on performance against the objectives contained in the new medium-term Council Plan.</li> </ol>
	Equality Annual Report	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That Overview and Scrutiny Management Board members are provided with the training and information to enable them to provide effective scrutiny and oversight of the equalities agenda at the Council in order to ensure the best equalities outcomes are obtained for both residents and Council employees.</li> </ol>
	Finance Update	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That a further report be brought to the October 2021 meeting of the Overview and Scrutiny Management Board regarding the allocation of Covid related business support grants.</li> </ol>
	Town Centre Master plan Implementation	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That Overview and Scrutiny Management Board members are further consulted on the number, location and design of the public seating areas contained in the Town Centre Masterplan.</li> </ol>

			3. That in addition to protecting established trees and replacing any unhealthy or dying trees, that consideration be given to increasing the overall number of trees in the Town Centre.
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
14 July 2021	Financial Outturn 2020/21	Pre-decision scrutiny in advance of Cabinet meeting on 19 July.	1. That Cabinet be advised that the recommendations be supported.
	May 2021/22 Financial Monitoring	Pre-decision scrutiny in advance of Cabinet meeting on 19 July.	<p>1. That Cabinet be advised that the recommendations be supported.</p> <p>2. That a report be presented at a future meeting of the Overview and Scrutiny Management Board that details how the changes that have been made to how the Council operates and provides services as a result of the pandemic have informed budget management procedures, and whether these changes to how the Council operates have highlighted any new opportunities where future budget savings could potentially be made.</p> <p>3. That further information on the budget processes and on the assumptions used to determine staffing budgets across all directorates be circulated to members of the Overview and Scrutiny Management Board.</p>
	Local Plan: Adoption of Heritage at Risk Strategy and Register	Pre-decision scrutiny in advance of Cabinet meeting on 19 July.	1. That Cabinet be advised that the recommendations be supported.

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
28 July 2021	Grange Landfill	Resolved on 18 March that a further report on the latest situation surrounding the Grange Landfill be presented to the Overview and Scrutiny Management Board in three months' time.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That a further report on the current situation regarding the Grange Landfill site be brought to the January 2022 meeting of the Overview and Scrutiny Management Board, or sooner if there are any significant changes regarding the issues relating to the sites operation.</li> <li>3. That the Assistant Director, Community Safety and Streetscene liaises with the Leader of the Council, the Opposition Group Leaders and the Chief Executive on the potential to write a further letter to the Secretary of State for Housing, Communities and Local Government requesting that they use their discretionary powers to either revoke the planning permission granted in 1958 for the Grange Landfill Site or to make a discontinuance order.</li> </ol>
	Adult Care - restructure and pathway development	Resolved December 2020 to request an update in 6 months.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the Chair and Vice-Chair of the Overview and Scrutiny Management Board liaise with the Strategic Director – Adult Care, Housing and Public Health and the Assistant Director - Adult Social Care and Integration on the focus of a future report to the Overview and Scrutiny Management Board on how the Adult Social Care service goes over and above statutory levels of service provision.</li> </ol>
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
15 September 2021	Year Ahead Plan – Progress Report	Pre-decision scrutiny in advance of Cabinet meeting on 20 September.	That Cabinet be advised that the recommendations be supported.

	July Financial Monitoring 2021/22	Pre-decision scrutiny in advance of Cabinet meeting on 20 September.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That a report be circulated to members of the Overview and Scrutiny Management Board in order to provide members with information and assurance on the specific activities that are being carried out with, and by directorates in order to ensure the timely delivery of previously agreed budgetary savings.</li> </ol>
	Community Infrastructure Levy Spending Protocol	Pre-decision scrutiny in advance of Cabinet meeting on 20 September.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That further consideration be given to how all elected members can be consulted and engaged with regarding the allocation and prioritisation of Strategic Community Infrastructure Levy funds.</li> <li>3. That an all-member seminar be delivered in order to provide members with information on the Community Infrastructure Levy, Section 106 agreements and on the new processes and protocols for the spending of both Strategic and Local Community Infrastructure Levy funds in their wards.</li> </ol>
<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
13 October 2021	TBC	MEETING CANCELLED	



Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
<b>3 November 2021</b>	Safer Rotherham Partnership Annual Report.	Annual item for the Board to receive the Safer Rotherham Annual Report in its role as the Council's Statutory Crime and Disorder Committee, as defined by the Crime and Disorder (Overview and Scrutiny) Regulations 2009.	<ol style="list-style-type: none"> <li>1. That the Safer Rotherham Partnership Annual Report 2020/21 be received and noted.</li> <li>2. That members of the Overview and Scrutiny Management Board receive a briefing on the specific data in relation to the information regarding the priority areas for the Safer Rotherham Partnership in order gain further assurance around the activities being carried across the Safer Rotherham Partnership.</li> <li>3. That the issues of Domestic Abuse and Modern Slavery be added to the Board's Work Programme.</li> </ol>
	Covid Business Support Grants	Resolved 16 June that a further report be brought to the October 2021 meeting of the Overview and Scrutiny Management Board regarding the allocation of Covid related business support grants.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the Strategic Director – Finance and Customer Services, the Assistant Director - Financial Services, the Head of Corporate Finance and all staff who have been involved in the administration of business support grants be thanked and commended for their work in supporting businesses across the Borough during the pandemic.</li> </ol>

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
17 November 2021	November 2021/22 Financial Monitoring	Pre-decision scrutiny in advance of Cabinet meeting on 22 November.	1. That Cabinet be advised that the recommendations be supported.
	Mid-year Housing Development Update Report	Pre-decision scrutiny in advance of Cabinet meeting on 22 November.	1. That Cabinet be advised that the recommendations be supported. 2. That members be consulted and invited to feed into the new local design guide with a view to ensuring new developments are better integrated aesthetically into the surrounding community. 3. That newcomers to the housing market be proactively invited to the housing developer summits.
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
15 December 2021	HRA Business Plan	Pre-decision scrutiny in advance of Cabinet meeting on 20 December	That Cabinet be advised that the recommendations be supported.
	Housing Rents	Pre-decision scrutiny in advance of Cabinet meeting on 20 December	That Cabinet be advised that the recommendations be supported.
	Medium-Term Financial Strategy	Pre-decision scrutiny in advance of Cabinet meeting on 20 December	That Cabinet be advised that the recommendations be supported.

	New Council Plan	Pre-decision scrutiny in advance of Cabinet meeting on 20 December	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That the Overview and Scrutiny Management Board continue to monitor performance against the objectives contained in the new Council Plan by receiving the quarterly performance reports produced for Cabinet as part of its pre-decision scrutiny role.</li> </ol>
	Annual Complaints Report	Annual item	<ol style="list-style-type: none"> <li>1) That the report be noted.</li> <li>2) That officers give consideration to how the processes involved in how the Council deals with complaints and compliments be further improved in order to drive further improvements to the service for both residents and the Council.</li> <li>3) That officers give consideration to amending the target for the numbers of complaints responded to within the target number of days in order make it more challenging and to drive further improvements to the service that residents receive.</li> </ol>
<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
<b>19 January 2022</b>	November Financial Monitoring	Pre-decision scrutiny in advance of Cabinet meeting 24 January	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> </ol>
	Cycling Strategy	Pre-decision scrutiny in advance of Cabinet meeting 24 January	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That further consideration be given to how all residents across the Borough can be encouraged to start cycling and to cycle safely by providing facilities that enable residents to hire cycling equipment including cycles, cycle helmets and child seats.</li> <li>3. That further consideration be given to how all residents across the Borough, and in particular families, can better access green spaces</li> </ol>

			<p>by cycle in order to enable them to be able to cycle in a safe and traffic free environment.</p> <p>4. That Cabinet be advised that whilst the Overview and Scrutiny Management Board supports the draft Cycling Strategy and notes the limitations of the funding that has been accessed that will enable the upgrade and expansion of cycling infrastructure, that consideration be given to how the Cycling Strategy can be developed further in order to make cycling accessible and appealing to all residents across the Borough.</p>
	Town and Villages Fund	Pre-decision scrutiny in advance of Cabinet meeting 24 January	<p>1. That Cabinet be advised that the recommendations be supported.</p> <p>2. That an all-member seminar be delivered on the Towns and Villages Fund.</p>
	Health Select Commission Report - -Findings from Spotlight Review on Rotherham Community Hub	To consider the report and recommendations	<p>1. That the report be noted.</p> <p>2. That the following recommendations be forwarded to Cabinet for consideration and response: -</p> <p>a) That the excellent work of Rotherham Community Hub be commended, especially in respect of the befriending service which helped relieve loneliness and isolation throughout the pandemic.</p> <p>b) That Members be encouraged to add the Community Hub to their ward priorities and e-bulletins to better support vulnerable residents and families.</p> <p>c) Whereas the current Community Hub model is due to end in March 2022, should there be a further evolution of the Community Hub model, that an update be brought in 12 months' time.</p>

	Health Select Commission Report -Findings from Spotlight Review on Young Carers	To consider the report and recommendations	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the following recommendations be submitted to Cabinet for consideration and response: - <ol style="list-style-type: none"> <li>a) That action plans and performance matrix be supplied as part of the next update in 12 months' time.</li> <li>b) That a plan be developed to address the current data gap in respect of young carers who mature into adult carers, with a view to providing the best preparation possible and making this transition as seamless as possible for young carers who may continue to have caring responsibilities into adulthood.</li> <li>c) That consideration be given to how best to provide additional support to young carers seeking to access employment skills, education and training.</li> </ol> </li> </ol>
	Improving Places Select Commission -Findings from Spotlight Review on External Funding Sources	To consider the report and recommendations	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the following recommendations be submitted to Cabinet for consideration and response: - <ol style="list-style-type: none"> <li>a) That the ambition of the service in submitting bids be commended.</li> <li>b) That the feedback from the government regarding the Dinnington and Wath bids for Levelling Up Funds be circulated when available.</li> </ol> </li> </ol>

			<p>c) That the Governance Advisor liaise with the Regeneration Strategy team to coordinate upcoming scrutiny work on markets with a view to feeding into future bids involving markets.</p> <p>d) That efforts to ensure Rotherham receives its fair portion of gainshare or “single pot” funds from the Mayoral Combined Authority be noted.</p>
	<p>Improving Lives Select Commission</p> <p>-Findings from the review of post-CSE support</p>	<p>To consider the report and recommendations</p>	<p>1. That the report be noted, and the following recommendations be submitted to Cabinet for consideration: -</p> <p>a) <i>That post-CSE services are transferred to the Adult Social Care, Housing and Public Health directorate to enable the greater integration and coordination of support pathways that are available to adult victims of trauma as children.</i></p> <p>b) <i>That further work is undertaken with relevant partners and survivors to improve the ways in which survivors’ voices are captured to inform future reviews of post-abuse services (for example drawing on the research from Sheffield Hallam University, the development of voice and influence groups or other survivor’s forums).</i></p> <p>c) <i>That consideration is given to appropriate governance arrangements to enable elected members to provide a steer on the activity that is taking place within the Borough to stop CSE/CCE and support survivors.</i></p> <p>d) <i>That the Improving Lives Select Commission continue to monitor the provision of post-abuse support to survivors of CSE.</i></p> <p>e) <i>In relation to recommendations c) and d), that consideration is given how survivors’ voices to inform these processes.</i></p> <p>f) <i>To emphasise the shared responsibility of all elected members, that an annual training event/workshop is delivered. This is to ensure that all</i></p>

			<p><i>elected members are kept up to date with the activity within the Borough to protect young people from being at risk of harm from CSE/CCE and support adult survivors to move forwards in their lives.</i></p> <p><i>g) That the relevant Strategic Directors explore options for sharing best practice with other local authorities in the Yorkshire and Humber Region.</i></p> <p><i>h) Drawing on the good practice from Durham County Council, that consideration is given is given to the language used in the provision of post-CSE support to ensure that it is positive and inclusive of the needs of those accessing services.</i></p> <p>2 That the response of Cabinet to the recommendations be reported back to Council within two calendar months of its submission.</p>
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
27 January 2022	Grange Landfill	<b>Resolved on 28 July:</b> That a further report on the current situation regarding the Grange Landfill site be brought to the January 2022 meeting of the Overview and Scrutiny Management Board, or sooner if there are any significant changes regarding the issues relating to the sites operation.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That further update reports on the Grange Landfill site be brought to the Overview and Scrutiny Management Board as and when there is a substantial change in the situation regarding the operation of the site or to any related issue.</li> <li>3. That the Assistant Director, Community Safety and Streetscene liaises with Environment Agency to organise a site visit for all elected members to the Grange Landfill Site.</li> <li>4. That the Assistant Director, Community Safety and Streetscene liaises with Environment Agency to discuss the possibility of holding a public meeting regarding the operation of the Grange Landfill site.</li> </ol>

			<p>5. That the Assistant Director, Community Safety and Streetscene contacts the Environment Agency regarding the potential development of an “Improvement Plan” to be included within the Environmental Permit for the operation of the Grange Landfill Site regarding communication and engagement with local communities.</p>
	Adult Care Service Provision	<p>Resolved 28 July: That the Chair and Vice-Chair of the Overview and Scrutiny Management Board liaise with the Strategic Director – Adult Care, Housing and Public Health and the Assistant Director - Adult Social Care and Integration on the focus of a future report to the Overview and Scrutiny Management Board on how the Adult Social Care service goes over and above statutory levels of service provision.</p>	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the presentation “Adult Social Care – our model of delivery” be circulated to all elected members.</li> <li>3. That consideration be given by the Acting Strategic Director Adult Care, Housing and Public Health and the Head of Democratic Services to delivering an all-member seminar on the model of delivery of Adult Social Care delivery in Rotherham.</li> </ol>



Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
<b>9 February 2022</b>	Budget and Council Tax 2022/23	Pre-decision scrutiny in advance of Cabinet meeting 14 February.	That Cabinet be advised that the recommendations be supported.
	December 2021 Financial Monitoring	Pre-decision scrutiny in advance of Cabinet meeting 14 February	That Cabinet be advised that the recommendations be supported.
	Year Ahead Plan - Final Progress Report	Pre-decision scrutiny in advance of Cabinet meeting 14 February.	That Cabinet be advised that the recommendations be supported.
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
<b>23 February 2022</b>	<b>CANCELLED</b>		

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
16 March 2022	Children's Commissioner Take Over Challenge	Annual Item	
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
23 March 2022	Covid Recovery Fund	Pre-decision scrutiny in advance of Cabinet meeting 28 March.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That guidance is issued as soon as is practicable on the application process for community events.</li> </ol>
	Social Value Annual Report	Pre-decision scrutiny in advance of Cabinet meeting 28 March.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That consideration be given to how the impact of the Social Value strategy is demonstrated in future annual reports.</li> <li>3. That consideration is given to how businesses and voluntary/community organisations' contribution to 'social responsibility' is captured.</li> <li>4. That a further report is submitted to OSMB in six months outlining mid-year position.</li> </ol>
	Digital Strategy	Resolved February 2021 to bring an update in 12 months.	<ol style="list-style-type: none"> <li>1. That the current progress on the delivery of the Digital Strategy is noted.</li> <li>2. That an update is provided to this committee on the strategy's progress in twelve months.</li> <li>3. That clarification is provided by the Democratic Services Manager on the roll-out of hybrid technology for meetings of the Council.</li> </ol>

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
20 April 2022	Rotherham Climate Emergency Annual Report	Pre-decision scrutiny in advance of Cabinet meeting 25 April.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That developments related to the Environment Bill and impact on the waste and recycling strategies be submitted to Improving Places Select Commission in due course.</li> </ol>
	Dedicated Schools Grant High Needs Block Safety Valve Programme	Pre-decision scrutiny in advance of Cabinet meeting 25 April.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That Audit Committee be provided with further updates on the implementation of the programme.</li> </ol>
	Progress on implementation of IOPC report	To scrutinise South Yorkshire Police's progress in implementing the recommendations made by the Independent Office of Police Conduct in its report: <i>Operation Linden – Learning and Recommendations</i>	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
11 May 2022	Petition – Improve Road safety on Cumwell Lane	To consider the petition referred from Council 13 April 2022	
	Town Deal and Levelling Up Fund: Update and Implementation	Pre-decision scrutiny in advance of Cabinet meeting 16 May.	
	Household Support Fund	Pre-decision scrutiny in advance of Cabinet meeting 16 May.	

## Items pending schedule or removal

Item	Details	Status	Officer
Rothercard		One off briefing to be scheduled	
Finance/Budget Setting	<p>Resolved at the 14 July meeting:</p> <p>That a report be presented at a future meeting of the Overview and Scrutiny Management Board that details how the changes that have been made to how the Council operates and provides services as a result of the pandemic have informed budget management procedures, and whether these changes to how the Council operates have highlighted any new opportunities where future budget savings could potentially be made.</p>	To request a briefing note	
Domestic Abuse	Resolved at the 3 November meeting to add to Work Programme.	To be scheduled as a one-off session Combined session with Modern Slavery	
Modern Slavery	Resolved at the 3 November meeting to add to Work Programme.	To be scheduled a one-off session Combined session with Domestic Abuse	
CYPS Performance monitoring	Workshop session on CYPS Performance monitoring	To be scheduled – Meetings with CYPS have taken place. To be delivered April 2022. Joint activity with ILSC	

CYPS Invest to Save	To scrutinise the impact of “Invest to Save” initiatives across CYPS	To be scheduled.	
Foodbank Provision	To scrutinise foodbank services across the Borough. Requested at the 9 February meeting.	To be scheduled.	
Adult Care Services Commissioning	To look in further detail the commissioning process for adult care services. Requested at the 9 February meeting.	Scope of work to be considered by Chair and Vice-Chair.	
Social Value -	6 month update. Requested at meeting of 23 March	October 2022	
Equality, Diversity and Inclusion Strategy	Pre-decision scrutiny		
Annual Housing Development Report 2022/23	Pre-decision scrutiny		

Updated: 1 May 2022

**FORWARD PLAN OF KEY DECISIONS**  
**1 May 2022 – 31 July 2022**

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services  
Riverside House  
Main Street  
Rotherham  
S60 1AE

Email: [governance@rotherham.gov.uk](mailto:governance@rotherham.gov.uk)  
Tel: 01709 822477

### What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

### What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

### What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

### Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2021/22 are:

21 June 2021	20 September 2021	22 November 2021	24 January 2022	28 March 2022	16 May 2022
19 July 2021	18 October 2021	20 December 2021	14 February 2022	25 April 2022	

### Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

### The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Sarah Allen	Deputy Leader and Cabinet Member for Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services, Community Safety and Finance
Councillor Dominic Beck	Cabinet Member for Transport and Environment
Councillor Amy Brookes	Cabinet Member for Housing
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health
Councillor David Sheppard	Cabinet Member for Social Inclusion



Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>KEY DECISIONS TO BE TAKEN ON 16 MAY 2022</b>								
<b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>								
Public Health, Healthy Lifestyle Services Pathway	March 2022	To agree the future model for healthy lifestyle service delivery and the NHS health checks programme and recommissioning of future service.	Cabinet Member for Adult Social Care and Health	Public and potential service users on the offer and Primary Care and other NHS Providers on the pathway.	Report	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Household Support Fund	March 2022	Allocation of Government grant funding for tackling hardship.	Leader of the Council	Council service providers / partners.	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Town Deal and Levelling Up Fund Approvals	November 2021	To note the successful bids for TF and LUF and the progress made to date; to agree to the implementation of the schemes within the TF and LUF programmes and to note the assurance framework the Council will follow to approve project business cases.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Exempt Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Strategic Management and Maintenance of Rotherham's Highways 2022/23	April 2022	To approve the Strategic Management and Maintenance of Rotherham's Highways 2022-23 and to note the programme of works.	Cabinet Member for Transport and Environment	Relevant Members, Officers and Stakeholders.	Report with Exempt Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>NON-KEY DECISIONS TO BE TAKEN ON 16 MAY 2022</b>								
<b>CHILDREN AND YOUNG PEOPLE SERVICE</b>								
Cabinet Response to the Outcomes from the Sub-Group on Post CSE Support Services	April 2022	To approve the Cabinet response to the Outcomes from the Sub-Group on Post CSE Support Services.	Cabinet Member for Children and Young People	Relevant Members, Officers, Stakeholders and Council.	Report	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 20 JUNE 2022</b>								
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Equality, Diversity and Inclusion Strategy	July 2021	To approve the Council's new Equality, Diversity and Inclusion Strategy, underpinning the new Council Plan. Also includes approval of new statutory Equality Objectives.	Cabinet Member for Corporate Services, Community Safety and Finance	Members, partner organisations, VCS and faith organisations through targeted consultation and the general public through open consultation.	Report and appendix	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Household Support Fund	April 2022	To consider progress made and make allocations from Household Support Grant reserve fund.	Leader of the Council	Council service providers / partners.	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
Finance Update	April 2022	To note the Council's outturn position for 2021/22 prior to the more detailed outturn report being presented to Cabinet in July.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>REGENERATION AND ENVIRONMENT</b>								
Transport Capital Report 2022-23	February 2022	To approve the Transport Capital Programme for 2022/23.	Cabinet Member for Transport and Environment	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Public Space Protection Order	April 2022	To consider the re-designation of a Public Space Protection Order in the Fitzwilliam Road area of Rotherham.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	Boston Castle; Rotherham East	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>NON-KEY DECISIONS TO BE TAKEN ON 20 JUNE 2022</b>								
<b>ASSISTANT CHIEF EXECUTIVE</b>								
First Council Plan and Year Ahead Delivery Plan January - March 2022 Performance	April 2022	To note progress made against the Council Plan and Year Ahead Delivery Plan January to March 2022.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Appointment of Councillors to serve on Outside Bodies	April 2022	To approve the appointment of Councillors to serve on Outside Bodies, as detailed on the schedule.	Leader of the Council	Relevant Members.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Cabinet Response to the Outcomes from the Sub-Group on Rotherham Community Hub	April 2022	To approve the Cabinet response to the Outcomes from the Sub-Group on Rotherham Community Hub.	Cabinet Member for Social Inclusion	Relevant Members, Officers and Stakeholders. Council.	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE SERVICES</b>								
Cabinet Response to the Outcomes from the Sub-Group on Support for Young Carers	April 2022	To approve the Cabinet response to the Outcomes from the Sub-Group on Support for Young Carers.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders. Council.	Report	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>REGENERATION AND ENVIRONMENT</b>								
BT proposal to permanently remove the public phone box at the junction of Wensleydale and Teesdale Road, Rotherham	April 2022	To note the officer delegated decision regarding the request from BT to remove the phone box.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders, with public consultation on Council website.	Report	Greasbrough	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Cabinet Response to the Outcomes from the Sub-Group on External Funding	April 2022	To approve the Cabinet response to the Outcomes from the Sub-Group on External Funding.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders. Council.	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
New Applications for Business Rates Relief	November 2021	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 11 JULY 2022 OR LATER</b>								
<b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>								
Annual Housing Development Report 2022-23	March 2022	To approve the 2022/23 annual housing development programme.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Housing Strategy	March 2022	To approve the new Housing Strategy.	Cabinet Member for Housing	Relevant Members, Officers, Stakeholders, Public Consultation.	Report	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>FINANCE AND CUSTOMER SERVICES</b>								
Finance Outturn 2021/22	April 2022	To approve the unaudited revenue and capital outturn for 2021/22 and note the impact on reserves.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Treasury Management Outturn 2021/22	April 2022	To note treasury management activity during 2021/22 reviewed against the approved strategy, including the outturn position for the prudential indicators.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
May 2022/23 Financial Monitoring Report	April 2022	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Use of Compulsory Purchase Powers, 3-7 Corporation Street	April 2022	To confirm use of Compulsory purchase powers for 3-7 Corporation Street.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers, Stakeholders.	Report and exempt appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Draft Supplementary Planning Documents	April 2022	To approve public consultation on draft Supplementary Planning Documents, to include: <ul style="list-style-type: none"> <li>Developer Contributions SPD</li> <li>Biodiversity Net Gain SPD</li> <li>Trees SPD</li> <li>Soils SPD</li> <li>Development in the Green Belt SPD (minor amendment to existing SPD)</li> </ul>	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and stakeholders, Public Consultation.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Rotherham Local Heritage List	April 2022	To approve the designation of certain buildings and sites in Rotherham as "locally listed", following their identification and assessment in the pilot phase of the South Yorkshire Local Heritage List project.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders, with public consultation via the South Yorkshire Local Heritage List website.	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>NON-KEY DECISIONS TO BE TAKEN ON 11 JULY 2022 OR LATER</b>								
<b>FINANCE AND CUSTOMER SERVICES</b>								
New Applications for Business Rates Relief	November 2021	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A**  
**ACCESS TO INFORMATION: EXEMPT INFORMATION**  
**PART 1**  
**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2**  
**QUALIFICATIONS: ENGLAND**

*Paragraphs 1-8 repealed.*

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
  - a. falls within any of paragraphs 1 to 7 above; and
  - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972**  
**SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
  - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.

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