



# Council

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**Wednesday 28 February 2024**  
**2.00 p.m.**

**Rotherham**  
Metropolitan  
Borough Council 

# WELCOME TO TODAY'S MEETING

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## GUIDANCE FOR THE PUBLIC

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The Council is composed of 59 Councillors, who are democratically accountable to the residents of their ward.

The Council Meeting is chaired by the Mayor, who will ensure that its business can be carried out efficiently and with regard to respecting the rights and responsibilities of Councillors and the interests of the community. The Mayor is the Borough's first citizen and is treated with respect by the whole Council, as should visitors and member of the public.

All Councillors meet together as the Council. Here Councillors decide the Council's overall policies and set the budget each year. The Council appoints its Leader, Mayor and Deputy Mayor and at its Annual Meeting will appoint Councillors to serve on its committees.

Copies of the agenda and reports are available on the Council's website at [www.rotherham.gov.uk](http://www.rotherham.gov.uk). You may not be allowed to see some reports because they contain private information and these will be marked accordingly on the agenda.

Members of the public have the right to ask questions or submit petitions to Council meetings. A member of the public may ask one general question in person which must be received in writing to the Chief Executive by 10.00 a.m. on the Friday preceding a Council meeting on the following Wednesday and must not exceed sixty words in length. Questions can be emailed to [governance@rotherham.gov.uk](mailto:governance@rotherham.gov.uk)

Council meetings are recorded and streamed live or subsequently uploaded to the Council's website. At the start of the meeting the Mayor will confirm if the meeting is being filmed. You would need to confirm your wish not to be filmed to Democratic Services. Recording of the meeting by members of the public is also allowed.

Council meetings are open to the public, but occasionally the Council may have to discuss an item in private. If this occurs you will be asked to leave.

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## FACILITIES

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There are public toilets, one of which is designated disabled with full wheelchair access, with full lift access to all floors. Induction loop facilities are also available in the Council Chamber, John Smith Room and Committee Rooms 1 and 2.

Access for people with mobility difficulties can be obtained via the ramp at the main entrance to the Town Hall.

If you have any queries on this agenda, please contact:-

Contact:-

Emma Hill, Head of Democratic Services  
[governance@rotherham.gov.uk](mailto:governance@rotherham.gov.uk)

Date of Publication:-

**20 February 2024**

# COUNCIL

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Wednesday 28 February 2024 at 2.00 p.m.

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THE MAYOR (Councillor Robert Taylor)  
DEPUTY MAYOR (Councillor Sheila Cowen)

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CHIEF EXECUTIVE (Sharon Kemp)

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## MEMBERS OF THE COUNCIL

### ANSTON AND WOODSETTS

BAUM-DIXON, Timothy J.  
WILSON, Tracey H  
TARMEY, Drew Simon

### ASTON AND TODWICK

BACON, Joshua  
BARKER, Aaron

### AUGHTON AND SWALLOWNEST

PITCHLEY, Lyndsay  
TAYLOR, Robert Paul

### BOSTON CASTLE

ALAM, Saghir  
MCNEELY, Rose M.  
YASSEEN, Taiba K.

### BRAMLEY AND RAVENFIELD

MILLS, Lewis H.M.  
REYNOLDS, Gregory

### BRINSWORTH

CARTER, Adam J.  
CARTER, Charlotte R.

### DALTON AND THRYBERGH

BAKER-ROGERS, Joanna  
BENNETT-SYLVESTER, Michael D.P.

### DINNINGTON

CASTLEDINE-DACK, Sophie  
WHOMERSLEY, Benjamin J.  
HALL, Julia

### GREASBROUGH

ALLEN, Sarah A.  
ELLIOTT, Robert W.

### HELLABY AND MALTBY WEST

ANDREWS, Jenny  
BALL, Simon A.

### HOOBER

BARLEY, Emily J.  
LELLIOTT, Denise  
ROCHE, David J.

### KEPPEL

BROWNE, Tony  
CLARK, Maggi  
FOSTER, Carole

### KILNHURST AND SWINTON (EAST)

CUSWORTH, Victoria  
HARPER, Nigel

### MALTBY EAST

HUNTER, Lee J.  
TINSLEY, Adam J.

### RAWMARSH EAST

HUGHES, Rachel E.M.  
SHEPPARD, David

### RAWMARSH WEST

BIRD, Bob  
THOMPSON, Jill

### ROTHER VALE

BROOKES, Amy C.  
MIRO, Firas

### ROTHERHAM EAST

COOKSEY, Wendy  
HALEEM, Rukhsana B.  
KHAN, Tajamal

### ROTHERHAM WEST

AVEYARD, Ben  
JONES, Ian P.  
KEENAN, Eve

### SITWELL

BURNETT, Simon L.  
FISHER, David F.  
GRIFFIN, Tony

### SWINTON ROCKINGHAM

MONK, Gina  
WYATT, Ken

### THURCROFT & WICKERSLEY

COLLINGHAM, Zachary A.  
COLLINGHAM, Thomas R.

### WALES

BECK, Dominic E.  
HAVARD, Marnie A.

### WATH

ATKIN, Alan  
COWEN, Sheila A.

### WICKERSLEY NORTH

ELLIS, Sue  
HODDINOTT, Emma E.  
READ, Chris

# Council Meeting Agenda

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**Time and Date:-**

Wednesday 28 February 2024 at 2.00 p.m.

**Venue:-**

Town Hall, The Crofts, Moorgate Street, Rotherham. S60 2TH

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**1. ANNOUNCEMENTS**

To consider any announcements by the Mayor in accordance with Council Procedure Rule 3(2)(ii).

**2. APOLOGIES FOR ABSENCE**

To receive the apologies of any Member who is unable to attend the meeting.

**3. MINUTES OF THE PREVIOUS COUNCIL MEETING (Pages 11 - 63)**

To receive the record of proceedings of the ordinary meeting of the Council held on 17<sup>th</sup> January, 2024, and to approve the accuracy thereof.

**4. PETITIONS (Pages 65 - 69)**

To report on any petitions received by the Council received by the Council and receive statements in support of petitions in accordance with Petitions Scheme and Council Procedure Rule 13.

**5. DECLARATIONS OF INTEREST**

To invite Councillors to declare any disclosable pecuniary interests or personal interests they may have in any matter which is to be considered at this meeting, to confirm the nature of those interests and whether they intend to leave the meeting for the consideration of the item.

**6. PUBLIC QUESTIONS**

To receive questions from members of the public who may wish to ask a general question of the Mayor, Cabinet Member or the Chairman of a Committee in accordance with Council Procedure Rule 12.

**7. EXCLUSION OF THE PRESS AND PUBLIC**

Should it be necessary, in the opinion of the Mayor, to consider excluding the press and public from the meeting in relation to any items of urgent business on the grounds that private information is likely to be divulged.



**8. LEADER OF THE COUNCIL'S STATEMENT**

To receive a statement from the Leader of the Council in accordance with Council Procedure Rule 9.

**9. MINUTES OF THE CABINET MEETING (Pages 71 - 121)**

To note the minutes of the Cabinet Meeting held on 22nd January and 12th February, 2024.

**10. RECOMMENDATION FROM CABINET - BUDGET AND COUNCIL TAX 2024-25 (Pages 123 - 405)**

To consider and approve the Cabinet's recommendations in respect of the Budget and Council Tax for the 2024-25 financial year.

**11. RECOMMENDATION FROM CABINET - HRA BUSINESS PLAN, RENT SETTING AND SERVICE CHARGES 2024-25 (Pages 407 - 468)**

To consider and approve the HRA Business Plan, Rent Setting and Service Charges 2024-25.

**12. CALENDAR OF COUNCIL AND COMMITTEE MEETINGS FOR THE 2024-25 MUNICIPAL YEAR (Pages 469 - 479)**

To approve a calendar of meetings for the Council and its committees for the 2024-25 municipal year.

**13. MALTBY NEIGHBOURHOOD PLAN REFERENDUM OUTCOME (Pages 481 - 506)**

To consider the report on the outcome of the Maltby Neighbourhood Plan Referendum.

**14. THRIVING NEIGHBOURHOODS - UPDATES FROM WARD COUNCILLORS FOR DALTON AND THRYBERGH (Pages 507 - 508)**

To receive updates from ward councillors from Dalton and Thrybergh on the activities supporting Thriving Neighbourhoods across the Borough.

**15. THRIVING NEIGHBOURHOODS - UPDATES FROM WARD COUNCILLORS FOR SITWELL (Pages 509 - 510)**

To receive updates from ward councillors from Sitwell on the activities supporting Thriving Neighbourhoods across the Borough.

**16. NOTICE OF MOTION:- TRANSPARENCY AND GOVERNANCE (Page 511)**

To be moved by Councillor Bacon and seconded by Councillor Ball:

**That this Council:**

1. Notes that good practice on all aspects of governance, lead to better outcomes for both the public and the authority.
2. Believes that effective scrutiny leads to enhanced governance and accountability, leading to better outcomes for people the Local Authority serves. In order to achieve this, the council will look at a range of best practices other local and regional authorities administer.
3. Believes that increasing public engagement, and comprehension, is important for the democratic process. Therefore, most aspects of our governance arrangements should be easily comprehended.

**Therefore, this Council resolves to:**

1. During meetings of the full Council, afford the right of the Leader of the Opposition to question the Leader of the Council following the 'Leaders statement' via a new agenda item, on all matters, notwithstanding any agenda items or statement, perpetually for a period of no longer than 10 minutes.
  - 1.1. Subsequently, afford the right of the Leader of the third largest group to question the Leader of the Council via a new agenda item, on all matters, notwithstanding any agenda items or statement, perpetually for a period of no longer than 5 minutes.
2. That the Leader of the Council attend the Overview and Scrutiny Management Board quarterly, for scrutiny on all matters, notwithstanding any agenda items, via a new agenda item 'Leader Scrutiny'. Reflecting the scrutiny practice that currently takes place on the South Yorkshire Mayoral Combined Authority's Overview and Scrutiny Board.
3. Upgrade existing chamber camera system, to record meetings in at least 1080P HD to improve video quality of webcasts and enhance public scrutiny and user experience.
4. Streamline the user experience of members of the public looking for their local Councillor on Rotherham Council's website by bringing the 'Member index' segment into the 'Home' section via a direct link.
5. During meetings of the full Council, arrange the seating order of councillors strategically, increasing public comprehension of the political makeup of the council, by reflecting this makeup across the chamber, not just on one side. Mirroring the 'front & backbenches' system other authorities use.
  - 5.1. That the leader of the opposition sits opposite the leader of the council, adjacent to the deputy leader of the opposition and so on, in consultation with all political group leaders.

## **17. NOTICE OF MOTION:- LITTLE LONDON**

To be proposed by Councillor Tinsley and seconded by Councillor Ball:

The Little London Estate was built to house munition workers during World War two for the nearby Royal Ordnance Factory Maltby. Two of the Streets were named after Parliamentary Ministers one being Churchill Avenue and the other Morrison Avenue. The Houses of a flat roof design was only designed to have a lifespan of around thirty years. The estate is largely owned by two landlords with pockets of independent landlords. Work on the majority of the Rivergrove properties were carried out to bring them up to meet HHSRS Standards. Although the properties are known to suffer chronically from damp issues and leaky roofs.

Works to refurbish properties were undertaken back in 2016 leaving two blocks of houses unfinished and derelict. The houses have caused Anti-social behaviour and suffer from fly tipping along with rife with rodents. The landlord has submitted a full application to demolish the properties and rebuild. Although there is little confidence from Residents that this will be conducted and could prolong the blight and issues in the area.

In the past the Council have tried to compulsory purchase the properties previously but failed in this process. We believe the council should reengage to try and purchase the properties and bring this before OSMB and the Full Council.

### **This Council notes:**

1. The Estate of little London has been blighted by derelict houses for at least the last 8 years.
2. As of May 2021, the derelict properties were openly accessible to the public and were causing instances of ASB and fires. Both Ward Councillors Adam Tinsley and Lee Hunter have been proactive working with officers for action on the estate. Including pushing the need for the properties being secured back in 2021 and the surrounding area tidied up.
3. Big Power for London Group have championed the need for improvements for improved housing conditions on the housing and around the surrounding estate.
4. With occupied houses on the estate being "brought up to HHSRS Standards "the council and the landlord are operating under a special arrangement. Where the need for the area being put under selective licencing wasn't necessitated.
5. The landlord has recently made a full application to demolish and rebuild the properties.

**This Council believes:**

1. That by the Council becoming a stakeholder in the estate it would create more Council housing locally, improve property standards, remove the derelict housing that has been a blight on the estate and would restore community pride in the area.

**This Council resolves to:**

1. The Council should open negotiations with the landlord to purchase the derelict properties with or without planning. Any proposal by the Council to purchase is to be reported back to OSMB and the full Council to scrutinise and vote on.

**18. AUDIT COMMITTEE (Pages 513 - 522)**

To receive and consider reports, minutes and recommendations of the Audit Committee.

To confirm the minutes as a true record.

**19. HEALTH AND WELLBEING BOARD (Pages 523 - 536)**

To receive and consider reports, minutes and recommendations of the Health and Wellbeing Board.

To confirm the minutes as a true record.

**20. LICENSING BOARD SUB-COMMITTEE (Page 537)**

To receive and consider reports, minutes and recommendations of the Licensing Board Sub-Committee.

To confirm the minutes as a true record.

**21. PLANNING BOARD (Pages 539 - 545)**

To receive and consider reports, minutes and recommendations of the Planning Board.

To confirm the minutes as a true record.

**22. STAFFING COMMITTEE (Pages 547 - 550)**

To receive and consider reports, minutes and recommendations of the Staffing Committee including approving the Pay Policy Statement 2024/25 for publication under Chapter 8 of the Localism Act 2011.

**23. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS**

To put questions, if any, to the designated Members on the discharge of functions of the South Yorkshire Police and Crime Panel, South Yorkshire Fire

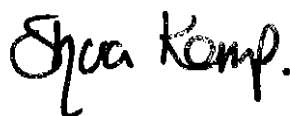
and Rescue Authority, Barnsley, Doncaster, Rotherham and Sheffield Combined Authority and South Yorkshire Pensions Authority, in accordance with Council Procedure Rule 11(5).

**24. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRPERSONS**

To put questions, if any, to Cabinet Members and Committee Chairpersons (or their representatives) under Council Procedure Rules 11(1) and 11(3).

**25. URGENT ITEMS**

Any other public items which the Mayor determines are urgent.

A handwritten signature in black ink that reads "Sharon Kemp". The signature is written in a cursive, flowing style.

**SHARON KEMP,**  
Chief Executive.

**The next meeting of the Council will be on  
17 May 2024 at 2.00 p.m.**

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**COUNCIL MEETING  
17th January, 2024**

Present:- Councillor Taylor (in the Chair); Councillors Cowen, Alam, Allen, Andrews, Atkin, Bacon, Baker-Rogers, Ball, Barker, Baum-Dixon, Beck, Bennett-Sylvester, Bird, Browne, A Carter, C Carter, Castledine-Dack, Clark, T. Collingham, Z. Collingham, Cooksey, Cusworth, Elliott, Ellis, Fisher, Foster, Griffin, Haleem, N Harper, Hoddinott, Hughes, Hunter, Jones, Keenan, Lelliott, McNeely, Mills, Miro, Monk, Pitchley, Read, Reynolds, Roche, Sheppard, Tarmey, Tinsley, Wilson, Wyatt and Yasseen.

The webcast of the Council Meeting can be viewed at:-

<https://rotherham.public-i.tv/core/portal/home>

**73. ANNOUNCEMENTS**

The Mayor started the meeting by wishing everyone a Happy New Year. The full activity details since the last meeting in November were contained in Appendix A to the Mayor's letter. The Mayor stated that he had been honoured to attend so many festive, local charity and veteran-led events.

The Mayor shared the news that four very deserving recipients had been honoured in the King's New Years Honours list:

- King's Volunteer Reserves Medal - Major Adrian Thomas Hunt, DL, VR, Corps of the Royal Electrical & Mechanical Engineers, Army Reserve.
- OBE - Jon-Paul Kitson Cornforth for services to the community in Rotherham, South Yorkshire, particularly during Covid-19.
- OBE - Diane Oxley for services to Young People and to the community in Thurcroft, South Yorkshire.
- OBE - Samuel Jozef Oldroyd Chief Executive Officer, JADE Youth and Community for services to Young People and Families in Rother Valley, South Yorkshire.

**74. APOLOGIES FOR ABSENCE**

**Resolved:-** That apologies for absence be received from Councillors Aveyard, Burnett, Hall, Thompson and Whomersley.

**75. MINUTES OF THE PREVIOUS COUNCIL MEETING**

Councillor Ball asked for clarification regarding Minute No. 58 (recommendations from the Independent Remuneration Panel – Members Allowances). During the meeting he had asked about the reduction in allowances in 2015 and stated that this was not answered. As such, he put the question to the Leader.

The Leader explained that a decision was taken in the March 2015 budget to reduce Member Allowances. The Council asked the Independent Remuneration Panel to align the budgets accordingly with the decision that had been taken. This was done in order to save money for the taxpayer and this position was held for a number of years.

Councillors Griffin and Yasseen spoke regarding Minute No. 63 (Notice of Motion – Israel and Palestine) and the negative impact of the late withdrawal of the motion on the democratic process, Elected Members and members of the public.

**Resolved:-** That the minutes of the meeting of Council held on 29th November, 2023, be approved for signature by the Mayor.

Mover:- Councillor Read

Seconder:- Councillor Allen

**76. PETITIONS**

There were no petitions presented at the meeting.

**77. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

**78. PUBLIC QUESTIONS**

Two public questions had been submitted in accordance with Council Procedure Rule 12:

1. Mr. Paul Thorp:

FORS Gold operators champion the reduction of any carbon footprint and the safety of all vulnerable road users as a cornerstone to best practice. When you chose to build cycle lanes, the Sheffield Road to Wellgate was one of the first to be built. Since spending so much taxpayer's money what was the expected benefits to Rotherham and its community?

The Leader responded:

The objectives were very similar to those of the FORS Gold Operators Scheme, including the reduction of carbon footprint and the safety of all vulnerable road users. The objectives of the scheme, as set out in the Cycling Strategy, were to enable Rotherham residents to choose walking or cycling as an option, reducing their carbon footprint relative to driving. The new infrastructure will allow this to be done safely, without impinging on access for motorists.



The Sheffield Road scheme in particular was chosen for two reasons. One was that, often when cycle lanes go in, they do not connect to anywhere and there were random bits of infrastructure. The Sheffield Road scheme allowed connections between the Town Centre and Tinsley and, Sheffield City Council had further proposals for improvements towards Meadowhall and then Sheffield City Centre. This would provide a corridor for common journeys.

The second reason was that the development of Sheffield Road closer to the Town Centre would involve more people living in that community. As such, changes needed to be made on the “town-end” of Sheffield Road in any case because of the number of people and vehicles.

The scheme was paid for wholly from external funding for walking and cycling, not from the Council’s budget. The scheme would be assessed in due course in terms of safety and the number of people using it.

In his supplementary, Mr. Thorp stated that he understood the idea behind the scheme but explained that the literature that had been put out spoke about extending cycling but there was already a Sheffield to Rotherham cycle lane. The Council had used the most carbon-unfriendly way of building a cycle lane instead of just using paint and cones. Sending cyclists across a roundabout and to the wrong side of a road was not going to work. Cyclists would just use the normal road which was now even narrower and would cause the possibility of more accidents. He asked the Leader why this had been done?

The Leader responded that the scheme was designed in line with the latest set of Government guidance. The latest rules from the Government were specifically not to just use paint and cones to separate cyclists and the cycling community did not believe that a series of white lines offer the protection required.

It was the first one that the Council had done, and it would learn from the process. However, it was designed and built in accordance with those national guidelines in order to provide the maximum level of safety.

2. Ms. Hafsa Yusufi:

1983, Rotherham Council partook in resisting South African apartheid alongside other local councils across the UK. Rotherham Council once again has the opportunity to stand on the right side of history. Will this Council follow its own proud precedent and take a principled stand against Israeli apartheid, such as by declaring Rotherham to be an Israeli apartheid-free zone?

The Leader responded:

Since the last meeting, the deteriorating situation in Gaza and the wider Middle East was of grave concern to all. We have all be horrified by the

rising death toll and violence across the region and our hearts go out to all those affected. Rotherham Council and groups across the Borough have a proud history of supporting people fleeing violence.

In terms of the question, it was important that Rotherham was a welcoming environment for Israeli citizens just as it was for citizens from other countries around the world. In terms of the opposition to the policies that were implemented by the Netanyahu government, the very right-wing government, we were concerned about these even before the escalation in violence and were now increasingly concerned about those. In terms of making a statement against those, we certainly have no problem in doing so.

There had been a lot of talk about the kind of procurement restrictions that could be put in place by the Council, like what happened in 1983 with the boycott of South Africa. The Government was currently legislating specifically to prevent councils from taking that kind of action, specifically against Israel. The Council needed to be on the right side of the rules; it could not be in breach of the law. However, the Leader confirmed that he was happy to have a conversation regarding what kind of signal the Council could send.

In her supplementary question, Ms. Yusufi stated that she was confused over certain things that had happened over the past few months regarding how the Council operates. Firstly, regarding how Councillor Ball presented a motion, spoke to it and then retracted it which wasted a lot of the public's time. Secondly, Ms. Yusufi had been told that on the day of the meeting that questions were supposed to be towards a specific Councillor, however, at the last meeting she had tried to direct her question at her Ward Councillors but was told this was not allowed. Finally, Ms. Yusufi raised concerns in relation to the way petitions were run and conflicting information on the website compared to that being provided by the Council.

The Constitution states that the Council aims to adhere to the concepts of accountability and transparency. In light of that, Ms. Yusufi asked if the Councillors that had stated that they had made representations to the Government would make those public so that they could be seen by the residents of Rotherham? In terms of the other procedural issues, could further clarification be provided so that when residents want to engage with local democracy, they can do so in a very clear and understandable manner?

The Leader stated that he shared Ms. Yusufi's frustration regarding the events at the last Council meeting. It had not just wasted her time but had wasted everyone's time. It was disrespectful. In regard to Council questions, the Leader understood the confusion. The premise of questions to the Council in the Council meeting were that questions needed to be addressed to Cabinet or to a Chair of a Committee. The Cabinet, the administration, spoke on behalf of the Council. As such,

questions were not able to be put to back benchers. There was a rule that said questions had to relate to affairs of the Borough and the Leader understood that there had been some confusion regarding this prior to the meeting. They needed to specifically relate to things the Council was doing or could do in future. Usually, this meant that things that related to foreign policy issues were outside the remit of Council questions but occasionally there was overlap. The Leader confirmed that colleagues in Democratic Services would be happy to discuss with Ms. Yusufi how to submit questions that complied with the Council's rules.

Ms. Yusufi had also asked if the Council would make public any of the correspondence. The Leader stated that he thought they would be able to do that and where things could be shared, they would be.

**79. EXCLUSION OF THE PRESS AND PUBLIC**

There were no such items that required the exclusion of the press and public from this meeting.

**80. LEADER OF THE COUNCIL'S STATEMENT**

The Leader presented his statement and wished everyone a Happy New Year. He stated that the Council was making good progress on the commitment to hundreds of new Council homes. Since the last meeting, the 500<sup>th</sup> new home since 2018 had been delivered as part of the Housing Delivery Programme. The Council had also bought its first property under the Right To Buy – Right of First Refusal scheme in East Dene. The Leader noted that this policy was a double-edged sword in that more Council houses were needed to give Rotherham residents safe, affordable, warm places to live and in some cases, this could be done most cost effectively by buying back houses and properties that were lost under the Right to Buy Scheme. That did not negate the fact that the system was completely nonsense. The Council were forced to sell Council housing stock under the Right to Buy Scheme at a massive discount. Although the receipts were kept by the Council, they did not cover the cost of replacing those properties. Further, buying those same properties back later, at an inflated value from a private owner, was a waste of public money. The Leader believed this to be a farce and stated that the Council was doing the things possible within the legal framework but stated that the legal framework had to change.

In December 2023, the annual staff awards were celebrated for the public servants that went above and beyond in the service of the Borough. The Leader also spoke at the Rotherham Together Partnership Community Achievement Awards at the New York Stadium which celebrated the best of Rotherham's Voluntary and Community Sector.

Councillor Lelliott had officially opened the new Century II Business Incubator at Manvers which included a more environmentally friendly building, a £5.4m investment in 20 new workshops, 16 offices and 2

laboratories. Nearly all of these were already filled, supporting new businesses to create jobs and opportunities in the north of the Borough.

The Leader confirmed that in the previous week he had visited the Stagecoach depot at Rawmarsh where work had begun on charging infrastructure for South Yorkshire's first electric bus fleet.

The latest round of the Energy Bill Crisis Grants was now open. The Leader stated that too many people were still suffering from the cost of living crisis with more than 13,000 local people in receipt of direct financial support with the cost of living pressures from the Council over the last 2 years. The additional funding would benefit up to 2,500 more people.

The Leader advised that he and Councillor Lelliott were at the topping out ceremony for Forge Island along with senior staff from Arc Cinema. They were very excited about the prospect of the cinema opening. The Council was very excited to be working with them. The development was on track to be delivered in Summer 2024 as part of the Town Centre regeneration.

Councillor Bennett-Sylvester asked a question in relation to the house building programme, the Right to Buy Scheme and the declining circle it placed the Council in. One of the other pressures was land availability and the Council tended to use land it already owned. This was what had happened on a number of small sites in East Herringthorpe and each one had led to a loss of green space, spaces that could be used for dog walking etc. Cumulatively, between Herringthorpe Valley Road and Dalton Lane, there had been around 200 houses built but not much in the way of community development. Going forward, as well as just numbers, could more be done to look at the cumulative impact on communities and what could be done to attract community investment such as community centres and play areas?

In response to Councillor Bennett-Sylvester, the Leader stated that he understood the point around the cumulative impact. However, there was a huge challenge as the Council had prioritised the building of Council homes for those on the waiting list. Therefore, the ability of the Council to spend money, money that would otherwise be spent on house building, on community facilities was curtailed. The Leader stated that he understood Councillor Bennett-Sylvester's point and that he understood the challenge that faced communities, but he would not apologise for the priority given to home building. The challenge related to the planning rules and requirements. Progress was to be made in relation to local labour requirements with a report due to be presented to Cabinet in January 2024. The Leader could not commit to the development of more community facilities in the way described. He was happy to hold further conversations but could not make any commitments.

Councillor Reynolds asked a question in relation to the Whinney Hill development and the associated finances. He specifically asked who had built the houses? Who was Homes England? Who put the bricks and

mortar down – who built them? Who gave them the land? What did they pay for the land and what was the return? Councillor Reynolds stated that it was a wonderful development. In relation to community, the area used to be very depressed and for a while was abandoned with demolished houses. There were concerns over who would get to move into the new development in order to create the community to ensure that the houses stayed nice and well kept.

Councillor Reynolds also stated the positives of the Right to Buy Scheme.

In response to Councillor Reynolds question, the Leader stated that it was a consortium of housing associations that were responsible for the Whinney Hill development. They were not HRA Council properties, but the Council did have some nomination rights so some of those waiting for Council homes would be entitled to them. The Leader confirmed that he was happy to get Councillor Reynolds a written response on how the deal was put together in the first place.

The Leader also clarified who Homes England was. It was a Government agency that funded housing developments that may not have happened otherwise. It was part of the government and part of the funding that had been put together for the Whinney Hill site come from them. Homes England also helped with some of the Town Centre developments.

## 81. MINUTES OF THE CABINET MEETING

Councillor Bennett-Sylvester asked a question in relation to Minute No. 110 (Rotherham Markets and Central Library). Councillor Bennett-Sylvester noted the bric-a-brac markets that were currently in the Town Centre and queried the forward looking element of the new development. Short term it would seem to have a great impact on the town but long term, was anything being done to analyse what impact the street markets were having in terms of overall market management?

Councillor Lelliott responded that the Council did work with the street market traders and there was a task and finish group that worked to monitor all developments that were happening. There was a long term plan and a team had been set up to look at how to move people back into the markets and the best way to manage that, including moving other stall holders and business in.

**Resolved:-** That the report, recommendations and minutes of the meetings of Cabinet held on 20th November and 18th December, 2023, be received.

Mover:- Councillor Read

Second:- Councillor Allen

**82. OVERVIEW AND SCRUTINY UPDATE**

Consideration was given to the report which provided an update to Council on the activities and outcomes of Overview and Scrutiny work in accordance with the Overview and Scrutiny Procedure Rules. Appendix 2 and 3 of the report provided an update on the scrutiny work programme and the progress of implementing the agreed recommendations from scrutiny reviews, from May 2023 to the present day.

Appendix 1 was the update report that was presented to the Overview and Scrutiny Management Board in December 2023. 19 scrutiny meetings had been held since the start of the Municipal Year in May 2023 with over 50 separate items being considered across the Commissions and Board. There were also additional fact-finding meetings, reviews and workshops. Recommendations arising from those varied activities had been communicated to Cabinet Members, Senior Leaders and partners as appropriate.

It was noted that due to diary commitments, resource capacity and other priorities being identified, it had not been possible to complete work on all projects/reviews within the projected timescales. As such, Members were asked to review programmed activity at the mid-point and prioritise work over the remaining Municipal Year as required.

Paragraph 2.11 of the report provided an update on the reviews. The majority of recommendations were substantially complete or ongoing. All scrutiny recommendations considered by Cabinet had been accepted.

The Chair of the Overview and Scrutiny Management Board presented the report to Council and thanked the Chief Executive and Senior Leadership Team for their commitment to ensuring that progress implementing agreed recommendations was maintained. She also thanked Caroline Webb, Jo Brown, Emma Hill and Barbel Gale for their work in supporting the scrutiny function. Thanks was also given to the former vice-chairs of OSMB, Councillor Emily Barley and Councillor Tom Collingham.

The Local Government Association Peer Review had stated that “there are clear, robust and embedded governance arrangements, accompanied by effective overview and scrutiny mechanisms. ... The peer team received positive feedback on the work carried out by scrutiny through scrutiny reviews, the support Members receive from officers, and the influence scrutiny has on the council's decision-making process, particularly through pre-decision scrutiny – there is transparency in decision-making.”

**Resolved:-**

1. That the report be noted.

Mover:- Councillor Clark

Seconder: Councillor Bacon

**83. MEMBERSHIP OF POLITICAL GROUPS ON THE COUNCIL, POLITICAL BALANCE AND ENTITLEMENT TO SEATS**

Consideration was given to the report which provided an update on the membership of political groups on the Council, the political balance and the entitlement to seats following the Kilnhurst and Swinton East By-Election on 2nd November, 2023. As the Member that had resigned was from the Labour Group and the Member that was elected was from the Labour Group, there was no overall change to the political balance:

<b>Name of Group</b>	<b>Designated Leader &amp; Deputy Leader (Number of Members)</b>
Labour	Leader – Councillor Chris Read Deputy Leader – Councillor Sarah Allen (34 Members)
Conservative	Leader – Councillor Simon Ball Deputy Leader – Councillor Lewis Mills (15 Members)
Liberal Democrat	Leader – Councillor Adam Carter (4 Members)
Independent Conservative	Leader – Councillor Emily Barley (2 Members)

\*Non-Aligned Members: Cllr(s) Bennett-Sylvester, Wilson, Elliott, Jones

\*\*maternity leave from 7 August 23

The nominations to Committees, Board and Panels were as follows:

Cabinet 8L

Leader – Councillor Read

Deputy Leader and Cabinet Member for Housing and Neighbourhood

Working – Councillor Allen

Cabinet Member for Children and Young People – Councillor Cusworth

Cabinet Member for Adult Social Care and Health – Councillor Roche

Cabinet Member for Jobs and the Local Economy – Councillor Lelliott

Cabinet Member for Social Inclusion and Environment – Councillor Sheppard

Cabinet Member for Housing – Councillor Brookes\*\*

Cabinet Member for Corporate Services, Community Safety and Finance

– Councillor Alam

**COUNCIL MEETING - 17/01/24**

Audit Committee – 3L, 1C, 1NA

Councillor Baker-Rogers  
Councillor Browne  
Councillor Wyatt  
1 x Conservative Vacancy  
Councillor Elliott

Licensing Board – 12L, 5C, 1LD, 1C, 2NA

Councillor Ellis  
Councillor Hughes  
Councillor Wyatt  
Councillor Clark  
Councillor Pitchley  
Councillor Cooksey  
Councillor Hoddinott  
Councillor McNeely  
Councillor Monk  
Councillor Browne  
Councillor Aveyard  
Councillor Haleem  
Councillor Castledine-Dack  
Councillor T. Collingham  
Councillor Mills  
Councillor Reynolds  
Councillor Barker  
1 x Liberal Democrats Vacancy  
1 x Independent Conservative Vacancy  
Councillor Jones  
Councillor Bennett-Sylvester

Licensing Committee – 9L, 4C, 1LD, 1 NA

Councillor Ellis  
Councillor Hughes  
Councillor Wyatt  
Councillor Clark  
Councillor Pitchley  
Councillor Cooksey  
Councillor Hoddinott  
Councillor Monk  
Councillor McNeely  
Councillor T. Collingham  
Councillor Mills  
Councillor Reynolds  
1 x Liberal Democrats Vacancy  
Councillor Jones



Planning Board – 9L, 4C, 1LD, 1NA

Councillor Atkin  
Councillor Birk  
Councillor Taylor  
Councillor Cowen  
Councillor Andrews  
Councillor Keenan  
Councillor Sheppard  
Councillor Khan  
Councillor Havard  
Councillor Ball  
Councillor Bacon  
Councillor Burnett  
Councillor Tarmey  
Councillor Elliott

Staffing Committee – 3L, 1C, 1LD

Councillor Alam  
Councillor Allen  
1 x appropriate Cabinet Member as determined by the matter to be considered  
Councillor T. Collingham  
Councillor Tarmey

Standards and Ethics Committee – 5L, 2C, 1NA

Councillor McNeely  
Councillor Griffin  
Councillor Hughes  
Councillor Keenan  
Councillor Yasseen  
Councillor Z. Collingham  
Councillor Bacon  
Councillor Wilson

Overview and Scrutiny Management Board – 7L, 3C, 1LD, 1NA

Councillor Clark  
Councillor Bacon  
Councillor Baker-Rogers  
Councillor Pitchley  
Councillor Cooksey  
Councillor Yasseen  
Councillor Wyatt  
Councillor Browne  
Councillor Ball  
Councillor Tinsley  
Councillor Miro  
Councillor Elliott

**COUNCIL MEETING - 17/01/24**

Health Select Commission – 10L, 5C, 1LD, 1IC, 1NA

Councillor Yasseen  
Councillor Miro  
Councillor Griffin  
Councillor Havard  
Councillor Bird  
Councillor Cooksey  
Councillor Harper  
Councillor Hoddinott  
Councillor Andrews  
Councillor Keenan  
Councillor Foster  
Councillor Baum-Dixon  
Councillor Hunter  
1 x Conservative Vacancy  
1 x Conservative Vacancy  
1 x Conservative Vacancy  
Councillor Thompson  
Councillor Wilson

Improving Lives Select Commission – 10L, 5C, 1LD, 1IC, 1NA

Councillor Pitchley  
Councillor Cooksey  
Councillor Baker-Rogers  
Councillor Griffin  
Councillor Hughes  
Councillor Monk  
Councillor McNeely  
Councillor Khan  
Councillor Haleem  
Councillor Atkin  
Councillor Bacon  
Councillor Z. Collingham  
Councillor Mills  
1 x Conservative Vacancy  
1 x Conservative Vacancy  
Councillor Bennett-Sylvester (gifted by Liberal Democrats)  
Councillor Barley  
Councillor Wilson

Improving Places Select Commission – 10L, 5C, 1LD, 1IC, 1NA

Councillor Wyatt  
Councillor Tinsley  
Councillor Taylor  
Councillor Havard  
Councillor Cowen  
Councillor Ellis  
Councillor Atkin  
Councillor McNeely  
Councillor Aveyard

Councillor Khan  
Councillor Andrews  
Councillor T. Collingham  
Councillor Castledine-Dack  
Councillor Reynolds  
1 x Conservative Vacancy  
Councillor C. Carter  
Councillor Barley  
Councillor Bennett-Sylvester

Corporate Parenting Group – 3L, 1C, 1LD

Councillor Cusworth  
Councillor Pitchley  
Councillor Browne  
Councillor Z. Collingham  
1 x Liberal Democrats Vacancy

Introductory Tenancy Review Panel – 2L, 1C, 1IC

Chair and Vice to be drawn from members of the Improving Lives Scrutiny Commission or Improving Places Scrutiny Commission  
Councillor McNeely  
Councillor Cooksey  
1 x Conservative Vacancy  
Councillor Bennett-Sylvester (Gifted by Independent Conservative)

Joint Consultative Committee 3L, 1C, 1LD

Councillor Alam  
Councillor Clark  
1 Conservative Vacancy  
Councillor A. Carter

Health and Wellbeing Board – 2L

Councillor Roche  
Councillor Cusworth  
Councillor Castledine-Dack (Observer)

**Resolved:-**

1. That Council note the political balance of the Council as a result of the by-election.
2. That Council note the nominations to the various Committees.

Mover:- Councillor Read

Seconder:- Councillor Allen

**84. RECOMMENDATION FROM AUDIT COMMITTEE - APPOINTMENT OF AN INDEPENDENT MEMBER OF THE AUDIT COMMITTEE**

Consideration was given to the report which stated that on 19th July, 2023, Council resolved to amend the Audit Committee Terms of Reference to include provision for a second independent member. Prior to this, the Committee was comprised of 5 Councillors and one independent person.

Following the amendment to the Terms of Reference, a recruitment exercise had been undertaken. Recommendation 1 of the report was to appoint Alison Hutchinson as an Independent Member of the Audit Committee until January 2028 (4 year term.)

The current independent Member, John Barber, had resigned from this position with effect from 4th January, 2024. During the recruitment exercise, a second candidate was also considered to be suitable for the role. Recommendation 2 of the report was therefore to appoint Michael Olugbenga-Babalola as an Independent Member of the Audit Committee until January 2028 (4 year term.)

The recommendations had been supported by the Audit Committee at their meeting on 9th January, 2024.

At the meeting, the Chair of the Audit Committee placed on record her thanks to John Barber for his valuable contributions during his term.

**Resolved:-**

1. That Council appoint Alison Hutchinson as an Independent Member of the Audit Committee until January 2028 (4 year term.)
2. That Council appoint Michael Olugbenga-Babalola as an Independent Member of the Audit Committee until January 2028 (4 year term.)

Mover: Councillor Baker-Rogers

Seconder: Councillor Browne

**85. THRIVING NEIGHBOURHOODS - UPDATES FROM AUGHTON AND SWALLOWNEST WARD COUNCILLORS**

Further to Minute No. 55 of the meeting of the Cabinet held on 19th November, 2018, consideration was given to the annual Ward update for Aughton and Swallownest as part of the Thriving Neighbourhood Strategy.

An update report had been provided as part of the agenda. However, each Ward Member was invited to speak.

Councillor Pitchley introduced the report and thanked Councillor Taylor and the residents for their support during the last few years. Fence, Ulley and a part of Aston were also included within the Aughton and Swallownest Ward. There were 3 Ward priorities:

- Develop and support initiatives that will improve health and wellbeing and tackle poverty.
- Develop and support initiatives around crime and community safety.
- Develop and support initiatives that will improve the environment and the neighbourhood.

Work to achieve these priorities included:

- Working with local schools, particularly around local democracy.
- The funding of friendship branches, improved outdoor areas and bowling sessions.
- The provision of a memorial stone and tree by Pritchard and Sons in Burgoyne Park. Thanks was given to Aston Parish Council for this.
- Celebrating all the volunteers and partners within the Ward.
- Crime and Community Stalls.
- Skips, litter picks, ward walks and new bins.

Councillor Taylor seconded the report and highlighted the following:

- Boxing fitness sessions at the Parish Hall.
- Work with the charity Hope, which was one of the Mayor's chosen charities, to organise road safety workshops for young people following a number of tragic accidents.
- The controlled crossing on the A57 which will be happening in 2024. Councillor Beck was personally thanked for his work on this project.

Councillor Pitchley and Councillor Taylor thanked all schools, partners, Parish Council's, community groups and policing teams for all their hard work. The Housing Officer, Richard Tomlinson, and Andrea Peers, Dawn Thomas and Karen Bickerton for the Neighbourhoods Team were also thanked.

#### **Resolved:-**

1. That the report be noted.

Mover:- Councillor Pitchley

Seconded:- Councillor Taylor

#### **86. THRIVING NEIGHBOURHOODS - UPDATES FROM ASTON AND TODWICK WARD COUNCILLORS**

Further to Minute No. 55 of the meeting of the Cabinet held on 19th November, 2018, consideration was given to the annual Ward update for Aston and Todwick as part of the Thriving Neighbourhood Strategy.

An update report had been provided as part of the agenda. However, each Ward Member was invited to speak.

Councillor Bacon provided a history of Aston and Todwick and thanked those that had supported him before highlighting the following:

- The introduction of speed watches on the A57
- Work to improve various roads such as the A57/Worksop Road junction in Aston and around the Todwick Red Lion roundabout.
- Speed activated signs, new road markings and other street furniture.
- Work with the Towns and Villages Fund – there were multiple proposals sites around Todwick which required good quality works only.
- The Levelling-Up project in Aston that would improve the green space behind the boiler house on Florence Avenue.
- Crime and Anti-Social Behaviour – Local Neighbourhood Watch schemes have been established along with regular public police events.
- Campaigns for better buses and the securing of two live bus signs.
- Work on over 30 projects with partner agencies, schools, churches, parish Council's etc.

In seconding the report, Councillor Barker stated that he and Councillor Bacon had worked well together and with the community on a number of projects. This had included working with schools, helping children go to Magna and learning about science. Councillor Barker stated that he was proud of what had been achieved.

Councillor Wilson asked whether Councillor Bacon's speech related to the Neighbourhood Report or was a party political broadcast.

Councillor Allen was particularly interested in the Towns and Villages Fund projects. She noted that the projects discussed were awaiting approval from the 2 Ward Members and she asked if that had now been given so that it could start?

As the mover of the report, Councillor Bacon had the right of reply. In response to Councillor Wilson, he stated that the report circulated, and his speech highlighted the achievements and ambitions of Ward Members for Aston and Todwick.

In response to Councillor Allen, Councillor Bacon confirmed that approvals had been given.

**Resolved:-**

1. That the report be noted.

Mover:- Councillor Bacon

Second:- Councillor Barker

**87. AUDIT COMMITTEE**

Resolved: That the reports, recommendations and minutes of the meetings of the Audit Committee be adopted.

Mover: Councillor Baker-Rogers

Seconded: Councillor Browne

**88. HEALTH AND WELLBEING BOARD**

Resolved: That the reports, recommendations and minutes of the meeting of the Health and Wellbeing Board be adopted.

Mover: Councillor Roche

Seconded: Councillor Cusworth

**89. LICENSING BOARD SUB-COMMITTEE AND LICENSING SUB-COMMITTEE**

Resolved: That the reports, recommendations and minutes of the meeting of the Licensing Board Sub-Committee be adopted.

Mover: Councillor Ellis

Seconded: Councillor Hughes

**90. PLANNING BOARD**

Councillor Tinsley raised a question regarding the Planning Committee minutes of 14th December, 2024. As this question was substantially the same as a question he had submitted under the Member's Questions to Cabinet Members and Chairpersons (Minute No. 91) item 19, the Chair of the Planning Board stated he would answer the question later in the meeting.

**Resolved:** That the reports, recommendations and minutes of the meeting of the Planning Board be adopted.

Mover: Councillor Atkin

Seconded: Councillor Bird

**91. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS**

Two questions had been received:

1. Councillor Ball: It has come to my attention the Mayor is suggesting that he takes the Police and Crime Panel into the Combined Authority if so how can this provide adequate independent scrutiny?

Councillor Haleem, the Council's designated spokesperson on South Yorkshire Police and Crime Panel, responded by stating that the Police and Crime Panels scrutinise Mayors and Deputy Mayors for Policing and Crime with respect to their exercise of PCC functions, in the same way they scrutinise PCCs. The Combined Authority does

not have a role in scrutinising the Mayor in relation to their PCC functions. Councillor Haleem stated that she was not aware of the current Mayor making any such suggestion, so perhaps the question was based on a misunderstanding.

In his supplementary question, Councillor Ball stated that he was aware of the suggestion and asked if what was being suggested, which was less independent scrutiny, was really the way forward? He also asked Councillor Haleem if she had, in her role as spokesperson, suggested any alternatives or raised any concerns? If no, why not?

Councillor Haleem stated that she did not think it was less representative as each Panel was hosted by a local authority within the police force area, known as the 'host authority' (defined in Legislation and not a Combined Authority). The host authority was responsible for establishing and maintaining a Panel and was always represented on the Panel.

2. Councillor Ball: Can you inform me how many staff out of the OPCC will lose their jobs when transferring over to the Mayor's office?

All OPCC staff would transfer to the South Yorkshire Mayoral Combined Authority at the point of transfer so no staff from the OPCC would lose their jobs when transferring over to the Mayor's office.

## **92. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRPERSONS**

29 questions had been received:

1. Councillor Bennett-Sylvester: Congratulations on the final approval for Castle View. Can you please summarise the road map to opening and particular how agency will be given to service users to shape its offering?

Councillor Roche responded by stating that the scheme fitted in with the previous work done on the learning disability refreshment which had been very successful. The LGA had visited and were very complimentary about what had been done such as having 23 micro organisations involved in delivering care; there were 550 opportunities for a wide range of choice; 125 local staff were employed. That was a success and Councillor Roche believed that Castle View would also be a success.

The timeline for the construction of Castle View was as follows:

- Construction to commence Summer 2024
- Completion expected Winter 2025/26
- Estimate that the new service will be operational by Spring 2026.



- During 2025, people will take part in a review of their support needs and care plan and be made aware of the support choices available to them including a move to Castle View.
- Once the interior of the building was fitted out and ready for use, people who wished to move to the new service would be supported to do so.

Throughout the whole process, a consultation and engagement programme was in place to ensure customers, carers and staff were fully involved and had 'a voice' in relation to the design of both the building and the Service.

This had so far included a public consultation exercise, and a series of meetings and workshops. The latest being on 8th January 2024 where the final plans and designs were shown and discussed. This was very positively received by all those involved.

Customers at Reach had also made a model of how they would like the new building to be. Customers who were interested in gardening and the allotment were just about to commence some draft designs of the outdoor space and what they would like to do with it (including a sensory garden.)

Councillor Roche stated that this was a very positive development for Rotherham.

In his supplementary question, Councillor Bennett-Sylvester stated that this was exceptional, especially regarding the supported living that was going to be onsite. However, one of the issues that had been raised by users was that they were learning things via Cabinet reports, not direct discussions. He asked the Cabinet Member to confirm that there would not be future delays between Cabinet announcements and informing residents?

Councillor Roche confirmed that feedback was being given as soon as possible and some of the services users contacted him on a regular basis for updates. There had been a small delay but this was at a time when there was nothing to report back as the design team and asset transfer of land took time along with the planning consent. Councillor Roche stated that they would be kept informed at every stage and that would be done on a very regular basis

2. Councillor Monk: Can the Cabinet Member provide an update on the work to increase recruitment and retention of Fostering Families in Rotherham?

Councillor Cusworth stated that there had been extensive work over the last 12 months to increase recruitment and retention in the fostering service. This has included:

- approving new fees and allowances at November Cabinet.
- creating Long Service Awards.
- developing an Emergency/Out of Hours Helpline for foster carers.
- Fast tracking of Independent Fostering Agency transfers and where appropriate matching fees. There had been an increase in Independent Fostering Agency carers transferring to the Council due to the wraparound support and competitive packages available.
- Establishing an Elected Member Fostering Working Group to support with plans to recruit and retain Rotherham Foster Carers. This had seen Elected Members raise the profile of fostering in various forums, supporting the new fees and allowances approval and devise proposals for Members to take forward to keep fostering on the agenda. A report was due to be presented to Cabinet in February 2024.
- Secured a fostering recruitment pledge from each Directorate. The action plan and progress is reported into the Strategic Fostering Working Group.
- Involved foster carers in making videos and writing anecdotes about their role to support with marketing. The best person to recruit a foster carer was another foster carer.
- Established a strong Fostering Partnership with Rotherham United Football Club. A fostering football match was scheduled for 17th February
- Increased the number of available placements with existing foster carers through Pathway to Care and adaptations to foster carers homes.
- Increased the training package and the number of support groups to foster carers and implemented a foster carer wellbeing offer.

This work had resulted in the successful retention of existing foster carers and had also supported the projected net gain of 9 new foster carers this year. This would be the first net gain of foster carers in a number of years and included the loss of 8 de-registrations this year (none of whom had children in care at the time of de-registration). To date, the Council had recruited 14 foster carers and had 13 assessments of prospective foster carers underway.

3. Councillor Hoddinott: The rising price of baby formula is a worry for many families. What support does the Council offer to new parents that are struggling with costs?

Councillor Cusworth stated that the Council promoted the national Healthy Start scheme which provided vouchers for eligible families (from pregnancy to children being 4 years) and this helped with food items, which reduced the burden on the family budget to buy essential items such as baby formula. Families needed to register for the vouchers online and those eligible were provided with pre-paid cards

to spend in supermarkets and local shops. The Early Help Service and 0-19 Service helped promote this.

The current uptake of Healthy Start Vouchers in Rotherham was positive and in December 2023 Rotherham's uptake was 82%, compared with 73% nationally. Promotion of the scheme was carried out by health, Local Authority and voluntary sector agencies.

The Council's Household Support Fund funded by the DWP enabled cost of living support for eligible families with food vouchers in school holiday, Council Tax top up grants, energy crisis support and discretionary housing payments. Whilst this was not directly related to infant feeding formula, it eased the burden on families that were struggling financially, freeing up the household budget to pay for essential items such as baby food.

As it stood, the Household Support Fund would not be continued into the new financial year and that would put real pressure on families.

Food banks offered baby formula however, this was based on stock availability.

In her supplementary question, Councillor Hoddinott stated that the uptake of over 80% was pleasing. However, Healthy Start vouchers were a national scheme and the value of them had not risen. As inflation was running away, food prices were astronomical, and there were investigations into whether the baby formula pricing had been fixed, were there any opportunities to feed that back to the Government? The vouchers were not keeping up with the cost of living crisis.

Councillor Cusworth confirmed that she would meet with Councillor Hoddinott and Councillor Roche (to gain a Public Health perspective) to see what could be done in terms of lobbying to close the gap between the value of the vouchers and the increase in the cost of living and inflation.

4. Councillor Hoddinott: It was worrying that the Household Support Fund would end in March, and thousands of families would be left bereft. What could you do about it?

Councillor Sheppard responded by stating that it was extremely concerning that with the Household Support Fund due to come to an end in March that there had been no confirmation of either an extension or a successor fund.

Since its introduction in October 2021 the Household Support Fund had played a critical role in supporting the most vulnerable communities and residents in our Borough to respond to both the pandemic and the rising cost of living.

The £12.4m of funding that have been awarded to the Council had enabled it to provide the following by the end of September 2023:

- 258,000 food vouchers to children eligible for free school meals during the school holidays through a £5.9m allocation until the end of the Easter school holidays.
- 46,237 payments to some of our most vulnerable households in the Borough through a combination of additional support with Council Tax and the Council's Energy Crisis Support Scheme.
- 12,275 crisis food parcels were distributed.
- 892 payments to care leavers to support them with household costs.
- 521 households received Discretionary Housing Payment Top Ups
- And finally, it was projected that the Council had enabled local VCS organisations [like Sunnyside Supplies] to provide 1,400 Christmas hampers.

Given the critically important role played by the Household Support Fund in the Borough, it was extremely concerning that this funding was due to end in March. This was a particular challenge for boroughs like Rotherham where in the last year alone the number of children in receipt of free school meals had increased by 765 or 6% to 12,700, making the need for this funding more imperative than ever.

In November, the Leader wrote to the Chancellor making the case to extend the Household Support Fund beyond March in the Autumn Statement. The Council could continue to make representations to the Chancellor articulating the importance of extending the funding to benefit Rotherham's residents and communities through his March Budget.

5. Councillor Tinsley: Concerns over delivery of supplies of grit salt and shovels to Snow Wardens had been raised previously to the Council. I have noticed recently that supplies were being delivered by the supplier directly to residents. Had issues been identified in the delivery of grit supplies and were there any cost implications in using external suppliers to deliver direct?

Councillor Sheppard explained that the Council had engaged a local builder's merchant to deliver the shovel, gloves and bagged grit salt directly to Snow Wardens following challenges in keeping up with demand last winter. The Service had not had any reported issues since the introduction of this process. This process meant Council Officers did not need to collect and deliver supplies. The delivery was at no extra cost, however, ensured an efficient delivery process allowing the Council to accept requests from increased numbers of Snow Wardens.

In his supplementary question, Councillor Tinsley stated that he had recently received a reply to an email he had sent regarding grit supplies 3 years ago and questioned whether there was a backlog in getting the supplies out?

Councillor Sheppard stated that operational issues should be reported to officers or himself straight away.

6. Councillor Tinsley: Can the Leader confirm if he has promised the residents of Little London Maltby that the Council will Compulsory Purchase the Houses on Churchill Avenue which have been derelict and a blight on the community for years?

The Leader confirmed that no promises had been made as those promises would not necessarily have been possible to keep. The compulsory purchasing of land was a legal process subject to a number of factors. At the moment, there was a planning application on the site which would interfere with any CPO processes. The Leader had promised the Big Power for Little London Group that he would continue to work with them on their priorities for the area and try and make headway on improving the blight on that community with regard to those empty buildings.

In his supplementary, Councillor Tinsley stated that it had been a blight on Maltby for a number of years and there had been promises or video statements made from the Council about Compulsory Purchase Orders. Councillor Tinsley acknowledged that the Leader had committed to work with the Big Power for Little London Group but questioned why Ward Councillors were not being included. They had done a lot of work on Little London and getting the houses boarded up. He stated that the Leader was having private meetings, but Ward Councillors were not even getting updates and as such the power was being diluted by different channels. He asked the Leader if he would commit to including Ward Councillors in these meetings?

The Leader explained that he meets with the Residents Group at their request, and it was a matter for them as to who they wished to invite to those meetings. He would relay the message, but the Group had asked to speak to him and he had met them on a couple of occasions, at their request and he would continue to do so.

7. Councillor Bennett-Sylvester: Especially since the pandemic there has been a surge in demand for businesses to offer home delivery services. What are we doing to support businesses in Rotherham Town Centre to offer such services especially if based on pedestrianised streets?

Councillor Lelliott stated that the Council did recognise that retail and food businesses were increasingly using home delivery services as part of their offer to customers. As such, the Council was actively

facilitating home delivery services by reviewing and managing kerbside arrangements, including allowing loading and access where appropriate. It also had a permit process to assist businesses in the town centre who needed access to pedestrianised areas.

The Council was building and investing millions of pounds in the Town Centre including work on improving the public realm. In some of the areas that delivery drivers used, the environment was ruined and stained. It was undoing the good work done on the public realm. The whole point of regenerating the Town Centre was to get people to come in and visit the Town Centre. This required a safe pedestrianised area where people could use the shops and visit the Town Centre. This was far more productive than a delivery driver being able to get right on the kerb outside the shop door. The Council did appreciate and want to support the delivery businesses and as such, were speaking to them and the parking team regarding loading bays. However, the priority had to be on making sure that the people who wanted to come into Rotherham and go to the markets and the shops felt safe in a pedestrianised area.

In a town centre environment, there always needed to be a balance between vehicle access and pedestrian safety. The Council remained open to feedback from businesses to enhance its support initiatives and create an environment that fostered trade for businesses but also ensured a safe, pedestrian-friendly town centre for residents and visitors.

In his supplementary, Councillor Bennett-Sylvester stated that this situation had come to light prior to Christmas when Andrew's Butchers on Effingham Street were delivering food parcels for the social supermarket and got ticketed which caused embarrassment. He also stated that he disagreed with Councillor Lelliott regarding pedestrianised areas. In retail, it was important to make it as convenient as possible for customers to load up and go. There had been some recognition of this regarding extra parking on Effingham Street. Councillor Bennett-Sylvester asked Councillor Lelliott what was being done regarding permits as some felt there were not enough. With regard to smart signage and regarding an online offering, what was going on regarding on-going discussions with retailers in the Town Centre regarding any concerns they have had in this area?

Councillor Lelliott explained that the Council's parking team had met with Town Centre businesses and there was also the Voice meetings. All businesses were invited to that and there were also leaflet drops and the Town Centre Manager went out and invited them. Everybody who was working in the Town Centre had a presence in that meeting (including Parking Services, Streetpride, Housing etc.) The meetings were getting more successful and more people were attending. Businesses were also encouraged to email the Council directly with

any queries. The meetings took place every quarter. Discussions and negotiations were ongoing.

8. Councillor Tinsley: The two main landlords on Little London avoided Selective Licensing housing designation because of "improvements" to housing conditions on their properties. Can you confirm that the Council has only inspected approximately 10% of these properties to HHSRS Standards and the rest of the inspections were undertaken by the landlord. Would you agree this was like marking your own homework?

The Leader stated that it would be like marking your own homework if it were true, but it was not. The first part of the question was about the last designation of Selective Licensing areas and there were at least 2 elements as to why Little London did not make the cut at that time. The first was that there were legal requirements/tests that had to be met before Selective Licensing designations could be entered into. The view at the time was that those thresholds were not met in relation to Little London as they were in relation to parts of Dinnington, Eastwood and elsewhere.

The second thing at that time was that the Government was cracking down on the ability of local authorities to place a more widespread Selective Licensing designation although the rules may have changed since then. There were a number of local authorities that were imposing borough-wide designations at that time and the Conservative Government intervened to prevent that from happening. They said that if a Council wanted more than a certain proportion of properties to be designated as Selective Licensing areas, councils could not make that decision; they had to apply to the Secretary of State. The combination of those 2 elements and the uncertain legal position in terms of the confidence about being able to put that in place in Little London and the fact that it would be challenged directly by the Secretary of State, meant that the designation was not taken forward at that time.

In relation to the housing assessments that had been undertaken, the first round dip sample was about 12% of the privately rented properties in that area. That focussed on the smaller landlords in the area because there was less information about those. There had been subsequent inspections undertaken which meant the total stood at 34% of the private rented properties in that area. That was in addition to all the work that the landlords' agents themselves did in order to inspect the properties which was, at various times, reported back to the Council. Roughly a third of the properties in the area had been through the formal inspection process.

In his supplementary, Councillor Tinsley stated that the 34% figure was a mixture of individual landlords, not the 2 main group ones. He stated it would be interesting to get an up-to-date breakdown of those figures.

Councillor Tinsley also stated that if HHSRS inspections of all the houses had been done, there could have been a decent case to make to the Secretary of State regarding the problem. He asked the Leader if in hindsight, he believes he should have done that?

The Leader stated that in relation to the numbers, 12% was the original smaller landlords and the other 24% belonging to the larger landlords. The Council would continue to roll out those inspections over the weeks ahead.

In relation to the decision taken a number of years ago, the Leader did not agree with Councillor Tinsley's statement. The Leader believed it would be really dangerous if the Council started to refer things to the Secretary of State without evidence and as a last hope because this would have disappointed residents in Little London but it would have meant that the Council could not impose those designations on private tenants in other parts of the Borough such as Dinnington, Masbrough, Eastwood and Parkgate etc. That would have left them without the additional protections and support of Selective Licensing Schemes. It would not have been the right decision based on the information available at the time. However, the designation would come back up in 2025 and could be looked at again

9. Councillor Tinsley: There are some fancy new welcome to Rotherham boundary signs as you enter across the Borough. Our Twinned Town St. Quentin in France seems to have been left of the signs. Has that partnership finished and if so when and why?

The Leader stated that the partnership had not finished in the sense that once towns were twinned, they were twinned in perpetuity. However, over the course of around the last 10 years, declining resources had meant that there was not the staff time to maintain an active twinning arrangement. There was no funding for annual trips to St. Quentin, however, the towns maintained good relations but the active twinning arrangements had been withdrawn due to funding cuts.

In his supplementary, Councillor Tinsley stated that a good start would be to get the signs updated as twinning with St. Quentin was something to be proud of. By removing that information from the signs, it was disrespectful to that partnership. Councillor Tinsley stated that it should be relatively easy to do and offered to pay for it out of the increase in Councillors' allowances.



The Leader explained that having visited St. Quentin in his own time, he could confirm that Rotherham's signs now match St. Quentin's signs (in that neither referenced the twinning arrangement.)

10. Councillor Bennett-Sylvester: Among the many blights that are allowed to exist in Rotherham Town Centre there are large industrial waste bins often overflowing on public highways, namely top of High Street and Vicarage Lane. What are we doing to prevent them being eyesores?

Councillor Sheppard thanked Councillor Bennett-Sylvester for his question and stated that it had been observed that a number of these bins in the Town Centre tended to over-flow. These bins appeared to be large waste bins supplied by numerous companies that businesses used for business waste in the Town Centre. For any businesses that used the Council's Commercial Waste Service then that could be addressed directly. Where it did not relate to Council customers, the Council could still seek to take action to ensure bins were presented appropriately by serving relevant Enforcement Notices on businesses found not to be managing their waste appropriately. Councillor Sheppard would ensure officers investigated these reports.

11. Councillor Bennett-Sylvester: What was the annual cost to the HRA for maintaining play areas and other recreational public spaces on housing land?

Councillor Allen explained that the HRA was projecting a spend outturn of £90,661 for 2023/24. This related to expenditure on the management, maintenance and day-to-day repair of play areas, as well as investment in new equipment and facilities.

Regarding maintenance of Housing recreational public spaces, the HRA was projecting a spend outturn of £512,000 for grounds maintenance and £227,000 for maintenance of trees on Housing land.

In his supplementary question, Councillor Bennett-Sylvester referenced the Right to Buy Scheme and how it was impacting the housing stock. As more people bought Council stock, there were less people paying into general estate maintenance. The Council could not say to residents that they could not use recreation land if they were not Council tenants. However, in the long term, he asked if there was any possibility that, where there were services enjoyed by an entire community but paid for out of the HRA/tenants rents, that this could be transferred over to the General Fund?

Councillor Allen stated that she would provide a written response.

12. Councillor Tinsley: New software to help manage the emptying of litter bins across the Borough had seen pre-existing schedules being removed. For example in Maltby High Street this had seen bins

overflowing and rubbish blowing down the street. Has the Council removed all pre-existing bin emptying schedules?

Councillor Sheppard stated that the pre-existing bin schedules had not been changed at all so far. The Council had invested in new software to modernise the service and make sure it was as efficient and effective as possible.

Maltby High Street had 16 bins in total and from the data the new system provided, it could be confirmed that since October of last year, when the system was up and running, the Council had only received 2 reports of an overflowing bin in this area.

In summary, Councillor Sheppard stated the pre-existing bin schedules had not been changed and there had only had 2 reports, including information from the system, of over-flowing bins in this area since October.

In his supplementary, Councillor Tinsley stated that when he had spoken to officers there had been quite a lot of confusion as to when the software was implemented. Some had said it had been removed because Maltby used to get emptied 3 times a week on set days. There were now days when no one was emptying the bins. Councillor Tinsley's second point was to question where the data for overflowing bins was coming from. It could come through Councillors so there were different ways of getting the data. He stated that it would be common sense to keep pre-existing schedules alongside the new software and then adjust that after review. He asked if the Cabinet Member would look into that?

Councillor Sheppard stated that the Service continued to monitor all data received regarding the bins. As part of the new system, Elected Members and residents could use the new reporting tool to report when a bin was overflowing. Councillor Sheppard encouraged Councillor Tinsley to use that tool and encourage his residents to use it as well. As long as that data was coming in, it could be used to review the schedule and change it to make sure that there were enough people in the right areas at the right time.

13. Councillor Tinsley: On the 23rd of November 2023 at the Planning Board a site visit to Highfield Park was unusually undertaken immediately before being decided at the Town Hall. The site visit was called for by the Chair and Vice-Chair of Planning, can the details of where that specific power was written within Planning Board protocol documents be provided?

Councillor Atkin, Chair of Planning Board responded by stating that the Chair and Vice-Chair of Planning Board would consider any request for a site visit made prior to the Planning Board meeting itself. Where they did not consider that a visit was appropriate then Planning

Board Members could still request a visit at the beginning of the meeting (which was voted on by all Members present).

In his supplementary question, Councillor Tinsley stated that the document referred to was called “How to influence planning decisions for Parish and Town Councils” which was not a protocol document. He believed that Councillor Atkin had not followed procedure and that the site visit should have gone to Planning Board to be voted on, minuted and then presented at a subsequent Planning Board. He asked Councillor Atkin if he agreed that the Planning Board Protocol should be looked at and that it be an appropriate document that could be reviewed so that everything was transparent?

Councillor Atkin explained that 5 years ago it would have been unusual not to have a site visit prior to Planning Board, not unusual to have one like Councillor Tinsley had suggested. Prior to advances in technology, it was always worth going on a site visit as the plans were not always clear. Regularly there would be a Planning Board with around 3 visits beforehand and this was still done at some councils. However, over the years, the quality of the presentations improved, and fewer site visits were required. The COVID-19 pandemic meant all site visits were stopped.

Now, 2 weeks before the Planning Board meetings, the Chair and Vice-Chair had a briefing with officers to go through items on the agenda. Lots of requests from the public were received for site visits. In relation to the Highfield application, Councillor Atkin explained that it was only an outline application so only the principle of development and the access were considered. However, the access was contentious. As such, he had decided, after consultation with the Vice-Chair and others, that a site visit should be conducted. It was Councillor Atkin’s view that the Board would have requested a site visit anyway but doing that at the meeting would have meant that the application would not be considered for another 3 weeks. By using his power as Chair to hold a site visit that all attended, the process was actually at least 3 weeks quicker.

14. Councillor Bennett-Sylvester: There are 2,801 Council-owned properties listed as “customers” of Rothercare in the upcoming report to Cabinet. Were these homes using the Service or did they include properties where residents were paying the mandatory charge and not using the Service?

Councillor Roche stated that the 2,801 customers referred to above were all connected to and receive the Rothercare Service regardless of how it was paid for.

Councillor Bennett-Sylvester asked whether there would be additional people on top of the 2,801 that were paying for the Service but not receiving it?

Councillor Roche stated that the answer would be provided in relation to another question that Councillor Bennett-Sylvester would ask later in the meeting.

15. Councillor Bennett-Sylvester: Before allocating the £1.7 million Capital spend to digitise the Rothercare Service would it be an idea to ascertain the number of Council properties not wanting the Service, give them the appropriate choice and remove them from the required costings?

Councillor Roche explained that nationally, the Public Switch Telephone Network (PSTN) would close in December 2025, seeing the traditional analogue PSTN lines decommissioned and replaced by a fully digital infrastructure. This would substantially impact Alarm Receiving Centres (ARC's) such as Rothercare. The Council did need to allocate Capital funding now in order to maintain provision.

During this transition period the Service would be reviewing how best to manage the rollout of the new equipment in line with customer needs and existing policies. Further updates would be provided as plans were developed throughout the transition period.

The report being presented to Cabinet soon was part 1 which dealt with the digital transfer. Part 2 would follow later in the year and would cover costings, customers and those who did not use the service. It was not possible to state what could be saved at the moment as it had not been written. It was very complicated to set out who paid, who did not pay, who used the Service and who did not and as the digital transfer part of the report was time sensitive, it was felt best to bring the second part of the report at a later stage.

Councillor Roche confirmed that the Service was subsidised but noted that the costs in Rotherham were around £3 per week compared to Leeds which was over £8 per week and the surrounding councils which charged around £5 per week. It was also confirmed that the people who actually used the Service would be the first ones to receive the new digital rollout.

In his supplementary, Councillor Bennett-Sylvester stated that this was a concern. He asked whether, before the project was started, it could be established who actually wanted it and what the numbers were being dealt with? There was a concern about whether Capital was being put upfront that was not necessarily needed or the opposite where more might want it.

Councillor Roche stated that he understood the point and that initially the Service had hoped that both parts of the report could be presented together. However, when analysis of the charges started to take place, it became very complex and as such, it was being done in 2 parts. However, the fact that the rollout was being done to those

who used the Service in the first instance should negate some of the concerns raised. Part 2 of the report would be presented before all of the digitalisation work had been completed so there would be time to sort any issues out.

16. Councillor Tinsley: There has been previous motions around the sale of illicit cigarettes and e-cigarettes across the Borough. Reading the Advertiser this week I have seen case of a shop in Rotherham that had had its licence revoked after been found twice selling illicit cigarettes. Do you agree we should be taking stronger action against offenders with measures such as Closure Orders.

Councillor Lelliott responded by stating that the Council's Trading Standards Team had undertaken considerable work in partnership with South Yorkshire Police to tackle sales of illicit tobacco and vapes. Over the past 12 months tobacco and vapes to a value of £900k had been seized.

The Council had and would continue to use all available measures to tackle the sale of illicit cigarettes and e-cigarettes, as demonstrated by the significant action taken by the Council and its partners in seizing products and taking appropriate Licensing action. Closure Orders were a power under the Anti-Social Behaviour, Crime and Policing Act and relied on legal tests being met around levels of disorder so would not always be appropriate in these circumstances.

The legal test for a Closure Order was found in the Anti-Social Behaviour, Crime and Policing Act 2014.

In his supplementary, Councillor Tinsley stated that in the case he had previously mentioned, the premises had been caught twice with illegal workers, twice with illicit cigarettes and twice with illicit e-cigarettes. He had just been given a slap on the hand and had his licence taken away. Councillor Tinsley asked what was to stop them doing it again if they were not adhering to licensing conditions anyway? He stated that the strongest measures should be taken and if the circumstances set out did not warrant enough for a Closure Order then there were clearly some issues. The Council needed to protect the residents of Rotherham, particularly children.

In response, Councillor Lelliott reiterated what she had said previously. The Council had to follow the rules set out in the Anti-Social Behaviour, Crime and Policing Act 2014. In order to issue a Closure Order officers (subsequently the Courts) must be satisfied, on reasonable grounds, that the use of a premise has resulted in nuisance to members of the public or that there had been, or was soon likely to be, disorder near those premises associated with the use of the premises.

If legal tests were met, authorised Council Officers or a Police Inspector could issue a closure for up to a maximum of 48 hours, after which point an application would need to be made to the Court to continue the Order. At this level the legal thresholds were increased. For example in the case of nuisance, it became 'serious nuisance'. As a result it was not normally appropriate to use these powers in relation to the sale of cigarettes.

Councillor Reynolds sought a point of clarification on what was meant by nuisance. Councillor Lelliott explained that she did not write the laws and the Council could only enforce what was legislated for.

17. Councillor Bennett-Sylvester: Following the extensive failure to provide CCTV coverage due to SIM card issues can you please report on the robustness of the SIM card provision for Rothercare to ensure there will be no failure of service?

Councillor Roche stated that he understood the concern raised. However, there was continuous testing of digital units and SIM card combinations to ensure their robustness for use by Rothercare. This approach was in tandem with identifying any mobile weak spots across Rotherham. Advances in technology were happening all the time and the Service would strive to maximise the benefit of this for customers with regard to reliance and ease of use. The Service would continue to engage with technology partners and experts in this area of development, to ensure the service kept pace with all new advances in systems that could benefit customers and prevent systems becoming obsolete.

In his supplementary question, Councillor Bennett-Sylvester stated that the response was reassuring, especially comparing the 2 different systems. A further question related to this matter regarded power outages and whether that was covered in the robustness in terms of continuation of service?

Councillor Roche confirmed he would take the question back to officers and provide a written response.

18. Councillor Bennett-Sylvester: Can you please elaborate on how the £1.7 million Rothercare digitisation will replace existing analogue units but also provide for expected growth in demand of the service by December 2025?

Councillor Roche stated that as part of the Analogue to Digital Switchover, analogue boxes would be replaced by a digital equivalent box by the end of December 2025. Existing customers would be notified in advance and arrangements made to carry out the required installation work at their convenience. All new customers would have the digital equipment installed from the beginning.

To enable the switchover, additional support was being provided on equipment replacement to allow Rothercare to focus on new customers and in developing capacity within the Service.

In his supplementary, Councillor Bennett-Sylvester stated that there were around 130 new enquiries a week. One of the difficulties with Adult Social Care was that the funding did not keep up with demand. He asked Councillor Roche if he was confident that the £1.7m would accommodate that growth, especially with pressures of an aging population?

Councillor Roche stated that the rate of inflation had increased again but since there was a fairly short timescale between the start of the project and the delivery, the Service was reasonably confident that the price would cover the proposals. However, since inflation had gone back up again and that would impact costs and wages etc., Councillor Roche stated that he could not give a 100% guarantee that more money would not be required. Councillor Roche did believe, however, that the £1.7m would be enough. Part 2 of the report would help with planning for the future to ensure the costs for all new customers were covered.

19. Councillor Z. Collingham: Does the Council value its reputation among residents and the wider community and what steps were taken to consider and review this in decision-making and the delivery of services and projects?

The Leader stated that the Council did value its reputation among residents and the wider community but not as an end in itself. The Council having a good reputation reflected well on the services provided and hopefully gave people confidence to engage with the Council when they needed to do so. However, the objective was to provide high quality services to residents, not to enhance the Council's reputation for its own ends.

The Annual Resident Satisfaction Survey had been undertaken and the level of satisfaction and confidence in the Council had risen over recent years. In terms of the delivery of services, there was the day-to-day feedback that the officers received. In terms of policies, the Council regularly went back out to the public to review policies every 3 or 5 years depending on the cycle. The Leader gave the example of the Council's Taxi Licensing Policy where 624 responses were received, and some changes were made in line with those responses. The Council Plan had been consulted on and one of the issues raised was around road safety. As a result, a number of proposals were put forward for policies in relation to road safety.

In his supplementary, Councillor Z. Collingham stated that the answer was reassuring. However he stated that most people would never complete the surveys or consultation sent out and he therefore sought

assurance that the Council was always trying to put their best foot forward where their good name was concerned and preserve it as well as enhance it. Councillor Collingham asked the Leader what reassurance could be given so that when things did happen that damaged the reputation of the Council (traffic alternation in Maltby causing tailbacks; traffic light controlled crossings in the Thurcroft and Wickersley South Ward with no operable traffic lights; extreme long term unoccupied properties etc.) what could be done in terms of day-to-day things but also the management of long running extreme problems that most Directorates experienced? Was there someone at a political level monitoring this with a desire to do better and preserve the good name all the time?

The Leader explained that the oversight came in a number of different ways. There was the performance management process that he oversaw on behalf of Cabinet and Cabinet were responsible for their Directorates. Where there were significant problems in the delivery of a service, for example when residents were waiting a long time for the delivery of that Service, that would be reported through and focus political attention on it by making resourcing decision appropriately. More broadly, all Elected Members had a responsibility when issues of concern in communities came to light to raise those with the Authority and try and get the right outcomes. Some of those would be projects in delivery that sometimes took longer than expected. The Leader did accept that it was a big, complicated organisation serving a lot of people and there would always be challenges and difficulties.

20. Councillor Bennett-Sylvester: Despite all these questions I am sure we agree that Rothercare was an outstanding Service for those who choose to use it. Going forward what are your initial thoughts on promoting the Service to allow more residents to live independently once digitisation was completed?

Councillor Roche referenced the LGA report on Adults that was still in draft but confirmed it had noted the strong structural leadership at all levels of Adults. It also talked about the strong partnerships and high levels of satisfaction along with the commitment of the staff. The report also raised areas for consideration.

Rothercare also received a lot of positive feedback, demonstrating its value to thousands of people and demonstrating its role in supporting independence. It was available to all residents in the Borough and further promotion had been planned post-digitalisation to ensure it reached as wide an audience as possible. The number of people requesting aid for Adult Services and the number of people getting older was increasing so it was important to reach out to those. Part of the Service was allowing people to live in their own home independently for as long as possible. Councillor Roche noted that several councils were starting to think about putting more people into care homes because it was going to cost too much money to keep



them in their own homes. He hoped that Rotherham would never be in that position.

In his supplementary, Councillor Bennett-Sylvester stated that Adult Social Care was one of the defining challenges of the generation and the anarchy of the Government was not helping. In keeping people in their homes, Rothercare could provide savings for the Council. Councillor Bennett-Sylvester asked if part 2 of the report would look at the individual cost benefits of keeping residents in their own homes so they were not bed-blocking or having to take up spaces in care homes which often worked out far more expensive?

Councillor Roche stated that the second part of the report would focus on costs, the way the Service was processed and how it was offered but he would certainly put the point raised by Councillor Bennett-Sylvester to the Strategic Director.

21. Councillor Ball: How many public charging points are currently out of action within this Borough?

The Leader stated that he could only comment on the chargers under the direct control of the Council. There were 3 currently out of use: Drummond Street (due to theft of cables); Douglas Street (due to theft of cables); and Constable Lane, Dinnington (due to vandalism of the display/payment terminal).

Councillor Ball stated in his supplementary question that he was an electric vehicle driver and believed that the charging points were not in the correct place. He stated that he and others would choose to charge at home because it was 7.5 pence per kilowatt whereas the chargers being discussed were around 50 to 60 pence per kilowatt. Councillor Ball suggested that a forecourt way was the better way of doing things. It would be like a petrol station at the side of the motorway where it would attract more people in and have better security. Other charging points across the Borough had been subject to theft/vandalism thousands of times.

Councillor Ball asked whether the forecourt option could be looked in to instead of spending money repairing the existing chargers because no-one used the stand alone units, and they were vulnerable to crime?

The Leader stated that the Electric Vehicle Charging Strategy would be forthcoming in the next few weeks. The approach taken had been to provide a variety of chargers that offered a variety of different speeds in different locations. That was based on a survey of EV owners a couple of years prior. Based on that information, choices were made. The Leader confirmed that there would be things to learn because this was an emerging market. He urged Councillor Ball to look at the proposals when they came forward.

22. Councillor Ball: How much has been the cost to install and repair the charging units in the Borough from conception to date?

The Leader confirmed that in total, £890,700 had been spent on installation and repairs. £23,700 of this was due to theft or vandalism but those costs had all been funded externally and not at a cost to the Council.

In his supplementary, Councillor Ball again stated that the costs had to come from somewhere and that it was not cost effective to keep the units in. He again urged the Leader to use the forecourt way. This would also provide local jobs and bring more money in from outside of the Borough which would help the local economy. Councillor Ball asked the Leader to look at this way going forward.

The Leader explained that he would take that on board. In terms of the funding, it had come from national Government funding pots so the Council had to act in accordance with the national rules and expectations. It would, however, be a case of testing out the different options before it could be known for certain the best way of doing it.

23. Councillor Castledine-Dack: What was the Council doing to engage with prospective business tenants for the planned new units on Laughton Road in Dinnington to ensure that occupants were in place from the get-go?

Councillor Lelliott explained that in Autumn 2023 the Council consulted with over 200 people including local businesses and stakeholders to gather information about the demand for commercial space in Dinnington. This had been supported by data from local commercial agents to determine the size and type of units that should be included in the scheme.

The Council's priority was to continue to engage positively with the businesses that traded in the existing Laughton Road units that would be directly affected by the Scheme and support them to continue trading in Dinnington if they aspired to do so. Any additional business opportunities would be marketed at an appropriate point in the programme to ensure that the scheme opened in 2026 at full capacity with a varied and vibrant offer.

Councillor Lelliott also explained that she had been at the consultation with the businesses who were all keen and enthusiastic and supportive of what the Council was doing in Dinnington. Existing businesses would be offered the new units on a like for like basis but this would not be available until 2026.

24. Councillor Ball: What was the total revenue from the public charging units that RMBC have installed within the Borough?

The Leader confirmed that the total public charging revenue income for financial years 2019/20 (when the chargers were first installed) until the current financial year to date 2023/24 (April – December 2023) equated to £14,361.

In his supplementary, Councillor Ball state that the Overview and Scrutiny Management Board had been told the previous day that the Council had shown an increase of 3.23% of CO<sup>2</sup> emissions despite setting a target of 18% which was then revised down to 10% and was due to be revised again. He asked the Leader what could be done to encourage members of the public to take up more electronic vehicle ownership, especially when the units could not be used because the wires had been stolen?

The Leader stated that it was his understanding of the discussion at OSMB that the 3.23% increase related to the Council's own fleet. There had been some procurement issues around the electric vehicles and the Leader expected the figure to reduce as a result of that procurement. The figure, therefore, did not say anything about electronic vehicle driving in general or the Council's overall emissions position.

The Leader stated that the key thing that could be done was to stagger the infrastructure in place and get it regularised so that people were used to using it. The market research had shown that range anxiety, worries about the cost of and practicalities of running an EV and the cost of the upfront payment were the reasons given for not moving to electric vehicles. There was relatively little that the Council was able to do apart from the provision of new infrastructure. The Council was not in a position to start funding those upfront except for in the in-house fleet. The Leader again urged Councillor Ball to look at the Strategy when it came forward.

25. Councillor Ball: Can you inform me and others how many people answered the consultation question in May 2022 "Would the Riverside Gardens green space encourage you to spend more time in the Town Centre"?

Councillor Lelliott explained that 253 people responded to this question, and two-thirds of respondents stated they were likely to spend more time within Rotherham Town Centre as a result of the proposed development.

Councillor Ball stated that this worked out at 171 residents out of 250,000 plus residents that had voted to say they would spend more time within Rotherham Town Centre due to the Riverside Gardens development. He stated that this was not the greatest of consultation.

Councillor Ball asked if anyone in the room genuinely believed that spending £1.9m on a temporary 5-year pocket park in the Town Centre was good value for money and would attract people to town centre. He asked if the ambition of the Council should have actually been to put forward more projects in communities such as his own in Maltby? Councillor Ball also stated that the Council had sought an extra £900,000 from the South Yorkshire Mayor when the initial £1m budget had been spent instead of reigning it in. He asked in the Council would go to the Mayor to get this kind of investment in parks like Dinnington, Maltby and Swallownest.

Councillor Lelliott stated that 253 people actually took the time out to responds to the consultation and two-thirds stated that the development would encourage them to come into the Town Centre. She asked how many of the Conservative Councillors had responded to the consultation?

Councillor Lelliott informed Members that she had visited the Forge Island development and stood on top on the new Travelodge building, looking down at the investment that the Council had put in. Councillor Lelliott claimed that Councillor Ball was trying to talk down the development as he did not have anything else to say.

Councillor Lelliott said that people would absolutely come in and use the Riverside Garden and it absolutely would be worth the money. The Labour Council said they would deliver economic regeneration for Rotherham Town Centre and Councillor Lelliott confirmed that they had delivered on it.

26. Councillor Castledine-Dack: What work was RMBC doing to ensure that all elements of Dinnington's approved Neighbourhood Plan were delivered?

Councillor Lelliott noted that the Dinnington Neighbourhood Plan was a plan submitted by the Town Council rather than a plan from Rotherham Council. It was submitted to form part of the Development Plan and was adopted by the Council as part of Rotherham's Development Plan in May 2021.

Neighbourhood Plans provided a planning framework to influence and shape development proposals in the local area. New developments were expected to be in accordance with the Plan which could be given significant weight as a material consideration when considering planning applications within the area.

Councils like Rotherham were not responsible for delivering Neighbourhood Plans in that sense in the same way that Councils could not deliver all the development set out in the Borough's Local Plan.

However, the Council had and would continue to use the Neighbourhood Plan to inform any development that it did deliver.

27. Councillor Ball: Was the Council still using consultants in regards to the flood defences and if so how much had this cost to date?

Councillor Sheppard confirmed that consultants were still being used to help progress the priority Flood Alleviation Schemes to a 'shovel ready' state by the end of the 2024 calendar year. To undertake all of the surveys, investigations, hydraulic modelling, calculations, designs, and landowner engagement to date, much of which the Council was unable to do, had required investment of around £3.4m. This investment had been critical to ensuring the Council improved protections from flooding for residents and businesses across the Borough.

This approach has been very successful to date with over £16m of external investment secured for the Borough, delivering schemes such as the £4m Canal Barrier delivered in 2022 and the £7m of flood defences at Ickles Lock opening in August 2023.

In his supplementary, Councillor Ball asked if there were any apprenticeships that could be put into the scheme so that Rotherham people could be trained up?

Councillor Sheppard stated that he was aware of some apprenticeships within the Flood and Drainage Team but he would provide full details in a written answer.

28. Councillor Ball: Can you give the amount that has been found internally and externally to provide for flood defences across the Borough?

Councillor Sheppard stated that to date, the Council had provided £11.75m itself and secured £16.25m from various external stakeholders and partners such as Local Levy, Network Rail and the Environment Agency – together this totalled £28.0m.

29. Councillor Hunter: When considering planning applications for new build homes, did the Planning Panel take into consideration, the types of homes (3 bed semi v executive homes) to be built are appropriate and value added to the wider Rotherham area?

Councillor Atkin, Chair of the Planning Board, responded by stating yes, Policy CS7 of the Council's adopted Local Plan required proposals for new housing to deliver a mix of dwelling sizes, type and tenure by taking account of the Strategic Housing Market Assessment to meet the present and future needs of all members of the community.

**COUNCIL MEETING - 17/01/24**

In addition to this, the Policy also required the provision of 25% affordable housing on all housing development over 0.5 hectares or of 15 dwellings or more, subject to this being consistent with the economic viability of the development.

In his supplementary, Councillor Hunter asked, if that was the case, why were hundreds of executive homes being built when there were few or no millionaires to buy them? He stated that it made no sense when 3 bedroom semi-detached and family houses were needed. Councillor Hunter asked if the Policy could be looked at again because it did not seem to offer the correct balance?

Councillor Atkin stated that Conservatives usually supported the free market and the free market would build whatever it wanted yet Councillor Hunter seemed to want the Local Authority to instruct housebuilders to build what the Council wanted, not what they wanted. Councillor Atkin stated that a developer would build what they wanted, and the Council would then negotiate with them but it was the developer's risk at the end of the day. He also stated that Councillor Hunter's premise was wrong in that executive houses were not being built everywhere. A lot of 2 and 3 bedroom houses had been approved such as in Waverley.

**93. URGENT ITEMS**

The Mayor provided a minor correction to a previous agenda item but there was no urgent business to consider.

**From:** [Cllr Saghir Alam](#)  
**To:** [Lesley Harrison](#)  
**Subject:** Immediate Ceasefire & Humanitarian Aid- Gaza  
**Date:** 12 February 2024 13:55:50

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**Councillor Saghir Alam.**

**Cabinet Member for Corporate Services, Community Safety and Finance.**

**Rotherham Metropolitan borough Council.**

**Town Hall, Moorgate Street, Rotherham. S60 2TH**

**Tel:** [01709 255959](tel:01709 255959)

**Email:** [saghir.alam@rotherham.gov.uk](mailto:saghir.alam@rotherham.gov.uk)

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**From:** Cllr Saghir Alam <CllrSaghir.Alam@rotherham.gov.uk>

**Sent:** Friday, November 17, 2023 3:58 pm

**To:** Sarah.Champion <sarah.champion.mp@parliament.uk>

**Cc:** GUEST, Alexander <alexander.guest@parliament.uk>

**Subject:** Re: Immediate Ceasefire & Humanitarian Aid- Gaza

Hi Sarah

I hope this find you well. A quick note to say thank you for all your work regarding Middle East Crisis. I know you have done a lot of work on Palestinian matters in past and your recent support is very much appreciated by the community.

The Middle East conflict needs to be resolved in peaceful manner in the long term, however at present time humanitarian aid urgently needs to reach people of Gaza including children and disable people who are starving to death with no medical care, this is against all norms of international law and conventions.

It will be helpful if UK Aid reaches vulnerable people. As chair of International Development Select Committee please continue to hold the Ministers, Government, and the Department to account on how they are delivering the humanitarian aid.

Speak soon. Take care. Saghir.

**Councillor Saghir Alam.**

**Cabinet Member for Corporate Services, Community Safety and Finance.**

**Rotherham Metropolitan borough Council.**

**Town Hall, Moorgate Street, Rotherham. S60 2TH**

**Tel:** [01709 255959](tel:01709 255959)

**Email:** [saghir.alam@rotherham.gov.uk](mailto:saghir.alam@rotherham.gov.uk)

**From:** [Cllr Saghir Alam](#)  
**To:** [Lesley Harrison](#)  
**Subject:** Immediate Ceasefire & Humanitarian Aid- Gaza  
**Date:** 12 February 2024 13:51:44

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**Councillor Saghir Alam.**

**Cabinet Member for Corporate Services, Community Safety and Finance.**

**Rotherham Metropolitan borough Council.**

**Town Hall, Moorgate Street, Rotherham. S60 2TH**

**Tel:** [01709 255959](tel:01709255959)

**Email:** [saghir.alam@rotherham.gov.uk](mailto:saghir.alam@rotherham.gov.uk)

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**From:** Cllr Saghir Alam <CllrSaghir.Alam@rotherham.gov.uk>

**Sent:** Wednesday, October 11, 2023 5:24 pm

**To:** Sarah.Champion <sarah.champion.mp@parliament.uk>; Saghir Alam  
<saghir.alam@blueyonder.co.uk>

**Subject:** Immediate Ceasefire & Humanitarian Aid- Gaza

Dear Sarah,

I hope this email finds you well. I am writing regarding the present conflict in Middle East. I would be most grateful if the matter could be raised through your office with British Foreign Secretary and Israel Embassy regarding immediate ceasefire fire in Gaza and allowing humanitarian aid to people of Gaza.

The complete seize of Gaza is collective punishment of innocent people, including children, women and disable people which is contrary to international norms and law. It also be helpful to ask question the British Foreign Secretary and British Government what emergency humanitarian aid is being provided to vulnerable people in Gaza, who have no water, food, access to medical care clear breaches of the basic human rights.

Many thanks for your support. Take care. Saghir.

**Councillor Saghir Alam.**

**Cabinet Member for Corporate Services, Community Safety and Finance.**

**Rotherham Metropolitan borough Council.**

**Town Hall, Moorgate Street, Rotherham. S60 2TH**

**Tel:** [01709 255959](tel:01709255959)

**Email:** [saghir.alam@rotherham.gov.uk](mailto:saghir.alam@rotherham.gov.uk)



## **A Statement from Faith Leaders in Rotherham**

As we struggle to find words to express our reactions to events around the world, we come together as a visible expression of our friendship, solidarity, and support for each other in Rotherham. We are appalled by the suffering we hear and see, and we pray for all those who are in distress and for those in anguish, including within our own communities here in Rotherham, as they fear for family and friends.

As catastrophes and conflicts continue to affect so many, our prayers become yet more fervent for urgent humanitarian relief and for peace-building at every level.

In coming together at this time as faith leaders, we reach out to all those within our communities to join us in prayer. Amidst deep emotional distress, we urge reflection on faith, providing wisdom to guide our thoughts and actions with a common Creator as our witness.

As we make sense of global events and strive to respond, may we firmly safeguard the good relationships, shared values and bonds that we have worked to build in Rotherham over many years.

We will stand together.

Signed:

Haji Saghir Alam, Muslim Community of Rotherham

Revd Canon Phil Batchford, Rotherham Minster & St Paul's Masbrough

Adrian Dexter, Liberty Church

Rabbi Golomb, United Synagogue

David Homer, Buddhist

Venerable Javaid Iqbal, Archdeacon of Doncaster, Chair, Sheffield Diocesan Board of Faith and Justice

Rev Fr Desmond Sexton, Hallam Diocese

Rev'd Matt Stone, Herringthorpe United Reformed Church

Ms Tricia Williams, Baha'i Community of Rotherham

**From:** [Cllr Saghir Alam](#)  
**To:** [Lesley Harrison](#)  
**Subject:** UN Peacekeeping & Independent Human Rights Commission Inquiry  
**Date:** 12 February 2024 14:04:09

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Date: 03/11/2023 16:44 GMT

Subject: UN Peacekeeping & Independent Human Rights Commission Inquiry

**The Rt Hon James Cleverly MP**

**Secretary of State for Foreign, Commonwealth  
and Development Affairs**

**I am writing regarding the ongoing conflict in  
Palestine which is causing humanitarian crisis  
especially unnecessary deaths of innocents  
victims including children.**

**The United Kingdom is Signatory to the United  
Nations Charter. I would urge you to your office  
as Secretary of State for Foreign,  
Commonwealth and Development Affairs and  
also the United Kingdom as Permanent Member  
of UN Security Council to request the UN to  
send a immediate Peacekeeping Force to  
Palestine especially to end human suffering and  
establish peace in Palestine and the region.**

**UN Peacekeeping will helps to achieve lasting  
peace, supports political processes, protects  
hundreds of thousands of civilians lives and help**

**guarantee cease fire and allow Humanitarian Aid to innocent people.**

**I would also ask that United Kingdom request an establishment of Independent International Commission of Inquiry under the United Nations Human Rights Council to visit areas of conflict at earliest opportunity to safe guard human rights and to ensure international laws are been followed.**

**I would also like you to use your office bring key stakeholders together to reach a political solution as in 2014 British Parliament formally voted to recognise Palestine as a state.**

**I look forward to hearing from you.**

**Many thanks.**

**Yours sincerely, Saghir.**

**Councillor Chris Read – Leader of the Council**

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E-mail: [chris.read@rotherham.gov.uk](mailto:chris.read@rotherham.gov.uk)  
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<b>Our Ref:</b>	<b>Direct Line:</b>	<b>Extension:</b>	<b>Please Contact:</b>
CR/LH	(01709) 822700	22700	Councillor Chris Read

7<sup>th</sup> February 2024

Maryam Shameela  
[redacted]

Dear Maryam

Thank you for your email dated Sunday 14<sup>th</sup> January 2023.

The events that have unfolded in recent months in Gaza and Israel have seen countless lives lost and a deepening humanitarian crisis. Every life that is lost is one too many and my thoughts are with all the innocent victims, on both sides, caught up in the conflict.

Rotherham Council and communities across the borough have a proud history of supporting those who have fled war in their home countries, most recently in both Ukraine and Afghanistan.

In your email you expressed a desire for the UK to increase the amount of international aid for the Palestinian territories affected by the conflict, but I'm afraid this is not a matter over which I, as the Leader of Rotherham Council, can determine.

The Charity Commission has produced guidance for individuals wishing to send aid to help the civilians affected by the conflict, and they recommend that people give support via existing regulated charities. These organisations are best placed for getting international aid to civilians caught up in the conflict and can more easily adapt to the changing situation in the area.

The link below provides you with further information on how to support civilians impacted by the conflict:

[Charity Commission advice on how to help civilians impacted by the Israel-Gaza conflict - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/guidance/charity-commission-advice-on-how-to-help-civilians-impacted-by-the-israel-gaza-conflict)

With regards to your question about ensuring that humanitarian aid safely reaches people in need in accordance with humanitarian principles, I can advise that this is a matter for national government and can only be addressed by your MP.

I hope that the information that I have provided will be helpful in guiding your decision on how best to support the innocent civilians affected by this distressing conflict in these troubling times.

Yours sincerely



**Councillor Chris Read**  
**Leader of Rotherham Council**

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**Councillor Chris Read – Leader of the Council**

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<b>Our Ref:</b>	<b>Direct Line:</b>	<b>Extension:</b>	<b>Please Contact:</b>
CR/LH	(01709) 822700	22770	Councillor Chris Read

26<sup>th</sup> January 2024

Councillor Greg Reynolds  
Elected Member

Via email: [greg.reynolds@rotherham.gov.uk](mailto:greg.reynolds@rotherham.gov.uk)

Dear Cllr Reynolds

**Question at Council – 17<sup>th</sup> January 2024**

Thank you for raising a question at the Council meeting on 17<sup>th</sup> January regarding the Whinney Hill development and the associated finances.

The development in question spans two sites on either side of Oldgate Lane - referred to as Chesterhill Avenue and Whinney Hill respectively. Both sites were adopted for residential development in the Local Plan.

The scheme was enabled by the Council through sale of the land to the open market, with the Council receiving a capital receipt from the sale of c. £744k.

The development was built by contractor Engie, who were appointed by a partnership of local housing associations (Great Places and Sanctuary), and an organisation specialising in offering a quality private rental offer (Wise Living).

The Council's Strategic Housing and Development service have worked closely with the development partners on this project to ensure the scheme met local housing needs.

The scheme has delivered 237 homes in total, with c. 66% of the homes being classed as affordable through a combination of affordable rent and shared ownership (this far exceeds the Local Plan requirement of 25% affordable homes). The Council is given nomination rights to many of the affordable homes on the site, which means families on the Council Housing Register can bid for the homes. Great Places and Sanctuary, the landlords, are responsible for tenancy management and estate upkeep.

Homes England is the Government's housing and regeneration agency. It works closely with local authorities and housing association to increase the supply of affordable homes – through a range of funds and initiatives. To achieve the number of affordable homes on this site, both Great Places and Sanctuary have received grant funding from Homes England.

I hope that my response is helpful.

Yours sincerely



**Councillor Chris Read**  
**Leader of Rotherham Council**



**Councillor Sarah Allen – Deputy Leader of the Council and Cabinet Member for Housing and Neighbourhood Working**

Riverside House

Main Street

Rotherham

S60 1AE

Tel: (01709) 255821

Email: [sarah.allen@rotherham.gov.uk](mailto:sarah.allen@rotherham.gov.uk)

*Email the Council for **free** @ your local library*

Our ref

SA/LH

Please Contact

Councillor Sarah Allen

Direct Line

01709 255821

1<sup>st</sup> February 2024

Councillor Bennett-Sylvester

Elected Member

Via email: [michael.sylvester@rotherham.gov.uk](mailto:michael.sylvester@rotherham.gov.uk)

Dear Cllr Bennett-Sylvester

**Supplementary question to Council Meeting – 17<sup>th</sup> January 2024**

Thank you for your raising a supplementary question at the Council meeting on 17<sup>th</sup> January regarding the Right to Buy Scheme and how it was impacting the housing stocks. You asked if there was any possibility that, where there were services enjoyed by an entire community but paid for out of the HRA / tenants rents, that this could be transferred over to the general fund?

I can advise that there are currently no plans to revisit the arrangements for how parks are accounted for in the HRA and General Fund but the Council will keep this position under review to ensure the balance of responsibility is appropriate to the HRA.

It is possible to transfer land from Housing Revenue Account (HRA) to General Fund or vice versa. This process is called appropriation. Appropriation happens within a legal framework that can trigger the requirement for Secretary of State consent. It also results in the requirement for accounting adjustments to be made to the General Fund and HRA Capital Financing Requirement (CFR). Transfers can also generate new financial obligations that would need to be funded, e.g. parks appropriated to

the General Fund would need a corresponding budget to provide for upkeep and maintenance.

I hope that my response is helpful.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Sarah Allen', with a horizontal line extending to the right.

Councillor Sarah Allen

**Deputy Leader**

**Cabinet Member for Housing and Neighbourhood Working**

**Councillor Dave Sheppard, Cabinet Member  
For Social Inclusion and Environment**

Riverside House  
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DS/LH	01709 255948	Councillor Dave Sheppard

29<sup>th</sup> January 2024

Councillor Simon Ball  
Elected Member

Via email: [simon.ball@rotherham.gov.uk](mailto:simon.ball@rotherham.gov.uk)

Dear Cllr Ball

**Supplementary question to Council – Wednesday 17<sup>th</sup> January 2024**

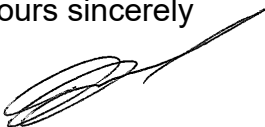
Thank you for your supplementary question to Council where you asked if there were any apprenticeships that could be put into the scheme so that Rotherham people could be trained up?

I can advise that for our flood alleviation schemes the Council has pledged to reach “shovel ready” status by the end of 2024 and supported this commitment with £5.8m of Council funding to ensure this can be achieved. This work is specialised and developing apprentices to this level would take a number of years. However, this is just the scheme development aspect of the work and any projects that progress to delivery will have apprentices considered which I detail below. Projects that are delivered in house via the Highways Service will have apprentice opportunities and this is detailed below and any that are procured for external delivery will be under our approved Social Value Policy which has a number of options for bidding contractors including apprentices.

The Highway Service has had a policy of recruiting apprentices since 2015. This involves roles which are office, and site based within the delivery teams. Apprentices receive nationally recognised qualifications and suitable staff continue on to higher qualifications in civil engineering. Many apprentices have progressed within the service to a higher level and continue to provide an excellent service for RMBC.

I hope you find this information helpful.

Yours sincerely



Cllr Dave Sheppard  
Cabinet Member for Social Inclusion and Environment

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**Committee Name and Date of Committee Meeting**

Council – 28 February 2024

**Report Title**

Petitions

**Is this a Key Decision and has it been included on the Forward Plan?**

No

**Strategic Director Approving Submission of the Report**

Sharon Kemp, Chief Executive

**Report Author(s)**

Emma Hill, Head of Democratic Services  
01709 823566 or [emma.hill@rotherham.gov.uk](mailto:emma.hill@rotherham.gov.uk)

**Ward(s) Affected**

Borough-Wide

**Report Summary**

This report provides Members with a list of all petitions received by Rotherham MBC since the last Council meeting held on 17 January 2024 and details which petitions will be presented by members of the public at this Council meeting.

This report is submitted for Members' awareness of the items to be presented to the Council meeting.

**Recommendations**

1. That the report be received.
2. That the Council receive the petition listed at paragraph 2.1 of the report and the lead petitioner or their representative be entitled to address the Council for a total period of five minutes in accordance with the Council's Petition Scheme.
3. That the Council debate the petition listed at paragraph 2.1 of the report for a total of 15 minutes in accordance with the Council's Petition Scheme.

**List of Appendices Included**

None

**Background Papers**

None

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

No

**Council Approval Required**

Yes

**Exempt from the Press and Public**

No

## PetitionsPetitions

### 1. Background

- 1.1 The Council refreshed its Petition Scheme in May 2019, following its introduction in 2010 after legislative changes requiring local authorities to respond to petitions. Whilst the Localism Act 2011 repealed that statutory requirement, the Council has maintained its commitment to responding to issues raised by local people and communities in respect of matters within the Council's remit.
- 1.2 The current Petition Scheme sets thresholds for various routes that petitions can take through the decision-making process:-
- Up to 20 signatures – not accepted as a petition.
  - 20 to 599 signatures – five-minute presentation to Council by Lead Petitioner and response by relevant Strategic Director.
  - 600 to 1,999 signatures – five-minute presentation to Council by Lead Petitioner and referral to Overview and Scrutiny Management Board for review of the issues, followed by response by the Chair of Overview and Scrutiny Management Board setting out their findings and recommendations.
  - 2,000 signatures and above – five-minute presentation to Council by Lead Petitioner followed by a 15-minute debate of the petition by the Council.
- 1.3 This report is submitted for information to detail the number of petitions received since the previous Council meeting held on 17 January 2024 and the route that these petitions will take through the Council's decision-making processes.

### 2. Key Issues

- 2.1 The following petition has been received which meets the threshold for presentation to the Council meeting and debate of the petition by the Council for a period of no more than 15 minutes.

Subject	Number of Valid Signatures	Lead Petitioners	Directorate
Rotherham's Commitment To A Permanent Ceasefire And To Promote Peace In Palestine And In The Region	4031 (376 not valid)	Ms Hafsa Yusufi	Assistant Chief Executive

**3. Options considered and recommended proposal**

- 3.1 This report is submitted for information and Members are recommended to note the content and resolve that the petition received be administered in accordance with the provisions of the Council's Petition Scheme.

**4. Consultation on proposal**

- 4.1 This report is submitted for information in order to detail the petition received by the Council since the previous Council meeting held on 17 January 2024. There are no consultation issues directly associated with this report.

**5. Timetable and Accountability for Implementing this Decision**

- 5.1 Under the provisions of the Council's Petition Scheme, Council will debate the petition and consider its response.
- 5.2 Any timetable will be dependent on the agreed actions.

**6. Financial and Procurement Advice and Implications**

- 6.1 There are no financial or procurement implications directly associated with this report.

**7. Legal Advice and Implications**

- 7.1 There are no legal implications directly associated with this report.

**8. Human Resources Advice and Implications**

- 8.1 There are no human resources implications directly associated with this report.

**9. Implications for Children and Young People and Vulnerable Adults**

- 9.1 There are no implications for either children and young people or vulnerable adults directly arising from this report.

**10. Equalities and Human Rights Advice and Implications**

- 10.1 There are no specific equalities or human rights implications directly associated with this report.

**11. Implications for Ward Priorities**

- 11.1 There are no direct implications on ward priorities arising from the petition referred to earlier in this report.



**12. Implications for Partners**

- 12.1 There are no known implications for partners arising from the petition referred to earlier in this report.

**13. Risks and Mitigation**

- 13.1 As this report is submitted for information, there are no risks associated with the presentation of information in respect of petitions received.

**14. Accountable Officers**

Emma Hill, Head of Democratic Services

*Report Author*          Emma Hill, Head of Democratic Services  
01709 823566 or [emma.hill@rotherham.gov.uk](mailto:emma.hill@rotherham.gov.uk)

This report is published on the Council's [website](#).

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**THE CABINET**  
**22nd January, 2024**

Present:- Councillor Read (in the Chair); Councillors Alam, Allen, Cusworth, Lelliott, Roche and Sheppard.

Also in attendance Councillor Clark (Chair of the Overview and Scrutiny Management Board)

Apologies for absence were received from Councillors Brookes.

**116.       DECLARATIONS OF INTEREST**

There were no declarations of interest.

**117.       QUESTIONS FROM MEMBERS OF THE PUBLIC**

8 public questions had been received:

1. Mr. Marston asked a question in relation to the proposed housing developments on Boswell Street. He stated that at the time the Herringthorpe Leisure Centre was demolished, it was in the Council Plan to build houses on the site. However, it was claimed by residents to be in contravention of the conditions of the use of the land of Herringthorpe playing fields from when it was acquired by the Council and in the terms of the Borough of Rotherham Act 1928. That stated that the land was to be used for recreational activities and that housing could not be developed on the land. The Council took notice of that and at the Cabinet meeting on 14th March, 2012, a possible workaround was discussed and recommended. The work around was that the Council would work with Fields in Trust to establish a Deed of Dedication to safeguard the fields. Two areas would be taken out of the land, the leisure centre site and the old nurseries and depot of Boswell Street. These would be released for housing on the understanding that the proceeds of the development would be applied for enhancing the facilities of the playing fields, for example a 1,000 seat stand at the running track with indoor training, all weather pitches and a new play area. Mr. Marston stated that he could find no further mention of the Fields in Trust plan which appeared to have been dropped as was the idea of building housing on the leisure centre site. He asked what the outcome was of the discussions with Fields in Trust? He also asked whether a link could be provided to the documents in the minutes of the next meeting?

The new proposal to develop the old nursery and depot area suggested, in Mr. Marston's view, that the Council would need to resuscitate the above-mentioned proposals to set up a Deed of Dedication with Fields in Trust to legitimate the position. He asked if those discussions had been started?

The Leader responded by stating that those discussions had not been started and that he did not know what the outcome of the discussion was in March 2012. The decision that was on the agenda today was simply to restart the process in relation to one of the sites Mr. Marston had referred to. Both sites were allocated for housing in the Council's Local Plan. The Council's planning position was that, at some stage, there would be housing delivered on both of those sites. However, the current meeting was not going to complete the final sign off of any plans as there were no plans yet for what would go on the site. There was no detail work through of what that would look like or who might live there etc. It was just a decision in principle that the Council would look to put houses on the former nursery site. All the other things mentioned by Mr. Marston would be worked through afterwards as part of the planning process. Planning permission would need to be given, along with engagement with residents.

In his supplementary, Mr. Marston stated that it was a brownfield site in appearance but fundamentally, he asked if the land for the old nurseries or depot was part of the land sited in the Rotherham Borough Act of 1928? Was that land part of the land that was acquired in 1928 and therefore subject to the same things which were: "any lands set apart under this section [of the Rotherham Borough Act 1928] for this, for the purpose of playing fields shall be deemed to be leisure grounds or recreation grounds for the purpose of the local act and under the Public Health Act"? Mr. Marston therefore asked if he could see a map showing what land was acquired in 1928?

The Leader stated that he believed that could be arranged.

Councillor Allen confirmed that the piece of land in question was part of a larger conveyance of land in 1928. With the work that had been done so far, which was not a lot because this was still the start of the journey in terms of development of the area, no restrictive uses of the site had been identified. Councillor Allen did, however, confirm that the information provided by Mr. Marston would be very useful as the Council progressed with those discussions.

2. Councillor Yasseen stated she had concerns regarding the area Mr. Marston had referenced, particularly from her view as a Ward Councillor. She stated that she had grown up and lived in the Ward she now represented, and she knew that there were certain areas that the community felt passionate about. Councillor Yasseen's residents contacted her about this, asked for site visits and wanted to be involved which was one of the big mantras of the Council. They wanted to see positive developments that would benefit the whole community. Herringthorpe Playing Fields and any annexes (the community did not see any of it as annexes but rather one site) were very important to the community and the passion for the site pre-dated Councillor Yasseen as a Councillor. She accepted that there was a

right within the Local Plan to trigger housing development on that site and she did not know the validity of the issues that Mr Marston had raised. However, the issue Councillor Yasseen had was that nobody knew that it was going to be triggered or even that a survey would be undertaken. Green Spaces, Neighbourhoods Officers and other Housing Officers who regularly attended neighbourhood meetings were also unaware. Councillor Yasseen asked how the Council could involve local communities and Ward Councillors at the earliest point, even if was just for information? Councillor Yasseen stated that she had raised her concerns with Strategic Housing but they went ahead anyway and as such, she had received multiple complaints. She hoped that by raising these issues with the Leader of the Council the issues would not be repeated.

Councillor Allen stated that in a response to an email from Councillor Yasseen in the past week, she had confirmed that Housing Officers did go to the Ward Councillor briefing on 12th October, 2023, to indicate that the Council was starting to look at the site along with two others in the Borough. Councillor Allen confirmed that a meeting would be taking place on Friday, 26th January at which she would see the plans. She confirmed that this was very much the earliest point in the development. She had stressed the importance of consultation to officers. The site mentioned in the report at Grayson Road had gone out to Ward Councillors and the local community. Consultation with the community was a statutory requirement of the planning application process. Councillor Allen stated that once she had had the detailed discussions with officers on Friday, she would be very happy to go to the Ward Councillors first to share the plans as they were at that point. Discussions could also be held regarding the consultation process with the community.

In her supplementary, Councillor Yasseen accepted Councillor Allen's offer and stated that it was greatly appreciated. There had been issues previously in relation to Boston Castle and the expansion of the reservoir. Councillor Yasseen stated that the meeting held on 12th October was attended by Housing Officers at her request. They had not planned to attend of their own accord. Councillor Yasseen had asked that no surveys be conducted until after consultation with the local community, especially Friends of Herringthorpe Playing Fields.

Councillor Yasseen was thanked for her question.

3. Ms. Khan asked a question in relation to the 35 year plan for East Herringthorpe Cemetery. Dignity was supposed to have submitted the Plan to the Council in March 2023; this was then pushed back to December 2023. Ms. Khan stated that there had been emails saying the report would now be shared at the end of January 2024. However, there had already been a Scrutiny meeting in January and the report was not provided. Nobody had the relevant information to bring to Scrutiny and it was missing parts of the equalities information. Ms.

Khan stated that this was not good enough; it was 15 years too late. Every time a deadline was provided it was moved further away. The group concerned with East Herringthorpe Cemetery had not been to Cabinet for some time as they thought everything was in hand and being dealt with as it had been brought to the Leader's attention. However, Ms. Khan felt like they were taking one step forward and 10 steps backwards and it was not right.

The Leader stated that his understanding was that the document was imminent and should be available within the next couple of weeks. There would be some more work to do after that.

The Assistant Director of Legal, Elections and Registration Services confirmed that that was correct and that there had been issues with delays. The issues regarding delays had been picked up directly with Dignity through the management of the contract.

In her supplementary, Ms. Khan asked for confirmation that the delay was from Dignity, not the Council.

The Leader confirmed that this was correct.

4. Mr. Sohial stated that January's meeting of the liaison group was cancelled by the Council and had not been re-arranged. He asked when they could expect a date for January's meeting.

Councillor Alam explained that it would be in March 2024.

5. Mr. Hussain explained that he spent most of the day at East Herringthorpe Cemetery and was therefore able to explain what was going on. There were around 50 grave spaces left in the Muslim section which was a major concern for the Muslim community as there was nowhere else to go. Sheffield had over 1,500 grave spaces left and this was creating havoc yet Rotherham only had 50 and nothing was being done about it. Mr. Hussain stated that he did not care about the 35 year plan; he cared about getting grave spaces sorted for Muslims so burials could take place as cremation was not an option. He asked what was happening about it.

Councillor Alam stated that he shared the concerns raised by Mr. Hussain. In the last couple of years there had been a lot of Muslim deaths because of demographic changes so he was concerned that they were fast running out of spaces. The 35 year plan from Dignity should provide the reassurance that Rotherham was not going to run out of spaces. Councillor Alam reassured Mr. Hussain that senior officers were engaging with Dignity. He also stated that the Council needed to look at the expansion because if the rate of deaths from the previous 2 years carried on, there would be a very serious shortage. Councillor Alam did state that the Muslim section needed expanding but consideration also had to be given to the Catholic section, the

children's section etc. to ensure that nobody was excluded. Councillor Alam confirmed that the concerns would be taken to Dignity and reassurance provided as soon as possible.

The Leader again confirmed that the 35 year plan would be shared imminently. The Leader also stressed that the Council would not let East Herringthorpe Cemetery run out of Muslim burial sites. The Council would ensure there were spaces there by doing whatever was required to ensure that the Muslim community could be buried in a dignified way.

Mr. Hussain explained that he saw what was happening in the graveyard every day and it would take time to make it fit for purpose. However, the Muslim community did not have time. The 50 graves would last around 9 months. Mr. Hussain stated that he had seen the 35 year plan and so was confused that the Council had not seen it.

The Leader referred to comments that he had made previously in which he had stated that the Council would ensure there were enough burial sites for the Muslim community and the Plan would be shared over the next few weeks.

6. Mr. Azam asked a question in relation to transparency which he knew the Council valued. However, he stated that answers provided to questions at the current meeting had caused confusion. This related to the Muslim Liaison Bereavement Group. Mr. Azam asked why the full minutes of the meeting that was held in 2023 had not been circulated. He asked if the Council had changed its policy to only issue actions that came out of meetings. This would mean that other discussions were not formally recorded and available for public view.

The Assistant Director of Legal, Elections and Registration Services explained that the point of the meeting was to carry forward actions. Minutes were only usually taken in formal meetings (such as Cabinet) so it was normal procedure for action notes to be taken at the liaison group meeting. He stated that there was a lot of detail in the email exchanges where the Council was on record with almost all of the matters raised. The Assistant Director confirmed that he was happy to pick up any issues that Mr. Azam did not feel reassured on.

In his supplementary question, Mr. Azam stated that the 35 year plan had been submitted and the minutes from the Overview and Scrutiny Management Board stated that it had been received. However, during the Cabinet meeting it had been stated that it had not been received. Both could not be right. Mr. Azam stated that this was a situation of the Council's own making. He and others had asked multiple times to work with the Council to try and solve these issues, but they were losing patience due to the lack of progress on such a serious matter. At a previous meeting, Mr. Azam had asked a question regarding changes to the medical examiner process but had not been provided with any

information, despite a commitment being made in the meeting to do so. The Plan had been promised multiple times but not shared. The liaison group meetings had been arranged but cancelled. The next meeting was scheduled for April so would the January meeting really be re-arranged for March? He asked why the Council was so difficult to work with.

Councillor Alam explained that the Council was still waiting for information from Government regarding the medical examiner process. A draft schedule had been issued but the guidance had not been received. Councillor Alam had raised concerns with the medical examiner process following the passing of his grandfather and he was adamant that he would make sure it was running smoothly. However, this would require work with partners as the medical examiner role was a statutory role run by the NHS and it would also require input from GPs. Councillor Alam assured Mr. Azam that the Council was trying its best to make sure that the process, from end of life to burial, was correct and inclusive. Officers were working very hard to ensure this would happen.

In relation to the documents, Councillor Alam stated that sometimes Dignity provided documents that were not fit for purpose. For example, the equalities document was sent back 8 times because it was not correct. He also confirmed that the 35 year plan was not just about East Herringthorpe Cemetery but covered all cemeteries in the Borough. As commissioners, it was the job of the Council to push back at Dignity to make sure that the appropriate governance was in place. Operational issues were dealt with by Dignity directly.

The Leader stated that if meetings were being missed and conversations needed to take place, the meetings needed to be re-arranged quickly.

7. Mr. Thorp had attended the previous week's Council meeting and asked a question regarding the cycling lane from Sheffield Road to Wellgate. He had brought 2 documents to the Cabinet meeting, the Do Dutch document and the Cycling Gear Change document and stated that the Council used both. They laid out all the plans for how cycling lanes should be built. The documents stated that they should be built by somebody who cycles and knows the way cyclists cycle and should not include 90 degree turns but have direct routes instead. At the Council meeting, the Leader had said that cycling lanes needed to have kerbs but, in Mr. Thorp's opinion, the most successful cycling/walking scheme that had been done at the cost of £12m was Blackfriars Bridge. He stated that there were no kerbs, just a line and paint that segregated walkers on the pavement and cyclists on the road, then a bus lane and cars. There were no big kerbs because they would take up more space on the road and cause more problems. Mr. Thorp asked why this and the list was not followed in relation to the Sheffield Road cycle lane.



The Leader explained that there were a number of practical issues that faced the Council's Transport Team as they designed the schemes. Decisions had to be taken based on the guidance as mentioned in the Council meeting, the Department for Transport best practice and available funding, resources and land. The Leader confirmed that if there were particular elements of the design that Mr. Thorp wanted raising with the Transport Team, he was happy to do so but he was not able to talk through each of those points in the meeting.

The Assistant Director of Planning, Regeneration and Transport confirmed that it was important that the Council was constructing cycling infrastructure in accordance with the guidance. There was a range of guidance available, such as from the Department for Transport but there was also guidance related to the funding which was from the Transforming Cities Fund. This funding flowed through the South Yorkshire Mayoral Combined Authority and it was important to achieve a level of consistency in the approach on a regional basis.

In his supplementary, Mr. Thorp stated that one of the biggest things he was bothered by was that at the end of the process, the finished schemes were going to be checked and if they were not found to be compliant, the Council would be asked to pay back the money. Mr. Thorp asked what would happen if that was the case. Where would Rotherham get the money?

The Leader explained that the reason processes such as the ones in place for the cycle lanes were followed was to avoid that happening. It was a standard clawback clause that was in a lot of schemes that were grant funded. In the worst case scenario, the Council would become liable for that, but the Council went through a long assurance process to make sure that that would not happen. At every stage the scheme was checked to make sure it was compliant with the fund's rules. The Leader again stated that he would provide a written response regarding the specifics of the scheme.

8. Councillor Reynolds asked what soft and hard launch was planned for the Forge Island development. Were plans in place? How well advanced were the plans? What were the immediate short and long term marketing plans for the whole project and when would these be available?

The Leader stated that the plans had not been announced yet, but Forge Island was a commercial site run by commercial operators. Those operators had set aside funding for promotional activities, early launch, advertising etc. This would lie largely in their responsibility as commercial businesses.

The Strategic Director of Regeneration and Environment explained that, when doing developments of this nature, often marketing and promotion were done in order to get the end users there. In this case,

they were already signed up. When it opened, the site would be full. There would be the cinema, the hotel and food and drink premises. It was now the job of the Council to work alongside the operators in terms of fit-out plans and the launch of the individual businesses on a collective basis. The Council was already on with that. For example, the Topping Out was reported in the press. Topping Out was a construction term for when a building was completed in terms of its structure. A photograph was taken on top of the hotel and included representative from Arc Cinema. The ultimate aim was for the public to use the site and for it to be a success.

In his supplementary, Councillor Reynolds stated that he was glad to hear that marketing was on the agenda. However, he stated that the point of marketing was to create a buzz and excitement around the opening, and, in his opinion, there was currently very little. He asked where the overarching picture was that this was the big package for Rotherham's renaissance. He said it was all well involving experts and letting the premises but what about the public who had to come and access the services and pay for them to make them a success? Councillor Reynold's stated that surely that was who the Council should be preaching to in order to build the tension. He asked why this was not started a year ago and stated that it seemed like it had been forgotten.

The Leader stated that it had not been forgotten. The focus had been on making sure the development was in place, the commercial partners were in place and the building was on track and on budget. Over the coming months, led by those commercial organisations, the marketing would be taking place and the Council would be supporting that. The Leader stated his belief that people would be excited by the time the development was open.

#### **118. MINUTES OF THE PREVIOUS MEETING**

##### **Resolved:-**

That the minutes of the Cabinet meeting held on 18th December, 2023, be approved as a true and correct record of the proceedings subject to two clerical corrections.

#### **119. EXCLUSION OF THE PRESS AND PUBLIC**

The Chair advised that Appendix 5 to Minute No. 126, contained exempt information, however, the meeting remained open to the public and press throughout.

**120. ADULT SOCIAL CARE STRATEGY FOR ROTHERHAM 2024-27**

Consideration was given to the report which sought approval for the new Rotherham Adult Social Care Strategy (2024-2027) which was attached as Appendix 1 to the report. In April 2023, Cabinet had given approval to refresh the Council's strategy for Adult Social Care. A 3 months consultation period with key stakeholders on the future vision, values, themes and priorities had followed. The report detailed the outcomes of this consultation, and an analysis of the consultation was included at Appendix 2 to the report.

55% of the respondents to the consultation felt that the new vision for Adult Social Care should be to "enable every resident with care and support needs to live their best lives, with the people they value, close to home and with access to the right support at the right time." Respondents had also fed back regarding what the Council should consider when delivering the new vision. Details of these were included at paragraph 2.3 of the report. This feedback had been incorporated into the "Our Priorities" section of the Strategy.

There had been a focus throughout the new Strategy on simplifying language to ensure it was fully accessible. The Strategy had been designed into sections, with simpler language and with clear outcomes to ensure action could be measured and quantifiable over the next 3 year term.

In addition, the Council's Adult Social Care Service wanted to ensure a stronger voice in co-producing and co-designing services. 24% of respondents indicated that they wanted to get involved in a new Co-production Panel for Adult Social Care. The Service was currently developing the approach and it was intended to launch the Panel in early 2024. Progress on delivering the priorities would be reported to Cabinet annually as part of the Local Account for Adult Social Care – 'How Did We Do?' report.

**Resolved:**

1. That Cabinet approve the Rotherham Adult Social Care Strategy (2024 –2027.)

**121. DIGITALISATION OF THE ROTHERCARE SERVICE**

Consideration was given to the report which set out the proposals for the digitalisation of the Rothercare Service. Rothercare provided an alarm service, connected to a 24-hour call centre, that created a route to rapid assistance in an emergency. The service was available to all adult residents of Rotherham, regardless of tenure type, age, or level of disability or frailty. The service operated a 24-hour specialist call centre and mobile responder unit which provided lifeline support to some of Rotherham's most vulnerable and isolated residents. The service also

provided and distributed low level assistive technology equipment including fall detectors, clocks and medication dispensers, that had been identified to support or maintain independence. The service supported 6,911 customers in 5,646 properties. This equated to 2,845 private properties and 2,801 local authority properties.

Nationally, the Public Switch Telephone Network (PSTN) would close in December 2025. By then, every phone line in the United Kingdom would have moved to a fully digital network that used Internet Protocol (IP) across a fibre-based service, seeing the traditional analogue PSTN lines decommissioned and replaced by a fully digital infrastructure. This had substantially impacted Alarm Receiving Centres (ARC's) such as Rothercare. Rothercare had already issued 1,647 digital units, leaving a further 4,279 units to be deployed.

The PSTN infrastructure change would impact on both service delivery and cost and was the key driver to design a new business delivery model, based around customer choice and requirements. The model would consider the continual development of technology, resources and cost. The Council had carried out a 90-day public consultation which would support the development of a new business model going forward, taking into account people's thoughts and preferences, both in relation to service delivery and service charges.

Details of the consultation were set out in paragraphs 1.3.10 – 1.3.23 of the report. The key message throughout responses received was that Rothercare provided an excellent service which was respected and valued, giving peace of mind and reassurance to support people to live independently in their own homes across the Borough. People also commented that the service provided excellent value for money. The full comments were included at Appendix 1.

The financial impact of this project would leave the Council with an additional £1.7M funding requirement for the purchase and installation of the equipment. There was also a recurring annual revenue pressure of £381,000 relating to sim card rentals which could not be met by the service in the long term as the current Rothercare charge of £3.29 per week was insufficient to generate the income needed to fund the ongoing costs associated with the digital switchover.

A further report would be presented in the summer of 2024 detailing the new strategic approach to assistive technology and the business delivery model for the digitalised Rothercare service.

During the meeting Councillor Roche explained that the charge for Rothercare was the lowest in the region and that there was no charge for installation.

**Resolved:**

That Cabinet:-

1. Notes the outcome of the 90-day consultation exercise.
2. Notes the requirements of the national closure of the Public Switch Telephone Network (PSTN) and the impact on Rothercare.
3. Approves £1.7M capital investment funding to enable the purchase and installation of the new digital units, subject to approval of the Budget at Cabinet and Council in February 2024.
4. Approves the procurement of an external provider to complete the installations for the digital switchover to enable Rothercare to maintain its current standards of service level and quality throughout the transition process.
5. Agrees to receive a further report in the summer of 2024 detailing a new strategic approach to assistive technology and the business delivery model for a digitalised Rothercare service.

**122. CORPORATE PARENTING STRATEGY**

Consideration was given to the report which presented the Corporate Parenting Strategy for approval. The Strategy set out the priorities for children and young people and outlined improvements to services and practices for children who were Looked After or had care experience. There were currently 509 children in care and 323 care leavers in Rotherham, with some overlapping between the 2 groups (due to young people being considered care leavers aged 16). These children and young people had a range of needs and experiences and lived in a variety of placements, suited to their needs. As such the Strategy had to outline priorities which met the needs of all children in care and care leavers and determine how these needs could be met over the next 3 years. The priorities for the Strategy were set out in paragraph 1.5 of the report.

The previous Strategy (Children in Care and Care Leavers Strategy) was published in 2017. The key achievements of the previous Strategy were:

- Improved placement sufficiency through the residential transformation programme and the fostering plan.
- Improved stability of placements for children in care.
- Destination and permanence planning for children in care.
- Stability of the workforce.

As part of the development of the oversight of the Service, evaluation of other local authority services (for example, Hertfordshire County Council and Leeds City Council) had suggested that the Corporate Parenting Panel be reconstituted as a Board, with external partners involved, in the

new Municipal Year. This would reinforce the importance of the wider partnership across the Borough to support vulnerable children and young people and provide the collective leadership required to improve outcomes for children in care and care leavers. Partners provided the additional commitment to children in care and care leavers that a parent who was ambitious for their children would make, and it was important to continue to build upon this. It would also ensure that detailed discussions took place with Members about a range of confidential issues, including placements and direct service delivery.

The Board would continue to be chaired by the Lead Member for Children and Young People's Services with a cross party group of Members invited to attend the meetings. Membership would also include key corporate leads across all services relevant to children in care and care leavers, as well as health and education representatives. In order to facilitate the full attendance of children and young people, representatives would be restricted to attendees and documents would not be made public. It was essential to ensure that the voice of children in care and care leavers was heard clearly and in a way that ensured they genuinely influenced the development of policy and strategy moving forward. To ensure proper scrutiny continued for this important area of work, it was recommended that the Board report formally annually to Council and to the Improving Lives Select Commission.

**Resolved:**

That Cabinet:

1. Approve the Corporate Parenting Strategy and approve the three-year plan as set out within the Strategy.
2. Note the responsibility of the Cabinet Member for Children and Young People to Chair and convene the Corporate Parenting Partnership Board.
3. Approve the Governance Arrangements for the Corporate Parenting Partnership Board and delegate authority to the Strategic Director for Children and Young People's Services in consultation with the Portfolio Holder, Chief Executive and Assistant Director of Legal Services to amend the Terms of Reference.

**123. NEGLECT STRATEGY 2024 - 26**

Consideration was given to the report which introduced the Neglect Strategy 2024-2026 which was attached as Appendix 1. This was a partnership strategy and was governed by the Rotherham Safeguarding Children Partnership (RSCP.) It was owned by the Neglect Delivery Group which reported directly to the RSCP Executive Partnership Group.

Neglect was defined in Working Together to Safeguard Children as "the persistent failure to meet a child's basic physical, emotional and/or psychological needs, likely to result in the serious impairment of the child's health or development. Neglect may occur during pregnancy as a result of maternal substance abuse." Neglect accounted for 40% (151 children) of Rotherham's Child Protection Plans, second to emotional abuse at 51% (as of 31st October 2023). These statistics were also reflected in the Children in Need cohorts, and Early Help. By tackling neglect at the earliest opportunity, the aim was to prevent the situation deteriorating to requiring statutory intervention. Whilst neglect could be a one-off incident (home alone for example) it rarely was. It was an ongoing situation that could be subtly getting progressively worse, but often making it difficult to identify.

The Neglect Strategy 2024 – 2026 had been developed in line with legislation and guidance. The NSPCC research and assessment tool, Graded Care Profile 2, had also been considered. Derived from academic, sector and local research around neglect, the Strategy had three priorities:

- Recognise
- Respond
- Make a Difference

The aim was to use research alongside current data and local case studies and examples to drive the Strategy action plan. The Strategy provided clarity on neglect type and signs, roles, and responsibilities of key partner agencies, how they would work together to deliver the key priorities and how success was measured.

A review of the partnership arrangements and delivery groups was undertaken in 2023. This was following the recruitment of an independent scrutineer to the Rotherham Safeguarding Children Partnership Executive group. Darren Downs joined the Rotherham Safeguarding Children Partnership in spring 2023. This role was similar to the previous Chair role, however, added a greater emphasis on scrutineer of the partnership arrangements and safeguarding arrangements. The previous arrangements were set out in paragraph 2.4.4 of the report and the new arrangements at 2.4.5

During the meeting, the Leader, Cabinet Member and Darren Downs agreed that neglect was one of the most common, serious forms of child abuse but sometimes went under the radar. The sheer volume of the problem meant it required the attention of the Council and its partners. It was noted by officers that the COVID-19 Pandemic had led to a generation of "hidden children." Some had not started or returned to school since the lifting of restrictions, and many were not registered with doctors or other health care professionals. In the most extreme of circumstances, neglect could kill, and it was therefore vital that the Strategy was implemented.

**Resolved:**

1. That Cabinet endorse the Neglect Strategy 2024-2026.
2. That Cabinet approve the Local Authority involvement in the development and implementation of the Partnership Strategy Delivery Plan and the oversight of progress by; the Neglect Delivery Group, Rotherham Safeguarding Children's Partnership (RSCP) and Rotherham Metropolitan Borough Council (RMBC) Improving Lives Select Commission (ILSC).

**124. NOVEMBER 2023-24 FINANCIAL MONITORING REPORT**

Consideration was given to the report which set out the financial position as at the end of November 2023 and forecast for the remainder of the financial year, based on actual costs and income for the first 8 months of 2023/24. As at November 2023, the Council Directorates currently estimated an overspend of £9.6m for the financial year 2023/24. This was largely due to demand-led pressures on Children's residential placements and home to school transport as well as the impact of inflationary pressures on the economy, particularly on food prices, and the legacy impact of lockdown restrictions on some Directorate's services, especially in Regeneration and Environment.

This was, however, offset by a £5m corporate budget risk contingency held within Central Services, approved within the Council's Budget and Council Tax Report 2023/24. In addition, the Council was now able to report further savings from the Council's Treasury Management Strategy of £3.5m, taken together, this £8.5m reported underspend in Central Services reduced the Council's overall forecast outturn to a £1.1m overspend.

The current economic climate remained turbulent, with challenges in projecting where inflation would move and the pace at which it moved. Inflation was slowing although there were variances below the headline rate: food prices were starting to fall while petrol and diesel prices were increasing. The overall reduction would help support the Council's Budget for 2023/24 but the position would be closely monitored.

There remained funding uncertainty for the local government sector beyond 2023/24 and 2024/25 as the Local Government Financial Settlement had been only a one-year allocation for both these years. The Council would continue to face significant challenges moving forwards in regard to the funding of Social Care. This was best illustrated by the volume of Local Authorities across the UK that had recently hit difficult times with a number having to issue S114 notices.



Although inflation appeared to be easing, the Local Government Association (LGA) Pay Award had been agreed and the full financial impact was £4m greater than was assumed within the Budget for 2023/24. However, the majority of this was covered by the in-year savings within Treasury Management.

The Strategic Director of Finance and Customer Services confirmed that officers continued to work hard to reduce the £1.1m overspend. Councillor Roche praised the Finance Team and Councillor Alam for their management of the budget during difficult times.

**Resolved:**

That Cabinet:

1. Note the current General Fund Revenue Budget forecast overspend of £1.1m.
2. Note that actions will continue to be taken to reduce the overspend position but that it is possible that the Council will need to draw on its reserves to balance the 2023/24 financial position.

**125. HOUSING DELIVERY PROGRAMME REPORT 2024-25**

Consideration was given to the report which set out the proposals in relation to the Housing Delivery Programme 2024-25. These proposals would continue to support the delivery of hundreds of new Council homes by March 2026, through a combination of development on Council-owned land and the acquisition of homes from the private sector. Appendix 3 provided a list of sites proposed for development, including several further sites held within the Council's General Fund, details of which were at Appendix 4. Exempt Appendix 5 provided a list of potential acquisition opportunities.

Cabinet was also asked to note that the East Herringthorpe Small Sites scheme was now delivering against the principles of the 2019 Cabinet report "Delivery of 12 Bungalows using Modern Methods of Construction".

From January 2018 to November 2023, the Council had successfully delivered 505 affordable homes; 379 homes for rent and 126 homes for shared ownership:

385 of these homes had been delivered through Council-led construction.

16 homes had resulted from conversion of existing Council assets into new homes, and 104 were from the acquisition of homes from private developers and the open market.

The Council had also built 125 new homes for market sale. A photographic summary of delivery achieved during this period was provided in Appendix 2. Further progress was outlined at paragraph 1.5 of the report.

To retain alignment with the principles of the 2019 approval, 2 of the sites, Hounsfield Crescent and Hounsfield Road, were subsequently brought into the East Herringthorpe Small Sites development, approved by Cabinet in September 2020. These sites were now in build and would deliver 2, two-bed bungalows along with a four-bed Wheelchair User Dwelling, with 10 homes being built in total utilising Modern Methods of Construction (MMC.) The original Symonds Avenue site remained in the programme but only a smaller section was developable. Cabinet was therefore asked to note that the East Herringthorpe Small Sites scheme was now delivering against principles of the “MMC Bungalows” proposals, and that the associated MMC Bungalows budget provision would be allocated back to the wider programme to support Council delivery on other sites. The MMC Bungalows budget included a provision for grant funding, therefore, the net value of monies to be directly re-allocated back into the programme would be lower than the budget.

During the meeting Councillor Allen expressed her pride in the Housing Delivery Programme. The Programme had delivered 630 homes to date, included a mixed portfolio of excellent quality homes that were of different sizes and tenures. There continued to be a very high demand for Council housing and the Right To Buy Scheme continued to erode the housing stock. However, one home had recently been bought back under the Right To Buy – Right of First Refusal scheme. Councillor Allen also explained that, through the Housing Development Programme, the Council aimed to have delivered around 1,000 new homes by March 2026.

Councillor Cusworth noted the amazing progress and stated she was very proud of the housing being provided.

**Resolved:**

That Cabinet:

1. Approves the Council-owned sites listed in Appendix 3 being brought forward to deliver new Council homes.
2. Approves the appropriation of specified General Fund sites to the Housing Revenue Account. Further detail about the sites proposed for appropriation is provided in Appendix 4.
3. Approves the purchase of homes from any of the schemes identified in Exempt Appendix 5.

4. Notes that authority to purchase up to 100 homes from the market has been delegated to the Assistant Director for Housing following approval of the Housing Acquisitions Policy Cabinet report on 16th October, 2023. The 100 homes provision was now reflected in Exempt Appendix 5.
5. Notes that the East Herringthorpe Small Sites scheme was now delivering the principles of the January 2019 Cabinet report "Delivery of 12 Bungalows using Modern Methods of Construction" and approve that the associated budget allocation is allocated back to the wider housing delivery programme to support Council delivery on other sites.
6. Agrees to continue to receive an update on the housing development programme every 6 months.

## **126. HRA BUSINESS PLAN, RENT SETTING CHARGES 2024-25**

Consideration was given to the report which, alongside providing the draft Housing Revenue Account (HRA) budget for 2024/25, recommended proposed changes in housing rents, non-dwelling rents, District Heating charges and other service charges. Cabinet were asked to recommend to Council that Council dwelling rent be increased by 7.7%

The proposed 2024/25 HRA Business Plan made funding provision of £126m for hundreds more Council homes by 2026 and committed £856m to investment in the housing stock, alongside day-to-day housing management and repairs and maintenance costs. Over the short to medium term forecast, the Business Plan was operating at or around the minimum balance, with a small surplus of £9.432m by Year 30 of the Business Plan period. However, it was likely that investment in decency and energy efficiency would need to increase over the coming years: the Business Plan made provision for enhanced stock condition surveys which would support future investment decisions.

The overall position remained challenging. Substantial inflationary pressures were evident in some costs increasing by more than 15% over the last 2 years, pressures felt most acutely in the Housing Delivery Programme. The Government's decision to limit rent increases in 2022/23 led to a permanent reduction of financial capacity within the Business Plan. It was likely that investment in the quality and energy efficiency of the Council stock would need to be increased over the coming years, putting further strain on the Business Plan. At the same time, the Council wished to support tenants to manage their finances during a cost-of-living crisis, recognising that housing costs were often the largest single financial outgoing residents faced.

The Government's rent setting policy allowed social housing providers to increase rents by Consumer Price Inflation (CPI) plus 1%, i.e. 7.7% in 2024-25. Around two-thirds of tenants in Rotherham were in receipt of

Housing Benefit or Universal Credit which would wholly or partially cover their rent. Given the rate of inflation in 2023-24, a one-off rent cap was introduced for one year and was set at 7%, which the Council followed. The housing rent options and their impact on the HRA Business Plan were set out in paragraph 2.9 to 2.12 of the report.

It was also proposed to increase HRA non-dwelling rent fees and charges for 2024/25 by 6%. This was detailed in Appendix 4 to the report. In relation to District Heating Charges, it was recommended that the Council match the Ofgem Price Cap January to March 2024. This option would see a reduction in the unit rate to 15.27 pence per kwh and would mean an average annual cost per user of £960. There would be an average deficit of £280 per user as full cost recovery would not be achieved. This would mean the HRA would be paying c£353k in 2024/25 towards the cost of District Heating. This was c£1m lower than the contribution in 2023/24 would have been had the Council not received EBDS income.

The challenges of increasing rent were acknowledged, and a number of support measures were set out in the report, starting at paragraph 2.25.7. These included the RMBC Tenancy Support Service; Age UK Age Related Benefit Advisory Service; the Council's Discretionary Housing Payment Fund; Employment Solutions; the Council's Energy Crisis Support Fund; the Council's Advocacy and Appeals Team; Foodbanks; the Social Supermarket; Rotherfed and Citizens Advice Rotherham.

The Assistant Director of Housing stated that some of the figures in Appendix 3 to the report were incorrect. The correct figures were provided to the Clerk and would be published as a supplementary document to the agenda. The figures specifically related to the Capital Repairs and Maintenance Investment – excluding savings required and the reserves section of the appendix.

Appendix 1 was the HRA Operating Statement. Appendix 2 related to the rent payable by number of bedrooms. Appendix 3 was the HRA Business Planning assumptions and Appendix 4 was a summary of Modelled Business Plan Scenarios. Non-dwelling rent, service charges and furnished home charges for 2024/25 were attached as Appendix 5 with the HRA Budget 2024/25 at Appendix 6. The affordability analysis was attached at Appendix 7.

The report was considered by the Overview and Scrutiny Management Board (OSMB), who advised that the recommendations be supported. The Board particularly supported the details of support in the report. They had also been reassured that these details were shared widely through a number of different methods, not just digitally.

**Resolved:**

That Cabinet recommends to Council to:

1. Approve the proposed 2024-25 Base Case Option C for the HRA Business Plan.
2. Note that the Business Plan will be reviewed annually to provide an updated financial position.
3. Agree that Council dwelling rents are increased by 7.7% in 2024/25 (Option 3).
4. Agree that the Council should retain the policy of realigning rents on properties at below formula rent to the formula rent level when the property is re-let to a new tenant.
5. Agree that shared ownership rents are increased by 9.4% in 2024/25.
6. Agree that charges for garages and parking spaces, communal facilities, cooking gas and use of laundry facilities are increased by 6% in 2024/25.
7. Agree that the District Heating unit charge per Kwh is set at 15.27 pence per kwh, a decrease of 4.2% (0.67 pence per kwh).
8. Agrees that the decision to reduce the price of District Heating Charges further during 2024-25 be delegated to the Assistant Director of Housing in conjunction with the Assistant Director of Financial Services following consultation with the Cabinet Member for Housing. The delegation would only be used to respond to a change in Government policy or a significant change in the Ofgem price cap that has the effect of necessitating a lower unit price.
9. Approve the draft Housing Revenue Account budget for 2024/25 as shown in Appendix 6.

**127. PUBLIC SECTOR DECARBONISATION SCHEME (PSDS) GRANT FUNDED DECARBONISATION WORKS**

Consideration was given to the report which summarised the proposed approach to improving the energy efficiency and decarbonisation of 8 Council buildings. This included works to install a low carbon heat source utilising funding from the Public Sector Decarbonisation Scheme (PSDS) and the allocated Council Decarbonisation Capital budget.

The Council declared a Climate Emergency in October 2019 and a Climate Emergency Action Plan had been established. The policy and technological context of net zero was rapidly changing, and delivery of an

annual action plan allowed opportunities to be leveraged before they were missed. The Government had invested funding (the Public Sector Decarbonisation Scheme (PSDS)) to assist with the decarbonisation of public buildings, and this report had been brought forward in order to seek approval to proposals which utilises the PSDS funding that would be invested in decarbonisation measures within Government allocated spending timeframes.

A significant challenge in delivering the Council's Climate Change Action Plan was the reduction in carbon emissions from the Council buildings that were a product of current gas energy supply. In order to consider how it might tackle this challenge, the Council had approved, as part of the Budget and Council Tax Report 2022/23, a capital investment to begin to decarbonise its buildings. This capital investment was used as a match funding requirement to enable the Council to secure external PSDS funding. The Council proposed to explore opportunities to replace the gas boilers within a number of the existing operational buildings.

A summary of the decarbonisation interactions and calculated/estimated data was at Appendix 1 'PSDS Phase 3C Works'. The buildings identified for the funding included:

- Kimberworth Place.
- Matrix Dinnington Business Centre.
- Swinton Civic Hall.
- Oaks Lane Depot.
- Boston Castle.
- Hellaby Depot – Denby.
- Hellaby Depot – Sandbeck.
- Century 1 Business Centre.

Decarbonisation site surveys had been carried out at each site listed above to identify decarbonisation measures, calculate energy/carbon savings, potential savings and estimated project costs. The reports had been used as evidence to support PSDS applications for each building.

The proposed works and low carbon heating system would significantly reduce the Council's overall carbon impact through the improvements set out in the table at paragraph 2.4 of the report.

**Resolved:**

That Cabinet:

1. Approves the use of grant funding from the Public Sector Decarbonisation Scheme, if successful, and a contribution from the existing Council capital decarbonisation to deliver the proposed works to the Council's operational property, as set out at paragraph 2.4 of this report.

2. Delegates authority to the Assistant Director of Financial Services in consultation with the Cabinet Member for Jobs and Local Economy to agree Air Source Heat connection contracts at each of the buildings as set out in paragraph 2.4 of this report.

## **128. LOCAL LABOUR POLICY - PLANNING**

Consideration was given to the report which sought Cabinet approval to adopt the Local Labour Policy Interim Policy Statement. This Policy would set out the requirements for major and/or employment generating development entering into Local Labour Agreements, increasing the opportunities for local people to access training and local employment.

Rotherham's Local Plan provided the framework for determining planning applications. Core Strategy Policy CS10 'Improving Skills and Employment Opportunities' set out how the Council would work with partners to promote education, training and local employment opportunities. The purpose of the Local Labour Policy Interim Policy Statement (IPS) was to provide guidance on how Policy CS10 would be implemented by requiring developers to enter into Local Labour Agreements through planning conditions. Once adopted, it would be a material consideration which could be taken into account when determining planning applications.

The Council was looking for new major developments or where development would result in the creation of 15 or more new full-time jobs, to contribute through the provision of new local jobs, education and training opportunities where this was appropriate and viable. It was recognised that these could include opportunities both during the construction phase of development through to eventual occupiers.

Two different planning conditions could be used and, depending on the nature and scale of development, one or both could be imposed when granting planning permission. Those requirements would also be highlighted as part of any pre-application discussions on major schemes. The first condition related to the submission of a scheme to show the use of local labour during the construction phase for Major Developments. The second condition related to the use of Local Labour in the operational development for Major schemes. This would only be relevant where there was employment generated as a part of the application, such as, retail, office, major industrial developments etc.

During the meeting Councillor Lelliott confirmed that this had been one of the commitments made by the Labour Group in their manifesto in 2021.

### **Resolved:**

1. That Cabinet adopts the Local Labour Policy Interim Policy Statement.

**129. HACKNEY CARRIAGE FARE INCREASE**

Consideration was given to the report which explained that a representation had been received on behalf of members of the Rotherham Hackney Carriage Association requesting a rise in the metered fares currently being charged by Hackney Carriages in Rotherham. In addition, the Association was requesting changes to the times that the different tariffs were applied, along with an increase in the soiling charge that must be paid by the passenger if the vehicle was fouled (for example, spilled food or drink).

The tariffs were set by the Council in accordance with Section 65 of the Local Government (Miscellaneous Provisions) Act 1976. This was an executive function and must therefore be exercised by Cabinet.

The current tariffs were set in 2022. Since this time, the costs associated with running a licensed vehicle had increased. Licence holders were therefore requesting this increase to cover running costs and allow them to see sufficient return for their business. The current and recommended tariffs were detailed in Appendix 1.

In relation to Tariff 1 (Standard), the current charge for the first mile was £4.50, with each additional mile costing the passenger £1.50. The proposals were for this to increase to £4.80 for the first mile (an increase of 6.7%), and £1.70 for each additional mile thereafter (an increase of approximately 13%). In addition, it was proposed that the charge for waiting was increased from 20p per minute (or part thereof) to 30p per minute (or part thereof). This represented an increase of 50%.

In relation to Tariff 2 (Night-time, Sunday and Bank Holidays), the current charge for the first mile was £4.70, with each additional mile costing the passenger £1.70. The proposals were for this to increase to £5.10 for the first mile (an increase of 8.5%), and £1.90 for each additional mile thereafter (an increase of 11.8%). It was also proposed that the times during which Tariff 2 was applicable should be changed as detailed in paragraphs 2.15 and 2.16 of the report.

In relation to Tariff 3 (Christmas and New Year,) the current charge for the first mile was £7.00, with each additional mile costing the passenger £1.90. The proposals were for this to increase to £7.30 for the first mile (an increase of 4.3%), and £2.20 for each additional mile thereafter (an increase of 15.8%).

Appendix 2 to the report outlined the Hackney Carriage Tariff Comparison Information.

Rotherham Hackney Carriage Association were representative of the Hackney Carriage Trade in Rotherham and had been fully involved in the development of the proposed tariffs. There was a statutory 14-day consultation period which had to take place prior to the introduction of the



proposed tariffs. The Council was required to place a notice in the local press allowing no less than 14 days for comments regarding the proposed tariffs to be submitted to the Council. Should any objections be received then these would need to be considered in accordance with the procedure detailed above. If no objections were received (or objections were made but subsequently withdrawn) the revised tariffs would come into effect at a date to be determined by the Council in liaison with the trade.

**Resolved:**

1. That the amendments to the Hackney Carriage tariffs and soiling charge detailed in this report and Appendix 1 be approved along with a 14-day consultation period.
2. That following the period of consultation, if no objections are received or any objections received are subsequently withdrawn, then the amended tariffs and soiling charge are to take effect immediately.
3. Should any objections be received following the period of consultation then a further report will be presented to Cabinet to determine whether the fares should be agreed and introduced or amended prior to their introduction.

**130. MID-YEAR COUNCIL PLAN 2022-25 AND YEAR AHEAD DELIVERY PLAN PROGRESS REPORT**

Consideration was given to the report which provided an update on the progress made on the activities in the Year Ahead Delivery Plan as well as the Council Plan. The Council Plan set out the outcomes that the Council would work towards over the period from 2022 to 2025. There were 26 outcomes and 47 commitments in total. To ensure delivery against these, the Year Ahead Delivery Plan included 98 priority actions/milestones to mostly be delivered by March 2024.

The Council Plan was being monitored through both the delivery of the milestones and activities within the Year Ahead Delivery Plan and the 68 performance measures outlined in the Council Plan. The performance measures included a mixture of output measures and longer-term outcome measures.

The mid-year progress report (Appendix 1) focused on the progress made across all the Year Ahead Delivery Plan activities to deliver the 5 headline priorities for Rotherham as set out in the Council Plan for 2022-25. The report had been designed to ensure that progress on the Year Ahead Delivery Plan activities was as up to date as possible up to the time of publication.

As of 30th November, 2023, the activities within the Year Ahead Delivery Plan were rated as follows:

- 33% (32) complete
- 49% (48) are on track to be delivered by original target date
- 10% (10) are delayed by less than 3 months
- 8% (8) will not be met within 3 months of original target date

During the meeting, each Cabinet Member gave a verbal report on progress within their portfolio:

Neighbourhood Working and Housing – Councillor Allen referenced the *Every Neighbourhood Thriving* theme, specifically the *Local Towns and Villages are improved* outcome. The status of this was *Known Delays*. However, 10 projects within Round 1 had been delivered. 22 projects were to be delivered by March 2024. A further 3 schemes were on site and 4 were ready to commence. Councillor Allen noted that the scheme for Aston and Todwick had not yet received Member approval. There were issues with the scheme in Brinsworth due to private ownership issues with land. In relation to the *People Are Safe, Health and Live Well* theme, it was confirmed that the 3 housing measures (2.10 (a), (b) and (c)) would not be met within the given timeframe but would be commenced by Quarter 3 2024/25. The achievements for the 2 themes were set out at pages 475 to 478 of the agenda pack.

Corporate Services, Community Safety and Finance – Councillor Alam highlighted the *deliver a communications campaign to promote access to enforcement services, such as the out of hours team, and establish a robust performance management framework for the services* outcome. This was on track and the Service continued to promote outcomes via social media and press releases. Work was also being done to work with services, partners and communities to promote equality, celebrate diversity and ensure fairness for everyone. Councillor Alam also highlighted the employee engagement survey and the manager development programme.

Social Inclusion and Environment – Councillor Sheppard highlighted those outcomes that were at risk or delay. This included the restoration of Waterloo Kiln which was delayed in order to allow for better weather conditions. The masterplans at both Thrybergh and Rother Valley Country Parks were progressing but behind schedule. The delayed designs and costings were due to a further analysis of the components and materials, the full outcome of which would not be known until January 2024. Positives included the procurement of a new Household Waste Recycling Service which commenced in October 2023. The new contract provided a number of benefits. The pilot for a commercial Waste Recycling Service had been completed and was to be rolled out to all existing customers, both internal and external. Further, work had been completed at Thurcroft Library which was a great community asset. A great number of events had taken place and the Signal Music Festival was scheduled for February 2024 half term. Work was also continuing on the commitment to become the first Children's Capital of Culture in 2025.

Jobs and the Local Economy – Councillor Lelliott highlighted that the number of new businesses started with help from the Council was off track. In Swinton, the Civic Hall had been refurbished and work on the new library and neighbourhood hub had begun after roof leaks caused delays. It was expected to be finished by the end of March, with demolition of the old library following in 2024/25. Councillor Lelliott also highlighted the positive news that the Century 2 business incubation hub had officially opened. In the town centre, initial works for the markets and library redevelopment were underway and the flagship leisure development at Forge Island was on track for completion by April. The Riverside Gardens scheme was delayed after a procurement exercise failed to award a contract. Construction would now begin in the next financial year.

Children and Young People – Councillor Cusworth explained that the Council was continuing with the development of residential homes, so children in care and young people in Rotherham could remain in the Borough. Whilst some delays had arisen due to registrations and challenges with access permissions to the properties, all 4 two-bedroom homes were still due to open by Quarter 4. On a positive, the number of Children in Need had reduced further. The number of children with a Child Protection Plan remained on target and the number of Children in Care had continued to reduce. Councillor Cusworth also confirmed that the phonics screening test results were above the national average.

Adult Social Care and Health – Councillor Roche confirmed that an average of 96.3% of all adults involved in a safeguarding enquiry felt that their personal outcomes were being met. This was well above the national average. The proportion of those people following reablement with no further requests for support continued to perform well and exceed the Council Plan target and comparative data from 2022/23 Quarter 2. The new Alcohol and Drugs Services contract had started in April 2023 and was performing well. The ‘Say Yes’ campaign, a new public health improvement and prevention campaign providing advice on areas such as smoking, tobacco control, food and physical activity had launched in June 2023 on social media and on RotherHive. Further, Councillor Roche confirmed that Rotherham was now officially recognised as a Breastfeeding Friendly Borough. The building groundwork for Castle View was on track.

The report was considered by the Overview and Scrutiny Management Board (OSMB), who advised that the recommendations be supported. The Board appreciated the honesty regarding delays.

**Resolved:**

That Cabinet note:

1. The overall position in relation to the Year Ahead Delivery Plan activities.
2. The Quarter 2 2022-23 data for the Council Plan performance measures.
3. The performance reporting timetable for the remainder of the 2023-2024 year.

**131. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

Consideration was given to the circulated report, the contents of which were included as part of the relevant items and the details included accordingly.

**132. DATE AND TIME OF NEXT MEETING**

**Resolved:-**

The next meeting of the Cabinet will be held on Monday, 12th February 2024, commencing at 10.00 a.m. in Rotherham Town Hall.

**THE CABINET**  
**Monday 12 February 2024**

Present:- Councillor Read (in the Chair); Councillors Alam, Allen, Cusworth, Lelliott, Roche and Sheppard.

Also in attendance Councillor Clark (Chair of the Overview and Scrutiny Management Board)

Apologies for absence were received from Councillors Brookes.

**133. DECLARATIONS OF INTEREST**

The following declarations of interest were made:

<b>Agenda Item</b>	<b>Councillor</b>	<b>Interest Type</b>	<b>Nature of Interest</b>
142 – Business Rates Discretionary Relief Renewals in 2024/25	Councillor Roche	Non-pecuniary	Trustee – Manvers Lake and Dearne Valley Trust Limited (Manvers Boat Club)
142 – Business Rates Discretionary Relief Renewals in 2024/25	Councillor Lelliott	Non-pecuniary	Trustee – Cortonwood Comeback Community Centre

**134. QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were six questions from members of the public:

1. Daniel Matthews asked a question in relation to the pavement parking policy and the overt CCTV policy that were both listed on the agenda. He asked how the Council was going to use CCTV as an enforcement tool against illegal parking and vehicle related anti-social behaviour activities. This in particular related to the Public Space Protection Order (PSPO) that covered the Town Centre which came into force on 15 January 2024 as this included vehicular based issues. Mr Matthews noted that this was not mentioned in the proposed text that was to be put on the Council's website. Mr Matthews also asked how the Council was going to take on board lessons learned from Sheffield and London boroughs that had the exact same issues as Rotherham in terms of pavement parking and wider crime issues. Mr Matthews stated that the context to his question was that residents and non-residents were

becoming noticeably more fearful for their personal safety in the Town Centre and Wellgate area. He stated that many felt there was no sense of improvement across a whole raft of areas such as Highways, Streetscene, unapproved building works etc which all linked into a wider pattern of behaviour. He also stated that things like begging and harassment in the Town Centre needed cracking down on.

In response to the question, the Strategic Director of Regeneration and Environment stated that a lot of the issues raised concerned a lot of different duties that the Council had. In relation to pavement parking, the Strategic Director stated that London had different powers compared to the rest of the country, including Sheffield. The policies referenced looked at what could be done within the scope of powers available. Powers for enforcement in relation to pavement parking rested with the police – Council's in England did not have those powers. There had been some consultation from the Local Government Association on giving Council's those powers, but the Government had not yet responded. The Council did have powers in relation to cars driving the wrong way up one way streets and blocking junctions. The PSPO powers were very specific.

The Assistant Director of Community Safety and Street Scene stated that the Council would use any opportunity to use CCTV for enforcement action in relation to crime or civil offences. However, there was still a reliance on the public to make reports as to when and where incidents might take place. That would help the Council make the best use of officer time. There were some challenges, particularly relating to vehicle nuisance. There was often limited audio range attached to CCTV which made providing evidence of that nuisance difficult. The Head of Community Safety also reiterated that there were real limitations on Council's outside of London in terms of how it could use cameras, particularly to enforce parking offences. There were however some cycle lanes that could be enforced.

The Assistant Director of Community Safety and Street Scene confirmed that the Council had continued to invest in CCTV cameras over a number of years to increase that capacity and provide a greater opportunity for the Council to catch offenses.

In his supplementary, Mr Matthews stated that there were a number of matters concerning the community that crossed into so many different departments of the Council. Mr Matthews asked for the Leader and lead Member for Community Safety to coordinate and look to meet with him to discuss cross-department and even a multi-agency approach to restore faith in the Town Centre, both for local residents and those further afield. He stated that people from the wider Rotherham area had concerns about returning to the Town Centre and a resurgence of the Town Centre needed to be encouraged. Lots of work was being done on the Town Centre and was due to be done on Wellgate but that work could be undone by inappropriate and illegal

behaviour. Mr Matthews stated that this needed to be handled and he would welcome the opportunity to meet with those that handled those issues. This would protect the Council's investment as well as the commercial sector. If the Council did not protect itself, there would be a downturn in inward investment. Mr Matthews noted the good things, such as Forge Island.

The Leader stated that he largely agreed with what Mr Matthews had said and clearly, the Council wanted to make sure that it was making people's time in the Town Centre as pleasant an experience as possible as well as giving confidence to those from further afield. The Council wanted to improve footfall in order to help local businesses and create a thriving town centre.

The Leader also reiterated how difficult it was to work across all of the different regulations and legislation in terms of community safety. However all of the relevant teams worked side by side within the Council.

It was agreed that Councillor Lelliott, as lead Member for the Town Centre, would coordinate the meeting requested.

2. Jane Patching asked a question in relation to Herringthorpe Playing Fields. She stated that she was curious about the funding for the maintenance of improvement of Herringthorpe Playing Fields. Ms Patching asked for some figures in relation to what money had been spent over the last four or five years and whether it was felt that the Playing Fields had actually been maintained for recreational purposes? Ms Patching stated that this was something the Council was supposed to be doing.

The Leader stated that he could not provide the exact financial figure but confirmed that the Council did spend a certain amount of money on staffing, grass cutting, maintaining the trees etc, on Herringthorpe Playing Fields on an annual basis. There was also some capital investment that went into the sports facilities (the "stadium.")

The Cabinet Member for Social Inclusion and Environment confirmed that the Council was always conscious of making sure that all users of Herringthorpe Playing Fields were consulted on everything that it did. The Council also wanted to make sure that playing fields had the facilities that people wanted and used. Herringthorpe Playing Fields was a big area with a lot of different activities available.

Ms Patching stated that trees had been planted by the Council as part of a royal celebration a number of years ago but about 20% of them were now dead due to a lack of maintenance. When the trees were planted, a number of Council lorries and vans were used and driven across the fields. This consolidated the ground. 20-25 years ago, the Council had invested in improved drainage at Herringthorpe Playing

Fields, but nothing had been done since. Ms Patching stated that, due to the compacting, a substantial area around the paths flooded and covered in leaves and mud that were never picked up or swept. These matters were never addressed unless residents complained.

Ms Patching also had concerns regarding the brown field site that the Council were thinking of building on at Herringthorpe Playing Fields. She stated that a large proportion of the site, at the Boswell Street end, had never had concrete or any permanent type of building on it. It had had aluminium greenhouses, but these had been removed. Ms Patching asked how it could be considered as a brown field site when it was full of natural trees, shrubs, other plant life and animals. She stated that the Council had not used any of the budget wisely in terms of planting and maintaining things and now they wanted to destroy plants and trees.

In response the Leader confirmed that Councillor Sheppard and Officers would pick that up outside of the meeting. He also confirmed that brown field and green field were planning designations. There were already commitments to meetings and conversations with residents regarding that development specifically so Ms Patching would be invited to join those.

3. Henry Marston asked a question in relation to the Boswell Street development at Herringthorpe Playing Fields. He thanked Councillor Allen for the plan that he been sent to him following his question at the previous meeting. He asked if there was a similar plan of the land specified for Herringthorpe Playing Fields in the Rotherham Borough Act of 1928? In relation to the site that was marked out for future proposed development, Mr Marston stated that the only part that was formally nurseries and the depot was on the right but on the left, there was a plateau area with trees that had been planted, where the old pavilion used to be. Mr Marston stated that this was the gem of the Playing Fields for recreation and for people walking through. Mr Marston thought it could be developed with picnic tables but definitely should not be barred to people coming through.

Councillor Allen confirmed that she would raise the matter with officers and see if a map could be found.

In his supplementary, Mr Marston stated that there was land behind No. 69. When the rugby ground had been built, there were problems with access from Badsley Moor Lane due to it being waterlogged in winter. Members of the public were discouraged from going along there and as such, there were drug dealing issues. Mr Marston said that the Council needed to make sure that members of the public could use that access at Boswell Street corner.

Councillor Allen confirmed that she would work with Councillor Sheppard and the green spaces team to look into the issues raised.



4. Farooq Tareen stated that since his last visit to the Cabinet meeting, the 35 year plan for cemeteries across the Borough had been submitted by Dignity. This was submitted on 30 January 2024 and had been compiled by the local manager who had only been in post for the previous seven months. Mr Tareen stated that on page 11 of the report, it said that the area of most concern was within the Muslim sector, specifically the current demand for burial provisions. The report further stated that 20 burials a year were taking place in that section and given the timescales and the time left, the Muslim community were rightfully concerned about running out of space. Mr Tareen stated that more accurate figures should be between 30 and 40 burials given that 10 had already taken place since the start of 2024.

Mr Tareen stated that the report had failed to mention that some graves were still filled with water. The report also failed to mention that, despite the outcry from the Muslim community, both Dignity and the Council had failed to commission a hydrogeologist. The source of water had to be established. Additionally, the report did not mention that, through fines, the Council had received a substantial amount of money to improve the Muslim section of the cemetery but had failed to invest that money wisely on the drainage system and improvements to the landscape. Nothing had been done about the landscape at all except from a path and a rail. A wall had been built to stop the land from sliding away.

Mr Tareen's question was what had the Council done effectively so far apart from hold various meetings without any results?

The Leader stated that he was sorry to hear that there were ongoing issues but confirmed that action had been taken and improvements had been made. Councillor Alam confirmed that the Council were still holding Dignity to account for flooding in the cemetery and were making sure the graves were not waterlogged. The Council were also trying to ensure that services users were engaged in the consultation process. Councillor Alam confirmed that there were issues at Dignity in terms of retaining managers. New managers only tended to stay a matter of months before moving on. As commissioners of the contract, the Council were enforcing that Dignity had to engage with the community and make sure that all of the reports produced were accurate. The 35 year plan had been delayed as it did not contain all of the relevant figures and the Council went back to Dignity to get it updated.

Councillor Alam stated that Dignity would need to look at the drainage system to ensure graves were not being flooded as it was very concerning for the families of those buried in the cemetery and for future burials. As such, the Council would continue holding Dignity to account. The Plan included space for seven years and the expansion that had been agreed was now just for the Muslim section. This was

due to a change in the demographics of the area. Councillor Alam stated that it was his understanding that the figures referenced 28 burials a year for adults with children separate.

The Assistant Director of Legal, Elections and Registration Services explained that, in addition to the approval at Council of developments across the cemeteries, the fines that were received from Dignity were invested into the whole range of Council cemeteries. The investment totalled around £250,000. The work done with Dignity and the community in applying pressure, had resulted in further investment of more than £1m throughout the last 18 months to two years. The Assistant Director did believe that the investment was visible on the ground having visited himself. He recognised and valued the communities involvement in working to get those improvements and wanted to continue working together to make sure the improvements continued.

In his supplementary, Mr Tareen stated that Councillor Alam had confirmed that the report had said there was space for seven years. Mr Tareen challenged that and asked what would happen if the space ran out in the next six or seven months? What provisions were there to bury loved ones?

The Leader explained that it was his understanding that there was already over 100 spaces set out in the plan for Muslim burials. The Council therefore believed there was adequate space based on the trajectories to meet the need in the medium term. There was also then the planning application to expand that further which the Leader hoped would be expedited to give some certainty to the community. There was an on-going issue with the Environment Agency, but the Council were working through that.

The Leader reassured Mr Tareen that the Council certainly did not want to run out of spaces and wanted to ensure that all Muslim burials, along with other burials, took place within decency and dignity in the expected way.

5. Arshad Azam stated that he had attended the scrutiny meeting in December 2023 and was interested by the lack of financial information put forward in the report. It was Mr Azam's understanding that in 2021/22, Dignity were fined £232,935 and in 2022/23, they were fined £328,290. The fact that the fines were going up showed that the service was getting worse, not better. Over two years, that totalled £561,225. It was also Mr Azam's understanding that in 2022, there were seven items that the Council wanted to reinvest in and that totalled £148k. Of those items, four related to improvements around the cemetery walls and accounted for £108k. However the cost had now increased to £193,286 which was an 80% increase on what Cabinet had approved. Mr Azam asked what due diligence was done on the original submission for that money and how it would be

progressed forward?

Mr Azam also referenced the end-to-end review and Mohammed Omar. He stated that the latest response from the Council was that there was no one suitably qualified to undertake the review. That was then coupled with the changes to the medical examiner process that was to be introduced in April 2024. Mr Azam stated that Doncaster had sorted out there processes and Sheffield were piloting their system. Mr Azam stated that he was not getting a clear answer from Rotherham Council on what they were actually doing.

Mr Azam also referenced the 48 graves that were remaining and the proposed expansion options. One was to expand by four rows which would impeach onto the land that was included in the planning application. The planning application process had been ongoing for a year and a half and had not been expedited. The other option presented was to use land across the road that contained a large number of trees. The community had previously asked about that land but were told that the land was used for the throwing/dispersal of ashes and as such was not an option. The report was showing as amber but when Mr Azam spoke to Dignity it was actually red. Mr Azam stated that they were running out of grave space and asked what the timescales were and what was the Council doing about it? Where was the urgency?

When Mr Azam had attended scrutiny in 2022, he had been informed that he could ask multiple questions which he did. However, in 2023 he was only allowed to ask one question with a follow on. In relation to the Muslim Bereavement Liaison meetings, they had previously been fully documented. There was a record of what was discussed, who had said what, what was agreed etc. Now, only an action record was produced. Mr Azam stated that at the last Cabinet meeting, the Leader had stated that if meetings of the liaison group had been missed, conversations needed to take place and the meetings needed to be rearranged quickly. Mr Azam confirmed that it was a month later and Dignity did not have a new manager and the Council did not want to have meetings with the group. He asked how he could raise issues if the meetings could not be rearranged within a month and the next one was not until April? Mr Azam stated that it was woeful and disappointing. He asked how things could be moved forward.

The Leader stated that it was his understanding that efforts were being made to arrange a meeting with Dignity and the Medical examiner prior to the April meeting in order to address some of the practical issues raised. He understood the frustrations and doubts that Mr Azam had but the Leader had some assurance regarding the number of burial spaces and the availability of land.

In his supplementary, Mr Azam asked for some clarity around whether the annex that the planning application was for, was to be used solely

by the Muslim community.

Councillor Alam confirmed that the expansion was for the Muslim community only due to changes in demographics.

Mr Azam asked if the Environment Agency could be invited to the meeting. The Leader explained that they could be invited but they were under no obligation to attend.

6. Saghir Hussain stated that new graves were being dug but were filling up with water and within three days, the whole area was saturated and flooded. As such, that space was no good to use. Mr Hussain's question was why did there have to be a planning application for a graveyard that had been used as a graveyard for the past one hundred years or more?

The Leader explained that the planning application was for land that had not been allocated for burials as part of the process. It was all to do with planning designations.

Mr Hussain stated that it was an existing graveyard and should not require any further planning applications.

#### **135. MINUTES OF THE PREVIOUS MEETING**

##### **Resolved:-**

That the minutes of the Cabinet meeting held on 22 January 2024 be approved as a true and correct record of the proceedings.

#### **136. EXCLUSION OF THE PRESS AND PUBLIC**

The Chair advised that there were no items of business on the agenda that would require the exclusion of the press and public from the meeting.

#### **137. ROTHERHAM EARLY YEARS EDUCATION AND CHILDCARE STRATEGY 2024 – 2027**

Consideration was given to the report which sought approval to implement the Rotherham Early Years Education and Childcare Strategy 2024-2027. The Strategy had been developed to highlight the importance of the early years, the impact of the pandemic, the current position in the Borough, the key priorities and forthcoming changes which would impact the sector. The Strategy set out the expectations for children in the Borough through the vision and identification of key aims.

The government were implementing a significant expansion of early education entitlements which would be rolled out between April 2024 and September 2025 as detailed in paragraph 1.4 of the report. This would enable more children to access a free entitlement but would also require

an expansion of the sector.

Development of a Rotherham Early Years Education and Childcare Strategy would support wider awareness raising of the importance of early years on the outcomes for children as well as the current challenges faced by the sector.

The following factors could impact on the Council's ability to ensure children were able to access their entitlements to ensure a positive impact on outcomes:

- Lack of capacity in the sector to meet the increased entitlements (particularly from September 2024).
- Financial sustainability of day nurseries, pre-schools and childminders was a concern which has been confirmed by the sector. Any loss of provision would increase the capacity gap.
- Lack of availability of suitably qualified early years professionals to support current delivery. The impact would be magnified with the expansion required to meet the new entitlements.

To try and mitigate the above risks, the Council had developed the Strategy aims to ensure that:

- Parents/ carers can access affordable, sufficient, high quality and fully inclusive childcare places that support early learning and working parents/carers.
- Children's early learning and development is expertly supported by a strong, skilled, and knowledgeable early years and childcare workforce.
- Children who may be at risk of poor outcomes are prioritised for high quality targeted support.
- All children have a positive journey through their early years and are well supported to transition to Foundation 2 (Reception).

An action plan was being developed to support achievement of each of the aims and this would be reported to the Improving Lives Select Commission.

**Resolved:**

1. That Cabinet approve the implementation of the Rotherham Early Years Education and Childcare Strategy 2024-2027.

**138.**

**LOCAL STOP SMOKING SERVICES AND SUPPORT GRANT**

Consideration was given to the report which outlined how a grant, provided by the Department of Health and Social Care to support people in stopping smoking, would be allocated in line with the Rotherham Tobacco Control Work Plan. The value of the grant for 2024/25 was £384,845. A similar amount was expected (to be confirmed annually)

each year through to 2028/29, giving an estimated total of £1.92m over five years.

On 8 November 2023, the Government announced a set of Tobacco Control proposals in response to the Khan Review and the Government's ambition to make England smoke-free by 2030. Alongside the proposed legislation to create a 'Smokefree Generation', a ringfenced £70m Local Stop Smoking and Support Grant was announced with the intention of supporting an additional 360,000 people to quit smoking nationally.

The funding provided to Rotherham would stimulate additional quit attempts, link smokers to effective interventions, boost community stop-smoking service (CSSS) capacity, build professional competence, and strengthen partnerships within local healthcare systems. This additional funding was crucial; however, current modelling by Rotherham's Public Health Intelligence team indicated that reaching Rotherham's ambition to become Smokefree by 2030 (<5% prevalence) could require further investment.

The strategic aims and proposed activity included encouraging and supporting smokers to quit for good; reducing variation in smoking rates by tackling inequalities; delivering a coordinated tobacco control policy, strategy, governance and monitoring system and reducing the number of people taking up smoking.

Councillor Roche stated that this was good news for the borough.

**Resolved:**

That Cabinet:

1. Agrees to the proposed allocation of this grant to support the delivery of stop smoking services as detailed across the themes within the Tobacco Control Work Plan.
2. Agrees that the approval of the details of the type of stop-smoking services and their administration is delegated to the Public Health Director in line with the Tobacco Work Plan.

**139. LEARNING DISABILITY STRATEGY**

Consideration was given to the report which sought approval of the Council's Learning Disability Strategy 2024-2027. In March 2023, Cabinet had given approval from the service to co-produce a future vision and strategy for people with a learning disability. The report also outlined the outcome of a three-month period of engagement on the future vision, values, themes, and priorities.

Engagement took place from 12 July 2023 to 10 October 2023 to seek the views of people with a learning disability, their families, unpaid carers and

partners on the future vision, values, themes, and priorities for people with a learning disability. The engagement was led by a consortium of organisations who worked with the Council. The consortium included Genuine Partnerships, Guiding Voices, Rotherham Parent Carers Forum and Speak Up.

Engagement principles were agreed with the consortium and five core areas of focus were identified. The five areas aligned with the previous Learning Disability Strategy for Rotherham, as well as Learning Disabilities England Good Lives Framework, and the National Development Team for Inclusion (NDTi) pillars for young people preparing for adulthood. The five areas were:

1. Education
2. Employment
3. Housing
4. Health
5. Community Inclusion

Respondents had also identified two overall priorities that were most important to them during the engagement process. These were to turn the Strategy into a longer-term strategy for people with learning disabilities and to provide better quality assurance that took account of what they said. Co-production was also vital. The Learning Disability Strategy therefore prioritised co-production and the voice of people with a learning disability. The Strategy would adopt the Four Cornerstone principles when working with people with a learning disability to deliver the Learning Disability Strategy priorities.

The Learning Disability Strategy and delivery of the priorities would be governed by the Learning Disability Partnership Board which was jointly chaired by the Lead Cabinet Member for Adult Social Care and people with lived experience.

The Cabinet Member for Children and Young People stated that this was a very welcome report and confirmed that the voice of young people had been captured.

**Resolved:**

1. That Cabinet approve the new Council Learning Disability Strategy (2024 – 2027).

**140. ROTHERHAM ALL AGE AUTISM STRATEGY 2024-2027**

Consideration was given to the report which sought approval of the refreshed Rotherham All Age Autism Strategy 2024-2027 and sought acknowledgment of the commitment to develop a co-produced action plan.

The Strategy built on the progress made in the delivery of the Rotherham All Age Autism Strategy 2020-2023 and sets out the strategic direction and priorities for the next three years. This had been informed by the co-production work undertaken with people with lived experience, attached at Appendix 2.

Lived experience, as reported by autistic children, young people and adults was captured in the key areas. The Strategy also identified existing work programmes which were taking place to address areas of development, as it was clear that significant progress was being made and would be further built upon over the next three years.

The following changes had been made to the Strategy, to ensure it remained reflective of the needs of autistic people within Rotherham:

The restructuring of the priorities to the Rotherham Four Cornerstones: Rotherham developed the Four Cornerstones, which were essential for ensuring that the autistic community (children, young people, adults, parents and carers) and the neurodivergent community in Rotherham had an equal voice. The Four Cornerstones were : Welcome and Care, Value and Include, Communicate, and Work in Partnership. This would ensure a golden thread between Children and Young Peoples Services and Adult Services, as well as Housing.

The plan was to co-produce a detailed action plan to address the priorities in 2024. The rationale was to ensure that autistic children, young people and adults with families and professionals, worked together on the strategic priorities important to them and could demonstrate delivery and impact.

To ensure that the voice of autistic children, young people and adults was captured and used to shape the strategy, a public consultation was undertaken by Rotherham Parents Forum Ltd from 24th July to 10th October 2023.

A total of 175 people provided their views and experiences (149 questionnaires and 26 people attended a focus group), of whom approximately 79% identified as autistic. No formal autism diagnosis was required, so this figure also included people who self-identified or were questioning, and their families. All focus groups were with autistic people.

A summary report regarding the co-production was attached as Appendix 2 to this report, and a summary was included as an appendix to the Strategy. The level of involvement of people with lived experience in shaping the development of the Strategy was extensive and would ensure the future strategic direction was reflective of the needs and aspirations of autistic people in Rotherham.

During the meeting, the importance of diagnoses in adulthood was raised. Officers agreed and confirmed that this was an important part of the



Strategy.

The Cabinet Member for Children and Young People expressed her support for the Strategy which was very welcome and positive.

**Resolved:**

That Cabinet:-

1. Approve the refreshed Rotherham All Age Autism Strategy 2024 – 2027 and acknowledge the commitment to develop a co-produced action plan.
2. Agree to receive a further report in 18 months on delivery against the All Age Autism Strategy 2024 - 2027 and that the plan is to co-produce a detailed action plan in 2024.

**141. DECEMBER 2023/24 FINANCIAL MONITORING REPORT**

Consideration was given to the report which set out the financial position as at the end of December 2023 and forecast for the remainder of the financial year, based on actual costs and income for the first nine months of 2023/24. As at December 2023, the Council Directorates currently estimated an overspend of £9.7m for the financial year 2023/24. This was largely due to demand led pressures on Children's residential placements and home to school transport as well as the impact of inflationary pressures in the economy, particularly on food prices, and the legacy impact of lockdown restrictions on some directorate's services, especially in Regeneration and Environment.

However, this was offset by a £5m corporate budget risk contingency held within Central Services, approved within the Council's Budget and Council Tax Report 2023/24. In addition, further savings from the Council's Treasury Management Strategy of £3.5m had been generated and taken together, this £8.5m reported underspend in Central Services, reduced the Council's overall forecast outturn to a £1.2m overspend.

There had been a recent announcement regarding one-off extra funding which was estimated to be £560,000 for the current year which would improve the Council's position.

There remained funding uncertainty for the local government sector beyond 2023/24 and 2024/25 as the Local Government Financial Settlement had been only a one year allocation for both these years. The Council would continue to face significant challenges moving forward with the funding of social care. This was illustrated by the volume of Local Authorities across the UK that have recently hit difficult times with a number having to issue S114 notices.

The Cabinet Member for Housing highlighted the recommendation which

sought approval to use the Local Authority Housing Fund, should the Council's bid for £1,366,400 be successful, to support the Council's existing housing acquisitions programme. Specifically, this would enable the Council to increase the size of its temporary accommodation portfolio by 16 properties in line with the Homelessness Prevention and Rough Sleeping Strategy. If the Council was successful, HRA capital funding would be freed up and reinvested in housing delivery.

**Resolved:**

That Cabinet:

1. Note the current General Fund Revenue Budget forecast overspend of £1.2m.
2. Note that actions will continue to be taken to reduce the overspend position but that it is possible that the Council will need to draw on its reserves to balance the 2023/24 financial position.
3. Approve the proposed use of the Local Authority Housing Fund (LAHF) should the Council's bid be successful, as set out in section 2.65.

**142. BUSINESS RATES DISCRETIONARY RELIEF RENEWALS IN 2024/25**

Consideration was given to the report which sought approval for the applications for Discretionary Business Rate Relief for the organisations listed in Appendix 1 to the report. This was in accordance with the Council's Discretionary Business Rates Relief Policy (approved by Cabinet on 12 December 2016.)

**Resolved:**

1. That Cabinet approve the applications for Discretionary Business Rate Relief for the organisations listed in Appendix 1 of this report and in accordance with the details set out in Section 6 of this report, for the 2024/25 financial year.

**143. OVERT CCTV POLICY**

Consideration was given to the report which sought approval for the refreshed Closed-Circuit Television (CCTV) Policy. The Council's current CCTV Policy and Guidance (Overt Surveillance) was approved by Cabinet in August 2018. A review of the Policy had been essential to ensure that it is up to date in light of the significant investment made into CCTV and the availability of new surveillance technology. Cabinet were asked to review the refreshed Policy (Appendix 1) and approve the recommendation in order to support the continued control and management of the use of CCTV across the Council.

The Council had an extensive and established approach to the deployment and use of CCTV. It had both fixed and re-deployable public space CCTV cameras installed across the Borough. Fixed system cameras were monitored from the central CCTV control room situated at the Civic Office, Waterdale, Doncaster, and could also be monitored from the Emergency Control Room at Riverside House.

The refreshed Policy provided clarity for the Council, its Elected Members, employees, contractors, and any other parties involved in the operation, management and administration of CCTV systems and recording devices. It also set out the hierarchy of responsibilities which existed to ensure that these systems were operated in a compliant manner.

The review process had been informed by work with internal audit and the information governance unit. Since the previous review of the CCTV Policy there had been an increase in the number of cameras in the Council's possession from 100 in 2016 to over 400 cameras in 2023. In addition, new surveillance technology had come into use including body cameras and dashboard cameras (dashcams). The Council had invested over £918,000 in provision of CCTV since 2022. This had been both Council investment and Government funding through the Safer Streets Fund. Currently there were over 400 cameras that were re-deployable or fixed to be used to deter crime and anti-social behaviour. Where images were recorded that provided evidence of the identity of offenders, then those images might be used as evidence for prosecutions.

**Resolved:**

1. That Cabinet approves the Council's refreshed Closed-Circuit Television (CCTV) Policy.

**144. FIRE SAFETY POLICY FOR COUNCIL HOUSING**

Consideration was given to the report which sought approval of the Housing Services Fire Safety Policy which was attached at Appendix 1. The Policy outlined the Council's approach to identifying, managing, and mitigating the risks associated with fire in council-owned residential and associated properties. It set out the roles and responsibilities of the Council in line with legislation and the Council's responsibility as a landlord. The Policy had been developed to meet the requirements of the Regulatory Reform (Fire Safety) Order 2005, The Fire Safety Act 2021, The Fire Safety (England) Regulations 2022 and The Building Safety Act 2022. The risk of fire presented a significant hazard to the safety of homes and their occupants, and it was imperative that there were robust management systems in place to manage fire risk appropriately.

The Council owned circa 19,963 homes including 1,196 blocks containing flats and one high-rise building, Beeversleigh House. These were held in the Housing Revenue Account (HRA). The HRA also managed non-residential assets including neighbourhood centres, district heating boiler

houses and bin storage areas. Whilst there were robust management systems and processes in place, as well as the corporate Health and Safety Policy, a specific housing services fire safety policy had been developed which outlined to residents and stakeholders how the Council managed Fire Safety in Council homes. The aims and underpinning principles of the Policy were set out in paragraph 2.2 of the report.

A programme of fire door replacements was underway. This was required following changes in legislation which meant that some fire doors that were installed prior to new statutory design requirements were no longer compliant. 1,801 properties were identified with non-compliant fire doors. 1,403 fire doors had been replaced to date, and 398 fire doors were scheduled to be completed. There had been 22 tenants who had refused access.

It was important that tenants provided access to replace their fire doors to ensure their safety in the event of a fire. Therefore, where a number of attempts had been made to engage with the tenant and they had failed to provide access, legal powers would be used as a last resort. On 13 December 2023, the Council put four properties before the Court under the Environmental Protection Act 1990 and was successful in obtaining warrants to force entry in order to complete the fire door replacements. The remaining fire doors which required replacement would be progressed to Court.

**Resolved:**

That Cabinet:

1. Approves the Housing Services Fire Safety Policy included at Appendix 1.
2. Delegates authority to the Strategic Director of Adult Care, Housing and Public Health, in consultation with the Cabinet Member for Housing, to alter the Policy to bring it into line with any future regulatory or legal requirements.

**145. CLIMATE EMERGENCY ANNUAL REPORT**

Consideration was given to the report which provided an update on the Council's Climate Change activity for the previous year. A full progress report and action plan for 2024/2025 was detailed within Appendix 1 and 2. Key progress was highlighted in the report with respect to the specific themes of:

- Monitoring and measurement
- Energy decarbonisation
- Transport
- Housing
- Waste

- Built & Natural Environment
- Influence & Engagement
- Adaptation

An eighth theme 'Adaptation' was added in the 2022/23 annual report to reflect scientific evidence that some degree of climate impacts were already being experienced and would continue to be felt in the future irrespective of widespread collective carbon reduction.

An update on the Council's action plan to reduce Single Use Plastics (SUP) was also included with this report. Single Use Plastics were of public interest and contributed to the Council's carbon emissions (Scope 3). It was therefore important that the Council continued to remove SUP from its operations and encouraged good practice locally.

The Council continued to administer the successful ECO4-Flex scheme, through which people living in fuel poverty could access energy performance upgrades to their homes. Between April 2023 and January 2024, the Council had approved 452 ECO4-Flex projects, while 134 Households were supported by its Community Energy Support Scheme. The average funding received by each retrofitted property currently stood at £6,745.

Paragraphs 2.51 to 2.59 of the report detailed the action plan for 2024/25.

**Resolved:**

1. That Cabinet approves the Climate Change Action Plan in Appendix 2, noting the key achievements and opportunities summarised in Appendix 1 and section 2 of this report.

**146. BUDGET AND COUNCIL TAX REPORT 2024-25**

Consideration was given to the report submitted which proposed the Council's Budget and Council Tax for 2024/25, based on the Council's Provisional Local Government Finance Settlement for 2024/25, budget consultation and the consideration of Directorate budget proposals through the Council's Budget process alongside a review of the financial planning assumptions within the Medium-Term Financial Strategy (MTFS).

In recognition of escalating cost pressures within Adult Social Care, relating to inflation, transitions and rising demand for the service, the Council would provide for approximately £7.5m of additional funding to support the delivery of Adult Social Care services.

In setting the proposed 2024/25 budget, Cabinet were asked to recommend to Council a 3.5% increase in Council Tax, made up of an increase of 1.5% in the Council's basic Council Tax plus an increase of 2% for the Adult Social Care precept. The Budget also proposed a Local

Council Tax Support Top-up Scheme to operate across 2024/25 to provide further support to low income working age households in the Borough to assist them in managing the impacts of the cost of living crisis and support the most financially vulnerable households.

In introducing the report, the Leader explained that since 2010, due to the austerity measures, the Council had needed to make and address significant reductions in funding, reductions in expenditure and services provided and deliver significant savings programmes that taken together were in excess of £200m. Throughout this period the Council had needed to make difficult decisions to ensure that vital services to Rotherham residents could be maintained along with a robust financial position to ensure sustainability of those services. Due to that work, the Council were in a relatively good position, particularly compared to many other local authorities.

The Leader highlighted the increase in resources in the customer contact centre and how this had improved the average time taken to answer calls. As such, the proposals within the budget were to make these increases permanent (as per paragraph 2.7.19.) The Council would also introduce a 50% reduction in the current charge for residents to use its bulky waste service as part of a coordinated campaign to reduce fly tipping (as per paragraph 2.7.16.) There was also a family friendly theme to the proposed budget with baby packs being made universally available for all babies born in the Rotherham district.

Councillor Allen also highlighted the difficult financial position many local authorities found themselves in, particularly those that had had to issue S114 notices. In relation to the Housing portfolio, it was proposed that £30.5m be invested in the Council's housing stock. It was also proposed that additional funding be given for homelessness prevention and temporary accommodation. There was also funding for the Empty Homes Officer within the Strategic Housing and Development team.

In regard to Neighbourhoods, the Council was making a series of additional investments to ensure that every neighbourhood was thriving. This included investing £2m over the next two years in a programme of public realm improvements through the Our Places fund. Councillor Allen stated that she was proud to be associated with this budget.

Councillor Alam stated that this was a responsible budget that created jobs and supported residents. It encouraged digital inclusion and was family friendly. Councillor Alam wanted to place on record his thanks to the Leader and to the Finance service for their work on the budget.

Councillor Cusworth confirmed that the money temporarily removed from the Early Help budget (370k) in 2023/24 would be returned. She also praised the baby pack initiative, which was an investment of £360,000 and praised the good financial decision making that had been done in previous years that enabled such proposals to be put forward.

Councillor Sheppard also praised the very positive budget. Investments would be made in relation to Principal Towns Cleansing, including the addition of three mechanical sweeper posts and associated equipment. Following the devastating floods in October, through the Budget proposals, a further £9.8m would be invested in flood defences to make the borough more resilient to a changing climate. Following the completion of the Section 19 report into the October floods, consideration would also be given to what measures were required to protect the Catcliffe community from the devastating impacts of flooding. Tree service improvements would also be funded, including a new apprentice role. It was also proposed that improvements works be funded at Thrybergh Country Park and Clifton Park Water Splash.

Councillor Lelliott referenced the fees and charges, particularly in light of the development in the town centre. The parking charges in the town centre were exempt from the uplift along with taxi licensing fees. There was investment proposed for the Biodiversity Net Gain Policy. There was also a substantial pot of funding for strategic acquisitions.

Councillor Roche highlighted the significant pressures that were being experienced within Adult Social Care that were outside of the Council's control. There was therefore a need to recognise the escalating demand and market costs within the budget, relating in particular to inflation, transitions and rising demand for adult care. This required the Council to provide for around £7.5m additional funding for the delivery of Adult Social Care services in 2024/25 in addition to the £12.4m provided in the 2023/24 Budget. The additional social care resources provided within the Finance Settlement for 2023/24 were welcomed, but the level of additional funding still fell well short of the national social care funding gaps as calculated by the Local Government Association. Further, the Public Health Grant allocation for 2024/25 was confirmed following the 2023/24 Final Local Government Settlement as £18.004m. This amount had not been adjusted as part of the 2024/25 Provisional Local Government Settlement nor had it increased for a number of years.

Councillor Roche highlighted the positives in relation to the Castle view development, the Better Care Fund and the partnership working across Adult Care. He also thanked the teams involved.

During the meeting, the S151 officer provided an update to the report:

- The final Local Government Finance Settlement had been announced and totalled £470,000. The proposal was that the amount of reserves that were supporting the risks within the budget be reduced by that amount.
- Fees and Charges Schedule – the hot water charge should have increased by 6 pence to £1.07 and the cooking gas charge should have increased by 13 pence to £2.23. This was in line with the

general uplift of fees and charges.

It was confirmed that these updates would be incorporated into the final report that would be presented to Council on 28 February 2024.

The S151 Officer also confirmed that she was very comfortable with the budget that had been proposed. It covered the risks and the Council did not have to take any reactive measures. There were some funding gaps expected in future years but there was no need to react to those within this budget.

This report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board fully supported the recommendations. They were supportive of the baby packs, the proposals for homelessness prevention and the restorative hate crime service. Concerns were raised regarding the expected end of the Household Support Fund.

**Resolved:**

That Cabinet recommend to Council:

1. Approval of the Budget and Financial Strategy for 2024/25 as set out in the report and appendices, including a basic Council Tax increase of 1.5% and an Adult Social Care precept of 2%.
2. Approval of the extension to the Local Council Tax Support Top Up scheme, that will provide up to £121.96 of additional support to low income households most vulnerable to rising household costs, through reduced Council Tax bills as described in section 2.5.11-14.
3. Approval of the updated Medium Term Financial Strategy (MTFS) to 2025/26, as described within section 2.6.
4. Approval of the Reserves Strategy as set out in Section 2.8 noting that the final determination of Reserves will be approved as part of reporting the financial outturn for 2023/24.
5. To note and accept the comments and advice of the Strategic Director of Finance and Customer Services (Section 151 Officer), provided in compliance with Section 25 of the Local Government Act 2003, as to the robustness of the estimates included in the Budget and the adequacy of reserves for which the Budget provides (Section 2.14).
6. To note the feedback from the public and partners following the public consultation on the Council's budget for 2024/25 which took place from 8 December 2023 to 14 January 2024, attached as Appendix 4.



7. Approval of the proposed increases in Adult Social Care provider contracts and for Personal Assistants as set out in Section 2.4.
8. Approval of the revenue investment proposals set out in Section 2.7 and Appendix 2.
9. Approval of the Council Fees and Charges for 2024/25 attached as Appendix 7.
10. Application of the Business Rates Reliefs as set out in Section 2.10, in line with Government guidance.
11. Approval of the proposed Capital Strategy and Capital Programme as presented in Section 2.12 and Appendices 3A to 3F.
12. Approval of the Treasury Management matters for 2024/25 as set out in Appendix 9 of this report including the Prudential Indicators, the Minimum Revenue Provision Policy, the Treasury Management Strategy and the Investment Strategy.
13. Approval of the Flexible use of Capital Receipts Strategy 2024/25 (Appendix 5).
14. Approval that any changes resulting from the Final Local Government Finance Settlement 2024/25 be reflected in the Budget and Council Tax Report to Council on 28 February.
15. Continuation of the principles and measures adopted since April 2020 to make faster payments to suppliers on receipt of goods, works and services following a fully reconciled invoice as described in section 2.11.
16. Approval of the Budget allocations for the Community Leadership Fund as set out in section 2.9.
17. Approval that the Capital Programme Budget continues to be managed in line with the following key principles:
  - i. Any underspends on the existing approved Capital Programme in respect of 2023/24 be rolled forward into future years, subject to an individual review of each carry forward to be set out within the Financial Outturn 2023/24 report to Cabinet.
  - ii. In line with Financial and Procurement Procedure Rules 7.7 to 7.11 and 8.12, any successful grant applications in respect of capital projects will be added to the Council's approved Capital Programme on an ongoing basis.
  - iii. Capitalisation opportunities and capital receipts flexibilities will be maximised, with capital receipts earmarked to

minimise revenue costs.

18. The following updates were provided during the Cabinet meeting, and it was agreed that these would be incorporated into the final budget report for Council:

- The final Local Government Finance Settlement had been announced and totalled £470,000. The proposal was that the amount of reserves that were supporting the risks within the budget be reduced by that amount.
- Fees and Charges Schedule – the hot water charge should have increased by 6 pence to £1.07 and the cooking gas charge should have increased by 13 pence to £2.23. This was in line with the general uplift of fees and charges.

#### **147. 20MPH SPEED LIMITS AND PAVEMENT PARKING**

Consideration was given to the report which outlined feedback received from the recent consultation on the Council's proposed policy in respect of 20mph speed limits. It provided details of the results of the consultation and recommended a version of the Policy for adoption to ensure a consistent approach to the implementation of 20mph speed limits in the Borough. The report also provided an update on the Council's proposed position in respect of handling complaints or requests in respect of parking on footways.

The consultation ran on-line between 24 November and 22 December 2023. Although the stated closing date was 22 December, the consultation was kept open until 2 January 2024 to allow for any late responses to be considered. The public consultation was publicised by press releases which resulted in the publication of articles in the Rotherham Advertiser and the Sheffield Star and resulted in 114 responses being received.

In summary:

- 44.7% of respondents indicated support for the draft Policy;
- 53.5% of respondents indicated disapproval of the draft Policy.
- 1.8% of respondents did not know whether they support or disapproved.

Amongst the 51 respondents supporting the draft Policy –

- 21 made generally supportive comments
- 11 raised concerns regarding compliance
- 3 comments supporting 20mph speed limits in villages
- 2 wanted 20mph speed limits implementing on busier roads

Amongst the 59 respondents disapproving of the draft Policy –

- 21 made general adverse comments, including those outside of the scope of the consultation.
- 14 raised concern about compliance.

- 13 raised concern about journey times and/or congestion.
- 11 raised concern regarding vehicle emissions.
- 7 indicated 20mph limits should be reserved for specific locations, in particular schools.

It was worth noting that, of the 14 objectors raising concerns of compliance, about two-thirds were of a nature where it might be inferred that there would be more support if respondents felt the limit would be effectively enforced. Conversely, two respondents advocating for much wider or blanket application of 20mph speed limits indicated support for the Policy notwithstanding its express precluding of blanket application of 20mph. These discrepancies highlighted the need for caution in interpreting the consultation response.

The recommended option was therefore to adopt the 20mph Policy at Appendix 1, which was based on the consultation draft and included the clarifying amendments which responded to the comments received.

Unless and until the Department for Transport update their position on parking on footways, it was proposed that the Council would continue to consider requests where prioritised through the Local Neighbourhood and Road Safety and Minor Schemes programmes, and where relevant as part of other projects. To inform these programmes, Officers would continue to log requests from the public and from Members, along with hotspot locations identified by the Council's Highways and Parking Services teams.

Through these programmes, localised interventions would be considered on a case-by-case basis. Broadly speaking, potential interventions fell into three categories:

Education and information, including an update of the website to reflect RMBC position on footway parking, and production of printed flyers to be placed on offending vehicles; Physical obstruction (e.g. bollards); and, Introduction and enforcement of local Traffic Regulation Orders.

If approved the Council's website would be updated to set out this position, with the text included at Appendix 3.

During the meeting, a correction to recommendation 2 was requested. It should reference paragraph 2.14 through 2.19, not 2.10 through 2.15.

**Resolved:**

That Cabinet:

1. Notes the findings of the consultation and approves the Policy for the Introduction of 20mph Speed Limits and Zones (Appendix 1.)
2. Approves the proposals in respect of handling complaints or

requests in respect of parking on footways, set out in paragraphs 2.14 through 2.19.

**148. HOUSEHOLD WASTE RECYCLING CENTRE UPDATE**

Consideration was given to the report which provided an update in relation to the Household Waste Recycling Centres (HWRC) in the Borough. In January 2023 Cabinet considered the options for the future delivery of the Household Waste Recycling Service, in anticipation of the expiry of the current contract in October 2023. The option approved by Cabinet was seeking a novel approach to work with a new contractor, with improved services and equipment, whilst embarking on a programme of work to bring elements of the service back into direct delivery by the Council.

Following a procurement process, HW Martin Waste were awarded the contract to provide the Household Waste Recycling Centre (HWRC) service for the next three years, whilst also supporting the Council to develop and implement its in-house delivery model. The services mobilised in October 2023. This report provided an update on the procurement and implementation of the new services and future plans to ensure successful in-sourcing of the service.

The provision of the HWRC service was scheduled to be taken in-house on the 29 October 2026. This provided the Council with a 36-month period to ensure support for the service transition from other areas of the Council including Health and Safety, Human Resources, Customer Information and Digital Services, Communications as well as engaging with external partners such as the Environment Agency.

As part of the budget setting process for 2023/24, capital and revenue investment was approved to facilitate the new HWRC arrangement. The approved capital budget was £2.4m, which included the investment needed for the future in-sourcing requirements. Expenditure to date against this budget was £1.3m.

In addition, the Council approved a revenue investment of £188k for 2023/24 and 2024/25. This was in recognition of the additional costs associated with the new Rotherham contract arrangement and the preparatory costs associated with the transition to an in-sourced contractual arrangement from October 2026.

**Resolved:**

1. That Cabinet note the contents of this report.

**149. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY  
MANAGEMENT BOARD**

Consideration was given to the circulated report, the contents of which were included as part of the relevant items and the details included accordingly.

**150. DATE AND TIME OF NEXT MEETING**

**Resolved:-**

The next meeting of the Cabinet will be held on Monday, 18 March 2024, commencing at 10.00 a.m. in Rotherham Town Hall.

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**Committee Name and Date of Committee Meeting**

Council – 28 February 2024

**Report Title**

Budget and Council Tax 2024/25 and Medium Term Financial Strategy

**Is this a Key Decision and has it been included on the Forward Plan?**

Yes

**Strategic Director Approving Submission of the Report**

Judith Badger, Strategic Director of Finance and Customer Services

**Report Author(s)**

Rob Mahon, Assistant Director Financial Services  
01709 854518 or [rob.mahon@rotherham.gov.uk](mailto:rob.mahon@rotherham.gov.uk)

**Ward(s) Affected**

All

**Report Summary**

This report proposes the Council's Budget and Council Tax for 2024/25, based on the Council's Final Local Government Finance Settlement for 2024/25, budget consultation and the consideration of Directorate budget proposals. A review of the financial planning assumptions within the Medium Term Financial Strategy (MTFS) has been undertaken.

The proposed Budget and Medium Term Financial Strategy reflects the Council's priorities as set out in the Council Plan 2022-2025 and Year Ahead Delivery Plan. The development of the Budget proposals for 2024/25 and the further update of the MTFS take into account prevailing economic factors and demand pressures, notably inflation remaining significantly high during 2023/24 and its impact on market pressures for CYPs placements, food prices for schools catering and increased base costs across Council services, along with significant increased demand for Home to School Transport. Following the Council's technical MTFS updates and the impact of the Final Financial Settlement the Council has been able to propose a balanced budget for 2024/25 and faces a potential £6.6m funding gap in 2025/26.

Given this position, in setting the Budget the Council has maintained a focus on mitigating any adverse impact on residents as far as possible, ensuring the protection of basic services in order to support the community through a continuing cost of living crisis. In addition, the Budget will provide some additional investments to help support people and to support with delivering on the Council's ambitions for the Borough with specific regard to the environment and social care.

In recognition of escalating cost pressures within Adult Social Care, relating to inflation, transitions and rising demand for the service, the Council will provide for approximately £7.5m of additional funding to support the delivery of Adult Social Care services.

In setting the proposed 2024/25 budget, Cabinet has recommended to Council a 3.5% increase in Council Tax, made up of an increase of 1.5% in the Council's basic Council Tax plus an increase of 2% for the Adult Social Care precept.

The Budget also proposes a Local Council Tax Support Top-up Scheme to operate across 2024/25 to provide further support to low income working age households in the Borough to assist them in managing the impacts of the cost of living crisis and support the most financially vulnerable households.

## **Recommendations**

That Council

1. Approves the Budget and Financial Strategy for 2024/25 as set out in the report and appendices, including a basic Council Tax increase of 1.5% and an Adult Social Care precept of 2%.
2. Approves the extension to the Local Council Tax Support Top Up scheme, that will provide up to £121.96 of additional support to low income households most vulnerable to rising household costs, through reduced Council Tax bills as described in Section 2.5.11-14.
3. Approves the updated Medium Term Financial Strategy (MTFS) to 2025/26, as described within Section 2.6.
4. Approves the Reserves Strategy as set out in Section 2.8 noting that the final determination of Reserves will be approved as part of reporting the financial outturn for 2023/24.
5. Notes and accepts the comments and advice of the Strategic Director of Finance and Customer Services (Section 151 Officer), provided in compliance with Section 25 of the Local Government Act 2003, as to the robustness of the estimates included in the Budget and the adequacy of reserves for which the Budget provides (Section 2.14).
6. Notes the feedback from the public and partners following the public consultation on the Council's budget for 2024/25 which took place from 8 December 2023 to 14 January 2024, attached as Appendix 4.
7. Approves the proposed increases in Adult Social Care provider contracts and for Personal Assistants as set out in Section 2.4.
8. Approves the revenue investment proposals set out in Section 2.7 and Appendix 2.
9. Approves the Council Fees and Charges for 2024/25 attached as Appendix 7.



10. Approves the application of the Business Rates Reliefs as set out in Section 2.10, in line with Government guidance.
11. Approves the proposed Capital Strategy and Capital Programme as presented in Section 2.12 and Appendices 3A to 3F.
12. Approves the Treasury Management matters for 2024/25 as set out in Appendix 9 of this report including the Prudential Indicators, the Minimum Revenue Provision Policy, the Treasury Management Strategy and the Investment Strategy.
13. Approves the Flexible use of Capital Receipts Strategy 2024/25 (Appendix 5).
14. Approves the continuation of the principles and measures adopted since April 2020 to make faster payments to suppliers on receipt of goods, works and services following a fully reconciled invoice as described in Section 2.11.
15. Approves the Budget allocations for the Community Leadership Fund as set out in Section 2.9.
16. Approves that the Capital Programme Budget continues to be managed in line with the following key principles:
  - (i) Any underspends on the existing approved Capital Programme in respect of 2023/24 be rolled forward into future years, subject to an individual review of each carry forward to be set out within the Financial Outturn 2023/24 report to Cabinet.
  - (ii) In line with Financial and Procurement Procedure Rules 7.7 to 7.11 and 8.12, any successful grant applications in respect of capital projects will be added to the Council's approved Capital Programme on an ongoing basis.
  - (iii) Capitalisation opportunities and capital receipts flexibilities will be maximised, with capital receipts earmarked to minimise revenue costs.

## **List of Appendices Included**

Appendix 1	Council Tax Base 2024/25
Appendix 2	Proposed Revenue Budget Investments
Appendix 3A	Proposed Capital Investments Summary
Appendix 3B	Capital Investment Proposals
Appendix 3C to 3F	Capital Programme 2023/24 to 2027/28
Appendix 4	Budget Consultation 2024/25
Appendix 5	Flexible Use of Capital Receipts Strategy 2024/25
Appendix 6	Statutory Resolution of Council Tax 2024/25
Appendix 7	Fees and Charges Proposals 2024/25
Appendix 8	Background to the Budget & Financial Strategy
Appendix 9	Prudential Indicators and Treasury Management and Investment Strategy
Appendix 10	Initial Equality Screening Assessment (Part A)
Appendix 11	Carbon Impact Assessment

## **Background Papers**

- Council Tax Base 2024/25 – Officer Delegated Decision record
- HRA Business Plan, Rent Setting and Charges 2024-25 – Cabinet 22<sup>nd</sup> January 2024
- Provisional Local Government Financial Settlement – 18 December 2023
- Budget and Council Tax 2023/24 and Medium Term Financial Strategy – Council 13 February 2023, Council 1 March 2023
- Financial Outturn 2022/23 – Cabinet 10 July 2023
- Treasury Management Outturn 2022/23 – Cabinet 10 July 2023, Audit Committee 7 August 2023
- Medium Term Financial Strategy – Cabinet 20 November 2023
- December Financial Monitoring Report – Cabinet 12 February 2024
- Mid-Year Treasury Management and Prudential Indicators Monitoring Report 2023/24 – Audit Committee 28 November 2023
- CIPFA – The Prudential Code for Capital Finance in Local Authorities 2011 (as amended 2012) and related Guidance Notes 2013

## **Consideration by any other Council Committee, Scrutiny or Advisory Panel**

Overview and Scrutiny Management Board – 07 February 2024

Cabinet – 12 February 2024

Council – 28 February 2024

## **Council Approval Required**

Yes

## **Exempt from the Press and Public**

No

**Budget and Council Tax 2024/25****1. Background**

- 1.1 Since 2010 due to the austerity measures the Council has needed to make and address significant reductions in funding, reductions in expenditure and services provided and deliver significant savings programmes that taken together are in excess of £200m. Throughout this period the Council has needed to make difficult decisions to ensure that vital services to Rotherham residents can be maintained along with a robust financial position to ensure sustainability of those services.
- 1.2 Much more has taken place to drive regeneration and the Council is now delivering upon its largest regeneration programme in over a decade. Rotherham town centre is being revitalised, the leisure and visitor economy is being strengthened and town and district centres across the borough are being improved. More homes for local people are being created and the Council has passed the halfway point towards its target of delivering 1,000 new Council homes. These ambitions are becoming a reality.
- 1.3 Despite the progress made, the need to deliver change and realise these ambitions for the borough remains clear. For many people in Rotherham life is still very hard. Deep structural challenges persist in the area's economy and the high levels of deprivation mean that communities and residents have been particularly impacted by the rising cost of living over the last 18 months. The borough is amongst the 14% most deprived local authority areas in England. One in four children are classed as living in poverty and the number of children in receipt of free school meals has increased by 765 or 6% in the year to December to 12,700.
- 1.4 Nationally, whilst inflation has more than halved from 11% last autumn to 4% in December, it is now forecast to continue for longer and for GDP growth to be lower than was expected. In the absence of an increase in non-ring-fenced departmental budgets this is placing significant pressures on public services. Concerningly, in October the Office for Budget Responsibility (OBR) estimated that by 2027-28, the real value of departmental budgets will have been eroded by £19 billion. Additionally, estimates by the OBR project that the 3.5% decrease in Real Household Disposable Income per person between 2019-20 to 2024-25 will be the largest reduction in real living standards since ONS records began in the 1950s.
- 1.5 The pressures being seen by residents, families and businesses across the borough are also leading to parallel pressures on the Council. Demand for services is rising and the impact of inflation continues to be both challenging and difficult to predict, along with the financial settlement 2022/23 and 2023/24 falling significantly short of mitigating those pressures.
- 1.6

Set within this context and as the Council enters into the third year of delivering its Council Plan, its vision remains as important as when it was agreed in January 2022 - to build a borough where opportunity is extended to everyone, where people can grow, flourish and prosper and where no one is left behind.

1.7

Through the investments made in recent years the Council has:

- Passed the halfway point in its journey to creating 1,000 new council homes.
- Invested £1.8m to improve libraries across the borough, with the opening of the new library at Thurcroft in November and works underway to build a new library in Swinton, the two most recent examples.
- Seen the number of potholes in the borough decline from 33,099 in 2015/16 to 16,758 in 2022/23 representing a decrease of 49.4%, which is testament to the road's investment programme.
- Supported the most vulnerable children and families by providing high quality services rated as 'good' by Ofsted, including providing new homes to ensure looked-after children and young people can stay in the borough.
- Secured more than £100m of government investment to deliver regeneration and jobs, with the flagship Forge Island development due to open this summer.

1.8

Throughout 2024/25 the Council will build on this and go further, making more progress in delivering the vision of its plan by supporting the most vulnerable children and adults, providing high quality services and making the borough an even better place to live, work, visit and invest in.

1.9

Through the budget investment proposals, the Council will:

- Provide children and young people with the best start in life.
- Create a cleaner and greener borough, investing to improve flood resilience and reduce the devastating impacts of flooding.
- Ensure neighbourhoods are welcoming and safe, providing people with access to parks and improved roads.
- Provide more support for the homeless and high quality care for adults.
- Create a more inclusive economy by promoting employee ownership.
- Deliver high quality services, focused on meeting the needs of all customers across the borough.

## 1.2 Budget Context

1.2.1

The Council set a balanced budget position for 2023/24 as part of the Budget and Council Tax Report 2023/24 approved at Council on 1<sup>st</sup> March 2023. The MTFS contained within that report included a balanced position for 2023/24, 2024/25 and a funding gap of £1.7m for 2025/26, the first year of the next spending review. This Budget and MTFS position was set

based on sound financial assumptions at the time, factoring in funding for service demand pressures in particular within Adult Social Care.

1.2.2

Local Authorities must consider their Budget and MTFS amidst ongoing funding uncertainty for the local government sector beyond 2024/25, as the Local Government Financial Settlement for 2023/24 was only a one-year allocation, and the final settlement for 2024/25 provided little additional support to the sector for the challenges faced. As such many Councils will continue to face significant challenges moving forwards funding the costs of social care provision. This is perhaps best illustrated by the volume of Local Authorities across the UK that have recently hit difficult times with a number having to issue S114 notices. Many of these Local Authorities have sighted the worrying growth in social care demand and market costs as a key cause of their S114 notice.

1.2.3

The Council's position in setting a balanced budget for 2024/25 was therefore going to be a significant challenge. However, the aim of the Council was to meet this challenge whilst protecting the services that the Council provides to residents and businesses within the borough and whilst providing further support to residents with the cost of living crisis.

1.2.4

Despite this challenging environment the Council has continued to set a robust Budget and MTFS and monitor the performance of that Budget effectively. The Council has faced significant challenges but has taken swift action to rectify them or set in place clear recovery plans to address those pressures over time. The success of this approach is evident through the Budget and MTFS that the Council now brings forward for approval. Whilst there are real challenges to overcome, the Council has a clear plan and has adequate cover in place for risk. In this Budget and MTFS the Council has not been required to identify new savings or increase the total call on reserves from the position set out in the Budget for 2023/24.

1.2.5

The Council remains committed to protecting the most vulnerable children and adults and to delivering the improved cost effectiveness of these services. CYPS placements remains a budget risk with a projected overspend of £3.4m in 2023/24 due to rising market costs and challenges faced delivering the in-house residential homes programme. However, the demand pressures that the Council has previously seen have reduced and the Looked After Children numbers continue to fall at a pace greater than forecast when setting the 2023/24 Budget. Market pressures remain a budget risk whilst ever the Council is delivering its CYPS placement savings, as such the Council has built in a Social Care Contingency of £3.4m in each of 2024/25 and 2025/26, a small part of this to be funded by corporate reserves.

1.2.6

Adult Social Care is experiencing significant pressures that are out of the Council's control due to a rise in complexity of people's needs and an ageing population. The adult care market remains volatile due to rising demand pressures and staff shortages. This pressure has been exacerbated by inflation meaning the available funding needs to increase to ensure market sustainability. This is accelerating costs per hour to meet

peoples' eligible needs. This is reflected across all service areas, especially Domiciliary Care provided in people's homes where a lack of provision caused by staff shortages has led to difficulties in implementing the Home First strategy.

- 1.2.7 There is therefore a need to recognise these escalating demand and market costs within this budget, relating in particular to inflation, transitions and rising demand for adult care. This requires the Council to provide for around £7.5m additional funding for the delivery of Adult Social Care services in 2024/25 in addition to the £12.4m provided in the 2023/24 Budget. The additional funding will help in supporting the ambition that all workers are paid the Real Living Wage and improve the sustainability of the adult care provider sector to deliver services to Rotherham people. Taking into account the pressures within Adult Social Care demand, this service still represents a significant long term financial risk within the Council's Budget and Medium Term Financial Strategy.
- 1.2.8 The additional social care resources provided within the Finance Settlement for 2023/24 were welcome, but this level of additional funding still falls well short of the national social care funding gaps as calculated by the Local Government Association. The Final Financial Settlement 2024/25 did not provide sufficient long term funding for the Council to mitigate the pressures faced or recognise the impact of inflation, nationally set Local Government Pay Award 2023/24 or rising demand. There is still therefore the need for the Council to continue to establish clear strategies to mitigate the increased market costs in order to maintain effective service provision within the available funding.
- 1.2.9 Following approval of the 2023/24 Budget the global economic position has not improved at the pace expected. Inflation is easing, reducing from 10.1% March 2023 down to 4% in December 2023, however, even the latest inflation position is still double the average level for the 10 years prior to Covid. As such the Council's base costs have continued to significantly rise and need to be factored into the Budget and MTFS moving forwards. Energy prices, whilst also positively reducing, are still projected to cost the Council around 100% more in 2023/24 than the outturn position for 2022/23 prior to the significant inflationary increase.
- 1.2.10 The Council's position is not dissimilar to that faced by other Local Authorities in terms of the pressures faced. The ongoing volatility in the economic position nationally is challenging to predict when setting a Budget and MTFS. The current economic climate remains uncertain, with challenges in projecting where inflation will move, the pace at which it moves, the impact it will have on contracts and Government policy along with uncertainty in the energy markets.
- 1.2.11 Although inflation is easing, the impact of the Local Government Association (LGA) Pay Award 2023/24 was £4m greater than was assumed within the Budget for 2023/24. It is anticipated that this can be funded through temporary savings within Treasury Management for 2023/24 though the ongoing impact has had to be factored into the Budget and MTFS. This remains a key area of uncertainty moving into 2024/25.

1.2.12 Outside of these longer term pressures, the Council is also faced with medium term pressures that have come to light during 2023/24. Home to School Transport demand and cost pressures present a significant forecast overspend in 2023/24 that is expected to continue into 2024/25 onwards. Rising demand, inflation and increased complexity of needs of service users has led to a forecast pressure in 2023/24; as such a provision of £3.5m has been included for 2024/25 onwards. To mitigate this budget risk the Council has developed a robust action plan and governance structure to address the challenges and monitor the impact of mitigating actions. It will take time for some of the mitigations to be embedded so the Council has increased and extended its overall Corporate Budget Risk Contingency across 2024/25 and 2025/26.

1.2.13 In terms of the Council's base costs, inflation has impacted a number of services significantly. In particular, the School's Catering service has been impacted by continued sharp rises in food prices. For Schools Catering, the Council cannot continue to keep the prices significantly below the cost of the service as it has done in recent years. As such, it is proposed to increase the fees and charges levied on this service by 15%, that will go some way to assist the Council to recover the costs the service incurs.

1.2.14 The Council continues to make good progress in the delivery of previously approved savings, further details are provided in section 2.2.

### 1.3 Revenue Budget Position 2023/24

1.3.1 The December revenue financial monitoring position which was reported to Cabinet on 12 February 2024, reflected a forecast year-end overspend of £1.2m. The Council Directorates currently estimate an overspend of £9.6m for the financial year 2023/24. This is largely due to demand led pressures on Children's residential placements and home to school transport as well as the impact of inflationary pressures in the economy, particularly on food prices, and the legacy impact of lockdown restrictions on some directorate's services, especially in R&E.

1.3.2 The Council's overspend position at this point is largely due to the following overall issues:

- Placement pressures within Children and Young People's Services and Adults Social Care.
- Home to School Transport pressures within Regeneration and Environment and Children and Young People's Services.
- Pressures relating to the longer term recovery from Covid-19 on income generation within Regeneration and Environment.
- Inflationary costs impacting the cost of food in Schools Catering and contractual and provider inflation impacting Children and Young People's Services.
- Increased costs of homelessness due to increased demand.
- Increased property costs within Regeneration and Environment.

1.3.3 This Budget has considered these pressures and addressed the financial implications of them moving forwards.

#### 1.4 **Autumn Statement and Final Local Government Finance Settlement 2024/25**

1.4.1 The Autumn Statement was published on 22 November 2023 and provided headline information for local government funding from 2024/25 to 2025/26. In short there were no significant updates from the Autumn Statement regarding Local Authority funding, other than confirmation that previously agreed funding streams would be honoured. These were the headlines behind the updates provided within the Autumn Statement:

- The additional funding for adult care that had been announced as part of the Autumn Statement 2022 which included £1bn in 2023-24 and £1.7 billion in 2024-25, was re-confirmed. Of the £1bn, £600m is to be distributed through the Better Care Fund (BCF) to Integrated Care Board's targeted at NHS discharges, "to get people out of hospital on time and into care settings, freeing up NHS beds for those that need them". The remaining £400m is expected to come directly to LA's through a specific Adult Social Care grant. In 2024-25, to allocate the £1.7bn, these values will increase to £1bn and £680m respectively. The Council assumes this funding stream will continue post 2025/26 but this is not guaranteed as the Autumn Statement does not move further than 2025/26.
- £1.3bn of the funding previously earmarked for Adult Social Care Reform would remain allocated to Local Authorities in 2023/24 rather than being specifically targeted towards the Dilnot Adult Social Care reforms, which are to be delayed for 2 years. The grant is therefore available to support the growing pressures being seen by Local Authorities within Social Care. The Council assumes this approach will continue post 2025/26 but this is not guaranteed as the Autumn Statement does not move further than 2025/26.
- Council Tax referendum limit to be lifted to 3% from April 2024, with Council's also able to levy up to 2% Adult Social Care Precept. Therefore, the Council would be able to increase Council Tax by a maximum of 5% if it so wished.
- At Spring Budget 2023, the Government launched the refocussed Investment Zones programme. The Government is now going further by extending the Investment Zones programme from five to ten years, which will double the total envelope of funding and tax reliefs available in each Investment Zone from £80 million to £160 million, to provide greater certainty to investors.
- The PWLB discount for HRA borrowing that currently runs to June 2024 is to be extended to June 2025. This allows councils to access discounted HRA borrowing, at 0.4% below the rate that councils can typically borrow at. At present the rates still aren't attractive to



inspire direct borrowing for investment in stock but when the Council does need to borrow to refinance existing debts this rate will be of use to minimise the impact of the current high interest rate market.

1.4.2 There has been no announcement on any continuation of the Household Support Fund for 2024/25. In 2023/24 this grant has been used to provide Free School Meals to families during the school holidays as well as funding the Council's Local Council Tax Support Top Up scheme.

1. £2.5m for food vouchers to children eligible for free school meals for school holidays up to and including Easter 2024.
2. £1.2m to cover the estimated costs of the Council's Local Council Tax Support Top Up Scheme.
3. £0.5m additional funding to top up the Council's Discretionary Housing Payments fund.

1.4.3 The Government published details of the Provisional Local Government Finance Settlement on 18 December 2023 and the Final Local Government Settlement on the 5<sup>th</sup> February 2024. The Strategic Director for Finance and Customer Services submitted the Council's response to the provisional settlement consultation, within the deadline for responses of 15 January 2024.

1.4.4 The key headlines from the Settlement are:

- The basic Council Tax referendum principle for 2024/25 is 3% i.e. a maximum increase of 2.99%.
- In addition, social care authorities will be able to increase their Council Tax by up to 2% (over the basic referendum threshold of 3% referred to above) by means of an Adult Social Care Precept for 2024/25.
- Revenue Support Grant will be inflated for 2024/25 by September CPI, the impact of this for 2024/25 is £1.2m.
- The previously announced additional allocations from the adult care grants are, £3.4m Discharge Funding and £5.8m through the Market Sustainability & Improvement Fund.
- Finally, the £1.3bn of the funding previously earmarked for Adult Social Care Reform Adult is now allocated to addressing pressures within Social Care caused by inflation and demand. The overall Social Care Grant allocation has increased from £22.9m by £5.9m taking the total Social Care Grant to £28.8m for 2024/25 though it should be noted that the majority of this increase was already assumed within the Council's approved MTFS.

- On 24th January 2024 Government issued a further financial statement on local authority finances with the following key updates. £500 million of new funding for councils with responsibility for adults and children's social care, distributed through the Social Care Grant. The Council's allocation from this is a further £2.8m of Social Care Grant.
- An increase in the Funding Guarantee to 4%, ensuring that all authorities see a minimum increase in Core Spending Power of 4%. A request for local authorities to produce productivity plans setting out how they will improve service performance and reduce wasteful expenditure to ensure every area is making best use of taxpayers' money.
- Government have provided some cover for inflationary impacts being felt by councils via funding an inflationary uplift on Business Rates Top Up Grant and S31 grant compensation for the multiplier cap on top-up grant. This is worth an additional £2.5m to the Council.
- The Government has decided to allocate a further new year of New Homes Bonus in 2024/25, with allocations based on the existing scheme, while further time is taken to analyse the results of the consultation undertaken on the future of NHB and develop proposals for future years. The Council's one-off allocation for 2024/25 is £0.9m.
- Government have utilised some of the Service Grant 2024/25 to fund increases to other financial settlement grants. As a result, the 2024/25 allocation is £0.4m, a reduction of £2.2m from the 2023/24 allocation of £2.6m.
- The Public Health Grant allocation for 2024/25 was confirmed at the same time as the Final Local Government Settlement as £18.142m.

1.4.5 The Final financial settlement re-affirms the additional funding for Adult Social Care over the period 2023/24 and 2024/25. However, there is no clarity from Government as to whether these grants will continue into 2025/26. 2025/26 is the first year of the new spending review period so it is not expected there will be any further certainty in the Final Settlement. The MTFS assumes that these grants are at least maintained into 2025/26.

1.4.6 The main elements of funding received from Government are in the form of the Settlement Funding Assessment. This is Government Grant in the form of Revenue Support Grant (RSG) and Business Rates Top-up grant.

As part of the Assessment, councils retain 49% of locally collected business rates. Details of this local funding are set out later in this report. Details of the Government Grant allocations are set out in Table 1 below.

**Table 1 – Settlement Funding Assessment – Government Grants**

<b>Government Grants</b>	<b>2023/24</b>	<b>2024/25</b>	<b>Difference</b>
	<b>£'000</b>	<b>£'000</b>	<b>%</b>
Revenue Support Grant	17,654	18,823	6.6
Business Rates Top-Up Grant	30,531	31,000	1.5
<b>Final Settlement – Government Funding</b>	<b>48,185</b>	<b>49,823</b>	<b>3.4</b>

- 1.4.7 In addition, the Government compensates councils for years in which they apply an indexation cap, (below the annual increase in the Retail Price Index), on Business Rates and the associated Top-up Grant. This additional grant is £2m for 2024/25 based on the indications in the Settlement that compensation for the business rates freeze in 2024/25 will be paid based on the September 2023 CPI rate of increase.
- 1.4.8 Government have provided no indication in the Final Settlement that the Council will be provided with further funding for 2024/25 in order to further mitigate the ongoing financial impacts of inflation, energy prices or the Local Government Pay Award 2023/24.
- 1.4.9 The Government will continue to allow councils to utilise the existing capital receipts flexibilities that allow revenue transformational expenditure to be funded by Capital Receipts, up to and including 2024/25. The Council's proposed Capital Programme will therefore assume the continued use of these flexibilities where it is most financially advantageous to do so up to and including 2024/25.
- 1.4.10 On 24<sup>th</sup> January 2024 Government issued a financial statement on local authority finances with the following key updates.
- £500 million of new funding for councils with responsibility for adults and children's social care, distributed through the Social Care Grant.
  - An increase in the Funding Guarantee to 4%, ensuring that all authorities see a minimum increase in Core Spending Power of 4%.
  - A request for local authorities to produce productivity plans setting out how they will improve service performance and reduce wasteful expenditure to ensure every area is making best use of taxpayers' money.

At present there is no specific guidance on what Council's are expected to set out in the requirement of producing productivity plans around service delivery.

#### **1.4.11 Dedicated Schools Grant (DSG)**

1.4.12 The Council also receives funding to deliver education in Rotherham, the Dedicated Schools Grant (DSG). The 2024/25 DSG (£333.5m) is split into four blocks and each block is determined by a national funding formula:

1.4.13 The DSG now includes the Mainstream Schools Additional Grant which was introduced as a separate grant allocation but has now been included within the DSG Schools Block, with schools receiving the funding within their individual DSG allocation.

- The 2024/25 Schools Block is £243.7m and is allocated to mainstream schools and academies in the Borough based on pupil numbers taken from the October 2023 census with funding calculated by separate primary and secondary units of funding, plus an amount based on historical information for growth, premises and mobility. The Primary unit of funding is £5,191 and the Secondary unit is £6,747.
- The 2024/25 Early Years Block is £30.4m and in 2024/25 includes the introduction of an entitlement for 2 year olds of working parents from April 2024, children from 9 months (Under 2s) from September 2024 and 2024/25 funding for the increased rates introduced in September 2023 as part of the 2023/24 Supplementary Grant.
- The Early Years Block allocation includes 3 & 4 year olds (£16.7m), two year olds (£8.5m) and Under 2s (£3.2m) in schools, private, voluntary and independent organisations. The hourly rate per pupil has increased to £5.47 for 3 & 4 year olds, £7.91 for 2 year olds and £10.78 for under 2s. In addition, the Early Years block includes a Maintained School Nursery Supplementary funding allocation of £1.1m, Early Years Pupil Premium of £559k, and Disability Access Fund (DAF) £286k to provide additional support to vulnerable pupils.
- The 2024/25 High Needs Block is £57.9m and is used to fund pupils who require specialist education. There is a sustained national increase in the number of young people with complex learning difficulties and disabilities.
- Requirement for specialist school provision for pupils with special educational needs and difficulties (SEND) has increased, creating further pressure on the system nationally. Within Rotherham, the number of children and young people that are receiving additional support via an Education, Health and Care (EHC) Plan almost trebled since 2014 increasing from 1,101 in December 2014 to 3,294 at December 2023.
- Due to the increasing number of EHC plans this has led to financial pressures on the High Needs Block (HNB) in Rotherham and to address the cost pressures the local authority implemented a four year DSG Management Plan last year, covering the period 2022/23 to 2025/26.

The High Needs Block funding is calculated by the following:

- A basic entitlement factor allocates funding using data on the pupil and student numbers in specialist provision. The basic entitlement funding rate is £4,660 per pupil or student for 2024/25.
- A historic spend factor, which was updated in 2022/23, to provide every local authority with a set percentage (50%) of their 2017 to 2018 spending on high needs. This is now based on the local authority's actual spend from 2017 to 2018 outturn data rather than planned spend as previously used.
- The remaining high needs funding, after deductions for the basic entitlement, is then calculated using the proxy factors listed below:
  - population factor
  - free school meals (FSM) factor
  - income deprivation affecting children index (IDACI) factor (using the latest IDACI 2019 data)
  - bad health factor
  - disability factor
  - key stage 2 low attainment factor
  - key stage 4 low attainment factor

1.4.14 The 2024/25 Central Services Block (£1.56m) comprises of funding for ongoing statutory responsibilities of the local authority.

#### **1.4.15 DSG Safety Valve**

1.4.16 In March 2022 the Council entered the DfE's Safety Valve Programme which provides support to local authorities which have large DSG deficits. The work with DfE on the Programme aims to achieve a mutually agreeable solution to eliminating the Council's DSG deficit and to secure a sustainable DSG position going forward.

1.4.17 The Safety Valve agreement provides Rotherham Council with £20.53m over the duration of the agreement, with £14.53m received across 2021/22 and 2022/23 financial years, and a planned contribution of £2m per annum from 2023/24 onwards. The DSG deficit was £5.926m at the end of 2022/23, with the DSG Management plan on track with the initial financial assumptions. The estimated outturn at the end of 2023/24 is £3.01m (after including £2m of Safety Valve funding). As part of the Safety Valve process the Council meets quarterly with DfE colleagues to present current progress on the management plan and the financial position over the duration of the programme.

#### **1.4.18 2024/25 Teachers Pay Additional Grant**

1.4.19 In July 2023 the Department for Education announced £482.5 million for schools through the Teachers Pay Additional Grant (TPAG) in 2023/24 to meet the costs of the 2023/24 pay award.

- 1.4.20 The Education and Skills Funding Agency (ESFA) will pay the TPAG funding to LA's for maintained schools and directly to academies on behalf of the Secretary of State for Education. For maintained special schools and alternative provision, and for special and alternative provision academies, the ESFA will pay the TPAG funding to local authorities.

#### **1.4.21 Schools Pupil Premium**

- 1.4.22 The Schools Pupil Premium is additional funding provided to schools, the value of which is based on 3 elements detailed below.

- The Department for Education has announced that the Disadvantaged Pupil Premium rate will increase in 2024/25. For Primary Pupils the rate has risen from £1,455 in 2023/24 to £1,480 and for Secondary Pupils from £1,035 in 2023/24 to £1,050. Disadvantaged Pupil Premium is paid for all pupils who claim free school meals or who have claimed free school meals in the last six years.
- The Pupil Premium Plus, which is paid for every pupil who has left Local Authority care through adoption, a special guardianship order or child arrangement order, will increase from £2,530 per pupil in 2023/24 to £2,570 per pupil in 2024/25.
- The Service Premium, for every pupil with a parent serving in the Forces or who is retired on a Ministry of Defence pension will increase from £335 per pupil in 2023/24 to £340 per pupil in 2024/25.

#### **1.4.23 Additional Grants to Schools**

- Universal Infant Free School Meals Grant supports schools in delivering the legal requirement to offer free school meals to all infant pupils. Each meal taken by an eligible pupil currently attracts £2.53. An allocation assumes that pupils will take 190 school meals over an academic year, providing £480.70 per eligible pupil.
- Year 7 Numeracy and Literacy Catch up premium is an allocation for each pupil underachieving as recorded on census.
- PE and Sport Premium for Primary schools is used for the engagement of all pupils in regular physical activity.
- Devolved Formula Capital Grant is funding allocated to schools to help maintain and improve the condition of school buildings and grounds.

## **2. Budget 2024/25 and Medium Term Financial Strategy to 2025/26**

### **2.1 Budget Approach**

- 2.1.1 The Council's focus is on delivering the priorities set out within the Council Plan. The Council is also focusing on its leadership role across the borough, particularly where it can have greater influence. Partnership working is recognised across all services as being essential to the future of the borough; combining knowledge, ideas, expertise and resources to

deliver tangible improvements, deliver efficiencies and economies of scale, and helping to strengthen communities. The Council Plan was approved at Council on the 12 January 2022, setting out the Council's strategic themes:

- Every neighbourhood thriving
- People are safe, healthy, and live well
- Every child able to fulfil their potential
- Expanding economic opportunity
- A cleaner, greener local environment.

- 2.1.2 All directorates will continue to work together over the remaining year of the current plan to achieve the commitments set out within each of the themes.
- 2.1.3 The Council's MTFS update report to Cabinet in November 2023 provided a three-year outlook of the Council's anticipated resources and budget requirement. The report set out a series of technical MTFS adjustments and refinements to bring it up to date and reflect the impact inflation and energy prices were having on the budget position up to 2025/26.
- 2.1.4 The result of this MTFS review, alongside the Financial Monitoring 2023/24 report to Cabinet in November, envisaged a significant financial overspend that would require the use of the Council's reserves to achieve a balanced financial outturn position for 2023/24. The forecast overspend at the time of the MTFS review was £4.2m for 2023/24. However, Directorates were asked to make every effort to reduce spending where possible to mitigate the financial impact on reserves along with utilising Treasury Management savings generated during 2023/24. This has reduced the forecast outturn position to £1.2m, though the Council's base costs across the MTFS period were increased. The MTFS included in this report is further updated following the release of the Final Settlement for 2024/25.
- 2.1.5 The Council's Reserves position is set out in detail in section 2.8. The Council's Budget for 2023/24 assumed the use of £6.3m from the Treasury Management Reserve to support the Council's Budget. This reserve was built up in previous years to £12.4m from savings generated through the Council's Treasury Management Strategy. The Treasury Management Strategy is forecast to make significant savings during 2023/24, largely due to the Council carrying temporary cash balances that it has been able to invest for a return in the high interest rate market, rather than having no cash and having to borrow in a high interest rate market. It should be stressed this is not cash that is free to spend, it is simply cash in the Council's bank as a result of the timing between funding/income arriving into the Council's account and being physically spent.
- 2.1.6 As a result of this strong Treasury Management outturn position, the Council's forecast overspend for 2023/24 has so far been reduced to an estimated £1.2m. Should this overspend be eliminated by year end, the Council will only need to draw down £2.3m from the Treasury Management Reserve which is £4m less than the budgeted £6.3m

meaning that the Council's reserves position will be stronger than expected heading into 2024/25. Should the Council not be able to reduce this overspend further by the end of the financial year, the use of the Treasury Management Reserve will be £3.5m which is still £2.8m less than the original plan.

- 2.1.7 However, for 2025/26 due to the expected continuation of the pressures in Home to School Transport £3m, School Meals £1.2m and the Council already carrying a potential budget gap for 2025/26 of £1.7m, there was a projected final budget gap of around £6m for 2025/26.
- 2.1.8 The Council's MTFS has been further refined since November Cabinet to factor in revised inflation and energy price assumptions. The Council's assumptions around Home to School Transport, School Catering and CYPS Placements have been further refined. A Corporate Budget Risk Contingency of £3.5m and a Social Care Contingency of £3.4m are proposed for 2024/25 and 2025/26. In addition, a series of Revenue and Capital Budget investments are proposed as part of this Budget report. To help manage those financial challenges, the majority of Fees and Charges are proposed to be lifted by 6% and Council Tax by 3.5% in total.
- 2.1.9 Contractual inflation and provision for Adult Care Provider inflation (£7.5m) have also been revised to ensure the Council can meet its contractual arrangements and ensure the Council does not fall behind the curve in terms of what it pays Adult Social Care providers and supporting the sustainability of the provider sector.
- 2.1.10 The Final Settlement for 2024/25, as detailed in section 1.4 confirmed many of the Council's resource assumptions but offered little in the way of additional funding to support the financial challenges that Local Authorities are facing nationally. A further year of New Homes Bonus will help to mitigate the Council's financial cost pressures for 2024/25 only.
- 2.1.11 However, the benefits from the Final Settlement are not sufficient to cover all the cost increases and as such the Council still has a significant funding gap for 2025/26. This funding gap therefore could only be closed through delivery of a more proportionate finance settlement or otherwise further increases in fees and charges, new savings, increases in Council Tax or use of reserves. The MTFS included in this report does not address the funding gap for 2025/26 given the uncertainty around how Local Authority funding will look in that year as it will be the first year of a new spending round and impacted by a potential national Government election.
- 2.1.12 Following factoring in the impact of inflation, energy prices, demand and cost pressures, MTFS assumptions, and the Final Financial Settlement, the Council's Funding Gap for the MTFS period is;

<b>Medium Term Financial Strategy Position</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
	£000	£000	£000



<b>Gap following MTFS Technical Adjustments</b>	<b>1,200</b>	<b>0,000</b>	<b>6,630</b>
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- 2.1.13 The Budget and Council Tax Report 2022/23 agreed at Council in March 2022 noted that £11.5m of approved budget savings and cost reductions were still to be delivered, though their delivery would now take place across the financial years 2022/23 to 2024/25. Of these £7.1m remains to be delivered across 2023/24 and 2024/25. These approved budget savings are an essential part of the Council's approved MTFS position.
- 2.1.14 The ongoing financial challenges faced by the Council are similar to those of other local authorities. The financial pressures faced by local authorities are largely as a result of previous reductions to Government funding and funding not keeping up with inflationary pressures, increased demand for social care, market cost pressures and more recently the significant impact of inflation and energy prices.
- 2.1.15 These financial challenges mean that the Council must be responsible in its budget setting approach, prioritising investment and savings proposals that best contribute to the Council's priorities as identified within the Council Plan to best meet the needs of Rotherham's residents and ensure that best value is demonstrated across the breadth of Council services. In addition, the Council must consider increased levels of uncertainty and where possible make provision for risks associated to currently volatile energy price and inflation levels.
- 2.1.16 It is also important to underline the spending level of the Council despite the previous funding cuts. With a current proposed revenue budget of £326.054m in 2024/25 together with proposed capital expenditure of £245.3m for 2024/25, the Council will remain a key lever for growth and investment in Rotherham and the wider Sheffield City Region. The challenge is to ensure the sustainability of the Council to deliver against the Council's stated priorities. This means making carefully considered investment and savings decisions through to 2026. The Capital Programme which has been updated within this report includes a total of £661.3m of planned capital investment across the current year and up to 2027/28.
- 2.1.17 Looking ahead the Council will need to closely consider the level of prudential borrowing it incurs post the 2024/25 Budget to ensure that the Council's overall debt position is manageable. This is essential to ensure it can be sustainably financed within the Council's Treasury Management Budgets (revenue) and to help guard against interest rate risk.
- 2.1.18 This budget strategy is set against the inflation, energy price, demand pressures and cost challenges facing Rotherham. Residents are living longer, but with more long term conditions which is stretching already squeezed health and social care budgets. Rotherham's schools are performing well but there is a strain on school budgets. Much work has

been done and continues to develop a sustainable approach for the dedicated schools grant budget which will need to continue if the Council is to make the most of the Safety Valve arrangement and prevent any impact of the pressures from Dedicated Schools Grant deficits impacting the General Fund.

- 2.1.19 The key aspects of directorate budgets and service delivery and considered as part of the Council's budget and financial strategy are summarised in Appendix 8.

## 2.2 Budget Savings

- 2.2.1 Financial Monitoring reports to Cabinet during 2023/24 have monitored progress against the Council's previously approved savings of £11.5m across the MTFS period. At the start of 2022/23 the Council had £11.5m of previously agreed savings to deliver, that had been re-profiled across 2022/23 to 2024/25. Following the positive delivery of £4.4m in 2022/23, the remaining £7.1m is to be delivered by the end of 2024/25. Table 2 below provides an update on the delivery of the remaining £7.1m which has to be delivered across 2023/24 (£4.4m) and a further £2.7m by the end of 2024/25. To date £1.918m has been secured against these remaining savings from savings in CYPS placements, management costs and R&E operational property budgets. Whilst placement costs have been reduced in CYPS, demand has increased and as such, CYPS is still reporting a pressure on placements. The table below shows progress against the remaining £7.1m.

**Table 2 – Progress against remaining delivery of £7.1m approved savings**

Saving	To be delivered by end of 2023/24	Total to be delivered end of 2024/25	Secured as at 31st December 2023
	£0	£0	£0
<b>CYPS</b>	3,713	6,385	1,594
<b>R&amp;E</b>	388	410	24
<b>R&amp;E Customer &amp; Digital</b>	300	300	300
<b>Total Savings</b>	<b>4,401</b>	<b>7,095</b>	<b>1,918</b>

- 2.2.2 It is anticipated that Waleswood additional income savings will not be delivered during 2023/24 following assessment of the income forecasts now the main summer season has concluded. The operational buildings savings programme is progressing well with a number of opportunities identified. However, full delivery of these savings is unlikely in 2023/24 but should be secured in full for 2024/25 and the programme of reviews will continue so it is expected the saving will be overachieved. Customer and

Digital savings have now been fully secured and allocated to services. The delivery of £11.5m of directorate savings was planned as part of a balanced budget position over the three financial years 2022/23 to 2024/25.

- 2.2.3 As part of the Budget and Council Tax Report 2023/24 a series of new temporary and permanent savings were approved. Table 3 shows the progress against these new savings which include a range of permanent and temporary savings with a total of £3.381m secured against 2023/24 total of £4.344m so far. It is estimated that 97% of these savings are on target for delivery in 2023/24, with the 3% or £149k not on target still expected to be delivered in future years. As such, other temporary savings have been generated for 2023/24. This has been a positive programme of savings delivery, demonstrating that the Council is able to plan out a clear set of savings that it can deliver upon within an agreed timeframe.

**Table 3: Previously agreed Savings as part of the Budget and Council Tax 2023/24 report**

Directorate	2023/24	2024/25	Secured as at 31 <sup>st</sup> December 2023
Finance and Customer Services	308	238	362
Assistant Chief Executive	303	407	153
Children's and Young Peoples Services	1,348	1,059	1,348
Adult Care, Housing and Public Health	1,224	1,998	961
Regeneration and Environment	1,161	1,001	973
<b>Total</b>	<b>4,344</b>	<b>4,703</b>	<b>3,797</b>

## 2.3 Fees and Charges

- 2.3.1 The Council has a policy to increase fees and charges to ensure that services which the Council provides are kept broadly in line with increases in the cost of providing those services. The Medium Term Financial Strategy agreed at Council in March 2023 included an assumed increase in fees and charges of 5%, for 2024/25. The updated Medium Term Financial Strategy agreed at Cabinet in November 2023 maintained that position although flagged a significant funding gap from 2025/26 onwards as a result of inflation, energy prices, demand and market pressures in Social Care and Home to School Transport.
- 2.3.2 Given the financial challenge that the Council faces as a result of these pressures, consideration has been given to the level of increase that the Council should apply to its own fees and charges for services. The Council is conscious of the impact on residents and it is therefore not proposed to

lift fees and charges at the same rate as inflation levels over the last 2 years in order to minimise the impact on residents whilst protecting access to basic services. However, it is proposed to increase them slightly above the 5% MTFS assumption in recognition of rising costs that the Council faces in the provision of these services. As such it is proposed that all income budgets for fees and charges which are determined by the Council will be uplifted by 6% except where an exception has been proposed. The majority of these exceptions relate to the following issues:

- A need to freeze charges to maintain or attract new customers.
- Statutory rules that set the charge rates, preventing any increase being made.
- Other proposals to freeze charges linked to specific scenarios such as Markets, given the transition that will take place whilst the project that will re-locate Markets takes place.

2.3.3 The following exemptions are proposed:

- Asset Management Estates Income – Price freeze to ensure the Council is competitive and comparable to market and other Local Authorities.
- Taxi Licensing - Price freeze to support a now struggling market where service supplier shortage has consequences for essential services.
- Sex Establishment Licensing – reduction following review of charging methodology.
- Market Service - Price freeze to encourage continued custom during the transition of the markets to the new location.
- Civic Theatre – Price freeze for theatre companies/show providers to continue to encourage return of custom following Covid forced closure.
- Rotherham Show car parking – Proposal to hold car parking at £3.
- Parking Services - Price freeze to encourage visitors to the town centre at Drummond Street, Wellgate North, Wellgate Multi Storey, Douglas Street, Unity Place and Scala, ahead of the major developments planned in future years.
- Waleswood - It is proposed to set the fees for the site for both 2024/25 and 2025/26 now, to support operational delivery of the site and allow the service to be delivered within the current budget provision.
- School Catering - Food prices and staff costs have risen significantly over the last 18 months and as such the fees charged for the service do not recover the costs of providing the service. As such it is proposed that the 2024/25 fee increase is 15%.

2.3.4 The following exemptions relate to services where statutory rules apply and the impact of these exemptions is factored into the budget.

- Licensing through the 2003 Licensing Act.
- Regulation and Enforcement (Water samples, Fixed Penalty Notices and Pollution Control Permits.

- Planning application fees.
- Blue Badge Scheme.
- Electoral Services – access to electoral register records.
- Registration Services – registrar fees for births, deaths and marriages.
- Highways Inspections - permits.
- Parking Services – charges for untaxed/abandoned vehicles.

2.3.5 All of the above exceptions have been taken into account within the proposed budget. Any alternative decisions will, therefore, have a financial impact on the Councils Budget. The financial impact of the proposals to freeze some fees and charges is £523k after taking account of additional income generated where fees and charges have been increased above 6%.

## **2.4 Independent Adult Care Sector Provision**

2.4.1 Investment into Adult Social Care is a key part of this budget in order to meet the challenges of escalating cost pressures within this service, relating to inflation and rising demand for adult care, the Council will therefore provide around £7.5m investment in the delivery of Adult Social Care services. This additional budget will also help support the Council's ambition that all workers are paid the Real Living Wage.

2.4.2 The total uplift proposed for each sector is based on a weighted average cost incorporating the Real Living Wage increase and CPI. A cost of care exercise was undertaken across the range of providers and this has informed the rates of pay that are being proposed.

2.4.3 The Council consults with providers each year to assess the fees it pays for care services. The following paragraphs provide a summary of the issues facing different segments of the market as well as the proposed fee uplifts.

### **2.4.4 Residential and Nursing Care Homes**

2.4.5 There are a total of 32 independent sector care homes contracted to support older people in Rotherham. They provide a range of care types.

2.4.6 The independent sector care home market in Rotherham supplies 1,593 beds and approximately 35% are financially supported by the Council. There has been a significant shift in the market from a historical position of the Council being the dominant purchaser. This is part of a long-term strategy to support as many people as possible to be independent and remain in their own homes. However, pressure in the domiciliary care market and complexity of needs has led to increased use of care home provision.

2.4.7 The pressures that the older people's care home market faces are well documented and are highlighted below:

- The lack of nurses and enhanced terms and conditions of employment (pay, pensions, workplace support) offered by the NHS are a challenge for the independent sector market who are not able to compete to attract qualified nurses to work in care homes.
- Increasing use and high cost of agency nurses is having a negative impact on patient flow from the hospital and ability to continue to provide and maintain a quality service.
- The National Living Wage will increase by 9.8% to £11.44 in April 2024. The Real Living Wage for 2023/24 increased by 10.1% to £12.00.
- The care market are restricted in their ability to compete financially with the retail and hospitality sector as they are currently offering joining bonuses and increased wage rates.
- A high degree of staff turnover has resulted in a significant increase in recruitment and retention costs.
- Increasing care requirements of residents with complex needs resulting in an intense demand on staff resource.
- High inflation costs that have seen significant increases in prices for energy, food, maintenance and insurance.

2.4.8 The problems cited above are having a particular effect on the nursing home provision. The capacity in nursing EMI and nursing care beds has reduced by around 40% in the last four years and this pattern of decline may continue due to fragility of the care home market. Providers have converted nursing EMI beds to residential care and there is a lack of provision of vacant beds in nursing and nursing EMI which is causing delay in hospital discharges, reduces choice and can lead to placing people out of borough at a higher cost.

2.4.9 The following table details the proposed fees for 2024/25. The total increase in fees aims to address the current costs of delivery and provide funding for inflation. This approach aims to ensure a sustainable price for the different types of residential care that the Council purchases.

\*Excluding Funded Nursing Care element

<b>2024/25 Proposed Fees</b>	<b>Residential</b>	<b>Residential EMI</b>	<b>Nursing Care*</b>	<b>Nursing EMI*</b>
Rotherham	£653	£681	£715	£793

#### 2.4.10 Home Care

2.4.11 The purpose of a home care and support service is to enable people to remain living at home for as long as possible. The availability of quality home care services is key to supporting people's independence at home in the communities they know.

2.4.12 Around 1,350 people access the Home Care and Support Service, an increase of about 12% from the previous year and approximately 80% of people accessing the service are over the age of 65. This type of service

represents 37% of the total provision to people assessed as eligible to receive active service. Around 18,700 hours of service are delivered per week which makes a major contribution to supporting people to remain in their own homes.

2.4.13 The Home Care and Support Service is provided through a Flexible Purchasing System (FPS). Currently there are 21 providers responding to requests for service.

2.4.14 In April 2023, following a fair cost of care exercise and in order to sustain the market, a significant uplift was applied to maintain the median rate. From this point capacity in the contracted home care market significantly improved.

2.4.15 The current average hourly rate is £22.47. It is proposed that the rates are increased by a weighted average rate of 7.78%. This will aim to address the need for increased capacity in the sector. The total increase in fees accounts for the increase in the Real Living Wage and inflation.

#### **2.4.16 Independent sector provision – Learning Disability and under 65 Specialist Services**

2.4.17 The Council provides financial support to approximately 770 learning disabled people of all ages, with an ageing demographic and increased complexity from young people transitioning into the services. There are 424 Physically Disabled people (aged 18-64), 263 people with Mental Ill Health (aged 18-64) and 58 people whose primary support need is Sensory Impairment, currently receiving Council support.

2.4.18 The pressures that the Learning Disabilities and Under 65's Specialist services face are in line with those faced in Older Peoples services and are highlighted below:

- The lack of nurses and enhanced terms and conditions of employment (pay, pensions, workplace support) offered by the NHS are a challenge for the independent sector market who are not able to compete to attract qualified nurses to work in care homes.
- High cost of agency staff both Carer and Nursing roles.
- The National Living Wage will increase by 9.8% to £11.44 in April 2024. The Real Living Wage for 2023/24 increased by 10.1% to £12.00.
- Challenges in relation to attracting and retaining staff when pay rates in retail and hospitality are higher for less demanding roles.
- The high degree of staff turnover within the sector results in a significant number of recruitment processes and the costs associated with this.

- 2.4.19 The costs of services reflect bespoke provision to meet individual needs and have arisen incrementally creating a range of accommodation costs and hourly rates. However, due to pressures such as the increase in the National and Real Living Wage, it is proposed to uplift fees to ensure the continued sustainability of services. The fee uplift for each service is shown below.

<b>Learning Disabilities</b>	<b>Percentage uplift</b>
Supported Living	7.78%
Residential Care	7.78%
Day Care	7.78%
<b>Other 18-64</b>	
Care Homes	7.78%
Supported Living	7.78%

#### 2.4.20 **Direct Payments**

- 2.4.21 Recognising that a significant proportion of people in receipt of Direct Payments exercise choice to directly purchase other services from a range of providers at varying levels of costs, it is proposed to apply a 7.78% increase to the personal budgets. This will continue to support the wider home care and day care market, ensuring that choice is available outside of the Council commissioned services.
- 2.4.22 Discussions with care providers have highlighted that the ability to pay staff a competitive rate continues to be a key issue, especially in view of the significant wage inflation within retail, hospitality, and the NHS. The purpose of the funding is to support the continued workforce challenges across the Adult Social Care market, by encouraging people to remain in or join the sector with competitive rates of pay.

### 2.5 **Council Tax Proposals for 2024/25**

- 2.5.1 The Government have confirmed that the basic referendum principle for 2024/25 is 3% i.e. a maximum 2.99% increase in the basic rate of Council Tax. Social Care authorities will also be able to increase their Council Tax by a Social Care precept of up to 2% for 2024/25 (over the basic referendum threshold of 3%). Therefore, the total that the Council could increase Council Tax by is 5%.
- 2.5.2 The Council is proposing to increase its own Council Tax (i.e. excluding Parish, Fire and Police precepts) by 3.5%, comprising a 1.5% increase in the basic rate of Council Tax and a 2% Adult Social Care Precept.
- 2.5.3 The proposed 1.5% increase on the basic rate of Council Tax will raise an additional £1.9m in 2024/25. In addition, a 2% increase in the Adult Social Care Precept will raise a further £2.5m in 2024/25 to contribute to funding increased costs of adult social care.



- 2.5.4 A 3.5% increase on the tax levied in 2024/25 would mean a Band D Council Tax (for the Rotherham Council element only) of £1,816.15. Details of the proposed increases on all Council Tax bandings are set out in Table 4 below. Over 50% of properties in the Borough are Band A.

**Table 4 – Council Tax Bands and Amounts (Rotherham Council element only)**

<b>Council Tax Band</b>	<b>2023/24 £</b>	<b>2024/25 £</b>
A	1,169.82	1,210.76
B	1,364.79	1,412.56
C	1,559.76	1,614.35
D	1,754.73	1,816.15
E	2,144.67	2,219.73
F	2,534.61	2,623.32
G	2,924.55	3,026.91
H	3,509.46	3,632.29

- 2.5.5 The budget for 2024/25 also takes account of a planned use of £3m of surplus from the Council's Collection Fund for Council Tax. This is a direct result of the Council continuing to achieve a high performance in collecting Council Tax and minimising cumulative arrears. However, it is considered that the continuing cost of living crisis, inflationary pressures and wider economic pressures on the Borough into 2024/25 may result in a negative effect on the in-year Council Tax collection rate. Consequently the 96% in-year collection rate budgeted for in 2023/24 has been maintained for the 2024/25 taxbase rather than the 97% rate used in previous years' taxbase calculations, prior to Covid 19.
- 2.5.6 The proposed increase will help to support the delivery of valuable frontline services, particularly services for vulnerable children and adults at a time when demand for these services continues to increase. This includes some additional investments in services which are set out in Paragraph 2.7.
- 2.5.7 As required by legislation (the Local Government Finance Act 1992) the Budget Report to Council on 28<sup>th</sup> February 2024 will include a Statutory Resolution of Council Tax setting out details of the proposed Council Tax calculations for 2024/25 for the Council, Parishes and including the precepts from the South Yorkshire Police and Crime Commissioner and South Yorkshire Fire and Rescue Authority as advised to the Council.
- 2.5.8 The annual determination of the Council Tax Base, which is a technical based calculation, is delegated by Council to the Strategic Director – Finance & Customer Services (Section 151 Officer). The Council's Tax Base for 2024/25 has been determined as 72,870.50 Band D equivalent properties, after adjusting for the anticipated rate of collection, the impact of the Council's Local Council Tax Support Scheme and discretionary discounts and exemptions for empty properties and second homes.

- 2.5.9 The Council's current Local Council Tax Support Scheme was approved by Council on 24<sup>th</sup> January 2018. The Council is not making any changes to this scheme for 2024/25.
- 2.5.10 Based on the growth in the number of properties in the Tax Base and the proposed increase in Council Tax by 3.5%, this will generate a total Council Tax of £132.3m available to support the Council to fund services in 2024/25. Details of the Council Tax Base for 2024/25 are set out in Appendix 1.
- 2.5.11 **Local Council Tax Support Top Up Scheme 2024/25**
- 2.5.12 The Council is aware that residents will still be facing increased household costs as a result of high inflation and energy prices. In recognition of this the Council proposes to again provide a further Local Council Tax Support Top Up scheme across the financial year 2024/25. The scheme will provide an expected additional award of £121.96 for 2024/25, an increase on the 2023/24 support of Council Tax support to working age claimants on the Council's Local Council Tax Support scheme for 2024/25. Based on current caseloads this is expected to provide additional support to approximately 14,200 households. Where a claimant has a bill of £121.96 or less, then the bill will be reduced to zero. This means that for a working age household in receipt of maximum Council Tax support in a non-parished area Band A property, there will be no bill to pay for 2024/25 Council Tax. Based on current caseloads this is estimated to be approximately 10,700 households. The application of the scheme will include all those becoming eligible up to and including 31 March 2025. The precise value of the award will be confirmed once the Police and Fire Precepts are confirmed.
- 2.5.13 The estimated scheme costs are between £1.7m and £1.9m and will be funded by use of two reserves, £1.2m Local Council Tax Support Grant Reserve and £0.7m Collection Fund Income Guarantee Grant. The actual cost won't be known until the end of the 2024/25 financial year. If Government release a further years allocation of the Household Support Fund, then this scheme will be funded through that grant (guidance allowing), however, as yet there is no confirmation of a Household Support Fund for 2024/25. This funding approach will potentially allow the Council to use the Local Council Tax Support and Collection Fund Guarantee Grant reserves to fund a further Local Council Tax Support Top Up scheme in 2025/26.
- 2.5.14 The scheme will replicate the criteria implemented in 2023/24. For 2024/25, the scheme will provide an expected £121.96 of additional Council Tax Support (subject to confirmation of the Police and Fire Precepts), based on the following criteria;
- That an expected additional award of £121.96 Council Tax Support will be made to those people of working age who are in receipt of Local Council Tax Support as at 1 April 2023.
  - That where a claimant has a Council Tax bill of £121.96 or less, their bill will be reduced to zero.

- That the remaining funding will be utilised to fund the cost of new claimants becoming eligible for Local Council Tax Support including the application of the relevant proportion of the additional expected £121.96 support.
- That the additional support will apply to all those becoming eligible up to and including 31 March 2025.

#### 2.5.15 **Council Tax Premiums**

2.5.16 Rotherham currently charge a 100% empty property premium for properties that have been unoccupied and unfurnished for over 2 years. Legislation to allow Councils further discretion regarding the Premiums is contained within The Levelling up and Regeneration bill. The act received Royal Assent in October 2023 and the Council are awaiting the regulations and guidance regarding any exclusions which are still being drafted.

2.5.17 The changes would mean that;

- The 100% premium could become effective for properties that have been unoccupied and unfurnished for over 1 year.
- Second homes would become eligible for premiums. This does not include those second homes which currently receive a 50% job related discount.

2.5.18 The proposed changes would come into effect from April 2024 providing a Council decision has been made by 31st March 2024. However, the second home discount would require a decision to be made at least 12 months before it comes into effect which would mean that a decision would need to be made by 31<sup>st</sup> March 2024 for the premium for second homes to be implemented from April 2025.

2.5.19 Consultation was undertaken by the Government and included several proposed circumstances for which the empty homes and second homes premiums would not be applied.

2.5.20 As full details are not yet available, Rotherham will continue to implement the empty homes premium when a property has been unoccupied and unfurnished for two years but currently has no proposals to implement the new legislative changes.

#### 2.6 **Proposed Revenue Budget 2024/25 and Medium Term Financial Strategy to 2025/26**

2.6.1 The Council's Medium Term Financial Strategy (MTFS) sets out a framework for understanding the challenges the Council faces and supports corporate planning. It helps the Council to shape its finances over the medium term by examining the projected resources available to meet the priorities as set out in its Council Plan.

2.6.2 An update of the MTFS was submitted to Cabinet in November 2023 reflecting the significant budget funding gap for the MTFS period. The MTFS has since been further updated to reflect the outcomes of the Final

Local Government Finance Settlement 2024/25 and the budget proposals as set out in this report. It includes funding and expenditure projections up to the 2025/26 financial year which show an effectively balanced position up to 2025/26 where there is a potential funding gap of £6.6m on current service activity and funding assumptions. However, there will be a further Government Spending review before funding allocations for 2025/26 are determined. In addition, the MTFS will be kept under review which will include reflecting the impact of future years' annual Finance Settlements.

- 2.6.3 Taking into account Government funding notified for 2024/25 within the Final Local Government Finance Settlement, estimates of Government funding for future years based on the Spending Round 2021 and the Council's own resources, the proposed budget for 2024/25 and an updated MTFS over the following two years is set out below in Table 5.

**Table 5 - Budget and MTFS 2024/25 to 2025/26**

<u>Resources</u>	<b>2024/25</b> <b>£000</b>	<b>2025/26</b> <b>Estimated</b> <b>£000</b>
<b><u>Government Funding</u></b>		
Revenue Support Grant	18,823	18,823
Business Rates Top-Up Grant & S31 Grant as compensation for multiplier cap on Top-Up Grant	37,463	38,212
New Homes Bonus	915	0
Public Health Grant	18,142	18,505
Social Care Support Grant	28,848	28,848
Social Care Support Grant Top Up	2,802	2,802
iBCF additional funding from 2019/20	14,480	14,480
Services Grant	448	448
ASC Market Sustainability and Improvement Fund	5,886	4,738
Discharge Funding	3,384	3,384
Other Government Grants	863	1,863
<b>Total Government Funding</b>	<b>132,054</b>	<b>132,103</b>
Retained Business Rates & S31 Grants as compensation for Government determined business rates reliefs	58,656	59,829
Council Tax Collection Fund – annual review and use of surplus	3,000	3,000
Council Tax and Adult Social Care Precept	132,344	137,638
<b>Total Council Resources</b>	<b>194,000</b>	<b>200,467</b>
<b>Total Resources</b>	<b>326,054</b>	<b>332,570</b>
<b><u>Expenditure</u></b>	<b>2024/25</b>	<b>2025/26</b> <b>Estimated</b>

	£000	£000
Base Budget Requirement at 2022/23 pay and prices	285,393	302,463
Provision for pay, price and fees and charges income inflation	14,688	3,870
Adult Care – care transitions and demand	1,000	1,000
Adult Care uplift following centralisation of iCBF	11,794	11,794
Revenue budget investment 24-25	1,826	1,826
Discharge Funding	3,384	3,384
Capital Investment to 2025/26 – financing costs	5,290	8,381
Use of savings and contingencies within Budget/MTFS Strategy :		
Treasury Management Savings	-3,800	0
Corporate Budget Risk Contingency	3,500	3,500
Social Care Contingency	3,400	3,400
Reserve support for Social Care Contingency	-421	-418
<b>Total Expenditure Budgets</b>	<b>326,054</b>	<b>339,200</b>
<b>Gap</b>	<b>0</b>	<b>6,630</b>

\* Notes:

(i) The ASC Market Sustainability and Improvement Fund is only officially confirmed for 2024/25, however, as the funding stream is targeted towards;

- Increasing fee rates paid to adult social care providers in local areas,
- Increasing adult social care workforce capacity and retention,
- Reducing adult social care waiting times;

it is expected that this funding stream will have to be provided for in 2025/26 as Local Authorities would not be able to increase, for example, fee rates on a short term only basis. Therefore, the inclusion of the ASC Market Sustainability and Improvement Fund in 2024/25 is a risk but it is felt to be a low risk.

2.6.4 Set out below in Table 6 is the proposed Net Revenue Budget for 2024/25 including the Directorate Cash Limit Budgets utilising the available resources and based on approval and implementation of the proposed budget included within this report and detailed above in Table 5.

**Table 6 Net Revenue Budget by Directorate**

	<b>Proposed Budget 2024/25</b>
	<b>£'000</b>
Adult Care, Housing & Public Health	122,096
Children & Young People's Service	65,060
Regeneration & Environment Services	54,825
Finance, Customer Services	21,349
Assistant Chief Executive	7,280
Central Services	55,445
<b>TOTAL NET REVENUE BUDGET</b>	<b>326,054</b>

2.6.5 The proposed Central Services budget (£54.9m) shown in the table above includes the following key budgets and provisions:

- Levies – Integrated Transport Authority, Coroners, Environment Agency, Apprentice (£13.3m)
- Capital Financing (£21.6m)
- PFI Grants (cr £3.8m)
- Use of Treasury Management Reserve to support Budget, (cr £3.8m)
- Inflation provision for pay, price and fees and charges, (£26.1m).

## 2.7 Proposed Budget Investments

2.7.1 Table 7 below sets out the revenue budget investment proposals that total £2.196m for 2024/25 onwards, however, the impact on the MTFS is only £1.826m as the Early Help Budget of £370k was temporarily removed for 2023/24 only; as such it was already included in 2024/25 budget assumptions pending clarity about how it would be utilised. Further details of all these investment proposals are provided in Appendix 2.

**Table 7 Proposed Revenue Budget Investments**

<b>Ref per template</b>	<b>Revenue Budget Investments Supported</b>	<b>2024/25 £'000</b>	<b>2025/26 £'000</b>
<b>Every Child able to Fulfil their Potential</b>			
INV1	Early Help	370	370
INV2	Baby Packs	360	360
<b>People are safe, healthy, and live well</b>			

INV3	Homelessness prevention and temporary accommodation	205	205
INV4	Empty Homes Officer - Strategic Housing and Development	45	45
INV5	CQC Lead	70	70
INV6	Restorative Hate Crime Service	30	30
<b>Expanding Economic Opportunity</b>			
INV7	Community Wealth Building	120	120
<b>A Cleaner, Greener Local Environment</b>			
INV8	Biodiversity Net Gain	50	50
INV9	Principal Towns Cleansing	366	366
INV10	Tree Service Improvements	79	79
INV11	Bulky Waste Service	211	211
<b>One Council Approach</b>			
INV12	Customer Services Call Handling	133	133
INV13	Customer Services – Digital Customer Experience	157	157
	<b>Total Requirement</b>	<b>2,196</b>	<b>2,196</b>

## 2.7.2 Every Child able to Fulfil their Potential

2.7.3 Providing all children with the best start in life means starting from the beginning. Building on best practice, the Council will promote a fair and equal start for all, to help achieve the best possible outcomes for all of Rotherham's children. This will be achieved through the provision of Baby Packs that will include high quality items that promote positive parent and child interaction and safety, improving outcomes for the child and family.

2.7.4 Baby Packs will be universally available for the 2,700 babies born (on average) each year. The scheme will be promoted by midwives, health visitors and the fostering / adoption service, as well as when registering baby's birth. This will also provide an opportunity to encourage registration with children's centres, enabling targeted engagement and support when families may benefit.

2.7.5 Working with partners, the Council will also provide improved services for children, young people and families through a re-focused Early Help service. Whilst this has provided a positive offer for Rotherham's children and families for a number of years, it will continue to evolve and develop as things change. This will include providing all children, young people and families with the tools they need to develop increasing resilience and

independence, as well as targeted services to address ongoing challenges, particularly around exploitation, online harm, prevention of family breakdown and increasing attendance at school.

2.7.6 People are safe, healthy, and live well

2.7.7 The Council will also provide dedicated capacity to continue to deliver its restorative hate crime programme. This successful programme has been in place for a number of years, but with the external funding source for this now removed the Council will fund this in 2024/25, given the importance of taking action on this important issue.

2.7.8 Building on the £1.8m programme of investment that has taken place in libraries across the borough, the Council will continue to strengthen this service by investing in its Archives and Local Studies facilities to upgrade digital services.

2.7.9 Throughout 2023/24 the borough has seen an increase in the number of people presenting as homeless. The Council has reaffirmed its ambition to end rough sleeping. The rise in demand for this service currently means that at times the Council has to utilise temporary accommodation, which makes it more difficult to provide the support needed to those affected and creates significant financial implications. The Council will therefore procure additional bedspaces where support can more easily and sustainably be provided for those that need it and at a lower cost than is currently being achieved.

2.7.10 In addition, further permanent capacity will be provided to the Housing Service to better manage the supply of private properties and to support its effective operation through having greater engagement with landlords around potential demand. When taken together the proposals will help to ensure that the service is adapting to meet the needs of residents.

2.7.11 With the move to regulation impacting both Housing and Adult Services across the Council, this is further driving the focus on ensuring that services meet the needs of their customers. As part of these changes, it is therefore imperative to ensure that the Council has the necessary assurances in place regarding how it is delivering these services. To support this, additional capacity will be created to oversee, develop, and lead a programme of preparedness and continuous improvement for the Care Quality Commission assessment of Adult Social Care in the borough.

2.7.12 Expanding Economic Opportunity

2.7.13 The Council is currently delivering the largest regeneration programme in the borough in a generation. Comprising a range of different investments this will seek to create more opportunities for residents and businesses.

2.7.14 Given the Council's Social Value Policy, a core part of its approach to this regeneration programme has been ensuring that it is maximising the value of its investments. Following the existing successes in delivering this



policy, including being awarded the prestigious Public Sector Leadership award at the Social Value Portal Awards in 2023, additional actions are being explored to continue to implement this Policy. As a consequence, the Council will invest in promoting worker ownership across the borough, following the pilot that was undertaken by the South Yorkshire Mayoral Combined Authority.

#### 2.7.15 A Cleaner, Greener Local Environment

2.7.16 As part of a coordinated campaign to reduce fly tipping, the Council will introduce a 50% reduction in the current charge for residents to use its bulky waste service, with Rothercard holders receiving a fixed discount on the current charge. When combined with the changes proposed to the fines for fly tipping that were agreed in December and the introduction of an online booking service, this will provide a more affordable, easy to access and trusted service to residents, whilst also increasing the penalties for those who fly tip.

2.7.17 The Council will also invest an additional £534k in a range of measures to create cleaner streets in principle towns across the borough by increasing capacity and purchasing additional equipment. This will include introducing a more frequent, seven day a week service in high footfall areas.

#### 2.7.18 One Council Approach

2.7.19 The Council will also embed the learning gained throughout 2023/24 where new schemes significantly improve outcomes for residents. For example, by increasing resourcing in the customer contact centre over the course of the year the average time taken to answer calls has now decreased to two and a half minutes, at the end of Quarter 2. The proposals within this report therefore make this a permanent service to ensure that residents can continue to receive an improved standard.

2.7.20 In addition, following the launch of the Council's new customer standards in September 2023, additional temporary resource is being invested in ensuring that all the Council's services are effectively delivering these standards. This will include identifying and removing any barriers that may make it difficult for customers to engage with the Council through their chosen method.

### 2.8 **Reserves and Balances within the Council's Budget Strategy**

2.8.1 In setting the Budget for 2023/24 the Council anticipated that corporate reserves at the 31<sup>st</sup> March 2023 would be £56.5m. However, following an improved outturn position for 2022/23, the reserves on the 31<sup>st</sup> March 2023 were £62.6m, an increase of £6.1m. This improved position was due to;

- The Council's temporary savings plans in latter half of 2022/23 (£1.5m).
- Further Treasury Management savings, linked to the Councils Treasury Management Strategy. (2.3m).

- New corporate grants, ringfenced and largely linked to Asylum funding programmes. (£2.3m).

This improved position places the Council in a more robust financial position to manage the challenges faced during 2023/24 and in setting the Budget for 2024/25.

2.8.2 During 2023/24 whilst the Council has faced significant financial challenges, referenced earlier in this report, the Council has continued to generate significant savings through its Treasury Management Strategy. These savings have been significant enough to remove a large proportion of the planned use of the Treasury Management Reserve during 2023/24. The Reserves Strategy for 2023/24 had planned to utilise £6.3m of the Treasury Management Reserve, however, this use is now expected to only be £2.3m, an improvement of £4m in the Council's reserves position moving forwards.

2.8.3 The Council's balance of corporate reserves as at 31<sup>st</sup> March 2023 was £62.6m. Following a further review of the Reserves Strategy, taking into account the financial outturn for 2022/23, the forecast financial outturn for 2023/24 and the proposed reserves use during 2024/25 and 2025/26, the following updated Reserves Strategy is proposed for reserves movements during the period 2023/24 to 2025/26:

- The Council received £2.8m Local Council Tax Support Grant to mitigate the financial impact of Covid-19 on future Council Tax income. This grant was transferred to reserves in 2021/22 with £1.6m of this reserve used in 2022/23 as planned with the balance of £1.2m earmarked for a Local Council Tax Support Top Up scheme during 2024/25.
- The Spending Review 2021 confirmed Government would compensate local authorities for 75% of irrecoverable losses in Council Tax in respect of 2020/21. From this the Council gained £0.7m that transferred to reserves in 2021/22 and is earmarked for a Local Council Tax Support Top Up scheme during 2024/25.
- A £2m Covid Recovery Fund was created as part of the 2020/21 outturn position. So far, £0.9m of this reserve has been used to provide schemes for residents impacted by the cost of living crisis, helping to fund the Energy Crisis Support Scheme and provide additional funding for discretionary Housing Payments. The remaining £1.1m is approved to be used across 2023/24 and 2024/25 for a continuation of the Energy Crisis Support scheme and to provide support for domestic abuse victims.
- The Corporate Revenue Grants Reserve was increased during 2022/23, in the main due to the receipt of funding to support the Council's additional responsibilities around asylum. The reserve now stands at £3.6m though it is made up of ringfenced

grants that are expected to be used across the MTFS period though at present the Council are unable to project specifically when.

- Treasury Management savings of £2.3m for 2022/23 were transferred to reserves as part of the outturn position for 2022/23. This was in line with the recommendation to reserve funding and savings to support the budget across the medium term as agreed at Council in March 2023. Further Treasury Management Savings generated in 2023/24 will help the Council to manage the current overspend position for 2023/24 as well as removing the need for drawing down £4m of the planned use in 2023/24. As a result, the Council has a current balance of £12.4m, from which it proposes to use £2.3m in 2023/24, £4.2m 2024/25 and £0.4m in 2025/26. A significant use of this improved reserves position is making a temporary social care contingency to provide support for placement and demand overspends of £0.4m in 2024/25 and 2025/26.
- The Council's Budget and Financial Strategy Reserve stands at £14.6m and it is proposed to retain it at this level. The reserve is still required to cover the Council against the significant budget and MTFS pressures that are facing local authorities at present, that have been best illustrated by the number of Council's that have either declared a S114 notice or have indicated that they are on the edge of declaring one. Also, given the uncertainty around future finance settlements and a new spending review period, the reserve will enable the Council to plan and manage any adverse implications by providing time to full consider any required actions. As such, the Council's Budget and Financial Strategy Reserve will be maintained.

2.8.4 Taken alongside the Council's proposed budget for 2024/25 and the MTFS to 2025/26, this reserves position is considered to be sustainable for the medium term. Future decisions on reserves would then continue be taken as part of the annual budget setting process.

2.8.5 The table below summarises the reserves balances over the medium term and includes the budgeted transfers to and from reserves as outlined in section 2.8.3.

2.8.6 **Table 8 – Forecast Balances of Reserves**

	Balance at 31 March 2023	Projected Balance at 31 March 2024	Projected Balance at 31 March 2025	Projecte d Balance at 31 March 2026
	£m	£m	£m	£m
<b>General Fund Minimum Balance</b>	<b>25.0</b>	<b>25.0</b>	<b>25.0</b>	<b>25.0</b>
<b>Corporate Reserves</b>				
Budget and Financial Strategy	14.6	14.6	14.6	14.6
Transformation	0.0	0.0	0.0	0.0
Business Rates	4.0	4.0	4.0	4.0
Corporate Revenue Grants Reserve	3.6	3.6	3.6	3.6
Covid Recovery Fund	1.1	0.2	0.0	0.0
Local Council Tax Support Grant	1.2	1.2	0.0	0.0
Collection Fund Income Guarantee Grant	0.7	0.7	0.0	0.0
Treasury Management Savings	12.4	10.1	5.9	5.5
<b>Total</b>	<b>37.6</b>	<b>34.4</b>	<b>28.1</b>	<b>27.7</b>
<b>Total General Fund Minimum Balance and Corporate Reserves</b>	<b>62.6</b>	<b>59.4</b>	<b>53.1</b>	<b>52.7</b>

2.8.7 Whilst the proposed Budget and MTFs position proposes a use of £9.9m of reserves across the period 2023/24 to 2025/26, it should be noted that £3m of this use is for specific projects to support residents with the impact from the cost of living crisis (Energy Crisis Support Scheme and Local Council Tax Support Top Up). In addition, it is also worth noting that the Council's projected balance of reserves as at the end of 2025/26 is £9m higher than it was expected to be when the Council agreed its Budget for 2023/24. This improvement, given the significant challenges facing Local Authority finances, is testament to the Councils robust financial management and decision making across this period.

## 2.9 **Community Leadership Fund**

2.9.1 The 2021/22 Budget approved by Council, included revenue and capital budgets that are devolved to individual Elected Members (Community Leadership Fund) or the ward as a whole (Capital Budget). These are

provided to members to deliver revenue and capital projects within their wards during their time in office. As such any unspent balance of CLF or capital can be carried forward at the year end, for all financial years except for local election years. For example, in the current election cycle, these budgets can only be carried forward at the end of the following years, into the next financial year:

- 2021/22
- 2022/23

2.9.2 For the 2023/24 financial year, carry forward of unspent balances will not be permitted at the end of March 2024, ahead of the May 2024 elections.

2.9.3 As a result of the May 2024 elections a new cycle of Community Leadership Funding will commence. The allocations per member/ward will be on the same basis as previously provided, as set out below.

- Each Elected Members will receive £1,584 Community Leadership Fund. This is Revenue funding.
- Two member wards will receive £7,120 Capital Budget.
- Three member wards will receive £10,680 Capital Budget.

2.9.4 These budgets will be provided to Members to deliver revenue and capital projects within their wards during their time in office. As such any unspent balance of CLF or capital can be carried forward at the year end, for all financial years except for local election years. Where carry forward is required those balances will be transferred to the Corporate Revenue Grants Reserve or held within Capital Grants Unapplied. For example, in the current election cycle, these budgets can only be carried forward at the end of the following years, into the next financial year:

- 2024/25
- 2025/26
- 2026/27

## **2.10 Business Rates Reliefs**

### **2.10.1 Revaluation 2023 and Transitional Relief**

2.10.2 From 1 April 2023, the rateable values of all non-domestic properties in England will be updated by the Valuation Office Agency to reflect the property market as at 1<sup>st</sup> April 2021. This ensures business rates bills are fairly distributed across all non-domestic properties and reflect changes in market conditions since 2015.

2.10.3 A new Transitional Relief Scheme was introduced in 2023 to help those ratepayers who are facing higher bills as a result of the revaluation.

2.10.4 2024/25 Retail, Hospitality and Leisure (RHL) relief scheme

2.10.5 In the Autumn Statement 2023 the Chancellor announced an extension to the new business rates relief scheme for retail, hospitality, and leisure properties.

- The 2023/24 Retail, Hospitality and Leisure (RHL) relief scheme provided eligible, occupied, retail, hospitality, and leisure properties with 75% relief, up to a cash cap of £110,000 per business.
- Under the cash cap, no ratepayer can in any circumstances exceed the £110,000 cash cap across all of their hereditaments in England. Where a ratepayer has a qualifying connection with another ratepayer then those ratepayers should be considered as one ratepayer for the purposes of the cash caps.
- The RHL relief scheme guidance provides local authorities with information about the intended operation and delivery of the policy.
- The Government anticipates that local authorities will include details of the relief to be provided to eligible ratepayers for 2024/25 in their bills for the beginning of the 2024/25 billing cycle.

2.10.6 2024/25 Supporting Small Business (SSB) Relief Scheme

2.10.7 In the Autumn Statement 2022 the Chancellor also announced a new Supporting Small Business (SSB) relief scheme which will cap bill increases at £600 per year for any business losing eligibility for Small Business Rate Relief or Rural Rate Relief at the 2023 revaluation. This will continue for 2024/25.

2.10.8 The Government anticipates that local authorities will include details of the relief to be provided to eligible ratepayers for 2024/25 in their bills for the beginning of the 2024/25 billing cycle.

2.10.9 Local Newspapers Relief Scheme

2.10.10 A business rates relief for local newspapers was introduced by the Government in April 2017 for a period of 3 years. The relief provides a £1,500 discount for office space occupied by local newspapers. This is limited to one discount per local newspaper title and per property. The Government has determined that the relief will continue for a further 5 years until 31 March 2025.

2.10.11 Cabinet have recommended to Council that these business rates reliefs are applied for 2024/25 in line with Government guidance. In addition, should Government introduce other rates reliefs, the reliefs will be applied in line with Government guidance. Backdating of applications for discretionary relief will be restricted to the 1<sup>st</sup> April of the previous financial year from the date the application was received or eligibility became known.

## **2.11 Procurement – Supplier Faster Payments**

- 2.11.1 Since April 2020 the Council has adopted a range of principles and measures to provide faster payment (i.e. payment earlier than the standard 30 day payment terms) to Suppliers, where invoices have been reconciled, with a targeted approach to support local suppliers and Small to Medium Enterprises (SMEs). This was done initially to provide support during the Covid-19 pandemic to ensure cash-flow within businesses was maintained to avoid supply chain collapse and help protect jobs. The Council has however recognised the economy has not recovered or returned to pre-pandemic levels and is now facing other significant financial pressures resulting from rising inflation and energy costs. It is proposed that these principles and measures are maintained for a further 12 month period covering the 2024/25 financial year.

## **2.12 Capital Strategy/Capital Programme Update**

- 2.12.1 The Capital Strategy and proposed Capital Programme to 2027/28, which sets out the Council's future capital investment plans, will ensure that investment decisions are clearly aligned with the Council's strategic priorities, vision for Rotherham and the Council Plan. The Capital Programme covers 2023/24 through 2027/28, so that the Council has a Capital Programme, aligned with the Council's MTFS. For the financial years from 2025/26 to 2027/28 the inclusion of capital grants are largely based on estimates and will be updated as Government confirm annual allocations, in line with the Council Financial & Procurement Procedure Rules.
- 2.12.2 The Council's Capital Strategy and Capital Programme to 2025/26 was approved by Council in March 2023 within the Budget and Council Tax 2023/24 Report. This has been further refreshed and updated as part of this Budget report and the reporting to Cabinet and Council carried out during 2023/24.
- 2.12.3 The Financial Outturn 2022/23 report approved by Cabinet in July 2023 set out an updated Capital Programme taking into account slippage on capital schemes during 2022/23 which was mostly re-profiled into future years.
- 2.12.4 Further individual new capital projects already approved during 2023/24 are incorporated into the updated Capital Programme which is set out in Appendices 3C to 3F.
- 2.12.5 This report proposes a number of further additions to the Capital Programme to 2027/28 which are set out in Appendix 3A. It is proposed that these priority capital investment schemes will be added to the Council's Capital Programme following Council approval.

## 2.12.6 Priority Capital Investment – General Fund

2.12.7 A number of new capital schemes are being proposed for inclusion into the Capital Programme 2024/25 to 2027/28. A list of the new schemes is provided at Appendix 3A and 3B, along with a summary view of the scheme business case. These new proposals will be funded by £33.194m of corporate resources, with the revenue implications of this built into the Council's proposed Budget and Treasury Management Strategy. They are listed below;

**Table 9 Proposed Capital Budget Investments**

<b>Council Plan Theme</b>	<b>New Capital Proposal</b>	<b>Corporate Resource Required £'000s</b>
<b>Every Child able to Fulfil their Potential</b>		
CAP1	SEND Hub	165
CAP2	Children's Playgrounds Programme	919
<b>People are safe, healthy, and live well</b>		
CAP3	Our Places Fund	2,000
CAP4	Roads, Footways and Highway Drainage Repairs to 2028	18,000
CAP5	Traffic Signals	400
CAP6	Road Safety - Small Scale Schemes	400
CAP7	Street Lighting Concrete Column Replacement Works	1,340
CAP8	Clifton Park Watersplash Replacement	900
CAP9	Strategic Acquisitions	1,000
<b>A Cleaner, Greener Local Environment</b>		
CAP10	Flood Alleviation Works Fund - including Eel Mires Dike Flood Alleviation Scheme & Whiston Brook Flood Alleviation Scheme (Construction Phase)	5,500
CAP11	Ash Dieback Mitigation	1,000
CAP12	Thrybergh County Park Paths Improvement	325
CAP13	Increased Capital for Street Bin Maintenance	310
CAP14	Principal Towns Cleansing	168
<b>One Council Approach</b>		
CAP15	Rotherham Archives and Local Studies Digital upgrade	22
CAP16	Community Safety and Street Scene – Customer and Digital Plan	745
	<b>Total</b>	<b>33,194</b>



2.12.8 Every Child able to Fulfil their Potential

2.12.9 The Council will invest £1.8m in improving facilities for families and young people to enjoy across the borough by investing in a three-year Playgrounds Programme, encouraging people to live healthy and active lives. In addition, the Council will replace the Water Splash play area at Clifton Park, ensuring that this continues to be a family favourite attraction in the borough.

2.12.10 People are safe, healthy, and live well

2.12.11 The Council is making a series of additional investments to ensure that every neighbourhood is thriving. This includes investing £2m over the next two years in a programme of public realm improvements through the Our Places fund. This will improve the quality of place across the borough for residents by strengthening the appeal of the public realm, inspiring greater pride in neighbourhoods.

2.12.12 Following the success of the £24m to 2024 roads programme and the positive outcomes it has achieved the Council will continue to invest in the road network. Importantly, this includes a broader £22m programme of investment to repair roads, footways and highway drainage across the borough up to 2028. To complement this the Council will invest £400k over the next two years in a series of schemes to improve road safety.

2.12.13 A Cleaner, Greener Local Environment

2.12.14 Following the devastating floods in October, through the Budget proposals a further £9.8m will be invested in flood defences to make the borough more resilient to a changing climate. Following the completion of the Section 19 report into the October floods, consideration will also be given to what measures are required to protect the Catcliffe community from the devastating impacts of flooding.

2.12.15 Finally, the Council will invest £1.5m in the natural environment and the facilities that enable residents to benefit fully from this. From improving the footpaths in Thrybergh Country Park providing inclusive, year-round access to this asset to mitigating the impacts of ash dieback and increasing capacity and expertise to improve biodiversity and effectively manage trees, collectively this activity will create a greener borough.

2.12.16 One Council Approach

2.12.17 Whilst the entirety of the budget seeks to improve the services being provided to residents across the borough, a number of additional measures are proposed to improve customer experience. This includes investing an additional £745k over the next two years to deliver the Community Safety and Street Scene Customer and Digital Plan. Designed to improve engagement and satisfaction with residents, a series of improvements will be delivered to provide high quality services that are modern, efficient, informative and effective.

2.12.18 There are a number of project specific changes that are being added to the Capital Programme as part of the Council's December Financial Monitoring report to 12<sup>th</sup> February Cabinet. However, there is a change to the Council's planned use of corporate borrowing that will require support via this Budget and Council Tax Report with referral onto Council.

- £14m of Capital Right to Buy Receipts that are corporate resources and can be used for Housing or Regeneration are proposed to be added to the Housing capital programme to support the delivery of the Council's Housing Growth targets. This resource will be added to the Housing programme as a resource of last resort and only provided to support the Housing Growth programme delivery up to 2025/26. Should those resources not be required in that period due to alternative grant being identified or Housing Growth projects being delayed outside of this time period, the receipts will be return to being held corporately.

2.12.19 **Annual ongoing expenditure commitments - General Fund**

2.12.20 A number of new capital schemes are being added to the Capital Programme 2023/24 to 2027/28 to finance essential annual capital investments. These investments are essential to the Council's operations and therefore are not proposed as investment decisions as they have to take place, for example the Council needs to have a finance system, which is one of the new capital investment proposals, or the Council needs to maintain the quality of its operational buildings. A list of these essential investments is provided at Appendix 3A. These new proposals will be funded by £29.535m of corporate resources, with the revenue implications of this built into the Council's proposed Budget and Treasury Management Strategy.

2.12.21 With regards to the Council's capital spending plans, the Council will need to closely consider the level of prudential borrowing it incurs moving forwards post the 2024/25 Budget to ensure that the Council's overall debt position is manageable, can be sustainably financed within the Council's Treasury Management Budgets (revenue) and to help guard against interest rate risk. Therefore, moving forwards the Council will need to look to ensure that it's Minimum Revenue Provision (MRP), the process at which the Council sets aside funding for the repayment of debt, exceeds the annual level of borrowing undertaken, so that the total debt position starts to be reduced.

2.12.22 The Council's approach to future borrowing is covered in the Treasury Management Strategy at Appendix 9. Though it should be noted that this will be a strategy for future rounds of capital investment and Budget setting rather than for the current 2024/25 Budget and MTFS update where the level of capital borrowing has been factored into the revenue budget projections.

2.12.23 **Housing Revenue Account (HRA)**

2.12.24 The Housing Revenue Account Capital Programme has also been updated to 2027/28, in line with the updated HRA Business Plan approved

by Cabinet on 22<sup>nd</sup> January 2024 and being considered by Council on 28<sup>th</sup> February 2024. HRA capital programme information is set out in Appendices 3E and 3F.

#### 2.12.25 **Housing Capital Programme**

2.12.26 The Council has a statutory duty to maintain its council stock under the Housing Act 1985. To execute this an annual capital budget is allocated via the HRA Business Plan so that investment can be delivered across the portfolio.

2.12.27 The Council is required to maintain its stock to several different standards, in relation to Asset Management the following key areas must be adhered to:

- Decent Homes Standard
- Various Health and Safety Legislation including but not restricted to:
  - Fire Safety
  - Gas Safety
  - Electrical Safety
  - Asbestos Management

In addition to this the aim is to also:

- Improve energy efficiency of our tenants' homes
- Invest in communal and external environment

2.12.28 In 2024/ 25 it is proposed to invest £30.5m in the Councils housing stock. This will pay for items such as new kitchens, bathrooms, boilers and roofs where it is far more cost effective to do these on a planned programme of works.

2.12.29 The HRA Business Plan also includes £126m additional investment to deliver hundreds of new Council homes by the end of 2025/26. £33.038m of this investment is proposed for delivery in 2024/25. For the purposes of the HRA Business Plan, investment has been assumed to support delivery of an additional 565 new homes from 2024/25 onwards.

2.12.30 A summary of the proposed investment in the 2024-25 Housing capital Programme is shown in the table below.

<b>Description</b>	<b>Budget £m</b>
Housing Revenue Account	63.538
General Fund	1.76
Disabled Facilities Grant	2.197
<b>Total</b>	<b>67.495</b>

- 2.12.31 The HRA programme for 2024/25 has been included into the capital programme with a more detailed breakdown as shown at Appendix 3E and 3F.
- 2.12.32 **Capital Strategy**
- 2.12.33 The Capital Strategy will deliver a Capital Programme that is affordable and sustainable and contributes to the Borough's economic growth. It will also ensure that the Council is able to fully contribute to the delivery of the South Yorkshire Mayoral Combined Authority (SYMCA) Strategic Economic Plan and maximise the potential for securing capital funding from the SYMCA. The Council will continue to build upon the successes of recent years in the development and approval of funding bids, such as Towns Fund and Levelling Up Fund in order to maximise the impact that the Council can have on the borough through capital investment.
- 2.12.34 The revenue impact of the Capital Strategy is reflected in this report and the prudential borrowing requirement arising from the Capital Programme is reflected in the Prudential Indicators and Treasury Management and Investment Strategy.
- 2.12.35 **Proposed Capital Programme 2023/24 to 2027/28**
- 2.12.36 The Capital Programme is now extended to include 2026/27 and 2027/28, to reset the Capital Programme to five years (current year + four years). As a result, the Programme now includes £62.729m of new capital investments proposals to be funded by corporate resources that are being proposed for approval as part of this Council's Budget and Council Tax Report 2024/25.
- 2.12.37 In addition, the Programme will also now include a further two years of the HRA programme, £61.203m. Finally, in adding the two additional years to the Capital Programme further estimates of capital grant funding have been added. The overall Capital Programme for the period 2023/24 to 2027/28 is now £661.350m, General Fund programme of £460.019m and HRA Programme of £201.331m. The table below indicates the split of the Capital Programme across the Council's Directorates.

**Table 10 – Proposed Capital Programme 2023/24 to 2027/28**

Directorate	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	2026/27 Budget £m	2027/28 Budget £m	Total Budget £m
<b>General Fund Capital</b>						
Children and Young People's Services	6.760	9.955	17.719	6.360	6.310	47.104
Regeneration and Environment	94.847	144.495	64.072	16.220	13.432	333.066
Adult Care & Housing	5.722	20.893	5.427	4.827	4.827	41.696

Assistant Chief Executive	0.345	0.210	0.210	0.210	0.210	1.185
Finance and Customer Services	3.976	5.143	21.300	3.559	2.990	36.968
<b>Total General Fund Capital</b>	<b>111.650</b>	<b>180.696</b>	<b>108.728</b>	<b>31.176</b>	<b>27.769</b>	<b>460.019</b>
<b>Total HRA Capital</b>	40.736	65.601	35.268	30.321	29.404	201.331
<b>Total RMBC Capital Programme</b>	<b>152.386</b>	<b>246.297</b>	<b>143.996</b>	<b>61.497</b>	<b>57.173</b>	<b>661.350</b>

### 2.12.38 Funding the Capital Programme

2.12.39 Appendices 3C & 3E shows how the Council proposes to fund the projects and changes to the Capital Programme for which approval is being sought, together with the funding of the existing approved Capital Programme projects. As indicated above, the Council's Revenue Budget and Medium Term Financial Strategy contains provision for the revenue implications of the Capital Programme including prudential borrowing costs.

2.12.40 The Council held no General Fund capital receipts and £15.7m of Right to Buy (RTB) receipts as at 31<sup>st</sup> March 2023. In addition, the Council anticipates further capital receipts to be generated across the Capital Programme period 2023/24 to 2027/28. The total amount of capital receipts planned to support the proposed General Fund Capital Programme including flexible use is £1.9m. The planned use of HRA receipts within the HRA programme is £12.9m, this is based on the continuing sale of properties under RTB, and private sales generated through the Councils new build housing schemes.

2.12.41 The table below shows how each year of the Capital Programme will be funded:

**Table 11 – Funding of the Proposed Capital Programme 2023/24 to 2027/28**

<b>Funding Stream</b>	<b>2023/24 Budget £m</b>	<b>2024/25 Budget £m</b>	<b>2025/26 Budget £m</b>	<b>2026/27 Budget £m</b>	<b>2027/28 Budget £m</b>	<b>Total Budget £m</b>
Grants and Contributions	46.099	90.815	52.116	12.747	11.467	213.243
Unsupported Borrowing	64.747	89.056	55.966	18.289	16.159	244.217
Capital Receipts	0.675	0.691	0.509	0.000	0.000	1.875
HRA Contribution	0.130	0.134	0.137	0.140	0.143	0.684

<b>Total Funding - General Fund</b>	<b>111.651</b>	<b>180.696</b>	<b>108.728</b>	<b>31.176</b>	<b>27.769</b>	<b>460.019</b>
Grants and Contributions	1.399	1.120	-	-	-	2.519
Unsupported Borrowing	1.230	17.340	4.935	1.309	0.604	25.418
Housing Major Repairs Allowance	31.961	33.582	25.033	24.092	23.965	138.632
Capital Receipts	4.190	7.739	0.586	0.206	0.121	12.843
Revenue Contribution	1.957	5.820	4.714	4.714	4.714	21.920
<b>Total Funding - HRA</b>	<b>40.736</b>	<b>65.601</b>	<b>35.268</b>	<b>30.321</b>	<b>29.404</b>	<b>201.331</b>
<b>Total</b>	<b>152.387</b>	<b>246.297</b>	<b>143.996</b>	<b>61.497</b>	<b>57.173</b>	<b>661.350</b>

2.12.42 The Council's funding strategy in respect of the Capital Programme will be based on the following key principles:

- (i) Capitalisation opportunities will be maximised, where accounting rules allow.
- (ii) The Government's capital receipts flexibilities will be maximised to fund revenue transformational expenditure, if required. As a general principle, capital receipts will be earmarked to minimise revenue costs.
- (iii) All decisions on capital financing are delegated to the Council's Section 151 Officer as agreed by Council.

## **2.13 Treasury Management Issues**

- 2.13.1 Treasury Management is the management of the Council's cash flows, its banking, money market and capital transactions, the effective control of risks associated with these activities and the pursuit of optimum performance associated with those risks.
- 2.13.2 The Treasury Strategy has associated Prudential Indicators (PIs) which have to be approved by Council prior to 1<sup>st</sup> April each financial year in order to comply with the various statutory frameworks within which the treasury function has to operate.
- 2.13.3 The Prudential Code requires the Council to approve and monitor a minimum number of PI's in order to inform the capital decision making process and support capital investment decisions. These PIs are mandatory.
- 2.13.4 The Capital Finance Regulations 2008 require the Council to approve a Minimum Revenue Provision (MRP) statement which sets out the methods the Council will use to determine the appropriate amount of MRP to charge against the revenue budget.

2.13.5 The Treasury Management Strategy is integral to the overall Budget Strategy and to the management of the Capital Programme.

2.13.6 Details of the Treasury Management issues are contained in Appendix 9. However, the key issues that the Council's Treasury Management service will monitor closely is the current increase in the Bank of England Base Rate and its impact on the cost of borrowing. The Council's approach and mitigation of this issue is covered within Appendix 9.

**2.14 Report of the Strategic Director - Finance and Customer Services (the Council's Responsible Financial Officer)**

2.14.1 Section 25 of The Local Government Act 2003 requires the 'Chief Financial Officer' (The Strategic Director Finance & Customer Services at Rotherham Council) to report to Council on the following matters in making decisions on the budget and financial strategy:

- the robustness of the estimates made for the purposes of the calculations;
- the adequacy of the proposed financial reserves.

2.14.2 In addition, it is recognised as good financial management for the Council to identify target levels for reserves and balances that are based on a thorough understanding of its needs and risks.

2.14.3 The contents of this budget and financial strategy report is the mechanism by which positive assurances are made by the Strategic Director - Finance & Customer Services about the adequacy of the proposed financial reserves.

2.14.4 The Strategic Director Finance & Customer Services gives her assurance that the budget estimates for 2024/25 are robust overall when considered in conjunction with the budget proposals identified in the report, the Reserves Strategy and medium term financial projections. The Council continues to face significant financial pressures in respect of social care and continues to be faced with economic uncertainty, high inflation and unprecedented increases in energy costs. However, the Council has also demonstrated over recent years, an ability to manage difficult financial challenges. Along with managing year on year cost pressures within overall budgets, it has developed a robust Medium Term Financial Strategy which has included rebuilding reserves levels to create a more sustainable financial platform for the future. This means the Council is able to withstand the huge and unexpected inflationary impact on budgets over the last two years through a combination of active cost reduction measures, the use of some of those accumulated reserves and through its Treasury Management Strategy. It is therefore able to set a balanced budget for 2024/25 without needing to implement cuts to front line services. The remaining reserves ensure that the Medium Term Financial Strategy is robust despite the ongoing substantial risk caused by the current economic situation.

- 2.14.5 This assurance is predicated on Directorates continuing to progress all appropriate actions to reduce their spending for the remainder of the year, including delivery of the agreed savings and cost reductions, in particular:
- Reducing the number of exceptionally high cost placements and also reducing the unit cost of placements, within Children's Social Care. Also significantly increasing the number of foster care placements in line with budgeted plans.
  - Successful management of the demand, market and provider pressures in Adult Social Care within the budget allocated, ensuring appropriate care and support is in place in accordance with the service development programme.
  - A successful resolution to the remaining budget pressures within the Regeneration and Environment Directorate which require the Directorate to identify actions to ensure that services can be provided within the available funding envelope.
- 2.14.6 The key fundamental principles of the report's recommendations which the Strategic Director Finance & Customer Services has considered in giving this assurance are:
- That the budget strategy for 2024/25 is approved as set out in the report.
  - That Directorates manage their finances within the clearly defined cash-limits approved as part of this budget. Whilst the budget risk is recognised, Strategic Directors must bring forward options to mitigate any cost overruns in accordance with Financial Procedure Rules in order that formal decisions can be made where necessary.
  - That Council approves the updates to the Medium Term Financial Strategy to 2025/26 and agrees to the proposals to manage a balanced budget in 2024/25.
  - That the revised Reserves Strategy is approved which will see the General Reserves Minimum Balance remain at £25.0m over the medium term financial strategy period. It is not to be called upon for further purposes save in exceptional circumstances with the agreement of the Leader of the Council, Chief Executive and the Strategic Director Finance & Customer Services and approved by the appropriate body of the Council in accordance with the Constitution.
- 2.14.7 The reserves position will need to be kept under review to ensure that the Council maintains a robust budget and sound financial base.
- 2.14.8 The Council continues to operate in a tight financial climate by continuing to exercise tight spending controls including the application of stringent recruitment and procurement controls. However, whilst a significant degree of the Councils projected outturn position for 2023/24 relates to



unexpected and significant inflationary cost increases, there are also continuing cost overruns in children's social care (placement costs) and in Home to School Transport (increasing demand). Whilst these are national problems, it is important that the costs are reduced as much as possible if the Council is to remain financially stable and sustainable.

- 2.14.9 Within the current financial climate, effective and carefully planned use of reserves is ever more critical to the Council's ability to maintain a robust balanced budget whilst delivering its budget objectives to protect the most vulnerable people and those in need.
- 2.14.10 Services have achieved necessary and substantial levels of budget savings and cost reductions in recent years and now need to conclude that delivery. Whilst there are no new savings proposals within this budget, the potential gap in 2025/26 will need to be addressed in the future should there be no indication of improved future settlements over the coming months. There is also an ongoing risk in relation to the demand for adult care services which needs to be closely monitored as this could create an unavoidable additional demand on the Council's finances. However, reserves levels, whilst not high, are sufficient to enable the Council to manage these risks over the medium term and to avoid making cuts now that may be unnecessary in the future and so avoids adverse impact on residents and protects priority services. Through being aware of the current challenges the Council has been able to plan for this new economic position and set a budget which retains a sufficient balance in reserves to ensure the impact of further unexpected volatility can be mitigated without impact on services to residents.

### **3. Options considered and recommended proposal**

- 3.1 These are set out in Section 2 above.

### **4. Consultation on proposal**

- 4.1 From 8<sup>th</sup> December 2023 to 14<sup>th</sup> January 2024, the Council held an online consultation which provided broad information on income and expenditure as well as a link to the March 2023 Budget Report. The Council also consulted individually with key partners. There were 112 responses from the public, 1 from key partners. The report on the consultation is attached at Appendix 4.
- 4.2 The Council's Overview and Scrutiny Management Board (OSMB) considered this report including the outcomes of the consultation at its meeting on 7<sup>th</sup> February 2023.
- 4.3 With regard to the proposed changes to the Capital Strategy and Capital Programme, consultation has taken place with elected Members and officers engaged in capital projects across Directorates.

### **5. Timetable and Accountability for Implementing this Decision**

5.1 The Council is required to set its annual budget before the 11 March each year. Strategic Directors are responsible for ensuring the delivery of savings proposals within their Directorate Cash Limit approvals.

5.2 The delivery of savings will be closely monitored through the Council's financial monitoring arrangements and reported to Cabinet throughout the year. Should it be necessary remedial actions to be identified and implemented to maintain spend within the approved budget limit.

## **6. Financial and Procurement Advice and Implications**

6.1 The financial implications are set out in detail in Section 2 above.

6.2 In summary, the report recommends a 1.5% increase in the basic rate of Council Tax (excludes precepting bodies) and a 2% Adult Social Care Precept on Council Tax. The report proposes a General Fund Revenue Budget for the Council for 2024/25 of £320.008m.

6.3 It should be noted that the proposed revenue budget includes:

- Provision for pay awards and major contractual inflation.
- In line with Council policy, it is expected that any other inflationary pressures will be contained within Directorate Cash Limit budgets.
- Income inflation – a 6.0% overall increase to income budgets for Council Fees and Charges in line with the Council's Medium Term Financial Strategy.

6.4 Any revenue implications from the approved Capital Programme are fully reflected in the Council's 2024/25 Revenue Budget, its Medium Term Financial Strategy and the Prudential Indicators and Treasury Management and Investment Strategy.

6.5 All procurement activity (revenue and capital) must be procured in compliance with the Public Contracts Regulations 2015 (as amended) and the Council's own Financial and Procurement Procedure Rules. Consideration will be given through the Council's pre-procurement activity to determine the most appropriate route to market along with all associated implications that need to be addressed either through the tender process and/or resulting contract which is awarded.

6.6 Treasury Management forms an integral part of the Council's overall financial arrangements. The assumptions supporting the capital financing budget for 2024/25 and for the future years covered by the MTFS of the Council have been reviewed in light of the current economic and financial conditions and the revised future years' Capital Programme.

6.7 The proposed Treasury Management and Investment Strategy is not forecast to have any further revenue consequences other than those identified and planned for in both the Council's 2024/25 Revenue Budget and approved MTFS.

## **7. Legal Advice and Implications**

- 7.1 When setting the budget, the Council must be mindful of the potential impact on service users. In particular, Section 149 of the Equality Act 2010 imposes an obligation on Members to have due regard to protecting and promoting the welfare and interests of persons who share a relevant protected characteristic (age; disability; gender re-assignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation). Case law has clarified that there is no obligation on a local authority to carry out an equality impact analysis of the high level strategic budget setting process. Once the budget has been set and as spending decisions are made service by service, and as policies are developed within the constraints of the budgetary framework, proposals will be further considered by Members and will be subject to an appropriate and proportionate assessment of any equality implications.
- 7.2 In coming to decisions in relation to the revenue budget and Council Tax the Council has various legal and fiduciary duties. The Council is required by the Local Government Act 1992 to make specific estimates of gross revenue expenditure and anticipated income leading to the calculation of the council tax requirement and the setting of the overall budget and Council Tax. The amount of the council tax requirement must be sufficient to meet the Council's legal and financial commitments, ensure the proper discharge of its statutory duties and lead to a balanced budget.
- 7.3 In exercising its fiduciary duty the Council should be satisfied that the proposals put forward are a prudent use of the Authority's resources in both the short and long term; that the proposals strike a fair balance between the interests of Council Tax payers and ratepayers on the one hand and the community's interests in adequate and efficient services on the other; and that they are acting in good faith for the benefit of the community whilst complying with all statutory duties. Officers have addressed the duty to strike a fair balance between different elements of the community and the interests of Council Tax and Business Rate payers in developing the budget proposals set out in this report.
- 7.4 All capital projects require input from Legal Services in relation to contracts. The Council must ensure that robust contractual arrangements are put in place, specifications are clearly defined, and it is clear which project risks are the responsibility of the Contractor and which remain with the Council. This is to avoid potential contractual disputes and limit the financial impact on the Council arising from them.
- 7.5 It is a requirement that changes to the Council's prudential indicators are approved by Council.
- 7.6 It is also a requirement that the Council's Minimum Revenue Provision Policy Statement for each financial year is approved by Council.

## **8. Human Resources Advice and Implications**

- 8.1 The Council's headcount has increased in line with the expectations set in the Council's Budget and Council Tax Report 2022/23, moving from 4,948 to 5,084. The revenue budget investment proposals included within this report may increase the headcount should they be approved.
- 8.2 Where any savings proposal will have an impact on staff, any change will be subject to the Council's consultation procedures.

## **9. Implications for Children and Young People and Vulnerable Adults**

- 9.1 As detailed within Section 2.
- 9.2 The Budget proposals continue to support and protect the most vulnerable children and adults in Rotherham and the income generated from the 2% Adult Social Care Precept on Council Tax will be directly allocated to the Adult Social Care budget.

## **10. Equalities and Human Rights Advice and Implications**

- 10.1 The proposals contained within the budget have been developed with the aim of minimising the impact on residents and the services they receive and the impact on the Council's employees.
- 10.2 As such these additional savings proposals will be considered using their own EIA and following the Council's Human Resource policies and procedures to ensure that appropriate engagement, consultation and support is provided to impacted staff. In addition, any likely impacts on residents will be assessed by individual services to ensure that any that are disproportionate in relation to protected groups, are considered and mitigated against where possible.

## **11 Implications for CO2 Emissions and Climate Change**

- 11.1 The potential impact on the level of CO2 emissions and climate change of the Council's Budget and in particular the new investments proposed within this report are outlined in appendix 11. Each of the investment proposals will need to consider the impact on CO2 emissions and climate change as the business cases for these investments are developed further.

## **12 Implications for Partners**

- 12.1 Where the Council is working with partner organisations on specific proposals, for example in Health, the Police and other government agencies, these proposals have been developed in conjunction with these organisations.

## **13 Risks and Mitigation**

- 13.1 To any extent that approved budget savings or compensating mitigations are not achieved, this will require a drawdown on reserves. The reserves strategy shows that there is a sufficient balance of reserves to mitigate overall budget risk, however, a continued call on the reserves over and above that planned over the medium term would be financially unsustainable.
- 13.2 The Capital Programme is funded through a number of sources: Prudential borrowing, capital grants and contributions, revenue contributions and capital receipts. The Council will need to closely consider the level of prudential borrowing it incurs moving forwards post the 2024/25 Budget to ensure that the Council's overall debt position is manageable, can be financed within the Council's Treasury Management Budgets and to help guard against interest rate risk. There is also potential risk that the future years funding from Government Grants and external sources may vary from that estimated.
- 13.3 Financial Services work closely with Senior Officers and Project Managers to monitor project expenditure and performance through the Capital Programme Monitoring and Delivery Board (CPM&DB). Improvements, like this, introduced to the Capital Programme governance arrangements and enhanced reporting requirements help to ensure that Members will receive early notice of any specific project issues. This will enable early intervention to take place to bring projects back on timetable and cost, or if necessary, agree an additional capital programme funding approval. Where elements of the Programme are reliant on future grant funding, future projects will be continually reviewed to match the programme against funding availability.
- 13.4 The proposed Treasury Management and Investment Strategy seeks to minimise the risks inherent in operating a Treasury Management function during these difficult economic and financial conditions.
- 13.5 Operational Treasury Management guidelines will continue to be kept in place and reviewed to ensure they are appropriate given the circumstances faced, supported by regular monitoring to ensure that any risks and uncertainties are addressed at an early stage and hence kept to a minimum.

#### **14 Accountable Officers**

Judith Badger, Strategic Director - Finance and Customer Services  
Rob Mahon, Assistant Director - Financial Services

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COUNCIL TAX BASE 2024/25

BAND D EQUIVALENT PROPERTIES

AREA	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total	Adjustment for estimated collection rate at 96%	Total (after adjustment for estimated collection rate)
Anston	440.48	1,093.37	438.83	384.73	398.90	216.01	73.30	7.50	3,053.12	122.12	2,931.00
Aston	1,155.85	1,376.01	700.07	637.36	603.39	127.81	24.20	1.00	4,625.69	185.03	4,440.66
Bramley	616.36	414.81	651.74	439.71	229.08	43.84	17.28	1.00	2,413.82	96.55	2,317.27
Brampton Bierlow	587.74	162.97	124.17	293.55	129.90	4.29	2.13	-	1,304.75	52.19	1,252.56
Brinsworth	722.21	1,199.76	354.90	145.13	16.40	2.90	1.30	-	2,442.60	97.70	2,344.90
Catcliffe	321.28	155.83	100.19	55.51	1.20	2.20	-	-	636.21	25.45	610.76
Dalton	1,234.35	420.99	603.83	251.70	257.45	28.20	11.30	1.00	2,808.82	112.35	2,696.47
Dinnington	1,127.75	448.20	357.00	566.45	141.68	58.78	17.90	2.00	2,719.76	108.79	2,610.97
Firbeck	4.83	20.40	21.24	14.00	48.45	42.20	40.00	-	191.12	7.64	183.48
Gildingwells	2.29	0.82	2.49	6.30	11.30	18.42	1.70	-	43.32	1.73	41.59
Harthill	153.79	102.03	98.24	123.06	111.81	114.80	60.17	-	763.90	30.56	733.34
Hellaby	29.53	178.44	24.39	16.30	8.60	-	-	-	257.26	10.29	246.97
Hooton Levitt	5.03	5.68	1.60	3.55	15.58	16.60	6.30	2.00	56.34	2.25	54.09
Hooton Roberts	4.81	2.30	8.43	13.58	26.82	16.37	10.80	-	83.11	3.32	79.79
Laughton	86.97	54.77	43.30	111.09	83.67	69.30	32.97	-	482.07	19.28	462.79
Letwell	0.81	2.10	0.90	4.50	19.60	20.90	21.30	-	70.11	2.80	67.31
Maltby	2,236.51	696.08	673.90	595.49	109.27	32.78	36.30	5.00	4,385.33	175.41	4,209.92
Orgreave	24.29	162.10	22.17	2.00	-	1.40	1.67	-	213.63	8.55	205.08
Ravenfield	97.77	100.89	289.32	236.92	223.76	105.43	15.80	-	1,069.89	42.80	1,027.09
Thorpe Salvin	10.86	7.82	13.32	30.05	46.70	69.00	42.07	3.00	222.82	8.91	213.91
Thrybergh	646.27	70.62	56.09	59.50	47.08	39.36	21.38	-	940.30	37.61	902.69
Thurcroft	974.38	438.81	333.59	320.25	75.10	47.77	24.57	-	2,214.47	88.58	2,125.89
Todwick	28.32	69.78	81.29	245.93	145.28	64.64	51.70	2.00	688.94	27.56	661.38
Treeton	393.87	230.87	36.17	167.86	139.49	22.00	1.70	4.00	995.96	39.84	956.12
Ulley	9.17	7.40	12.98	7.50	12.80	15.98	6.30	-	72.13	2.89	69.24
Wales	801.57	432.63	427.96	251.16	135.84	76.94	30.43	2.00	2,158.53	86.34	2,072.19
Waverley	59.95	348.98	422.17	500.12	222.82	13.50	-	-	1,567.54	62.70	1,504.84
Wentworth	38.21	102.94	109.93	104.94	110.42	67.92	42.13	10.00	586.49	23.46	563.03
Whiston	346.11	360.68	344.75	128.10	209.73	99.35	57.97	4.00	1,550.69	62.03	1,488.66
Wickersley	195.81	707.18	634.07	285.62	381.09	495.78	369.62	3.50	3,072.67	122.91	2,949.76
Woodsetts	59.30	193.79	130.92	95.80	60.27	36.50	30.80	11.50	618.88	24.76	594.12
Parished	12,416.47	9,569.05	7,119.95	6,097.76	4,023.48	1,970.97	1,053.09	59.50	42,310.27	1,692.40	40,617.87
Un-Parished	16,154.13	6,277.81	5,506.52	2,894.37	1,771.49	728.09	234.08	30.00	33,596.49	1,343.86	32,252.63
TOTAL	28,570.60	15,846.86	12,626.47	8,992.13	5,794.97	2,699.06	1,287.17	89.50	75,906.76	3,036.26	72,870.50

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**Proposed Revenue Budget Investment Proposals 2024/25**

<b>Ref per template</b>	<b>Revenue Budget Investments Supported</b>	<b>2024/25 £'000</b>	<b>2025/26 £'000</b>
<b>Every Child able to Fulfil their Potential</b>			
INV1	Early Help	370	370
INV2	Baby Packs	360	360
<b>People are safe, healthy, and live well</b>			
INV3	Homelessness prevention and temporary accommodation	205	205
INV4	Empty Homes Officer - Strategic Housing and Development	45	45
INV5	CQC Lead	70	70
INV6	Restorative Hate Crime Service	30	30
<b>Expanding Economic Opportunity</b>			
INV7	Community Wealth Building	120	120
<b>A Cleaner, Greener Local Environment</b>			
INV8	Biodiversity Net Gain	50	50
INV9	Principal Towns Cleansing	366	366
INV10	Tree Service Improvements	79	79
INV11	Bulky Waste Service	211	211
<b>One Council Approach</b>			
INV12	Customer Services Call Handling	133	133
INV13	Customer Services – Digital Customer Experience	157	157
	<b>Total Requirement</b>	<b>2,196</b>	<b>2,196</b>

Revenue Investment Plan	
<b>Early Help</b>	
<b>Directorate:</b>	Children and Young People's Services
<b>Service Area:</b>	Early Help
<b>Director Responsible for Delivery:</b>	Nicola Curley
<b>Cabinet Portfolio Holder:</b>	Cllr Cusworth
<b>Head of Finance</b>	Ian Muffett, Finance Manager
<b>Unique Reference</b>	INV1

Financial Impact		
<b>Financial Saving to be achieved £'000</b>	<b>2024/25 Perm</b>	£370k investment
	<b>2025/26 Perm</b>	£370k investment

Details of Proposal (what will be achieved)
<p>This proposal is based on a request to improve the Council's universal offer whilst taking the opportunity to consider the principles in the Government's 'Stable Homes Built on Love' plan and the flexibility this now facilitates in providing services across early help and social care boundaries.</p> <p>At present, RMBC's Early Help offer is based around:</p> <ul style="list-style-type: none"> <li>Well-established children's centres that offer universal support to all new parents supporting the challenges of nurturing a new baby, parenting and links to health and early years' services to support all children up to 5.</li> <li>Targeted support for the whole family (0-19 years) for more vulnerable parents and children to address a range of issues that impact on families, including support in pregnancy; specialist parenting support; poor home conditions, neglect, substance misuse and special educational needs and disabilities etc.</li> <li>For older children, support is offered to help with understanding positive relationships, confidence and self-esteem, positive community engagement, behaviour management and continuing special educational and employment needs. Engagement is via outreach, street-based working, 1-2-1 and group support.</li> <li>The Council's Early Help teams also work with teenagers in families via an Early Help Assessment and support them with issues such as poor school</li> </ul>

attendance; prevention of involvement in anti-social behaviour and crime; relationship issues; and reducing the impact of parental conflict.

- The Council is keen to enhance the relational (restorative) and resilience focused approach to adolescent risk and to give Rotherham's young people the tools that they need to progress positively in life despite having grown up in families with entrenched issues.
- The nature and causes of adolescent risk differ to those faced by younger and older cohorts, teenagers have a distinct set of interconnected needs. Adolescents don't cope better because they are older, but this is an opportune time to explore strengths and opportunities as physiological changes occur during this time.
- Additional capacity in the Service will enable a stronger focus on self-efficacy, positive identity development, aspirations and life skills, using the relationship with workers as a tool to build the emotional resilience that they need which will be highly beneficial.

Building on this strong early help offer for Rotherham's children and families, the Council now wants to offer more varied activities and support, changing needs and aspirations of young people, particularly in light of the impact that the COVID 19 pandemic has had on young people.

Together with parents/carers and families, universal services seek to meet the needs of all children and young people so that they are happy, healthy and able to learn and develop securely. The Council wants to ensure that there is capacity to deliver a clear universal offer for all families in Rotherham, to support parents in caring for their children, and ensure that they know how to access this across the early help system. This needs to be evident in all Rotherham's children's centres and hub sites as well as in partner buildings and online, and families need to feel welcomed into local provision.

The Family Hubs programme is in its second year of development, and work is progressing to bring all services and partners together in the children's centres to provide easier access to a holistic offer in terms of health care, child development and parenting support. This is well underway, but there is considerably more to do prior to the programme end in 2025.

It is important that the Council is offering timely support and the opportunity for positive change as problems begin to emerge. It is important to equip young people and families with the tools that they need to develop increasing resilience and independence and encourage Partners to do the same. Universal youth work provision continues to be important in the pathway to adulthood, and it is important to provide access to services to support young people in dealing with the typical challenges of adolescence and helping to ensure that they remain in education and securely at home with their families.

To achieve this, the Council wants to do 3 things:

1. Add capacity to increase the reach of the offer to under 5s across the borough through the delivery of Rotherham's Statutory Children's Centres.

This includes delivery of additional universal activities including new birth celebration sessions; baby massage; baby first aid; treasure basket sessions; reach, roll and play sessions; talking tots; toddler yoga; stay and play groups; and baby weigh sessions. The locations for extra sessions will be divided equally across the north, south and central areas of the Borough and additional resource will enable additional delivery of group and digital support, adding 5 sessions per week, (300 sessions per annum) to the current offer.

2. Add capacity to further collaborate and develop the skills and expertise of the VCS sector to enhance their ability to deliver services to more children and young people across the Borough and increase the impact of the universal offer capacity of the voluntary sector. This will make it easier for young people and families to understand and access sessions as part of the Council's youth offer including creative, musical, gaming and sporting activities available for all young people. The added capacity will enable an additional 8 sessions per week (416 per annum) of the outreach & engagement offer across the borough and increase delivery of street-based work to engage with young people. Based within Early Help Outreach & Engagement teams this additional resource will enable a wider offer for children and young people across north, south and central areas. Work with the voluntary sector to build capacity will also be enabled with this additional resource. A key benefit of street-based youth work is that it can be delivered flexibly across the Borough targeting 'hot spot' areas in response to identified issues, such as anti-social behaviour or exploitation risk, as well as extending youth provision across the borough. Street-based youth work can also be delivered from community and leisure venues, however, it engages with young people in their own communities and 'on their own turf'. Street-based provision allows the flexibility to utilise creative and innovative approaches to engage with young people, help them to identify their skills, passions and to share their voice on issues which are important to them. Through this provision, young people are engaged positively with opportunities, support and guidance to be able to make safe choices and to engage with other opportunities such as universal youth work provision. The Council also wants to build on its strong links with the VCS sector to enhance shared ownership of youth provision and group delivery and there is a firm foundation from which to do this via the Universal Youth offer.
3. Add capacity to develop work with partners at the Front Door to improve the effectiveness of initial contact with families to ensure that they receive the right help at the right time from a range of agencies. It is planned to change the way that the Council works with children in thresholds between early help and child in need, as part of the response to the updated Working Together Framework (Dec 2023). This development will align with the creation of a new extra-familial harm/contextual safeguarding framework, that will enable more targeted and effective plans to support young people at risk of extra-familial harm. The impact of adversity manifests differently in teenagers than younger cohorts and this will strengthen delivery to this group of young people, enabling them to gain independence and success as they move to adulthood.

In order to achieve the above, an investment of £370,000 is being proposed to fund:

- 7 posts across Early Help
- 2 posts in the Safeguarding Service

### **Impact on Service Provision / Residents / Customers**

A refocused Early Help service will increase availability of support and group/1-2-1 sessions for children, young people and families to access. (416 per year) This will add value to universal provision for all children and young people, with a particular emphasis on under fives and teenagers. Increased delivery through the children's centres, youth venues and schools will be visible to the community, whilst an enhanced online offer will increase accessibility for families in the wider borough.

Maximising the skills and expertise of VSFCE partners will maximise the potential of the wider workforce to meet the needs of children, young people and families. Building confidence, self-reliance and resilience in the long-term is a key aspect of this work.

Redefining approaches through a pilot on Early Help and Children in Need thresholds will enable learning from a broader offer of early support to smaller group of families in the least intrusive way possible.

Developing targeted provision for adolescents alongside development and implementation of the Extra Familial Harm framework will prevent escalation to statutory service interventions e.g. youth justice, safeguarding, exclusion from education.

### **Implications on other Services (identify which services and possible impact)**

Reduced demand on statutory services:

Children's and Adults social care

Youth Justice

Attendance/ Exclusion services

Reduced, public sector spend that is reactive and crisis focused.

### **Impact on staffing**

The proposal will provide an additional 9 posts across Early Help and Safeguarding.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
<b>Step 1:</b> design of phased model	Nov – Dec 23
<b>Step 2:</b> Consultation with staff, Members and partners	Dec 23 – Feb 24
<b>Step 3:</b> Design of new Strategy	March 24 to Cabinet

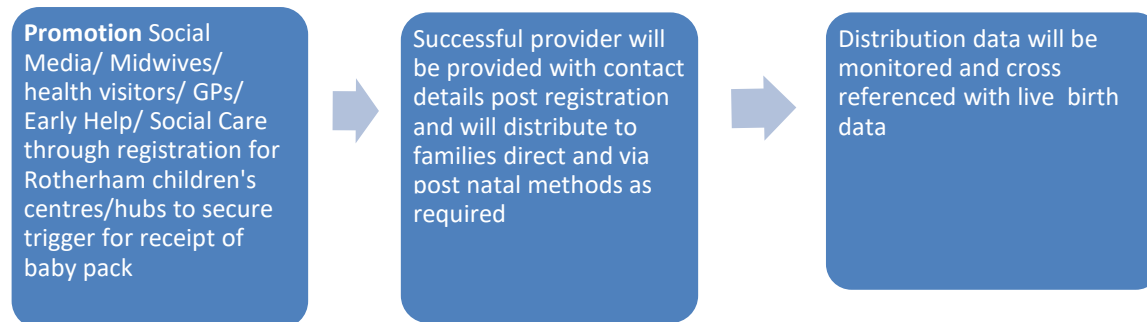
Revenue Investment Plan	
<b>Baby Packs</b>	
<b>Directorate:</b>	Children and Young People's Services
<b>Service Area:</b>	Commissioning, Performance and Quality
<b>Director Responsible for Delivery:</b>	Nicola Curley
<b>Cabinet Portfolio Holder:</b>	Cllr Cusworth
<b>Head of Finance</b>	Ian Muffett, Finance Manager
<b>Unique Reference</b>	INV2

Financial Impact		
<b>Financial Saving to be achieved £'000</b>	<b>2024/25 Perm</b>	£360k
	<b>2025/26 Perm</b>	£360k

Details of Proposal (what will be achieved)
<p>The Baby Pack scheme aims to promote a fair and equal start for all children and to aid in supporting the best possible outcomes for all Rotherham's children with intended benefits including:</p> <ul style="list-style-type: none"> <li>• Reducing socio-economic and health inequalities by encouraging registration with family hubs</li> <li>• Enabling information sharing to promote targeted engagement when families may benefit from additional help and support.</li> <li>• Offering parents evidence based programmes to enhance parenting strategies that will positively impact on outcomes for the child, including safe sleep practice, attachment, and parent-child interaction.</li> </ul> <p>Public Health colleagues have agreed to take the lead on the programme through the Better Start &amp; Beyond Group and Start for Life aspect of the wider Family Hubs programme. Families will need to register with a Family Hub to be eligible to receive their baby pack and trigger the mechanism for receipt of the pack. Registration with a family hub can be online, on a home visit, in a children's centre or on the hospital ward. Family Hub registration will also enable access to the range of children's centre and 0-19 activities as well as digital resources available for children and families.</p>

Promotion of the baby packs will take place via the Council's website, Social Media and Rotherham Together Partners, including Early Help, TRFT and RDaSH, the Family Hubs digital offer and Local Offer. Both midwives and health visitors will promote registration with Rotherham family hubs via ante natal clinics and live birth data will support monitoring of distribution. Packs will be sent to families immediately after the birth of their baby. Families not registered will be followed up as usual via the New Birth Visit or Childrens Centre outreach staff and health visitor contacts to ensure that all families are offered the right to registration and a pack.

#### Referral Mechanism



The pack will include high quality items that promote positive parent and child interaction and safety improving outcomes for the child. Examples of the items it could include are:

- Baby Cotton Tote Bag
- Voucher to help purchase basics (Nappies, Baby Wipes etc.)
- Travel Changing Mat (Promoting safe hygiene/ safety)
- Digital Thermometer (under arm) (Promoting safe hygiene/ safety)
- Bath and Room Thermometer (Promoting safe hygiene/ safety)
- Muslin Cloths x 3 (Promoting parent/ child interaction and attachment)
- Play Mat (Promoting parent/ child interaction and attachment)
- Teething Ring Soother (Promoting self-soothing/ safe crying - safeguarding)
- Comforter Toy (Promoting self-soothing/ safe crying - safeguarding)
- Book x 1 (promoting development and play)
- Buggy Book (promoting development and play)
- Fleece Jacket with Hood
- Hooded Bath Towel
- 1 x Baby Grow (0-3 Months)
- 1 x Baby Grow (3-6 Months)
- 1 x Vest (0-3 Months)
- 1 x Vest (3-6 Months)

Options have been costed in preparation for a competitive procurement process with a view to achieving significant social value. Additionality has been incorporated to cover necessary overheads for any successful charity, voluntary, independent, or private sector organisation.



Identification of mothers and families in the target groups would be supported through the registration process for Family Hubs and distribution of the universal baby pack offer, providing an attractive additional gift to new mothers and families who need it.

**Also included in the packs will be:**

Signposting to advice & Support (including online digital family hubs start for life resource)

Oral / Dental Health Advice

Communication with Baby advice

Baby Massage Advice

Safe Sleeping Guidance

Nurture Advice

Attachment Advice

Parenting Support

Perinatal Support

Infant Mental Health Support and Advice

Health Eating Advice (parent and child)

Infant feeding Support

Early Years Education

Based on the average of 2,740 births per year in Rotherham over the last 5 years, if every baby was supplied with a box with the items above, this would cost circa £360,282 per annum.

A procurement exercise would ensure that best value is achieved for the production and distribution of the boxes.

The options given above are examples and the contents could be tailored to include or exclude items prior to the agreement of the final contents.

### **Impact on Service Provision / Residents / Customers**

The Baby Pack scheme will be universally available for all babies and new parents. It aims to promote a fair and equal start for all children and to promote access to universal and targeted provision available through whole family support in localities.

The pack will include high quality items that promote positive parent and child interaction and safety improving outcomes for the child. This will support a reduction in childhood accidents and promote robust education for new parents.

The scheme aligns to Rotherham's Health and Wellbeing Strategy and the commitment in Rotherham's Integrated Health and Social Care Place Plan to enable a strong start in life for children and young people. This also supports the

aim in both the Rotherham Together Partnership Plan and the Rotherham Council Plan to ensure that children get the best start in life.

### Implications on other Services (identify which services and possible impact)

Increased engagement via Public Health and CYPS with midwifery services and family hubs/ early help services (including infant mental health, 0-19 and early education).

### Impact on staffing

The resource will require a commissioning and procurement exercise and ongoing contract management. This can be set up within CYPS and then transferred to Public Health colleagues to administer through the Start for Life programme. There will be a data collection/ monitoring requirement to enable quantitative and qualitative performance management of the scheme.

### Timeframe for delivery

Please use the sections below to identify the key delivery milestones

<b>Step 1: Commissioning and Procurement exercise</b>	31/01/2024
<b>Step 2: Contract award</b>	28/02/2024
<b>Step 3: Contract start (parents begin registering to receive packs)</b>	01/04/2024

Revenue Investment Plan	
<b>Homelessness prevention and temporary accommodation</b>	
<b>Directorate:</b>	Adult Care, Housing and Public Health Directorate
<b>Service Area:</b>	Housing Options
<b>Director Responsible for Delivery:</b>	James Clark
<b>Cabinet Portfolio Holder:</b>	Councillor Allen
<b>Head of Finance</b>	Gioia Morrison
<b>Unique Reference</b>	INV3

Financial Impact		
<b>Financial Investment to be achieved £'000</b>	<b>2024/25 Perm</b>	£205k Additional Cost
	<b>2025/26 Perm</b>	£205k Additional Cost

Details of Proposal (what will be achieved)
<p><b>Introduction</b></p> <p>The request is for £205,000 per annum to invest in homelessness prevention and managing temporary accommodation pressures.</p> <p>The investments compliment the Council's broader strategy to address growing rates of homelessness, which include a proposal to increase the size of the Council's temporary accommodation portfolio in order to reduce the financial pressure from B&amp;B accommodation.</p> <p>The investments also recognise that many of those presenting as homeless have support needs, which if not addressed will negatively effect outcomes including how quickly they move-on from temporary accommodation and the sustainability of any new settled accommodation arrangement.</p> <p><b>Context</b></p> <p>The service is developing a strategy to address homelessness pressures. This includes:</p>

- Reducing the flow into the service as far as possible, through stepping up prevention work (including delivering the commitments in the Homelessness Prevention and Rough Sleeping Strategy); developing a more robust approach to homelessness assessments and decision making including intentionality; and strengthening preventative pathways including with agencies like Probation.
- Reviewing the stock of temporary accommodation properties. This includes improving performance management of stock turnaround times and reviewing the number, type and location of properties in the portfolio.
- Developing a temporary accommodation policy to improve the Council's controls in relation to the suitability of placements, management of occupancy agreements, safeguards etc.

Currently the Council has 115 self-contained temporary accommodation units. These are a cost effective way to manage the increased homelessness pressures being faced by all local authorities. However, demand continues to grow and the support needs of those presenting as homeless are harder to address due to availability of support services. This is one of the reasons why the Council has increasingly had to supplement its own temporary accommodation with placements in hotels / B&B accommodation, the costs of which are fast becoming a significant pressure on the General Fund – forecast to reach £1.6m in 2023/24. As at the first week of December 2023, 157 homeless households were temporarily accommodated in RMBC accommodation or hotels. Nationally, homelessness is at record levels, and Rotherham's neighbouring authorities are seeing significant increases in hotel placements, with Doncaster and Sheffield currently housing hundreds of households in B&B accommodation.

Needs analysis undertaken by commissioning and housing between March 2024 and June 2024 has shown that approximately 40-50% of people in temporary accommodation or hotel provision had identified support needs.

### **Probation homelessness accommodation**

Total annual cost for the scheme is £50k (with £25k from probation.) This is an essential accommodation and support service which has been funded previously through time-limited funding pots that are no longer available. The cost is shared with Probation. The scheme would provide continuous provision of accommodation and support for 24 single individuals exiting custody. The scheme is provided by Target Housing. Its funding pays for 2 FTE support workers who provide assertive engagement, crisis interventions and a range of recovery-based support interventions including mentoring, therapeutic discussions, life-skills coaching, and learning-focussed based activities in addition to the housing management support funded through intensive housing management.

People within this cohort often have mental health issues and/or substance dependency, can be difficult to engage, rarely have secure housing in place and can struggle to maintain a tenancy without intensive support. Failure to address

these challenges would create more substantial pressures on RMBC services in future.

Along with the staff, Target will continue to provide 24 units of accommodation.

### **Housing Related Support**

Housing Services is currently looking to expand its portfolio of temporary accommodation utilising the Housing Acquisition Policy agreed by Cabinet recently. The proposed £180k investment would support commissioning of a service to provide resettlement support to people who are homeless and residing in hotels or this newly acquired accommodation. Referrals will come from the homelessness team with the aim of the service to support people with a wide range of needs to move onto independent living and prevent repeat homelessness. The service may be onsite in the accommodation/s to ensure easy and rapid access to clients and staff. The service will be focused on the gaps that are preventing independent living and ensuring clients are enabled to access wider support networks.

Each package of support will need to be flexible to the needs of service users, and the whole offer will need to cover a wide range of client needs, including families and single men.

Examples of the areas that will be included in the specification are below, the list is not exhaustive at this point as this will be developed with a needs assessment and in consultation with the market:

- Assistance with budgeting and accessing services to advise on money management.
- Future housing solutions and move-on options, including the Council application process and allocation policy, other Registered Social Landlord, Private Rented or specialist accommodation.
- Support to access and apply for grants and access to white goods, furniture and aids and adaptations.
- Enable Service Users to use correct process for reporting repairs and other tenancy concerns and to understand tenancy obligations and plans in place to address this e.g. payment plans.
- Support with maintaining and managing appointments or regular activities such as repeat prescriptions.
- Maintaining personal safety and manage the home environment safely.
- Build confidence around rights and responsibilities and knowing how to fill in forms.
- Accessing essential services in the neighbourhood e.g. the post office, GP, schools and primary care services.
- Understanding the local area and transport links.

In order to attain a level of stability the aim will be to secure a service provider for a 3 year term with the option to extend up to 2 further years. This is in line with the other contracts.

The procurement opportunity will be advertised with a bespoke specification and outcomes measurement framework at the first opportunity after the overall scheme is agreed in April 2024. The process of advertising, evaluating and awarding this work will take at least 3 months with a further period of 3 months being required for a provider to set up the service, employ and train staff. The service can be in place from the start of October 2024 and every opportunity will be explored to shorten this period. As the funds will be available for the whole 12 months it may also be possible to accelerate the support available for the 6 remaining months of 2024/25 to deliver more of the outcomes more quickly with additional staffing.

### **Financials**

A typical nightly hotel placement for a family of 4, where 2 rooms are required, costs in the region of £130 to £200 per night, multiplied by 7 nights is between £910 to £1,400 per week.

Estimated contract value of up to £180,000 per year, based on a 10 bed provision, the Service could support up to 25% (86 per year) of the current hotel placements (347), with a proposed initial contract term of three years.

- Accommodation service average cost £52.48 per day (at 90% occupancy rate).
- Hotel average cost £73.79 per household per day (across all household types).

The difference in average costs would equate to 28.88% of current spend, equating to a minimum of £73,093 cost avoidance per year, should the Council continue with the current 'steady state' demand.

### **Impact on Service Provision / Residents / Customers**

- Homeless households would not need to be placed outside of Rotherham, this will avoid long, tiring journeys to school and work and families becoming isolated from support networks.
- Help to deal with demand for temporary accommodation.
- The households will have their own cooking and laundry facilities.
- Lower costs, which will help to reduce budget pressures/allow the Council to be in a healthier financial position should demand increase.
- Housing Related Support will help to prevent repeat homelessness.
- Increased the ability to have a planned move or stay in their home.
- Reduces, stress and anxiety of becoming homeless.
- Reduces demand on homelessness services and provision of temporary accommodation.
- Reduces spend on hotel usage.
- Assists the acquisition programme.

- Sustainable tenancies - new tenants being more knowledgeable to sustain their tenancy thereby reducing void costs.

### Implications on other Services (identify which services and possible impact)

Housing related support services help people to live independently or move on to independent living, this will help to reduce pressures on Adult Social Care services.

### Impact on staffing

The additional units will reduce staff time needed to find suitable hotel placements, reducing stress levels with smaller cases loads.

The additional staffing provided by the contract will reduce the need to RMBC Homelessness Officer time around acute support, allowing the Homelessness Officer to concentrate on move on options.

### Timeframe for delivery

Please use the sections below to identify the key delivery milestones

<b>Step 1: Develop the Procurement Business Case, including market engagement</b>	January 2024
<b>Step 2: Call off of the FPS and award contract</b>	April 2024
<b>Step 3: Contract start</b>	July 2024

Revenue Investment Plan	
Empty Homes Officer – Strategic Housing and Development	
<b>Directorate:</b>	Adult Care, Housing & Public Health
<b>Service Area:</b>	Housing
<b>Director Responsible for Delivery:</b>	Adult Care, Housing & Public Health
<b>Cabinet Portfolio Holder:</b>	Cllr Allen
<b>Head of Finance</b>	Gioia Morrison
<b>Unique Reference</b>	INV4

Financial Impact		
<b>Financial Investment to be achieved £'000</b>	<b>2024/25 Perm</b>	£45k
	<b>2025/26 Perm</b>	£45k

Details of Proposal (what will be achieved)
<p>Empty Homes is one of six key priorities set out in the Rotherham Housing Strategy 2022-25.</p> <p>The Empty Homes Officer (EHO) post was initially created as a pilot to see how such a dedicated role could impact on the number of empty homes in the Borough and bring them back into use to meet local need. Due to the complexity of reasons why homes become empty, cases can take several years to resolve. To resolve each individual case, it is important to be able to commit to long term case management and consistency of practice.</p> <p>The EHO post is currently funded by the Housing Transformation Fund. However, this funding is time limited and is not a sustainable or permanent funding source.</p> <p>The officer has been successful in putting in place monitoring and case management processes which have supported 43 empty homes to be brought back into use, including cases which had created blight in communities or had been long standing empty properties. The post also ensures linkages with the strategy and development workstreams, by identifying ways in which homes can be brought back into use to address wider council pressures including the need</p>



for more supported accommodation, housing acquisitions and partnering opportunities.

It is proposed that the post is made permanent to prevent the empty homes cases reverting back to being addressed on a 'reactive' basis, by the Council's Private Sector Housing Coordinator (PSHC), which would result in the Housing Strategy commitment not being achieved.

Should the post not be made permanent then responding to new and existing cases would revert to the Council's Private Sector Housing Co-ordinator. This would mean a reversion back to responding on a reactive basis and a reduction in the current pace of activity.

### Impact on Service Provision / Residents / Customers

With the creation of a permanent EHO:

#### Impact on service provision

- The Housing Strategy commitment of bringing empty homes back into use will be achieved.
- Existing approaches, processes and officer/customer relationships will be retained contributing towards an efficient and effective service.
- The post will enable the Strategic Housing and Development team to identify potential properties that would be suitable for acquisition and contribute towards the Council's target of 1,000 'new' homes by 2026.
- Local and borough wide empty property statistics will be analysed regularly and used to inform local estate based initiatives and the housing strategy.

#### Impact on residents

- Residents will be assured that the Council are committed to meeting their promise to bring problematic empty properties back into use.
- Blight will be removed and local confidence will be raised, contributing to investment in the local economy and increased property values.

#### Impact on customers

- Customers will be able to raise concerns regarding empty properties with the Council, through the dedicated EHO post, and will have a point of contact for any future correspondence. Therefore, ensuring that the Council provide an efficient and effective service for the customer.

### Implications on other Services (identify which services and possible impact)

Without the EHO, the day to day responsibility will fall to the Regulation & Enforcement Service.

This team have a statutory obligation to respond to private sector housing enquiries, with this role currently accommodated by the EHO, and will create a further burden on an already stretched team.

**Impact on staffing**

Should the current EHO post not be made permanent, the current officer will return to their substantive post, within the Housing and Estate Management Service.

**Timeframe for delivery**

Please use the sections below to identify the key delivery milestones

**Step 1: Convert Empty Homes Officer role to a permanent role in the establishment structure**

1/4/2024

Revenue Investment Plan	
<b>CQC Lead</b>	
<b>Directorate:</b>	Adult Care, Housing and Public Health
<b>Service Area:</b>	Adult Care and Integration
<b>Director Responsible for Delivery:</b>	Ian Spicer, Strategic Director
<b>Cabinet Portfolio Holder:</b>	Cllr Roche
<b>Head of Finance</b>	Gioia Morrison
<b>Unique Reference</b>	INV5

Financial Impact		
<b>Financial Investment to be achieved £'000</b>	<b>2024/25 Perm</b>	£70k
	<b>2025/26 Perm</b>	£70k

Details of Proposal (what will be achieved)
<p>The Health and Care Act 2022 gave the Care Quality Commission (CQC) new powers to provide a meaningful and independent assessment of care at a Local Authority (LA) level.</p> <p>The new powers came into force in April 2023, together with the assessment of Integrated Care Systems (ICSs); they are intended to support greater understanding of the quality of care in a local area and provide independent assurance.</p> <p>The new assessment is in addition to the CQC regulation of the adult social care and health provider market and Ofsted regulation of children's social care. The CQC has implemented a new single assessment framework and will apply the principles to the assessment of different parts of the health and care system.</p> <p>Local authority adult social care assessments will focus on how LAs discharge their duties under Part 1 of the Care Act (2014) and will centre on four overarching themes with a number of quality statements. The four themes are:</p> <ol style="list-style-type: none"> <li>1. How local authorities work with people.</li> <li>2. How local authorities provide support.</li> </ol>

3. How local authorities ensure safety within the system.
4. Leadership.

The local authority assessment framework was published on the CQC website on 21 March 2023 and formally ratified by the Department of Health and Social Care in December 2023. The guidance clarifies the following:

- Themes and quality statements.
- Evidence categories.
- How LAs will be assessed.
- Reporting and sharing information, and
- Intervention and escalation.

A rating of inadequate, requires improvement, good or outstanding will be given following assessment.

The powers will enable the CQC to provide independent assessment of Care Act delivery to better understand the quality of care in local areas. The approach is intended to complement existing sector-led improvement initiatives and aims to support improvement by celebrating and amplifying good practice as well as indicating the areas where more focus and attention may be needed to improve outcomes for local people.

The CQC Inspection Programme Assurance Lead will oversee, develop, and lead a programme of preparedness and continuous improvement for the CQC assessment of adult social care. This role is pivotal to prepare the service for regulation.

### **Impact on Service Provision / Residents / Customers**

With a renewed focus on adult social care under a regulatory framework, it is critical that a programme of assurance is progressed to enable the Council, and adult social care, to evidence how our approach is underpinned and supported by a robust, quality, legally compliant model of delivery which is built on collaborative models of partnership working, and clearly demonstrates evidence in terms of the impact for local people and their lives.

A joint CQC Assurance Board has been established across the ACH&PH directorate with the full and active engagement of key partner services across the Council. This operational officer board is taking forward activity to address the key areas of regulation. An action plan has been developed to address the areas for improvement. This has included a number of quality assurance reviews and sectoral support across the region.

The Programme Assurance Lead will be central to all aspects of ASC inspection preparedness and delivery. This is a strategic priority for the directorate and Council to enable the best possible rating to be achieved in 2024 and the

Councils continuous improvement journey to be embedded in practice and demonstrate impact for residents and communities.

### Implications on other Services (identify which services and possible impact)

There are broader implications for the Council, reputationally and depending on the rating, this could result in support/ intervention from central government.

### Impact on staffing

The establishment of a dedicated Programme Assurance Lead will ensure overall programme delivery, working with stakeholders across the directorate, Council, and our partners, as appropriate, to embed learning in practice. The direct staffing impact will be the creation of a full time role to lead on these priorities.

### Timeframe for delivery

Please use the sections below to identify the key delivery milestones

<b>Step 1: Recruit Programme Assurance Lead</b>	01/04/2024
<b>Step 2: Programme Assurance Lead in post</b>	01/05/2024

Revenue Investment Plan	
<b>Restorative Hate Crime Service</b>	
<b>Directorate:</b>	Regeneration and Environment
<b>Service Area:</b>	Community Safety and Street Scene
<b>Director Responsible for Delivery:</b>	Paul Woodcock – Strategic Director
<b>Cabinet Portfolio Holder:</b>	Cllr Alam
<b>Head of Finance</b>	Jayne Close
<b>Unique Reference</b>	INV6

Financial Impact		
<b>Financial Investment £'000</b>	<b>2024/25 Perm</b>	£30k
	<b>2025/26 Perm</b>	£30k

Details of Proposal (what will be achieved)
<p>The restorative hate crime service provides an early intervention and prevention approach to tackling hate crime/incidents and the attitudes that drive hate through delivery of two elements:</p> <ul style="list-style-type: none"> <li>• One to one hate crime interventions for young people and adults who have been involved in, or are at risk of, becoming involved in hate crime offences.</li> <li>• Hate crime awareness workshops for groups of young people in schools, colleges and young people's groups across Rotherham.</li> </ul> <p>Interventions deal with issues across all hate crime strands – disability, homophobia, race, religion, transphobia - and also tackle wider issues such as misogyny. The main objectives of the interventions/workshops are:</p> <ul style="list-style-type: none"> <li>• To understand and raise awareness of hate crime.</li> <li>• To understand the impact hate crime has on victims, families and communities.</li> <li>• To understand what influences attitudes and behaviours and develop strategies to build resilience to hateful narratives.</li> <li>• To empower people to have the confidence to identify signs and challenge and/or report hate when encountered in a safe and responsible way.</li> <li>• Promote sources of support for victims of hate crime.</li> </ul>

The project is currently delivered under a funding agreement with Remedi, a specialist restorative justice charity. It is in its fourth year of delivery. It was funded through external funding sources in years 1 to 3 which are no longer available. RMBC funding has contributed the majority of the funding to continue the programme in 2023/24, again from a source no longer available, alongside a small (£3,000) contribution from South Yorkshire Police.

### **Outputs (2023/24)**

- Employment of a dedicated worker for 2 days (16 hours) per week for one year.
- Delivery of a series of three one to one interventions for a minimum of 25 young people and adult hate crime offenders.
- Delivery of awareness raising workshops for a minimum of 300 young people.

### **Costs (2023/24)**

16 hrs a week practitioner	£13,714
2 hrs a week Management	£1958
Expenses and Training	£3000
Total	£18672

### **Proposal for 2024/25**

Required outputs will be based on the delivery model for 2023/24 above.

The provider (Remedi) has reported that demand for both the group sessions and one to one interventions in 2023/24 has already reached capacity by November 2023. Therefore, the proposal is to increase the programme by 33% allowing for a dedicated worker for 3 days a week to deliver increased interventions.

### **Background to the programme**

The restorative hate crime service was developed collaboratively with the Council (Community Safety Team and Youth Justice Service), Remedi and South Yorkshire Police. It was a response to consistent community feedback calling for educative work with hate crime offenders to understand the impact of their behaviour and focus on behaviour change. This is particularly the case for “lower level” offences such as hate related verbal abuse and harassment, where victims may not want to pursue prosecution but they do want authorities to take action with offenders/potential future offenders. The need for early education and prevention work with young people was also highlighted as a community priority.

Outcomes are evaluated by:

- Pre and post attitudinal questionnaires to measure changes in attitude, knowledge and understanding.
- Evaluation questionnaires following 1:1 sessions to understand how the service has benefited the young person/adult.

- Case studies.
- Post-workshop feedback from teachers/youth group leaders to identify learning/changes in behaviours.

Rotherham, in line with the rest of the UK, is seeing a year on year increase in hate crime. Nationally this is largely attributed to more accurate Police recording and increased public awareness about reporting, however alongside this, is growing public expectation of action by public authorities. Growing concern about extremist activists, particularly in the online space, who seek to stoke hate and cause division in communities also provides an imperative to build the resilience of young people who may be susceptible to being drawn into hateful views and behaviours. A key priority of the Safer Rotherham Partnership is to take an early intervention and prevention approach and to tackle attitudes that drive hate.

### Impact on Service Provision / Residents / Customers

- The programme provides a valuable additional support service to schools in providing educational group sessions that build resilience of young people to hateful narratives and promote respect and responsible citizenship.
- Post intervention feedback from teachers, parents and individuals (adults and young people) who have completed interventions has been overwhelmingly positive and indicates positive attitudinal change is being achieved.
- The provision of interventions for hate crime offenders is an important referral option to achieve positive outcomes for victims who report hate crime.
- Tracking of reoffending rates of participants, carried out by the South Yorkshire Police Safer Neighbourhood Team has highlighted positive results. Of the 55 young people and adults who completed one to one interventions over the last two years, only 6 have reoffended (however 4 of these individuals have complex behavioural/neurodiversity needs).
- The Government Hate Crime Action Plan highlights the importance of preventing hate crime by addressing the beliefs and attitudes that can lead to discrimination and divisions within society. It goes on to state that it is particularly important to challenge these beliefs among young people before they become more deeply ingrained.
- The one-to-one interventions with offenders and those at risk of offending, are an innovative part of the programme offer and has been publicised as good practice by the Local Government Association.



### Implications on other Services (identify which services and possible impact)

The young people's group sessions in schools supplement interventions provided by the South Yorkshire Police Hate Crime Coordinator and RMBC Community Safety Officer. Loss of this service would mean capacity to support schools/colleges is reduced.

The offer of one to one interventions and group work is part of the Council's support offer to schools who report hate incidents to the Council via the CYPS schools hate incident procedure. It has proved a useful tool in addressing a serious hate related incident in a secondary school where all pupils/teachers attended group sessions delivered by the hate crime service provider in partnership with South Yorkshire Police.

One to one interventions for adult and young people responsible for hate incidents/offences may be utilised as either an out of court (prevention) programme and/or as a required intervention post charge, thus providing a greater range of options for dealing with offenders as well as improved positive outcomes for victims.

### Impact on staffing

The programme provides extra capacity to support services, including Youth Justice Services, CYPS Early Help, Community Safety team, schools and colleges.

### Timeframe for delivery

Please use the sections below to identify the key delivery milestones

Invite expressions of interest from suitable external providers	March/April 2024 (following approval)
Evaluation of expressions of interest and selection of provider	April 2024
Commencement of contract	May 2024

Revenue Investment Plan	
<b>Community Wealth Building</b>	
<b>Directorate:</b>	Regeneration and Environment
<b>Service Area:</b>	RiDO
<b>Director Responsible for Delivery:</b>	Paul Woodcock
<b>Cabinet Portfolio Holder:</b>	Cllr Lelliott
<b>Head of Finance</b>	Jayne Close
<b>Unique Reference</b>	INV7

Financial Impact		
<b>Financial Investment £'000</b>	<b>2024/25 Perm</b>	£120k
	<b>2025/26 Perm</b>	£120k

Details of Proposal (what will be achieved)
<p>This proposal is focused on providing support to increase employee ownership across the borough. It will support the delivery of the Council's Social Value Policy. It will also form a complimentary part of the Council's wider approach to creating a more inclusive economy.</p> <p>It builds upon the two-year national pilot that has been undertaken at a sub-regional scale, co-ordinated through the South Yorkshire Mayoral Combined Authority (SYMCA), working with Co-operatives UK and the Employee Ownership Association. This was designed to provide support and resources to promote the benefits of employee ownership and increase this within the region.</p> <p>It is believed that this scheme would be unique in a local authority setting in the UK.</p> <p>The funding proposal of £120k would enable the delivery of targeted activity within the borough to promote and increase employee ownership. This will comprise the following three strands of activity:</p> <ul style="list-style-type: none"> <li>• <b>Employ an ownership hub project manager:</b> who will be responsible for growing employee owned businesses in the borough, embedded</li> </ul>

within the RiDO team, to ensure that this becomes an embedded element of the advice and support provided to companies.

- **Promoting employee ownership, including utilising its wider networks to promote this across the borough:** part of the role of the project manager will be to raise awareness through business engagement and a knowledge building campaign to support the growth of employee ownership in the borough. Part of the role of the project manager will be to build new relationships with all areas of the local business support environment and stakeholders as well as signposting business owners and workers to where they can get further support.
- **Mapping the wider interventions in business support and skills development that can support businesses to adopt an employee ownership model.** As part of the Council's wider work on creating an inclusive economy, an initial part of the project manager role will be to undertake this mapping exercise to see where their support can be embedded into other activity being undertaken by the Council.

A £120k investment is required to implement this proposal. This will provide for a permanent Band J member of staff to act as the project manager, with the remaining funding used to promote the take up of employee ownership in the borough.

### Impact on Service Provision / Residents / Customers

Impacts will be positive.

Businesses in the area will have a raised awareness of the benefits of employee ownership and as a result there will be a growth in employee ownership in the borough.

Research shows that employee-owners have higher wages and net worths, receive better benefits, and are less likely to lose jobs to cuts and outsourcing during a downturn, compared with workers who do not have ownership stakes in their organisations. Consequently, increasing these types of businesses in the borough will contribute to the Council's ambitions to create a more inclusive economy, where everyone benefits from the process.

### Implications on other Services (identify which services and possible impact)

This workstream could be progressed in a way that would complement the additional resource being funded through the UK Shared Prosperity Fund (UKSPF) to provide support to businesses on social value. In particular, opportunities could be explored to link / integrated the second workstream above

on business engagements with the wider engagement programme being progressed on social value.

### Impact on staffing

The provision of this additional resource would provide the Council with greater capacity to deliver and make progress on the social value agenda. A core part of this role would be to ensure that the benefits of employee ownership become embedded and integrated within the Council's wider business support and skills / employment offer to companies and residents.

As such this would help to further embed social value in the everyday ways of working by staff across the Council, helping to deliver a One Council approach.

### Timeframe for delivery

Please use the sections below to identify the key delivery milestones

**Step 1: Revenue Investment approved and posts in situ**

01/09/2024

Revenue Investment Plan	
Biodiversity Net Gain	
<b>Directorate:</b>	Regeneration and Environment
<b>Service Area:</b>	Culture, Sport & Tourism
<b>Director Responsible for Delivery:</b>	Paul Woodcock
<b>Cabinet Portfolio Holder:</b>	Cllr Sheppard
<b>Head of Finance</b>	Jayne Close
<b>Unique Reference</b>	INV8

Financial Impact		
<b>Financial Investment £'000</b>	<b>2024/25 Perm</b>	£50k
	<b>2025/26 Perm</b>	£50k

Details of Proposal (what will be achieved)
<p>From November 2023 the Council will have a new statutory duty to administer Biodiversity Net Gain (BNG) as a planning requirement within the Environment Act. It has been identified by both Planning and Green Spaces that this will increase demand and work on this subject for these services.</p> <p>This proposal will add a second officer who will:</p> <ul style="list-style-type: none"> <li>• Develop BNG strategy and processes.</li> <li>• Administer and monitor schemes in accordance with the Environment Act.</li> <li>• Develop strategies with regard to the implementation of BNG.</li> <li>• Under the guidance of the Ecologist, help review BNG applications from developers and give guidance to planners and applicants on applications received.</li> <li>• Support the delivery of BNG schemes within the Council's estate.</li> <li>• Be 1 x Band H FTE (£42,572 incl. on costs; non-staff costs - £7.5k)</li> </ul>

**Impact on Service Provision / Residents / Customers**

Will allow the Council to meet its new BNG responsibility under the Environment Act and support its work to reduce carbon impact.

**Implications on other Services (identify which services and possible impact)**

Meeting new Government-set responsibilities for both Green Spaces and the Planning Service.

**Impact on staffing**

Will increase capacity within Biodiversity to support both the Planning & Green Spaces services.

**Timeframe for delivery**

Please use the sections below to identify the key delivery milestones

<b>Step 1: Recruitment</b>	01/04/2024
<b>Step 2: Embedding with service</b>	01/06/2024

Revenue Investment Plan	
Principal Towns Cleansing	
Directorate:	Regeneration & Environment
Service Area:	Grounds and Streets delivery
Director Responsible for Delivery:	Paul Woodcock – Strategic Director
Cabinet Portfolio Holder:	Cllr Sheppard
Head of Finance	Jayne Close
Unique Reference	INV9

Financial Impact		
Financial Investment	2024/25 Perm	£366k
	2025/26 Perm	£366k

Details of Proposal (what will be achieved)
<p><b><u>Background</u></b></p> <p>There is an increased focus on high-footfall areas across the Borough, which are benefiting from regeneration schemes, Towns and Villages Funding and wider capital investment to enhance local communities. It is critical that the Council continues to develop its Environmental Service to ensure the cleanliness of high footfall areas and in turn maximise the benefits brought about by regeneration.</p> <p><b><u>High Footfall Areas</u></b></p> <p>As well as Rotherham Town Centre, Environmental Services have identified four areas of high footfall, in the areas listed below primarily in and around High Street areas:</p> <ul style="list-style-type: none"> <li>• Wath</li> <li>• Maltby</li> <li>• Dinnington</li> <li>• Swinton</li> </ul> <p>These areas are cleansed and maintained by Zonal teams with a focus on cleansing of litter and emptying of bins. There is some provision for mechanical sweeping, but this would benefit from dedicated staffing alongside increasing resources to deliver ongoing littering, grubbing and weeding works throughout the year.</p>

**Enhanced Littering and Grubbing and Weeding Capacity**

Previous investments in the Ground and Streets Service, which provided staffing year-round, has allowed the Council to enhance the environment through a highly successful winter works scheme, providing added value works such as grubbing and weeding. There is currently no capacity for this activity during the growing season and this can have an impact on the built environment and particularly high footfall areas across the Borough. The introduction of one additional multi-skilled officer would allow for on average one additional full day of provision to each of the high footfall areas identified above. This role would focus on year-round grubbing and weeding activities as well as enhancing the general street scene through activities such as ad-hoc litter picking. Such a post would also allow the service to provide more consistent support to Love Where you Live volunteers across the Borough by providing consistent operational support alongside the existing coordination and promotion activity. An additional multi-skilled post to provide this enhanced offer would be at Band E, costing £31k.

**Sweeper Capacity**

Mini sweeper and large mechanical sweepers have a significant impact on the appearance of the street scene and reduces the impact of heavy manual activities on the workforce. The need to increase the availability of mechanical sweeping capacity has been identified by the service as a key opportunity to improve the overall street scene appearance across high footfall areas and more widely in local communities, building on previous investments and ensuring all assets are routinely operated.

The Grounds and Streets cleansing service currently have a provision of 6 sweepers which includes 3 x Large Sweepers, with 1 x full time staff member paid at Band E assigned to each. The service also have 3 x Mini Sweepers, however limited staffing means they are not in use as much as they could be, and the large sweepers suffer with resource allocation when staff are on annual leave/absence periods. This is because the current level of resources is assigned daily within each zone on other functions such as street bin collections, litter picking, and grounds maintenance operations.

Increasing sweeper resources will improve the Council's cleansing operations by focusing on:

- A formal schedule for towns/villages, high street sweeping in each zone.
- More regular high street sweeping of high footfall areas.
- Sweeping of cycle routes in each zone, that the large sweepers cannot get on.
- Side street sweeping of areas that large sweepers struggle to access such as cul-de-sacs and narrow access streets, this reduces the annual provision for the large sweepers making it possible to sweep each street in the borough.
- Better provision for events in the town centre so additional sweeping can be done around the pedestrian areas.
- Cover for the large sweepers when the resources or vehicle is not available.
- Quicker response to ad-hoc sweeper request from residents and members

Large mechanical sweepers require an HGV licence and driver roles are graded at Band E. Mini Sweeper drivers are graded at Band D and a standard driving licence and vehicle specific training is required to operate. This aspect of the proposal is



seeking to introduce a further 3 mini sweeper posts and an additional large sweeper position at a total cost of £116k. This is in addition to the staffing shown in the table below for town centre cleansing.

### **Rotherham Town Centre Cleansing**

Currently central cleansing is undertaken by the Street Scene team. This currently comprises 6 staff, utilising a range of equipment to undertake works such as litter removal and bin cleansing, road sweeping, weed spraying and grass cutting within the town centre as well as 9-12 hours a week in neighbouring areas.

There are approximately 14,400 Square metres of hard landscape, 2,950 Square metres of soft landscape as well as additional trees/planting and street furniture being newly installed due to regeneration projects (excluding the Forge Island development site). The Council's existing resources and equipment are not able to maintain the upkeep and high quality of this new public realm infrastructure, which attracts significantly higher footfall than other areas and naturally brings further cleansing challenges.

The Council is investing in multiple regeneration projects; this will lead to changes in areas and will see increased visitors in these areas plus more residential accommodation. The night-time and weekend economy is also likely to see growth, primarily due to the Forge Island development. These changes will lead to the need for more frequent cleansing/upkeep of public realm and as a result, a review of operations has been conducted which has led to the development of this investment proposal.

### **Town Centre Schedule of works for cleansing operations, current vs new provision (Environmental services)**

The table below shows the current activities delivered in the town centre and identifies the additional activities linked to this proposal. In order to deliver these enhanced activities, which consists of 3 additional Band B posts, 4 Band C posts and 1 Band D post at a total cost of £212,511. It has also been proposed that these roles are uniformed roles so they are identifiable as the Town Centre team, which will cost an addition £6,454.

Cleansing details	Frequency	Current	New Service Provision
Cleansing Bins	3 times p/w	✓	
	Daily		✓
Litter Removal	3 times p/w	✓	
	Daily		✓
Wash Down Bins	Weekly		✓
Mechanical Sweeping	3 times p/w	✓	
	Daily		✓
Furniture/ Clean Down / Remove Graffiti	Monthly		✓
Hard Surface Gum Removal	Qtrly(Adhoc)		✓
Hard Surface Weed Spraying	Annual	✓	✓
Weed & Detritus Removal (by hand)	Ad Hoc		✓
Planting Prune Cut Back	Annual	✓	✓
Planting Visit	Ad Hoc		
	(Chemical Treatment/Remove Litter)	✓	
	Fortnightly (Hoe/Weed/Remove Litter)		✓
Maintenance of Tree Bases	Ad Hoc		✓
Maintenance of Flower beds / Long Handle Shearing Work	Fortnightly		✓
Grass Cut	Every 3 weeks	✓	✓
Staff Working Hours	Mon- Fri 07:00 until 15:00 Weekend Cover 7am to 15:00	✓	
	Mon- Fri 07:00 until 22:00 Weekend Cover 7am to 20:00		✓

**Overall additional staffing cost to deliver activities referenced above:**

The table below shows the total number of additional staff included within this proposal:

Grade	Number of Posts
<b>B</b>	<b>3</b>

<b>C</b>	<b>4</b>
<b>D</b>	<b>4</b>
<b>E</b>	<b>2</b>
<b>TOTAL</b>	<b>13</b>
<b>Addition al Cost</b>	<b>£359,511</b>

**Key risk to consider for alignment with additional footfall and hours of cleansing operations:**

There are over 450 Businesses within the Town Centre and footfall data shows that during 2022 there were 11.8 million visitors to the Town Centre, current footfall for 2023 up to August 2023 shows that there were 6.8 million visitors. Based on the 2023 footfall compared to 2022 it is expected to see a 10% overall increase in footfall.

In 2023 the Forge Island development will open with a new Cinema, hotel, restaurants and a new public realm created. Work is also due to commence on the Market regeneration and new public library which will further increase facilities and footfall. Public streets and spaces have been updated and improved (e.g. Howard St, Frederick St, College St) with further coming forward (e.g. Snail Yard, Corporation St) and these spaces will require cleansing and maintenance. The indoor covered market has moved onto the street for a number of years (to allow for the regeneration of the complex) and this has also resulted in a revision of cleansing operations.

The Council has also created 171 new Council homes within the Town Centre and there are also a number of private rented homes either completed, underway or within the planning stage which will further increase the number of people living within the Town Centre.

It should also be noted that additional capital is required to support these revenue proposals and is detailed in a separate proposal.

### **Impact on Service Provision / Residents / Customers**

#### **Enhanced Cleansing**

- The suggested new provision increases the cleansing and maintenance operations within the service.
- Evening and weekend cover is essential for increased footfall in the evenings and weekends.
- New and/or enhanced public areas can be maintained.
- Clear difference in budget and schedule of works, underpins what investment the Council wants to make into cleansing operations.
- Cleaner, greener Town Centre to visit and work in.

- Maintaining an attractive landscape/public realm, visible staff in higher footfall areas, positive public opinion of town centre due to safe and inviting environment, higher footfall, and strong economic growth.

### Sweepers

Street sweeping services serve a variety of functions across a host of contexts. From rural villages to built up areas – keeping roads and cycleways clean is important. When people see a street sweeper on the roads, it is seen as making a difference and having pride in an area.

Regular use and weather conditions can make it easy for excess materials to accumulate on our roads. The debris collected by street sweepers contains a variety of different materials. These materials include sediment, rubbish, metals, petroleum products and green waste to name a few.

When large amounts of debris build up on streets, it can make them more hazardous for pedestrians and drivers and have a variety of environmental implications. For example, the accumulated debris can impact air quality, and even make its way into rivers and marine environments.

Environmental benefits of road sweeping include:

**Improve Stormwater Management** - Without road sweeping, a wide variety of materials accumulate on road surfaces. Regularly sweeping roads reduces the quantity of these materials that enter stormwater systems. When storm drains become overfilled and blocked up, the risk of localised flooding increases. Depending on seasonal climate, the combination of flooding and cold weather icing could also pose issues for drivers, pedestrians, and animals.

**Reduce Pollutants and Dust Entering Air** - When assessing air pollution, dust is one of the biggest factors to consider. Dust can cause a host of both environmental and health problems, so implementing systems to effectively combat excess dust has numerous benefits. Regular street sweeping reduces the likelihood of dust accumulating and causing such issues, by controlling its distribution in the atmosphere.

**Remove Algae Causing Materials** - A more specific issue related to stormwater is the accumulation of algae forming materials. Green waste is a common example of road debris. Green waste is comprised of items such as grass cuttings, hedge clippings, and leaves. These materials are high in nitrogen and phosphorous. On one hand, small amounts of these chemicals are essential to the growth of microorganisms; large amounts, however, can be damaging to a stormwater systems. In particular, too much of this green waste and its composite chemicals results in increased production of algae with large quantities of algae having disruptive effects on ecosystems.

**Reduce Damage to Wildlife and Water Supplies** - When a particular ecosystem becomes home to large amounts of algae, there can be disruptive effects for the life that resides there. Algae can influence a variety of ecosystem factors such as water quality, food chain, and the behavioural habits of fish and other aquatic life. In addition, an excess of algae in an aquatic environment can modify the chemical balance of the water. An algal bloom can cause a phenomenon known as eutrophication; where excessive algal growth depletes the oxygen from the water, resulting in the death of all aquatic life.

In addition to issues born from algae growth, regular road sweeping reduces the likelihood of waste or other products being consumed by animals and outdoor pets. Reducing roadside appeal for animals and pests also reduces the

likelihood of undesirable infestations which may be troublesome and challenging to remove.

#### Implications on other Services (identify which services and possible impact)

- HR – as this proposal covers additional staff and therefore recruitment, payroll etc.
- Procurement - for the related Capital items.

#### Impact on staffing

- Increase in number of staff and/or hours to meet the schedule of works.
- The driver roles could be seen as a progression step then for staff who want to advance within services.
- The service can also build more resilience into operations by training additional staff to cover holidays/absences while increasing skillsets in each zone.

#### Timeframe for delivery

Please use the sections below to identify the key delivery milestones

<b>Step 1: New posts advertised</b>	01/04/2024
<b>Step 2: Posts filled and new rota's operational</b>	01/06/2024

Revenue Investment Plan	
Tree Service Improvements	
Directorate:	Regeneration and Environment
Service Area:	Culture, Sport & Tourism
Director Responsible for Delivery:	Paul Woodcock
Cabinet Portfolio Holder:	Cllr Sheppard
Head of Finance	Jayne Close
Unique Reference	INV10

Financial Impact		
Financial Investment £'000	2024/25 Perm	£79k
	2025/26 Perm	£79k

Details of Proposal (what will be achieved)
<p>The Tree Service has been reviewed to ensure that it is meeting good practice standards as well as legislative requirements. This has led to improvements being introduced to ensure that the service has the required number of Tree Officers to carry out inspections and ensure the safety of the Council's Tree stock of c.80,000 trees.</p> <p>The total investment needed in staffing to sustain the service at the new level is £78,658. This investment will cover:</p> <ul style="list-style-type: none"> <li>• The regrading of 5 existing posts</li> <li>• The creation of two new roles: Administrative Assistant and Tree Inspector</li> <li>• The introduction of an apprentice role</li> </ul>

Impact on Service Provision / Residents / Customers
<p>Increased safety of the Council's tree stock.</p> <p>Improvements to response times and faults rectified earlier through proactive inspections, leading over time to reduced casework from Elected Members, MP Enquiries and Customer Service Requests.</p>

**Implications on other Services (identify which services and possible impact)**

Improved services to landholding services such as Green Spaces, Highways, Housing & Schools. Improved response times to Planning Enquiries and Tree Protection Orders.

**Impact on staffing**

Improvements to recruitment & retention of key staff.

Increased capacity to undertake proactive tree inspections as well as reactive caseworks.

Apprentice role with tailored training that meets the business needs.

**Timeframe for delivery**

Please use the sections below to identify the key delivery milestones

**Step 1: Recruitment**

01/04/2024

**Step 2: Apprentice starts work**

01/06/2024

Revenue Investment Plan	
<b>Bulky Waste Service</b>	
<b>Directorate:</b>	Regeneration and Environment
<b>Service Area:</b>	Community Safety and Street Scene
<b>Director Responsible for Delivery:</b>	Paul Woodcock
<b>Cabinet Portfolio Holder:</b>	Cllr Sheppard
<b>Head of Finance</b>	Jayne Close
<b>Unique Reference</b>	INV11

Financial Impact		
<b>Financial Investment £'000</b>	<b>2024/25 Perm</b>	£211k
	<b>2025/26 Perm</b>	£211k

Details of Proposal (what will be achieved)
<p>The Council currently offers a Bulky Waste Collection service for residents of the Borough. The current charge is £33 for the first three items with a further charge of £10.60 for each additional item. Rothercard holders currently receive a 50% discount on these prices. Enhancements have been made to the service over the last year and customers can now book and pay for this service online, choosing the day of the week and whether morning or afternoon.</p> <p>This proposal is seeking to reduce the price to residents, to provide a cheaper service at a time when many are struggling with the cost of living, as well as drive up demand for the service to encourage more residents to use the trusted and efficient service available. It is anticipated this will also have the added benefit of reducing fly tipping.</p> <p>This investment proposal is seeking a 50% reduction on the current charge to residents who use the service. The proposed fee for 2024/2025 is therefore £16.50 for the first three items with a further charge of £5.30 for each additional item. The proposal is that Rothercard holders will receive a fixed discount which reduces the charge to £10 for the first three items and £5 for each additional item.</p> <p>Whilst it isn't possible to predict accurately the impact on demand for the service there will likely be an increase in popularity and it will be important to ensure</p>



resources are in place to respond to any rise in demand. This will require further resources for collection and disposal. During 2022/23 the service collected just under 16,000 items which, if evenly split per team would equate to 5,300 items with each team spending 50% of their time on bulky waste duties. One additional team could therefore manage an additional 5,300 items, which would broadly equate to a 30% increase in demand. However, due to the split zonally and the distances involved travelling borough wide, the efficiency of one team would be compromised compared to that of the zonal teams. It is likely that an additional full-time team would be required and this would need to be subject to review in line with demand. Should all the additional resource not be needed to manage increased demand, they could be deployed to cleansing and maintenance duties with a focus on activities which add value, such as litter picking or grubbing and weeding, alongside more general duties such as litter bin emptying and fly tipping removal.

The service is currently resourced in line with the zonal model of the Environmental Service, so a team (2 officers and one vehicle) in each of the North, Central and South Zones routinely collect bulky waste during the morning and then focus largely on fly tipping during the afternoons. In order to ensure all three zones can respond to any increase in demand, additional full-time resources are being requested which includes an additional team and vehicle. A team consists of a Band C and a Band E role costing £59k as well as vehicle and running costs of circa £15k therefore totalling £74k in additional cost.

Any growth in demand for the service will increase the Council's disposal costs, leading to an estimated increased cost £68k. The exact increase will depend on the nature of the items collected and their associated disposal cost.

In addition, the reduction in income due to the reduced price based on current usage would be £99k netted off by increased income through increased demand. Based on a 30% increase in demand this would equate to a £30k impact, so the overall income would therefore be £69k less. The exact effect on income would depend on whether the increase in demand was equal across types of collection and those eligible for Rothercard discount. This would need to be monitored. The demand for the service has already grown from 22/23 to 23/24 by circa 6.7% based on year to date data.

The overall net cost to the Council of this investment proposal is therefore estimated to be £211k as set out below.

Item	Cost p.a. (30% increase in demand)
Net income reduction	£69k
Staffing Costs to manage additional demand	£59k

Vehicle and running costs	£15k	
Increased waste disposal costs	£68k	
<b>Total</b>	<b>£211k</b>	

### Impact on Service Provision / Residents / Customers

The Bulky Waste service is a popular service for residents across the Borough with the service collecting over 16,000 items over the previous financial year.

The service is quick and effective and provides for collection throughout the week and is now bookable online. A reduction in the price will provide a benefit to all who use the service as well as encouraging those who perhaps do not currently use the service.

Not only is the service popular but it also provides customers with confidence in terms of the management and disposal of their waste. A cheap, effective and trusted service may contribute to a reduction in fly tipping across the Borough by increasing the affordability of disposals and reducing demand for unlicensed waste disposal services, which are a known contributor to fly tipping nationally and within the Borough.

### Implications on other Services (identify which services and possible impact)

An additional benefit of a reduction in price may be an impact on the levels of fly tipping, which have consistently grown over recent years both locally and nationally. One of the contributing factors to fly tipping is unlicensed waste carriers offering cheap disposal services, or licensed waste carriers disposing of waste illegally. This is evidenced in significant prosecutions conducted by the Council as well as reported in the national media and a contributing factor, if not the driving factor, for those choosing waste disposal services is likely to be cost. It is a reasonable assumption that the cheaper a service can be provided, the more likely it is that people will choose it.

### Impact on staffing

As noted within the proposal above, any further demands on the services could not be accommodated by existing staff and therefore additional staffing is factored into the model presented.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
<b>Step 1: Reduced charge introduced on the 1<sup>st</sup> April 2024</b>	01/04/24
<b>Step 2: Staff recruitment to take place by the 1<sup>st</sup> June 2024</b>	01/06/24

Revenue Investment Plan	
Customer Services Call Handling	
Directorate:	Finance & Customer Services
Service Area:	Customer Services
Director Responsible for Delivery:	Judith Badger
Cabinet Portfolio Holder:	Cllr Alam
Head of Finance	Rob Mahon
Unique Reference	INV12

Financial Impact		
Financial Investment £'000	2024/25 Perm	£133k
	2025/26 Perm	£133k

Details of Proposal (what will be achieved)
<p><b>This 2023/24 revenue investment is proposed to continue on a permanent basis.</b></p> <p>The Council receives in excess of 320,000 calls a year into its main Contact Centre.</p> <p>Continuing revenue investment to maintain the reduced call wait times achieved as a result of previous temporary investment and to improve and modernise the way that members of the public can contact the Council, will improve the customer experience and provide better value.</p> <p>Over 185K online forms were completed by customers in 2022/23 and there is clear evidence that more and more people are choosing to interact digitally where it works easily and effectively for them.</p> <p>Being available to provide “assisted access” for those unable to self-serve remains a key priority for the Customer Services team as does the ability to educate, encourage and support customers who want to engage digitally but who might lack the knowledge or confidence to do so.</p>

Improvements implemented during 2022/23 reduced weekly Contact Centre demand from 11k per week to 6k per week and this continues to be the average amount of incoming calls. This has been achieved by implementing a number of changes to the telephony platform which have reduced the number of repeat calls for example, a call-back facility is now in place across the majority of enquiry lines into the Contact Centre, allowing customers to leave their details rather than waiting in the queue; and improved customer welcome messages helps to direct customers to the right team more quickly.

Further work undertaken in 2023/24 has enabled Customer Services to identify pressure points and implement improvements to minimise customer wait times. This, together with the additional 5FTE that resulted from the previous temporary revenue investment has meant that the Council KPI quarterly average call wait time of 6 minutes for the corporate Contact Centre has been achieved from Qtr1 2023/34 onwards.

It is expected that the number of people needing to contact the Council by telephone will reduce over time as the range of self-serve options continues to grow. The completion of simpler/transactional enquiries online means, however, that the type of calls being handled by the Contact Centre increasingly become those of a more complex or sensitive nature which extends average call durations.

The appointment of the additional temporary 5FTE Customer Service Representatives has therefore had a positive impact to the number and speed of calls answered.

It is proposed that the same investment continues on a permanent basis so that those customers who make contact by telephone can access the help and support they need easily and quickly.

The continued roll out of Customer & Digital improvements is also expected to identify opportunities to reduce avoidable contact and failure demand, both of which should have a positive impact on Contact Centre performance.

### **Impact on Service Provision / Residents / Customers**

Impacts will be positive.

Customers will be less likely to experience long call wait times, which in turn means they are more likely to focus their conversation on the enquiry topic rather than the delay in answering a call.

The number of complaints and/or negative feedback relating to long call wait times will reduce.

### Implications on other Services (identify which services and possible impact)

If the customer's call is not answered within a reasonable time, they are likely to end their call. This can mean a delay to the reporting of problems and issues and/or the service that the contact relates to being unaware of something they need to take action on.

Exasperated customers who have been unable to speak to Customer Services might then contact services directly, senior managers and elected members to complain which causes additional time and resource input that could and should be avoided. Increased resource on the front line will reduce the number of customers service related issues that other people/services must deal with, allowing them to have more time to focus on their key activities.

### Impact on staffing

The proposed additional resource reduces the likelihood of long wait times and customer complaints, which has a positive impact on customer behaviour and the relationship the customer service representative has with the customer. Overall, this has a positive impact on the health and wellbeing of the staff.

### Timeframe for delivery

Please use the sections below to identify the key delivery milestones

<b>Step 1: Revenue Investment approved and posts in situ</b>	01/04/2024
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Revenue Investment Plan	
Customer Standards	
Directorate:	Finance & Customer Services
Service Area:	Customer Services
Director Responsible for Delivery:	Judith Badger
Cabinet Portfolio Holder:	Cllr Alam
Head of Finance	Rob Mahon
Unique Reference	INV13

Financial Impact		
Financial Investment £'000	2024/25	£157k
	2025/26	£157k

Details of Proposal (what will be achieved)
<p><b>Customer Standards</b></p> <p>The objective of the Customer &amp; Digital Programme is to deliver a Customer Service model that provides high quality services in a modern, efficient, and joined up way so that all customers, regardless of circumstance, have access to the services they need and receive a consistently positive experience.</p> <p>Customer experience encapsulates everything the Council does to engage with the customer, manage their request, keep them informed and support them from the start to the end of their journey.</p> <p>To support the ongoing delivery of an improved customer experience and increase the pace with which effective and customer focused services are designed and implemented, funding is proposed for:</p> <ul style="list-style-type: none"> <li>• 2 FTE Customer Standards Officers</li> <li>• 2 FTE Digital Designers</li> </ul> <p><b>2 FTE Customer Standards Officers</b></p> <p>To work with directorate colleagues to improve customer experience by aligning</p>

all aspects of service delivery with customer standards.

For example:

- Identifying and removing barriers that make it difficult for the customer to deal with the Council through their chosen access channel e.g. telephone wait time, accessibility, poor customer service. The Council is committed to ensuring all customers, regardless of how they contact the Council, can get the information and help they need.
- Making sure that across all channels of communication, customers are automatically kept informed throughout their journey by:
- Telling the customer what to expect or how long something will take.
- Providing the customer with clear, up to date and understandable information.
- Keeping the customer updated with progress and letting them know if there is going to be a delay.
- Reviewing customer enquiries (such as calls to the Contact Centre) to identify failure demand where the Council has not done what it said it was going to do.
- Enabling internal and external customers to easily find information about requests previously made and submit follow up enquiries that are appropriately escalated.
- Engaging with customers and communities to make sure the Council gets it right first time and does what it says it is going to do; asking for views, listening to what customers say, and using qualitative feedback and complaints data to identify opportunities to further enhance customer experience.

## **2 FTE Digital Designer**

To design, create and implement the improvements identified by the Customer Experience Officers. Typically, this will include:

- Complex end to end digital processes.
- Case management workflow.
- Dynamic web content.

## **Impact on Service Provision / Residents / Customers**

Impacts will be positive:

- Customer experience will improve as services will be aligned to Customer Standards.
- It will be easier for the customer to deal with the Council.
- The customer will be automatically kept informed.
- New ways of working will deliver the principle of 'get it right first time'.

## **Implications on other Services (identify which services and possible impact)**

Implications will be positive:



- Ensuring a positive customer experience is not something to be delivered solely by the customer service team but is something that everyone needs to own and be responsible for in terms of their role, their actions and behaviour.
- Through identifying opportunities to improve the customer journey, unnecessary, repetitive, or manual actions can be removed; allowing service experts to use their skills more appropriately.
- There will be a reduction in avoidable contact as services will be working to the principle of 'get it right first time;' which will reduce repeat demand and associated resource pressures.
- Customers' experience will improve which should reduce the number of complaints and time spent trying to resolve enquiries that have been escalated because services are not currently delivered to customer standards.

### Impact on staffing

Impacts will be positive:

- The resource can be used to extend the number of services that are supported and developed and increase the pace of change.
- Staff will have the opportunity to collaborate with others, challenge existing and future solutions, and create new and more effective customer journeys; all of which provides staff with variety, purpose and makes best use of their skills to add value.
- There will be more time to make use of qualitative data and engage with customers and communities to deliver meaningful improvements.

### Timeframe for delivery

Please use the sections below to identify the key delivery milestones

<b>Step 1: Revenue Investment approved and posts in situ</b>	01/04/2024
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Proposed Capital Investments Summary 2023/24 to 2027/28									
	2023/24 £'000s	2024/25 £'000s	2025/26 £'000s	2026/27 £'000s	2027/28 £'000s	Corporate Resource Required £'000s	Existing Corporate Resources £'000s	Match Funding £'000s	Total Budget £'000s
<b><u>Priority Capital Investment – General Fund</u></b>									
<b>Every Child able to Fulfil their Potential</b>									
SEND Hub	0	165	0	0	0	165	0	0	165
Children's Playgrounds Programme	0	403	258	258	0	919	0	0	919
<b>People are safe, healthy, and live well</b>									
Our Places Fund	0	1,200	800	0	0	2,000	0	0	2,000
Roads, Footways and Highway Drainage Repairs to 2028	0	4,500	4,500	4,500	4,500	18,000	0	4,000	22,000
Traffic Signals	0	0	400	0	0	400	0	0	400
Road Safety - Small Scale Schemes	0	200	200	0	0	400	0	0	400
Street Lighting Concrete Column Replacement Works	0	670	670	0	0	1,340	0	0	1,340
Clifton Park Watersplash Replacement	0	900	0	0	0	900	0	0	900
Strategic Acquisitions	0	1,000	0	0	0	1,000	0	0	1,000
<b>A Cleaner, Greener Local Environment</b>									
Flood Alleviation Works Fund - including Eel Mires Dike Flood Alleviation Scheme & Whiston Brook Flood Alleviation Scheme (Construction Phase)	0	0	4,700	800	0	5,500	0	4,300	9,800
Ash Dieback Mitigation	0	200	300	500	0	1,000	0	0	1,000
Thrybergh County Park Paths Improvement	0	100	225	0	0	325	0	0	325
Increased Capital for Street Bin Maintenance	0	78	78	78	78	310	0	0	310
Principal Towns Cleansing	0	168	0	0	0	168	0	0	168
<b>One Council Approach</b>									
Rotherham Archives and Local Studies Digital Upgrade	0	22	0	0	0	22	0	0	22
Community Safety and Street Scene – Customer and Digital Plan	0	475	270	0	0	745	0	0	745
<b>Total Priority Capital Investment</b>	<b>0</b>	<b>10,080</b>	<b>12,401</b>	<b>6,136</b>	<b>4,578</b>	<b>33,194</b>	<b>0</b>	<b>8,300</b>	<b>41,494</b>
<b>Annual Ongoing Expenditure Commitments to 2023/24</b>									
<b><u>Assistant Chief Executive</u></b>									
Ward Budgets	0	0	0	210	210	420	0	0	420
HR System Renewal	0	75	105	0	0	180	0	0	180
<b><u>Regeneration and Environment</u></b>									
Capitalisation Lighting	0	0	0	150	150	300	0	0	300

Proposed Capital Investments Summary 2023/24 to 2027/28									
	2023/24 £'000s	2024/25 £'000s	2025/26 £'000s	2026/27 £'000s	2027/28 £'000s	Corporate Resource Required £'000s	Existing Corporate Resources £'000s	Match Funding £'000s	Total Budget £'000s
Cap benches signs bollards	0	0	0	75	75	150	0	0	150
Capitalise obsolete street lighting replacements	0	0	0	40	40	80	0	0	80
Capitalisation carriageways	0	0	0	500	500	1,000	0	0	1,000
Multi hog patching works capitalisation	0	0	0	300	300	600	0	0	600
Capitalisation - public rights of way	0	0	0	34	34	68	0	0	68
Bins	0	0	0	151	151	302	0	0	302
Route Optimisation	0	0	0	12	12	23	0	0	23
Damaged litter bins	0	0	0	8	8	16	0	0	16
Leisure pfi lifecycle	0	0	0	500	500	1,000	0	0	1,000
Operational buildings	0	0	0	2,010	2,010	4,020	0	0	4,020
Commercial property	0	0	0	75	75	150	0	0	150
<b><u>Adult Care &amp; Housing</u></b>									
Furnished Homes	486	466	466	1,600	1,600	4,618	3,402	0	8,020
Furnished Homes Replace CPTL	112	88	88	160	160	608	216	0	824
Rothercare Digital Switchover 2025	0	1,100	600	0	0	1,700	0	0	1,700
<b><u>Children &amp; Young People</u></b>									
Adaptations Foster Carers	0	0	0	640	640	1,280	0	0	1,280
Schools pfi lifecycle	0	0	0	2,270	2,270	4,540	0	0	4,540
<b><u>Finance &amp; Customer Services</u></b>									
Replacement Financial Information Management System	0	500	1,250	750	0	2,500	0	0	2,500
Finl Systms Upgrdes-ICT2	0	0	0	0	0	0	0	0	0
ICT Digital Strategy	0	0	0	800	800	1,600	0	0	1,600
Computer refresh	0	0	0	910	910	1,820	0	0	1,820
Network equipment refresh programme	0	0	0	630	630	1,260	0	0	1,260
Storage & Compute	0	0	0	650	650	1,300	0	0	1,300
<b>Total Ongoing Expenditure Commitments</b>	<b>598</b>	<b>2,229</b>	<b>2,509</b>	<b>12,474</b>	<b>11,724</b>	<b>29,535</b>	<b>3,618</b>	<b>0</b>	<b>33,153</b>
<b>Total Capital Investment</b>	<b>598</b>	<b>12,309</b>	<b>14,910</b>	<b>18,610</b>	<b>16,302</b>	<b>62,729</b>	<b>3,618</b>	<b>8,300</b>	<b>74,647</b>

New Capital Budget Proposals 2024-25 to 2027-28

Project	Capital Budget (£m)	24/25	25/26	26/27	27/28	Total
SEND Hub	Capital Expenditure	0.165	0.000	0.000	0.000	0.165
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Children & Young Peoples Service	Net (Corporate Resources)	0.165	0.000	0.000	0.000	0.165
Project Description						
<p>This is a positive opportunity to provide a SEND Activity Hub in the Town Centre that would allow the Council to improve our offer of recreational activities for children and young people with SEND.</p> <p>The Hub would provide a safe disability friendly space to support families accessing the Town Centre by providing a changing space and the opportunity for peer support and access to calm/ sensory spaces. Appropriate parking is available opposite and in nearby car parks. It would be based in the Eric Manns building and enable the Council to make full use of its central location.</p> <p>The SEND Hub would be delivered in partnership with Rotherham Parent Carer Forum (RPCF), who would relocate from their existing premises. It would encourage young people with SEND to reach their full potential by developing their skills, allowing them to become more independent, confident, and part of their community.</p> <p>It is intended to develop a timetable of daily activities (inviting partner organisations to come in to deliver specific sessions based on their areas of expertise) all focused on developing positive friendships in a safe and familiar environment, thus reducing social isolation, and improving wellbeing. The timetable would be developed with the young people and families who were accessing the hub to ensure that it was a wide and varied offer to meet their interests and needs.</p> <p>Given that Rotherham Parent Carer Forum work with young people up to the age of 25, the hub could also be used to deliver advice and support to young people as they leave school and transition to adulthood.</p> <p>Families with children with SEND have told the Council that the RPCF offer of face-to-face support is hugely valued by its community but currently limited by lack of space and accessible venues that are low cost and readily available.</p> <p>Families with children with SEND have told the Council that it is particularly difficult to book SEND activities on weekends or in school holidays and these are the time many families and young people feel most isolated.</p> <p>The Town Centre regeneration will create social and leisure activities in Rotherham encouraging families to socialise together.</p>						

Access to positive activities for children and young people with SEND and a short break in caring for their families is supported through the Council's short breaks offer, however for children and young people unable to access group short breaks the activities available are limited. The SEND Hub would provide a safe and inclusive space accessible to children receiving individual short breaks.

CYPS staff would continue to be able to use the building as a touch down facility in the town centre and would be able to book rooms to carry out direct work with children and young people as needed (at no charge).

Outputs and Outcomes

Families with children with SEND would have access to SEND activities on weekends or in school holidays reducing isolation.

A SEND hub would allow the RCPF the versatility to provide more activities, events, workshops etc at no extra cost to their families and maximise families' opportunity to use the Town Centre.

Young people up to the age of 25 would benefit from improved support to transition to adulthood. For example, the Council would include support in relation to digital inclusion, claiming disability related benefits, housing etc.

Further evidence of the impact on children and families is included in the most recent Rotherham Parent Carer Forum Membership Survey:

*Other than those run by RPCF, we hardly ever attend any other events or activities as a family as they aren't suitable or inclusive. It is a breath of fresh air to be able to come to RPCF activities, talk to other parents in the same boat and get out of the house - definitely helps us with feeling less isolated."*

**Quotes from a question asking members to finish the following sentence that relate to the need for a SEND hub.**

***Without RPCF myself and my family...***

- *Wouldn't have as many opportunities to access support and events with my son.*
- *I'd be at home with the kids not going out or do anything as I'd be very nervous and be panicking about what people would say and do.*
- *I would feel a lot more isolated and less confident.*
- *My son would be sat at home on his games console/tablet instead he's mixing with other young people like him.*
- *We would be more isolated from activities as our children find it very difficult to mix with other people. Also, the parents don't understand our children*
- *My young person would not be the confident, outgoing, volunteering teenager that she now is. Our family owe a lot to RPCF, and we now want to volunteer to pay a bit of that back to help other families.*
- *We would be very isolated and my son's social life would be non-existent*
- *I would have no chance to talk to People in similar situations.*
- *I would not have the confidence or knowledge to be able to ensure my son can be the best that he can be. I would also feel incredibly isolated and alone without the network of support that I have made through the forum.*

- *My family would not be able to have met such lovely friends both me and my husband and my son*
- *I would feel a lot more isolated and my children would not have been able to access as many activities.*
- *Our children would not be able to participate in after school activities.*
- *Our family would be lost and so isolated- the forum is a lifeline.*
- *We would have no youth club.*
- *SEND children might not get THEIR voices heard.*
- *My son would not have been put in touch with a youth club he volunteers at*
- *It's an amazing service has helped me through everything including moral support.....it's made me more confident to help others who have barriers and less confidence....*
- *My son wouldn't be the social butterfly he is today, he can't walk or talk as good as his friends but loves every event he attends & has done for many years.*
- *there would be no us! Like an extended family!*
- *I would be lost. They have given me do much support and guidance. A very supportive group with lots of experience.*
- *I would feel isolated and on my own. I now know there are many others with the same battles, same challenges, same frustrations and emotions and people who understand and can support.*
- *There wouldn't be anything available for young children on the spectrum.*
- *The world for me and my family would be less fulfilled, more isolated and lonely.*
- *My children would not meet other children other than school.*
- *My life would be very different, and I wouldn't have the friendship group that I have*

Financial Implications

In order to achieve the above a £165k capital investment is requested, this includes a small project contingency.

This includes:  
(Essential)  
Provide accessible entrances throughout the building, Lift maintenance, Decoration and replace floor covering where required. Estimated cost £73,910 (including contingency).  
Convert toilets into unisex toilets and changing room. Estimated cost £19,000.

(Desirable in order of preference)  
Convert room to sensory room. Estimated cost £15,000.  
Remove wall and form teaching catering kitchen. Estimated cost £21,600.  
Convert external space into an accessible play area. Estimated cost £10,125.

**Professional Fees £25,365**

There is no revenue expenditure or income associated with this capital investment proposal. The proposal is that the building remains the property of the RMBC, but that the ongoing running costs of the building would now be met by the Parent Carer Forum. There are 4 small teams based at Eric Manns at present, and some Police colleagues. The proposal is to relocate 3 of the teams and Police in Riverside House, to sit alongside existing colleagues and maximise the benefits of partnership working. There will be no disruption to services and the relocation will support more joined up working with other teams. The final team already has plans to relocate to Kimberworth, and be sited alongside a integrated team there. There will be a small cost associated with these moves, but this can be absorbed in business-as-usual asset management budgets.

**Risks**

There is limited risk to delivery, but alternative provision will be needed specifically for service user access premises.



Project	Capital Budget (£m)	23/24	24/25	25/26	26/27	Total
Children’s Playgrounds Programme	Capital Expenditure	0.000	0.403	0.258	0.258	0.919
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment, CST	Net (Corporate Resources)	0.000	0.403	0.258	0.258	0.919
Project Description						
<p>Playgrounds provide important spaces for children and families and forms a key part of play, exercise and getting outdoors and this proposal looks to improve a number of the Council’s play spaces. The recommended investment for the Children’s Playgrounds Programme would include:</p> <ul style="list-style-type: none"><li>• The creation of new play facilities at Rother Valley Country Park which came out as a top priority through the consultation with park users.</li><li>• The creation of new play facilities at Thrybergh Country Park which came out as a top priority through the consultation with park users.</li><li>• Complete refurbishment and modernisation of six existing playgrounds across the borough.</li></ul>						
Outputs and Outcomes						
<ul style="list-style-type: none"><li>• New play areas and equipment at Rother Valley and Thrybergh Country Parks, aimed at engaging with children with a wide variety of ages and abilities, delivered within 2024/25, complimenting the café investments in 2024 at Rother Valley and Thrybergh Country Parks, supporting the regeneration of both as destinations for physical activity, nature and wellbeing.</li><li>• Redevelopment of six existing neighbourhood parks.</li><li>• Increased levels of physical activity, amongst children and parents/carers, supporting improved health and wellbeing outcomes.</li><li>• A phased programme of play equipment renewal, delivered in consultation with local communities.</li></ul> <p>This is in addition to two new Play Zone facilities funded via UKSPF and The Football Foundation which will create new Multi-Use Games areas in two locations in the borough following consultation and needs analysis.</p>						
Financial Implications						
<p>The total investment required is £919,000.</p> <p>The ongoing maintenance of these facilities is accounted for within existing revenue budgets.</p> <p>In order to ensure capacity is in place for delivery of the schemes, the service has identified capacity within the Landscape Design team to support progression of the programme and deliver the schemes alongside the Green Spaces team. In addition, both within the Service and at Directorate level, additional processes and controls have been established to ensure effective use of capital allocations and provide the ability to draw on support from across the Directorate (and wider) to drive the progression of capital projects.</p>						

Risks
<p>There are various risks in the delivery of this scheme these are:</p> <ul style="list-style-type: none"><li>• Lack of consensus about local priorities in the Children's Playgrounds programme</li><li>• Excessive/unexpected cost inflation</li><li>• Project management capacity</li></ul>

Project	Capital Budget (£m)	23/24	24/25	25/26	26/27	Total
Our Places Fund	Capital Expenditure	0.000	1.200	0.800	0.000	2.000
Directorate	Capital Funding (other than corporate resources)	0.000	1.200	0.800	0.000	2.000
Regeneration and Environment	Net (Corporate Resources)	0.000	1.200	0.800	0.000	2.000
Project Description						
<p>This proposal is a capital allocation of £2m, split over 2 years, for boroughwide public realm proposals, which aligns to the Council Plan theme ‘Every Neighbourhood Thriving’.</p> <p>This proposal builds upon the success of the Town &amp; Villages Fund and would look to support a number of schemes across the Borough. This level of funding would enable around 8-12 projects and would look to prioritise areas that are of concern to local communities, that have not yet received investment with highest priority being given to area of high footfall and/or visibility.</p>						
Outputs and Outcomes						
<p>The overall aim of the programme is to improve the public realm across the borough, with the following objectives:</p> <ol style="list-style-type: none"><li>1. Improve the lived environment of residents.</li><li>2. Enhance the visual appeal of the public realm across the borough.</li><li>3. Inspire pride in neighbourhoods.</li><li>4. Co-produce projects with communities to deliver change that is needed.</li></ol>						
Financial Implications						
<p>The breakdown of costs will only be available when the specific schemes are identified for delivery, the costs will be made up of construction costs, planning and professional fees.</p>						
Risks						
<p>There are various risks in the delivery of this scheme these are:</p> <ul style="list-style-type: none"><li>• Increasing cost of materials</li><li>• Delivery resources; both internally and externally</li></ul>						

Project	Capital Budget (£m)	24/25	25/26	26/27	27/28	Total
<b>Roads, Footways and Highway Drainage Repairs to 2028</b>		5.500	5.500	5.500	5.500	22.000
	Capital Expenditure					
Directorate	Capital Funding (other than corporate resources)	1.000	1.000	1.000	1.000	4.000
Regeneration and Environment	<b>Net (Corporate Resources)</b>	<b>4.500</b>	<b>4.500</b>	<b>4.500</b>	<b>4.500</b>	<b>18.000</b>

#### Project Description

This Capital proposal is seeking an investment of £18m to ensure that the road network can be both maintained and improved. This will ensure the road network remains better than the national average. Remaining better than national averages. The Council is responsible for maintaining the adopted Highway that includes a footway network of 1,683km, a carriageway network of 1174km including 700km of Unclassified roads (estate type roads) and associated Drainage, including maintaining 45,000 surface water drainage gullies.

#### Roads

**£3m** capital funding is required per year over the four-year period, which will be in addition to the existing Pothole Funding allocated each year of £1m.

The current Council capital investment, “£24m to 2024 Roads Programme” is focused on the Unclassified network and ends on the 31st of March 2024, this initiative is delivering excellent improvements in the condition of our unclassified network / estate roads and allows collaborative partnership working with the Ward members.

Previous investment in the network arrested the deterioration but the more recent investment has delivered real benefits to the highway network and a reduction in the percentage of the roads that require repair (Red category) from 21.57% in March 2020 down to 13.33% at the end of July 2023 (lower percentage is better). The current national average condition for unclassified roads as published by DFT is 15%.

To ensure this improvement in the condition of the network is maintained and does not return to a condition below the National Average, additional Capital funding is required which will deliver repairs and improvements to an estimated 65km of road.

#### Footways

**£1.2m** capital funding is required per year over the four-year period.

The Highway Asset Team currently commit around £1m from existing budgets to repair footways. Repairs to the footways are delivered through either:

- Surface treatments – Micro asphalt – Minimal dig repair process with a surface layer applied.
- Patching – short lengths of footway repaired with full bituminous layers replaced.
- Bituminous Resurfacing Scheme – removal of all bituminous layers - new binder course and wearing course; large length of works.
- Flag replacement schemes – Flags are removed, new binder course installed and a new Bituminous wearing surface.

The commitment each year enables repairs to around 11 km of the footways. Traditional Footway Resurfacing costs £100 per square metre (this only delivers 5km of repairs). However, the Council includes a mixture of traditional resurfacing and cost-effective Thin Surface treatments to maximise the resource available within its footway repair programme.

The Council has in the past conducted Benchmarking exercises to ascertain the most cost-effective delivery methods with the Councils in house delivery team achieving the best cost comparison for footway repairs.

Highway Drainage

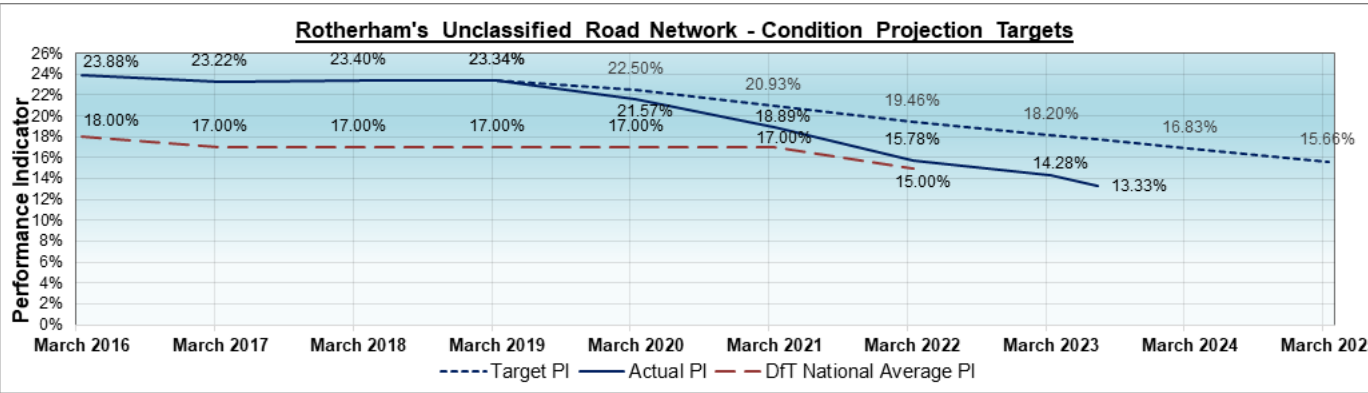
£0.3m capital funding is required per year over the four-year period.

The Council’s Drainage/Lead Local Flood Authority (LLFA) team have a limited yearly revenue budget to deliver essential highway drainage repairs and to implement localised surface water flood resilience measures, equating to £40k per year. Essential repairs are prioritised as defined in the Council’s Highway Asset Management Plan (HAMP) through a scoring matrix based on three criteria:

- The severity of the flooding (highest priority to internal flooding and strategic road network),
- The frequency of the flooding, and;
- The length of time that the issue has been identified.

It is known that:

- Roads - Evidence shows that if investment does not continue in the **road network**, the condition of the Council's estate roads will be worse than the national average in 2 years. This can be seen in the table below that shows the condition of the network during initial investment between 2015 to 2020 of approximately £3m per year. This investment halted ongoing deterioration; however, it only showed a slight improvement in the condition by 2020. The most recent investment of the £24m to 2024 Roads Programme shows the greatest improvement in overall condition.



- Highway drainage - Increased demand for essential repairs and the implementation of localised surface water resilience measures has been created due to numerous flooding events, including internal flooding to properties.

Outputs and Outcomes

The request is for expenditure of £22m investment over 4 years to support the repair of Roads, Footways and Highway Drainage.

**Roads**

**£3m** capital funding per year over the four-year period (supported by Pothole Funding allocated each year of £1m).

The proposed future Capital investment in the network will maintain the excellent improvements achieved by the previous investment which increased the percentage of Green condition and generated a reduction in the Amber and Red categories of the Council’s road network.

The £4m capital investment per year over the 4-year period will maintain the condition of the network, repairing an estimated total of 65km over the investment period.

**The proposed capital investment over the 4-year period will support the collaborative partnership working with the Ward members. Ward Members will be able to continue to suggest a priority road for repair on behalf of their constituents and support the delivery of improvements in their Ward.**

**Footways**

**£1.2m** capital funding per year over the four-year period.

This investment would enable a repair of approximately 132 km (82 miles) of footway at current material / delivery rates using a mixture of Traditional Resurfacing and Micro Asphalt Treatment.

The Service would look to deliver works in all wards over a 4-year period if possible. The Council will produce a forward plan with locations identified to achieve maximum cost benefit (i.e. close grouping of sites/ Wards) whilst considering priority areas and Wards with worst condition footways. The Council would benefit from maximising this additional resource by repairing a large number of footways within a number of wards each year, keeping delivery resources concentrated in ward areas. The scheme identification process would be in accordance with the Council’s Highway Asset Management Plan (HAMP). Focusing on condition supported by information from area Highway Inspectors attending to Customer requests, Claims and reactive repairs.

The £1.2m capital investment per year over the 4-year period will support the limited fund currently available for footway repairs.

**Highway drainage**

**£0.3m** capital funding per year over the four-year period.

Due to the complex nature of some of repairs or localised surface water resilience measures, and the time that will be required to collaborate with others, it is anticipated that 6 schemes will be completed per year (i.e. 24 schemes across the 4 financial years).

The outcomes of this work would be a reduction in flood risks to highways, residential dwellings and business premises to help preserve life during heavy rainfall events. Each project undertaken will support the Council Plan across all of its key themes, which are:

- A cleaner, greener and local environment.
- Every child able to fulfil their potential.
- Every neighbourhood thriving.
- Expanding economic activity.
- People, are safe, healthy and live well.

These works will improve flood resilience across all wards.

The delivery of the Road, Footway and Highway Drainage repair programmes will be carried out by the Council's internal delivery teams and this funding will secure the future of this highly skilled and essential service.

#### Financial Implications

The financial implications of the capital investment are shown below.

<b>Capital Funding</b>	<b>(£000's)</b>
External Funding	4,000
Additional funding requested	18,000
<b>Total Expenditure</b>	<b>22,000</b>

There is no revenue expenditure or income associated with this capital investment proposal.

Risks

Roads, Footways and Highway Drainage

- Highway-related operational risks vary in nature but include:
  - Potential for tripping claim liability through defects on the highway.
  - Road condition, customer satisfaction, pothole numbers, highway claims will be a risk to the Council financially and reputationally.
  - The staffing levels within the inhouse Highway Delivery Team (HDT) are based on the financial annual turnover of work to be delivered and therefore a lack of investment would present.
  - A risk that redundancies within that team would be required.
- Repair of the footway network is more labour intensive and takes longer to construct and where necessary the Council will bring in additional external contractors via an approved framework to meet the demands of the necessary investment.
  - If additional capital investment is not provided, highways, residential properties and business premises will continue to be at risk of flooding.
  - If climate change and an increased storm frequency continue to increase, the number of identified surface water flood resilience projects and repairs will continue to grow due to the limited existing revenue scheme budget.



Project	Capital Budget (£m)	23/24	24/25	25/26	26/27	Total
Traffic Signals	Capital Expenditure	0.000	0.000	0.400	0.000	0.400
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment	Net (Corporate Resources)	0.000	0.000	0.400	0.000	0.400

Project Description

This proposal is to fund the refurbishment of life-expired traffic signals sites, ensuring the continued replacement of life expired equipment with modern equivalents. The need to do this work has been intensified by the higher associated costs with sourcing limited stocks of older replacement parts. The upgrading will seek to mitigate the impact on the responsive maintenance revenue budgets, and will allow for small-scale improvements (e.g. the retrospective installation of pedestrian crossings where historically omitted).

Rotherham's traffic signals are ageing and many are at risk of obsolescence. The HAMP (Highways Asset Management Plan) states that the total replacement value of traffic signal assets total £16m, and the value of the stock has depreciated to a value of £7m. There are currently over 28 signals sites that have been assessed as being in the worst condition. This inspection has taken place in the summer of 2023, and the proposal is to tackle the oldest and most problematic sites.

In March 2023, the Council allocated £600k of capital investment over two years to tackle the deterioration of the assets, but only investment over a longer period will recover the overall condition of these essential assets and make the current repair and maintenance budget sustainable. This bid seeks to continue the investment with an allocation of £400k in 2025/26.

Current Allocation	
23/24 - 2 sites	£197,680.00
24/25 - 3 sites	£368,140.51
(Sub-total)	(£565,820.51)
inc. contingency	£600,000
Proposed Allocation (this bid)	
25/26 - 3 sites	£360,648.43
inc. contingency	£400,000
TOTAL: 8	£1,000,000

In addition, the recent publication of the Plan for drivers has outlined a total of £70m competitive funding for Local Highway Authorities to improve the signal technologies, including refurbishment and upgrade. This funding is called the Traffic Signal Obsolescence Grant (TSOG) and is now live and allows Local Authorities to bid up £500k. The Council is submitting a bid for the full amount of TSOG and if successful, the funding commitment

requested in this capital investment bid will demonstrate the Council’s match funding. It is anticipated that the previous allocation of £600k and this potential £400k would be favourably considered by the Department for Transport. The basis of the bid would be utilising the condition survey of the signal infrastructure, to identify where the worse performing/high risk signals are located, as well as tying this into our existing programme of investment and where schemes are already being implemented. This will ultimately enhance the funding allocation by tying into other projects, further demonstrating an integrated approach to investment.

**Approach to the remaining sites (currently 20) classified as “worst condition”**

Continued investment is required over a period of time in order to reduce the proportion of stock in “worst condition”. An investment at the levels presented in this bid (circa £400k per year) is commensurate with the level required for a period of approximately 10 years to improve the overall stock condition to ensure that any sites assessed as the worst condition would be treated within 12 months.

There is a risk that if there isn’t a structured approach to renewing these assets, repairs will get more expensive and obsolescence means that parts may often not be available. The balance therefore between continuing to do repairs, over wholesale investment is approaching.

As mentioned, the Signals Team has recently completed a full asset inventory to which every site with traffic signal apparatus has been assessed. 28 sites have been identified as red, with obsolescence and deterioration being used to determine priority for investment. The funding will be used as far as possible, but targeted on the most needed sites, including reactive work where no other funding is available.

Once these sites are complete, the assessment will be made again and identify the next critical locations, therefore the framework for a continued programme of renewal is in process. This will ensure that improvement is incremental, rather than continued deterioration.

- Supports the Council Plan themes for :
- People are safe, health and live well
  - A cleaner, greener local environment

**Outputs and Outcomes**

Outcomes will be improved reliability of signals equipment and with it an improved highway network, and reduced energy consumption.

**Financial Implications**

Capital outlay to refurbish life expired sites will help reduce pressures on revenue budgets in reducing need for reactive maintenance owing to equipment failure. Life-expired equipment is typically of a high voltage, higher power consumption specification – modern equipment can reduce energy savings (with associated revenue cost and carbon emission savings) of around 75%.

Risks
<p>There are various risks in the delivery of this scheme these are:</p> <ul style="list-style-type: none"><li>• Key risk is of availability of staff resource to manage and deliver programme.</li><li>• Managing project scope to ensure prompt delivery is also a risk, particularly where proposals include for minor betterment and/or invest-to-save replacement of signals with other interventions.</li><li>• Many other Local Authorities are in the same position and therefore access to supply chains and equipment will be in high demand.</li><li>• Risk of do nothing should be considered (of sites failing, resulting in disruption and danger to road users as well as unbudgeted costs for reactive maintenance).</li></ul>

Project	Capital Budget (£m)	23/24	24/25	25/26	26/27	Total
Road Safety - Small Scale Schemes	Capital Expenditure	0.000	0.200	0.200	0.000	0.400
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment (Planning, Regeneration and Transport)	Net (Corporate Resources)	0.000	0.200	0.200	0.000	0.400
Project Description						
<p>Since the completion of the Local Road Safety Fund (2019-2022), there has been a growing expectation for locally defined schemes. Although the City Region Sustainable Transport Settlement (CRSTS) funding has included an annual allocation of £60k and a programme of Local Neighbourhood Road Safety schemes at a value of £120k per ward, the demand for small scale works continues.</p> <p>The anticipated schemes are small interventions which are requested through member casework, MPs and the public. Typical works include, but not limited to, a variety of small works including bollards, warning lines and signs, yellow lines, pedestrian refuges and improved crossing points. Such schemes in their nature are reactive and tackle isolated issues that are relevant to the local population. These schemes are very visible to the public and can demonstrate a good customer relationship. However, there are controls in place to make sure that requests are evaluated, therefore confirming that the projects are identified for the locations where the greatest need will be.</p>						
Outputs and Outcomes						
<p>This budget will provide opportunities for further highway improvement measures at locations which are perceived to be dangerous by residents and a barrier to them going about their daily lives, particularly for those within vulnerable road user groups. Such funding will:</p> <ul style="list-style-type: none"><li>I. Allow the Council to support the local objectives by providing traffic calming, pedestrian crossing features such as central refuges, signalised crossings and other measures to improve safe use of the highway for the most vulnerable.</li><li>II. Support local Ward Councillors in setting their Ward Priorities with residents to improve the road environment and road safety within local communities.</li><li>III. This in turn will encourage greater public confidence in more active travel modes currently being promoted by our wider public health, climate change and air quality agendas.</li><li>IV. Improve co-ordination of schemes at local level by allowing highway improvement and road safety works to align with the council's wider programme of improvement schemes e.g. Transforming Cities Fund, Levelling Up, Towns Fund and so on.</li><li>V. Address local and neighbourhood priorities at locations which have not already been identified by other projects.</li></ul> <p>In terms of benefits, typical costs associated with road traffic collisions range from a few tens of thousands (£10k's) for minor injuries into many hundreds of thousands or greater for more serious or fatal incidents. These costs include societal costs, the impacts of loss and life chance impairment that typically result from fatal and serious injuries. While these benefits are spread across many public service providers, they are felt at local community level every day and represent an overall benefit to society and the public purse for each incident avoided.</p>						

Financial Implications
<p>The proposed interventions delivered through the investment are low financial value, but time consuming capital projects due to the high levels of engagement required. This means that there are significant professional fee costs associated with their delivery, such as surveys, Traffic Regulation Order legal fees and construction costs.</p> <p>As this is a highway renewal scheme, the capital costs are not expected to put additional pressure on revenue funding for maintenance and in some cases reduce the maintenance liability as an asset will be renewed. Under the current operating model of the Service, staff costs associated with the design, consultation and project management of the schemes are legitimate professional fees, therefore it is intended that these are capitalised and charged to the specific project/programme.</p>
Risks
<p>There are various risks in the delivery of this scheme these are:</p> <ul style="list-style-type: none"><li>• Communication and engagement member of the public and Elected Members to work through issues and potential solutions.</li><li>• Timescales of delivery due to the intricate nature of the changes and need for engagement. These risks can be mitigated through sifting and value engineering, but if schemes require a legal process timescales are more likely to be impacted.</li></ul>

Project	Capital Budget (£m)	23/24	24/25	25/26	26/27	Total
Street Lighting Concrete Column Replacement Works.	Capital Expenditure	0.000	0.670	0.670	0.000	1.340
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment	Net (Corporate Resources)	0.000	0.670	0.670	0.000	1.340
Project Description						
<p>The street lighting service has approximately 37,000 street lighting columns around the Borough and around 8,000 of these columns are on main routes and primary distributor roads. 2,200 of these are concrete.</p> <p>The columns on these routes are a mixture of steel columns and concrete columns. The steel columns have been installed within the last 35 years or so and the concrete columns would have been installed prior to the installation of steel units. The indicative life span of concrete columns is approximately 30-35 years so the majority, if not all the remaining concrete columns are approaching or have exceeded their life span.</p> <p>An independent inspection was carried out in 2019 of the concrete columns on main routes and a small number were advised to be replaced immediately and these works were carried out and completed. The report advice on the other units was to repair / replace 507 units within the 1-2 years and this was carried out in 2021/22 utilising a previous capital bid of £750,000. The advice from the inspection company is to carry out a further inspection on 2,000 units 3-5 years after first inspection and this work is being carried out currently.</p> <p>Street lighting units are an ageing asset, and it is likely that the inspection will identify a number of units that will need to be replaced and an indicative number in need of replacement is likely to be around 500 on the main route network. There are also approximately 200 concrete columns on footpaths and unclassified roads that have been identified as ‘at risk’ and in need of replacement. If there are further columns identified, the current small capital budgets could be utilised (£300k per year from City Region Sustainable Transport Settlement for emergency works).</p> <p>Therefore, the proposal is to replace 700 units over a 2-year period at a cost of £1,340,000, This would leave around 1500 concrete units remaining on the network. The forward plan would then be to carry out a further inspection on remaining units in 2027, with a further proposal to replace columns that are identified which is in effect a rolling programme to replace the asset. The replacement units would be steel units with a life span of 50 years and would be delivered using the Councils existing incumbent street lighting contractor.</p>						
Outputs and Outcomes						
<p>Benefits</p> <ul style="list-style-type: none"><li>• Mitigate the risk of failing street lighting columns (this is included on the corporate risk register).</li><li>• Increase the lifespan of the street lighting asset.</li><li>• Reduce the need for future visual and structural inspections of these units.</li></ul>						

<b>Financial Implications</b>
The bulk of the capital expenditure will be incurred on the purchase and installation of the new street lighting columns, with a small amount required for professional fees to manage the planning an implementation.
<b>Risks</b>
<p>There are various risks in the delivery of this scheme these are:</p> <ul style="list-style-type: none"><li>• There is a risk that the concrete columns could deteriorate to an extent that they become unsafe and become a danger to users of the highway.</li><li>• There is a risk that replacement costs will rise making any future programmes more expensive.</li></ul>

Project	Capital Budget (£m)	24/25	25/26	26/27	27/28	Total
<b>Clifton Park Watersplash Replacement</b>	Capital Expenditure	0.900	0.000	0.000	0.000	0.900
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment, CST	<b>Net (Corporate Resources)</b>	<b>0.900</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.900</b>
<b>Project Description</b>						
The current water play at Clifton Park was installed in 2008 so is now 15 years old. The current system has several leaks and will require investment to bring it back to a fully serviceable condition. The project would replace the entire system including water treatment and handling, reservoir tanks as well as civils to create a new experience and surfacing.						
<b>Outputs and Outcomes</b>						
A new fully functioning and efficient water play experience which has less reliance on staff input to manage the system. Providing fountains, jets and pools that meet current industry (PWTAG) recommendations and are more reliable in operation, thus providing increased customer satisfaction.						
<b>Financial Implications</b>						
The operation of the water play has been found to drive visitor numbers and is one of the Clifton Park's main attractions and draws families into using wider aspects of the park thereby increasing secondary spend (kiosk, car parking etc). The project will ensure that the water splash area will be consistently operational for families without down time for repairs.						
<b>Risks</b>						
The key risk relates to excessive / unexpected cost inflation due to market forces which would make the cost of parts more expensive.						



Project	Capital Budget (£m)	23/24	24/25	25/26	26/27	Total
<b>Strategic Acquisitions</b>	Capital Expenditure	0.000	1.000	0.000	0.000	1.000
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment	<b>Net (Corporate Resources)</b>	<b>0.000</b>	<b>1.000</b>	<b>0.000</b>	<b>0.000</b>	<b>1.000</b>
<b>Project Description</b>						
<p>The Council's regeneration programme is now well underway facilitated through central Government, SYMCA and Council funding. Public control of privately owned property is often essential to enable the delivery of schemes/projects.</p> <p>Over the last two years the Council have used a combination of its own capital, SYMCA and Government grant to facilitate the acquisition of properties required to progress delivery of schemes. A further £1m is sought on top of the previous allocation of £2m (over two years) to continue acquiring strategic sites and progress the Council's ambitions for regeneration.</p> <p>The £1m investment is a single year one-off allocation (not for each year).</p>						
<b>Outputs and Outcomes</b>						
<p>An allocation to a Strategic Acquisition Fund will, as before, allow the Council to respond to opportunity acquisitions as and when strategic sites are presented to the market by willing sellers or if required for a scheme/project. The fund being provided by the Council, as opposed to a central funding body, gives additional flexibility, and allows the Council to move at pace when the opportunity to acquire is presented. It also provides the potential to be used as match funding which can assist in drawing in money from other sources.</p> <p>A list of potential sites was presented to Cabinet in March 22 and further sites in Sept 22 and April 23. Of those presented the vast majority are now in Council ownership. A preferred list of sites, taken from the original Cabinet lists will be presented to Members for consideration for this new allocation.</p>						
<b>Financial Implications</b>						
<p>As with the previous years allocation the Strategic Acquisition budget will be managed within the RIDO team. The budget will be used solely to acquire property and the legal costs incurred therein. A 1.5% Project Management fee to cover staff costs is also applied.</p> <p>Until the preferred properties for acquisition are agreed the revenue implications cannot be detailed. Revenue liabilities result from potential holding costs while awaiting redevelopment or future occupation can arise. Feasibility Fund has been earmarked to accommodate these costs and, as properties are brought forward as capital schemes these revenue costs may be capitalised. Some properties/assets may bring in additional/new income (for example from leases/rent or via income such as car parking) and have a positive impact on revenue.</p> <p>Acquisition of tenanted properties will likely result in a revenue benefit.</p>						

Risks
<ul style="list-style-type: none"><li>• Capital and revenue cost risk in negotiating land and property – site specific implications to be considered in subsequent decisions.</li></ul>

Project	Capital Budget (£m)	Prev. Yrs	24/25	25/26	26/27	27/28	Total
<b>Flood Alleviation Works Fund - including Eel Mires Dike Flood Alleviation Scheme &amp; Whiston Brook Flood Alleviation Scheme (Construction Phase)</b>	Capital Expenditure	0.000	0.000	8.200	1.600	0.000	9.800
<b>Directorate</b>	Capital Funding (other than corporate resources)	0.000	0.000	3.500	0.800	0.000	4.300
Regeneration and Environment	<b>Net (Corporate Resources)</b>	<b>0.000</b>	<b>0.000</b>	<b>4.700</b>	<b>0.800</b>	<b>0.000</b>	<b>5.500</b>
<b>Project Description</b>							
<p>This capital investment proposal sets out funding for the construction phase of Eel Mires Dike and Whiston Brook Flood Alleviations schemes, along with earmarking a fund to support cost increases on those schemes and to provide support funding to future flood alleviation schemes.</p> <p>This capital investment proposal is to allocate £3.9m to flood alleviation works being developed across the borough.</p> <p>Following the devastating impacts of the November 2019 floods, and more recently in October 2023 (Storm Babet), the Council must continue to assess the costs of projects and seek appropriate external funding that will help significantly reduce the risk of flooding.</p> <p>It is anticipated that construction of some flood alleviation works could start in 2025/26. Construction would continue for several years, drawing on external funding, and this would be subject to the approval of external business cases with a number of funding organisations.</p> <p>In addition, this capital investment proposal requests the allocation of £1.6m of funding for the construction phase of Eel Mires Dike Flood Alleviation Scheme and Whiston Brook Flood Alleviation Scheme. It would allow the Council to:</p> <p>(a) Submit Business Case documentation to lever in £4.3m of external funding for construction works.</p> <p>(b) Continue its work to reduce risk in Laughton common, near Dinnington, including to:</p> <ul style="list-style-type: none"> <li>• 89 residential properties &amp; 10 businesses</li> <li>• access to trading estates/business parks</li> <li>• strategic highways network (B6060 &amp; B6463)</li> </ul> <p>Continue its work to reduce risk in Whiston, including to:</p> <ul style="list-style-type: none"> <li>• 67 residential properties &amp; 1 businesses</li> <li>• strategic highways network (A618)</li> </ul>							

### Background

Following the devastating impacts of the November 2019 floods, the Council identified 6 Priority Flood Alleviation Scheme (FAS) projects that will significantly reduce the risk of flooding on people, property, businesses and transport infrastructure. Two projects are Eel Mires Dike FAS and Whiston Brook FAS.

Further information is set out on the Council's website: [The 6 Priority Flood Alleviation Schemes – Rotherham Metropolitan Borough Council](#)

The 6 Priority FAS projects support the Council Plan across all of its key themes.

In April 2021, the Council committed £5.8m to get 6 FAS projects to a "Shovel Ready" status by the end of 2024, of which £0.6m was allocated against Eel Mires Dike FAS. This will provide the design information needed to start construction works.

It is anticipated that construction of the main engineering works of Eel Mires Dike FAS and Whiston Brook FAS will start in 2025/26. Construction would continue for two years, drawing on external funding, and this would be subject to the approval of external business cases of funding organisations. To facilitate this construction programme, land acquisition costs would need to be in early 2025/26.

There are also small scale capital works that can be delivered as advanced phases of construction (i.e. as "No Regrets" works), and these can be constructed in 2025/26. Examples include work such as vegetation management and/or removal works, watercourse capacity improvement works, culvert improvement works and environmental improvement works.

### Outputs and Outcomes

The outcomes of the funding will be the reduced level of flooding risk, the specifics of where that flooding risk will be reduced will be defined moving forwards as the Council's programme of flood alleviation works continue and greater clarity is gained on the schemes that could be delivered.

All 6 Priority FAS projects are included within the "Connected by Water South Yorkshire Action Plan (CBW)" that was published in January 2022, and updated in January 2023, and this can be viewed on the CBW website: [Connected by Water](#). This Action Plan is jointly agreed between key delivery organisations including Environment Agency, South Yorkshire Mayoral Combined Authority and the 4 South Yorkshire Local Authorities, and it is supported by a number of stakeholders, several of which are also asset owners and external funding organisations.

The outcomes that are expected to be delivered via the construction of the Eel Mires Dike FAS project are summarised in table below.

Project	Residential	Businesses	Transport	Community Infrastructure	Economic Benefits
Eel Mires Dike FAS	At risk of flooding: 89 Flooded in Nov 19: 52	At risk of flooding: 10 Flooded in Nov 19: 1	B6060, B6463 and local roads	N/A	£TBCm by ongoing study
Whiston Brook FAS	At risk of flooding: 67 Flooded in Nov 19: 27	At risk of flooding: 1 Flooded in Nov 19: 0	A618 and local roads	Parish Hall	£TBCm by ongoing study

Financial Implications
<p data-bbox="120 209 2145 316">Funding towards projects can be sought from several funding organisations and asset owners. Examples of funders that can support these projects include, Environment Agency, South Yorkshire Mayoral Combined Authority, Network Rail, Water companies, <i>Department</i> for Levelling Up, <i>Housing</i> and <i>Communities</i>, Department for Transport, and Department for Education.</p> <p data-bbox="120 347 2145 483">Approval of the £3.9m capital investment towards a wider flood alleviation programme would significantly increase the likelihood of external funding organisations committing to support the construction of the Council’s flood alleviation works. The Council will continue to seek external funding that would reduce the amount of funding that the Council would need to contribute. A 30% contingency allowance is included with the £3.9m sought through this proposal.</p> <p data-bbox="120 515 378 552"><u>Eel Mires Dike FAS</u></p> <p data-bbox="120 584 2145 655">In April 2021, the Council committed £0.6m to get the Eel Mires Dike FAS project to a “Shovel Ready” status by the end of 2024. This approved pre-construction funding does not form part of this Capital Investment Proposal.</p> <p data-bbox="120 687 2145 759">The construction cost estimate is in the process of being evaluated by Council’s supply chain as part of the ongoing pre-construction “Shovel Ready” process. Outputs of this work will not be available until after the end of the 2023/24 Financial Year.</p> <p data-bbox="120 791 2145 898">Construction costs are expected to increase from 2020 estimates due to a number of factors that are outside of the Council’s control, and as has been reported to the September 2023 meeting of the Improving Places Select Commission. Therefore, the Council will seek external funding in parallel with both the pre-construction “Shovel Ready” process and the 2023/24 capital investment proposal process.</p> <p data-bbox="120 930 336 967"><u>External funding</u></p> <p data-bbox="120 999 2145 1070">Approval of this capital investment proposal would significantly increase the likelihood of external funding organisations also committing to support the construction of the Eel Mires Dike FAS project.</p> <p data-bbox="120 1102 2145 1238">£0.8m of external funding has been identified as a provisional allocation, via the Environment Agency, however, this is not yet secured. The external business case/assurance processes needed to secure this funding will be undertaken in 2024/25. Subject to external approvals and timescales, this funding is expected to become available to the Council to spend on construction works in the 2025/26 financial year and beyond. This external funding is allocated by the Environment Agency.</p> <p data-bbox="120 1270 2145 1342">Other potential sources of external funding also exist that have not yet been quantified, and these represent additional external funding opportunities to the £0.8m stated above. External funders include Network Rail, and businesses benefitting from the FAS works.</p> <p data-bbox="120 1374 1843 1410">The Council will continue to seek external funding that would reduce the amount of funding that the Council would need to contribute.</p>

Whiston Brook FAS

In April 2021, the Council committed £0.5m to get Whiston Brook FAS project to a “Shovel Ready” status by the end of 2024. This approved pre-construction funding does not form part of this capital investment proposal.

Construction costs are expected to increase from the 2020 estimates due to a number of factors that are outside of the Council’s control, and as has been reported to the September 2023 meeting of the Improving Places Select Commission. Therefore, the Council will seek external funding in parallel with both the pre-construction “Shovel Ready” process and the 2023/24 capital investment proposal process.

External funding

Approval of this proposal would significantly increase the likelihood of external funding organisations also committing to support the construction of the Whiston Brook FAS project.

£3.5m of external funding has been identified as a provisional allocation, via the Environment Agency, however, this is not yet secured. The external business case/assurance processes needed to secure this funding will be undertaken in 2024/25. Subject to external approvals and timescales, this funding is expected to become available to the Council to spend on construction works in the 2025/26 financial year and beyond. This external funding is allocated by the Environment Agency (via various funding streams).

The Council will continue to seek external funding that would reduce the amount of funding that the Council would need to contribute.

Capital Expenditure tables – indicative estimates

Capital Expenditure	(£000's)
Professional Fees (design, project management, staff costs etc)	300
Acquisition of Land or Buildings	900
Site Remediation	0
Delivery Costs - Works / Building and Construction	3,400
Risk Allowance / Contingency	1,300
Other costs to be confirmed as further schemes developed	3,900
<b>Total (a)</b>	<b>9,800</b>

Capital Funding	(£000's)
External Funding	4,300

	Additional funding requested (Total A from above less external funding)	5,500	
	<b>Total (b)</b>	<b>9,800</b>	
Risks			
<p>There are various risks in the delivery of the Eel Mires Dike FAS project and Whiston Brook FAS project, and these can be summarised as:</p> <ol style="list-style-type: none"><li>1. Loss of external grant funding</li><li>2. Delays to external approvals needed from asset owners.</li><li>3. Technical risks associated with design of complex projects.</li><li>4. Limited resource availability due to workload within the flood risk management supply chain.</li><li>5. Reputational risks to the Council if residents, businesses and asset owners do not see works being undertaken to reduce the risk of flooding.</li><li>6. Loss of opportunity to implement advanced phases of projects should capital funding for construction work be made available.</li><li>7. Risk of losing external funding that has been provisionally allocated by funding organisations.</li><li>8. Pre-construction development costs of the FAS projects increase significantly from the estimates made in 2020.</li><li>9. Construction costs of the FAS projects increases significantly from the initial 2020 estimates.</li></ol>			

Project	Capital Budget (£m)	23/24	24/25	25/26	26/27	Total								
Ash Dieback Mitigation	Capital Expenditure	0.000	0.200	0.300	0.500	1.000								
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000								
Regeneration and Environment, CST	Net (Corporate Resources)	0.000	0.200	0.300	0.500	1.000								
Project Description														
<p>Ash Dieback (ADB) is a fungal disease affecting Ash trees across Europe. It is spread by airborne spores from infected trees and has been spreading northwards across the UK in recent years. Affected Ash trees die back over a short period of time leading to the whole tree becoming brittle and weak and collapsing. The only mitigation is to remove affected trees once they are identified as suffering from dieback but caught at less than 50% dieback allows the trees to be felled conventionally, before weakened structures makes them dangerous to fell. In order to meet local and national targets for increasing tree cover, replacement trees (of suitable species) will then need to be replanted to replace the lost Ash.</p> <p>There are early indications of Ash Dieback appearing in Rotherham's tree population, which is expected to increase over a ten-year period, likely affecting 90% of the borough's Ash trees. It is anticipated that the cost of removal and replacement of affected trees over the next ten years may be as much as £5.76m. This figure is made up of the costs of removal and replanting at an average of £800 per tree.</p>														
Outputs and Outcomes														
<p>It is currently unknown how quickly ADB will spread across Rotherham, but the funding will allow the Tree Service to implement works at an early stage in a trees infection which will allow for traditional felling techniques that are financially more efficient than leaving the trees until later in the disease cycle which would require more expensive methods of removal.</p> <p>The funding requested would allow for the removal and replacement of:</p> <table><tr><td>Year</td><td>Number of Mature trees felled and replaced</td></tr><tr><td>24/25</td><td>250</td></tr><tr><td>25/26</td><td>375</td></tr><tr><td>26/27</td><td>625</td></tr></table>							Year	Number of Mature trees felled and replaced	24/25	250	25/26	375	26/27	625
Year	Number of Mature trees felled and replaced													
24/25	250													
25/26	375													
26/27	625													
Financial Implications														
<p>The capital delivery of the required works will be made up of construction costs, planning and professional fees.</p> <p>Revenue costs detailed above for inspections have been captured in a revenue bid for Tree Service Improvements.</p>														



Risks
<p>Risks include:</p> <ul style="list-style-type: none"><li>• Ash Dieback affects trees at a higher rate during the early years than anticipated.</li><li>• Costs for mitigation works increase though inflation or changes in delivery model or costs for tree works.</li></ul>

Project	Capital Budget (£m)	23/24	24/25	25/26	26/27	Total
<b>Thrybergh County Park Paths Improvement</b>	Capital Expenditure	0.000	0.100	0.225	0.000	0.325
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment, CST	<b>Net (Corporate Resources)</b>	<b>0.000</b>	<b>0.100</b>	<b>0.225</b>	<b>0.000</b>	<b>0.325</b>
<b>Project Description</b>						
<p>The perimeter path around Thrybergh Reservoir is the main feature of Thrybergh Country Park allowing mostly flat level access for visitors of all abilities to access the countryside. The path surface has deteriorated in places to become almost impassable during periods of wet weather especially during the winter months.</p> <p>The path, owing to its open nature, is a safe place for people starting out on a physical improvement journey as well as those whose lifestyle includes running or walking as a way to stay active. The provision of an improved surface will enable increased usage and therefore increased opportunity for physical activity in children and adults.</p> <p>In 2021/22 and 2022/23 the first two phases of path improvements were undertaken bringing a new surface material including recycled rubber to 720m of the circular route. The next phase (phase 3) would see a further 500m of the same material being laid to the southern entrance giving a good surface between this entrance and the new café.</p> <p>A fourth phase would see the section from the southern entrance to the end of the dam wall resurfaced.</p> <p>The proposal is to provide a well surfaced route for walkers and joggers and people with mobility issues, allowing full access to the circular route.</p> <p>Estimated costs of improvements to paths Phase 3 (to southern entrance) - £100k Estimated costs of improvements to paths Phase 4 (Eastern bank) - £225k</p>						
<b>Outputs and Outcomes</b>						
<ul style="list-style-type: none"> <li>Improvements to the main path network to match other recent surfacing improvements lifting the visitor experience and complimenting the café investment in 2024.</li> <li>Improved levels of health and wellbeing, by encouraging physical activity.</li> <li>Further regeneration of Thrybergh Country Park as a local destination for nature, wellbeing and recreation.</li> </ul>						
<b>Financial Implications</b>						
<p>Estimated costs of improvements to paths Phase 3 (to southern entrance) - £100k Estimated costs of improvements to paths Phase 4 (Eastern bank) - £225k</p>						

Risks
<p>There are various risks in the delivery of this scheme these are:</p> <ul style="list-style-type: none"><li>• Excessive / unexpected cost inflation</li></ul>

Project	Capital Budget (£m)	24/25	25/26	26/27	27/28	Total
Increased Capital for Street Bin Maintenance	Capital Expenditure	0.078	0.078	0.078	0.078	0.310
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment	Net (Corporate Resources)	0.078	0.078	0.078	0.078	0.310

Project Description

The Council and more specifically the grounds and streets service have recently completed a successful strategic bin replacement program which has been running for 2 years. This program had a total budget of £1.2million, this included labour and the cost of the bins, and has run to budget across the 2 years. The team have replaced 2200 bins and provided around 100 additional new bins from the budget.

The service is now seeking to ensure an appropriate maintenance budget to ensure the assets remain in good condition as well as limited provision for new bins where they are required to address specific issues or needs.

Below outlines the total spend on the bins over this 2-year period and outlines the amount of bins across the borough as a total value for each type of bin.

Bin Type	Total Value
PEL Solar Compactor Bin	£404,250.00
Wybone Dual Bin	£76,375.00
Wybone Singular Bin	£343,175.00

Total assets £823,800

The service currently has an annual budget of £8k for bin replacement and new bins. Considering the size of the assets held, this will not be sufficient to maintain the equipment in good condition.

Data from January 2022 to December 2022 highlights the amount of replacement and new street bins the Council currently replace or provide:

- Bin replacements requests received 148 – 145 complete.
- New bins provided – 102.

This is a total of 247 bins, which equates to £85,600. As noted above, the current budget is £8k, this means increasing the budget by £77,600.

The expected life span of a street bin is somewhere between 7-10 years, this is dependent on numerous factors such weather, use, vandalism and accidental damage.

<p>Requests for new bins to be placed in the borough are continuous and the service performs a survey within 7 days after each request is made. This assessment considers some of the following aspects:</p> <ul style="list-style-type: none"><li>• Are there bins in the area?</li><li>• Are the bins in the area overflowing?</li><li>• Is the area littered?</li><li>• What is the footfall like in the area?</li></ul> <p>The survey is then given back to a zonal operations manager who decides with the survey team if the request is accepted or not. Each request successful or unsuccessful is recorded on master file and the requestor is emailed/contacted with the decision and reasoning. Data is also kept and broke down to requests per ward so this can be analysed further upon request.</p> <p>Now the bin replacement program is complete, the service will continually update records to show how many bins we are replacing and the reason, this will help form plans with colleagues from other services to address spikes in replacements due to ASB, or that the bins are deteriorating at a rate that was not expected, so the supplier can be contacted.</p>
<p>Outputs and Outcomes</p> <ul style="list-style-type: none"><li>• Bins can be replaced if required in a reasonable timescale.</li><li>• New bins can be allocated as bin the “new bin request” process so there is enough capacity is keys areas or for additional growth.</li><li>• Bins that are replaced keep the required amount of capacity in the area for street litter, so not encouraging littering.</li><li>• The Council has a consistent approach to street bin provision and no complaints are generated as we do not have the appropriate funds to replace or provide new.</li><li>• Correct budget allocated for works and not putting the services budgets under additional pressure.</li></ul>
<p>Financial Implications</p> <p>The service predicts that a reasonable capital increase should be £77,600. 10% of the total assets is £85,600, minus the £8k that is already assigned, meaning the service is asking for an increase of £77,600.</p>
<p>Risks</p> <p>There are various risks in not funding this program.</p> <ul style="list-style-type: none"><li>• The assets we have purchased and installed over last 2 years would not be able to be maintained.</li><li>• The assets we have purchased and installed over the last 2 years would not be able to be replaced.</li><li>• New bins would not be able to be provided in the borough if the criteria for new bins is met</li><li>• The Council by not replacing or providing new bins would come under pressure as there would not be enough capacity in areas to meet the levels of footfall and street litter being produced.</li></ul>

Project	Capital Budget (£m)	23/24	24/25	25/26	26/27	Total
Principal Towns Cleansing	Capital Expenditure	0.000	0.167.5	0.000	0.000	0.167.5
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment, Environmental Services	Net (Corporate Resources)	0.000	0.167.5	0.000	0.000	0.167.5

Project Description

This capital proposal is associated with the revenue investment INV9 Principal Towns Cleansing, which provides for additional staffing resource to enhance the cleanliness of high footfall areas across the borough. This capital investment provides the equipment required for the additional staff to operate and enable improved cleansing, delivering on the Council's priority of a cleaner and greener local environment.

The equipment required for the new provision and enhanced operations is outlined below.

Equipment

Item	Cost
Trailer for small electric vehicle	£5,000
Jet Washer	£2,500
Electric Pedestrian Sweeper	£10,000
Box mower (cylinder)	£6,000
Box mower (rotary)	£4,000
1 x Large Mechanical Sweeper and 1 x mini-sweeper (less existing funding)	£140,000
TOTAL	£167,500

The equipment in the new service provision will allow for quicker and more effective cleansing operations and allow the provision of grounds maintenance operations to be managed within high footfall areas and performed more regularly.

Outputs and Outcomes	
<ul style="list-style-type: none"><li>• Improved cleansing operations in the high footfall areas.</li><li>• Improved grounds maintenance operations in the town centre.</li><li>• Correct modern and efficient machinery for operational efficiency.</li><li>• Machinery located closer to the relevant base of operations for quicker access and deployment.</li></ul>	
Financial Implications	
<p>Costs are provided within the table above with estimated prices from suppliers. The total costs are estimated to be £167,500 which takes account of existing capital funding of £200,000 available to the service for the purchase of sweepers. A breakdown of the costs relating to the sweeper provision is provided in the table below.</p>	
<b>Sweeper</b>	<b>Cost</b>
Trailer for small electric vehicle	£5,000
Jet Washer	£2,500
Electric Pedestrian Sweeper	£10,000
Box mower (cylinder)	£6,000
Box mower (rotary)	£4,000
Mini Sweeper	£120,000
Large Mechanical	£220,000
Less Existing Funding	-£200,000
<b>TOTAL</b>	<b>£167,500</b>

## Risks

There are various risks in the delivery of this scheme these are:

- Cost of items increase before funding is granted.
- Not allocating funding we mean vital works will not be able to be complete.
- This would lead to a poor perception on the Council.



Project	Capital Budget (£m)	23/24	24/25	25/26	26/27	Total
<b>Rotherham Archives and Local Studies Digital Upgrade</b>	Capital Expenditure	0.000	0.022	0.000	0.000	0.022
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment, CST	<b>Net (Corporate Resources)</b>	<b>0.000</b>	<b>0.022</b>	<b>0.000</b>	<b>0.000</b>	<b>0.022</b>
<b>Project Description</b>						
<p>Rotherham Museums, Arts &amp; Heritage is responsible for the care of venues and collections, from much loved treasures in the Rotherham Collection and Archive, to landmark monuments to history and community, Boston Castle and Clifton Park Museum. Rotherham Archives and Local Studies was established in 1986 and became part of the service in 2012 following a move from Rotherham Library and Arts Centre to Clifton Park Museum.</p> <p>The current search room is fully accessible (and Disability Discrimination Act compliant) however it is uninviting to the public with outdated digital equipment that is starting to become obsolete and increasingly difficult to maintain and repair. This project will redevelop the current Archives and Local Studies search room, renaming it Rotherham Archives Discovery Centre and make it more accessible and inclusive to diverse audiences through upgrading the current digital suite, providing new accessible shelving for collections and a more welcoming reception area:</p>						
<b>Outputs and Outcomes</b>						
<p>The investment in the above will:</p> <ul style="list-style-type: none"> <li>- Redevelop the existing search room space in Clifton Park Museum to become 'Rotherham Archive Discovery Centre' upgrading digital equipment with access to audio-visual material including oral history archives.</li> <li>- Increase the numbers of people that can access the collections within the space by creating a more efficient use of the space.</li> <li>- Create a benchmark for other services on how Archives and Local Studies can develop within a local museum setting.</li> </ul>						
<b>Financial Implications</b>						
The capital improvements are not expected to create any additional revenue financial implications that the Council will need to build into the budget.						
<b>Risks</b>						
<p>There are various risks in the delivery of this scheme these are:</p> <ul style="list-style-type: none"> <li>• There is a financial risk as current digital equipment is becoming obsolete, more expensive to maintain and will eventually be beyond repair.</li> <li>• There is a risk of not achieving Archives Accreditation in the future if we do not keep up to date with advances in digital access to collections and continue to increase usage. Archives Accreditation opens up opportunities for further grants and investment.</li> <li>• Continued risk to reputation of RMBC due to a lack of investment in Archives and Local Studies service.</li> </ul>						

Project	Capital Budget (£m)	23/24	24/25	25/26	26/27	Total
<b>Community Safety and Street Scene - Customer and Digital Plan</b>		0.000	0.475	0.270	0.000	0.745
	Capital Expenditure					
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration & Environment	<b>Net (Corporate Resources)</b>	<b>0.000</b>	<b>0.475</b>	<b>0.270</b>	<b>0.000</b>	<b>0.745</b>
<b>Project Description</b>						
<p>Community Safety and Street Scene delivers a range of front-line services, which have a significant level of interaction with customers. The services reach every household within the Borough through services such as waste collection, highways and street cleansing.</p> <p>This proposal seeks to provide capital funding for the delivery of a number of system developments, improvements or replacements within the Community Safety and Street Scene Services, which will aim to transform the way services are delivered. The focus of this work is to enhance the customer journey by:</p> <ul style="list-style-type: none"> <li>ensuring reporting is easy and effective,</li> <li>ensuring good quality and timely updates are provided,</li> <li>linking multiple Council systems,</li> <li>innovative features such as pinpointing the location of issues on a map as part of reporting processes.</li> </ul> <p>Alongside improving how the Council interacts with Customers, the implementation of improved systems will increase efficiency of service delivery, provide better access to data and information to inform resource deployment, future decisions on investment or savings, as well as providing additional time for supervisors and managers to directly support staff and ensure high quality delivery. One example of the projects to be delivered includes the opportunity to reduce from four systems to two in both Asset Management type services (i.e. Highways, Ground and Streets) and Regulatory services (Community Protection and Licensing) whilst also delivering the enhanced functions referred to above.</p> <p>Developing the Services approach to both customers and utilisation of technology will contribute to the Councils strategic objectives in relation to both “A Cleaner and Greener Local Environment” and a “One Council” approach.</p> <p>The service has developed a robust customer and digital plan by working cross-directorate with a range of colleagues from procurement, customer services, IT and delivery teams. The plan identifies the various digital systems used by the services, of which there are 18 different systems with a revenue cost of around £400k per annum.</p> <p>The principles which drive the plan are drawn from the Council’s existing principles in relation to its Customer and Digital Strategy, the following are the principles to be applied when delivering ICT solutions within Community Safety and Street Scene Services.</p> <p>ICT Solutions:</p> <ol style="list-style-type: none"> <li>Are designed and built around the needs of customers and services in order to deliver high quality services that are modern, efficient, informative and effective.</li> </ol>						

2. Where possible, will integrate with the Councils customer management system in order to reduce demands on officer time which will support customer delivery.
3. Will provide high quality digital services which are efficient and accessible to both customers and services.
4. Will seek to provide customers with online access to information such as work schedules, reporting timescales, and service updates to reduce customer demand and minimise avoidable contact.
5. Will support legal compliance and increase customer satisfaction through the effective management of services through the use of oversight, data tools and analysis.
6. Will efficiently and effectively provide business intelligence which will inform decision making and evidence-based policy interventions which benefit the customer and services.
7. Through the use of scheduling and process systems, will aim to achieve consistency across services, reducing the range of solutions, should the above principles be met.

Outputs and Outcomes

The specific outcomes delivered will be a reduction in the number of systems paid for, utilised and supported as well as increased customer engagement and satisfaction alongside more efficient services. The project has already delivered a significant piece of work to implement and roll out the 'Confirm' system, which is a system to drive the activity of the Councils ground and street cleansing functions as well as linking seamlessly for the Customer through the Council's Customer Management System, Jadu. The proposal will continue to build on this system, which is likely to be rolled out to a number of other areas which also presents savings and efficiencies in services outside of the Community Safety and Street Scene Service.

In addition, the next significant area of focus are the systems used for regulatory purposes such as Community Protection and Licensing, which is the next 'big-ticket' item within the plan. The services currently operate on different systems, which are aged and no longer being actively developed by the suppliers. Through soft market testing it is clear that there is likely a single solution which will provide vastly improved capabilities, support more modern ways of working and ensure greater resilience.

The implementation of the Community Safety and Street Scene Customer and Digital approach will likely lead to multiple benefits, as detailed below:

- Customer will be more informed through automated customer communication.
- Clearer access routes for the customer.
- Improved accessibility for the customer and services with reduced systems.
- Limited systems to train staff on.
- Single or limited systems to service from an IT perspective.
- Potential reduction in ongoing cost of running multiple systems where it is not necessary.
- More efficient and effective use of Officer time, as improved systems limit manual intervention, as well as providing a single or limited overall picture, which will also ensure the likelihood of data being up to date, reduction in duplication, reducing potential for error and improved safeguarding for the customer.
- Improved data collection to contribute to Business Intelligence, which will inform decision making, allow for evidence-based policy interventions and contribute to the Council's performance management processes, thereby creating a better experience for customers.
- Through improved Business Intelligence, data is stored and used many times which is more effective and efficient for the customer.
- Improved Business Intelligence allows us to make informed decisions driven by customer needs.

<ul style="list-style-type: none"><li>• More effective disaster recovery with less systems to recover and thus improved business continuity risk.</li></ul>
Financial Implications
<p>The cost estimates are based on the work delivered to date through the implementation of the Confirm asset management system.</p> <p>The proposed capital investment bid is for £745k.</p> <p>The costs include professional fees, which delivers on the development and implementation of systems, resulting in a digital asset being in operation which will deliver the benefits outlined above. The costs are also inclusive of any dedicated staff, and this takes account of both the needs within the service as well as across IT, to deliver the implementation of replacement systems. It also seeks to ensure appropriate project management, supplier professional services and integration costs. These aspects are critical to realising the benefits of any new system as well as ensuring the integrity of the Councils data where historical records exist and ensuring the accuracy of any new data required to inform future service delivery. Alongside transforming the digital aspects of service delivery, it is critical to ensure behaviours of staff are transformed alongside to ensure the best use of new technologies. In addition, it is expected there may well be hardware requirements too which will ensure that opportunities for additional efficiencies, such as mobile working or data collection are fully realised.</p> <p>There will likely be revenue impacts both from reducing the overall number of systems and from any increased efficiencies which can be identified and delivered. These impacts are likely to be positive impacts however in some areas greater access to data may demonstrate the limitations of existing resources.</p>
Risks
<p>Whilst benefits have been considered above, it is important to consider that there is an element of risk associated with the implementation of a Community Safety and Street Scene Customer and Digital Approach. These risks have been considered in order to successfully manage them and are detailed below:</p> <ul style="list-style-type: none"><li>• Systems do not perform service specific actions required due to finding a system that fits each service.</li><li>• High level of internal resource needed to support the development and data migration onto new systems.</li><li>• Initial development costs will be high.</li><li>• Previous experience shows that the transfer of data/records is not seamless and time would need to be spent cleaning and checking data/records.</li><li>• Single systems available unable to meet all business requirements currently provided by separate systems.</li><li>• Infrastructure is not available to support systems upgrade.</li></ul>

Capital Programme General Fund 2023/24 to 2027/28

Directorate	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)
<a href="#">Adult Care &amp; Housing</a>	5,722,346	20,893,383	5,427,000	4,827,000	4,827,000	41,696,729
<a href="#">Assistant Chief Executive</a>	344,847	210,040	210,040	210,040	210,040	1,185,007
<a href="#">Children &amp; Young Peoples Serv</a>	6,760,481	9,954,610	17,719,171	6,360,000	6,310,000	47,104,262
<a href="#">Finance &amp; Customer Services</a>	3,975,802	5,143,409	21,299,541	3,558,692	2,990,000	36,967,444
<a href="#">Regeneration &amp; Environment</a>	94,847,472	144,494,088	64,071,841	16,220,100	13,432,100	333,065,601
Total	111,650,948	180,695,530	108,727,593	31,175,832	27,769,140	460,019,043

Funding:

Funding Stream	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)
Grants And Contributions	46,098,554	90,814,624	52,116,030	12,747,000	11,467,000	213,243,208
Prudential Borrowing	64,747,203	89,056,332	55,965,612	18,288,832	16,159,140	244,217,119
Revenue Contribution	130,000	134,000	137,000	140,000	143,000	684,000
Usable Capital Receipts	675,191	690,574	508,951	0	0	1,874,716
Total	111,650,948	180,695,530	108,727,593	31,175,832	27,769,140	460,019,043

Capital Programme General Fund 2023/24 to 2027/28

3D Capital Programme 2023/24 to 2027/28

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)			
Adult Care & Housing	Adult Services	Adult Services	Adults Grants Unallocated	Adults Grants Unallocated	0	1,844,386	0	0	0	1,844,386			
				Sub-Service Total	0	1,844,386	0	0	0	1,844,386			
			Assistive Technology	Assistive Technology Equipment	930,000	680,000	680,000	680,000	680,000	3,650,000			
				Rothercare Digital Switchover	0	1,100,000	600,000	0	0	1,700,000			
				Sub-Service Total	930,000	1,780,000	1,280,000	680,000	680,000	5,350,000			
			REWS Equipment	REWS Capital	190,000	190,000	190,000	190,000	190,000	950,000			
				Sub-Service Total	190,000	190,000	190,000	190,000	190,000	950,000			
			Specialist Equipment	Webroster & associated equipmt	21,553	0	0	0	0	21,553			
				Sub-Service Total	21,553	0	0	0	0	21,553			
			Service Area Total		1,141,553	3,814,386	1,470,000	870,000	870,000	8,165,939			
			Service Total		1,141,553	3,814,386	1,470,000	870,000	870,000	8,165,939			
			Neighbourhood Capital Programm	Fair Access to All	Aids and Adaptations (Private	Adapts - LOT1 - Private Majr	Adapts - LOT1 - Private Majr	397,000	0	0	0	0	397,000
							Adapts - LOT1 - Private Minr	187,500	0	0	0	0	187,500
						Adapts - LOT2 - Private Majr	Adapts - LOT2 - Private Majr	351,500	0	0	0	0	351,500
	Adapts - LOT2 - Private Minr	233,000					0	0	0	0	233,000		
	Adapts - OTHERS - Private Majr	Adapts - OTHERS - Private Majr				430,000	0	0	0	0	430,000		
		Adapts Extensions PRIVATES				598,000	0	0	0	0	598,000		
	Private Adaps Bud Unall	0				2,197,000	2,197,000	2,197,000	2,197,000	8,788,000			
	Sub-Service Total	2,197,000				2,197,000	2,197,000	2,197,000	2,197,000	10,985,000			
	Service Area Total					2,197,000	2,197,000	2,197,000	2,197,000	2,197,000	10,985,000		
	Neighbourood Regeneration & Re	Affordable Housing				Addison Road DCC Demo	Addison Road DCC Demo	192,710	0	0	0	0	192,710
					Park Hill Lodge Demo		210,283	0	0	0	0	210,283	
					Warden St Leasehold Titles	Warden St Leasehold Titles	105,000	0	0	0	0	105,000	
						Sub-Service Total	507,993	0	0	0	0	507,993	
		Extra Care Housing			LD accommodation	0	10,000,000	0	0	0	10,000,000		
					Sub-Service Total	0	10,000,000	0	0	0	10,000,000		
		Monksbridge Demolition			Monksbridge, Dinnington	71,800	0	0	0	0	71,800		
					Sub-Service Total	71,800	0	0	0	0	71,800		
	Service Area Total				579,793	10,000,000	0	0	0	10,579,793			
	Service Total			2,776,793	12,197,000	2,197,000	2,197,000	2,197,000	21,564,793				
	Neighbourhood Improvements - N	Neighbourhood Improvements Non		Furnished Homes CPTL	Furnished Homes New CPTL	Furnished Homes New CPTL	1,620,000	1,600,000	1,600,000	1,600,000	1,600,000	8,020,000	
						Furnished Homes Replace CPTL	184,000	160,000	160,000	160,000	160,000	824,000	
					Sub-Service Total	1,804,000	1,760,000	1,760,000	1,760,000	1,760,000	8,844,000		
				N'bourhood Grants Unallocated	N'Hoods Grants Unallocated	0	3,121,997	0	0	0	3,121,997		
					Sub-Service Total	0	3,121,997	0	0	0	3,121,997		
				Service Area Total		1,804,000	4,881,997	1,760,000	1,760,000	1,760,000	11,965,997		
		Service Total		1,804,000	4,881,997	1,760,000	1,760,000	1,760,000	11,965,997				
	Directorate Total			5,722,346	20,893,383	5,427,000	4,827,000	4,827,000	41,696,729				
	Assistant Chief Executive	Assistant Chief Exec	Assistant Chief Exec	Assistant Chief Exec	Aston & Todwick	21,360	7,120	7,120	7,120	7,120	49,840		
					Aughton & Swallownest	7,380	7,120	7,120	7,120	7,120	35,860		
					Bramley & Ravenfeild	12,123	7,120	7,120	7,120	7,120	40,603		
					Brinsworth	10,884	7,120	7,120	7,120	7,120	39,364		
					Capt'I Inv't Ward Anst wdsetts	20,848	10,680	10,680	10,680	10,680	63,568		
Capt'I Inv't-Ward - Bostn Ctle					26,502	10,680	10,680	10,680	10,680	69,222			
Capt'I Inv't-Ward - Dinnington					15,133	10,680	10,680	10,680	10,680	57,853			
Capt'I Inv't-Ward - Hoober					6,783	10,680	10,680	10,680	10,680	49,503			
Capt'I Inv't-Ward - Keppel					19,480	10,680	10,680	10,680	10,680	62,200			
Capt'I Inv't-Ward - Roth East					21,535	10,680	10,680	10,680	10,680	64,255			
Capt'I Inv't-Ward - Roth West					17,323	10,680	10,680	10,680	10,680	60,043			
Capt'I Inv't-Ward - RotherVale					10,423	7,120	7,120	7,120	7,120	38,903			

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)	
				Capt'I Inv't-Ward - Sitwell	20,665	10,680	10,680	10,680	10,680	63,385	
				Capt'I Inv't-Ward - Wales	2,941	7,120	7,120	7,120	7,120	31,421	
				Capt'I Inv't-Ward - Wath	9,524	7,120	7,120	7,120	7,120	38,004	
				Dalton & Thrybergh	0	7,120	7,120	7,120	7,120	28,480	
				Greasborough	8,860	7,120	7,120	7,120	7,120	37,340	
				Hellaby & Maltby West	13,308	7,120	7,120	7,120	7,120	41,788	
				Kilnhurst & Swinton East	14,047	7,120	7,120	7,120	7,120	42,527	
				Maltby East	2,519	7,120	7,120	7,120	7,120	30,999	
				Rawmarsh East	10,529	7,120	7,120	7,120	7,120	39,009	
				Rawmarsh West	17,748	7,120	7,120	7,120	7,120	46,228	
				Swinton Rockingham	13,980	7,120	7,120	7,120	7,120	42,460	
				Thurcroft & Wickersley South	13,890	7,120	7,120	7,120	7,120	42,370	
				Wickersley North	10,680	10,680	10,680	10,680	10,680	53,400	
				Sub-Service Total	328,465	210,040	210,040	210,040	210,040	1,168,625	
			Service Area Total		328,465	210,040	210,040	210,040	210,040	1,168,625	
		Service Total		328,465	210,040	210,040	210,040	210,040	1,168,625		
	Democratic Services	Democratic Services	Democratic Services	Badsley More Lane Pr Comm Hub	16,382	0	0	0	0	16,382	
				Sub-Service Total	16,382	0	0	0	0	16,382	
			Service Area Total		16,382	0	0	0	0	16,382	
		Service Total		16,382	0	0	0	0	16,382		
	Directorate Total				344,847	210,040	210,040	210,040	210,040	1,185,007	
	Children & Young Peoples Serv	CYPS - RMBC	Other CYPS	Children & Families	Adaptations - Foster Care	640,000	640,000	726,778	640,000	640,000	3,286,778
					CYPS RESI DFE PH IV Osprey	557,000	0	0	0	0	557,000
CYPS RESI DFE PH IV Rowan					35,000	522,000	0	0	0	557,000	
CYPS Resi Home Unallocated					0	0	307,368	0	0	307,368	
CYPS RESI PH II Middle Lane					1,400	148,600	0	0	0	150,000	
CYPS RESI PH III Sitwell					227,997	0	0	0	0	227,997	
CYPS RESI PH III - TBC1					0	528,000	0	0	0	528,000	
CYPS RESI PH III - TBC2					528,000	0	0	0	0	528,000	
CYPS RESI PH III Walnut Drive					386,221	162,610	0	0	0	548,831	
Early Education Place Grant					0	538,652	0	0	0	538,652	
In House Chld's Resi-vehicles					0	140,000	0	0	0	140,000	
Sub-Service Total					2,375,618	2,679,862	1,034,146	640,000	640,000	7,369,626	
Service Area Total				2,375,618	2,679,862	1,034,146	640,000	640,000	7,369,626		
Schools			Schools - Capitalised Enh	Aston Fence Primary School - B	2,351	0	0	0	0	2,351	
				Aston Fence Primary School - S	24,211	0	0	0	0	24,211	
				Badsley Moor PR New Boiler	205,468	0	0	0	0	205,468	
				Badsley Moor Pri Sch - Htng Co	12,830	0	0	0	0	12,830	
				Blackburn Pr Fire Alarm	80,461	0	0	0	0	80,461	
				Bramley S'side Fire Alarm	66,156	0	0	0	0	66,156	
				Bramley S'side Jnr Sch - Hall	3,286	0	0	0	0	3,286	
				Bramley S'side Jnr Sch Ceiling	29,859	0	0	0	0	29,859	
				Bramley Sunnyside Infant - Bou	1,647	0	0	0	0	1,647	
				Brinsworth Manor Inf - Annexe	1,642	0	0	0	0	1,642	
				Brinsworth Manot In Fire Alarm	2,533	0	0	0	0	2,533	
				Broom Valley Com P-Window&Vent	57,000	0	0	0	0	57,000	
				Broom Valley Pri Concrete Rep	86,382	0	0	0	0	86,382	
				Capitalised Enhancements Unall	0	376,204	324,208	300,000	250,000	1,250,412	
				CEN Asbestos removal works	28,855	0	0	0	0	28,855	
				Herringthorpe Inf - Roof Acc	173,069	0	0	0	0	173,069	
				Minor Works Less than £10,000	21,649	0	0	0	0	21,649	
				Newman Drainage Imps	10,000	0	0	0	0	10,000	



Directorate	Service	Service Area	Sub Service	Project	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)	
Finance & Customer Services				Rawmarsh Aspire Pru New boiler	50,000	0	0	0	0	50,000	
				Rawmarsh Thorogate New bolier	94,009	0	0	0	0	94,009	
				R'marshRyecroft c'tain wall	4,093	0	0	0	0	4,093	
				Todwick Pri Fencing	59,793	0	0	0	0	59,793	
				Sub-Service Total	1,015,294	376,204	324,208	300,000	250,000	2,265,706	
			Schools - Prims - Major	Waverley New Primary School	61,969	0	0	0	0	61,969	
				Sub-Service Total	61,969	0	0	0	0	61,969	
			Schools - Secs - Major	Aston Acad replace classrooms	108,053	580,521	0	0	0	688,574	
				Brinsworth Accd- add places	2,300	1,694,658	0	0	0	1,696,958	
				Maltby Academy-Contrib	194,386	0	0	0	0	194,386	
				Secondary BUDGET UNALLOC	0	928,811	2,279,253	1,000,000	1,000,000	5,208,064	
				Sub-Service Total	304,739	3,203,990	2,279,253	1,000,000	1,000,000	7,787,982	
			Schools - Spcls - Major	SEND PH III Dinnington Adaptat	4,997	0	0	0	0	4,997	
				SEND Ph III Newman demo works	24,026	0	0	0	0	24,026	
				Newman NAR new build	48,421	0	0	0	0	48,421	
				SEND Ph IV - Brin Acad Res Cen	0	399,850	0	0	0	399,850	
				SEND Ph IV - Dinn Sec Res Cen	0	0	399,850	0	0	399,850	
				SEND Ph IV - Maltby Res Cen	0	316,440	0	0	0	316,440	
				SEND Ph IV - Resource Centres	0	165,000	291,324	0	0	456,324	
				SEND Ph IV - St Pius Res Cen	0	386,760	0	0	0	386,760	
				SEND Ph IV - Thurcroft Res Cen	0	218,828	0	0	0	218,828	
				SEND Ph IV - Wales Res Cen	0	404,763	0	0	0	404,763	
				SEND Ph IV - W'hill Res Cen	0	386,760	0	0	0	386,760	
				SEND Ph IV- Mainstream Sch Acc	375,000	450,000	675,000	0	0	1,500,000	
				SEND Ph IV Newman Lower School	0	0	2,516,000	0	0	2,516,000	
				SEND Ph IV- Special Sch Acc	560,000	470,000	470,000	0	0	1,500,000	
				SEND Ph IV -Whitehall Res Cen	151,296	0	0	0	0	151,296	
				SNED Ph III Newman Upper Schoo	1,682,618	255,400	0	0	0	1,938,018	
				Thomes Rotherham College SEND	6,503	0	0	0	0	6,503	
				Special BUDGET UNALLOC	0	90,753	2,000,000	2,000,000	2,000,000	6,090,753	
				Sub-Service Total	2,852,861	3,544,554	6,352,174	2,000,000	2,000,000	16,749,589	
				Schools PFI Life Cycle Program	Schools PFI Life Cycle Program	0	0	7,067,039	2,270,000	2,270,000	11,607,039
					Sub-Service Total	0	0	7,067,039	2,270,000	2,270,000	11,607,039
				Service Area Total		4,234,863	7,124,748	16,022,674	5,570,000	5,520,000	38,472,285
		Service Total		6,610,481	9,804,610	17,056,820	6,210,000	6,160,000	45,841,911		
	DFC	DFC - RMBC	DFC - RMBC all	DFCG Unallocated	150,000	150,000	662,351	150,000	150,000	1,262,351	
				Sub-Service Total	150,000	150,000	662,351	150,000	150,000	1,262,351	
			Service Area Total		150,000	150,000	662,351	150,000	150,000	1,262,351	
		Service Total		150,000	150,000	662,351	150,000	150,000	1,262,351		
	Directorate Total		6,760,481	9,954,610	17,719,171	6,360,000	6,310,000	47,104,262			
		Bereavement Services	Bereavement Services	Bereavement Services	Bereavement Services Invest'nt	16,652	90,846	0	0	0	107,498
					Maltby Cemetery Fence	47,038	0	0	0	0	47,038
					Maltby Cemetery Lychgate	25,160	0	0	0	0	25,160
					R'marsh High St Ln Cem Fence	59,150	0	0	0	0	59,150
					Sub-Service Total	148,000	90,846	0	0	0	238,846
				Service Area Total		148,000	90,846	0	0	0	238,846
				Service Total		148,000	90,846	0	0	0	238,846
		F&CS (DUMMY)	F&CS	F&CS - REFCUS	Capital Inflation Contingency	0	0	14,451,578	0	0	14,451,578
					Sub-Service Total	0	0	14,451,578	0	0	14,451,578
				Service Area Total		0	0	14,451,578	0	0	14,451,578
Service Total			0	0	14,451,578	0	0	14,451,578			
ICT		ICT 2	ICT 2	Fee Billing System Upgrade	40,000	0	0	0	0	40,000	
				Finl Systms Upgrdes-ICT2	127,000	614,814	1,250,000	750,000	0	2,741,814	



Capital Programme General Fund 2023/24 to 2027/28

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)	
				HR System Upgrades-ICT2	0	75,000	75,000	0	0	150,000	
				Fleet of MFD printers	242,110	90,000	0	0	0	332,110	
				Social Care IT System - CNTL C	513	0	0	0	0	513	
				Community Safety and Street Scene – Customer and Digital Plan	0	475,000	270,000	0	0	745,000	
				Sub-Service Total	409,623	1,254,814	1,595,000	750,000	0	4,009,437	
		Service Area Total				409,623	1,254,814	1,595,000	750,000	0	4,009,437
		ICT Refresh	ICT Refresh	Computer Refresh	1,199,765	1,260,000	1,364,012	910,000	910,000	5,643,777	
				EDRMS Roll Out	0	85,000	0	0	0	85,000	
				Hybrid Cloud Computing	0	0	1,808,951	0	0	1,808,951	
				ICT Digital Strategy	765,000	1,060,819	800,000	800,000	800,000	4,225,819	
				Libraries Network	43,106	135,000	0	0	0	178,106	
				Network Equipment Refresh Proj	998,000	630,000	630,000	448,692	630,000	3,336,692	
				Replacement of server equip	412,308	604,930	650,000	650,000	650,000	2,967,238	
				Sub-Service Total	3,418,179	3,775,749	5,252,963	2,808,692	2,990,000	18,245,583	
				Service Area Total				3,418,179	3,775,749	5,252,963	2,808,692
		Service Total				3,827,802	5,030,563	6,847,963	3,558,692	2,990,000	22,255,020
	Directorate Total				3,975,802	5,121,409	21,299,541	3,558,692	2,990,000	36,945,444	
Regeneration & Environment	Community Safety &Street Scene	Comm Safety Resilience & EP	Comm Safety Resilience & EP	CCTV Upgrade&EnhanceCapabilty	192,474	0	0	0	0	192,474	
				Rural Fly Tipping measures	35,187	0	0	0	0	35,187	
				Sub-Service Total	227,661	0	0	0	0	227,661	
				Service Area Total				227,661	0	0	0
		Network Management	Drainage	Catcliffe Pumping Station	478,729	350,000	0	0	0	828,729	
				Culverts Renewal Programme	91,463	0	0	0	0	91,463	
				Eel Mires Dike FAS	604	0	0	0	0	604	
				Eel Mires Dike FAS	183,805	0	0	0	0	183,805	
				Minor Works Schemes - Drainage	14,874	0	0	0	0	14,874	
				Parkgate & Rawmarsh FAS	1,345,193	650,000	0	0	0	1,995,193	
				Roth Ren. and Kilnhurst FAS	1,173,163	700,000	0	0	0	1,873,163	
				RRFAS 2A Ickles Lock (ERDF)	1,700,628	0	0	0	0	1,700,628	
				Unallocated Flood Alleviation	299,000	300,000	8,500,000	1,900,000	300,000	11,299,000	
				Whiston FAS	487,760	400,000	0	0	0	887,760	
				Sub-Service Total	5,775,219	2,400,000	8,500,000	1,900,000	300,000	18,875,219	
			Highways Delivery	Roads Programme	6,279,312	5,690,000	5,200,000	5,200,000	5,200,000	27,569,312	
				Additional Pothole Funding	687,993	0	0	0	0	687,993	
				Cap Rights of way	43,142	34,000	34,000	34,000	34,000	179,142	
				Capitalisation Carriageways	269,458	500,000	500,000	500,000	500,000	2,269,458	
				DfT LTP CarriagewayResurfacing	3,465,506	3,342,800	3,342,800	3,342,800	3,342,800	16,836,706	
				DFT Pothole Grant	425,000	400,000	0	0	0	825,000	
				Multi Hog Works	299,840	300,000	300,000	300,000	300,000	1,499,840	
				Pothole Funding 21/22	221,850	0	0	0	0	221,850	
				Sub-Service Total	11,692,101	10,266,800	9,376,800	9,376,800	9,376,800	50,089,301	
			Parking Services	Wellgate Cpark Ret. Wall	0	34,260	0	0	0	34,260	
				Sub-Service Total	0	34,260	0	0	0	34,260	
			Street Lighting	Cap benches signs bollards	77,958	75,000	75,000	75,000	75,000	377,958	
				Capitalisation Lighting	145,911	820,000	820,000	150,000	150,000	2,085,911	
				Replace Obsolete Strt Lighting	40,630	40,000	40,000	40,000	40,000	200,630	
				St Lighting LTP 15/16 - 19/20	243,640	230,800	230,800	230,800	230,800	1,166,840	
				Sub-Service Total	508,139	1,165,800	1,165,800	495,800	495,800	3,831,339	
		Service Area Total				17,975,459	13,866,860	19,042,600	11,772,600	10,172,600	72,830,119
		Regulation & Enforcement	Regulation & Enforcement	Carhill Landfill Site	0	45,000	0	0	0	45,000	
				Sub-Service Total	0	45,000	0	0	0	45,000	

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)			
			Service Area Total		0	45,000	0	0	0	45,000			
		Street Scene Services	Community Delivery	Addit'nal ZonalCleansingVehs	210,000	0	0	0	0	210,000			
				Cap damaged litter bins	24,000	85,600	85,600	85,600	85,600	366,400			
				Equipment & Bins	20,752	0	0	0	0	20,752			
				Handheld Equip Grounds M'ten	6,892	0	0	0	0	6,892			
				Litter Bin Strategic Review	117,074	0	0	0	0	117,074			
				Plant Equipment Refresh G&S	460,000	794,000	0	0	0	1,254,000			
				Street Scene - Zonal Working	0	114,750	0	0	0	114,750			
				Street Scene Equip / Vehicles	53,698	167,500	0	0	0	221,198			
				Sub-Service Total	892,416	1,161,850	85,600	85,600	85,600	2,311,066			
		Corporate Transport		Fleet Mgt System	18,000	18,000	18,000	0	0	54,000			
				Fleet Mgt Vehicle Purchase	600,000	6,000,000	2,145,678	0	0	8,745,678			
				Route Optimisation - ITS	20,000	58,300	11,700	11,700	11,700	113,400			
				Sub-Service Total	638,000	6,076,300	2,175,378	11,700	11,700	8,913,078			
		Waste Management		Bins	198,888	0	0	150,800	150,800	500,488			
				H'hold Waste Rec Cents-Valves	0	13,686	0	0	0	13,686			
				HWRCs	1,370,000	1,077,000	0	0	0	2,447,000			
				Narrow Access Vehicles Waste	0	240,000	0	0	0	240,000			
				Sub-Service Total	1,568,888	1,330,686	0	150,800	150,800	3,201,174			
				Service Area Total	3,099,304	8,568,836	2,260,978	248,100	248,100	14,425,318			
		Service Total			21,302,424	22,480,696	21,303,578	12,020,700	10,420,700	87,528,098			
	Culture, Sport & Tourism	Creative Prog and Engagement	Green Spaces		Allotments	0	21,758	0	0	0	21,758		
					Barkers Park Changing Rooms Re	0	9,779	0	0	0	9,779		
					BoroughWide Tree Planting Prog	287,529	0	0	0	0	287,529		
					Ash Dieback Mitigation - Trees	0	200,000	300,000	500,000	0	1,000,000		
					Brampton Recreational Park	23,000	0	0	0	0	23,000		
					Clifton Park Dalben Tower	2,748	0	0	0	0	2,748		
					CliftonPark GardenBldg Bar-ITS	0	25,000	0	0	0	25,000		
					Manor Farm Rawsh Play Sec106	19,351	0	0	0	0	19,351		
					Play Equip Replacement Prog	56,797	403,000	258,000	258,000	0	975,797		
					RM&Casework-Parks & Green Sp	101,837	55,000	0	0	0	156,837		
					Coronation Park Play Equip	15,000	40,000	0	0	0	55,000		
					RVCP Automated Parking	0	77,093	0	0	0	77,093		
					RVCP Safety Boats	2,930	0	0	0	0	2,930		
					Treeton St Helen Church Yard	40,000	354,131	0	0	0	394,131		
					Ulley CP - Club House	253,832	0	0	0	0	253,832		
					Clifton Park Watersplash Repla	0	900,000	0	0	0	900,000		
					Thrybergh CP Paths Improvement	0	100,000	225,000	0	0	325,000		
					Sub-Service Total	803,024	2,185,761	783,000	758,000	0	4,529,785		
			Heritage Services		Keppel's Column Preservation	203	0	0	0	0	203		
					Waterloo Kiln Preservation	243,032	0	0	0	0	243,032		
					Archives & Studies D'tal Upgra	0	22,000	0	0	0	22,000		
					Sub-Service Total	243,235	22,000	0	0	0	265,235		
			Theatre		CivicTheatre- AnnexStudioSpace	0	45,000	0	0	0	45,000		
					Sub-Service Total	0	45,000	0	0	0	45,000		
			Service Area Total			1,046,259	2,252,761	783,000	758,000	0	4,840,020		
			Ops and Business Transformatio	Libraries		Lib&NeighHub- Signage	Lib&NeighHub- Signage	515	0	0	0	0	515
							Lib&NeighHub-Brinsworth Open	10,674	0	0	0	0	10,674
							Lib&NeighHub-Kiveton Park Lib	9,846	0	0	0	0	9,846
							Lib&NeighHub-Mowbray Lib	1,035	0	0	0	0	1,035
							Lib&NeighHub-Swinton Lib	19,011	0	0	0	0	19,011
							Lib&NeighHub-ThorpeHesley Lib	0	118,915	0	0	0	118,915

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)
				Lib&NeighHub-Thurcroft Lib	357,713	0	0	0	0	357,713
				Lib&NeighHub-Wath Lib&NeighHub	6,131	0	0	0	0	6,131
				Sub-Service Total	404,925	118,915	0	0	0	523,840
			Service Area Total		404,925	118,915	0	0	0	523,840
		Projects and Partnerships	Leisure and Sport	Herringthorpe AthleticsStadium	27,137	0	0	0	0	27,137
				Leisure PFI lifecycle	706,839	500,000	500,000	500,000	500,000	2,706,839
				Sub-Service Total	733,976	500,000	500,000	500,000	500,000	2,733,976
			Service Area Total		733,976	500,000	500,000	500,000	500,000	2,733,976
		Service Total			2,185,160	2,871,676	1,283,000	1,258,000	500,000	8,097,836
	Planning, Regen & Transport	Changing Places Fund	Changing Places Fund	Clifton Park Museum CPF	57,000	0	0	0	0	57,000
				Grimm&Co CPF	75,000	0	0	0	0	75,000
				Gullivers Valley CPF	27,715	0	0	0	0	27,715
				Magna CPF	55,000	0	0	0	0	55,000
				RUFC CPF	8,160	0	0	0	0	8,160
				RVCP CPF	57,650	0	0	0	0	57,650
				Thrybergh CP CPF	57,635	0	0	0	0	57,635
				WentworthW'house Camelia CPF	75,152	0	0	0	0	75,152
				Sub-Service Total	413,312	0	0	0	0	413,312
			Service Area Total		413,312	0	0	0	0	413,312
		Corp Property Unit	Corporate Property Cap Proj	AllSaintsChurchPathways	77,949	0	0	0	0	77,949
				Bailey House Condition+	59,028	0	0	0	0	59,028
				Bailey Hse Extnl Works &Lights	30,000	324,577	0	0	0	354,577
				Barbot Hall Ind	9,000	0	0	0	0	9,000
				BarbotHallIndEst-Cliff face	10,000	89,550	0	0	0	99,550
				Building Decarbonisation	1,500,000	3,200,000	1,700,000	0	0	6,400,000
				C.Theatre - Flat Roof Repairs	10,000	90,000	0	0	0	100,000
				Castle View	200,000	1,900,000	0	0	0	2,100,000
				ChathamVillas1,2,3-W'dows/Roof	20,000	128,000	0	0	0	148,000
				Civic Theatre Windows	50,000	0	0	0	0	50,000
				CliftonParkMuseum-BuildWork	30,000	0	0	0	0	30,000
				CliftonParkMuseum-FireAlarm	80,000	0	0	0	0	80,000
				CliftonParkMuseum-Replace Hsys	0	30,000	0	0	0	30,000
				Commercial Property Cap	346,042	75,000	75,000	75,000	75,000	646,042
				Conway Crescent (Canopy)	3,979	0	0	0	0	3,979
				Corp Landlord Furn. Replacem.	25,000	75,000	0	0	0	100,000
				Cranworth Hse Structural Works	0	0	49,311	0	0	49,311
				Crowden - OutdoorStorageR'ment	40,000	59,487	0	0	0	99,487
				Customer Digitalisation - AM	81,960	0	0	0	0	81,960
				Davies Court - Kitchenettes	76,656	0	0	0	0	76,656
				Demo of units 86-102 Wellgate	400,000	0	0	0	0	400,000
				Electric Vehicle Charge Infrs	0	790,000	500,000	0	0	1,290,000
				ElecVeh ChargingInfraExpansion	628,046	158,167	162,912	0	0	949,125
				Energy Saving Measure (B)	205,201	0	0	0	0	205,201
				FurnitureR'ment Prog Var Sites	6,768	0	0	0	0	6,768
				Hellaby depot floor décor &oil	110,788	0	0	0	0	110,788
				Holmes Tail Goit Pumping Stn	154,427	0	0	0	0	154,427
				Hope Fields at TCP	1,466	0	0	0	0	1,466
				Kiveton Park CCTV	8,000	0	0	0	0	8,000
				Kiveton Park Depot - Refurb	9,505	0	0	0	0	9,505
				LA Energy Saving Measures-(A)	82,044	0	0	0	0	82,044
				Lidget Lane	72,164	0	0	0	0	72,164
				Lord Hardy Court - Windows	0	320,000	0	0	0	320,000

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)
				Lord Hardy FWT	67,781	0	0	0	0	67,781
				Miscellaneous Minor Works	250,000	0	0	0	0	250,000
				Moorgate Crofts- Roof Repairs	374,557	0	0	0	0	374,557
				Munsbro DO - Fire Alarm/Roof	10,000	0	0	0	0	10,000
				Oaks Lane Depot Security	25,000	0	0	0	0	25,000
				Ops Buildings Cap Inv	0	2,728,391	210,000	2,010,000	2,010,000	6,958,391
				Rawmarsh FireDoors	25,000	0	0	0	0	25,000
				Renewable Energy Proof of Conc	9,280	990,000	0	0	0	999,280
				Riverside House Remedials	63,481	0	0	0	0	63,481
				Riverside Replacement of UPS	22,760	0	0	0	0	22,760
				RiversideHseRefurbishmentWorks	400,000	0	0	0	0	400,000
				Rockingham PDC FireAlarm	24,904	0	0	0	0	24,904
				Rother Valley - Toilet Upgrade	10,000	90,000	0	0	0	100,000
				RsideHouse Furniture Replacemt	16,000	0	0	0	0	16,000
				R'sideHouse-Fire Stopping	460,005	0	0	0	0	460,005
				RsideHse-FM200GasSupCanisters	18,000	0	0	0	0	18,000
				RVCP - CCTV Cameras	24,428	0	0	0	0	24,428
				RVCP - Replacement Windows	110,478	0	0	0	0	110,478
				Signage	13,899	0	0	0	0	13,899
				St Helens Ch T'ton -Wall C PH1	0	243,000	0	0	0	243,000
				StHelensTreetonChurchyard-Path	0	34,000	0	0	0	34,000
				StLeonardChurch Din-Bound Wall	24,373	0	0	0	0	24,373
				Strategic Acquisitions Fund	1,100,000	1,320,079	0	0	0	2,420,079
				Swinton Community Centre Roof	100,000	0	0	0	0	100,000
				Townhall replacement projector	21,586	0	0	0	0	21,586
				Vic Park-Drainage	0	50,000	0	0	0	50,000
				Walesw'd C'vanPark ReplaceDoor	70,000	0	0	0	0	70,000
				Walesw'd C'vanPitch Repairs	98,405	0	0	0	0	98,405
				WaleswoodCvanPark - subsidence	0	79,012	0	0	0	79,012
				Waverley Medical Centre	0	0	3,720,780	0	0	3,720,780
				Wellgate Retaining Wall	0	124,337	0	0	0	124,337
				WIFICorpLandlordBldgs-wiring	12,889	0	0	0	0	12,889
				Sub-Service Total	7,680,849	12,898,600	6,418,003	2,085,000	2,085,000	31,167,452
			Service Area Total		7,680,849	12,898,600	6,418,003	2,085,000	2,085,000	31,167,452
		RIDO	Business Growth	Century 1 - Roof Replacement	100,000	500,000	0	0	0	600,000
				Sub-Service Total	100,000	500,000	0	0	0	600,000
			Inv & Economic Initiatives	Bassingthorpe Farm	8,000	328,493	0	0	0	336,493
				Bassingthorpe Farm Land Acq	1,350	489,816	0	0	0	491,166
				Century Phase II	758,733	0	0	0	0	758,733
				Forge Island Flood Defence	595,470	0	0	0	0	595,470
				HEHub&Rain - Aqu and Demo	0	89,009	0	0	0	89,009
				Pithouse West Investigations	11,117	0	0	0	0	11,117
				Public Realm Effingham Street	20,000	714,022	0	0	0	734,022
				Public Realm Howard Street	304,394	0	0	0	0	304,394
				Public Realm UpperMillgate Ph3	2,000	519,629	0	0	0	521,629
				RhamMarkets Redev (incCommHub)	3,878,320	22,257,793	4,144,632	0	0	30,280,745
				R'sidePrec't&Chantry Bldg Demo	4,173	0	0	0	0	4,173
				Town Centre Investment	0	620,824	0	0	0	620,824
				Town Centre Masterplan Imp	8,010	0	0	0	0	8,010
				Sub-Service Total	5,591,567	25,019,586	4,144,632	0	0	34,755,785
			RIDO	Corporation St Ph 2	360,000	3,702,656	1,935,964	0	0	5,998,620
				Corporation St Public Realm	370,738	2,741,263	0	0	0	3,112,001
				Corporation Street	0	1,273,798	310,127	0	0	1,583,925
				Dinnington RG	0	0	11,049,549	0	0	11,049,549

**Capital Programme General Fund 2023/24 to 2027/28**

3D Capital Programme 2023/24 to 2027/28

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)
				Eldon Road Play Area	89,658	130,000	0	0	0	219,658
				Forge Island Comm Dev	29,248,913	9,609,904	0	0	0	38,858,817
				Gullivers Skills Village	300,000	700,000	0	0	0	1,000,000
				Magna	835,716	0	0	0	0	835,716
				Mainline Station	504,405	8,546,760	1,875,000	0	0	10,926,165
				Matlby Academy	2,500,000	1,681,997	0	0	0	4,181,997
				Osoldo	120,000	4,144,778	0	0	0	4,264,778
				Riverside Acquisitions	20,000	1,144,258	0	0	0	1,164,258
				Riverside Gardens	100,431	3,048,427	2,350,348	0	0	5,499,206
				RotherValley CP	773,584	4,847,341	72,731	0	0	5,693,656
				Sheffield Rd TCF/Upgrade	238,062	277,343	0	0	0	515,405
				Snail Yard	326,136	518,233	0	0	0	844,369
				Strategic Aquistions	35,464	0	0	0	0	35,464
				Templeborough	978,129	4,614,500	1,055,251	0	0	6,647,880
				Thrybergh CP	360,000	2,267,452	29,659	0	0	2,657,111
				Unallocated Levelling Up	3,373	0	0	0	0	3,373
				Water Lane Public Realm	646,188	5,716,112	32,059	0	0	6,394,359
				Wath RG	0	0	8,940,562	0	0	8,940,562
				Wentworth Woodhouse	1,500,000	2,884,226	0	0	0	4,384,226
				Sub-Service Total	39,310,797	57,849,048	27,651,250	0	0	124,811,095
			Service Area Total		45,002,364	83,368,634	31,795,882	0	0	160,166,880
		Towns & Villages Fund	Towns & Villages Fund	Masefield Road	3,500	0	0	0	0	3,500
				Anston/Woodseats	115,000	0	0	0	0	115,000
				Aston/Todwick	60,000	70,000	0	0	0	130,000
				Aughton & Swallownest	155,000	0	0	0	0	155,000
				B'ley & R'field-R'field C/road	100,000	0	0	0	0	100,000
				Boston Castle - Wellgate	120,000	0	0	0	0	120,000
				Brinsworth Lane	80,000	50,000	0	0	0	130,000
				Brinsworth Lane	4,000	0	0	0	0	4,000
				Laburnum Parade	718	0	0	0	0	718
				Broadway Shopping Parade	12,983	0	0	0	0	12,983
				Keppel	130,000	0	0	0	0	130,000
				Kilnurst/Swinton East	115,000	0	0	0	0	115,000
				Maltby East	20,000	800,650	0	0	0	820,650
				Rawmarsh East	125,000	0	0	0	0	125,000
				Rawmarsh West	147,043	0	0	0	0	147,043
				Rother Vale	40,000	70,000	0	0	0	110,000
				Rotherham East	165,549	0	0	0	0	165,549
				Rotherham West	75,000	0	0	0	0	75,000
				Sitwell -Whiston Village Green	70,000	93,549	0	0	0	163,549
				Thurcroft& Wickersley West	150,000	0	0	0	0	150,000
				Towns & Villages Fund Unall	150,000	1,927,245	0	0	0	2,077,245
				Wales	135,000	0	0	0	0	135,000
				Wickersley North	148,403	0	0	0	0	148,403
				Our Places Fund	0	1,200,000	800,000	0	0	2,000,000
				Sub-Service Total	2,122,196	4,211,444	800,000	0	0	7,133,640
			Service Area Total		2,122,196	4,211,444	800,000	0	0	7,133,640
	Transportation & Highways	Bridges		Centenary Viaduct Strengthening	300,000	1,219,925	0	0	0	1,519,925
				Eastwood Bridge	0	1,564,091	1,014,978	0	0	2,579,069
				Manvers Way Footbridge	435,979	0	0	0	0	435,979
				Steadfolds Lane Retaining Wall	50,000	187,583	0	0	0	237,583
				Structures Capital Programme	250,000	844,574	426,400	426,400	426,400	2,373,774
				West Bawtry Road Embankment	30,000	256,579	0	0	0	286,579

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)
				Sub-Service Total	1,065,979	4,072,752	1,441,378	426,400	426,400	7,432,909
			Connectivity	A6109 Meadowbank Rd pedxing	60,000	0	0	0	0	60,000
				A629WrtlyRd Grt Prk Rd Pedxing	75,000	183,466	0	0	0	258,466
				Cortonwood Pedestrian Crossing	30,000	220,000	0	0	0	250,000
				Morthen Rd Nrthfld Ln Ped xngs	197,216	49,680	0	0	0	246,896
				Swallownest PedestrianCrossing	10,000	435,000	0	0	0	445,000
				Traffic Management Act Part 6	130,000	270,000	0	0	0	400,000
				Sub-Service Total	502,216	1,158,146	0	0	0	1,660,362
			Connectivity	Unallocated Network Man	0	0	400,000	0	0	400,000
				Sub-Service Total	0	0	400,000	0	0	400,000
			Connectivity	Unallocated Network Man	0	200,000	200,000	0	0	400,000
				Sub-Service Total	0	200,000	200,000	0	0	400,000
			CRSTS Local block funded	Collision Investigation & Surv	100,399	100,000	100,000	100,000	0	400,399
				LNRS Bun Code	0	336,913	0	0	0	336,913
				LNRS1 - 009D GREASBROUGH	50,000	151,857	0	0	0	201,857
				LNRS1 - BRAMLEY 022A	5,000	109,678	0	0	0	114,678
				LNRS1 - BROOM VALLEY 023A	1,500	118,500	0	0	0	120,000
				LNRS1 - CORTONWOOD 001B	45,000	71,066	0	0	0	116,066
				LNRS1 - HARTHILL & T SALVIN 03	9,000	106,478	0	0	0	115,478
				LNRS1 - HIGHTHORNE RD KILNHURS	90,000	27,778	0	0	0	117,778
				LNRS1 - MALTBY CTR 020E	120,000	0	0	0	0	120,000
				LNRS1 - SWINTON 003F	20,000	96,857	0	0	0	116,857
				LNRS1 - WICKERSLEY WOOD 022B	15,000	104,610	0	0	0	119,610
				LNRS1 - WOODSETTS 032F	30,000	90,000	0	0	0	120,000
				LNRS1 -KILNHURST RD RMARSH 006	10,000	107,294	0	0	0	117,294
				LNRS1 -MASBORO & BRADGATE 016C	15,000	105,000	0	0	0	120,000
				Minor Works - Signing	24,000	24,000	24,000	24,000	0	96,000
				Minor Worls - Lining	36,000	36,000	36,000	36,000	0	144,000
				Operational Activity BUN	20,000	20,000	20,000	20,000	0	80,000
				Scheme Development	116,785	100,000	250,000	250,000	0	716,785
				Sub-Service Total	707,684	1,706,031	430,000	430,000	0	3,273,715
			Legacy Projects	A57 (T) M1 NATA	4,260	0	0	0	0	4,260
				A6123 GreatEasternWay pedxing	25,000	0	0	0	0	25,000
				Braithwell Road bus stop	49,000	0	0	0	0	49,000
				Bus Service Improvements	50,000	281,000	0	0	0	331,000
				Canklow Rotherway metering	5,000	0	0	0	0	5,000
				College Road NPIF	2,697	0	0	0	0	2,697
				Fenton Rd Shared Cycle Footway	8,000	0	0	0	0	8,000
				Green Arbour Rd Laughton Com R	20,000	0	0	0	0	20,000
				Neighbourhoods Road Safety Mea	12,961	0	0	0	0	12,961
				Sub-Service Total	176,918	281,000	0	0	0	457,918
			LSTF & Smarter Choices	Air Quality Modelling	259	0	0	0	0	259
				SY Air Quality Monitoring	22,337	0	0	0	0	22,337
				Sub-Service Total	22,596	0	0	0	0	22,596
			Major Schemes	A6022 Swinton to Doncaster	0	750,000	0	0	0	750,000
				CAZ - Bellows Road	8,000	184,039	0	0	0	192,039
				Clean Air Zones Elec Chrg Pts	4,600	1,099,742	0	0	0	1,104,342
				CRSTS Broom Wickersley Corrido	50,000	1,430,691	0	0	0	1,480,691
				CRSTS Fitzwilliam Corridor	353,366	1,938,790	0	0	0	2,292,156
				Greasbrough The Whins	40,000	597,429	0	0	0	637,429
				Ickles Roundabout improvement	0	1,050,000	0	0	0	1,050,000
				O0047 Broom Road AT	2,500,000	883,452	0	0	0	3,383,452
				Parkway Widening ph2	2,535,623	0	0	0	0	2,535,623



Capital Programme General Fund 2023/24 to 2027/28

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)
				T0004 A6178(PT) - Sheffield Rd	4,854,660	2,384,903	0	0	0	7,239,563
				T0005 A631 aka Maltby Bus Corr	2,136,657	201,063	0	0	0	2,337,720
				T0022 Manvers Way	984,392	0	0	0	0	984,392
				Traff Signal renewal Prog	198,476	725,000	0	0	0	923,476
				Sub-Service Total	13,665,774	11,245,109	0	0	0	24,910,883
		Service Area Total		16,141,167	18,663,038	2,471,378	856,400	426,400	38,558,383	
		Service Total		71,359,888	119,141,716	41,485,263	2,941,400	2,511,400	237,439,667	
		Directorate Total				94,847,472	144,494,088	64,071,841	16,220,100	13,432,100
	General Fund Total				111,650,948	180,673,530	108,727,593	31,175,832	27,769,140	459,997,043

Capital Programme HRA 2023/24 to 2027/28

Directorate	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)
<a href="#">HRA</a>	40,736,344	65,601,086	35,268,444	30,320,775	29,404,278	201,330,927
Total	40,736,344	65,601,086	35,268,444	30,320,775	29,404,278	201,330,927

Funding:

Funding Stream	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)
Grants And Contributions	1,398,570	1,120,000	0	0	0	2,518,570
Major Repairs Allowance	31,960,556	33,582,109	25,032,629	24,091,529	23,964,726	138,631,549
Prudential Borrowing	1,230,066	17,340,036	4,935,342	1,308,799	603,641	25,417,884
Revenue Contribution	1,956,754	5,820,000	4,714,440	4,714,440	4,714,440	21,920,074
Usable Capital Receipts	4,190,398	7,738,941	586,033	206,007	121,471	12,842,850
Total	40,736,344	65,601,086	35,268,444	30,320,775	29,404,278	201,330,927



Capital Programme HRA 2023/24 to 2027/28

3F Capital Programme 2023/24 to 2027/28

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)
HRA	Neighbourhood Capital Programm	Fair Access to All	Aids and Adaptations (Public S	Adapts - LOT1 - Public Major	791,000	0	0	0	0	791,000
				Adapts - LOT1 - Public Minor	125,000	0	0	0	0	125,000
				Adapts - LOT2 - Public Major	773,000	0	0	0	0	773,000
				Adapts - LOT2 - Public Minor	143,000	0	0	0	0	143,000
				Adapts - OTHERS - Public Major	360,000	0	0	0	0	360,000
				Adapts Extensions PUBLICS	711,731	0	0	0	0	711,731
				Public Adaps Bud Unall	0	2,600,000	2,274,750	2,197,000	2,197,000	9,268,750
				Sub-Service Total	2,903,731	2,600,000	2,274,750	2,197,000	2,197,000	12,172,481
			Service Area Total		2,903,731	2,600,000	2,274,750	2,197,000	2,197,000	12,172,481
		Improving Council Housing & Ho	Asbestos	Asbestos-Testing & Removal	300,000	300,000	0	0	0	600,000
				Sub-Service Total	300,000	300,000	0	0	0	600,000
			District Heating	District Heating Conversions	175,000	300,000	0	0	0	475,000
				Sub-Service Total	175,000	300,000	0	0	0	475,000
			Electricals	Electricals	200,000	200,000	0	0	0	400,000
				Sub-Service Total	200,000	200,000	0	0	0	400,000
			Environmental Programme	Arcon Place Paths	215,000	0	0	0	0	215,000
				Broom Valley Road, Broom	973	0	0	0	0	973
				Catcliffe Paths	110,289	0	0	0	0	110,289
				Dun Street Play Area Swinton	15,000	0	0	0	0	15,000
				Elm Grove Play Area	43,371	0	0	0	0	43,371
				Environmental Bud Unall	29,687	800,000	0	0	0	829,687
				Guest Place Paths, bin stores	100,000	0	0	0	0	100,000
				Linden Grove Fencing	50,000	0	0	0	0	50,000
				Mekyll Close Parking Area	39,000	0	0	0	0	39,000
				Misc Enviro Projects (<£5k)	5,000	0	0	0	0	5,000
				St Marys and Ash View Paths	120,000	0	0	0	0	120,000
				The Centre Wickersley North	21,650	0	0	0	0	21,650
				Woodland Drive	3,138	0	0	0	0	3,138
				Woodway etc Paths	84,000	0	0	0	0	84,000
				York Road Flats, Eastwood	32,087	0	0	0	0	32,087
				Sub-Service Total	869,195	800,000	0	0	0	1,669,195
			External Insulation	Thermal Improvments	250,000	550,000	0	0	0	800,000
				Sub-Service Total	250,000	550,000	0	0	0	800,000
			General Structures	Capital Structural Work	1,000,000	1,000,000	0	0	0	2,000,000
				Sub-Service Total	1,000,000	1,000,000	0	0	0	2,000,000
			HRA support Properties	PW2C - 14 Greenwood Road	99,329	0	0	0	0	99,329
				PW2C - 18 Elliott Drive	107,122	0	0	0	0	107,122
				PW2C - 8 Cawthorne Close	75,428	0	0	0	0	75,428
				PW2C 65 Park Road	83,739	0	0	0	0	83,739
				Sub-Service Total	365,618	0	0	0	0	365,618
			IHMS (IT System)	ICT Hardware & Software	429,036	0	0	0	0	429,036
				Sub-Service Total	429,036	0	0	0	0	429,036
			Improving Council Housing	Improving Council Housing	154,494	16,880,000	26,299,958	26,299,958	26,299,958	95,934,368
				Sub-Service Total	154,494	16,880,000	26,299,958	26,299,958	26,299,958	95,934,368
			Major Voids Capital Prog	Lot 2 - Major Voids	1,800,000	2,700,000	0	0	0	4,500,000
				Mears - Major Voids	2,400,000	4,100,000	0	0	0	6,500,000
				Sub-Service Total	4,200,000	6,800,000	0	0	0	11,000,000
			Refurbishments	Catcliffe & Orgreave Externals	2,002,994	0	0	0	0	2,002,994
				Communal Walkways	0	400,000	0	0	0	400,000
				Communals	606,000	0	0	0	0	606,000
				Design & Appraisal	50,000	50,000	0	0	0	100,000
				East Herringthorpe Ext Ph 1	1,519,741	0	0	0	0	1,519,741
				Fire Doors Replacement	1,100,000	0	0	0	0	1,100,000

Capital Programme HRA 2023/24 to 2027/28

3F Capital Programme 2023/24 to 2027/28

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget (£)	2024/25 Budget (£)	2025/26 Budget (£)	2026/27 Budget (£)	2027/28 Budget (£)	Total Project Budget (£)		
				Maltby ph 1 externals and EWI	3,600,000	0	0	0	0	3,600,000		
				Mears - Internals	1,500,000	2,000,000	0	0	0	3,500,000		
				Site Prelims	450,000	450,000	0	0	0	900,000		
				South Anston Externals Ph 1	538,351	0	0	0	0	538,351		
				SwinFitzw Concrete Structworks	583,000	0	0	0	0	583,000		
				Thurcroft&Laughton Phse1	1,331,720	0	0	0	0	1,331,720		
				Windows/Doors & Fire Doors	550,000	550,000	0	0	0	1,100,000		
				Sub-Service Total	13,831,806	3,450,000	0	0	0	17,281,806		
			Replacement of Central Heating	Lot 2 - Ad Hoc Boiler Repl'ts	2,154,000	0	0	0	0	2,154,000		
				Lot 2 -Boilers Scheme 1	1,846,000	0	0	0	0	1,846,000		
				Sub-Service Total	4,000,000	0	0	0	0	4,000,000		
			Service Area Total		25,775,149	30,280,000	26,299,958	26,299,958	26,299,958	134,955,023		
			New Housing Provision	MMC	MMC Bungalows	0	1,952,014	0	0	0	1,952,014	
					Sub-Service Total	0	1,952,014	0	0	0	1,952,014	
				New Growth New Build	Est Herrigthpe Small Sites	2,735,535	0	0	0	0	2,735,535	
					Thrybergh Small Sites	50,000	620,721	0	0	0	670,721	
					Warden Street Hsg Development	450,000	2,453,145	3,229,716	0	0	6,132,861	
					Sub-Service Total	3,235,535	3,073,866	3,229,716	0	0	9,539,117	
				SOAHP delivery	Braithwell Rd SOAHP Bungalows	6,500	0	0	0	0	6,500	
					Sub-Service Total	6,500	0	0	0	0	6,500	
				Strategic Acquisitions		Beaumont Grange SA	355,570	920,071	0	0	0	1,275,641
						Brecks Lane SA	301,000	1,640,490	1,103,110	0	0	3,044,600
						Brampton Vale SA	748,863	1,735,937	671,529	0	0	3,156,329
						East Crescent SA 1 Unit	156,200	0	0	0	0	156,200
						Eldertree Lodge SA 2 Units	260,559	0	0	0	0	260,559
						Hillside Green	54,000	490,500	0	0	0	544,500
						HRA Growth New Build	0	12,350,336	0	0	0	12,350,336
						Kirkstead Gardens Strat Acq	0	515,000	0	0	0	515,000
						Laughton Gate 42 units	301,099	644,951	1,034,983	515,018	303,679	2,799,730
						Lodge Lane SA 15 units	174,596	1,721,360	0	0	0	1,895,956
		Millstone Park SA 10 Units				458,474	0	0	0	0	458,474	
		North Farm Close				791,470	344,871	0	0	0	1,136,341	
		Phase 2 Eastwood	0			5,088,000	0	0	0	5,088,000		
		Phase 3 Acquisitions	0			1,232,692	0	0	0	1,232,692		
		Poppyfields Ravenfield SA	698,646			675,311	654,398	1,308,799	603,641	3,940,795		
		The Paddocks Wickersley	1,945,790			0	0	0	0	1,945,790		
		Welling View SA 1 unit	186,496			0	0	0	0	186,496		
		Wentworth View Strategic Acq	1,852,706			335,687	0	0	0	2,188,393		
		Sub-Service Total	8,285,469			27,695,206	3,464,020	1,823,817	907,320	42,175,832		
		Town Centre Development	Henleys Site			44,452	0	0	0	0	44,452	
			Millfold Site	129,254	0	0	0	0	129,254			
			Sheffield Road Site	356,254	0	0	0	0	356,254			
			Sub-Service Total	529,960	0	0	0	0	529,960			
		Service Area Total		12,057,464	32,721,086	6,693,736	1,823,817	907,320	54,203,423			
		Service Total		40,736,344	65,601,086	35,268,444	30,320,775	29,404,278	201,330,927			
		Directorate Total		40,736,344	65,601,086	35,268,444	30,320,775	29,404,278	201,330,927			
		HRA Total					40,736,344	65,601,086	35,268,444	30,320,775	29,404,278	201,330,927

<b>TITLE:</b>	Budget Consultation 2024-25
<b>Background</b>	
1.	Consultation on the 2024-25 Council budget was conducted via an online form, with feedback also invited via social media. In addition, a letter was sent to key partners seeking their views.
<b>Online Consultation</b>	
2.	<p>The online consultation was open from 8 December 2023 to 14 January 2024 and the online form had five questions, which allowed for “free text” responses:</p> <ol style="list-style-type: none"> <li>1. What would be your spending priorities for the Council?</li> <li>2. Where would you suggest the Council could reduce spending?</li> <li>3. Do you have any concerns about the Council’s current budget?</li> <li>4. Council Plan budget priorities</li> <li>5. Do you have any other thoughts on the budget?</li> </ol> <p>Question four was sub-divided into five separate questions, with respondents asked to give their budget priorities for the five themes in the Council Plan:</p> <ul style="list-style-type: none"> <li>• Every neighbourhood thriving</li> <li>• People are safe, healthy and live well</li> <li>• Every child able to fulfil their potential</li> <li>• Expanding economic opportunity</li> <li>• A cleaner, greener local environment</li> </ul> <p>A total of 112 people completed the online consultation, this was an increase on the 76 responses that were received on the budget consultation in the previous year. A summary of responses is set out below.</p> <p><b>What would be your spending priorities for the Council?</b></p> <p>A total of 32 spending priorities were identified, spread across a wide range of themes.</p> <ul style="list-style-type: none"> <li>○ The most frequently mentioned spending priority was the maintenance of roads and pavements (51 mentions), comments mostly related to repairing potholes and improving the condition of roads and pavements. A number of respondents (7) made specific references to parking and road safety issues and 7 respondents made specific complaints about either cycle or bus lanes</li> <li>○ The second most frequently mentioned spending priority was street cleanliness/waste management (24 mentions)</li> <li>○ The third most frequently mentioned spending priority was social care (22 mentions), with 14 specific references to adults, 13 specific references to children and 8 referencing both. A number of respondents (5) prioritised looking after the most vulnerable</li> <li>○ Also mentioned frequently were priorities relating to community safety and tackling crime/ASB (21), education/schools (16 mentions with a further 5 respondents specifically referencing SEND provision), health (11), parks and open spaces (10) and transport (10).</li> </ul>

**Where would you suggest the Council could reduce spending?**

A total of 14 areas for spending reductions were identified, spread across a wide range of themes.

- Adjusting service offers was the main category of saving suggestions (27 mentions). Comments included bringing services 'in-house', finding efficiencies via automation and better systems
- Twenty-five respondents suggested reducing staffing levels or salaries/benefits/expenses. Of these 25 responses, 11 specifically mentioned elected members and 10 mentioned senior management
- Twenty-two respondents were not supportive of spending on bus and cycle lanes
- Eleven respondents suggested that spending on the town centre should be reduced, with three of these specifically mentioning the Forge Island development
- Eight respondents specifically mentioned reducing spending on 'wasteful or vanity projects'
- Six respondents made suggestions around reducing costs associated with Council buildings/properties.

**Do you have any concerns about the Council's current budget?**

Just over seventy percent of respondents (81) raised a concern in response to question 3. Twenty-four concerns related generally to ensuring value for money, good financial management, efficiency and stopping waste. A further nine respondents were concerned about overspending and debt. Themes included:

- Not overpaying for goods/services/projects
- Avoiding waste and careful budgeting around projects
- A focus on debt collection and debt management
- Concerns regarding a potential lack of funding for essential services – particularly for vulnerable residents
- Concerns around the delivery of regeneration projects - respondents thought they may fail, be too late or not be as successful as hoped (town centre, Forge Island).

Other relatively frequent responses related to service priorities (14) and nine respondents had concerns that council tax was too high and may be raised even further. Seven respondents raised specific issues in their local area.

**Do you have any other thoughts on the budget?**

Around sixty percent (67) of respondents provided additional comments in response to this question. Again, there was a wide spread of topics and many served to reinforce points made in response to previous questions. The main comments were focussed on:

- *Abiding by the set budget* – comments focussed on not getting into debt and working within set budgets
- *Providing value for money* – comments focused on providing value for money for taxpayers, and researching any potential cost/efficiency savings
- *Local issues, maintaining services and council tax affordability/increases* were also frequent responses.

**Council Plan themes**

Respondents' views on budget priorities for the five Council Plan themes are summarised below.

	<p><i>Every neighbourhood thriving</i> (98 respondents provided comments in response to this question) There was some scepticism about this theme with around forty percent of respondents who provided a comment stating that they were unsure what it meant or critical of the theme in general, whereas around a quarter of respondents were positive about the theme. 'Local priorities', comprising suggestions for spend in a particular part of Rotherham, received eighteen responses. The other most frequently mentioned topics were the need to reduce crime and anti-social behaviour, and the need to address funding inequalities between different areas (including limiting both additional funding for deprived areas and the focus on the town centre). Other topics receiving more than one mention included fostering pride and community involvement, the need for community facilities and improved street scenes/cleanliness.</p> <p><i>People are safe, healthy and live well</i> (96 respondents provided comments) Crime and anti-social behaviour had the most mentions within this theme (37). Health issues also featured in multiple responses, with specific mentions of difficulty accessing health services (GP and hospital). Parks and open spaces (including not building on green belt land/open countryside), support for those struggling with the cost of living, more activities and transport issues received a number of mentions. Other topics receiving more than one mention included education, street scene/cleanliness, social care, mental health, independent living, and taking individual responsibility.</p> <p><i>Every child able to fulfil their potential</i> (87 respondents provided comments) There was a focus on good quality education and guidance (11) in the responses to this theme, as well as concerns about support for children with special educational needs and a lack of funding in mainstream education also. Additional topics mentioned were parental responsibility, more activities for children and young people and safety/crime.</p> <p><i>Expanding economic opportunity</i> (77 respondents provided comments) About a third of respondents were critical of, or sceptical about this theme. Support for businesses (e.g. rent/rate reductions and supporting local businesses) received 13 comments. Job creation (attracting/growing businesses) was mentioned in 7 responses. Other topics with a number of mentions included local issues, town centre investment/improvement, workforce engagement/development, better transport links and the provision of good quality jobs.</p> <p><i>A cleaner, greener local environment</i> (95 respondents provided comments) Issues relating to clean streets, litter and fly-tipping were predominant (26 mentions). Other topics mentioned several times were the importance of access to green spaces (and protecting them from development), road/traffic issues, improving the street scene, a need for better public transport (especially busses), and more renewable energy sources.</p>
<b>Social Media Engagement</b>	
3.	<p>The budget consultation was publicised widely to different audiences using the Council's main communications channels, as set out below.</p> <ul style="list-style-type: none"> <li>○ Media – press release issued and picked up by a number of local outlets, including the Rotherham Advertiser.</li> <li>○ Social media – regular posts on the main corporate Twitter and Facebook accounts: <ul style="list-style-type: none"> <li>○ Total number of posts: 16</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Total impressions (the number of times the user saw the posts): 49,656</li> <li>○ Link clicks generated to the consultation page: 421</li> <li>○ Residents were asked some of the budget questions on social media such as “What would your spending priorities be” to encourage comments on posts and link clicks</li> <li>○ Please note, additional posts were also shared on LinkedIn and Instagram.</li> </ul> <p><b>Comments on posts</b></p> <p>Around 100 comments were made in response to the social media posts, including:</p> <ul style="list-style-type: none"> <li>• Expressing concerns around a lack of street lighting</li> <li>• Calling for footpath and road repairs</li> <li>• Calling for improved drainage and flood defences at locations across the borough</li> <li>• Expressing concerns around active travel schemes</li> </ul> <p>The budget consultation was promoted through the Council’s email bulletins, which were issued to those people on the Council’s database who have consented to receive information directly:</p> <ul style="list-style-type: none"> <li>• Rotherham Round-Up newsletter, issued 15 December 2023 and 12 January 2024 to 10,719 subscribers</li> <li>• News from your Neighbourhood newsletters, issued across December 2023 to January 2024 to 11,401 subscribers</li> <li>• Total link clicks generated: 106</li> </ul>
<b>Other responses</b>	
<b>4.</b>	<p><b>Partners</b></p> <p>One response was received to the letter sent to key partners. This was from NHS South Yorkshire Integrated Care Board and was broadly supportive and included an offer to continue to work collaboratively where any difficult decisions are required.</p>
<b>Recommendations</b>	
<b>5.</b>	<ul style="list-style-type: none"> <li>• To note and consider the findings as part of the overall budget discussions.</li> </ul>

## **Flexible use of Capital Receipts Strategy 2024/25**

### **1. Introduction**

The proposals within this Flexible use of Capital Receipts Strategy have been prepared based on a capitalisation direction issued by the Secretary of State under Sections 16(2)(b) and 20 of the Local Government Act 2003: Treatment of Costs as Capital Expenditure.

### **2. The Direction**

The Direction issued by the Secretary of State under Sections 16(2)(b) of the Local Government Act specifies that Local Authorities can treat as capital expenditure, expenditure which:

- “is incurred by the Authority that is designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery to reduce costs and/or transform service delivery in a way that reduces costs or demand for services in future years for any of the public sector delivery partners”.
- “is properly incurred by the Authority for the financial years that begin on 1 April 2016 to 1 April 2024”
- The extension of the existing flexibility from 2022/23 onwards was updated in August 2022.

It is a condition of the Secretary of State’s direction that the flexible use of capital receipts in accordance with the direction only applies to capital receipts which have been received in the years to which the direction applies.

When applying the direction, Authorities are required to have regard to Guidance on Flexible Use of Capital Receipts issued by the Secretary of state under Section 15(1)(a) of the Act.

In using the flexibility, the Council will have due regard to the requirements of the Prudential Code and to the CIPFA Local Authority Accounting Code of Practice.

The Council is also required to prepare a Flexible use of Capital Receipts Strategy before the start of the year to be approved by the Council – this is that Strategy.

### **3 The Council’s Proposals**

The Guidance sets out examples of qualifying expenditure which includes “funding the cost of service reconfiguration, restructuring or rationalisation (staff or non-staff), where this leads to ongoing efficiency savings or service transformation” and it is for this purpose that the Council is proposing to use Capital Receipts in 2024/25, where required. The Council maintains the ability to use new year capital receipts to support capital expenditure on short life assets.

**4. 2024/25 Revenue Budget**

To support the continued reconfiguration of the Council's Services to deliver the improvement and efficiencies set out in the Council's budget for 2024/25, it is proposed that any associated one-off costs are funded from capital receipts. The legitimacy of this use will be determined by the s151 Officer in order to ensure that it meets the requirements set out by the Secretary of State.

**5. The Prudential Code**

The Council has due regard to the requirements of the Prudential Code and the impact on its prudential indicators from the application of this Flexible Use of Capital Receipts Strategy. In line with this Strategy and the Council's overall Financial Strategies, the first call on capital receipts generated in the year will be utilised to meet the cost of voluntary severance. Any capital receipts which are received in excess of the amount required for this purpose will be used to fund revenue costs incurred to support the Council's service development and delivery of savings and efficiencies. These receipts have not been earmarked as funding for any other proposed capital expenditure and therefore there is no anticipated additional impact on the Council's prudential indicators as set out in the Council's Treasury Management Strategy.

The Council will also have due regard to the Local Authority Accounting Code of Practice when determining and including the entries required from undertaking and funding this scheme within the 2024/25 Statement of Accounts.

**6. Monitoring the Strategy**

Implementation of this Strategy will be monitored as part of regular financial reporting arrangements.



**Budget 2024/25****Net Budget Requirement to be met by Council Tax****Statutory Resolution****Summary**

This Appendix sets out details of the calculation of the Council Tax for Rotherham's parished and unparished areas for the financial year 2024/25 including the Police and Crime Commissioner's and the Fire and Rescue Authority's Precepts as well as Parish Councils' Precepts.

The Council's proposed Net Revenue Budget for 2024/25 of £326,054,119 includes a 3.5% increase for Council Tax, comprising a 1.5% increase in the basic rate of Council Tax and a 2.00% Adult Social Care Precept (ASC Precept).

The 3.5% increase will raise £4.5m overall and will add £61.42 to a Band D Council Tax Bill for 2024/25.

In accordance with Section 40 of the Local Government Finance Act 1992, the South Yorkshire Fire and Rescue Authority has indicated its precept for 2024/25 with a Band D Council Tax at £85.05 (an increase of £2.47 or 2.99%) and The South Yorkshire Police and Crime Commissioner has indicated the precept for 2024/25 with a Band D Council Tax of £251.04 (a £13 increase which is 5.46%).

For those areas of the Borough which have a Town or Parish Council, the Town and Parish Council Precepts for 2024/25 detailed in Annex A total £4,273,632.82, which results in an average Town and Parish Council Band D Council Tax of £105.22 (an average increase of 15.1%).

**The Council is recommended to resolve as follows:**

**Annex A - Council Tax Calculations**

1. a. That it be noted that on 10<sup>th</sup> January 2024, the Strategic Director – Finance & Customer Services (S151 Officer), under delegated powers, determined that the Council Tax Base for the financial year 2024/25 is 72,870.50 Band D Equivalent Properties. Being the amount calculated by the Council in accordance with Section 31B of the Local Government Finance Act 1992 (as amended) (the Act).
- b. And for dwellings in those parts of its area to which a Parish Precept applies, the Tax Bases are as set out in the table below:

<b>Parished Area</b>	<b>Tax Base</b>	<b>Total Precept £</b>
Anston	2,931.00	408,512.00
Aston-Cum-Aughton	4,440.66	407,318.00
Bramley	2,317.27	164,850.00
Brampton Bierlow	1,252.56	86,577.00
Brinsworth	2,344.90	502,073.21
Catcliffe	610.76	85,750.00
Dalton	2,696.47	219,960.00
Dinnington	2,610.97	300,764.00
Firbeck	183.48	12,000.00
Gildingwells	41.59	0
Harthill-with-Woodall	733.34	75,800.00
Hellaby	246.97	11,535.00
Hooton Levitt	54.09	0
Hooton Roberts	79.79	1,600.00
Laughton-En-Le Morthen	462.79	45,250.00
Letwell	67.31	3,400.00
Maltby	4,209.92	338,402.00
Orgreave	205.08	10,345.86

Ravenfield	1,027.09	51,193.00
Thorpe Salvin	213.91	14,206.00
Thrybergh	902.69	95,000.00
Thurcroft	2,125.89	195,487.00
Todwick	661.38	63,000.00
Treeton	956.12	62,000.00
Ulley	69.24	9,091.20
Wales	2,072.19	232,000.00
Waverley	1,504.84	434,068.55
Wentworth	563.03	24,150.00
Whiston	1,488.66	107,094.00
Wickersley	2,949.76	235,000.00
Woodsetts	594.12	77,206.00
<b>TOTAL</b>	<b>40,617.87</b>	<b>4,273,632.82</b>

2. That it be noted that the calculation of the Council Tax Requirement for the Council's own purposes for 2024/25 (excluding Parish Precepts), as outlined in the Budget and Council Tax 2024/25 Report is £132,343,438.
3. That the following amounts be calculated for the year 2024/25 in accordance with sections 31 to 36 of the Act.
  - a. **£336,627,751.82** being the net aggregate of the amounts which the Council estimates for the items set out in Section 31A (2) of the Act taking into account all precepts issued to it by Parish Councils (£4,273,632.82).  
  
(Gross Council Expenditure less income and Specific Grants other than the Business Rates Retention Scheme, Settlement Funding Assessment Grants and other non-ringfenced grants).
  - b. **£197,010,681** being the aggregate of the amounts which the Council estimates will be payable for the year into its General Fund in respect of the Business Rates Retention Scheme, Settlement

Funding Assessment grants and other non-ringfenced grants and use of reserves, set out in 31A (3) of the Act.

- c. £3,000,000** being the amount which the Council estimates will be payable in the year from its Collection Fund to its General Fund in accordance with section 97(3) of the Local Government Finance Act 1988 (Council Tax Balance).
- d. £136,617,070.82** being the amount by which the aggregate at 3a above exceeds the aggregate of 3b and 3c above, calculated by the Council in accordance with section 31A(4) of the Act as its Council Tax requirement for the year.
- e. £1,874.7926** being the amount at 3d above divided by Item 1a above calculated by the Council in accordance with section 31B of the Act as the relevant basic amount of its Council Tax for the year (including Parish Precepts).
- f. £4,273,632.82** being the aggregate amount of all special items (Parish Precepts) referred to in Section 34(1) of the Act as per section 1b above.
- g. £1,816.1456** being the amount at 3e above less the result given by dividing the amount at 3f above by the figure at 1a above calculated by the Council in accordance with Section 34(2) of the Act, as the relevant basic amount of its Council Tax for the year for dwellings in those parts of its area to which no parish Precept relates. (Band D Council Tax for Rotherham MBC services).
- h. Parish Areas** The following amounts calculated by the Council as the relevant basic amounts of Council Tax for the year for dwellings in those parts of its area to which one or more special items relate, being the amounts given by adding the amount at 3g above to the amount of the special items, are shown in annex B section 1, in accordance with Section 34(3) of the Act (rounded to the nearest penny):

Parished Area	Band D
Anston	1,955.53
Aston-Cum-Aughton	1,907.87
Bramley	1,887.29
Brampton Bierlow	1,885.27

Brinsworth	2,030.26
Catcliffe	1,956.55
Dalton	1,897.72
Dinnington	1,931.34
Firbeck	1,881.55
Gildingwells	1,816.15
Harthill-with-Woodall	1,919.51
Hellaby	1,862.86
Hooton Levitt	1,816.15
Hooton Roberts	1,836.20
Laughton-En-Le Morthen	1,913.93
Letwell	1,866.66
Maltby	1,896.53
Orgreave	1,866.60
Ravenfield	1,865.99
Thorpe Salvin	1,882.56
Thrybergh	1,921.39
Thurcroft	1,908.11
Todwick	1,911.41
Treeton	1,881.00
Ulley	1,947.45
Wales	1,928.11
Waverley	2,104.60
Wentworth	1,859.04

Whiston	1,888.09
Wickersley	1,895.82
Woodsetts	1,946.10

- 4 That it be noted that for 2024/25 the South Yorkshire Fire and Rescue Authority and the South Yorkshire Police and Crime Commissioner have indicated the following Precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area, as indicated in the table below.

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
South Yorkshire Police & Crime Commissioner*	167.36	195.25	223.15	251.04	306.83	362.61	418.40	502.08
South Yorkshire Fire & Rescue Authority*	£56.70	£66.15	£75.60	£85.05	£103.95	£122.85	£141.75	£170.10

\*Precept to be confirmed following the SYPCC meeting on 26<sup>th</sup> February 2024.

\*Precept to be confirmed following the SYFRA meeting on 19<sup>th</sup> February 2024.

5. That the Council in accordance with Sections 30 to 36 of the Local Government Finance Act 1992, hereby sets the aggregate Council Tax Requirement for unparished areas (rounded to the nearest penny) shown in the table below and in Annex B (for those parts of its area to which one or more special items relate) as the amounts of Council Tax for 2024/25 for each part of its area and for each of the categories of dwellings.

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Rotherham Metropolitan Borough Council	1,030.35	1,202.08	1,373.80	1,545.53	1,888.97	2,232.42	2,575.88	3,091.05
RMBC Adult Social Care Precept	180.41	210.48	240.55	270.62	330.76	390.90	451.03	541.24
<b>Total for Rotherham MBC Only</b>	<b>1,210.76</b>	<b>1,412.56</b>	<b>1,614.35</b>	<b>1,816.15</b>	<b>2,219.73</b>	<b>2,623.32</b>	<b>3,026.91</b>	<b>3,632.29</b>
South Yorkshire Police & Crime Commissioner*	167.36	195.25	223.15	251.04	306.83	362.61	418.40	502.08

South Yorkshire Fire & Rescue Authority	56.70	66.15	75.60	85.05	103.95	122.85	141.75	170.10
<b>Aggregate Council Tax Requirement (unparished areas)</b>	<b>1,434.82</b>	<b>1,673.96</b>	<b>1,913.10</b>	<b>2,152.24</b>	<b>2,630.51</b>	<b>3,108.78</b>	<b>3,587.06</b>	<b>4,304.47</b>

6. That, in accordance with the principles determined by the Secretary of State and set out in the Referendums Relating to Council Tax Increases (Principles) (England) Report 2024/25, it be determined that Rotherham Metropolitan Borough Council's relevant basic amount of Council Tax for the year 2024/25 (as defined by Section 52ZB of the 1992 Local Government Finance Act as amended by Section 41 of the Local Audit and Accountability Act 2014) is not excessive.

**Annex B – Council Tax Requirement for Parished Areas****1. Basic Amount of Council Tax by Band for Parished Areas**

That the amounts below, being the amounts shown in Annex A Section 3h as the relevant basic amount of Council Tax for the year for dwellings in those parts of the Council's area to which Parish Precepts relate and the amount at Annex A 3g (the relevant basic amount of Council Tax including Adult Social Care "Precept" for those parts the Council's areas to which no parish precepts relate), then multiplied by the number which, in the proportion set out in Section 5(1) of the Act is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, (rounded to the nearest penny) calculated by the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

**Council Tax in Parished Areas (excluding Police and Fire Precept)**

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Rotherham Council areas (except those below which have a parish)	<b>1,210.76</b>	<b>1,412.56</b>	<b>1,614.35</b>	<b>1,816.15</b>	<b>2,219.73</b>	<b>2,623.32</b>	<b>3,026.91</b>	<b>3,632.29</b>
Anston	1,303.68	1,520.96	1,738.24	<b>1,955.53</b>	2,390.08	2,824.64	3,259.20	3,911.04
Aston-Cum-Aughton	1,271.91	1,483.90	1,695.88	<b>1,907.87</b>	2,331.84	2,755.81	3,179.78	3,815.74
Bramley	1,258.19	1,467.89	1,677.59	<b>1,887.29</b>	2,306.68	2,726.08	3,145.48	3,774.57
Brampton Bierlow	1,256.84	1,466.32	1,675.79	<b>1,885.27</b>	2,304.21	2,723.16	3,142.11	3,770.53
Brinsworth	1,353.50	1,579.09	1,804.67	<b>2,030.26</b>	2,481.42	2,932.59	3,383.76	4,060.52
Catcliffe	1,304.36	1,521.76	1,739.15	<b>1,956.55</b>	2,391.33	2,826.12	3,260.91	3,913.09
Dalton	1,265.14	1,476.01	1,686.86	<b>1,897.72</b>	2,319.43	2,741.15	3,162.87	3,795.44
Dinnington	1,287.55	1,502.15	1,716.74	<b>1,931.34</b>	2,360.52	2,789.71	3,218.90	3,862.67
Firbeck	1,254.36	1,463.43	1,672.49	<b>1,881.55</b>	2,299.67	2,717.79	3,135.91	3,763.09
Gildingwells	1,210.76	1,412.56	1,614.35	<b>1,816.15</b>	2,219.73	2,623.32	3,026.91	3,632.29
Harthill-with-Woodall	1,279.67	1,492.95	1,706.23	<b>1,919.51</b>	2,346.06	2,772.62	3,199.18	3,839.02
Hellaby	1,241.90	1,448.89	1,655.87	<b>1,862.86</b>	2,276.82	2,690.78	3,104.75	3,725.70
Hooton Levitt	1,210.76	1,412.56	1,614.35	<b>1,816.15</b>	2,219.73	2,623.32	3,026.91	3,632.29



Hooton Roberts	1,224.13	1,428.16	1,632.17	<b>1,836.20</b>	2,244.24	2,652.28	3,060.33	3,672.40
Laughton-En-Le Morthen	1,275.94	1,488.61	1,701.26	<b>1,913.93</b>	2,339.23	2,764.55	3,189.87	3,827.84
Letwell	1,244.44	1,451.85	1,659.25	<b>1,866.66</b>	2,281.47	2,696.28	3,111.10	3,733.32
Maltby	1,264.35	1,475.08	1,685.80	<b>1,896.53</b>	2,317.97	2,739.43	3,160.88	3,793.05
Orgreave	1,244.39	1,451.80	1,659.19	<b>1,866.60</b>	2,281.39	2,696.19	3,110.99	3,733.19
Ravenfield	1,243.99	1,451.33	1,658.65	<b>1,865.99</b>	2,280.65	2,695.32	3,109.98	3,731.98
Thorpe Salvin	1,255.03	1,464.21	1,673.38	<b>1,882.56</b>	2,300.90	2,719.25	3,137.60	3,765.11
Thrybergh	1,280.92	1,494.41	1,707.90	<b>1,921.39</b>	2,348.36	2,775.33	3,202.31	3,842.77
Thurcroft	1,272.06	1,484.08	1,696.09	<b>1,908.11</b>	2,332.12	2,756.14	3,180.17	3,816.20
Todwick	1,274.26	1,486.65	1,699.02	<b>1,911.41</b>	2,336.15	2,760.91	3,185.67	3,822.80
Treeton	1,253.99	1,463.00	1,671.99	<b>1,881.00</b>	2,298.99	2,716.99	3,134.99	3,761.98
Ulley	1,298.29	1,514.68	1,731.06	<b>1,947.45</b>	2,380.21	2,812.98	3,245.74	3,894.89
Wales	1,285.40	1,499.64	1,713.87	<b>1,928.11</b>	2,356.57	2,785.04	3,213.51	3,856.21
Waverley	1,403.06	1,636.91	1,870.75	<b>2,104.60</b>	2,572.28	3,039.97	3,507.66	4,209.19
Wentworth	1,239.36	1,445.92	1,652.48	<b>1,859.04</b>	2,272.15	2,685.28	3,098.40	3,718.08
Whiston	1,258.72	1,468.51	1,678.30	<b>1,888.09</b>	2,307.66	2,727.23	3,146.81	3,776.17
Wickersley	1,263.87	1,474.52	1,685.17	<b>1,895.82</b>	2,317.10	2,738.40	3,159.69	3,791.62
Woodsetts	1,297.39	1,513.63	1,729.86	<b>1,946.10</b>	2,378.56	2,811.03	3,243.49	3,892.19

## 2. Aggregate Council Tax Requirements

That the amounts shown in the table below are set by the Council in accordance Sections 30 to 36 of the Local Government Finance Act 1992, as the aggregate Council Tax Requirement for those parts of its area to which one or more special items relate as the amounts of Council Tax for 2024/25 for each of the categories of dwellings.

**Aggregate Council Tax in Parished Areas (including Police and Fire Precept)**

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Rotherham Council areas (except those below which have a parish)	<b>1,434.82</b>	<b>1,673.96</b>	<b>1,913.10</b>	<b>2,152.24</b>	<b>2,630.51</b>	<b>3,108.78</b>	<b>3,587.06</b>	<b>4,304.47</b>
Anston	1,527.74	1,782.36	2,036.99	2,291.62	2,800.86	3,310.10	3,819.35	4,583.22
Aston-Cum-Aughton	1,495.97	1,745.30	1,994.63	2,243.96	2,742.62	3,241.27	3,739.93	4,487.92
Bramley	1,482.25	1,729.29	1,976.34	2,223.38	2,717.46	3,211.54	3,705.63	4,446.75
Brampton Bierlow	1,480.90	1,727.72	1,974.54	2,221.36	2,714.99	3,208.62	3,702.26	4,442.71
Brinsworth	1,577.56	1,840.49	2,103.42	2,366.35	2,892.20	3,418.05	3,943.91	4,732.70
Catcliffe	1,528.42	1,783.16	2,037.90	2,292.64	2,802.11	3,311.58	3,821.06	4,585.27
Dalton	1,489.20	1,737.41	1,985.61	2,233.81	2,730.21	3,226.61	3,723.02	4,467.62
Dinnington	1,511.61	1,763.55	2,015.49	2,267.43	2,771.30	3,275.17	3,779.05	4,534.85
Firbeck	1,478.42	1,724.83	1,971.24	2,217.64	2,710.45	3,203.25	3,696.06	4,435.27
Gildingwells	1,434.82	1,673.96	1,913.10	2,152.24	2,630.51	3,108.78	3,587.06	4,304.47
Harthill-with-Woodall	1,503.73	1,754.35	2,004.98	2,255.60	2,756.84	3,258.08	3,759.33	4,511.20
Hellaby	1,465.96	1,710.29	1,954.62	2,198.95	2,687.60	3,176.24	3,664.90	4,397.88
Hooton Levitt	1,434.82	1,673.96	1,913.10	2,152.24	2,630.51	3,108.78	3,587.06	4,304.47
Hooton Roberts	1,448.19	1,689.56	1,930.92	2,172.29	2,655.02	3,137.74	3,620.48	4,344.58
Laughton-En-Le Morthen	1,500.00	1,750.01	2,000.01	2,250.02	2,750.01	3,250.01	3,750.02	4,500.02
Letwell	1,468.50	1,713.25	1,958.00	2,202.75	2,692.25	3,181.74	3,671.25	4,405.50
Maltby	1,488.41	1,736.48	1,984.55	2,232.62	2,728.75	3,224.89	3,721.03	4,465.23
Orgreave	1,468.45	1,713.20	1,957.94	2,202.69	2,692.17	3,181.65	3,671.14	4,405.37
Ravenfield	1,468.05	1,712.73	1,957.40	2,202.08	2,691.43	3,180.78	3,670.13	4,404.16
Thorpe Salvin	1,479.09	1,725.61	1,972.13	2,218.65	2,711.68	3,204.71	3,697.75	4,437.29
Thrybergh	1,504.98	1,755.81	2,006.65	2,257.48	2,759.14	3,260.79	3,762.46	4,514.95

Thurcroft	1,496.12	1,745.48	1,994.84	2,244.20	2,742.90	3,241.60	3,740.32	4,488.38
Todwick	1,498.32	1,748.05	1,997.77	2,247.50	2,746.93	3,246.37	3,745.82	4,494.98
Treeton	1,478.05	1,724.40	1,970.74	2,217.09	2,709.77	3,202.45	3,695.14	4,434.16
Ulley	1,522.35	1,776.08	2,029.81	2,283.54	2,790.99	3,298.44	3,805.89	4,567.07
Wales	1,509.46	1,761.04	2,012.62	2,264.20	2,767.35	3,270.50	3,773.66	4,528.39
Waverley	1,627.12	1,898.31	2,169.50	2,440.69	2,983.06	3,525.43	4,067.81	4,881.37
Wentworth	1,463.42	1,707.32	1,951.23	2,195.13	2,682.93	3,170.74	3,658.55	4,390.26
Whiston	1,482.78	1,729.91	1,977.05	2,224.18	2,718.44	3,212.69	3,706.96	4,448.35
Wickersley	1,487.93	1,735.92	1,983.92	2,231.91	2,727.88	3,223.86	3,719.84	4,463.80
Woodsetts	1,521.45	1,775.03	2,028.61	2,282.19	2,789.34	3,296.49	3,803.64	4,564.37

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Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Domiciliary Care	Per Hour	18.30			19.40			6.0%
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Day Care	Per session	34.56			36.60			5.9%
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Transport to day centre	Return journey	5.94			6.30			6.1%
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Community Alarms (Rothercare)	Per Week	3.29			3.50			6.5%
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Residential Care - Older People	Per Week	668.18			708.30			6.0%
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Residential Care - Learning Disabilities	Per Week	750.30			795.30			6.0%
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Respite Care - Learning Disabilities	Per Week	1,574.83			1,669.30			6.0%
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Extra Care Housing	Per Week	33.28			35.30			6.1%
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Deferred Payments - Set up fee	one -off	134.77			142.90			6.0%
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Deferred Payments - Property Valuation (initial)	one -off	230.38			244.20			6.0%
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Deferred Payments - Property Valuation (Full)	one -off	575.93			610.50			6.0%
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Deferred Payments - Annual Management fee	Per annum	28.79			30.50			5.9%
	Adult Services, Housing & Public Health	Adult Services	Adult Services	Deferred Payments - Closure Fee	One -off	69.11			73.30			6.1%
	Adult Services, Housing & Public Health	Housing	Housing	HRA Standard Rent	Per Week		55.14	138.06		60.52	151.52	7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Shared Ownership Properties	Monthly		60.23	332.89		67.15	413.67	9.4%
	Adult Services, Housing & Public Health	Housing	Housing	Affordable Rent	Per Week		81.94	164.77		89.92	180.83	7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Carpets only	Per Week	10.74			11.57			7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Washer only	Per Week	3.06			3.30			7.8%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Dryer only	Per Week	2.26			2.43			7.5%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Washer and Dryer	Per Week	5.32			5.73			7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Combi Washer/Dryer	Per Week	6.06			6.53			7.8%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Bronze only	Per Week	9.96			10.73			7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Bronze + carpets	Per Week	20.71			22.30			7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Silver only	Per Week	15.74			16.95			7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Silver + carpets	Per Week	26.49			28.53			7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Gold only	Per Week	25.47			27.43			7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Gold + carpets	Per Week	36.21			39.00			7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Platinum only	Per Week	35.94			38.71			7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Platinum + carpets	Per Week	46.69			50.29			7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Garage Rent / Car Park space - Council tenant	Per Week	5.62			5.96			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Garage Rent / Car Park space - Non Council tenant or council Tenants with more than one garage	Per Week	6.75			7.16			6.1%
	Adult Services, Housing & Public Health	Housing	Housing	Surface Garage plot	Per annum	67.79			71.86			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Non-surface Garage plot	Per annum	61.01			64.67			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Warncliffe Flats car park space	Per Week	7.38			7.82			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Hot Water charge	Per Week	2.19			2.32			5.9%
	Adult Services, Housing & Public Health	Housing	Housing	Cooking Gas	Per Week	1.01			1.07			5.9%
	Adult Services, Housing & Public Health	Housing	Housing	Community Facility	Per Week	5.35			5.67			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Communal Block - additional bedroom charge	Per week	22.99			24.76			7.7%
	Adult Services, Housing & Public Health	Housing	Housing	Laundry Facility	Per Week	1.79			1.90			6.1%
	Adult Services, Housing & Public Health	Housing	Housing	District Heating Unit Charge	Per unit of heat	0.16			0.15			-4.2%
	Adult Services, Housing & Public Health	Housing	Housing	District Heating - Bedsit	Per Week	9.50			9.50			0.0%
	Adult Services, Housing & Public Health	Housing	Housing	District Heating - 1 bed	Per Week	17.50			16.50			-5.7%
	Adult Services, Housing & Public Health	Housing	Housing	District Heating - 2 bed	Per Week	21.50			20.50			-4.7%
	Adult Services, Housing & Public Health	Housing	Housing	District Heating - 3-4 bed	Per Week	28.50			26.50			-7.0%
	Adult Services, Housing & Public Health	Housing	Housing	Contents Insurance	Per Week		0.35	4.20	Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Acquired Ground Rent	Per Week	6.28			6.91			10.0%
	Adult Services, Housing & Public Health	Housing	Housing	Acquired Estate Fee	Per Week	3.50			3.81			8.9%
	Adult Services, Housing & Public Health	Housing	Housing	Commercial hire of Neighbourhood Centre	Per Hour	10.60			11.24			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Community or Voluntary hire of Neighbourhood Centre	Per Hour	7.10			7.53			6.1%
	Adult Services, Housing & Public Health	Housing	Housing	Non resident charge to attend activity at Neighbourhood Centre	Per Session	0.53			0.56			5.7%
	Adult Services, Housing & Public Health	Housing-	Housing-	Bellows Estate	Per month	-Full Cost Recovery			-Needs removing part of line 62 – no separate requirement			
	Adult Services, Housing & Public Health	Housing-	Housing-	Braithwell Estate	Per month	-Full Cost Recovery			-Needs removing part of line 62 – no separate requirement			
	Adult Services, Housing & Public Health	Housing	Housing	Estate Service Charge Eligible	Per month	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Block Service Charge Eligible	Per month	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Property Service Charge Eligible	Per month	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Leasehold Mgmt	Per annum	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Leasehold Admin Fee	Per annum	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Leasehold Mgmt Fee VPC	Per annum	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Leasehold Mgmt Fee LTA	Per annum	Full Cost Recovery			Full Cost Recovery			

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Adult Services, Housing & Public Health	Housing	Housing	Leasehold Court Costs	Per annum	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Leasehold Capital	Per annum	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Leasehold Grd Rent	Per annum	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Leasehold Bldg Ins	Per annum	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Leasehold Cleaning	Per annum	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Leasehold Admin	Per annum	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Leasehold R&M	Per annum	Full Cost Recovery			Full Cost Recovery			
	Adult Services, Housing & Public Health	Housing	Housing	Sales/Resales - Landlords Enquiries (Flats)	AD-HOC	150.00			159.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Sales/Resales - Landlords Enquiries (houses with services)	AD-HOC	150.00			159.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Sales/Resales - Landlords Enquiries (houses no services)	AD-HOC	150.00			159.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Processing resales - shared ownership	AD-HOC	200.00			212.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Staircasing fees	AD-HOC	200.00			212.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Remortgage Applications	AD-HOC	75.00			79.50			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Further advance applications	AD-HOC	75.00			79.50			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Notice of transfer	AD-HOC	75.00			79.50			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Notice of charge	AD-HOC	60.00			63.60			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Deed of covenant	AD-HOC	75.00			79.50			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Copy lease (from Land Registry)	AD-HOC	30.00			31.80			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Copy of lease if held on file	AD-HOC	25.00			26.50			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Insurance policy document	AD-HOC	25.00			26.50			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Standard valuation fee (basic market valuation)	AD-HOC	200.00			212.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Lease extension/enfranchisement valuations	AD-HOC	400.00			424.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Lease extension admin fee	AD-HOC	200.00			212.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Enfranchisement admin fee (per unit)	AD-HOC	150.00			159.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Home improvements / alterations (permission request - basic)	AD-HOC	60.00			63.60			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Home improvements / alterations (permission request - complex)	AD-HOC	120.00			127.20			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Home improvements (Surveyor report)	AD-HOC	120.00			127.20			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Retrospective consent for alterations	AD-HOC	150.00			159.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Deed of postponement	AD-HOC	60.00			63.60			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Deed of variation/rectification administration fee	AD-HOC	120.00			127.20			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Equity loan transfers, licence to assign and lease extensions	AD-HOC	200.00			212.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Certificate of compliance	AD-HOC	50.00			53.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Copy of Service Charge account	AD-HOC	25.00			26.50			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Additional copies of correspondence	AD-HOC	25.00			26.50			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Issue of Notice of Forfeiture	AD-HOC	120.00			127.20			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Landlords Notice for Mortgage Application	AD-HOC	50.00			53.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Landlords Approval for new mortgage	AD-HOC	50.00			53.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Supply of Fire Risk Assessment	AD-HOC	50.00			53.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Landlords Reference	AD-HOC	50.00			53.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Surrender & Regrant of Lease	AD-HOC	350.00			371.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Copy Fire Risk Assessment	AD-HOC	25.00			26.50			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Right of First Refusal Discharge Certificate	AD-HOC	50.00			53.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Change of Name	AD-HOC	50.00			53.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Notice Seeking Possession	AD-HOC	50.00			53.00			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Breach of lease	AD-HOC	25.00			26.50			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Letter 3 on arrears/approaching lender	AD-HOC	25.00			26.50			6.0%
EX21	Adult Services, Housing & Public Health	Housing	Housing	Temporary accommodation	Per night	28.47			32.89			15.5%
	Adult Services, Housing & Public Health	Housing	Housing	Replacement Alleygate Keys - Council Tenant	AD-HOC	10.00			10.60			6.0%
	Adult Services, Housing & Public Health	Housing	Housing	Replacement Alleygate Keys - Non Council Tenant	AD-HOC	12.00			12.72			6.0%
	Assistant Chief Executive Directorate	Democratic Service	Democratic Service	Room Hire - Town Hall - before 5.30	Per hour	84.30			89.40			6.0%
	Assistant Chief Executive Directorate	Democratic Service	Democratic Service	Room Hire - Town Hall - after 5.30	Per hour	84.30			89.40			6.0%
	Assistant Chief Executive Directorate	Democratic Service	Democratic Service	Catering - Tea & Coffee Only	Per person	2.00			2.10			5.0%
	Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	HR & Payroll SLA Fee charged to Academies and External Companies	Per annum		450.00	2,414.00		477.00	2,414.00	6.0%
	Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	HR & Payroll SLA Fee charged to LA maintained schools	Per annum		151.00	15,495.00		160.00	16,425.00	6.0%
	Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	Fees charged for External Recruitment Adverts on RMBC website	Per advert	121.40			128.70			6.0%
	Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	Fee's charged for Elections payroll (DMBC, SCC)	Per annum	5,001.00			5,301.00			6.0%
	Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	Charge to DMBC as part of HR System SLA	Per Annum	Commercially Confidential			Commercially Confidential			N/A
	Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	Fee charged for HR Consultancy Service SLA to schools and academies	Per annum		628.50	24,571.00		666.20	26,045.30	6.0%
	Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	DBS Checks	Per check	11.00			11.60			5.5%
	Children & Young People	Early Years Services	Early Years Services	Childcare workforce	Childcare workforce	37.10			39.35			6.1%
	Children & Young People	Early Years Services	Early Years Services	Childcare workforce	Childcare workforce	61.48			65.20			6.1%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Children & Young People	Education Psychology	Education Psychology	Option 1 Annual Contract (5 days -10 sessions per year)	Option 1 Annual Contract (5 days - 10 sessions per year)	2,077.00			2,215.00			6.6%
	Children & Young People	Education Psychology	Education Psychology	Option 2 Annual Contract (7.5 days -15 sessions per year)	Option 2 Annual Contract (7.5 days - 15 sessions per year)	3,113.00			3,315.00			6.5%
	Children & Young People	Education Psychology	Education Psychology	Option 3 Annual Contract (10 days -20 sessions per year)	Option 3 Annual Contract (10 days - 20 sessions per year)	4,153.00			4,410.00			6.2%
	Children & Young People	Education Psychology	Education Psychology	Option 4 Annual Contract (20 days -40 sessions per year)	Option 4 Annual Contract (20 days - 40 sessions per year)	8,170.00			8,660.00			6.0%
	Children & Young People	Education Psychology	Education Psychology	Option 5 Annual Contract (40 days -80 sessions per year)	Option 5 Annual Contract (40 days - 80 sessions per year)	16,110.00			17,120.00			6.3%
	Children & Young People	Education Psychology	Education Psychology	Option 6 Annual Contract (60 days -120 sessions per year)	Option 6 Annual Contract (60 days - 120 sessions per year)	24,163.00			25,620.00			6.0%
	Children & Young People	Education Psychology	Education Psychology	Option 7 Sessional costs per day (2 sessions) for requests received after 31st March 2019.	Option 7 Sessional costs per day (2 sessions) for requests received after 31st March 2019.	636.00			675.00			6.1%
	Children & Young People	Leaving Care	Leaving Care	Hollowgate - 1 Bed Flat	Hollowgate - 1 Bed Flat	209.68			222.29			6.0%
	Children & Young People	Leaving Care	Leaving Care	Hollowgate - 2 Bed Flat	Hollowgate - 2 Bed Flat	220.72			233.99			6.0%
	Children & Young People	Leaving Care	Leaving Care	Disbursed Property	Disbursed Property	75.26			79.78			6.0%
	Children & Young People	Outdoor Education	Outdoor Education	Outdoor Learning and Educational Visits Service	Outdoor Learning and Educational Visits Service	1.76			1.87			6.3%
	Children & Young People	Outdoor Education	Outdoor Education	Duke of Edinburgh Award - Special school	Duke of Edinburgh Award - Special school	350.00			371.00			6.0%
	Children & Young People	Outdoor Education	Outdoor Education	Outdoor Learning Facilities (Crowden Outdoor Educational Centre) - Rotherham Schools and Groups	Outdoor Learning Facilities (Crowden Outdoor Educational Centre) - Rotherham Schools and Groups	84.88			96.76			14.0%
	Children & Young People	Outdoor Education	Outdoor Education	Outdoor Learning Facilities (Crowden Outdoor Educational Centre) - Non Rotherham Schools and Groups	Outdoor Learning Facilities (Crowden Outdoor Educational Centre) - Non Rotherham Schools and Groups	84.88			96.76			14.0%
	Children & Young People	READ (Dyslexia Support)	READ (Dyslexia Support)	Outreach support for children with Dyslexia (One Hour per week for 12 week block.)	Outreach support for children with Dyslexia (One Hour per week for 12 week block.)	811.00			860.00			6.0%
	Children & Young People	READ (Dyslexia Support)	READ (Dyslexia Support)	Outreach support for children with Dyslexia (Two Hours per week for 12 week block.)	Outreach support for children with Dyslexia (Two Hours per week for 12 week block.)	1,622.00			1,720.00			6.0%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Children & Young People	READ (Dyslexia Support)	READ (Dyslexia Support)	Outreach support for children with Dyslexia (Three Hours per week for 12 week block.)	Outreach support for children with Dyslexia (Three Hours per week for 12 week block.)	2,433.00			2,580.00			6.0%
	Children & Young People	READ (Dyslexia Support)	READ (Dyslexia Support)	Outreach support for children with Dyslexia (Four Hours per week for 12 week block.)	Outreach support for children with Dyslexia (Four Hours per week for 12 week block.)	3,244.00			3,440.00			6.0%
	Children & Young People	Risk Management and CLEAPSS Service	Risk Management and CLEAPSS Service	Children Centres, Special Schools and Primary schools up to a PAN of 30	Children Centres, Special Schools and Primary schools up to a PAN of 30	520.00			551.00			6.0%
	Children & Young People	Risk Management and CLEAPSS Service	Risk Management and CLEAPSS Service	Primary Schools up to a PAN of 45	Primary Schools up to a PAN of 45	716.00			759.00			6.0%
	Children & Young People	Risk Management and CLEAPSS Service	Risk Management and CLEAPSS Service	Primary Schools up to a PAN of 60	Primary Schools up to a PAN of 60	812.00			861.00			6.0%
	Children & Young People	Risk Management and CLEAPSS Service	Risk Management and CLEAPSS Service	Primary Schools up to a PAN of 90	Primary Schools up to a PAN of 90	934.00			990.00			6.0%
	Children & Young People	Risk Management and CLEAPSS Services including Radiation Protection Advisory Service	Risk Management and CLEAPSS Services including Radiation Protection Advisory Service	Secondary Schools up to a PAN of 210 (incl. £300 CLEAPPS)	Secondary Schools up to a PAN of 210 (incl. £300 CLEAPPS)	2,195.00			2,327.00			6.0%
	Children & Young People	Risk Management and CLEAPSS Services including Radiation Protection Advisory Service	Risk Management and CLEAPSS Services including Radiation Protection Advisory Service	Secondary Schools up to a PAN of 260 (incl. £300 CLEAPPS)	Secondary Schools up to a PAN of 260 (incl. £300 CLEAPPS)	2,895.00			3,069.00			6.0%
	Children & Young People	Risk Management and CLEAPSS Services including Radiation Protection Advisory Service	Risk Management and CLEAPSS Services including Radiation Protection Advisory Service	Secondary Schools with a PAN above 261 (incl. £300 CLEAPS)	Secondary Schools with a PAN above 261 (incl. £300 CLEAPS)	3,235.00			3,429.00			6.0%
	Children & Young People	Risk Management and CLEAPSS Services including Radiation Protection Advisory Service	Risk Management and CLEAPSS Services including Radiation Protection Advisory Service	Secondary Schools up to a PAN of 140 (incl. £300 CLEAPPS)	Secondary Schools up to a PAN of 140 (incl. £300 CLEAPPS)	1,745.00			1,850.00			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Rockingham Hall (Capacity 107) per day (Monday to Friday)	Rockingham Hall (Capacity 107) per day (Monday to Friday)	290.00			307.40			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Rockingham Hall (Capacity 107) per day (Saturday to Sunday)	Rockingham Hall (Capacity 107) per day (Saturday to Sunday)	317.00			336.02			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Rockingham Hall (Capacity 107) per Half day/Twilight Session (Monday to Friday)	Rockingham Hall (Capacity 107) per Half day/Twilight Session (Monday to Friday)	138.90			147.23			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Rockingham Hall (Capacity 107) Evening Session (Monday to Friday)	Rockingham Hall (Capacity 107) Evening Session (Monday to Friday)	145.20			153.91			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Fitzwilliam,Wharncliffe,Wentworth, Fullerton) (capacity 30- 36) per day (Monday to Friday)	Meeting rooms (Fitzwilliam,Wharncliffe,Wentworth, Fullerton) (capacity 30- 36) per day (Monday to Friday)	213.00			225.78			6.0%



Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Fitzwilliam, Wharnccliffe,Wentworth, Fullerton) (capacity 30-36) per day (Saturday to Sunday)	Meeting rooms (Fitzwilliam, Wharnccliffe,Wentworth, Fullerton) (capacity 30-36) per day (Saturday to Sunday)	231.00			244.86			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Fitzwilliam,Wharnccliffe, Wentworth, Fullerton) (capacity 30-36) per Half day /Twilight Session	Meeting rooms (Fitzwilliam,Wharnccliffe, Wentworth, Fullerton) (capacity 30-36) per Half day /Twilight Session	103.90			110.13			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Fitzwilliam, Wharnccliffe, Wentworth, Fullerton) (capacity 30-36) per Evening Session	Meeting rooms (Fitzwilliam, Wharnccliffe, Wentworth, Fullerton) (capacity 30-36) per Evening Session	110.20			116.81			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Sitwell and Keppel) per day (Monday to Friday)	Meeting rooms (Sitwell and Keppel) per day (Monday to Friday)	173.80			184.23			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Sitwell and Keppel) per day (Saturday to Sunday)	Meeting rooms (Sitwell and Keppel) per day (Saturday to Sunday)	231.00			244.86			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Sitwell and Keppel) per Half day/Twilight Session	Meeting rooms (Sitwell and Keppel) per Half day/Twilight Session	92.20			97.73			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Sitwell and Keppel) per evening Session	Meeting rooms (Sitwell and Keppel) per evening Session	98.60			104.52			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting room (Milton) per day (Monday to Friday)	Meeting room (Milton) per day (Monday to Friday)	103.90			110.13			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting room (Milton) per day (Saturday to Sunday)	Meeting room (Milton) per day (Saturday to Sunday)	232.15			246.08			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting room (Milton) per Half day/Twilight Session	Meeting room (Milton) per Half day/Twilight Session	59.35			62.91			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting room (Milton) per Hour	Meeting room (Milton) per Hour	18.02			19.10			6.0%
	Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms per hour (Fitzwilliam, Wharnccliffe, Wentworth, Fullerton, Sitwell and Keppel)	Meeting rooms per hour (Fitzwilliam, Wharnccliffe, Wentworth, Fullerton, Sitwell and Keppel)	30.75			32.60			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Subscription service	Subscription service	28.62			30.35			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Package A Base Rate plus £5.50 per pupil	Package A Base Rate plus £5.50 per pupil	1,855.00			1,966.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Package B Base Rate plus £5.50 per pupil	Package B Base Rate plus £5.50 per pupil	2,915.00			3,090.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Package C Base Rate plus £5.50 per pupil	Package C Base Rate plus £5.50 per pupil	4,505.00			4,775.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	PAYG - Curriculum Core Offer	PAYG - Curriculum Core Offer	1,908.00			2,022.00			6.0%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Curriculum Impact Review	Curriculum Impact Review	2,226.00			2,360.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Developing Curriculum Leadership	Developing Curriculum Leadership	954.00			1,011.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Enhanced Curriculum Leadership & CPD	Enhanced Curriculum Leadership & CPD	1,908.00			2,022.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Subject Leader networks - per subject	Subject Leader networks - per subject	477.00			506.00			6.1%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Imagine Rotherham membership	Imagine Rotherham membership	318.00			337.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Emotional Health & Wellbeing Core Offer	Emotional Health & Wellbeing Core Offer	1,908.00			2,022.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Anti-Bullying & Relationships	Anti-Bullying & Relationships	1,908.00			2,022.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Healthy Schools Accreditation	Healthy Schools Accreditation	265.00			281.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Governance Core Offer	Governance Core Offer	1,060.00			1,124.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Developmental Governance Review	Developmental Governance Review	1,908.00			2,022.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Statutory Assessment	Statutory Assessment	556.50			590.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Executive Leader Well-Being Package	Executive Leader Well-Being Package	1,908.00			2,022.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Executive Leader Coaching	Executive Leader Coaching	1,908.00			2,022.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Enhanced New or Aspiring HT Package	Enhanced New or Aspiring HT Package	2,544.00			2,697.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Evaluation & Review Core Offer	Evaluation & Review Core Offer	1,060.00			1,124.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Evaluation & Review Audit	Evaluation & Review Audit	1,908.00			2,022.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Pre-Ofsted Support	Pre-Ofsted Support	636.00			674.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Enhanced Pre-Ofsted Support	Enhanced Pre-Ofsted Support	1,908.00			2,022.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Whole School Developmental Review	Whole School Developmental Review	1,908.00			2,022.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Executive Leader Support	Executive Leader Support	2,226.00			2,360.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	External Adviser for Executive Leader's Appraisal	External Adviser for Executive Leader's Appraisal	1,272.00			1,348.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Bespoke Support	Bespoke Support	636.00			674.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Artsmark	Artsmark	636.00			674.00			6.0%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Children’s University - sign up	Children’s University - sign up	318.00			337.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Children’s University - membership	Children’s University - membership	106.00			112.40			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Disadvantage or SEND or Attendance or Safeguarding Audit	Disadvantage or SEND or Attendance or Safeguarding Audit	1,908.00			2,022.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Executive Leader Recruitment	Executive Leader Recruitment	3,180.00			3,371.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	OLEVI	OLEVI	3,180.00			3,371.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Outdoor Learning	Outdoor Learning	954.00			1,011.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Picture This!	Picture This!	636.00			674.00			6.0%
	Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	School Business Leader Support	School Business Leader Support	2,544.00			2,697.00			6.0%
	Children & Young People	School Admissions & Appeals	School Admissions & Appeals	Admission and appeals service with a max of 20 appeals - NEW CHARGE 2024-25	£9.18 x Pupils numbers on roll (spring term census)	-			9.18			N/A
	Children & Young People	School Admissions & Appeals	School Admissions & Appeals	Appeals over 20 for academies for appeal administration only. NEW CHARGE 2024-25	£160 to charge for appeals over 20	-			160.00			N/A
	Children & Young People	School Admissions & Appeals	School Admissions & Appeals	Appeals over the 20 for academies for Presenting Officer/statement of case. - NEW CHARGE 2024-25	£30 to charge for appeals over 20	-			30.00			N/A
	Children & Young People	Specialist Inclusion Support Service		Option 1 - Platinum Package A - 114 Hours	Option 1 - Platinum Package A - 114 Hours	8,459.00			8,967.00			6.0%
	Children & Young People	Specialist Inclusion Support Service		Option 2 - Premium Gold Package B - 84 Hours	Option 2 - Premium Gold Package B - 84 Hours	6,411.00			6,796.00			6.0%
	Children & Young People	Specialist Inclusion Support Service		Option 3 - Gold Package C - 60 Hours	Option 3 - Gold Package C - 60 Hours	4,643.00			4,922.00			6.0%
	Children & Young People	Specialist Inclusion Support Service		Option 4 - Silver Package D - 36 hours	Option 4 - Silver Package D - 36 hours	2,824.00			2,994.00			6.0%
	Children & Young People	Specialist Inclusion Support Service		Option 5 -Bronze Package E - 20 Hours	Option 5 -Bronze Package E - 20 Hours	1,612.00			1,709.00			6.0%
STAT 1	Children & Young People	Specialist Inclusion Support Service		Option 6 - Package F - Hourly Rate (for specially arranged package)	Option 6 - Package F - Hourly Rate (for specially arranged package)	81.00			86.00			6.2%
STAT 2	Children & Young People	Specialist Inclusion Support Service		Option 7 - Package G - Hourly Rate (Further hours through the school year in addition to options 1 to 6 above, these will be charged at the higher hourly rate.	Option 7 - Package G - Hourly Rate (Further hours through the school year in addition to options 1 to 6 above, these will be charged at the higher hourly rate.	88.00			94.00			6.8%
STAT 2	Finance & Customer Services Directorate	Electoral Services	Electoral Services	Overseas electors (paper - per constituency)	Per 100 entries (or part of) plus £10 fixed admin fee		15.00	No Max		15.00	No Max	0.0%
STAT 2	Finance & Customer Services Directorate	Electoral Services	Electoral Services	Open and full electoral register (electronic format - per constituency)	Per 1000 entries (or part of) plus £20 fixed admin fee		21.50	No Max		21.50	No Max	0.0%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
STAT 2	Finance & Customer Services Directorate	Electoral Services	Electoral Services	Overseas electors (electronic format - per constituency)	Per 100 entries (or part of) plus £20 fixed admin fee		21.50	No Max		21.50	No Max	0.0%
STAT 2	Finance & Customer Services Directorate	Electoral Services	Electoral Services	Marked station and absent vote lists from an election (paper)	Per 1,000 entries (or part of) plus £10 admin fee		12.00	No Max		12.00	No Max	0.0%
STAT 2	Finance & Customer Services Directorate	Electoral Services	Electoral Services	Marked station and absent vote lists from an election (electronic)	Per 1,000 entries (or part of) plus £10 fixed admin fee		11.00	No Max		11.00	No Max	0.0%
	Finance & Customer Services Directorate	Information Governance	Information Governance	Freedom of Information	Per Hour	28.20			30.00			6.4%
	Finance & Customer Services Directorate	Internal Audit	Internal Audit	Internal Audit work for academies	Daily rate	299.00				Service ended		N/A
	Finance & Customer Services Directorate	Legal Services	Legal Services	External legal work	Per Hour	73.00			77.30			5.9%
	Finance & Customer Services Directorate	Legal Services	Legal Services	Work for academies	Per Hour	73.00			77.30			5.9%
	Finance & Customer Services Directorate	Legal Services	Legal Services	Advice to Primary and Special Schools	Per annum	242.75			257.50			6.1%
	Finance & Customer Services Directorate	Legal Services	Legal Services	Advice to Secondary Schools	Per annum	425.00			450.00			5.9%
	Finance & Customer Services Directorate	Legal Services	Legal Services	Pay as Used advice to schools	Per Hour		44.30	50.00		47.00	53.00	6.1%
	Finance & Customer Services Directorate	Legal Services	Legal Services	Section 106	A minimum amount of £1,100 for a straightforward agreement or higher (subject to negotiation), dependant on level of complexity	1,048.00			1,110.00			5.9%
	Finance & Customer Services Directorate	Legal Services	Legal Services	Section 38 & 278 Highway Improvement	Per application		579.00	876.00		615.00	930.00	6.2%
EX22	Finance & Customer Services Directorate	Bereavement Services	Bereavement Services	Contractual Fixed Amount - Dignity Contract	Per annum	Commercially Sensitive Variable			Commercially Sensitive Variable			N/A
	Finance & Customer Services Directorate	Bereavement Services	Bereavement Services	Performance Failure Penalty Charges - Dignity Contract	Per failure event							N/A
	Finance & Customer Services Directorate	Registration Service	Registration Service	Ceremony Booking/Admin Fee	Per event	37.15			39.00			5.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Statutory Marriage Civil Partnership Riverside House	Per ceremony	-			57.00			
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Statutory Marriage Civil Partnership Clifton Park Museum	Per event	57.00			57.00			0.0%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Basic Marriage Civil Partnership Clifton Park Museum	Per ceremony	-			180.00			
	Finance & Customer Services Directorate	Registration Service	Registration Service	Enhanced Marriage Civil Partnership Clifton Park Museum	Mon	275.00				Service ended		-100.0%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Enhanced Marriage Civil Partnership Clifton Park Museum	Mon - Thurs	275.00			290.00			5.5%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Premium Marriage Civil Partnership Ceremony Clifton Park Museum	Friday	313.00				Service ended		-100.0%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Premium Marriage Civil Partnership Ceremony Clifton Park Museum	Saturday	313.00			330.00			5.4%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Clifton Park Museum	Mon - Thurs	292.00			310.00			6.2%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Clifton Park Museum	Friday	345.00			365.00			5.8%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Clifton Park Museum	Saturday	350.00			365.00			4.3%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Private Citizenship Clifton Park Museum	Mon - Fri	170.00			180.00			5.9%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Marriage Civil Partnership Approved Venue	Mon - Fri	355.00			375.00			5.6%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Marriage Civil Partnership Approved Venue	Saturday	395.00			415.00			5.1%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Marriage Civil Partnership Approved Venue	Sunday	405.00			425.00			4.9%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Marriage Civil Partnership Approved Venue	Bank Hol / 6pm - 8pm	525.00			550.00			4.8%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Approved Venue	Mon - Fri	350.00			375.00			7.1%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Approved Venue	Saturday	390.00			415.00			6.4%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Approved Venue	Sunday	405.00			425.00			4.9%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Approved Venue	Bank Hol / 6pm - 8pm	520.00			550.00			5.8%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Priority Certificate	Per application	35.00			35.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Closed register certificate	Per application	11.00			11.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Open register certificate	Per application	11.00			11.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Time of registration certificate	Per application	11.00			11.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Request for correction to register entry to Local Registration Service	Per application	75.00			75.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Request for correction to register entry to General Register Office	Per application	90.00			90.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Request for approval of foreign divorce documents as evidence for notice of marriage to Local Registration Service	Per application	50.00			50.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Request for approval of foreign divorce or dissolution documents as evidence for notice of marriage to General Register Office	Per application	75.00			75.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Request to change of forename within 12 months of birth registration	Per application	40.00			40.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Request to waive statutory marriage or civil partnership notice period	Per application	60.00			60.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Application to register a building for worship	Per application	29.00			29.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Application to register a place of religious worship for marriage	Per application	123.00			123.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Notice of marriage or civil partnership	Per application	35.00			35.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Attending to take notice of marriage or civil partnership for a housebound person	Per application	47.00			47.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Attending to take notice of marriage or civil partnership for a detained person	Per application	68.00			68.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Marriage or civil partnership by Registrar Generals Licence	Per application	15.00			15.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Attending the marriage or civil partnership of a housebound person	Per application	84.00			84.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Attending the marriage or civil partnership of a detained person	Per application	94.00			94.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Conversion of a civil partnership to marriage one stage procedure	Per application	45.00			45.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Conversion of a civil partnership to marriage two stage procedure	Per application	118.00			118.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Conversion of a civil partnership to marriage for a housebound person	Per application	99.00			99.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Conversion of a civil partnership to marriage for a detained person	Per application	117.00			117.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Conversion of a civil partnership to marriage by special procedure	Per application	15.00			15.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Attending to register a marriage at a place of religious worship	Per application	86.00			86.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Attending to register the religious marriage or civil partnership of a housebound person	Per application	81.00			81.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Attending to register the religious marriage or civil partnership of a detained person	Per application	88.00			88.00			0.0%
STAT 3	Finance & Customer Services Directorate	Registration Service	Registration Service	Certificate of no impediment to marriage or civil partnership	Per application	35.00			35.00			0.0%
	Finance & Customer Services Directorate	Registration Service	Registration Service	PD2 Application (Passport Name Change)	Per application	15.00			16.00			6.7%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Weekend Notice Fee (charged on top of stat fee) Non refundable	Per couple	25.00			30.00			20.0%
	Finance & Customer Services Directorate	Registration Service	Registration Service	Birth Certificate Wallet	Per wallet	-			1.00			
	Finance & Customer Services Directorate	Registration Service	Registration Service	Signed for postage	Each	2.35			2.75			17.0%
	Finance & Customer Services Directorate	Revenues & Benefits	Revenues & Benefits	Free school meals administration	Per child	5.95			6.30			5.9%



Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Early Years	L.A.	Per annum	3,538.00			3,750.30			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Early Years	Temly	Per annum	3,744.00			3,968.60			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Early Years	1/2 Termly	Per annum	3,941.00			4,177.50			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Early Years	Monthly	Per annum	4,242.00			4,496.50			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Early Years	Fortnightly	Per annum	5,148.00			5,456.90			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Early Years	Weekly	Per annum	6,950.00			7,367.00			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Primary	L.A.	Per annum		1,874.00	2,869.00		1,986.40	3,041.10	6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Primary	Termly	Per annum		2,077.00	3,039.00		2,201.60	3,221.30	6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Primary	1/2 Termly	Per annum		2,271.00	3,238.00		2,407.30	3,432.30	6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Primary	Monthly	Per annum		2,574.00	3,541.00		2,728.40	3,753.50	6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Primary	Fortnightly	Per annum		3,482.00	4,445.00		3,690.90	4,711.70	6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Primary	Weekly	Per annum		5,287.00	6,255.00		5,604.20	6,630.30	6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Special	L.A.	Per annum		2,563.00	4,358.00		2,716.80	4,619.50	6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Special	Termly	Per annum		2,763.00	3,364.00		2,928.80	3,565.80	6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Special	1/2 Termly	Per annum		2,973.00	4,757.00		3,151.40	5,042.40	6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Special	Monthly	Per annum		3,271.00	5,060.00		3,467.30	5,363.60	6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Special	Fortnightly	Per annum		4,169.00	4,169.00		4,419.10	4,419.10	6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Special	Weekly	Per annum		5,974.00	5,974.00		6,332.40	6,332.40	6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Secondary	Core	Per annum	2,772.00			2,938.30			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Secondary	Core + Visits (6)	Per annum	3,134.00			3,322.00			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Secondary	Additional Visit - Early Years/Primary/Special	Per visit	115.50			122.40			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Secondary	Sickness Cover - Early Years/Primary/Special	Per visit	230.00			243.80			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Secondary	Additional Visit - Secondary	Per visit	139.00			147.30			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Secondary	Sickness Cover -Secondary	Per visit	230.00			243.80			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Service retainer - including Helpdesk and Online support	Per annum	1,553.00			1,646.20			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	FMS chart of accounts/coding structure set up	Per Set-up	788.00			835.30			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Financial Support onsite visit - ad hoc	Per Visit	227.00			240.60			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Financial Support onsite visit - termly	For 3 visits	463.00			490.80			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Financial Support onsite visit - half termly	For 6 visits	928.00			983.70			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Financial Support onsite visit - monthly	For 10 visits	1,536.00			1,628.20			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Provision of financial management training session	Per 1/2 day	227.00			240.60			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Assistance with recruitment of finance staff	Per 1/2 day	227.00			240.60			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Attendance at Governing Body meetings	Per 1/2 day	227.00			240.60			6.0%
	Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Provision of cover in the event of staff absence	Per 1/2 day	227.00			240.60			6.0%
	Regeneration & Environment	Asset Management	Asset Management	All Commercial Fees, Leases and Time charges	By Negotiation	Price on Application			Price on Application			N/A
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Assignments (under £10k p.a)	For activity	685.00			685.00			0.0%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Assignments (over £10k p.a)	For activity	919.00			920.00			0.1%
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Underlettings	For activity	373.00			375.00			0.5%
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Compound Licence	Per license	568.00			570.00			0.4%
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Retrospective Consents (Commercial)	For activity	913.00			920.00			0.8%
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Retrospective Consents (Residential)	For activity	457.00			500.00			9.4%
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Negotiation of early termination	For activity	457.00			500.00			9.4%
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Enfranchisement	For activity	913.00			920.00			0.8%
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Landlords Consent	For activity	629.00			630.00			0.2%
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Landlords Consent (Short Notice)	For activity	913.00			920.00			0.8%
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Restrictive Covenants	For activity	685.00			685.00			0.0%
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	External Asset Valuation - Minimum Fee	For activity	629.00			630.00			0.2%
EX1	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Asset Transfer Lease (Surveyors Fees)	For activity	1,253.00			1,250.00			-0.2%
	Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	School Caretakers Properties - Rents	Various	Price on Application			Price on Application			N/A
EX2	Regeneration & Environment	Building Control	Building Control	Additional Fee: Where a Completion Cert is requested, where works have been completed historically and no completion inspection has been undertaken	Per application		90.00	180.00		120.00	240.00	33.3%
EX2	Regeneration & Environment	Building Control	Building Control	Re-issue of Completion Certificates	Per application	60.00			63.00			5.0%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 1 - Erection or extension of a detached/attached domestic garage or car port up to 50m2	Per application	450.00			450.00			0.0%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 1 - REGULARISATION Erection or extension of a detached/attached domestic garage or car port up to 50m2	Per application	750.00			750.00			0.0%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 2 - Any extension with a total floor area which does not exceed 40m2	Per application	720.00			720.00			0.0%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 2 - REGULARISATION Any extension with a total floor area which does not exceed 40m2	Per application	1,200.00			1,200.00			0.0%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 3 - Any extension with a total floor area exceeding 40m2 but not exceeding 60m2	Per application	810.00			840.00			3.7%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 3 - REGULARISATION Any extension with a total floor area exceeding 40m2 but not exceeding 60m2	Per application	1,350.00			1,400.00			3.7%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 4 - Any extension with a total floor area exceeding 60m2 but not exceeding 100m2	Per application	900.00			1,020.00			13.3%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 4 - REGULARISATION Any extension with a total floor area exceeding 60m2 but not exceeding 100m2	Per application	1,650.00			1,700.00			3.0%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 5 - The provision of one or more rooms in a roof space	Per application	720.00			780.00			8.3%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 5 - REGULARISATION The provision of one or more rooms in a roof space	Per application	1,200.00			1,300.00			8.3%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 6 - Conversion of a garage to a habitable room	Per application	360.00			450.00			25.0%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 6 - REGULARISATION - Conversion of a garage to a habitable room	Per application	600.00			750.00			25.0%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 7 -The replacement of windows, roof lights, roof windows and external doors in an existing dwelling.	Per application	270.00			330.00			22.2%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 7 - REGULARISATION The replacement of windows, roof lights, roof windows and external doors in an existing dwelling.	Per application	450.00			550.00			22.2%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
EX2	Regeneration & Environment	Building Control	Building Control	Standard fees for Other Domestic Work. Category 8 - Re-roof of a conservatory.	Per application	360.00			420.00			16.7%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fees for Other Domestic Work. Category 8 - REGULARISATION Re-roof of a conservatory.	Per application	600.00			700.00			16.7%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 8 - Re-roof of a domestic dwelling or external wall insulation cladding	Per application	270.00			330.00			22.2%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 8 - REGULARISATION Re-roof of a domestic dwelling or external wall insulation cladding	Per application	450.00			550.00			22.2%
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 9 - Installation of Solid Fuel Burning appliance	Per application	Price on Application			Price on Application			N/A
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 9 - REGULARISATION Installation of Solid Fuel Burning appliance	Per application	Price on Application			Price on Application			N/A
EX2	Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 10 -Installation of controlled domestic electrical installation (by non-competent person scheme)	Per application	Price on Application			Price on Application			N/A
EX2	Regeneration & Environment	Building Control	Building Control	Standard Charge for new dwellings for Other Category 1 - Number of dwellings-1	Per application	990.00			1,140.00			15.2%
EX2	Regeneration & Environment	Building Control	Building Control	Standard Charge for new dwellings for Other Category 1 - REGULARISATION - Number of dwellings-1	Per application	1,650.00			1,700.00			3.0%
EX2	Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 1 - Charge based on estimated cost of work £0 - £1000	Per application	360.00			450.00			25.0%
EX2	Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 1 - REGULARISATION Charge based on estimated cost of work £0 - £1000	Per application	600.00			750.00			25.0%
EX2	Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 2 -Charge based on estimated cost of work £1001 - £10 000	Per application	540.00			570.00			5.6%
EX2	Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 2 - REGULARISATION Charge based on estimated cost of work £1001 - £10 000	Per application	900.00			950.00			5.6%
EX2	Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 3 - Charge based on estimated cost of work £0 - £5 000	Per application	720.00			930.00			29.2%
EX2	Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 3 - REGULARISATION Charge based on estimated cost of work £5 001 - £15 000	Per application	1,200.00			1,550.00			29.2%
EX2	Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 4 - Charge based on estimated cost of work £15 001 - £35 000	Per application	990.00			930.00			-6.1%
EX2	Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 4 - REGULARISATION Charge based on estimated cost of work £35 001 - £80 000	Per application	1,650.00			1,750.00			6.1%
	Regeneration & Environment	Civic Theatre	Theatre Hire	Performance for Professional Company - one day hire for one performance for 8 hours total (2 tech staff, 1 duty Manager and box office for performance)(Additional performances negotiable with Theatre Manager)	per performance	Price on Application			Price on Application			N/A
	Regeneration & Environment	Civic Theatre	Theatre Hire	Per hour daytime	per hour	200.00			215.00			7.5%
	Regeneration & Environment	Civic Theatre	Theatre Hire	All professional performances incur per ticket booking fee	Per ticket	1.50			1.60			6.7%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Additional Rooms	Annexe Lister Hall <i>External hire none show related</i>	per session	Price on Application			Price on Application			N/A
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Additional Rooms	The Lister Hall <i>Subject to availability price per hour or part of</i>	per hour	17.50			20.00			14.3%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Additional Rooms	The White Room	per hour	12.50			15.00			20.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Additional Staffing	Follow Spot Operator / Additional Stage Hand	per hour	20.00			22.50			12.5%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Additional Staffing	Additional Specialist Technician / Staff Member <i>Sound Operator/ AV tech (Subject to availability)</i>	per hour	Price on Application			Price on Application			N/A
	Regeneration & Environment	Civic Theatre	Theatre Hire - Additional Staffing	Theatre staff as Specialist Speakers	per hour	Price on Application			Price on Application			N/A
	Regeneration & Environment	Civic Theatre	Theatre Hire - Amateur and Charitable Organisations	Off Peak Weekday Performance Evenings - (6pm -10.30pm Mon-Thurs)(2 crew, 1 duty Manager, 1 box office)	per performance	480.00			510.00			6.3%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Amateur and Charitable Organisations	On Peak Weekend Performance Evenings - Where % occupancy exceeds 70% - (6pm -10.30pm Fri - Sun)(2 crew, 1 duty Manager, 1 box office)	per performance	480.00			510.00			6.3%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Amateur and Charitable Organisations	On Peak Weekend Performance Evenings - Where % occupancy is less than 70% - (6pm -10.30pm Fri - Sun)(2 crew, 1 duty Manager, 1 box office)	per performance	515.50			545.00			5.7%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Amateur and Charitable Organisations	Matinee Performances - Underplaying an Evening (2 crew, 1 duty Manager, 1 box office)	per performance	425.00			450.00			5.9%



Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Civic Theatre	Theatre Hire - Amateur and Charitable Organisations	Bank Holiday performance - (6pm -10.30pm )(2 crew, 1 duty Manager, 1 box office)	per performance	567.00			600.00			5.8%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Amateur and Charitable Organisations	6% Commission of ticket sales (an average of 6 complimentary tickets per performance are exempt from commission)	% total sales	6% Commission			6% Commission			N/A
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Commissions	Programme Sales	per item	15%			15%			0.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Commissions	Merchandise	per item	15%			15%			0.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Deposits / Cancellations FOR HIRERS	Deposit for Hirers ( <i>Payable on confirmation of dates</i> )	Per booking	20%			20%			0.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Deposits / Cancellations FOR HIRERS	Cancellation Fee within 4 months ( <i>of core charges</i> )	Per booking	50%			50%			0.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Deposits / Cancellations FOR HIRERS	Cancellation Fee within a month ( <i>of core charges</i> )	Per booking	80%			80%			0.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Deposits / Cancellations FOR HIRERS	Cancellation Fee within a week ( <i>of core charges</i> )	Per booking	100%			100%			0.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	The Orchestra Pit ( <i>when installed prior to hire</i> )	per use	60.00			65.00			8.3%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Projector Hire (Single Performance) ( <i>Includes rigging and de-rigging</i> )	per day	38.00			40.00			5.3%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Projector Hire (Week long run of performances)( <i>Includes rigging and de-rigging</i> )	Per Week	106.00			120.00			13.2%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Yamaha Baby Grand Concert Piano	per use	62.50			66.00			5.6%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Piano Tuning	Cost + 25%	Cost Recovery plus 25%			Cost Recovery plus 25%			N/A
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Follow spot <i>Operator costs see above(per day)</i>	per day	21.00			22.00			4.8%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Follow spot <i>Operator costs see above(per week)</i>	Per Week	52.00			55.00			5.8%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Mirror Ball	per use	21.00			22.00			4.8%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	UV Lamps	per day	21.00			22.00			4.8%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	UV Lamps	Per Week	40.00			42.00			5.0%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Strobe	per day	26.00			28.00			7.7%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Strobe	Per Week	67.00			71.00			6.0%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Hire of Intelligent Lighting system x 4 <i>intelligent lights (subject to availability)</i>	per day	132.50			140.00			5.7%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Hire of Intelligent Lighting system x 4 <i>intelligent lights (subject to availability)</i>	Per Week	315.00			335.00			6.3%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Drape Hire <i>When not as part of standard black box set up.</i>	per day	21.00			22.00			4.8%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Drape Hire <i>When not as part of standard black box set up.</i>	Per Week	51.00			54.00			5.9%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Repair of Drapes ( <i>when repairable</i> )	cost + 25%	Cost recovery plus 25%			Cost recovery plus 25%			N/A
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Replacement Drapes ( <i>when irreparable</i> )	cost + 25%	Cost recovery plus 25%			Cost recovery plus 25%			N/A
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Star Cloth	per day	26.50			28.00			5.7%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Star Cloth	Per Week	67.00			71.00			6.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Smoke Machine	per day	16.00			17.00			6.3%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Smoke Machine	Per Week	42.00			45.00			7.1%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Smoke Fluid per 0.5ml ( <i>consumption monitored</i> )	per 0.5ml	Cost Recovery plus 25%			Cost Recovery plus 25%			N/A
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Haze Machine	per day	21.00			25.00			19.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Haze Machine	Per Week	52.00			60.00			15.4%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Haze Fluid per 0.5ml ( <i>consumption monitored</i> )	per 0.5ml	Cost Recovery plus 25%			Cost Recovery plus 25%			N/A

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Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Mini Mist smoke machine	per day	15.50			16.50			6.5%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Mini Mist smoke machine	Per Week	41.00			43.00			4.9%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Mini mist canister	Cost + 25%	Cost recovery plus 25%			Cost recovery plus 25%			N/A
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Radio Mic	per use	37.00			39.00			5.4%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Generic mic	per use	7.75			8.25			6.5%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Pyrotechnic Detonation System	per day	16.00			17.00			6.3%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Pyrotechnic Detonation System	Per Week	42.00			45.00			7.1%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras <i>subject to availability</i>	Gaffer Tape	Cost + 25%	Cost recovery plus 25%			Cost recovery plus 25%			N/A
	Regeneration & Environment	Civic Theatre	Theatre Hire - Local Businesses and Dance Schools	Off Peak Weekday Performance Evenings - (6pm -10.30pm Mon-Thurs)(2 crew, 1 duty Manager, 1 box office)	per performance	685.00			725.00			5.8%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Local Businesses and Dance Schools	On Peak Weekend Performance Evenings - Where % occupancy exceeds 70% - (6pm -10.30pm Fri - Sun)(2 crew, 1 duty Manager, 1 box office)	per performance	685.00			725.00			5.8%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Local Businesses and Dance Schools	On Peak Weekend Performance Evenings - Where % occupancy is less than 70% - (6pm -10.30pm Fri - Sun)(2 crew, 1 duty Manager, 1 box office)	per performance	735.00			780.00			6.1%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Local Businesses and Dance Schools	Matinee Performances - Underplaying an Evening (2 crew, 1 duty Manager, 1 box office)(access 1.5 hrs prior to curtain up)	per performance	610.00			645.00			5.7%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Local Businesses and Dance Schools	Bank Holiday performance - (6pm -10.30pm )(2 crew, 1 duty Manager, 1 box office)	per performance	810.00			860.00			6.2%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Local Businesses and Dance Schools	10% commission of ticket sales on all tickets (an average of 6 complimentary tickets per performance are exempt from commission)	% total sales	10%			10%			0.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Annexe Lister Hall	per hour	17.50			22.00			25.7%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Annexe Lister Hall	Per half day (4 Hours)	60.00			75.00			25.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Annexe Lister Hall	Per Day (8 Hours)	100.00			120.00			20.0%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	The Den	per hour	17.50			19.00			8.6%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	The Den	Per half day (4 Hours)	60.00			64.00			6.7%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	The Den	Per Day (8 Hours)	100.00			105.00			5.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Bar	per hour	17.50			22.00			25.7%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Bar	Per half day (4 Hours)	60.00			75.00			25.0%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Bar	Per Day (8 Hours)	100.00			120.00			20.0%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Auditorium with 2 technicians and DM	per hour	200.00			210.00			5.0%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Auditorium with 2 technicians and DM	Per half day (4 Hours)	750.00			795.00			6.0%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Auditorium with 2 technicians and DM	Per Day (8 Hours)	1,100.00			1,165.00			5.9%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Full Front of House Aea	per hour	50.00			53.00			6.0%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Full Front of House Aea	Per half day (4 Hours)	120.00			125.00			4.2%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Full Front of House Aea	Per Day (8 Hours)	200.00			210.00			5.0%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Auditorium with 2 technicians and DM & FOH areas	per hour	250.00			265.00			6.0%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Auditorium with 2 technicians and DM & FOH areas	Per half day (4 Hours)	875.00			925.00			5.7%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Auditorium with 2 technicians and DM & FOH areas	Per Day (8 Hours)	1,300.00			1,375.00			5.8%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Digital Screen	Per Day	50.00			53.00			6.0%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Box Office Service	Per booking	50.00			53.00			6.0%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Tech support	per hour	20.00			21.00			5.0%
	Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Refreshments	per head	On request			On request			N/A
	Regeneration & Environment	Civic Theatre	Theatre Hire - Miscellaneous	set up costs for external events	per event	Price on Application			Price on Application			N/A
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Miscellaneous	Ticket printing ( <i>For non theatre events</i> )	Per ticket	0.30			0.35			16.7%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Miscellaneous	External Advertising	Cost + 25%	Cost recovery plus 25%			Cost recovery plus 25%			N/A
	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Saturday / Sunday Get In and Rehearsal - First eight hours or part thereof -	per session	685.00			725.00			5.8%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Saturday / Sunday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	77.50			82.50			6.5%

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Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Weekday Get In and Rehearsal - First eight hours or part thereof	per session	685.00			725.00			5.8%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Weekday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	77.50			82.50			6.5%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Rehearsal Evenings - When part of a longer hire - Maximum 5 hours	per session	685.00			725.00			5.8%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Bank Holiday Rehearsal - When part of a longer hire - Maximum 5 hours	per session	810.00			860.00			6.2%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Blank Night Retainer - When theatre is unoperational due to hirer occupancy	per session	685.00			725.00			5.8%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Saturday / Sunday Get In and Rehearsal - First eight hours or part thereof	per session	480.00			510.00			6.3%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Saturday / Sunday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	75.00			80.00			6.7%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Weekday Get In and Rehearsal - First eight hours or part thereof	per session	480.00			510.00			6.3%
EX7	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Weekday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	75.00			80.00			6.7%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Rehearsal Evenings - When part of a longer hire - Maximum 5 hours	per session	480.00			510.00			6.3%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Bank Holiday Rehearsal - When part of a longer hire - Maximum 5 hours	per session	567.00			600.00			5.8%
	Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Blank Night Retainer - When theatre is unoperational due to hirer occupancy	per session	480.00			510.00			6.3%
	Regeneration & Environment	Civic Theatre	Ticket sales	Concessionary discount of £1-£2 for qualifying guests currently. Students, Under 16, registered disabled, Rothercard, Tickets for Good	per ticket							
	Regeneration & Environment	Civic Theatre	Ticket sales	Pay what you can at certain shows agreed with production teams	per ticket							
	Regeneration & Environment	Cleaning	Cleaning	The price charges by the cleaning service are commercially confidential. The service needs to remain price competitive to compete with other external providers		Commercially confidential			Commercially confidential			N/A
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Enquiries and research service*	Staff time for carrying out research service enquiries (research, transcription, photocopying, printing, digital image retrieval, scanning) per 15 mins	£7.65 per 15 minutes, minimum charge 30 minutes	16.00			17.00			6.3%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Enquiries and research service*	Staff time for Electoral Register search and providing a letter confirming addresses if required (customer must be present for Registers under 10 years old) per 15 mins	7.65 per 15 minutes, minimum charge 30 minutes	16.00			17.00			6.3%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - International Standard - Europe *	Small letter up to 100g	Each	2.00			2.10			5.0%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - International Standard - Europe *	Large letter (A4 sheets) up to 100g, max thickness 2.5cm	Each	3.20			3.40			6.3%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - International Standard - Europe *	Large letter (A4 sheets) up to 250g, max thickness 2.5cm	Each	4.50			4.80			6.7%

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Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - International Standard - Europe *	Parcels	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - International Standard - World Zone 1	Small letter up to 100g	Each	3.00			3.20			6.7%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - International Standard - World Zone 1	Large letter (A4 sheets) up to 100g, max thickness 2.5cm	Each	4.00			4.20			5.0%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - International Standard - World Zone 1	Large letter (A4 sheets) up to 250g, max thickness 2.5cm	Each	5.90			6.30			6.8%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - International Standard - World Zone 1	Parcels	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - International Standard - World Zone 2	Small letter up to 100g	Each	3.00			3.20			6.7%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - International Standard - World Zone 2	Large letter (A4 sheets) up to 100g, max thickness 2.5cm	Each	4.50			4.80			6.7%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - International Standard - World Zone 2	Large letter (A4 sheets) up to 250g, max thickness 2.5cm	Each	6.90			7.30			5.8%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - International Standard - World Zone 2	Parcels	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - UK Standard *	Small letter up to 100g 1st class	Each	0.90			0.95			5.6%

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Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - UK Standard *	Small letter up to 100g 2nd class	Each	0.80			0.85			6.3%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - UK Standard *	Large letter (A4 sheets) up to 100g, max thickness 2.5cm 2nd class	Each	1.30			1.40			7.7%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - UK Standard *	Large letter (A4 sheets) up to 250g, max thickness 2.5cm 2nd class	Each	1.80			1.90			5.6%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - UK Standard *	Large letter (A4 sheets) up to 500g, max thickness 2.5cm 2nd class	Each	2.10			2.20			4.8%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) - UK Standard *	Large letter (A4 sheets) up to 750g, max thickness 2.5cm 2nd class	Each	2.90			3.10			6.9%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Photocopying per page*	A4 black and white	Each	0.70			0.75			7.1%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Photocopying per page*	A4 colour	Each	2.20			2.30			4.5%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Photocopying per page*	A3 black and white	Each	1.10			1.20			9.1%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Photocopying per page*	A3 colour	Each	3.20			3.40			6.3%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Photography by customer*	Digital photograph using own camera, per image taken	Each	1.00			1.10			10.0%



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Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Photography by customer*	Permit to take a larger quantity of photographs on a single day (conditions apply)	Each	12.00			12.70			5.8%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Photography by customer*	Advanced permit, as above but with photographer bringing in own additional equipment e.g. tripod (conditions apply; pre-booking essential)	Each	33.00			35.00			6.1%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Commission:	Conservation Lab hire	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Commission:	Hired Equipment	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Commission:	Use of Hired Van	Each	Price on Application			Price on Application			
EX13	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Commission:	Commission on Sales (Art/Craft/Exhibits)	Each		20%		30%	20%		0.0%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Digital image (A&LS/Collections)*	Supply of single digital image	Each	2.00			2.10			5.0%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Digital image (A&LS/Collections)*	Supply of single digital image (where original image needs to be copied) includes staff time	£1.00 + min of 15 minutes staff time £7.65	10.00			10.60			6.0%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Digital image (A&LS/Collections)*	One CD-Rom	Each	2.00			2.10			5.0%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Fees for Consultancy Work*:	Unskilled staff per day	Each	130.00			138.00			6.2%

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Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Fees for Consultancy Work*:	Skilled staff per day	Each	300.00			320.00			6.7%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Fees for Consultancy Work*:	Professional staff per day	Each	530.00			560.00			5.7%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Fees for Consultancy Work*:	Publicity & Promotion of Booked Events at request of hirer per advert minimum (Inc. design, advert space and handling charge)	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Fees for Consultancy Work*:	Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m²	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Fees for Consultancy Work*:	Box fees for deposition of Archaeological Archives at Clifton Park Museum	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Miscellaneous	Display Cases	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Miscellaneous	Transport of Display Cases	cover costs + min. of 20%	Cost recovery plus minimum of 20%			Cost recovery plus minimum of 20%			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Miscellaneous	Display Boards	cover costs + min. of 20%	Cost recovery plus minimum of 20%			Cost recovery plus minimum of 20%			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Object Identification/Research Enquiries*:	Archives research charge	£7.65 per 15 minutes, minimum charge 30 minutes	16.00			17.00			6.3%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings	Hire of Museum (Special Conditions apply)	Each	Price on Application			Price on Application			

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Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings	Gallery Hire during normal Museum public opening hours (Mon-Fri) per hour	Each				Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings	Gallery Hire during normal Museum public opening hours (Mon-Fri) per hour over 6 hours	Each				Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings	Ceremony Room for ceremonies to include photos in the room and maintenance	Each	37.00			39.00			5.4%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings	Gallery Hire Saturday and Sunday	Each				Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings	Caretaking cost per hour CPM/BC	Each	19.00			20.00			5.3%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings	Hire of Boston Castle (Special Conditions apply)	Each				Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings	Boston Castle Earl's Room during normal opening hours	Each				Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings	Boston Castle Earl's Room Saturday and Sunday and outside normal opening hours	Each				Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings	Use of Gallery/roof at Boston Castle for background wedding/ceremony photos	Each				Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings	Note room hire/photography outside normal opening hours incur a caretaking charge on top of the rates listed above - per hour	Per Hour				Price on Application			



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	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings	Hospitality/Refreshments	Each	Price on Application			Price on Application			
EX13	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	**School Sessions delivered at the Museum venues for a full day visit (this includes all materials and resources)	Each	7.00			7.50			7.1%
EX13	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	**School Sessions delivered at the Museum venues for a half day (this includes all materials and resources)	Each	5.00			5.50			10.0%
EX13	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	**School based sessions inclusive of travel expenses	Each	6.00			6.50			8.3%
EX13	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	Minimum charge for school session at Heritage Service venues for 27 pupils or less for full day	Each	175.00			200.00			14.3%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	Up to one hour online session for schools	Each	Price on Application			Price on Application			
EX13	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	Minimum for standard school sessions at Heritage Service Venues for Half day for 27 pupils or less	Each	125.00			150.00			20.0%
EX13	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	Minimum charge for school in School/Outreach venue for 27 pupils or less	Each	150.00			175.00			16.7%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	Activity Box hire for self guided sessions (Museum or Park use only)	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	Adult Workshops/event tours/courses	Variable at least to cover all delivery costs + min of 20%	Cost recovery plus minimum of 20%			Cost recovery plus minimum of 20%			

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Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	Childrens activities (family fun days, craft activities, toddler sessions etc.)	Each	Pay what you can			Pay what you can			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	Adult Care Home sessions (outreach venues)	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	Hire of memory boxes for Care Homes (to be collected and returned by hirer)	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	General Museum and Gallery Tour (minimum of 10 adults)	Each	5.00			5.30			6.0%
EX13	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	Keppel's Column Tour	Each	5.00			5.50			10.0%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	Talk by staff (non-VAT) (up to 2 hours including preparation) at Heritage Service Venue	Each	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks	Talk by staff (non-VAT) (up to 2 hours including preparation) at outreach Venue	Each + Travel @ RMBC Rates	Price on Application			Price on Application			
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Uses by a commercial or profit-making institution or person:	Single use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	38.00			40.30			6.1%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Uses by a commercial or profit-making institution or person:	Unlimited use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	58.00			61.50			6.0%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Uses by educational or non-profit making institution or person:	Single use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	14.00			14.80			5.7%

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Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Uses by educational or non-profit making institution or person:	Unlimited use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	30.00			31.80			6.0%
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	10% discount on coffee for Rothercard/NHS Discount Card/ Blue Light card	on coffee for Rothercard/NHS Discount Card/ Blue Light card	Each							
	Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Coffee loyalty scheme	Buy 8 get one free for card holders	Each							
	Regeneration & Environment	Community Services	Bulky Waste CAT A and B (DIY) Waste	Household Garden and Recreational Maximum 9 Items	1-3 items	33.00			16.50			-50.0%
	Regeneration & Environment	Community Services	Bulky Waste CAT A and B (DIY) Waste	Revised Pricing Structure - Price per Additional Item	4 items +	10.60			5.30			-50.0%
	Regeneration & Environment	Community Services	Bulky Waste CAT A and B (DIY) Waste	Household Garden and Recreational Maximum 9 Items with Rothercard discount	1-3 items	16.50			10.00			-39.4%
	Regeneration & Environment	Community Services	Bulky Waste CAT A and B (DIY) Waste	Revised Pricing Structure - Price per Additional Item with Rothercard discount	4 items +	5.50			5.00			-9.1%
	Regeneration & Environment	Dog Warden	Dog Warden	Retrieval of Stray Dogs Fees and Kennels Charge	First Night	63.00			67.00			6.3%
	Regeneration & Environment	Dog Warden	Dog Warden	Retrieval of Stray Dogs Fees and Kennels Charge	Subsequent Night	13.00			14.00			7.7%
EX9	Regeneration & Environment	Events Team	Events	Car Parking fee at Herringthorpe Playing Fields for Rotherham Show	Per Car Per Day	3.50			3.00			-14.3%
EX9	Regeneration & Environment	Events Team	Events	Car Parking fee at Herringthorpe Playing Fields for Rotherham Show (Rothercard Discount)	Per Car Per Day	3.00			3.00			0.0%
EX9	Regeneration & Environment	Events Team	Events	Event Application Form Administration Charge	Per Event	25.50			25.50			0.0%
EX9	Regeneration & Environment	Events Team	Events	Event Application Form Administration Charge (Registered Charity Rate)	Per Event	20.50			20.50			0.0%
EX9	Regeneration & Environment	Events Team	Events	Charity trade pitch at Rotherham Show (5mx5m)	Per Stall	200.00			200.00			0.0%
EX9	Regeneration & Environment	Events Team	Events	Commercial trade pitch at Rotherham Show (5mx5m)	Per Stall	290.00			290.00			0.0%
EX9	Regeneration & Environment	Events Team	Events	Commercial trade pitch at Rotherham Show (10mx10m)	Per Stall	500.00			500.00			0.0%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Arena Hire full day (7 hours)	Per booking	426.00			452.00			6.1%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Arena hire half day (3.5 hours)	Per booking	214.00			227.00			6.1%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Arena Hire (per hour)	Per booking	73.00			77.00			5.5%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Athletics Full Price	Per person	4.70			5.00			6.4%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Athletics Concessionary Price	Per person	3.80			4.00			5.3%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Athletics - Junior Rothercard Price	Per person	3.10			3.30			6.5%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Season Ticket - Monthly (Full Price)	Per person	26.50			28.00			5.7%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Season Ticket - Monthly Concessionary Price)	Per person	20.40			21.50			5.4%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Season Ticket - Monthly (Junior Rothercard Price)	Per person	13.10			14.00			6.9%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Season Ticket - Family Monthly Full	Per person	43.90			46.50			5.9%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Season Ticket - Family Monthly - Concessionary/Rothercard	Per person	32.60			34.50			5.8%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Track Centre Pitch with changing, toilets and showers	Per match	107.10			113.50			6.0%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Track Centre Pitch and toilets only - New	Per match	86.90			92.00			5.9%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Track Centre Pitch with lights	Per match	136.70			145.00			6.1%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Single 5-a-side Pitch	Per booking	43.90			46.50			5.9%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	1/4 Pitch without lights (training)	Per booking	27.60			29.00			5.1%

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Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	1/4 Pitch with lights (training)	booking	33.10			35.00			5.7%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Single 5-a-side Pitch with lights	Per booking	56.40			60.00			6.4%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Multi-sports - Full Price	Per person	4.70			5.00			6.4%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Multi-sports - Concessionary/Rothercard Price	Per person	3.80			4.00			5.3%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Multi-sports - Junior Rothercard Price	Per person	3.00			3.20			6.7%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	In2Athletics - Concessionary/Rothercard Price	Per person	4.10			4.30			4.9%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	In2Athletics - Junior Rothercard Price	Per person	3.60			3.80			5.6%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	School Visits (per pupil)	Per person	3.80			4.00			5.3%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Birthday Party (max. 15 kids, 1.5 hours)	Per party	67.80			72.00			6.2%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Training/Meeting Room ( per hour)	Per booking	17.50			18.50			5.7%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Training/Meeting Room (per hour) with refreshments	Per booking	31.40			33.00			5.1%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Training/Meeting Room (per hour) commercial rate	Per booking	31.40			33.00			5.1%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Training/Meeting Room (per hour) commercial rate with refreshments	Per booking	37.80			40.00			5.8%
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Cancellation of Room/Hall bookings: - Charge for room booking cancelled on day	100%	100% of cost			100% of cost			
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Cancellation of Room/Hall bookings: - Charge for booking cancelled within the week	80%	80% of cost			80% of cost			
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Cancellation of Room/Hall bookings: - Charge for booking cancelled within the month	50%	50% of cost			50% of cost			
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Cancellation of Track and centre pitch bookings: - Cancellation of Room/Hall bookings: - Charge for room booking cancelled on day	100%	100% of cost			100% of cost			
	Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Charge for booking cancelled on day - Cancellation of Room/Hall bookings: - Charge for booking cancelled within the week	50%	50% of cost			50% of cost			
	Regeneration & Environment	Highway Asset & Drainage - Adoptions	Adoptions	Charges are for Highways act 1980 s38 agreements and adoptions done under section 220	Variable	Price on Application			Price on Application			N/A
	Regeneration & Environment	Highway Asset & Drainage - Adoptions	Adoptions	Charges are for Highways act 1980 s38 agreements and adoptions done under section 228	Variable	Price on Application			Price on Application			N/A
	Regeneration & Environment	Highway Asset & Drainage - Adoptions	Adoptions	Adoption Searches	Per order	46.60			49.00			5.2%
EX15	Regeneration & Environment	Highway Asset & Drainage - Drainage	Drainage	Charges for emptying Cesspool & Septic Tanks -	Variable	Price on Application			Price on Application			N/A
	Regeneration & Environment	Highway Asset & Drainage - Drainage	Drainage	Charges for cleansing works	Variable	Price on Application			Price on Application			N/A
	Regeneration & Environment	Highway Asset & Drainage - Public Rights of Way	Public Rights of Way	The making of a temporary traffic regulation order to lawfully regulate traffic during planned activities on or near the highway	Per order	1,106.00			1,170.00			5.8%
	Regeneration & Environment	Highway Asset & Drainage - Public Rights of Way	Public Rights of Way	The making of an emergency traffic regulation order to lawfully regulate traffic during unplanned activities on or near the highway	Per order	853.00			905.00			6.1%
	Regeneration & Environment	Highway Network Management - Street Lighting	Street Lighting	Design of street lighting for external developers 1-9 units	Per design	288.00			305.00			5.9%
	Regeneration & Environment	Highway Network Management - Street Lighting	Street Lighting	Design of street lighting for external developers 10+ units	Per design				604.00			N/A
	Regeneration & Environment	Highway Network Management - Street Lighting	Street Lighting	Approval of a street lighting design 1-9 units	Per approval				305.00			N/A
	Regeneration & Environment	Highway Network Management - Street Lighting	Street Lighting	Approval of a street lighting design 10+ units	Per approval				604.00			N/A

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Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Highway Network Management - Street Lighting	Street Lighting	Admin and supervision of street lighting installation on developments	% on cost of quotation	23%			25%			8.7%
	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	License for placement of a builder's skip /container on the highway - Section 139 License	Per license	25.00			26.50			6.0%
	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	Retrospective license for skip /container if placed without permission following site investigation / inspection - Retrospective Section 139 Licence.	Per license	77.00			82.00			6.5%
	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	License for the making of an excavation in the highway for the installation and maintenance of apparatus - Section 50 License.	Per license	646.00			685.00			6.0%
	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	License for a trial hole in the highway - Section 171 License.	Per license	531.00			563.00			6.0%
	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	License for the construction of permanent vehicle access crossings in the highway - Section 184 (1) (a) License.	Per license	129.00			137.00			6.2%
	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	License for the construction of temporary vehicle access crossings in the highway - Temporary section 184 (3) (a) License.	Per license	212.00			1,000.00			371.7%
	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	License for the installation of scaffolding and hoarding in the highway - Section 169 License.	Per license	208.00			220.00			5.8%
	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	The making of a temporary traffic regulation order to lawfully regulate traffic during planned activities on or near the highway	Per order	1,106.00			1,172.00			6.0%
	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	The making of an emergency traffic regulation order to lawfully regulate traffic during unplanned activities on or near the highway	Per order	853.00			904.00			6.0%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and 4 Designated Traffic Sensitive	Provisional Advance Authorisation	Per Permit	97.00			105.00			8.2%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and 4 Designated Traffic Sensitive	Major Activity Permit (1 to 3 days duration)	Per Permit	59.00			65.00			10.2%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and 4 Designated Traffic Sensitive	Major Activity Permit (4 to 10 days duration)	Per Permit	120.00			130.00			8.3%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and 4 Designated Traffic Sensitive	Major Activity Permit (11 days or more duration) and all major activities requiring a traffic regulation order	Per Permit	217.00			240.00			10.6%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and 4 Designated Traffic Sensitive	Standard Activity Permit	Per Permit	120.00			130.00			8.3%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and 4 Designated Traffic Sensitive	Minor Activity Permit	Per Permit	59.00			65.00			10.2%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and 4 Designated Traffic Sensitive	Immediate Activity Permit	Per Permit	55.00			60.00			9.1%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4 Designated Non-Traffic	Provisional Advance Authorisation	Per Permit	64.00			73.00			14.1%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4 Designated Non-Traffic	Major Activity Permit (1 to 3 days duration)	Per Permit	42.00			45.00			7.1%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4 Designated Non-Traffic	Major Activity Permit (4 to 10 days duration)	Per Permit	67.00			75.00			11.9%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4 Designated Non-Traffic	Major Activity Permit (11 days or more duration) and all major activities requiring a traffic regulation order	Per Permit	120.00			136.00			13.3%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4 Designated Non-Traffic	Standard Activity Permit	Per Permit	67.00			75.00			11.9%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4 Designated Non-Traffic	Minor Activity Permit	Per Permit	42.00			45.00			7.1%
STAT 4	Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4 Designated Non-Traffic	Immediate Activity Permit	Per Permit	38.00			40.00			5.3%



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Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (15th July to 8th September)	Car Parking - Up to 1 hour	Per Vehicle	1.50			1.60			6.7%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (15th July to 8th September)	Car Parking - Up to 2 hours	Per Vehicle	2.70			2.90			7.4%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (15th July to 8th September)	Car Parking - Up to 3 hours	Per Vehicle	3.70			3.90			5.4%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (15th July to 8th September)	Car Parking - Up to 4 hours	Per Vehicle	5.00			5.30			6.0%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (15th July to 8th September)	Car Parking - Up to 5 hours	Per Vehicle	6.20			6.60			6.5%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (15th July to 8th September)	Car Parking - All Day	Per Vehicle	7.50			8.00			6.7%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (1st April to 14th July and 9th September to 31st March)	Car Parking - Up to 1 hour	Per Vehicle	1.50			1.60			6.7%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (1st April to 14th July and 9th September to 31st March)	Car Parking - Up to 2 hours	Per Vehicle	2.50			2.70			8.0%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (1st April to 14th July and 9th September to 31st March)	Car Parking - Up to 3 hours	Per Vehicle	3.50			3.70			5.7%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (1st April to 14th July and 9th September to 31st March)	Car Parking - Up to 4 hours	Per Vehicle	4.30			4.60			7.0%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (1st April to 14th July and 9th September to 31st March)	Car Parking - Up to 5 hours	Per Vehicle	5.50			5.80			5.5%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (1st April to 14th July and 9th September to 31st March)	Car Parking - All Day	Per Vehicle	6.50			6.90			6.2%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park Car Parking other	Blue Badge Holders	Per Vehicle	-			-			
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park Car Parking other	Mini Buses (Charged as Car)	Per Vehicle	-			-			
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park Car Parking other	Term Time Only Season Ticket (Charged Monthly)	Per Vehicle	290.00			307.00			5.9%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Season Ticket (April-September) Full Price	Per Person	87.00			92.00			5.7%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Season Ticket (April-September) Concessionary Price	Per Person	56.00			59.00			5.4%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Season Ticket (April-September) Junior Rothercard Price	Per Person	48.00			51.00			6.3%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Opponents fee - matches (per match)	Per Team Per Match	16.00			17.00			6.3%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Day ticket / Match ticket Full Price	Per Person Day Ticket	6.40			6.80			6.3%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Day ticket / Match ticket Concessionary Price	Per Person Day Ticket	4.20			4.50			7.1%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Day ticket / Match ticket Junior Rothercard Price	Per Person Day Ticket	3.70			3.90			5.4%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Outdoor Games	Toddler Splash Sessions	Per Person	3.20			3.40			6.3%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Outdoor Games	Pétanque/Bowls/Tennis Racquet/Chess Refundable Deposit (non-VAT)	Deposit	10.00			10.00			0.0%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Outdoor Games	Water Play exclusive use outside normal operation (per hour)*	Per Hour	136.00			145.00			6.6%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Bowls Pavilion (per hour)	Per Hour	16.40			17.40			6.1%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden Room (per hour) RMBC Internal bookings 9am to 5pm	Per Hour	26.75			28.00			4.7%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden Room (per hour)	Per Hour	37.00			39.00			5.4%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden Room and Sunspace (per hour)	Per Hour	42.00			44.00			4.8%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden Room and Sunspace block bookings of 6 or more as above	Per Hour	15% discount on the above			15% discount on the above			
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden Room and Sunspace (per hour - bookings over 6 hours per day)	Per Hour	37.00			39.00			5.4%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden House Courtyard (per hour - when additional to room booking)	Per Hour	30.00			32.00			6.7%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden House Courtyard (per hour - when hired without indoor space)	Per Hour	46.00			49.00			6.5%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Children's Parties (under 14 years) (3 hour booking)	Three Hours	167.00			177.00			6.0%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Pre-Wedding Henna Celebration (3 hour booking)	Three Hours	167.00			177.00			6.0%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Excess charge for off-site catering	Per Event/Booking	40.00			42.00			5.0%

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Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden House Courtyard Marquee (per day)	Per Day	466.00			494.00			6.0%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden House Courtyard Marquee (per day - extra consecutive days)	Per Day	66.00			70.00			6.1%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Outdoor Electricity (per day)	Per Day	15.00			16.00			6.7%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Caretaking costs outside normal building operation times (per hour)	Per Hour	19.00			20.00			5.3%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Celebratory room hire excess (not Children's Parties) - Refundable Deposit	Per Event/Booking	300.00			325.00			8.3%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Hire of outdoor chairs and tables (6 tables & 24 chairs) for courtyard (per day)	Per Day	56.00			60.00			7.1%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Hire of 3m x 3m Gazebo (per day)	Per Day	33.00			35.00			6.1%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Hire of 3m x 6m Gazebo (per day)	Per Day	56.00			60.00			7.1%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Tea/Coffee per person (with room hire) (INTERNAL HIRE)	Per Person	1.00			1.10			10.0%
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Discount at coffee kiosk	10% off coffee for Rothercard	Per Person							N/A
	Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Tea/Coffee per person (with room hire)	Per Person	1.60			1.70			6.3%
	Regeneration & Environment	Library Service	Commission on sales	Commission on sales	% of sales	0.25			0.25			0.0%
	Regeneration & Environment	Library Service	Discarded Library Books/CDs/Videos	Children's Hardback & Paperback (or 15% original price whichever is greatest)	Per Item	55%			55%			0.0%
	Regeneration & Environment	Library Service	Discarded Library Books/CDs/Videos	Adult Fiction hardback (or 15% original price whichever is greatest)	Per Item	1.05			1.10			4.8%
	Regeneration & Environment	Library Service	Discarded Library Books/CDs/Videos	Adult non-fiction hardback & paperback (or 15% original price whichever is greatest)	Per Item	1.15			1.20			4.3%
	Regeneration & Environment	Library Service	Discarded Library Books/CDs/Videos	Adult Fiction paperbacks	Per Item	0.55			0.55			0.0%
	Regeneration & Environment	Library Service	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)	In opening hours per hour	Per Hour	11.20			11.90			6.3%
	Regeneration & Environment	Library Service	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)	Outside opening hours per hour + Caretaking Costs	Per Hour + Caretaking Costs				-			
	Regeneration & Environment	Library Service	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)	Promotional Displays per month (insurance)	Per Month	13.90			14.7			5.8%
	Regeneration & Environment	Library Service	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)	Promotional Displays per week	Per Week	5.00			5.30			6.0%
	Regeneration & Environment	Library Service	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)	Commercial	Negotiable	By Negotiation			By Negotiation			
	Regeneration & Environment	Library Service	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)	Concessionary rate for local and community groups	Negotiable				Price on Application			
	Regeneration & Environment	Library Service	ICT Equipment Hire	Micro-Bits kits	Per Unit	-			-			
	Regeneration & Environment	Library Service	ICT Equipment Hire	Overdue Charges per day per microbit kit (Under 18s and over 60s exempt)	Per Day	0.30			0.30			0.0%
	Regeneration & Environment	Library Service	ICT Equipment Hire	Overdue Charges maximum per microbit kit (Under 18s and over 60s exempt)	N/A	6.20			6.60			6.5%
	Regeneration & Environment	Library Service	IT Facilities	Printing Black & White per copy A4	Per Page	0.20			0.20			0.0%
	Regeneration & Environment	Library Service	IT Facilities	Printing Colour per copy A4	Per Page	0.70			0.70			0.0%
	Regeneration & Environment	Library Service	IT Facilities	Printing Black & White per copy A3	Per Page	1.10			1.10			0.0%
	Regeneration & Environment	Library Service	IT Facilities	Printing Colour per copy A3	Per Page	2.10			2.10			0.0%
	Regeneration & Environment	Library Service	IT Facilities	Internet user Library Member	Per Hour	-			-			
	Regeneration & Environment	Library Service	IT Facilities	Internet User Non-Library member	Per Hour	0.00			-			
	Regeneration & Environment	Library Service	Library Service Books (non-VAT)	Overdue Charges per day open (Under 18s and over 60s exempt)	Per Day	0.00			-			
	Regeneration & Environment	Library Service	Library Service Books (non-VAT)	Overdue Charges maximum (Under 18s and over 60s exempt)	N/A	0.00			-			
	Regeneration & Environment	Library Service	Library Tickets	Lost Library Tickets: (non-VAT)	Per Item	1.50			1.60			6.7%
	Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Lost books/non-books - a suitable replacement copy provided by the borrower may be accepted as a replacement, If no replacement following charges apply	Per Item				-			
	Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Adult Fiction Paperback	Per Item	7.80			8.25			5.8%
	Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Adult Fiction Hardback	Per Item	7.80			8.25			5.8%
	Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Adult Non-Fiction	Per Item	7.80			8.25			5.8%
	Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Children's Fiction	Per Item	5.60			5.95			6.3%
	Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Children's Non-Fiction	Per Item	5.60			5.90			5.4%
	Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Microbit kit	Per Item	15.90			16.90			6.3%
	Regeneration & Environment	Library Service	Lost/Irreparably Damaged Talking Books (non-VAT)	Abridged Version	Per Item	7.80			8.25			5.8%
	Regeneration & Environment	Library Service	Lost/Irreparably Damaged Talking Books (non-VAT)	Unabridged Version	Per Item	23.60			25.00			5.9%
	Regeneration & Environment	Library Service	Photocopying Black & White	A4	Per Page	0.20			0.20			0.0%

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Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Library Service	Photocopying Black & White	A3	Per Page	1.10			1.15			4.5%
	Regeneration & Environment	Library Service	Photocopying Colour	A4	Per Page	0.65			0.65			0.0%
	Regeneration & Environment	Library Service	Photocopying Colour	A3	Per Page	2.10			2.20			4.8%
	Regeneration & Environment	Library Service	Reservations	Book per item (in stock within Rotherham Libraries)	Per Item	-			-			
	Regeneration & Environment	Library Service	Reservations	Book per item (not in stock within Rotherham Libraries)	Per Item	0.00			-			
	Regeneration & Environment	Library Service	Riverside House Library, Heritage and Arts Space	Commission on sales	Various	0.25			0.25			0.0%
	Regeneration & Environment	Library Service	Riverside House Library, Heritage and Arts Space	Gallery Hire (minimum 3 week hire for approved exhibitions)	Negotiable	By Negotiation			By Negotiation			
	Regeneration & Environment	Library Service	Riverside House Library, Heritage and Arts Space	Publicity & Promotion of Booked Events at request of hirer per advert minimum (Inc. design, advert space)	Negotiable	By Negotiation			By Negotiation			
	Regeneration & Environment	Library Service	Riverside House Library, Heritage and Arts Space	Projector	Negotiable	By Negotiation			By Negotiation			
	Regeneration & Environment	Library Service	Riverside House Library, Heritage and Arts Space	Display cases	Negotiable	By Negotiation			By Negotiation			
	Regeneration & Environment	Library Service	Riverside House Library, Heritage and Arts Space	Hire of Steinway piano (on site)	Negotiable	By Negotiation			By Negotiation			
	Regeneration & Environment	Library Service	Talking Books (non-VAT)	Overdue Charges per day per title (Under 18s and over 60s exempt)	Per Day	-			-			
	Regeneration & Environment	Library Service	Talking Books (non-VAT)	Overdue Charges maximum (Under 18s and over 60s exempt)	Per Day	0.00			-			
	Regeneration & Environment	Library Service	Use of ICT Centres	Band A (libraries that can accommodate 12+ learners)	Various	29.20			31.00			6.2%
	Regeneration & Environment	Library Service	Use of ICT Centres	Band B (libraries that can accommodate 6-11 learners)	Various	15.30			16.20			5.9%
	Regeneration & Environment	Library Service	Use of ICT Centres	Band C libraries that can accommodate up to 6 learners)	Various	8.50			9.00			5.9%
	Regeneration & Environment	Library Service	Workshops/Holiday Activities (other than Summer Reading Challenge)	Storystop/Activities/Events/Author Events	Variable Per Child	Price on Application			Price on Application			
	Regeneration & Environment	Library Service	School Library Service	Gold - School Library Service plus Museum Loans Service	Fixed plus per pupil	860.00			910.00			5.8%
	Regeneration & Environment	Library Service	School Library Service	Gold - School Library Service plus Museum Loans Service	per pupil	7.60			8.00			5.3%
	Regeneration & Environment	Library Service	School Library Service	Silver - School Library Service	Fixed plus per pupil	710.00			750.00			5.6%
	Regeneration & Environment	Library Service	School Library Service	Silver - School Library Service	per pupil	7.60			8.00			5.3%
	Regeneration & Environment	Library Service	School Library Service	Bronze - Museum Loans Service	Per school	710.00			750.00			5.6%
	Regeneration & Environment	Licensing	Driver Licence	Disclosure and Barring Service Enhanced check	Per application	55.00			58.00			5.5%
	Regeneration & Environment	Licensing	Driver Licence	Replacement licence	Per license	19.00			20.00			5.3%
	Regeneration & Environment	Licensing	Driver Licence	Replacement ID badge	Per application	19.00			20.00			5.3%
	Regeneration & Environment	Licensing	Driver Licence	Approval of advertisement	Per application	39.00			41.00			5.1%
	Regeneration & Environment	Licensing	Driver Licence	Approval of trailer for attachment to licensed vehicle	Per application	38.00			40.00			5.3%
EX4	Regeneration & Environment	Licensing	Driver Licence	Replacement Hackney Carriage door signs (each)	Per application	7.00			7.00			0.0%
EX4	Regeneration & Environment	Licensing	Driver Licence new grant (1 year)	Application fee	Per application	86.00			86.00			0.0%
	Regeneration & Environment	Licensing	Driver Licence new grant (1 year)	Knowledge test	Per application	30.00			32.00			6.7%
	Regeneration & Environment	Licensing	Driver Licence new grant (1 year)	Safeguarding awareness training	Per application	32.50			34.00			4.6%
	Regeneration & Environment	Licensing	Driver Licence new grant (1 year)	DBS enhanced check	Per application	55.00			58.00			5.5%
	Regeneration & Environment	Licensing	Driver Licence new grant (1 year)	Driving licence check	Per application	-			-			N/A
	Regeneration & Environment	Licensing	Driver Licence new grant (1 year)	Total Fee	Per application	203.50			210.00			3.2%
EX4	Regeneration & Environment	Licensing	Driver Licence new grant (3 years)	Application fee	Per application	157.00			157.00			0.0%
	Regeneration & Environment	Licensing	Driver Licence new grant (3 years)	Knowledge test	Per application	30.00			32.00			6.7%
	Regeneration & Environment	Licensing	Driver Licence new grant (3 years)	Safeguarding awareness training	Per application	32.50			34.00			4.6%
	Regeneration & Environment	Licensing	Driver Licence new grant (3 years)	DBS enhanced check	Per application	55.00			58.00			5.5%
	Regeneration & Environment	Licensing	Driver Licence new grant (3 years)	Driving licence check	Per application	-			-			N/A
	Regeneration & Environment	Licensing	Driver Licence new grant (3 years)	Total Fee	Per application	274.50			281.00			2.4%
EX4	Regeneration & Environment	Licensing	Driver Licence renewal (1 year)	application fee	Per application	86.00			86.00			0.0%
	Regeneration & Environment	Licensing	Driver Licence renewal (1 year)	Driving licence check	Per application	-			-			N/A
EX4	Regeneration & Environment	Licensing	Driver Licence renewal (1 year)	Total Fee	Per application	86.00			86.00			0.0%
EX4	Regeneration & Environment	Licensing	Driver Licence renewal (3 year)	application fee	Per application	157.00			157.00			0.0%
	Regeneration & Environment	Licensing	Driver Licence renewal (3 year)	Driving licence check	Per application	-			-			N/A
EX4	Regeneration & Environment	Licensing	Driver Licence renewal (3 year)	Total Fee	Per application	157.00			157.00			0.0%
	Regeneration & Environment	Licensing	Driver Licence renewal (3 year)	Safeguarding awareness assessment (including resit)		12.50			13.00			4.0%
EX3	Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Sex establishment licence	Per license	7,944.00			1,900.00			-76.1%
	Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Scrap Metal Dealer Collectors Licence (3 years)	Per license	220.00			233.00			5.9%
	Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Scrap Metal Dealer Site Licence (3 years)	Per license	441.00			467.00			5.9%
	Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Marriage Act Approved Premises Application Fee	Per application	1,697.00			1,800.00			6.1%
	Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Marriage Act Approved Premises Transfer Fee	Per application	35.00			37.00			5.7%
	Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Marriage Act Approved Premises Variation Fee	Per application	316.00			335.00			6.0%
	Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Hourly rate (discretionary charge for non-statutory activity - minimum charge 1hr)	Per Hour	25.00			27.00			8.0%
	Regeneration & Environment	Licensing	Scrap Metal Licence Variation fee	Administrative change	New Charge	25.00			27.00			8.0%
	Regeneration & Environment	Licensing	Scrap Metal Licence Variation fee	Conversion of site licence to collectors licence	New Charge	25.00			27.00			8.0%
	Regeneration & Environment	Licensing	Scrap Metal Licence Variation fee	Conversion of collectors licence to site licence	New Charge	292.00			310.00			6.2%
	Regeneration & Environment	Licensing	Scrap Metal Licence Variation fee	Change of site manager	New Charge	292.00			310.00			6.2%
	Regeneration & Environment	Licensing	Scrap Metal Licence Variation fee	Add additional sites	New Charge	110.00			117.00			6.4%



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	Regeneration & Environment	Licensing	Taxi and Private Hire	Private Hire Operator (1-3 vehicles)	subject to consultation	145.00			154.00			6.2%
	Regeneration & Environment	Licensing	Taxi and Private Hire	Private Hire Operator (4-20 vehicles)	subject to consultation	194.00			206.00			6.2%
	Regeneration & Environment	Licensing	Taxi and Private Hire	Private Hire Operator (21-40 vehicles)	subject to consultation	458.00			485.00			5.9%
	Regeneration & Environment	Licensing	Taxi and Private Hire	Private Hire Operator (over 40 vehicles)	subject to consultation	674.00			714.00			5.9%
	Regeneration & Environment	Licensing	Taxi and Private Hire	Private Hire Operator variation fee	subject to consultation	50.00			53.00			6.0%
EX4	Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle application fee	subject to consultation	114.00			114.00			0.0%
EX4	Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle compliance test	subject to consultation	46.00			46.00			0.0%
EX4	Regeneration & Environment	Licensing	Taxi and Private Hire	Licence vehicle compliance test (retest)	subject to consultation	26.00			26.00			0.0%
EX4	Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle compliance test missed appointment fee	subject to consultation	46.00			46.00			0.0%
EX4	Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle compliance test missed appointment fee (retest)	subject to consultation	26.00			26.00			0.0%
	Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle licence plate	subject to consultation	19.00			20.00			5.3%
	Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle licence plate bracket	subject to consultation	16.00			17.00			6.3%
	Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle licence transfer fee	subject to consultation	43.00			46.00			7.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (less than 3 machines):	Application fee	Per application	50.00			50.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Application fee	Per application	150.00			150.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Renewal fee	Per application	50.00			50.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Variation fee	Per application	100.00			100.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Transfer fee	Per application	25.00			25.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Annual fee	Per application	50.00			50.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Change of name	Per application	25.00			25.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Copy of document	Per application	15.00			15.00			0.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	New Small Casinos	Per application	7,318.00			7,757.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	New Large Casino	Per application	9,149.00			9,698.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	Bingo Club	Per application	3,174.00			3,364.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	Betting premises (excluding Tracks)	Per application	3,174.00			3,364.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	Tracks	Per application	2,271.00			2,407.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	Family Entertainment Centres	Per application	1,831.00			1,941.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	Adult Gaming Centre	Per application	1,831.00			1,941.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	New Small Casinos	Per application	1,645.00			1,744.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	New Large Casino	Per application	1,951.00			2,068.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	Bingo Club	Per application	1,099.00			1,165.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	Betting premises (excluding Tracks)	Per application	1,099.00			1,165.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	Tracks	Per application	869.00			921.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	Family Entertainment Centres	Per application	858.00			909.00			5.9%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	Adult Gaming Centre	Per application	1,099.00			1,165.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	New Small Casinos	Per application	1,645.00			1,744.00			6.0%

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	Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	New Large Casino	Per application	1,951.00			2,068.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	Bingo Club	Per application	1,099.00			1,165.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	Betting premises (excluding Tracks)	Per application	1,099.00			1,165.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	Tracks	Per application	869.00			921.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	Family Entertainment Centres	Per application	858.00			909.00			5.9%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	Adult Gaming Centre	Per application	1,099.00			1,165.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	New Small Casinos	Per application	3,659.00			3,879.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	New Large Casino	Per application	4,575.00			4,850.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	Bingo Club	Per application	1,588.00			1,683.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	Betting premises (excluding Tracks)	Per application	1,359.00			1,441.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	Tracks	Per application	1,137.00			1,205.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	Family Entertainment Centres	Per application	917.00			972.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	Adult Gaming Centre	Per application	917.00			972.00			6.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit (club premises certificate holder)	Application fee	Per application	100.00			100.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit (club premises certificate holder)	Renewal fee	Per application	100.00			100.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit (club premises certificate holder)	Variation fee	Per application	100.00			100.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit (club premises certificate holder)	Annual fee	Per application	50.00			50.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit (club premises certificate holder)	Copy of document	Per application	15.00			15.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit:	Application fee	Per application	200.00			200.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit:	Renewal fee	Per application	200.00			200.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit:	Variation fee	Per application	100.00			100.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit:	Annual fee	Per application	50.00			50.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit:	Copy of document	Per application	15.00			15.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit (club premises certificate holder)	Application fee	Per application	100.00			100.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit (club premises certificate holder)	Renewal fee	Per application	100.00			100.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit (club premises certificate holder)	Variation fee	Per application	100.00			100.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit (club premises certificate holder)	Annual fee	Per application	50.00			50.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit (club premises certificate holder)	Copy of document	Per application	15.00			15.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit:	Application fee	Per application	200.00			200.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit:	Renewal fee	Per application	200.00			200.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit:	Variation fee	Per application	100.00			100.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit:	Annual fee	Per application	50.00			50.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit:	Copy of document	Per application	15.00			15.00			0.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	New Small Casinos	Per application	2,746.00			2,911.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	New Large Casino	Per application	4,575.00			4,850.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Bingo Club	Per application	1,099.00			1,165.00			6.0%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Betting premises (excluding Tracks)	Per application	1,099.00			1,165.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Tracks	Per application	869.00			921.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Family Entertainment Centres	Per application	858.00			909.00			5.9%
	Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Adult Gaming Centre	Per application	1,099.00			1,165.00			6.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Copy Licence	Per application	25.00			25.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Notification of Change	Per application	50.00			50.00			0.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	New Small Casinos	Per application	4,574.00			4,848.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	New Large Casino	Per application	9,149.00			9,698.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	Regional Casino	Per application	13,723.00			14,546.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	Bingo Club	Per application	905.00			959.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	Betting premises (excluding Tracks)	Per application	550.00			583.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	Tracks	Per application	917.00			972.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	Family Entertainment Centres	Per application	611.00			648.00			6.1%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	Adult Gaming Centre	Per application	917.00			972.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	New Small Casinos	Per application	7,319.00			7,758.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	New Large Casino	Per application	9,149.00			9,698.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	Regional Casino	Per application	13,723.00			14,546.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	Bingo Club	Per application	3,050.00			3,233.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	Betting premises (excluding Tracks)	Per application	2,439.00			2,585.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	Tracks	Per application	2,439.00			2,500.00			2.5%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	Family Entertainment Centres	Per application	1,831.00			1,941.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	Adult Gaming Centre	Per application	1,831.00			1,941.00			6.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Prize Gaming Permit:	Application fee	Per application	300.00			300.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Prize Gaming Permit:	Renewal fee	Per application	300.00			300.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Prize Gaming Permit:	Change of name	Per application	25.00			25.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Prize Gaming Permit:	Copy of document	Per application	15.00			15.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Registration of Small Lotteries:	Application fee	Per application	40.00			40.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Registration of Small Lotteries:	Renewal fee	Per application	20.00			20.00			0.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Temporary Use Notice	Application fee	Per application	414.00			439.00			6.0%
	Regeneration & Environment	Licensing - Gambling Act 2003	Temporary Use Notice	Copy of document	Per application	17.00			18.00			5.9%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Unlicensed Family Entertainment Centre Gaming Machine Permit:	Application fee	Per application	300.00			300.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Unlicensed Family Entertainment Centre Gaming Machine Permit:	Renewal fee	Per application	300.00			300.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Unlicensed Family Entertainment Centre Gaming Machine Permit:	Change of name	Per application	25.00			25.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Gambling Act 2003	Unlicensed Family Entertainment Centre Gaming Machine Permit:	Copy of document	Per application	15.00			15.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Replacement licence	Per license	10.50			10.50			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Application for provisional statement	Per application	315.00			315.00			0.0%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Notification of change	Per application	10.50			10.50			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Application to vary DPS	Per application	23.00			23.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Application to transfer premises licence	Per application	23.00			23.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Interim authority notice	Per application	23.00			23.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Temporary Event Notice	Per application	21.00			21.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Grant of personal licence	Per license	37.00			37.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Fee for right to be notified	Per application	21.00			21.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premise Licence and Club Premises Certificate Annual Fee	Band A	Per license	70.00			70.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premise Licence and Club Premises Certificate Annual Fee	Band B	Per license	180.00			180.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premise Licence and Club Premises Certificate Annual Fee	Band C	Per license	295.00			295.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premise Licence and Club Premises Certificate Annual Fee	Band D	Per license	320.00			320.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premise Licence and Club Premises Certificate Annual Fee	Band E	Per license	350.00			350.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:	5000 - 9999	Per license	500.00			500.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:	10000 - 14999	Per license	1,000.00			1,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:	15000 - 19999	Per license	2,000.00			2,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:	20000 - 29999	Per license	4,000.00			4,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:	30000 - 39999	Per license	8,000.00			8,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:	40000 - 49999	Per license	12,000.00			12,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:	50000 - 59999	Per license	16,000.00			16,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:	60000 - 69999	Per license	20,000.00			20,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:	70000 - 79999	Per license	24,000.00			24,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:	80000 - 89999	Per license	28,000.00			28,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:	90000 and over	Per license	32,000.00			32,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based on capacity:	5000 - 9999	Per Application	1,000.00			1,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based on capacity:	10000 - 14999	Per Application	2,000.00			2,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based on capacity:	15000 - 19999	Per Application	4,000.00			4,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based on capacity:	20000 - 29999	Per Application	8,000.00			8,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based on capacity:	30000 - 39999	Per Application	16,000.00			16,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based on capacity:	40000 - 49999	Per Application	24,000.00			24,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based on capacity:	50000 - 59999	Per Application	32,000.00			32,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based on capacity:	60000 - 69999	Per Application	40,000.00			40,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based on capacity:	70000 - 79999	Per Application	48,000.00			48,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based on capacity:	80000 - 89999	Per Application	56,000.00			56,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based on capacity:	90000 and over	Per Application	64,000.00			64,000.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application Fee:	Band A	Per Application	100.00			100.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application Fee:	Band B	Per Application	190.00			190.00			0.0%



Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application Fee:	Band C	Per Application	315.00			315.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application Fee:	Band D	Per Application	450.00			450.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application Fee:	Band E	Per Application	635.00			635.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Variation fee in transition:	Band A	Per license	20.00			20.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Variation fee in transition:	Band B	Per license	60.00			60.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Variation fee in transition:	Band C	Per license	80.00			80.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Variation fee in transition:	Band D	Per license	100.00			100.00			0.0%
STAT 9	Regeneration & Environment	Licensing - Licensing Act 2003	Variation fee in transition:	Band E	Per license	120.00			120.00			0.0%
	Regeneration & Environment	Market Service	Market Service - Borough Fairs	Bonfire Ground Wath	Per annum	1,051.00			1,114.00			6.0%
	Regeneration & Environment	Market Service	Market Service - Borough Fairs	Victoria Park	Per annum	882.00			935.00			6.0%
	Regeneration & Environment	Market Service	Market Service - Borough Fairs	Spring Fair Herringthorpe	Per annum	2,198.00			2,330.00			6.0%
	Regeneration & Environment	Market Service	Market Service - Borough Fairs	St Pauls Kimberworth	Per annum	520.00			551.00			6.0%
	Regeneration & Environment	Market Service	Market Service - Borough Fairs	Clifton Park	Per annum	1,836.00			1,946.00			6.0%
	Regeneration & Environment	Market Service	Market Service - Borough Fairs	Clifton Park	Per annum	1,836.00			1,946.00			6.0%
	Regeneration & Environment	Market Service	Market Service - Borough Fairs	Greasborough RC	Per annum	903.00			957.00			6.0%
	Regeneration & Environment	Market Service	Market Service - Borough Fairs	Wood Lea Common	Per annum	561.00			595.00			6.1%
EX5	Regeneration & Environment	Market Service	Market Service - Car Parking per Quarter	(Inc CCTV Upgrades & Additional Security)	Per Quarter	139.00			139.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Island Stalls	20 & 21	Per Month	237.00			237.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Island Stalls	22 - 67, 78, 80 - 87	Per Month	204.50			204.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Island Stalls	77 & 79	Per Month	215.00			215.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Rotherham Crafters Inc Vat	Per Day	7.00			7.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Car Boot Charity Admin Fee Plus Vat	Each Document	22.00			22.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Farmers Market Licence Fee Plus Vat	Per Day	34.00			34.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Document Completion Fee Plus Vat	Each Document	11.00			11.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Out of Hours access charge plus Vat	Each Access	21.00			21.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Lease Assignment Fee Plus Vat	Each Assignment	-	107.00	265.00	-	107.00	265.00	N/A
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Lease Renewal Fee Plus Vat	Each Lease	209.00			209.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Town Centre Pitch Stall Hire inc Vat	Each Hire	31.00			31.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Rotherham Advertiser Pitch inc Vat	Per Week	26.00			26.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Water Admin. Charge Plus Vat	Per Month	20.00			20.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Concession Management Pitch Inc Vat	Each pitch	10.00			10.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Rival Market Licence Fee	Each Document	-	240.00	291.00	-	240.00	291.00	N/A
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	New Trader Incentive Exe Vat	Three months rent free incentive	-			-			N/A
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Equipment Hire Concession Rate (Per Gazebo)	Each Gazebo	11.00			11.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Equipment Hire Normal Rate (Per Gazebo)	Each Gazebo	33.00			33.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Late Open/Early Close Fee - Market Hall Plus Vat	Each Offence	10.00			10.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Outdoor (Friday & Saturday) (incl. VAT)	Small Stall 1 & 2	Per Day	6.50			6.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Outdoor (Friday & Saturday) (incl. VAT)	Standard Stall 8 - 85 & 129 - 131	Per Day	7.50			7.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Outdoor (Friday & Saturday) (incl. VAT)	Large Stall 3 - 7 & 86 - 128	Per Day	8.50			8.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Outdoor (Monday) (incl. VAT)	Small Stall 1 & 2	Per Day	5.50			5.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Outdoor (Monday) (incl. VAT)	Standard Stall 8 - 85 & 129 - 131	Per Day	5.50			5.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Outdoor (Monday) (incl. VAT)	Large Stall 3 - 7 & 86 - 128	Per Day	5.50			5.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Outdoor (Storage Charges)	Storage Boxes	Per Day	4.00			4.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Outdoor (Storage Charges)	OMT Large	Per Week	23.00			23.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Outdoor (Storage Charges)	OMT Small	Per Week	19.00			19.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Outdoor (Storage Charges)	Fruiters Storage	Per Week	9.00			9.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Outdoor (Tuesday) (incl. VAT)	Standard Stall	Per Day	5.00			5.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Outdoor (Wednesday) (incl. VAT)	Standard Stall	Per Day	7.00			7.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	1 - 5	Per Month	237.00			237.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	6 & 10	Per Month	150.50			150.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	7 - 9, 12 - 14, 16 - 18, 68 - 76	Per Month	237.00			237.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	11	Per Month	193.50			193.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	15	Per Month	154.00			154.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	19	Per Month	215.00			215.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	88 + Electricity Standing Charges	Per Month	283.00			283.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Stock Room	A1	Per Month	57.50			57.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Stock Room	A2, A3, C2,E2,F2, G2, J2, M2, P1, Q2, Q3	Per Month	70.00			70.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Stock Room	A4, B5	Per Month	36.00			36.00			0.0%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
EX5	Regeneration & Environment	Market Service	Market Service - Stock Room	B1	Per Month	21.00			21.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Stock Room	B2, B3	Per Month	23.50			23.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Stock Room	B4	Per Month	31.50			31.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Stock Room	C1, E1, F1, J1, K1,	Per Month	47.00			47.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Stock Room	G1,H1, H2A, H2B, K2A, K2B, L1, L2A, M1	Per Month	35.00			35.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Stock Room	Q1A, Q1B	Per Month	35.00			35.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Stock Room	Stock Room Lights Per Quarter	Per Quarter	10.00			10.00			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Street Market (excl. VAT)	RMBC Casual Traders/ Multiple Trading Days	Per Day	23.50			23.50			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Street Market (excl. VAT)	Regular Traders	Per Day	33.75			33.75			0.0%
EX5	Regeneration & Environment	Market Service	Market Service - Street Market (excl. VAT)	Town Centre Farmers Market	Per Day	-	15.00	25.00	-	15.00	25.00	N/A
EX5	Regeneration & Environment	Market Service	Market Service - Street Market (excl. VAT)	Wath District (Per foot)	Per Day	1.30			1.30			0.0%
	Regeneration & Environment	Music Service	Music Service	CPD and other offers to schools - School Year 2023	Per Hour	109.00			116.00			6.4%
EX14	Regeneration & Environment	Music Service	Music Service	Group lessons of 3 or more pupils - School Year 2023	Per Pupil Per Term	58.00			65.00			12.1%
EX14	Regeneration & Environment	Music Service	Music Service	Shared lesson (2 pupils in the lesson) - School Year 2023	Per Pupil Per Term	101.00			85.00			-15.8%
	Regeneration & Environment	Music Service	Music Service	Individual 15 minute lesson (only available if a suitable share cannot be found) - School Year 2023	Per Pupil Per Term	101.00			107.00			5.9%
	Regeneration & Environment	Music Service	Music Service	Individual 1:1 20 minutes - School Year 2023	Per Term	144.00			153.00			6.3%
	Regeneration & Environment	Music Service	Music Service	Individual 1:1 30 minutes grade 5+ - School Year 2023	Per Term	180.00			191.00			6.1%
	Regeneration & Environment	Music Service	Music Service	Hourly charge for instrument lessons. Whole class teaching, after school clubs - School Year 2023	Per Hour	44.00			47.00			6.8%
	Regeneration & Environment	Music Service	Music Service	Whole Class Instrumental KS 1 and above 60 min delivery	Per Term	485.00			514.00			6.0%
	Regeneration & Environment	Music Service	Music Service	WCET KS 1 delivery 30 mins	Per Term	245.00			260.00			6.1%
	Regeneration & Environment	Music Service	Music Service	WCET Follow on 30 min delivery	Per Term	245.00			260.00			6.1%
	Regeneration & Environment	Music Service	Music Service	Curriculum Music Delivery KS 1 and 2	Per Term	500.00			530.00			6.0%
	Regeneration & Environment	Music Service	Music Service	Whole Class Instrument Loan (free with delivery)	Per Term	200.00			212.00			6.0%
	Regeneration & Environment	Music Service	Music Service	Line Music Session (group of professionals delivering a music performance)	Per Term	150.00			159.00			6.0%
STAT 5	Regeneration & Environment	Parking Services	Parking Services	Release fee for untaxed/abandoned vehicle within 24 hrs	Each	100.00			100.00			0.0%
STAT 6	Regeneration & Environment	Parking Services	Parking Services	Release fee for untaxed/abandoned vehicle after 24 hrs	Each	200.00			200.00			0.0%
STAT 7	Regeneration & Environment	Parking Services	Parking Services	Penalty Charge Notices (higher level)	Each	70.00			70.00			0.0%
STAT 8	Regeneration & Environment	Parking Services	Parking Services	Penalty Charge Notices (lower level)	Each	50.00			50.00			0.0%
	Regeneration & Environment	Parking Services	Parking Services	Staff parking permits (All car parks)	Per month	38.00			40.00			5.3%
	Regeneration & Environment	Parking Services	Parking Services	South Yorkshire Police Parking Permits - Statutes Car Park	Per month	42.00			45.00			7.1%
	Regeneration & Environment	Parking Services	Parking Services	Parking dispensations and suspension fee - on street	Each	19.00			20.00			5.3%
	Regeneration & Environment	Parking Services	Parking Services	Parking dispensations and suspension fee - off street	Each	19.00			20.00			5.3%
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Free parking in the town centre at all Council Off-Street car parks on Saturdays WITH THE EXCEPTION OF FORGE ISLAND CAR PARK.	Saturday	-			-			N/A
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - FORGE ISLAND	Up to 2 hours				1.50			N/A
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - FORGE ISLAND	Up to 4 hours				2.00			N/A
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - FORGE ISLAND	All day				3.50			N/A
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - DRUMMOND STREET	Up to 2 hours	1.50			1.50			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - DRUMMOND STREET	Up to 4 hours	2.00			2.00			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - DRUMMOND STREET	All day	3.50			3.50			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - WELLGATE NORTH	Up to 30 minutes	0.50			0.50			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - WELLGATE NORTH	Up to 1 hour	1.00			1.00			0.0%
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - CLIFTON HALL	Up to 2 hours	1.50			1.60			6.7%
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - CLIFTON HALL	Up to 4 hours	2.00			2.10			5.0%
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - CLIFTON HALL	All day	3.50			3.70			5.7%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - DOUGLAS STREET	Up to 30 minutes	0.50			0.50			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - DOUGLAS STREET	Up to 1 hour	1.00			1.00			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - DOUGLAS STREET	Up to 2 hours	1.50			1.50			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - UNITY PLACE	Up to 30 minutes	0.50			0.50			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - UNITY PLACE	Up to 1 hour	0.50			0.50			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - UNITY PLACE	Up to 2 hours	1.50			1.50			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - UNITY PLACE	Up to 4 hours	2.00			2.00			0.0%
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - RIVERSIDE	Up to 1 hour	0.50			0.50			0.0%
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - RIVERSIDE	Up to 2 hours	1.00			1.10			10.0%
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - RIVERSIDE	Up to 4 hours	2.00			2.10			5.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - SCALA	Up to 2 hours	1.50			1.50			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - SCALA	Up to 4 hours	2.00			2.00			0.0%
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - RIVERSIDE HOUSE	Up to 2 hours	1.50			1.60			6.7%
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - RIVERSIDE HOUSE	Up to 4 hours	2.00			2.10			5.0%
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - RIVERSIDE HOUSE	All day	3.50			3.70			5.7%
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - BAILEY HOUSE	Up to 4 hours	1.00			1.10			10.0%
	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - BAILEY HOUSE	All day	2.00			2.10			5.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - WELLGATE MSCP	Up to 2 hours	1.50			1.50			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - WELLGATE MSCP	Up to 4 hours	2.00			2.00			0.0%
EX17	Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - WELLGATE MSCP	All day	3.50			3.50			0.0%





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Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MAIN STREET	Up to 2 hours	3.00			3.20			6.7%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MASBROUGH STREET	Up to 30 minutes	0.20			0.20			0.0%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MASBROUGH STREET	Up to 1 hour	0.50			0.50			0.0%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MASBROUGH STREET	Up to 2 hours	1.00			1.10			10.0%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MASBROUGH STREET	All day	2.00			2.10			5.0%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - DOMINE LANE	Up to 30 minutes	1.00			1.10			10.0%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - DOMINE LANE	Up to 1 hour	1.50			1.60			6.7%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - DOMINE LANE	Up to 2 hours	3.00			3.20			6.7%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MARKET STREET	Up to 30 minutes	1.00			1.10			10.0%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MARKET STREET	Up to 1 hour	1.50			1.60			6.7%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MARKET STREET	Up to 2 hours	3.00			3.20			6.7%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - COKE HILL	Up to 30 minutes	0.20			0.20			0.0%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - COKE HILL	Up to 4 hours	1.00			1.10			10.0%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - COKE HILL	All day	2.00			2.10			5.0%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PARKFIELD ROAD	Up to 30 minutes	0.50			0.50			0.0%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PARKFIELD ROAD	Up to 1 hour	1.00			1.10			10.0%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PARKFIELD ROAD	Up to 2 hours	1.50			1.60			6.7%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PARKFIELD ROAD	Up to 4 hours	2.00			2.10			5.0%
	Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PARKFIELD ROAD	All day	3.50			3.70			5.7%
	Regeneration & Environment	Pest Control	Pest Control	Rats Inside Property	Treatment upto 3 visits	76.00			81.00			6.6%
	Regeneration & Environment	Pest Control	Pest Control	Rats Outside Property	Treatment upto 3 visits	76.00			81.00			6.6%
	Regeneration & Environment	Pest Control	Pest Control	Mice	Treatment upto 4 visits	76.00			81.00			6.6%
	Regeneration & Environment	Pest Control	Pest Control	Mice	Subsequent Visits	35.00			37.00			5.7%
	Regeneration & Environment	Pest Control	Pest Control	Moles	Treatment upto 3 visits	101.00			107.00			5.9%
	Regeneration & Environment	Pest Control	Pest Control	Squirrels	Treatment upto 3 visits	101.00			107.00			5.9%
	Regeneration & Environment	Pest Control	Pest Control	Feral Pigeons	Quote	Price on Application			Price on Application			N/A
	Regeneration & Environment	Pest Control	Pest Control	Fleas	Per Visit	101.00			107.00			5.9%
	Regeneration & Environment	Pest Control	Pest Control	Bed Bugs	Treatment upto 4 visits	228.00			242.00			6.1%
	Regeneration & Environment	Pest Control	Pest Control	Cockroaches	Treatment upto 4 visits	228.00			242.00			6.1%
	Regeneration & Environment	Pest Control	Pest Control	Wasps Nest	Per Visit	101.00			107.00			5.9%
	Regeneration & Environment	Pest Control	Pest Control	Flies	Per Visit	101.00			107.00			5.9%
	Regeneration & Environment	Pest Control	Pest Control	Wild Bees / Bumble Bees (Outside Property)	Per Visit	101.00			107.00			5.9%
	Regeneration & Environment	Pest Control	Pest Control	Stored Product Insects (Beetles Etc.)	Per Visit	101.00			107.00			5.9%
	Regeneration & Environment	Pest Control	Pest Control	Garden Ants	Per Visit	101.00			107.00			5.9%
	Regeneration & Environment	Pest Control	Pest Control	Call out Fee	Per Visit	62.00			66.00			6.5%
	Regeneration & Environment	Pest Control	Pest Control	Out of Hours Fixed Fee - Weekdays and Saturday	Per Visit	151.00			160.00			6.0%
	Regeneration & Environment	Pest Control	Pest Control	Out of Hours Fixed Fee - Sunday and Bank Holiday	Per Visit	200.00			212.00			6.0%
	Regeneration & Environment	Planning Service	Planning Service	Charge relates to carrying out responses to Environmental Information Regulations (EIR requests) - specifically relating to CON29 enquiries only	Per Hour	32.00			34.00			6.3%
	Regeneration & Environment	Planning Service	Planning Service	Pre app - Do I need planning Permission/General Enquiries	per application	105.60			112.00			6.1%
	Regeneration & Environment	Planning Service	Planning Service	Pre-app Advice Adverts	per application	105.60			112.00			6.1%
	Regeneration & Environment	Planning Service	Planning Service	Pre app Advice Section 73	per application	198.00			210.00			6.1%
EX6	Regeneration & Environment	Planning Service	Planning Service	Pre-app Conservation Area/Trees/Listed Building	per application	106.00			140.00			32.1%
	Regeneration & Environment	Planning Service	Planning Service	Pre-app Other Development or Change of Use >150smq	per application	198.00			210.00			6.1%
	Regeneration & Environment	Planning Service	Planning Service	Pre app Minor Development	per application	475.20			504.00			6.1%
	Regeneration & Environment	Planning Service	Planning Service	Pre app Small Scale Major Initial Advice	per application	792.00			850.00			7.3%
	Regeneration & Environment	Planning Service	Planning Service	Pre app Small Scale Major Subsequent Meetings	per application	475.20			504.00			6.1%
	Regeneration & Environment	Planning Service	Planning Service	Pre app Large Scale Major - Initial Meeting	per application	1,267.20			1,350.00			6.5%
	Regeneration & Environment	Planning Service	Planning Service	Large Scale Pre-app Subsequent Meeting	per application	792.00			840.00			6.1%
	Regeneration & Environment	Planning Service	Planning Service	Strategic Developments and PPA's - POA	per application	-			-			N/A
	Regeneration & Environment	Planning Service	Planning Service	Confirmation of Condition/Legal Agreement complied with	per hour	79.20			85.00			7.3%
	Regeneration & Environment	Planning Service	Planning Service	Enforcement Notice Withdrawal	per application	396.00			420.00			6.1%
STAT 11	Regeneration & Environment	Planning Service	Planning Service	Statutory planning application fees - set nationally cannot be changed locally (https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf)	As per statute	-			-			N/A
	Regeneration & Environment	Planning Service	Planning Service	Administration Charge for Cancelled Applications where fee is to be refunded	As per statute				8.00	New Charge to recover costs		
	Regeneration & Environment	Planning Service	Planning Service	Complete Local Authority Search (LLC1 & Con29 Compiled, covering all required property enquiries)	per application	129.00			137.00			6.2%
	Regeneration & Environment	Planning Service	Planning Service	Con29 Compiled Search	per application	104.00			110.00			5.8%
	Regeneration & Environment	Planning Service	Planning Service	Local Land Charges Register Search (LLC1 only)	per application	25.00			27.00			8.0%



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Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Planning Service	Planning Service	New street naming	per application	88.00			93.00			5.7%
	Regeneration & Environment	Planning Service	Planning Service	New properties on new street or new property addresses on an existing street and readdressing after notification (i.e. change subsequent to initial application)	1	70.00			74.00			5.7%
	Regeneration & Environment	Planning Service	Planning Service	New properties on new street or new property addresses on an existing street and readdressing after notification (i.e. change subsequent to initial application)	2 to 5	105.00			110.00			4.8%
	Regeneration & Environment	Planning Service	Planning Service	New properties on new street or new property addresses on an existing street and readdressing after notification (i.e. change subsequent to initial application)	6 to 10	141.00			149.00			5.7%
	Regeneration & Environment	Planning Service	Planning Service	New properties on new street or new property addresses on an existing street and readdressing after notification (i.e. change subsequent to initial application)	more than 10	292.00			310.00			6.2%
	Regeneration & Environment	Planning Service	Planning Service	subsequent to initial application		6.00			6.00			0.0%
	Regeneration & Environment	Planning Service	Planning Service	Change to house name and letter of confirmation of address	per request	59.00			63.00			6.8%
	Regeneration & Environment	Regulation and Enforcement	Animal Health	Providing boarding in kennels for dogs, and providing boarding for cats	Per application	337.00			357.00			5.9%
	Regeneration & Environment	Regulation and Enforcement	Animal Health	Providing home boarding	Per application	337.00			357.00			5.9%
	Regeneration & Environment	Regulation and Enforcement	Animal Health	Hiring out of horses	Per application	337.00			357.00			5.9%
	Regeneration & Environment	Regulation and Enforcement	Animal Health	Breeding of dogs	Per application	337.00			357.00			5.9%
	Regeneration & Environment	Regulation and Enforcement	Animal Health	Selling of pets	Per application	337.00			357.00			5.9%
	Regeneration & Environment	Regulation and Enforcement	Animal Health	Keeping or training animals for exhibition	Per application	337.00			357.00			5.9%
	Regeneration & Environment	Regulation and Enforcement	Animal Health	Variation of a licence under the Animal Welfare (Licensing of Animals) (England) Regulations 2018	Per application	34.00			36.00			5.9%
	Regeneration & Environment	Regulation and Enforcement	Animal Health	Re-rating visit under the Animal Welfare (Licensing of Animals) (England) Regulations 2018	Per application	179.00			190.00			6.1%
	Regeneration & Environment	Regulation and Enforcement	Animal Health	Dangerous Wild Animals	Per application	177.00			188.00			6.2%
	Regeneration & Environment	Regulation and Enforcement	Animal Health	Zoos - First Licence	Per application	1,259.00			1,335.00			6.0%
	Regeneration & Environment	Regulation and Enforcement	Animal Health	Zoos - Renewal	Per application	1,862.00			1,974.00			6.0%
	Regeneration & Environment	Regulation and Enforcement	Animal Health	Copy of Zoo or Dangerous Wild Animal Licence	Per application	34.00			36.00			5.9%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Standard process LOW	Per activity		772.00	876.00		772.00	876.00	0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Standard process MEDIUM	Per activity		1161.00	1317.00		1,161.00	1,317.00	0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Standard process HIGH	Per activity		1747.00	1954.00		1,747.00	1,954.00	0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Reduced fee activities Low/Medium/High	Per activity		79.00	237.00		79.00	237.00	0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	PVR I & II Combined Medium Component	Per activity		113.00	341.00		113.00	341.00	0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Vehicle Refinishers Low/Medium/High	Per activity		288.00	548.00		288.00	548.00	0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Odourising of natural gas Low/Medium/High	Per activity		79.00	237.00		79.00	237.00	0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Mobile screening and crushing plant Low/Medium/High	Per activity		626.00	1551.00		626.00	1,551.00	0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	for the third to seventh authorisations Low/Medium/High	Per activity		385.00	924.00		385.00	924.00	0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	for the eighth and subsequent authorisations Low/Medium/High	Per activity		198.00	473.00		198.00	473.00	0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Late Payment Fee	Per activity	52.00			52.00	0.00	0.00	0.0%
	Regeneration & Environment	Regulation and Enforcement	Environmental Health General	Works in default	Variable	Variable			Variable			N/A
	Regeneration & Environment	Regulation and Enforcement	Environmental Health General	Consultation or business advice Enquiry	Per Hour	26.00			28.00			7.7%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Environmental Health General	High Hedges investigation	Per Investigation	449.00			449.00			0.0%
	Regeneration & Environment	Regulation and Enforcement	Environmental Health General	Seizure and Storage of vehicles involved in waste crimes	Variable	Variable			Variable			N/A
	Regeneration & Environment	Regulation and Enforcement	Export Certificates	Export Certificates	Each	103.00			109.00			5.8%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Leaving Litter	Offence		100.00	150.00		100.00	150.00	0.0%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
STAT 10	Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Failing to Comply with a Public Space Protection Order (Including the Dog Control Order)	Offence	100.00			100.00			0.0%
	Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Graffiti and Fly Posting	Offence	80.00			500.00			525.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Failure to comply with a Community Protection Notice	Offence	100.00			100.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Failure to comply with non--domestic waste receptacles notice	Offence	100.00			100.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Failure to produce authority to transport controlled waste	Offence	300.00			300.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Failure to produce waste disposal documentation	Offence	300.00			300.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Illegal disposal of waste (Fly Tipping)	Offence		300.00	400.00		300.00	400.00	0.0%
	Regeneration & Environment	Regulation and Enforcement	Food Hygiene	Food Hygiene Revisit	Per application	180.00			191.00			6.1%
	Regeneration & Environment	Regulation and Enforcement	Food Hygiene	Provide pre-inspection advice to food businesses	Per application	220.00			233.00			5.9%
	Regeneration & Environment	Regulation and Enforcement	Health and Safety	Ear-piercing – PREMISES	Per application	149.00			158.00			6.0%
	Regeneration & Environment	Regulation and Enforcement	Health and Safety	Ear piercing - person carrying on the business	Per application	34.00			36.00			5.9%
	Regeneration & Environment	Regulation and Enforcement	Health and Safety	Total for ear-piercing with one applicant	Per application	183.00			194.00			6.0%
	Regeneration & Environment	Regulation and Enforcement	Health and Safety	Tattooing – PREMISES	Per application	250.00			265.00			6.0%
	Regeneration & Environment	Regulation and Enforcement	Health and Safety	Tattooing - person carrying on the business	Per application	34.00			36.00			5.9%
	Regeneration & Environment	Regulation and Enforcement	Health and Safety	Total for tattooing with one applicant	Per application	284.00			301.00			6.0%
	Regeneration & Environment	Regulation and Enforcement	Health and Safety	Acupuncture – PREMISES	Per application	183.00			194.00			6.0%
	Regeneration & Environment	Regulation and Enforcement	Health and Safety	Acupuncture – person carrying on the practice	Per application	34.00			36.00			5.9%
	Regeneration & Environment	Regulation and Enforcement	Health and Safety	Electrolysis – PREMISES	Per application	183.00			194.00			6.0%
	Regeneration & Environment	Regulation and Enforcement	Health and Safety	Electrolysis – person carrying on the business	Per application	34.00			36.00			5.9%
	Regeneration & Environment	Regulation and Enforcement	Health and Safety	Reissuing a registration certificate due to a change of Business Name or Applicant Name for any of the above skin piercing activities.	Per application	34.00			36.00			5.9%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Housing Monetary/Civil penalties	Non-compliance with the Smoke and Carbon Monoxide Alarm (England) Regulations 2015	First Offence	1,500.00			1,500.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Housing Monetary/Civil penalties	Non-compliance with the Smoke and Carbon Monoxide Alarm (England) Regulations 2015	Second Offence	3,000.00			3,000.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Housing Monetary/Civil penalties	Non-compliance with the Smoke and Carbon Monoxide Alarm (England) Regulations 2015	Further Offences Per Offence	5,000.00			5,000.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Housing Monetary/Civil penalties	Non-compliance with section 46 Environmental Protection Act 1990 (domestic waste receptacles)	Offence	5,000.00			5,000.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Housing Monetary/Civil penalties	Civil Penalty for Housing offences under the Housing and Planning Act 2016	Offence	30,000.00			30,000.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Part A2	Application	Per activity	3,363.00			3,363.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Part A2	Additional fee for operating without a permit	Per activity	1,188.00			1,188.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Part A2	Annual Subsistence LOW	Per activity	1,343.00			1,343.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Part A2	Annual Subsistence MEDIUM	Per activity	1,507.00			1,507.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Part A2	Annual Subsistence HIGH	Per activity	2,230.00			2,230.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Part A2	Late Payment Fee	Per activity	52.00			52.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Part A2	Substantial Variation	Per activity	1,368.00			1,368.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Part A2	Transfer	Per activity	235.00			235.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Part A2	Partial Transfer	Per activity	698.00			698.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Part A2	Surrender	Per activity	698.00			698.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Pollution Control	Standard process	Application Fee	1,650.00			1,650.00			0.0%

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Service Ended
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Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
STAT 10	Regeneration & Environment	Regulation and Enforcement	Pollution Control	Additional fee for operating without a permit	Application Fee	1,188.00			1,188.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Pollution Control	PVR I, Dry Cleaners and Reduced fee activities (1)	Application Fee	155.00			155.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Pollution Control	PVR I & II Combined	Application Fee	257.00			257.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Pollution Control	Vehicle Refinishers (VRs) and other Reduced Fee activities (2)	Application Fee	362.00			362.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Pollution Control	Reduced fee activities additional fee for operating without a permit	Application Fee	71.00			71.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Pollution Control	Mobile screening and crushing plant	Application Fee	1,650.00			1,650.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Pollution Control	for the third to seventh applications	Application Fee	985.00			985.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Pollution Control	for the eighth and subsequent applications	Application Fee	498.00			498.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	House in Multiple Occupation (HMO) - Application	House	266.00			266.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	House in Multiple Occupation (HMO) Licence maintenance fee	House	663.00			663.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	HMO License renewal application fee (available for renewing applications which have not expired)	House	237.00			237.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	HMO License renewal Licence maintenance fee (available for renewing applications which have not expired)	House	568.00			568.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	HMO Late application fee (Operating 12 weeks unlicensed)	House	411.00			411.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	Selective Licence of other houses in designated areas - application fee	Letting Unit	68.00			68.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	Selective Licence of other houses in designated areas - Licence maintenance fee	Letting Unit	453.00			453.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	Rebate for early applications with fully compliant property	Letting Unit	- 127.00			- 127.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	Selective Licence late application fee (operating unlicensed for 12 weeks)	House	136.00			136.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	Additional Unit Maintenance Fee	Letting Unit	138.00			138.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	Charge for the service of Enforcement Notices under the Housing Act 2004	Notice	420.00	200.00		420.00	210.00		0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Substantial change s10 and s11	Standard process	Per activity	1,050.00			1,050.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Substantial change s10 and s11	Standard process where the substantial change results in a new PPC activity	Per activity	1,650.00			1,650.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Substantial change s10 and s11	Reduced fee activities*	Per activity	102.00			102.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Temporary Transfer for Mobiles	First Transfer	Per activity	53.00			53.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Temporary Transfer for Mobiles	Repeat Transfer	Per activity	10.00			10.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Temporary Transfer for Mobiles	Repeat Following enforcement or warning	Per activity	53.00			53.00			0.0%
	Regeneration & Environment	Regulation and Enforcement	Trading Standards	Weights and Measures Inspector (hourly rate)	Per Hour	72.00			76.00			5.6%
	Regeneration & Environment	Regulation and Enforcement	Trading Standards	Weights and Measures Technical Assistant (hourly rate)	Per Hour	45.00			48.00			6.7%
	Regeneration & Environment	Regulation and Enforcement	Trading Standards	Administration of second hand dealer registration	Each	21.00			22.00			4.8%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Transfer and Surrender	Standard process transfer	Per activity	169.00			169.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Transfer and Surrender	Standard process partial transfer	Per activity	497.00			497.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Transfer and Surrender	New operator at low risk reduced fee activity	Per activity	78.00			78.00			0.0%
	Regeneration & Environment	Regulation and Enforcement	Transfer and Surrender	Surrender: all Part B activities	Per activity	-			-			N/A
	Regeneration & Environment	Regulation and Enforcement	Transfer and Surrender	Reduced fee activities*: transfer	Per activity	-			-			N/A
STAT 10	Regeneration & Environment	Regulation and Enforcement	Transfer and Surrender	Reduced fee activities*: partial transfer	Per activity	47.00			47.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Water Samples	Private Water Supply Samples	Each	500.00			500.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Water Samples	Risk assessment (for each assessment)	Each	100.00			100.00			0.0%

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Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
STAT 10	Regeneration & Environment	Regulation and Enforcement	Water Samples	Sampling (for each visit) Investigation (for each investigation)	Each	100.00			100.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Water Samples	Granting an authorisation (for each authorisation)	Each	100.00			100.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Water Samples	Standard Microbiological sample	Per sample	103.00			103.00			0.0%
	Regeneration & Environment	Regulation and Enforcement	Water Samples	Legionella water sample	Per sample	136.00			144.00			5.9%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Water Samples - Analysing a sample	taken under reg 10	Per sample	25.00			25.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Water Samples - Analysing a sample	taken during check monitoring	Per sample	100.00			100.00			0.0%
STAT 10	Regeneration & Environment	Regulation and Enforcement	Water Samples - Analysing a sample	taken during audit monitoring	Per sample	500.00			500.00			0.0%
	Regeneration & Environment	Rother Valley Country Park	All Day Lake Hire - Summer (March - Sept) - Equipment not included	Sole use of Main Lake	Per Day	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	All Day Lake Hire - Summer (March - Sept) - Equipment not included	Partial use of Main Lake	Per Day	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	All Day Lake Hire - Summer (March - Sept) - Equipment not included	Hire of Northern Lake	Per Day	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	All Day Lake Hire - Winter (October - February) - Equipment not included	Sole use of Main Lake	Per Day	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	All Day Lake Hire - Winter (October - February) - Equipment not included	Partial use of Main Lake	Per Day	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	All Day Lake Hire - Winter (October - February) - Equipment not included	Hire of Northern Lake	Per Day	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	Car Parking	Up to 1 hour parking	Per Car	1.50			1.75			16.7%
	Regeneration & Environment	Rother Valley Country Park	Car Parking	Up to 2 hours parking	Per Car	2.50			2.75			10.0%
	Regeneration & Environment	Rother Valley Country Park	Car Parking	Up to 3 hours parking	Per Car	3.50			3.75			7.1%
	Regeneration & Environment	Rother Valley Country Park	Car Parking	Up to 4 hours parking	Per Car	4.50			4.75			5.6%
	Regeneration & Environment	Rother Valley Country Park	Car Parking	Up to 5 hours parking	Per Car	5.50			5.75			4.5%
	Regeneration & Environment	Rother Valley Country Park	Car Parking	All Day	Per Car	6.00			6.50			8.3%
	Regeneration & Environment	Rother Valley Country Park	Car Parking	Blue Badge Holders	per Car	-			-			N/A
	Regeneration & Environment	Rother Valley Country Park	Car Parking	Mini Buses (Charged as Car)	Per Vehicle	As per car			As per car			N/A
	Regeneration & Environment	Rother Valley Country Park	Car Parking	Car Parking - Season Ticket (April to March)*	Per Car - Reduced by 1/12th per calendar month		7.50	90.00		8.00	96.00	6.7%
	Regeneration & Environment	Rother Valley Country Park	Caravan and Camping *(not Caravan Site - event operator only)	Caravan - Overnight (Organised events only)	Per Unit	12.00			12.70			5.8%
	Regeneration & Environment	Rother Valley Country Park	Caravan and Camping *(not Caravan Site - event operator only)	Tents - Overnight (Organised events only)	Per Unit	10.50			11.00			4.8%
	Regeneration & Environment	Rother Valley Country Park	Coarse Fishing	Season ticket (ticket to expire at end of March)	Per Person	77.00			82.00			6.5%
	Regeneration & Environment	Rother Valley Country Park	Coarse Fishing	Per Day	Per Person	5.00			5.30			6.0%
	Regeneration & Environment	Rother Valley Country Park	Craft Storage	Boats per year - to include car parking fee	Per Boat	260.00			276.00			6.2%
	Regeneration & Environment	Rother Valley Country Park	Launch Fees	Private Launch - (Per Day) Full Price	Per Unit Per Day	12.00			13.00			8.3%
	Regeneration & Environment	Rother Valley Country Park	Launch Fees	Private Launch - (Per Day) Concessionary/Rothercard Price	Per Unit Per Day	8.50			9.00			5.9%
	Regeneration & Environment	Rother Valley Country Park	Launch Fees	Private Launch (within 3 hours of closure) Full Price	Per Unit	8.00			8.50			6.3%
	Regeneration & Environment	Rother Valley Country Park	Launch Fees	Private Launch (within 3 hours of closure) Concessionary/Rothercard Price	Per Unit	6.00			6.40			6.7%
	Regeneration & Environment	Rother Valley Country Park	Launch Fees	6 Month Private Launch Saver - Incl. Car Parking Fee Full Price	Per Unit	212.00			225.00			6.1%
	Regeneration & Environment	Rother Valley Country Park	Launch Fees	Storage & Launch Saver ( launch1/3/10 to 19/12/10, 12 month storage)inc C/P	Per Unit	395.00			419.00			6.1%
	Regeneration & Environment	Rother Valley Country Park	Launch Fees	6 Months Jet Ski Launch Pass	Per Person Per Unit	240.00			254.00			5.8%
	Regeneration & Environment	Rother Valley Country Park	Launch Fees	1 Month Jet Ski Launch Pass (min. of 6 months to be purchased first)	Per Person Per Unit	70.00			74.00			5.7%
	Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Powercraft Engine Test	Per Craft	50.00			53.00			6.0%



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Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Windsurf Harness Hire	Per Person	10.00			10.60			6.0%
	Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Spraydeck hire	Per Unit	10.00			10.60			6.0%
	Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Small meeting room hire (half day)	Per Half Day	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Small meeting room hire (full day)	Per Day	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Large meeting room hire (full day)	Per Day	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Flip Chart Hire (on site only) per day*	Per Day	10.50			11.10			5.7%
	Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Rotherham School Visits	Per Pupil	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	Miscellaneous	School Visits (per pupil)	Per Pupil	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Lecture (by Ranger Staff on site) per hour (non-vat)	Per Hour	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Events Fee *	Per Event	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Orienteering Maps *	Per Unit	3.00			3.20			6.7%
	Regeneration & Environment	Rother Valley Country Park	Model Boating	Model Boating (per craft per day) * Full Price	Per Craft Per Day	6.00			6.40			6.7%
	Regeneration & Environment	Rother Valley Country Park	Model Boating	Model Boating (per craft per day) * Concessionary/Rothercard Price	Per Craft Per Day	4.50			4.80			6.7%
	Regeneration & Environment	Rother Valley Country Park	Powerboat Hire *	Powerboat including Driver 0 - 4 hours	Per Boat	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	Powerboat Hire *	Powerboat including Driver 0 - 8 hours	Per Boat	Price on Application			Price on Application			N/A
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Cycle Hire Refundable Deposit (per cycle)	Per Cycle	10.00			10.60			6.0%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Cycle Hire Refundable Deposit (per group of over 6 people)	Per Cycle	30.00			31.80			6.0%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Cycle Hire (per hour)	Per Cycle Per Hour	9.00			9.50			5.6%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Cycle Hire 2 hour	Per Cycle Per 2 Hours	16.00			17.00			6.3%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Cycle Trailers (per hour)	Per Trailer Per Hour	7.00			7.40			5.7%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Cycle Trailers 2 hours	Per Trailer Per 2 Hours	11.00			11.70			6.4%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Dino Cycle	Per Cycle	22.00			23.30			5.9%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Dino Cycle Trailer	Per Cycle Trailer	15.00			15.90			6.0%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Electric 4 seat cycle	Per Cycle Per Hour	25.00			26.50			6.0%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Single Chopper	Per Cycle Per Hour	10.00			10.60			6.0%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Single Chopper (Concession)	Per Cycle Per Hour	9.00			9.50			5.6%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Duo Chopper (2 seat cycle)	Per cycle Per Hour	14.00			14.80			5.7%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Duo Chopper (2 seat cycle) (Concession)	Per cycle Per Hour	10.50			11.10			5.7%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Single seat go cart	Per Hour	10.00			10.60			6.0%
	Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Single seat go cart (Concession)	Per Hour	9.00			9.50			5.6%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Double Handed Dinghies (per 90 minutes) Full Price	Per 90 minutes	19.50			20.70			6.2%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Double Handed Dinghies (per 90 minutes) Concessionary/Rothercard Price	Per 90 minutes	14.00			14.80			5.7%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Double Handed Dinghies (per 90 minutes) Junior Rothercard Price	Per 90 minutes	12.00			12.70			5.8%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Single Handed Dinghies (per 90 minutes) Full Price	Per 90 minutes	15.50			16.40			5.8%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Single Handed Dinghies (per 90 minutes) Concessionary/Rothercard Price	Per 90 minutes	11.50			12.20			6.1%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Single Handed Dinghies (per 90 minutes) Junior Rothercard Price	Per 90 minutes	8.50			9.00			5.9%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Windsurfer (per 90 minutes) Full Price	Per 90 minutes	14.50			15.40			6.2%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Windsurfer (per 90 minutes) Concessionary/Rothercard Price	Per 90 minutes	10.00			10.60			6.0%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Windsurfer (per 90 minutes) Junior Rothercard Price	Per 90 minutes	7.50			8.00			6.7%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Canadian Canoe (per 60 minutes) Full Price	Per Hour	15.00			15.90			6.0%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Canadian Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	12.00			12.70			5.8%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Canadian Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	9.50			10.10			6.3%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Kayak Canoe (per 60 minutes) Full Price	Per Hour	13.00			13.80			6.2%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Kayak Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	10.00			10.60			6.0%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Kayak Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	8.00			8.50			6.3%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Open Canoe (per 60 minutes) Full Price	Per Hour	13.00			13.80			6.2%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Open Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	10.00			10.60			6.0%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Open Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	8.00			8.50			6.3%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Topo Due Canoe (per 60 minutes) Full Price	Per Hour	14.00			14.80			5.7%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Topo Due Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	12.00			12.70			5.8%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Topo Due Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	8.50			9.00			5.9%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Rowing Boat (per 30 minutes)	Per 30 minutes	14.50			15.40			6.2%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Pedal Boat (per 30 minutes)	Per 30 minutes	14.50			15.40			6.2%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Electric Boats	Per session	17.50			18.60			6.3%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Wet Suit (session) Full Price	Per Person	7.50			8.00			6.7%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Wet Suit (session) Concessionary/Rothercard Price	Per Person	5.50			5.80			5.5%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Wet Suit (per day) Full Price	Per Person	16.00			17.00			6.3%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Wet Suit (per day) Concessionary/Rothercard Price	Per Person	9.00			9.50			5.6%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Buoyancy Aid (per day) Full Price	Per Person	12.00			12.70			5.8%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Buoyancy Aid (per day) Concessionary/Rothercard Price	Per Person	7.50			8.00			6.7%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Instructor /Supervisor (1:1 90 min lesson in any activity, cost now includes equipment) VAT exempt	Per Person	89.00			94.30			6.0%
	Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Locker Tokens	Per Locker	0.50			0.55			10.0%
EX20	Regeneration & Environment	Catering & Facilities Services	School Meals	The price charges by the school meals service are commercially confidential. The service needs to remain price competitive to compete with other external providers	Per meal, per pupil	Commercially confidential			Commercially confidential			N/A
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Car Parking	Car parking up to 1 hour	Per Hour	1.50			1.60			6.7%
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Car Parking	All Year Round (per day)	Per ticket	2.50			2.70			8.0%
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Car Parking	Disabled Parking	Per ticket	No Charge			No Charge			N/A
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Car Parking	Minibus Day Rate - As Car	Per Vehicle	As per car			As per car			N/A
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Car Parking	Car Parking - Season Ticket	Per ticket	85.00			90.10			6.0%
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Car Parking	car parking season ticket disabled	Per ticket	No Charge			No Charge			N/A
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Float Tubing	Season Permit Float Tube Launch	Permit	46.00			48.80			6.1%
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Float Tubing	Day Ticket Float Tube Launch	Day ticket	5.50			5.80			5.5%
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Fly Fishing (excludes car parking fee)	4 hours (2 fish) Full Price	Per Half Day	6.20			6.60			6.5%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Fly Fishing (excludes car parking fee)	4 hours (2 fish) Concessionary/Rothercard Price	Per Half Day	4.20			4.50			7.1%
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Fly Fishing (excludes car parking fee)	Full day (2 fish) Full Price	Half day ticket	6.70			7.10			6.0%
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Fly Fishing (excludes car parking fee)	Full day (2 fish) Concessionary/Rothercard Price	Half day ticket	5.20			5.50			5.8%
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Fly Fishing (excludes car parking fee)	Season Permit unlimited visits 2 fish per visit	Season ticket	77.50			82.20			6.1%
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Fly Fishing (excludes car parking fee)	Pike Fishing Season Ticket	Season ticket	42.00			44.50			6.0%
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Other Activities	School Visits (per pupil - Rotherham schools)	Day visit	Price on Application			Price on Application			N/A
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Other Activities	School Visits (per pupil - Out of area)	Day visit	Price on Application			Price on Application			N/A
	Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Scooter Hire	Scooter hire (2hrs)	2 hr hire	2.75			2.90			5.5%
	Regeneration & Environment	Transport	Training Service	Standard Mini Bus Driver Awareness training	Per Person	60.00			64.00			6.7%
	Regeneration & Environment	Transport	Training Service	Standard Refresher training. Must be completed every 4 years	Per Person	60.00			64.00			6.7%
	Regeneration & Environment	Transport	Training Service	Accessible Mini Bus Driver Awareness training	Per Person	116.00			123.00			6.0%
	Regeneration & Environment	Transport	Training Service	Wheelchair Training for Taxi Drivers	Per Person	30.00			32.00			6.7%
	Regeneration & Environment	Transport	Training Service	Driver Certificate of Professional Competence	Per Person	60.00			64.00			6.7%
	Regeneration & Environment	Transport	Training Service	Passenger Assistant Training	Per Person	60.00			64.00			6.7%
	Regeneration & Environment	Transport	Training Service	Taxi Driving Test	Per Person	100.00			106.00			6.0%
	Regeneration & Environment	Transport	Hellaby Workshop	MOT Test (Class 4)	Annual MOT Test	50.00			53.00			6.0%
	Regeneration & Environment	Transport	Hellaby Workshop	MOT Test (Class 5)	Annual MOT Test	50.00			53.00			6.0%
	Regeneration & Environment	Transport	Hellaby Workshop	MOT Test (Class 7)	Annual MOT Test	58.60			62.00			5.8%
	Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Provision of Traffic survey data	a. Request for information at a single location = £200 + VAT; b. Requests for information at 2 or more locations = £200 for the first site + multiples of £100; c. Additional analysis relating to the initial request are charged at an hourly rate	250.00	250.00		265.00	265.00	265.00	6.0%
	Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Provision of Road Safety - Collision Data	a. Request for information at a single location = £200 + VAT; b. Requests for information at 2 or more locations = £200 for the first site + multiples of £100; c. Additional analysis relating to the initial request are charged at an hourly rate	250.00	250.00		265.00	265.00	265.00	6.0%
	Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Switch off / Switch on traffic signals or similar	Each	407.00			431.40			6.0%
	Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Provision of Traffic Signal drawings	Each	250.00	250.00		265.00	265.00		6.0%
	Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Temporary Direction Signs (Assessment only)	<10 events	111.00			117.70			6.0%
	Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Temporary Direction Signs (Assessment only)	>10 events	223.00			236.40			6.0%
	Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Temporary Direction Signs (Assessment only)	New development	501.00			531.10			6.0%
	Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Temporary Direction Signs (Assessment only)	Re-application	501.00			531.10			6.0%

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Provision of agreement to undertake works on or connecting to the adopted local road network (Section 278 Agreement).	Per Agreement (Based on Scheme Value)	900.00			900.00			0.0%
	Regeneration & Environment	Ulley Country Park	Ulley Country Park Car Parking*	Car parking up to 1 hour	Up to 1 Hr	1.50			1.60			6.7%
	Regeneration & Environment	Ulley Country Park	Ulley Country Park Car Parking*	Car Parking - per day	Per Day	2.50			2.70			8.0%
	Regeneration & Environment	Ulley Country Park	Ulley Country Park Car Parking*	Car Parking - Season Ticket (per car)	Per Car	85.00			90.00			5.9%
	Regeneration & Environment	Ulley Country Park	Ulley Country Park Car Parking*	Minibus Day Rate - As Car	Per Vehicle	-			-			N/A
	Regeneration & Environment	Ulley Country Park	Ulley Country Park Car Parking*	Blue Badge Holders	Per Vehicle	-			-			N/A
	Regeneration & Environment	Ulley Country Park	Ulley Country Park Coarse Fishing*	Season Ticket Full Price	Per ticket	59.00			63.00			6.8%
	Regeneration & Environment	Ulley Country Park	Ulley Country Park Coarse Fishing*	Season Ticket Concessionary/Rothercard Price	Per ticket	39.00			41.00			5.1%
	Regeneration & Environment	Ulley Country Park	Ulley Country Park Coarse Fishing*	Day Ticket Full Price	Per day	5.00			5.30			6.0%
	Regeneration & Environment	Ulley Country Park	Ulley Country Park Coarse Fishing*	Day Ticket Concessionary/Rothercard Price	Per day	3.40			3.60			5.9%
	Regeneration & Environment	Ulley Country Park	Ulley Country Park Coarse Fishing*	Match Fishing	Per event	4.10			4.30			4.9%
	Regeneration & Environment	Ulley Country Park	Ulley Country Park Other Activities	Hire of Multi-purpose Room (1 Hour) (non-VAT unless hired for a sporting activity)	Per Hour	23.00			24.40			6.1%
	Regeneration & Environment	Urban Parks	Class "A" Playing Pitches	Football/Rugby/Cricket (incl. Changing & Showering facilities) Senior	Per Team Per Fixture	81.50			86.40			6.0%
	Regeneration & Environment	Urban Parks	Class "A" Playing Pitches	Official "Under 18 Leagues"	Per Team Per Fixture	53.80			57.00			5.9%
	Regeneration & Environment	Urban Parks	Class "B" Playing Pitches	Football/Rugby (incl. Changing Facilities but no services) Senior	Per Team Per Fixture	69.00			73.10			5.9%
	Regeneration & Environment	Urban Parks	Class "B" Playing Pitches	Official "Under 18 Leagues"	Per Team Per Fixture	46.00			48.80			6.1%
	Regeneration & Environment	Urban Parks	Class "C" Playing Pitches	Football/Rugby/Cricket Wicket (without Changing & Showering facilities) Senior	Per Team Per Fixture	61.00			64.70			6.1%
	Regeneration & Environment	Urban Parks	Class "C" Playing Pitches	Official "Under 18 Leagues"	Per Team Per Fixture	40.30			42.70			6.0%
	Regeneration & Environment	Urban Parks	Pavilion Hire	Commercial Hire	Per Booking	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks	Pavilion Hire	Canklow/Greenlands Park/Barkers Park/Wath Pavilion Room (community groups) per hour	Per Hour	15.80			16.70			5.7%
	Regeneration & Environment	Urban Parks	Playing Pitches	Administration Fee (Use of unbooked pitch)	Per Team Per Fixture	Pitch+ £75			Pitch+ £75			N/A
	Regeneration & Environment	Urban Parks	Playing Pitches	Excess Litter Charges	Per Team Per Fixture	42.40			44.90			5.9%
	Regeneration & Environment	Urban Parks	Playing Pitches	Administration Fee (Use of unbooked pitch) Under 18's	Per Team Per Fixture	Pitch + £55			Pitch + £55			N/A
	Regeneration & Environment	Urban Parks	Rosehill Park - Novelty Golf	Novelty Golf	Per Person	2.90			3.10			6.9%
	Regeneration & Environment	Urban Parks	Rosehill Park - Novelty Golf	Novelty Golf - Junior	Per Person	1.90			2.00			5.3%
	Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Organised Outdoor Fitness Classes (per class)	Per Class	12.70			13.50			6.3%
	Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Scattering of Ashes	Per Unit	53.00			56.20			6.0%
	Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Memorial Benches	Per Unit	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Memorial Trees	Per Unit	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Film Location Fee (Commercial)	Per application	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Lighting rig (per day/eve)	Per Day/Evening	23.30			24.70			6.0%
	Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	PA System (per day/eve)	Per Day/Evening	35.00			37.10			6.0%
	Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Hire of secure areas within green spaces	Per hour	8.00			8.50			6.3%
	Regeneration & Environment	Urban Parks	Urban Parks - School Visits	Guided school visits (per pupil per half day)	Per Pupil Per Half Day	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks	Urban Parks - School Visits	Ranger/Officer educational visits to schools (per half day)	Per Half Day	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks	Urban Parks Outdoor Events	Clifton Park Hire-Community/Voluntary Grps per hour (per 0.5 Ha or part thereof)	Per Hour	31.80			33.70			6.0%
	Regeneration & Environment	Urban Parks	Urban Parks Outdoor Events	Park Hire-Community/Voluntary Grps per hour (per 0.5 Ha or part thereof) (Excluding Clifton Park)	Per Hour	10.60			11.20			5.7%
	Regeneration & Environment	Urban Parks	Urban Parks Outdoor Events	Park Hire - Commercial Events	Per Event	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - April to October	Friday to Sunday room hire	Per Booking	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - April to October	Monday to Thursday room hire	Per Booking	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - April to October	Day before set up	Per Booking	Price on Application			Price on Application			N/A



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Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - November to March	Friday to Sunday room hire	Per Booking	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - November to March	Monday to Thursday room hire	Per Booking	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - November to March	Day before set up	Per Booking	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - November to March	Christmas Eve & New Years Eve	Per Booking	Price on Application			Price on Application			N/A
	Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - November to March	Day before set up	Per Booking	Price on Application			Price on Application			N/A
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Standard hard-standing and Grass 8m x 8m, with shared electric hook-up point - High Season (School Holiday and bank Holiday's summer months) Pitch includes Awning, 2 people and 1 Car and caravan or motorhome	Per pitch. Incl 2 people and electricity, per night	31.80			33.75			6.1%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Standard hard-standing 8m x 8m, with shared electric hook-up point - Mid Season (Term time summer Months) Pitch includes Awning, 2 people and 1 Car and caravan or motorhome	Per pitch. Incl 2 people and electricity, per night	28.60			30.50			6.6%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Standard hard-standing and Grass 8m x 8m, with shared electric hook-up point -Low Season (Winter months) Pitch includes Awning, 2 people and 1 Car and caravan or motorhome	Per pitch. Incl 2 people and electricity, per night	23.50			25.00			6.4%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Super Pitch 10m x 10m, with own static waste and tap water - High Season (School Holidays and bank Holidays summer) Pitch includes Awning, 2 people and 1 Car and caravan or motorhome	Per pitch. Incl 2 people and electricity, per night	33.90			36.00			6.2%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Super Pitch 10m x 10m, with own static waste and tap water - Mid Season (Term Time) Pitch includes Awning, 2 people and 1 Car and caravan or motorhome	Per pitch. Incl 2 people and electricity, per night	30.70			32.50			5.9%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Super Pitch 10m x 10m, with own static waste and tap water - low Season (Term time winter) Pitch includes Awning, 2 people and 1 Car and caravan or motorhome	Per pitch. Incl 2 people and electricity, per night	25.50			27.00			5.9%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Large Motorhome / caravan pitch - Peak Season Super Pitch with own waste, water, and electric point High season	Per pitch. Incl 2 people and electricity, per night	37.10			39.50			6.5%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Large Motorhome / Caravan pitch - Off Peak Season Super Pitch with own waste, water, and electric point Mid season	Per pitch. Incl 2 people and electricity, per night	33.90			36.00			6.2%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Large Motorhome / Caravan pitch - Off Peak Season Super Pitch with own waste, water, and electric point low season	Per pitch. Incl 2 people and electricity, per night	28.60			30.50			6.6%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Extra Large Motorhome / caravan pitch - High Season	Per pitch. Incl 2 people and electricity, per night	40.30			43.00			6.7%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Extra Large Motorhome / Caravan pitch - Mid Season	Per pitch. Incl 2 people and electricity, per night	37.10			39.50			6.5%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Extra Large Motorhome / Caravan pitch - low Season	Per pitch. Incl 2 people and electricity, per night	31.80			33.75			6.1%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Tent Pitch 7.5m x 8m (shared electric hook up point)	Per pitch. Incl 2 people and electricity, per night	28.60			30.50			6.6%

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Service Ended

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	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Large Tent Pitch 10m x 10m (shared electric hook up point)	Per pitch. Incl 2 people and electricity, per night	30.70			32.50			5.9%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Infant aged 0 - 2 years, as part of a larger booking including adults	Per person per night	-			-			N/A
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Extra Awning or Pup Tent (only on caravan and motorhome pitches, max one per pitch)	per night	3.00			3.50			16.7%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Pet as part of a larger booing including adults	per night	3.00			3.50			16.7%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Child aged 3 to 16 years old as part of a larger booking including adults	per person per night	3.00			3.50			16.7%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Additional person over 16 years old	per person per night	3.00			3.50			16.7%
	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Additional car (note one car allowed free of charge on motorhome pitches, motorhome classed as a caravan)	per car per day	5.00			5.50			10.0%
EX19	Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Visitor car (must be pre-booked)	per day/part day	5.00			5.50			10.0%
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	A1 2 Black Sacks Kerbside	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	240A First Bin Kerbside	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	240A Additional Bin Kerbside	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	240B First Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	240B Additional Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	360A First Bin Kerbside	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	360A Additional Bin Kerbside	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	360B First Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	360B Additional Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	660 First Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	660 Additional Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	1100 First Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	1100 Additional Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	A1 2 Black Sacks Kerbside	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	240A First Bin Kerbside	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	240A Additional Bin Kerbside	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A

Key  
Service Ended

Exception	Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Minimum Charge 2023/24 £	Maximum Charge 2024/24 £	Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	%age increase
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	240B First Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	240B Additional Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	360A First Bin Kerbside	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	360A Additional Bin Kerbside	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	360B First Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	360B Additional Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	660 First Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	660 Additional Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	1100 First Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	1100 Additional Bin Premise / Bin Store	Per annum	Subject of future Cabinet Report			Subject of future Cabinet Report			N/A
	Regeneration & Environment	Waste	Container Replacements	240L Black Bin (Recycling)	Per Bin	28.50			30.00			5.3%
	Regeneration & Environment	Waste	Container Replacements	240L Green Bin (Recycling)	Per Bin	28.50			30.00			5.3%
	Regeneration & Environment	Waste	Container Replacements	180L Pink Lid Black Bin	Per Bin	25.00			27.00			8.0%
	Regeneration & Environment	Waste	Container Replacements	140L Pink Lid Black Bin	Per Bin	24.00			25.00			4.2%
	Regeneration & Environment	Waste	Container Replacements	240L Brown Bin (Subscription Service)	Per Bin	27.00			29.00			7.4%
	Regeneration & Environment	Waste	Container Replacements	Delivery	Upto 4 Bins	10.60			11.00			3.8%
	Regeneration & Environment	Waste	Containers (New Developments)	240L Black Bin (Recycling)	Per Bin	28.60			30.00			4.9%
	Regeneration & Environment	Waste	Containers (New Developments)	240L Green Bin (Recycling)	Per Bin	28.60			30.00			4.9%
	Regeneration & Environment	Waste	Containers (New Developments)	180L Pink Lid Black Bin	Per Bin	25.40			27.00			6.3%
	Regeneration & Environment	Waste	Containers (New Developments)	140L Pink Lid Black Bin	Per Bin	24.40			26.00			6.6%
	Regeneration & Environment	Waste	Containers (New Developments)	Delivery	Upto 4 Bins	10.60			11.00			3.8%
	Regeneration & Environment	Waste	Containers (New Developments)	1100L Black Lid Reverse Lock (Recycling)	Per Bin	328.00			348.00			6.1%
	Regeneration & Environment	Waste	Containers (New Developments)	1100L Green Lid Reverse Lock (Recycling)	Per Bin	328.00			348.00			6.1%
	Regeneration & Environment	Waste	Containers (New Developments)	1100L Pink Lid Standard Lock	Per Bin	328.00			348.00			6.1%
	Regeneration & Environment	Waste	Containers (New Developments)	Delivery	Upto 3 Bins	36.00			38.00			5.6%
	Regeneration & Environment	Waste	Containers (New Developments)	660I Black Lid Reverse Lock (Recycling)	Per Bin	308.00			326.00			5.8%
	Regeneration & Environment	Waste	Containers (New Developments)	660I Green Lid Reverse Lock (Recycling)	Per Bin	314.00			333.00			6.1%
	Regeneration & Environment	Waste	Containers (New Developments)	660L Pink Lid Standard Lock	Per Bin	300.00			318.00			6.0%
	Regeneration & Environment	Waste	Containers (New Developments)	Delivery	Upto 3 Bins	36.00			38.00			5.6%
EX23	Regeneration & Environment	Waste	Garden Waste	Subscription Garden Waste 20 collections per annum	Per annum	43.00			46.00			7.0%
EX23	Regeneration & Environment	Waste	Garden Waste	Subscription Garden Waste 20 collections per annum (Rothercard)	Per annum	43.00			41.40			N/A
EX23	Regeneration & Environment	Waste	Garden Waste	Subscription Garden Waste 20 collections per annum - additional bin	Per annum	34.00			37.00			8.8%

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**Background to the Budget and Financial Strategy****1. Introduction**

- 1.1 The Council is split into five directorates, each made up of number of services and teams. The five directorates are:
- Adult Care, Housing and Public Health;
  - Children and Young People's Service
  - Regeneration and Environment
  - Finance and Customer Services
  - Assistant Chief Executive

This appendix summarises the activity being undertaken in each Directorate in the current year and the planned activity that will be undertaken in 2024/25 as part of the proposed budget.

**2. Adult Care, Housing and Public Health****2.1 Adult Care**

- 2.1.1 Adult Care is responsible for the provision of adult social care support and services for Care Act eligible groups of adults in the borough, including older people and adults with mental ill-health problems, people with a learning disability and autism and physical and/or sensory impairments. The Directorate also supports people with housing and support requirements through housing related support and vulnerable adults experiencing multiple disadvantages as well as domestic abuse. The Directorate has been and continues to be at the forefront of the Councils response to safeguarding adults, supporting hospital discharges and maximising independence of residents with care and support needs. The Directorate also has a key role in supporting the wider health and care system and externally commissioned providers such as care homes, home care, supported living and voluntary sector partners including micro-enterprises to deliver critical services to customers.

- 2.1.2 Adult Care has statutory responsibility under the Care Act 2014 for managing and delivering:

- Information, advice and guidance
- Advocacy
- Prevention and recovery
- Safeguarding
- Assessment and support planning
- Care, at home and in residential settings, including managing provider failure
- As well as statutory responsibility under the Mental Health Act for the 24 hour provision of the Approved Mental Health Professional
- Regulated services

- 2.1.3 In addition to the pressures and new demand created by the legacy impacts of Covid-19, and more recently the cost of living crisis, the Directorate continues to face a number of significant challenges as a result of changes in population demographics. There is a sustained budget pressure as a result of an aging population; a rising population of working age adults with long term health and care support needs; increasing acuity, multiple disadvantage and complexity of need for those residents who need support; and increased cost pressures for externally commissioned adult care providers driven by the current financial climate. The associated costs and increased risk faced by externally commissioned providers as a result of cost of living pressures has highlighted the need for the Directorate to respond with an aligned budget strategy to support sustainable fee increases.
- 2.1.4 The focus for 2024/25 is to continue to address the need to reduce demand, working with health and social care partners in the borough, alongside significant changes to the way care services are delivered to make care more personalised, responsive and cost effective.
- 2.1.5 Quality of care will continue to be developed and improved through further integration between health and care partners in the borough. Partnership working across the health and care system in the borough, which has strong, collaborative foundations. With the introduction of the Health and Care Act 2022 and implementation of the South Yorkshire Integrated Care Board and Care Partnership, the Council will continue to have a key role in supporting this transition to a wider system integration and respond proactively to reforms of the NHS, to ensure place priorities, population health management and tackling health inequalities remain at the heart of the local offer. These areas will form the cornerstones for the new regulation regime which Adult Social Care will now be subjected to from 2024 by the Care Quality Commission (CQC).
- 2.1.6 Supporting people to live well at home, for as long as possible, remains a key focus, with home first principles at the core of the delivery model. This approach improves quality of life for residents, while reducing cost. This will be achieved through continued investment in preventative care and increased use of emerging technology, to reduce acute and long-term interventions; access to appropriate, coordinated support including more effective support to carers; and personalised care delivered by skilled care workers and through new technology.
- 2.1.7 Despite the legacy impacts of Covid-19, the Adult Care Directorate remains committed to delivering long-standing transformation programmes. This includes a commitment to build and deliver a new day opportunities service for people with a learning disability, autism and high support needs, as well as accommodation support closer to home. Support for adults with high support needs will be transformed to enable people to access both high quality primary care and a broader range of care pathways, and stronger connections to family and community support. Similarly, with health partners,

the Council will continue with the remodelling of mental health services, with a greater focus on early intervention, improved accessibility, and more responsive, personalised service.

- 2.1.8 The priorities, as outlined, can only be achieved if there is a high quality, motivated social care workforce in place. Further refinement of the operating model will take place, applying the learning from the initial period of operation to refine the approach and engender continuous improvement. This whole system change in the way services and resources are organised will assist Adult Care to manage and deliver the services it provides. This continues to be assisted by a comprehensive workforce development plan and robust practice frameworks, which builds skills and confidence in assessments and delivery of cost-effective strength-based outcomes.
- 2.1.9 Supporting the internal and external workforce will continue to be a key focus in the coming year with processes in place to support staff and to ensure that staff working remotely as well as those in front facing delivery roles have access to the resources, equipment and managerial support they need to discharge their duties effectively and safely.
- 2.1.10 Recruitment and retention of workers in the Adult Care Sector is presenting significant challenges for the borough, broadly in line with the national position. Actions to address this have been put in place during 2023/24 and will continue during 2024/25. This includes further workforce profiling, introduction of career progression pathways including new job roles and promotion of the care sector as a career.
- 2.1.11 These priorities are designed to deliver a long term, sustainable reduction in demand pressures facing the directorate, ensure compliance with regulation standards and ensure delivery of services within the allocated budget.

## 2.2 **Public Health**

- 2.2.1 Public Health is an integral element of the borough's health and social care system, maintaining a focus on prevention, physical and mental wellbeing and tackling health inequalities. Working closely with commissioning colleagues the team is responsible for the commissioning of statutory public health services, including: sexual health services; drug and alcohol treatment and recovery; 0-19 Public Health nursing; NHS Health Checks and Rotherham Healthwave, which comprises weight management and stop smoking services.
- 2.2.2 Alongside commissioning services, Public Health lead on the development of the Joint Strategic Needs Assessment which underpins the Rotherham Health and Wellbeing Strategy and the work of the Health and Wellbeing Board. The team plays a pivotal role in providing intelligence, evidence-based advice, advocacy and challenge to ensure that the health of residents is safeguarded and to enable all partners to meet their duties in tackling health inequalities within the borough. The Team provide specialist public health advice across the domains of Health Protection, Health Improvement

and Healthcare Public Health for the Rotherham system and provide strategic leadership to maximise Public Health outcomes within the borough. This includes leadership of the Rotherham Place Prevention and Health Inequalities Group, Rotherham's Combatting Drugs Partnership, the Moving Rotherham Partnership, the Rotherham Tobacco Control Alliance, the Rotherham Food Network, the Suicide Prevention Strategic Group and the Sexual Health Partnership. Through these forums and other roles public health advice is provided to the NHS, other Council Directorates, schools, workplaces and social care providers to support health improvement across the borough.

- 2.2.3 Life expectancy at birth in Rotherham for males is 1.9 years below the England average and for females is 2.1 years below the England average, which is indicative of a range of health inequalities in the borough. This is further demonstrated by a difference in life expectancy of over nine years for males and over ten years for females between the borough's most and least deprived communities. The borough has higher smoking prevalence at 14% in adults, and lower levels of physical activity in adults at 64.4%, compared to the national average (12.7% and 67.3% respectively) which also correspond with local patterns of deprivation. These along with the associated health gap contribute to lower levels of economic productivity in the borough demonstrating the strong links between prosperity and health.

## 2.3 **Housing Services**

- 2.3.1 Housing Services hold overall landlord responsibility for the management and maintenance of the borough's 20,000 council homes. They provide information, advice and guidance on the housing options available to residents and oversee any adaptation to homes required by residents, e.g. for accessibility/health reasons. Housing Services are also responsible for delivering the programme of new, affordable, high quality Council homes in the borough. In addition, the service works with housing associations and housing developers to deliver a range of new homes to meet the Borough's housing needs and delivery targets.
- 2.3.2 The service will continue to ensure that a robust, sustainable Housing Revenue Account 30-year Business Plan is in place. The effective delivery of this plan will ensure that the borough's 20,000 council homes are maintained effectively, meet the decent homes standard and continue to develop an ambitious programme of new homes in the Borough to meet future demands and replace those lost through the right to buy scheme. This will be achieved by building on council owned sites and acquiring new homes from private developers through Section 106 agreements.
- 2.3.3 The General Fund budget will continue to be used to address homelessness and deliver aids and adaptations to homes.
- 2.3.4 Efficiencies will continue to be delivered by sustaining tenancies and supporting tenants in financial difficulties, high performance on void turnaround times; rent recovery and leasehold income collection. Alongside



this, savings continue to be made in the repairs and maintenance service via the new contract that started in April 2020. These measures will both increase income and deliver efficiencies, with no detrimental impact on residents in the borough.

- 2.3.5 The homelessness service has seen demand increased significantly due to Covid-19, however successful grant funding applications have enabled a new rough sleeper team to be established and further resources deployed to meet local housing needs.

### **3 Children and Young People's Services**

- 3.1 The Directorate for Children and Young People's Services (CYPS) is responsible for early help and family engagement, the youth justice service, social care services, education and inclusion. It has a statutory responsibility for the safeguarding of children and young people and is supported by a dedicated performance, quality, commissioning and business support team.
- 3.2 Nationally, children's social care services are operating in a challenging budget and demand context. There has been an unprecedented surge in demand for children's social care support in recent years - a trend that shows no signs of abating and continues to see a rise in children in care across the region.
- 3.3 Against the national trend, Rotherham's improvements have positively impacted on reducing the number of Children in Care (CiC) CP and CIN. The reduced demand has been supported through ongoing improvements to Early Help, the stability and improved practice of the CSC workforce, Family Group Conferencing, Family Network meetings, a comprehensive suite of evidence based programmes and the partnership working via the Multi Agency Safeguarding Hub and community-based teams. There continues to be a significant increase in the number of unaccompanied asylum-seeking children (UASC), with a higher percentage expected to be accepted via the Governments National Transfer Scheme. This has resulted in the highest UASC numbers recorded, from 8 UASC as at the end of November 2021 to the current figure of 42 as at the end of December 2023.
- 3.4 Rotherham continues to receive Family Hubs and Start for Life funding. This funding has added value to existing provision with programmes such as Solihull being introduced in the Borough. Additional collaboration and co-location across the public, community and voluntary sector in Rotherham has been enabled and is now providing swifter access to services for children and families.
- 3.5 The Department for Levelling Up, Housing and Communities continues to invest in the Supporting Families Programme via a payment by results scheme, which includes the implementation of a revised outcomes framework to help families combat problems such as financial insecurity, unemployment, risk of homelessness and educational inequality. However, despite delivering in excess of the required family engagement targets, the

period of engagement under the new framework is limited when aligning the closure timeframe to partnership data to evidence no regression which places a significant financial pressure on LA's for the remainder of the programme. In 2024/2025, the programme is moving to the Department for Education.

- 3.6 In 2024/25 the Directorate priorities are to continue to sustain improvements across Children's Services, through ongoing development and implementation of the early help and social care pathway; to continue building in-borough capacity for Children in Care through the ongoing Residential Care Home programme and Foster Care offer; additional provision for children with learning difficulties and disabilities; and to continue to further develop interventions and services designed to better support children and families earlier.
- 3.7 The new education and inclusion skills service operating model is now embedded which incorporates key strategic education forums including Schools Forums, School Leaders Forums and the Rotherham Education Strategic Partnership. School facing services will be reviewed to ensure that they are efficient and effective, whilst continuing to improve educational outcomes, particularly at Key Stage 4 and for children with Special Education Needs and Disabilities SEND.
- 3.8 Following on from the SEND inspection in 2021, additional investment was provided to support demand management, ensure timeliness in assessing for and developing good quality EHCPs and additional resource to support the promotion and upkeep of the Local Offer. In terms of the Special Educational Needs and Disabilities Information Advice and Support Services (SENDIASS) additional funding continues from the Integrated Care Board (ICB) to support service delivery.
- 3.9 Work continues to manage the High Needs Budget within the constraints of the Safety Valve Agreement, which remains on track to deliver a balanced position at March 2026. Alongside this, investment in SEND Sufficiency continues to enhance SEND education provision and support transformation across the borough. This includes continued focused investments, creating additional SEND places in Rotherham which enhance education outcomes for this cohort.
- 3.10 Actions to deliver the second phase of the Early Help & Social Care (EH & SC) pathway savings are complete with transformation plans now focusing on the Front Door. The implementation is linked to a reduction of overall caseloads (CIN/CP/LAC) with CiC numbers reducing from a high of 654 in August 2018 to 503 at the end of December 2023. This number incorporates the UASC of which there were 42. The financial forecast projects a continued reduction in 2024/25.
- 3.11 Early Years Expansion: Between April 2024 and September 2025 the DfE are introducing, in a phased approach, 30 hours free childcare for every child over the age of 9 months with working parents. This change will significantly

increase the work of the local authority in supporting the sector to expand and managing and administering the funding payments to childcare / early education providers (approx. £30m annually).

- 3.12 Wraparound Childcare Programme: The government is investing £289 million over 2 years to support the expansion of wraparound childcare for primary school-aged pupils, to enable all parents who need it, to be able to access childcare in their local area from 8am-6pm. The programme is designed to fund the initial setup or expansion of wraparound provision with the aim of being self-sustaining from the end of the planned programme. Capacity funding will be provided for local authorities to use to build their internal capacity to deliver. Programme funding of £2,375,244 will be available locally to deliver programme objectives, including to distribute to providers to set up new provision or expand existing provision. Capital funding of £538,652 will be available to distribute to childcare providers to support both the early years expansion and wraparound provision.
- 3.13 The continued downward trajectory in the number of LAC is linked to the impact of the Demand and Market Management Strategies.

#### **4 Regeneration and Environment**

- 4.1 The Regeneration and Environment Directorate's focus is to develop and promote Rotherham as a good place to live, work and visit; with emphasis on delivering against the Council Plan priorities and the Year Ahead commitments. The Directorate has been successful in continuing to secure significant external funding, linked to the priorities and building on the Council's own investments. A key part of the work for 2024/25 and into future years is to deliver these projects and programmes as well as delivering services for residents, businesses and visitors.
- 4.2 The Directorate has a broad portfolio of responsibilities including:
- Community safety
  - Environmental protection
  - Licensing
  - Schools' catering and cleaning
  - Waste collection, management and disposal
  - Street cleaning and grounds maintenance
  - Parks, countryside and green spaces
  - Leisure, sport and physical activity
  - Tourism and events
  - Heritage, museums and archives
  - Libraries and neighbourhood Hubs
  - Planning and Building Control
  - Regeneration and Economic Development
  - Transport and highways
  - Asset Management and Property
  - Emergency Planning, Business Continuity
  - Council-wide Health and Safety

- Passenger Transport and Fleet Services
  - Climate Change
- 4.3 The Directorate's budget is focussed on the delivery of frontline services to ensure the borough's neighbourhoods are clean, safe and inclusive, to create an environment where people want to live, work and play. In addition, the Directorate has a significant Capital budget consisting of Council funding and funding from external sources.
- 4.4 The adopted Town Centre Masterplan is being implemented, with a number of streetscene (Public Realm) improvements completed including Bridgegate, College Street and Frederick Street. Housing developments are either completed or reaching final completion (both public and private led schemes). The towns landscape is continuing to change, with the Forge Island Leisure Development with Arc Cinema, Travelodge and a portfolio of restaurants and cafés now well advanced in the construction phase. The new Pedestrian Footbridge was installed during the year. Work has started on the redevelopment of the Markets and a new Central Library.
- 4.5 The former Wilko unit was purchased and demolished and 3-7 Corporate Street buildings have also been purchased by the Council ready for demolition and subsequent development.
- 4.6 2023/24 saw the completion of the Ickles Lock flood alleviation scheme, which is a key addition alongside the new Canal Barrier
- 4.7 2023 saw the completion and opening of the new £5.4m Manvers Business Centre providing 20 workshops, 16 offices and 2 labs. The Swinton regeneration scheme started on site with new homes being built, the Civic Hall redevelopment completed and the new library is due to start on site in 2024. Rotherham, as part of the South Yorkshire MCA, were part of the Country's first Investment Zone which will see an additional £160m investment into the region from April 2024.
- 4.8 Projects have progressed as part of the £31.6m that was secured from the Towns Fund to carry out ambitious regeneration projects across the town centre, Parkgate/Eastwood and Templeborough. Just under £20m has been secured for Dinnington and Wath Town Centres, which is in addition to the £39.41m already secured via the two Levelling Up Fund (LUF) programmes. The LUF programmes are aimed at further bolstering the town centre regeneration programme as well as developing the leisure economy and skills. These include investments which have started on site at Wentworth Woodhouse, Magna Science Centre, Maltby Academy and Gulliver's Valley resort.
- 4.9 The in-house Highways Service has made huge progress in improving the roads via the "£24 million to 2024" roads programme, which will complete delivery this financial year. Work has progressed on a number of Transport schemes (especially cycle and bus) with progress on projects at Sheffield Road, Wellgate/Broom Rd, Wath/Mavers and the Maltby Bus Corridor. The

Towns and Villages Fund has seen a number of projects completed during the year and each Ward has a project that is either completed, on-site or in the design stage. The end of October 2023 saw a new contract for the Council's HWRC's which includes a move towards an in-house operation from year 3 as well as new investment at each site.

- 4.9 The Council's cultural and leisure sites and venues continue to be popular with residents and visitors alike. The Council was successful in delivering the annual Rotherham Show over two days in September, reaching 88,918 people. Events such as Uplift skate and arts festival, Yorkshire Day celebrations and the Christmas Lights Switch-On brought over 26,000 more visitors to Rotherham town centre. In April, the Museums Arts and Heritage Service joined the national portfolio of Arts Council England. Libraries welcomed increasing numbers of new customers to courses, clubs and classes, including at the new Thurcroft Library which opened its doors in November. The Council has worked with Grimm and Co. to help secure external funding towards a town centre location, providing a new cultural, learning and visitor destination which is due to open in February 2024. 2023 saw the first season of welcoming visitors to restored Keppel's Column and full funding has been secured for Waterloo Kiln with an expected start on site in April 2024.

## **5 Corporate Support Services**

- 5.1 Two directorates make up the Council's corporate services - Finance & Customer Services and Assistant Chief Executives. Their role is to support the delivery of front-line Council services by promoting the most effective use of resources whilst ensuring services are compliant with council regulation and national legislation. These services provide leadership, influence, advice and a cross-cutting perspective to enable the Council to operate effectively. They are responsible for providing effective support and advice to all Council services to help ensure they function efficiently; and to support elected members in making informed and lawful decisions.

## **6. Finance and Customer Services**

- 6.1 The Directorate provides services in the following four areas:
1. Financial Services
    - i. Finance, Accounting, Insurance
    - ii. Local Taxation, Housing Benefit, Income Collection and Financial Assessments for care services
    - iii. Procurement
  2. Legal Services
    - i. Legal
    - ii. Elections
    - iii. Registration and Bereavement
  3. Customer, Information and Digital Services

- i. ICT
- ii. Customer Services
- iii. Information Management

#### 4. Internal Audit

- 6.2 The Directorate is committed to providing outstanding, high quality professional support services that are valued by its customers, both internal and external. The directorate has a key role in ensuring effective governance arrangements are in place across the Council and encompasses a number of key statutory roles (Chief Finance Officer [S151 Officer], Monitoring Officer [MO] and Senior Information Reporting Officer [SIRO]).
- 6.3 The work of the Directorate was critical to supporting the Council in service continuity during the Covid-19 pandemic, ensuring remote access to Council systems for staff and elected members. This technology continues to enable efficient and flexible working across council services.
- 6.4 The changes that were implemented during the pandemic have been embedded where they continue to be beneficial and this includes the faster payment arrangements that were put in place for local businesses, ensuring their cash flows continue to be supported during the current difficult economic times. This will remain in place to support businesses whilst the volatility in the economy remains.
- 6.5 Following on from the many online processes developed in recent years, improving Customer access to services continues to be a priority. The face to face customer service model and booking system is now embedded, supporting those customers who aren't able to access digital solutions. The temporary investment that was made in customer services telephone staffing has enabled a significant reduction in call wait times and is now proposed to be continued within this budget to ensure an ongoing improved position as further digital solutions are developed and implemented across Council services. A key focus for the year ahead remains to improve telephone wait times along with delivering increased online access to services and an improved customer experience from using those services in this way.
- 6.6 The Revenues and Benefits service have once again maintained strong performance despite the challenges facing many Rotherham residents whose household finances have been stretched and this supports the Councils budget overall given the significant inflationary impact on budgets. The delivery of Council funded support schemes and the careful and strategic use of various Government Grants over the last few years has enabled funding to be earmarked for over 14,000 households to once again receive additional Local Council Tax Support as the proposed budget continues this, providing much needed financial support to those households on the lowest incomes.

## **7 Assistant Chief Executive's Directorate**

7.1 The Directorate has six distinct areas of responsibility:

- Human Resources
- Organisational Development & Change
- Neighbourhoods
- Communications & Marketing
- Democratic Services
- Policy, Performance and Intelligence

7.2 The Directorate has continued to provide support to services across Council directorates, including facilitating the delivery and monitoring of Council priorities as set out in the Year Ahead Plan, as well as the development of the priorities set out in the Council Plan.

7.3 During 2023/24, the directorate has continued to play a pivotal role in the Council. Key deliverables include:

- Providing a reliable source of information to the public and the workforce in different formats, including regular neighbourhood e-bulletins.
- Taking forward the implementation of key strategic documents including the Council Plan and Year Ahead Delivery Plan, Equalities, Diversity and Inclusion Strategy, Social Value Policy, Thriving Neighbourhoods Strategy and Rotherham Together Partnership Plan.
- Supporting the delivery of the Council Plan's priorities through an internal, cross-council delivery programme and taking a lead role on a number of cross-cutting workstreams.
- Sustaining high quality data reporting on a daily and weekly basis, providing essential information to inform decision making throughout the pandemic.
- Continuation of effective and accountable democratic decision making.
- Supporting members to act as community leaders so they can initiate and fund activity to support local vulnerable people and deliver ward priorities.
- Implementation of the Workforce Plan that aims to position the Council as an 'employer of choice', improving our attraction, retention and engagement methods and focuses on an engaged, diverse and skilled workforce.

7.4 The directorate has also continued to deliver its core provisions including internal and external communications and HR support functions. Work has continued as part of the now refreshed Thriving Neighbourhoods strategy to support our communities and the Voluntary and Community Sector (VCS), including developing ward plans. The Directorate has also continued to facilitate partnership working and development of key policy areas including

social value, asylum and resettlement, crisis support, climate change and equalities. The Council have expressed a desire to apply for 'Gold' Status for the Employee Recognition Scheme which sets out the Council's commitment to support the Armed Forces Community and their families. A revised policy will be considered by Staffing Committee in February 2024. The directorate will lead on the council wide approach to ensuring that gold can be achieved when the application process opens in early 2024.

- 7.5 The directorate has also worked closely with all directorates to monitor and deliver the new Council Plan for 2022-25, including delivery of the Council's priorities. This has included developing a new Year Ahead Delivery Plan to support these objectives, detailing the key milestones to be achieved for 2024/25.
- 7.6 In the coming 12 months, the directorate aims to continue to provide excellent support services across the Council. Key areas of focus will be to:
- Maintain high quality communication and information to residents, partners and the workforce.
  - Provide oversight and quality assurance on progress against the Council Plan priorities through effective reporting and monitoring of the Year Ahead Delivery Plan.
  - Secure further commitments through our social value policy and work with partners to maximise the impact of our collective spending power.
  - Continue to progress on the Council's journey to 'excellent' against the Equalities Framework for Local Government by embedding equalities, diversity and inclusion commitments into Council activity.
  - Continue to deliver the Thriving Neighbourhoods Strategy by supporting Members in their Community Leadership role and building on our neighbourhood working model to develop a clearer and shared understanding of integrated locality working across the public sector.
  - Champion and promote the council's strengths-based approach when working with communities, including the delivery of a staff learning and development programme.
  - Enhance partnership working to achieve better outcomes across the borough through the ongoing delivery of the Rotherham Together Plan.
  - Continue to implement and monitor the delivery of the recommendations in the Local Government Association Corporate Peer Challenge team's report into the Council, which was undertaken in 2023.
  - Continue to develop and support the workforce, enhancing skills and knowledge across the organisation.
  - Develop a Member Induction Programme to support all Members following the All-Out Elections in May 2024 and ongoing support via a supplementary Member Development Programme to ensure and support effective leadership.
  - Continue to support Members in delivering the expectations of the electorate's community priorities, ensuring the robust and efficient



management of Council business and maintaining an open and transparent scrutiny function.

- Develop a strengthened approach to our development and use of business intelligence to build a clearer picture of the borough and its residents as well as informing decision-making and improving services for customers.
- Implementing our new workforce plan to ensure that we attract, recruit and retain talented individuals into key roles becoming an employer of choice, and also strengthen our engagement and development of our existing workforce.

7.7 In the coming 12 months, the Directorate will continue to challenge itself and review its practices and develop and modernise its service offer. Continuous improvement will be founded on the principles of best value and sustainable change.

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## **Prudential Indicators and Treasury Management and Investment Strategy 2023/24 – 2026/27**

### **1. Purpose of the Report**

- 1.1 To seek approval of the Treasury Management Strategy and the Investment Strategy.

### **2. Background**

- 2.1 The Local Government Act 2003 and supporting regulations require the Council to 'have regard to' the CIPFA Prudential Code and the CIPFA Treasury Management Code of Practice and prepare, set and publish prudential indicators and treasury indicators that ensure the Council's capital expenditure plans are affordable, prudent and sustainable in the long-term.
- 2.2 The prudential indicators consider the affordability and impact of capital expenditure plans and set out the Council's overall capital framework. Each prudential indicator either summarises the expected activity or introduces limits upon the activity and reflects the underlying capital programme.
- 2.3 Within the overall prudential framework there is a clear impact on the Council's treasury management activity, either through borrowing or investment activity. As a consequence, a Treasury Management Strategy is prepared which considers the effective funding of the capital expenditure decisions and complements the prudential indicators.
- 2.4 The Council is required to operate a balanced revenue budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management operation is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low-risk counterparties or instruments commensurate with the Council's low risk appetite, providing adequate liquidity initially before considering investment return.
- 2.5 The second main function of the treasury management service is the funding of the Council's capital plans. These capital plans provide a guide to the borrowing need of the Council, essentially the longer-term cash flow planning, to ensure that it can meet its capital spending obligations. This management of longer-term cash may involve arranging long or short-term loans or using longer-term cash flow surpluses. On occasion, when it is prudent and economic, any debt previously drawn may be restructured to meet risk or cost objectives.
- 2.6 This means that increases in capital expenditure must be limited to a level whereby charges to revenue remain affordable within the projected income of the Council for the foreseeable future. These increased charges may arise from:

- increases in interest charges and debt repayments caused by increased borrowing to finance additional capital expenditure; and
- any increases in operational running costs from new capital projects.

2.7 The contribution the treasury management function makes to the Council is critical, as the balance of debt and investment operations ensure liquidity or the ability to meet spending commitments as they fall due, either on day-to-day revenue or for larger capital projects. The treasury operations will see a balance of the interest costs of debt and the investment income arising from cash deposits affecting the available budget. Since cash balances generally result from reserves and balances, it is paramount to ensure adequate security of the sums invested, as a loss of principal will in effect result in a loss to the General Fund Balance.

CIPFA defines treasury management as:

*“The management of the local authority’s borrowing, investments and cash flows, including its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.”*

2.8 Whilst any commercial initiatives or loans to third parties will impact on the treasury function, these activities are generally classed as non-treasury activities, (arising usually from capital expenditure), and are separate from the day-to-day treasury management activities.

2.9 The Council’s treasury activities are strictly regulated by statutory requirements and guidance, including;

- CIPFA Treasury Management Code
- CIPFA Prudential Code
- DLUHC Investment Guidance
- DLUHC Minimum Revenue Provision (MRP) Guidance

2.10 The Council’s Constitution (via Financial and Procurement Procedure Rules) requires the annual Treasury Management Strategy to be reported to Council outlining the expected treasury activity for the forthcoming 3 years. A key requirement of this report is to explain both the risks, and the management of the risks, associated with the treasury service. As a minimum a mid-year monitoring report is produced with a further report produced after the year-end to report on actual activity for the year.

2.11 Reports on Treasury matters are also required to be adequately scrutinised before being recommended to the Council and this role is undertaken by Audit Committee.

### 3. Key Issues

#### Overview

- 3.1 The Council's 2023/24 Prudential Indicators and Treasury Management Strategy was approved by Council on 1 March 2023, whilst a Mid-Year report which updated the 2023/24 approved indicators was considered by Audit Committee on the 28 November 2023. This report provides an update for the period 2023/24 to 2026/27.
- 3.2 The Treasury Management Strategy (including the Investment Strategy) is detailed in Sections 5 and 6. Supporting detail is provided in Section 4, of the key elements of the Council's Capital Expenditure Plans and associated Prudential Indicators. The Treasury the Appendices.
- 3.3 The Treasury Management Strategy has been drawn up taking account of advice from the Council's treasury management advisors, Link Treasury Services Ltd.
- 3.4 This is a technical and complex report however the key messages are:

- **Investments** – the primary governing principle will remain security over return and the criteria for selecting counterparties reflect this.
- **Borrowing** – The Council will maintain its strategy of being under-borrowed against the capital financing requirement. The Council borrowed £227m of long term PWLB funds during 2021/22 to take advantage of the low PWLB interest rates available at the time (average 1.53% interest rate). This was replacing short-term borrowing as it matured.

Since the mid-year report presented to Audit Committee in November 2023 the Council has borrowed £25m from the South Yorkshire Mayoral Combined Authority and further borrowing is expected to be required before the end of the financial year. As previously reported, the Council will predominantly adopt a short-term borrowing strategy to cover borrowing need in anticipation of lower interest rates in the medium term to long term.

There is also discounted rate with the PWLB for borrowing long term funds specifically for HRA purposes which is available until June 2025. Depending on the prevailing interest rate position the Council may utilise this rate for some HRA long term borrowing.

- **Governance** – strategies and risk are reviewed by the Audit Committee with continuous monitoring which includes the Mid-Year and Year End reporting.
- Whilst the Council's approach to Treasury Management in recent years, utilising short term borrowing in particular, has generated significant savings for the Council, essential to achieving balanced budgets, the future

outlook is more challenging. With increased interest rates for borrowing, as a result of the increases in the Bank of England Base Rate, when the Council does need to borrow, it will be at much higher levels than had previously been assumed in the Council's approved Medium Term Financial Strategy. The increases in borrowing rates could not have been projected by the Council and work is underway to plan how the Council can best navigate through the current challenges presented by the financial markets. It should be noted that it is expected that borrowing rates have now peaked and will reduce over the next couple of years, linked to the projections that inflation will return back to the Bank of England's target 2% level.

The current 50 year PWLB borrowing level is 5.11%. Short term borrowing is available for 5.6% for 6 months. The Council keeps interest rates under constant review along with its borrowing strategies and decisions on the mix of long-term and short-term borrowing.

### **Reporting Requirements**

- 3.5 The Council is currently required to receive and approve, as a minimum, three main treasury reports each year, which incorporate a variety of policies, estimates and actuals. The **Prudential and Treasury Indicators and Treasury Strategy** is reported to and approved by Council, the **Annual Treasury Report & Mid-Year Treasury Management Report** are presented to Audit Committee, with the former being referred onto Council.
- a. **Prudential and treasury indicators and treasury strategy** (this report)
    - The first, and most important report is forward looking and covers: -
      - the capital plans, (including prudential indicators)
      - a minimum revenue provision (MRP) policy, (how residual capital expenditure is charged to revenue over time)
      - the Treasury Management Strategy, (how the investments and borrowings are to be organised), including treasury indicators; and
      - an Annual Investment Strategy, (the parameters on how investments are to be managed)
  - b. **A mid-year treasury management report** – This is primarily a progress report and will update members on the capital position, amending prudential indicators as necessary, and whether any policies require revision. In addition, this Council will receive quarterly update reports.
  - c. **An annual treasury report** – This is a backward-looking review document and provides details of a selection of actual prudential and treasury indicators and actual treasury operations compared to the estimates within the strategy.

**Treasury Management Strategy for 2024/25**

3.6 The strategy for 2024/25 covers two main areas:

**Capital issues**

- the capital expenditure plans and the associated prudential indicators
- the minimum revenue provision (MRP) policy

**Treasury management issues**

- the current treasury position
- treasury indicators which limit the treasury risk and activities of the Council
- prospects for interest rates
- the borrowing strategy
- policy on borrowing in advance of need
- debt rescheduling
- the investment strategy
- creditworthiness policy; and
- the policy on use of external service providers

3.7 These elements cover the requirements of the Local Government Act 2003, DLUHC Investment Guidance, DLUHC MRP Guidance, the CIPFA Prudential Code and the CIPFA Treasury Management Code.

**Training**

3.8 The CIPFA Treasury Management Code requires the responsible officer to ensure that members with responsibility for treasury management receive adequate training in treasury management. This especially applies to members responsible for scrutiny. Training will be arranged with the Council's treasury advisors Link for Members of the Audit Committee.

3.9 The Code states that it is expected that all organisations to have a formal and comprehensive knowledge and skills or training policy for the effective acquisition and retention of treasury management knowledge and skills for those responsible for management, delivery, governance and decision making.

3.10 The council is required to record attendance at training and prepare learning plans for treasury management officers, board/Council members.

3.11 A formal record of the training received by officers central to the Treasury function will be maintained by the Treasury Manager. Similarly, a formal record of the treasury management/capital finance training received by Members will also be maintained by the Finance Manager responsible for Treasury Management.

### **Treasury Management Consultants**

- 3.12 The Council uses Link Group, Link Treasury Services Limited as its external treasury management advisors.
- 3.13 The Council recognises that responsibility for treasury management decisions remains with the organisation at all times and will ensure that undue reliance is not placed upon the services of our external service providers. All decisions will be undertaken with regards to all available information, including, but not solely, our treasury advisers.
- 3.14 It also recognises that there is value in employing external providers of treasury management services to acquire access to specialist skills and resources. The Council will ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented and subjected to regular review.
- 3.15 The company provides a range of services which include:
- Technical support on treasury matters, capital finance issues and the drafting of Member reports;
  - Economic and interest rate analysis;
  - Debt services which includes advice on the timing of borrowing;
  - Debt rescheduling advice surrounding the existing portfolio;
  - Generic investment advice on interest rates, timing and investment instruments; and,
  - Credit rating/market information service comprising the three main credit rating agencies.

## **4. THE CAPITAL PRUDENTIAL INDICATORS 2023/24 – 2026/27**

- 4.1 The Council's capital expenditure plans are summarised below and form the first of the prudential indicators. A certain level of capital expenditure is grant supported by the Government; any decisions by the Council to spend above this level will be considered unsupported capital expenditure. This unsupported capital expenditure needs to have regard to:
- Service objectives (e.g. strategic planning);
  - Stewardship of assets (e.g. asset management planning);
  - Value for money (e.g. option appraisal)
  - Prudence and sustainability (e.g. implications for external borrowing and whole life costing);
  - Affordability (e.g. implications for the council tax and rents)
  - Practicality (e.g. the achievability of the Capital Programme).
- 4.2 The revenue consequences of capital expenditure, particularly the unsupported expenditure, will need to be paid for from the Council's own revenue resources.



- 4.3 This capital expenditure can be paid for immediately (by applying capital resources such as capital receipts, capital grants etc., or revenue resources), but if these resources are insufficient any residual expenditure will add to the Council's borrowing need.
- 4.4 The key risks to the plans are that the level of Government support has been estimated and is therefore subject to change. Similarly, some of the estimates for other sources of funding, such as capital receipts, may also be subject to change over this timescale. For example, anticipated asset sales resulting from the Council's on-going asset rationalisation programme may be deferred due to the on-going impact of the current economic & financial conditions on the property market.
- 4.5 The revised capital expenditure plans in the updated Capital Strategy and Capital Programme being presented within this report, are summarised in the table below.
- 4.6 It should be noted that these represent the capital investment forecasts under traditional forms of financing and excludes assets acquired under PFI and finance lease arrangements which are a type of borrowing but which are budgeted for separately outside of the capital financing budget.
- 4.7 With regards to the Council's capital spending plans, the Council will need to closely consider the level of prudential borrowing it incurs moving forwards post the 2024/25 Budget to ensure that the Council's overall debt position is manageable, can be sustainably financed within the Council's Treasury Management Budgets (revenue) and to help guard against interest rate risk.

### **Capital Expenditure and Financing**

- 4.8 This prudential indicator is a summary of the Council's capital expenditure plans, both those agreed previously, and those forming part of this budget cycle. Members are asked to approve the capital expenditure forecasts: -

<b>Capital expenditure £m</b>	<b>2023/24 Estimate</b>	<b>2024/25 Estimate</b>	<b>2025/26 Estimate</b>	<b>2026/27 Estimate</b>
Children and Young People's Services	6.760	9.955	17.719	6.360
Assistant Chief Executive	0.345	0.210	0.210	0.210
Adult Care & Housing	5.722	20.893	5.427	4.827
Finance and Customer Services	3.976	5.143	21.300	3.559
Regeneration and Environment	94.847	143.472	59.572	14.420
<b>Total Non-HRA</b>	<b>111.651</b>	<b>179.674</b>	<b>104.228</b>	<b>29.376</b>
HRA	40.736	65.601	35.268	30.321
<b>Total HRA</b>	<b>40.736</b>	<b>65.601</b>	<b>35.268</b>	<b>30.321</b>
<b>Total expenditure</b>	<b>152.387</b>	<b>245.275</b>	<b>139.496</b>	<b>59.697</b>

4.9 Other long-term liabilities - the above financing need excludes other long-term liabilities, such as PFI and leasing arrangements that already include borrowing instruments.

4.10 The table below summarises the above capital expenditure plans and how these plans are being financed by capital or revenue resources. Any shortfall of resources results in a funding borrowing need.

<b>Financing of capital expenditure £m</b>	<b>2023/24 Estimate</b>	<b>2024/25 Estimate</b>	<b>2025/26 Estimate</b>	<b>2026/27 Estimate</b>
Capital receipts	4.866	8.430	1.095	0.206
Capital grants, capital contributions & other capital funding sources	81.544	130.471	77.500	39.893
<b>Prudential borrowing requirement for the year</b>	<b>65.977</b>	<b>106.374</b>	<b>60.901</b>	<b>19.598</b>

#### **The Council's Borrowing Need (the Capital Financing Requirement)**

4.11 The second prudential indicator is the Council's Capital Financing Requirement (CFR). The CFR is simply the total historic outstanding capital expenditure which has not yet been paid for from either revenue or capital resources. It is essentially a measure of the Council's indebtedness and so its underlying borrowing need. Any capital expenditure above, which has not immediately been paid for through a revenue or capital resource, will increase the CFR.

4.12 The CFR does not increase indefinitely, as the minimum revenue provision (MRP) is a statutory annual revenue charge which broadly reduces the indebtedness in line with each asset's life, and so charges the economic consumption of capital assets as they are used. Therefore, in order to reduce the CFR the Council would need to have a planned MRP charge that is greater than the level of borrowing incurred in that year (as demonstrated in the table below 2026/27).

4.13 The CFR includes any other long-term liabilities (e.g., PFI schemes, finance leases). Whilst these increase the CFR, and therefore the Council's borrowing requirement, these types of schemes include a borrowing facility by the PFI, PPP lease provider and so the Council is not required to separately borrow for these schemes. The Council currently has £112m of such schemes within the CFR.

4.14 The Council is asked to approve the CFR projections below:

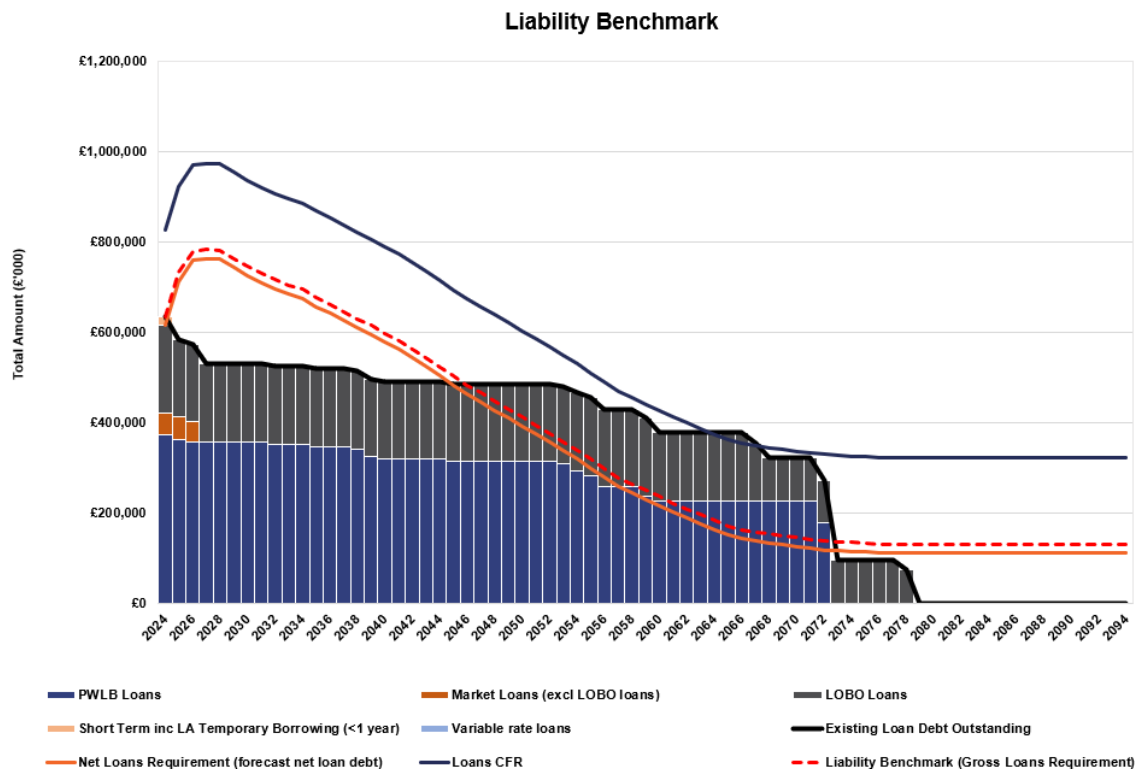
<b>£m</b>	<b>2023/24 Estimate</b>	<b>2024/25 Estimate</b>	<b>2025/26 Estimate</b>	<b>2026/27 Estimate</b>
<b>Capital Financing Requirement</b>				
CFR – General Fund	631.061	708.001	745.985	741.572
CFR - HRA	307.608	324.575	329.511	329.511

<b>Total CFR</b>	<b>938.669</b>	<b>1032.576</b>	<b>1075.496</b>	<b>1071.083</b>
<b>Movement in CFR</b>	<b>55.995</b>	<b>93.908</b>	<b>42.920</b>	<b>-4.412</b>
<b>Of which:</b>				
CFR – Capital investment	825.865	923.387	970.658	971.582
OLTL	112.804	109.189	104.838	99.501
<b>Movement in CFR represented by</b>				
Prudential borrowing requirement for the year (table above)	65.977	105.374	60.901	19.598
Net financing need for the year for OLTL	-4.079	-3.615	-4.351	-5.336
Less MRP and other financing movements	-5.903	-8.851	-13.630	-18.675
<b>Movement in CFR</b>	<b>55.995</b>	<b>93.908</b>	<b>42.920</b>	<b>-4.412</b>

### **Liability Benchmark**

4.15 The Council is required to estimate and measure the Liability Benchmark (LB) for the forthcoming financial year and the following two financial years, as a minimum. There are four components to the LB: -

1. **Existing loan debt outstanding:** the Council's existing loans that are still outstanding in future years.
2. **Loans CFR:** this is calculated in accordance with the loans CFR definition in the Prudential Code and projected into the future based on approved prudential borrowing and planned MRP.
3. **Net loans requirement:** this will show the Council's gross loan debt less treasury management investments at the last financial year-end, projected into the future and based on its approved prudential borrowing, planned MRP and any other major cash flows forecast.
4. **Liability benchmark** (or gross loans requirement): this equals net loans requirement plus short-term liquidity allowance.



4.16 Any years where actual loans are less than the benchmark indicate a future borrowing requirement; any years where actual loans outstanding exceed the benchmark represent an overborrowed position, which will result in excess cash requiring investment.

4.17 The index shows that in the short to medium term the net loans requirement exceeds the existing debt so borrowing will be required to finance capital expenditure. In 2045 the level of loans exceeds the gross loan requirement which results in a cash balance to invest. This index is based on the current 5 year capital programme. In reality it is likely that further borrowing will be required to fund the capital programme beyond this 4 year time horizon and the actual loan requirement will be greater than shown on the index.

### **Minimum Revenue Provision (MRP) Policy Statement**

4.18 Under Regulation 27 of the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003, where the Council has financed capital expenditure by borrowing it is required to make a provision each year through a revenue charge (MRP). Repayments included in annual PFI charges or finance lease payments are also applied as MRP. No MRP charge is currently required for the HRA. The HRA charges depreciation on its assets, which is a revenue charge.

4.19 The Council is required to calculate a prudent provision of MRP which ensures that the outstanding debt liability is repaid over a period that is reasonably commensurate with that over which the capital expenditure provides benefits.

The MRP Guidance (2018) gives four ready-made options for calculating MRP, but the Council can use any other reasonable basis that it can justify as prudent.

4.20 The Strategic Director of Finance & Customer Services will, where it is prudent to do so, use discretion to review the overall financing of the capital programme and the opportunities afforded by the regulations to maximise the benefit to the Council whilst ensuring it meets its duty to charge a 'prudent' provision. To provide maximum flexibility the recommended MRP policy includes the use of the annuity method and the equal instalments method.

4.21 The MRP policy statement requires council approval (or closest equivalent level) in advance of each financial year.

4.22 The Council is recommended to approve the following MRP Statement:

- a) The MRP charge in relation to capital expenditure incurred prior to 2007/08 where the expenditure was funded by either supported or unsupported borrowing will be calculated using the expected useful life of the asset and the calculation of the provision will be by the annuity method;
- b) The MRP charge in relation to capital expenditure incurred since 2007/08 where the expenditure is funded by either supported or unsupported borrowing will be calculated using the expected useful life of the asset at the point the asset is brought into use. The calculation of the provision will be either the annuity method or the equal instalments method depending on which is most appropriate; and
- c) The MRP charge in relation to capital expenditure incurred since 2007/08 where the expenditure is funded by a 'capitalisation directive' (e.g. equal pay) will be calculated on the basis of the specified period(s) set down within the regulations. The calculation of the provision will be either the annuity method or the equal instalments method depending on which is most appropriate.
- d) For the sake of clarity, where MRP has been overcharged in previous years, the recovery of the overcharge will be affected by taking an MRP holiday in full or in part against future years charges that would otherwise have been made. The MRP holiday adjustment to the future years charge will be done in such a way as to ensure that:
  - the total MRP after applying the adjustment will not be less than zero in any financial year
  - the cumulative amount adjusted for will never exceed the amount over-charged;
  - the extent of the adjustment will be reviewed on an annual basis

In order to meet the requirement to make an annual, prudent repayment of debt, the Council may use prior year capital receipts to pay down debt, reducing the level of MRP charged to revenue. This policy has been factored into the planned capital programme and management of capital programme resources.

## 5. Borrowing Strategy

- 5.1 The capital expenditure plans set out in Section 3 provide details of the service activity of the Council. The treasury management function ensures that the Council's cash is organised in accordance with the relevant professional codes, so that sufficient cash is available to meet this service activity and the Council's Capital Strategy. This will involve both the organisation of the cash flow and, where capital plans require, the organisation of appropriate borrowing facilities. The strategy covers the relevant treasury / prudential indicators, the current and projected debt positions, and the Annual Investment Strategy.

### Current Portfolio Position

- 5.2 The Council's forward projections for borrowing are summarised below. The table shows the actual external debt, against the underlying capital borrowing need, (the Capital Financing Requirement - CFR), highlighting any over or under borrowing.

£m	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate
<b>External Debt</b>				
Debt at 1 April	653.670	731.912	797.889	903.500
Expected change in Debt	78.242	65.977	105.611	60.901
Other long-term liabilities (OLTL)	116.883	112.804	109.189	104.838
Expected change in OLTL	-4.079	-3.615	-4.351	-5.337
<b>Actual gross debt at 31 March</b>	<b>844.716</b>	<b>907.078</b>	<b>1008.338</b>	<b>1063.902</b>
The Capital Financing Requirement	938.668	1,031.812	1,074.732	1,070.319
Under / (over) borrowing	93.952	124.734	66.394	6.417

- 5.3 Within the range of prudential indicators there are several key indicators to ensure that the Council operates its activities within well-defined limits. One of these is that the Council needs to ensure that its gross debt does not, except in the short-term, exceed the total of the CFR in the preceding year plus the estimates of any additional CFR for 2024/25 and the following two financial years. This allows some flexibility for limited early borrowing for future years but ensures that borrowing is not undertaken for revenue or speculative purposes.
- 5.4 The Strategic Director of Finance & Customer Services reports that the Council complied with this prudential indicator in the current year and does not envisage difficulties for the future. This view takes account of current commitments, existing plans and the proposals in this budget report.

### **Treasury Indicators: Limits to Borrowing Activity**

- 5.5 The Operational Boundary. This is the limit beyond which external debt is not normally expected to exceed. In most cases, this would be a similar figure to the CFR, but may be lower or higher depending on the levels of actual debt and the ability to fund under-borrowing by other cash resources.

<b>Operational Boundary £m</b>	<b>2023/24 Estimate</b>	<b>2024/25 Estimate</b>	<b>2025/26 Estimate</b>	<b>2026/27 Estimate</b>
Debt	761.912	827.889	934.263	985.164
Other long-term liabilities	112.804	109.189	104.838	99.501
<b>Total</b>	<b>874.716</b>	<b>937.078</b>	<b>1,039.101</b>	<b>1,084.665</b>

- 5.6 The Authorised Limit for external debt. This is a key prudential indicator and represents a control on the maximum level of borrowing. This represents a legal limit beyond which external debt is prohibited, and this limit needs to be set or revised by the Full Council. It reflects the level of external debt which, while not desired, could be afforded in the short-term, but is not sustainable in the longer-term.

- This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Government retains an option to control either the total of all local authority plans, or those of a specific authority, although this power has not yet been exercised.
- The Council is asked to approve the following Authorised Limit.

<b>Authorised Limit £m</b>	<b>2023/24 Estimate</b>	<b>2024/25 Estimate</b>	<b>2025/26 Estimate</b>	<b>2026/27 Estimate</b>
Debt	845.864	942.623	989.894	990.818
Other long-term liabilities	115.060	111.373	106.935	101.491
<b>Total</b>	<b>960.924</b>	<b>1,053.996</b>	<b>1,096.829</b>	<b>1,092.309</b>

- 5.7 Under IFRS16 the Council is required from 2024/25 to recognise on balance sheet for the first time certain assets held under operating or peppercorn leases. The precise value of these arrangements has not yet been determined but current indications are that the additional liabilities can be accommodated within the total 2024/25 operational boundary and authorised limit above. These prudential indicators are revisited annually and therefore can be updated for future periods if IFRS16 adjustments require. It is worth highlighting that the changes under IFRS16 have an impact on the Council's financial reporting of liabilities but will not require the council to undertake any additional borrowing.

**Expected Movement in Interest Rates**

- 5.8 The Council's treasury advisors Link now expect the MPC will keep Bank Rate at 5.25% for the remainder of 2023 and the first half of 2024 to combat on-going inflationary and wage pressures. Their expectation is that the MPC will not increase Bank Rate above 5.25%, but it is possible.

**Gilt yields and PWLB rates**

- 5.9 The overall longer-run trend is for gilt yields and PWLB rates to fall back over the medium term, as inflation starts to fall through the remainder of 2023 and into 2024.

**Borrowing Strategy**

- 5.10 The Council is currently maintaining an under-borrowed position. This means that the capital borrowing need, (the Capital Financing Requirement), has not been fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow has been used as a temporary measure. This strategy is prudent as medium and longer dated borrowing rates are expected to fall from their current levels once prevailing inflation concerns are addressed by tighter near-term monetary policy. That is, Bank Rate remains elevated through to the second half of 2024.
- 5.11 Against this background and the risks within the economic forecast, caution will be adopted with the 2024/25 treasury operations. The Strategic Director of Finance & Customer Services, under delegated powers, will take the most appropriate form of borrowing depending on the prevailing interest rates at the time, taking into account the risks shown in the forecast above.
- 5.12 While short term borrowing provides lower cost opportunities in the short to medium term, in a rising interest rate environment it can be advantageous to lock in long term borrowing. In the current situation where interest rates are forecast to fall in the medium term it is advantageous to defer long term borrowing and utilise short term borrowing. Subsequently locking in long term borrowing when rates are lower.
- 5.13 Any decisions will be reported to the appropriate decision-making body at the next available opportunity.

**Policy on Borrowing in Advance of Need**

- 5.14 The Council will not borrow more than or in advance of its needs purely in order to profit from the investment of the extra sums borrowed. Any decision to borrow in advance will be within forward approved Capital Financing Requirement estimates and will be considered carefully to ensure that value for money can be demonstrated and that the Council can ensure the security of such funds.



- 5.15 Risks associated with any borrowing in advance activity will be subject to prior appraisal and subsequent reporting through the mid-year or annual reporting mechanism.

### **Rescheduling**

- 5.16 Rescheduling of current borrowing in our debt portfolio may be considered whilst premature redemption rates remain elevated but only if there is surplus cash available to facilitate any repayment, or rebalancing of the portfolio to provide more certainty is considered appropriate.

- 5.17 The reasons for any rescheduling to take place will include:

- The generation of cash savings and/or discounted cash flow savings;
- Helping to fulfil the treasury strategy; and,
- Enhancing the balance of the portfolio (amending the maturity profile and/or the balance of volatility).

## **6. ANNUAL INVESTMENT STRATEGY**

- 6.1 The key requirements of both the Code and the investment guidance are to set an annual investment strategy, as part of its annual treasury strategy for the following year, covering the identification and approval of the following:

- The guidelines for investment decision making, particularly non-specified investments.
- The principles to be used to determine the maximum periods for which investments can be made.
- The specified investments the Council may use.
- The non-specified investments the Council may use.

- 6.2 This strategy is to be approved by Council. The investment policy proposed for the Council is detailed in the following paragraphs.

### **Investment Policy – Management of Risk**

- 6.3 The Department of Levelling Up, Housing and Communities (DLUHC) and CIPFA have extended the meaning of 'investments' to include both financial and non-financial investments. This report deals solely with treasury (financial) investments, (as managed by the treasury management team). Non-financial investments, essentially the purchase of income yielding assets and service investments, are covered in the Capital Strategy, (a separate report).

- 6.4 The Council's investment policy has regard to the following: -

- DLUHC's Guidance on Local Government Investments ("the Guidance")

- CIPFA Treasury Management in Public Services Code of Practice and Cross Sectoral Guidance Notes 2021 (“the Code”)
- CIPFA Treasury Management Guidance Notes 2021

6.5 The Council’s investment priorities will be security first, portfolio liquidity second and then yield (return). The Council will aim to achieve the optimum return (yield) on its investments commensurate with proper levels of security and liquidity and with regard to the Council’s risk appetite.

### **Creditworthiness Policy**

6.6 The primary principle governing the Council’s investment criteria is the security of its investments, although the yield or return on the investment is also a key consideration. After this main principle, the Council will ensure that: -

- It maintains a policy covering both the categories of investment types it will invest in, criteria for choosing investment counterparties with adequate security, and monitoring their security. This is set out in the specified and non-specified investment sections below; and
- It has sufficient liquidity in its investments. For this purpose, it will set out procedures for determining the maximum periods for which funds may prudently be committed. These procedures also apply to the Council’s prudential indicators covering the maximum principal sums invested.

6.7 The Strategic Director of Finance & Customer Services will maintain a counterparty list in compliance with the following criteria and will revise the criteria and submit them to Council for approval as necessary. These criteria are separate to that which determines which types of investment instrument are either specified or non-specified as it provides an overall pool of counterparties considered high quality which the Council may use, rather than defining what types of investment instruments are to be used.

6.8 Credit rating information is supplied by Link Group, our treasury advisors, on all active counterparties that comply with the criteria below. Any counterparty failing to meet the criteria would be omitted from the counterparty (dealing) list. Any rating changes, rating Watches (notification of a likely change), rating Outlooks (notification of the longer-term bias outside the central rating view) are provided to officers almost immediately after they occur, and this information is considered before dealing. For instance, a negative rating Watch applying to a counterparty at the minimum Council criteria will be suspended from use, with all others being reviewed in light of market conditions.

6.9 The criteria for providing a pool of high-quality investment counterparties, (both specified and non-specified investments) is:

- **Banks** - The Council will use banks which are rated by at least two rating agencies and have at least the following Fitch, Moody’s and Standard and Poors’ ratings (where rated):

	<b>Fitch</b>	<b>Moody's</b>	<b>Standards &amp; Poor's</b>
<b>Short-term</b>	<b>F1</b>	<b>P-1</b>	<b>A-1</b>
<b>Long-term</b>	<b>A-</b>	<b>A3</b>	<b>A-</b>

- To allow for the day to day management of the Council's cash flow the Council's bankers will also be retained on the list of counterparties if ratings fall below the above minimum criteria.
- **Building societies** - the Council will use the top 20 Building Societies ranked by asset size but restricted to a maximum of 20% of the investment portfolio
- **Money Market Funds (MMFs) (CNAV or LVNAV)** – restricted to a maximum investment of £20m per fund. The Council works with its specialist Treasury Advisors to review and select appropriate MMF's to ensure that those selected are AAA rated and therefore highly secure, with cash available for withdrawal each day, therefore these are very low risk accounts.
- **UK Government** – Debt Management Office
- **UK Local Authorities**

6.10 A limit of 35% will be applied to the use of Non-Specified investments within the investment portfolio, excluding day to day cash management through the Council's own bank.

6.11 Whilst the above criteria relies primarily on the application of credit ratings to provide a pool of appropriate counterparties for officers to use, additional operational market and sovereign information will continue to be applied before making any specific investment decision from the agreed portfolio of counterparties.

6.12 The time and monetary limits for institutions on the Council's Counterparty List are as follows (these will cover both Specified and Non-Specified Investments):

	<b>Fitch</b>	<b>Moody's</b>	<b>Standard &amp; Poor's</b>	<b>Money Limit</b>	<b>Time Limit</b>
<b>Upper Limit Category</b>	<b>F1+/AA-</b>	<b>P-1/Aa3</b>	<b>A-1+/AA-</b>	<b>£20m</b>	<b>5 years</b>
<b>Middle Limit Category</b>	<b>F1/A-</b>	<b>P-1/A3</b>	<b>A-1/A-</b>	<b>£10m</b>	<b>364 days</b>
<b>Lower Limit Category *</b>	<b>All Building Soc's ranked 1 to 10</b>			<b>£5m</b>	<b>6 mths</b>
	<b>All Building Soc's ranked 11 to 20</b>			<b>£1m</b>	<b>3 mths</b>
<b>Debt Management Office</b>	-	-	-	<b>Unlimited **</b>	<b>6 months</b>
<b>Money Market Funds</b>	-	-	-	<b>£20m</b>	<b>n/a</b>

<b>UK LA's</b>	-	-	-	<b>£20m</b>	<b>5 years</b>
<b>Council's Bankers</b>	-	-	-	<b>£20m***</b>	<b>364 days</b>
<p>The above money limits are exclusive of bank balances held by schools</p> <p>* Based on maximum of 20% of the investment portfolio</p> <p>** Provides maximum flexibility</p> <p>*** There may be occasions where the Council has to exceed this limit, where government issues out significant grant funding, such as Covid Business Grants and the Council is unable to invest those resources within the options available on the day. This risk is mitigated by daily review of the cashflow forecast, however, the volume of government funding issued during the pandemic has been significant.</p>					

The proposed criteria for specified and non-specified investments are shown in Appendix C for approval.

### **Investment Strategy**

- 6.13 In-house funds. Investments will be made with reference to the core balance and cash flow requirements and the outlook for short-term interest rates (i.e., rates for investments up to 12 months). Greater returns are usually obtainable by investing for longer periods. The current shape of the yield curve suggests that is the case at present, but there is the prospect of Bank Rate having peaked in the second half of 2023 and possibly reducing as early as the second half of 2024 so an agile investment strategy would be appropriate to optimise returns.
- 6.14 Accordingly, while most cash balances are required in order to manage the ups and downs of cash flow, where cash sums can be identified that could be invested for longer periods, the value to be obtained from longer-term investments will be carefully assessed.

### **Investment returns expectations.**

- 6.15 The current forecast shown in paragraph 3.3, includes a forecast for Bank Rate to have peaked at 5.25% in Q4 2023.
- 6.16 The Council's Treasury advisor's current forecast investment earnings rates for returns on investments placed for periods up to about three months during each financial year are as follows: -

<b>Average earnings in each year</b>	<b>Average Interest Rate</b>
2023/24 (residual)	5.30%
2024/25	4.70%
2025/26	3.20%

2026/27	3.00%
2027/28	3.25%
Years 6 to 10	3.25%
Years 10+	3.25%

6.17 As there are so many variables at this time, caution must be exercised in respect of all interest rate forecasts.

6.18 For its cash flow generated balances, the Council will seek to utilise its Money Market Funds and short-dated deposits, in order to benefit from the compounding of interest.

6.19 Investment treasury indicator and limit - total principal funds invested for greater than 365 days. These limits are set with regard to the Council's liquidity requirements and to reduce the need for early sale of an investment and are based on the availability of funds after each year-end.

6.20 The Council is asked to approve the following treasury indicator and limit: -

<b>Upper limit for principal sums invested for longer than 365 days</b>			
<b>£m</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
Principal sums invested for longer than 365 days	£m 10	£m 8	£m 6

### **Investment Performance / Risk Benchmarking**

6.21 These benchmarks are already intrinsic to the approved treasury strategy through the counterparty selection criteria and some of the prudential indicators, e.g. the maximum funds which may be invested for more than 364 days, the limit on the use of non-specified investments, etc.

6.22 Security – Security is currently evidenced by the application of minimum criteria to investment counterparties, primarily through the use of credit ratings supplied by the three main credit rating agencies. Whilst this approach embodies security considerations, benchmarking the levels of risk is more subjective and therefore problematic.

6.23 One method to benchmark security risk is to assess the historic level of default against the minimum criteria used in the Council's investment strategy. The default rates are little changed from last year.

Credit Rating	1 year	2 years	3 years	4 years	5 years
AAA	0.04%	0.09%	0.16%	0.25%	0.34%
AA	0.02%	0.04%	0.09%	0.16%	0.22%
A	0.05%	0.13%	0.24%	0.36%	0.50%
BBB	0.14%	0.38%	0.65%	0.97%	1.29%

6.24 The Council's minimum long term rating criteria (over one year) is "AAA" meaning the average expectation of default for a three year investment in a counterparty with a "AAA" long term rating would be 0.16% of the total investment (e.g. for a £1m investment the average potential loss would be £1,600).

6.25 The Council's minimum long term rating criteria (up to one year) is "BBB" and the average expectation of default for such an investment would be 0.14% (e.g. for a £1m investment the average loss would be £1,400).

6.26 These are only averages but do act as a benchmark for risk across the investment portfolio.

6.27 The Council's maximum security risk benchmark for the estimated maximum portfolio during 2023/24 is 0.063% which means that for every £1m invested the average potential loss would be £630. This position remains largely unchanged from 2022/23 (benchmark was 0.060% or £600).

### **Policy on Environmental, Social and Governance (ESG) considerations**

6.28 This Council is supportive of the Principles for Responsible Investment ([www.unpri.org](http://www.unpri.org)) and will seek to bring ESG (environmental, social and governance) factors into the decision-making process for investments. Within this, the Council is also appreciative of the statement on ESG in Credit Risk and Ratings which commits signatories to incorporating ESG into credit ratings and analysis in a systemic and transparent way. The Council uses ratings from Fitch, Moody's and Standard & Poor's to support its assessment of suitable counterparties. Each of these rating agencies is a signatory to the ESG in credit risk and ratings statement.

6.29 For short term investments with counterparties, this Council utilises the ratings provided by Fitch, Moody's and Standard & Poor's to assess creditworthiness, which do include analysis of ESG factors when assigning ratings. The Council will continue to evaluate additional ESG-related metrics and assessment processes that it could incorporate into its investment process and will update accordingly.

### **Liquidity**

6.30 This is defined as “having adequate, though not excessive cash resources, borrowing arrangements, overdrafts or standby facilities to enable the Council at all times to have the level of funds available to it which are necessary for the achievement of its business/service objectives” (CIPFA Treasury Management Code of Practice). The Council seeks to maintain:

- Liquid, short term deposits of at least £6m available with a week’s notice.

6.31 The availability of liquidity and the inherent risks arising from the investment periods within the portfolio is monitored using the Weighted Average Life (WAL) of the portfolio. This measures the time period over which half the investment portfolio would have matured and become liquid

6.32 A shorter WAL generally represents less risk and in this respect the benchmark to be used for 2023/24 is:

- 0.25 years which means that at any point in time half the investment portfolio would be available within 90 days.

### **Yield**

6.33 These benchmarks are currently widely used to assess investment performance and the Council’s local measure of yield is:

- Internal returns above the Sterling Overnight Index Average (SONIA) which has replaced the London Interbank Bid rate (LIBID).

### **End of Year Investment Report**

6.34 At the end of the financial year, the Council will report on its investment activity as part of its Annual Treasury Report.

## **APPENDICES**

- A. Prudential and treasury indicators
- B. Economic background
- C. Treasury management practice 1 – credit and counterparty risk management



## Appendix A

### THE CAPITAL PRUDENTIAL AND TREASURY INDICATORS 2024/25 – 2026/27

The Council's capital expenditure plans are the key driver of treasury management activity. The output of the capital expenditure plans is reflected in the prudential indicators, which are designed to assist members' overview and confirm capital expenditure plans.

#### Affordability Prudential Indicators

The previous sections cover the overall capital and control of borrowing prudential indicators, but within this framework prudential indicators are required to assess the affordability of the capital investment plans. These provide an indication of the impact of the capital investment plans on the Council's overall finances. The Council is asked to approve the following indicators: -

#### Ratio of Financing Costs to Net Revenue Stream

This indicator identifies the trend in the cost of capital, (borrowing and other long-term obligation costs net of investment income), against the net revenue stream.

%	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate
Non-HRA	10.11	12.66	15.48	17.07
HRA	15.95	13.70	13.11	12.85

The estimates of financing costs include current commitments and the proposals in this budget report.

#### Maturity Structure of Borrowing

Maturity structure of borrowing. These gross limits are set to reduce the Council's exposure to large, fixed rate sums falling due for refinancing, and are required for upper and lower limits.

The Council is asked to approve the following treasury indicators and limits: -

Maturity structure of borrowing 2024/25				
	Indicator		Current position	
	Lower	Upper	%	£m
Under 12 months	0%	50%	4.86%	30.223
12 months to 2 years	0%	35%	7.27%	45.232
2 years to 5 years	0%	45%	0.12%	0.76
5 years to 10 years	0%	45%	1.84%	11.479
10 years to 20 years	0%	45%	5.53%	34.430

20 years to 30 years	0%	50%	4.90%	30.521
30 years to 40 years	0%	50%	12.18%	75.815
40 years to 50 years	0%	60%	48.04%	299.000
50 years and above	0%	60%	15.26%	95.000

### Control of Interest Rate Exposure

RMBC	2023/24	2024/25	2025/26	2026/27
Interest rate Exposures				
	Upper	Upper	Upper	Upper
Limits on fixed interest rate debt based on fixed net debt	100%	100%	100%	100%
Limits on variable interest rate debt based on variable net debt	50%	50%	50%	50%

### Compliance with Treasury and Prudential Limits

It is a statutory duty for the Council to determine and keep under review the affordable borrowing limits. During the quarter ended 31st December 2023, the Council has operated within the treasury and prudential indicators set out in the Council's Treasury Management Strategy Statement for 2023/24. The tables below set out the actual position as at 31 December 2023 compared to these indicators. The Strategic Director of Finance & Customer Services reports that no difficulties are envisaged for the current or future years in complying with these indicators.

All treasury management operations have also been conducted in full compliance with the Council's Treasury Management Practices.

Treasury Indicators	2023/24 Budget £'000	31.12.23 Actual £'000
Authorised limit for external debt	979,397	625,612
Operational boundary for external debt	959,998	

Gross external debt	929,998	
Investments	20,000	27,420
Net borrowing	909,998	598,192

<b>Maturity structure of borrowing</b>	<b>Upper limit</b>	<b>Actual as at 31.12.23</b>
<b>Under 12 months</b>	60%	4.86%
<b>12 months to 2 years</b>	35%	7.27%
<b>2 years to 5 years</b>	45%	0.12%
<b>5 years to 10 years</b>	45%	1.84%
<b>10 years to 20 years</b>	45%	5.53%
<b>20 years to 30 years</b>	50%	4.9%
<b>30 years to 40 years</b>	50%	12.18%
<b>40 years to 50 years</b>	55%	48.04%
<b>50 years and above</b>	60%	15.26%

	<b>Limit</b>	<b>Actual as at 31.12.23</b>
<b>Sums invested &gt;364 days</b>	£10m	£0m

**Appendix B****ECONOMIC BACKGROUND**

The first half of 2023/24 saw:

- Interest rates rise by a further 100bps, taking Bank Rate from 4.25% to 5.25% and, possibly, the peak in the tightening cycle.
- Short, medium and long-dated gilts remain elevated as inflation continually surprised to the upside.
- CPI inflation falling from 8.7% in April to 6.7% in September, its lowest rate since February 2022, but still the highest in the G7.
- Core CPI inflation declining to 6.1% in September from 7.1% in April and May, a then 31 years high.
- A cooling in labour market conditions, but no evidence yet that it has led to an easing in wage growth (as the 3myy growth of average earnings rose by 7.8% for the period June to August, excluding bonuses).

## Appendix C

### TREASURY MANAGEMENT PRACTICE (TMP1) – CREDIT AND COUNTERPARTY RISK MANAGEMENT

The DLUHC issued Investment Guidance in 2018, and this forms the structure of the Council's policy below. These guidelines do not apply to either trust funds or pension funds which operate under a different regulatory regime.

The key intention of the Guidance is to maintain the current requirement for local authorities to invest prudently, and that priority is given to security and liquidity before yield. In order to facilitate this objective, the Guidance requires this Council to have regard to the CIPFA publication Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes. This Council has adopted the Code and will apply its principles to all investment activity. In accordance with the Code, the Strategic Director of Finance & Customer Services has produced its treasury management practices (TMPs). This part, TMP 1, covering investment counterparty policy requires approval each year.

**Annual Investment Strategy** - The key requirements of both the Code and the investment guidance are for the Council to set an Annual Investment Strategy, as part of its annual treasury strategy for the following year, covering the identification and approval of the following:

- The strategy guidelines for choosing and placing investments, particularly non-specified investments.
- The principles to be used to determine the maximum periods for which funds can be committed.
- Specified investments that the Council may use. These are high security and high liquidity investments in sterling and with a maturity of no more than a year.
- Non-specified investments, clarifying the greater risk implications, identifying the general types of investment that may be used and a limit to the overall amount of various categories that can be held at any time.

The investment policy proposed for the Council is:

**Strategy guidelines** – The main strategy guidelines are contained in the body of the Treasury Management Strategy Statement.

**Specified investments** – These investments are sterling investments of not more than one-year maturity, or those which could be for a longer period but where the Council has the right to be repaid within 12 months if it wishes. They also include investments which were originally classed as being non-specified investments, but which would have been classified as specified investments apart from originally being for a period longer than 12 months once the remaining period to maturity falls to under 12 months.

These are considered low risk assets where the possibility of loss of principal or investment income is small. These would include sterling investments which would not be defined as capital expenditure with: -

- The UK Government (such as the Debt Management Account deposit facility, UK Treasury Bills or a Gilt with less than one year to maturity).

- UK Local Authorities.
- Money Market Funds that have been awarded a AAA credit rating by a credit rating agency e.g., Standard and Poor's, Moody's and/or Fitch rating agencies restricted to £20m.
- A bank or building society that has been awarded a minimum short-term rating of F1 by Fitch, P-1 by Moody's and A-1 by Standard and Poor's rating agencies. For Building Societies investments will be restricted to 20% of the overall investment portfolio and:
  - a maximum of £5m for a period not exceeding 6 months if the society is ranked in the top 10 by asset size; or
  - a maximum of £1m and a period not exceeding 3 months if the society is ranked 11 to 20 by asset size.

**Non-specified investments** – are any other type of investment (i.e., not defined as specified above). The identification and rationale supporting the selection of these other investments and the maximum limits to be applied are set out below.

Non-specified investments would include any sterling investments with: -

1. A bank that has been awarded a minimum long term credit rating of AA- by Fitch, Aa3 by Moody's and AA- by Standard & Poor's for deposits with a maturity of greater than 1 year.
2. The Council's own bank if ratings fall below the above minimum criteria.
3. A Building Society which is ranked in the top 20 by asset size. Investments will be restricted to 20% of the overall investment portfolio and:
  - a maximum of £5m for a period not exceeding 6 months if the Society is ranked in the top 10 by asset size; or
  - a maximum of £1m and a period not exceeding 3 months if the Society is ranked 11 to 20 by asset size.

This Council will seek further advice on the appropriateness and associated risks with investments in these categories.

**The monitoring of investment counterparties** - The credit rating of counterparties will be monitored regularly. The Council receives credit rating information (changes, rating watches and rating outlooks) from Link as and when ratings change, and counterparties are checked promptly.

On occasion ratings may be downgraded when an investment has already been made. The criteria used are such that a minor downgrading should not affect the full receipt of the principal and interest.

Any counterparty failing to meet the criteria will be removed from the list immediately by the Strategic Director of Finance & Customer Services, and if required new counterparties which meet the criteria will be added to the list.

## Initial Equality Screening Assessment (Part A)

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an equality analysis.

<b>Directorate: Finance and Customer Services</b>	<b>Service area: Finance</b>
<b>Lead person: Rob Mahon</b>	<b>Contact number: 01709 254518</b>

### 1. Title:

Is this a:

☒ **Strategy / Policy**
☒ **Service / Function**
☐ **Other**

**If other, please specify**

### 2. Please provide a brief description of what you are screening

The Council is required to set a balanced budget for 2024/25 and present that balanced budget at Cabinet in February 2024. The budget report outlines the Council's available resources from core government funding, grants and those resources generated through local taxation, and how those resources will be utilised across the Councils services.

The Budget and Council Tax Report 2023/24 noted that £11.5m of agreed budget savings and cost reductions were required to be delivered across the medium term. As per our Medium Term Financial Strategy (MTFS) update to Cabinet November 2023 the Council remains confident that these savings will be achieved by the end of 2024/25, with £4.4m delivered by the end of 2022/23.

For the Budget 2023/24 Council approved a new round of budget savings to help mitigate the impact of inflation on the Council's budget along with the impacts being seen on demand for services. These savings were £4.3m for 2023/24, rising to £4.7m in 2024/25. Strong progress on these savings has been made by the Council to date with the £4.3m in 2023/24 expected to be delivered in full and on time. The savings that were to be delivered each considered the impact on staff and there was a low number of posts impacted by the savings approved, as the Council's strategy was to find savings that minimised the impact on services and residents.

For 2024/25 the Council has to consider the following in order to set a balanced budget for 2024/25 to 2025/26;

- Impact of Provisional Financial Settlement
- Council Tax increases
- Fees and Charges increases
- Further use of reserves.

As outlined in the Budget and Council Tax Report 2024/25 the Council has to a degree used all these options to create a balanced budget position for 2024/25. However, due to uncertainty in the funding environment for Local Authorities and the financial settlement only being for one year (2024/25), the Council is reporting Budget gap of £6.6m in 2025/26. The Council will monitor this position closely and take further actions as required as great clarity around the Local Authority finance is provided.

The continuing delivery of savings and new investments as part of this Budget and Council Tax report will need to be worked through with their own EIA and following the Council's Human Resource policies and procedures to ensure that appropriate engagement, consultation and support is provided to impacted staff. In addition, any likely impacts on residents will need to be assessed to ensure that any that are disproportionate in relation to protected groups, are mitigated where possible.

In addition to the revenue budget, the Council's revised capital programme will be approved as part of the budget report. The Council's capital programme will be approved as part of the Capital Strategy section of the budget report.

Finally, the budget report will approve the Council's Treasury Management Strategy, and prudential indicators. This report covers how the Council intends to manage its debt, borrowing for new investments, cashflow and banking procedures and risk. The prudential indicators provide the key framework for how that strategy will be managed.

**The Budget sets the framework within which Cabinet makes its decisions. Therefore, detailed impact assessments of proposals within the budget will be undertaken at the earliest opportunity as they are developed, in order to inform decision-making.**

**In addition, services will consider equality implications that arise from the implementation of the Council's Budget through service planning process.**



### 3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community?	X	
Could the proposal affect service users?	X	
Has there been or is there likely to be an impact on an individual or group with protected characteristics?	X	
Have there been or likely to be any public concerns regarding the proposal?	X	
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom?	X	
Could the proposal affect the Council's workforce or employment practices?	X	

If you have answered **no** to all the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

### 4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals prior to carrying out an **Equality Analysis**.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below and use the prompts for guidance.

The budget report provides an indication of the key challenges that the Council faces, and the specific challenges faced by each directorate along with an indication of the aims

and objectives of those directorates.

The ongoing financial challenges faced by the Council are similar to those of other local authorities. The financial pressures faced by local authorities are largely as a result of inflation, high energy prices, previous reductions to Government funding, increased demand for social care services as a result of a growing population, and market cost pressures within the provision of social care.

These budget pressures mean that the Council must be responsible in its budget setting approach, prioritising investment and savings proposals that best contribute to the Council's priorities as identified within the Council Plan to best meet the needs of Rotherham's residents and ensure that best value is demonstrated across the breadth of Council services.

The Council Plan was approved at Council on the 12 January 2022, and all directorates will continue to work together over the next two years to achieve the commitments set out within each of the plan's themes. The Equality Analysis document accompanying the Council Plan report to Council set out that within the five themes of the Council Plan there would be a series of universal offers aimed at all of Rotherham's residents, while several actions were specifically aimed at tackling inequalities and issues of access. These were set out in more detail within the Equality Analysis accompanying the Council Plan report.

The budget proposals for 2024/25 include provision for £7.2m additional costs for adult social care. Children's Services budget factors in the savings delivery that was re-profiled as part of the 2022/23 Budget plans, to ensure that service levels can be maintained whilst a longer period of time is taken to deliver the service transformation plans and associated cost reductions. Good progress has been made during 2023/24 towards delivery of those savings plans however, the Council has created a Corporate budget provision in 2024/25 to provide for the risk that that placement savings planned for 2023/24 and 2024/25 are not delivered at the required pace or are impacted by further market cost pressures. Further Corporate budget provision is set aside for ongoing cost and demand pressures within Home to School Transport, a national issue and pressure.

The budget proposals also prioritise £2.2m revenue budget investment across the following themes, mirroring the Council Plan priorities:

- Every neighbourhood thriving
- People are safe, healthy and live well
- Every child able to fulfil their potential
- Expanding economic opportunity
- A cleaner, greener local environment
- One Council approach

The Council is aware that many residents will be facing rising household costs. In recognition of this the Council proposes to provide a further Local Council Tax Support Top Up scheme across the financial year 2024/25. Based on current caseloads this is expected to provide additional support to approximately 14,200 households. The Council's Local Council Tax Support Scheme was fully reviewed in 2018 and careful analysis within the review confirmed that it is the most vulnerable claimants of support

who are reliant on the maximum level of CTS of 91.5% support for a working age household. It is these claimants who will benefit most from the proposed CTS top-up.

The Capital Programme section of the report will seek approval for a series of new investment proposals, prioritised following a process of review and scrutiny of options. The linked financial revenue implications of the capital programme have been factored into the Council's revenue budget.

A public consultation ran from December 8<sup>th</sup> until January 14<sup>th</sup> and responses have been considered in finalising the budget proposals. A report reflecting the consultation is appended to this report. No specific equality implications were raised as part of the consultation. However, within the consultation responses there were:

- The most frequently mentioned spending priorities were maintenance of roads and pavements (51 mentions), street cleanliness/waste management (24 mentions) and social care (22 mentions).
- Also mentioned frequently were priorities relating to community safety and tackling crime/ASB (21), education/schools (16 mentions with a further 5 respondents specifically referencing SEND provision), health (11), parks and open spaces (10) and transport (10).

• **How have you considered equality and diversity?**

Please see section above.

• **Key findings**

Please see section above.

• **Actions**

As indicated in Section 3, the specific equality implications that arise from the Council's Budget will be addressed through Directorate and service budgets aligned to service plans that now include an equalities section. Within this process, all Directorates will complete, or will have already completed an equality screening or analysis to ensure due regard has been given and that there is an understanding of the effects of a strategy, policy, service on those from a protected characteristic group. In addition, it is an expectation that appropriate mitigations are considered and put in place to manage any disproportionate impacts.

Date to scope and plan your Equality Analysis:

n/a

Date to complete your Equality Analysis:

n/a

Lead person for your Equality Analysis  
(Include name and job title):

n/a

## 5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Judith Badger	Strategic Director – Finance and Customer Services	22 January 2024

## 6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to [equality@rotherham.gov.uk](mailto:equality@rotherham.gov.uk) For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	22 January 2024
If relates to a Key Delegated Decision, Executive Board, Council or a Significant Operational Decision – report date and date sent for publication	
Date screening sent to Performance, Intelligence and Improvement <a href="mailto:equality@rotherham.gov.uk">equality@rotherham.gov.uk</a>	22 January 2024

## User guidance:

- The first section of this form guides users through considering major areas where emissions are likely to occur. If emissions are impacted in a way not covered by these categories, please identify this at the bottom of the section
- The first section should be filled as such:
  - **Impact:** identify, in relation to each area, whether the decision of the proposal does the following: *reduces emissions, increases emissions*, or has *no impact on emissions*. If it is uncertain this section can be labelled *impact unknown*
  - If **no impact on emissions** is identified: no further detail is needed for this area, but can be added if relevant (e.g. if efforts have been made to mitigate emissions in this area.)
  - **Describe impacts or potential impacts on emissions:** two sections deal respectively with emissions from the Council (including those of contractors), and emissions across Rotherham as a whole. In both sections please explain any factors that are likely to reduce or increase emissions. If **impact unknown** has been selected, then identify the area of uncertainty and outline known variables that may affect impacts.
  - In most cases there is no need to quantify the emission impact of an area after outlining the factors that may reduce or increase emissions. In some cases, however, this may be desirable if factors can be reduced to a small number of known variables (e.g. if an emission impact is attached to a known or estimated quantity of fuel consumed).
  - **Describe any measures to mitigate emission impact:** regardless of the emission impact, in many cases steps should be taken in order to reduce mitigate all emissions associated with each area as far as possible; these steps can be outlined here (For example: if a proposal is likely to increase emissions but practices or materials have been adopted in order to reduce this overall impact, this would be described here).
  - **Outline any monitoring of emission impacts that will be carried out:** in this section outline any steps taken to monitor emission levels, or steps taken to monitor the factors that are expected to increase or reduce emission levels (for example, if waste or transport levels are being monitored this would be described here)
- A **summary paragraph** outlining the likely overall impacts of the proposal/decision on emissions should then be completed - this is not required if the proposal/decision has no impact across all areas.
- The supporting information section should be filled as followed:
  - Author/completing officer
  - **Research, data, or information** may refer to datasets, background documents, literature, consultations, or other data-gathering exercise. These should also be added to the **supporting documents** section of the cabinet report

- 
- Carbon Impact Assessments are to be appended to the associated cabinet reports
  - Prior to publishing reports, Carbon Impact Assessments should be sent to [climate@rotherham.gov.uk](mailto:climate@rotherham.gov.uk) for feedback

- Report authors may also use the above email address to direct any further queries or to access further support regarding completing the assessment

Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	<i>Impact unknown</i>	Increases in emissions could be associated with maintenance and upgrades to properties whilst the ongoing decarbonisation and energy efficiency programmes will result in a decrease in emissions.		Emissions associated with operational infrastructure investment is likely to be offset by ongoing decarbonisation programme.	This is not easily calculated due to the emissions relating to scope 3, or external factors due to contractor emissions. The councils direct emissions are reported annually as part of the climate change action plan.
Emissions from transport?	<i>No impact on emissions</i>		The increased demand for services is likely to increase the need for travel throughout the Borough when delivering services, though the converse effect may be expected where some investment in services such as digital and customer services may reduce the need for transport to visit Council offices.		This is not currently calculable. Overall emissions are reported annually for Council's transport and every 2 years for the Borough. Latest data is available on the Rotherham Data Hub.

Emissions from waste, or the quantity of waste itself?	<i>Impact unknown</i>	Capital investment in waste bins and maintenance will improve recycling rates and therefore reduce emissions but there are initial emissions associated with the manufacture and delivery of the new bins.			Emissions data not yet available for calculation. The Council's waste is reported as part of the Council's annual climate change action plan.
Emissions from housing and domestic buildings?	<i>Increase</i>		HRA budget will lead to the delivery of more homes, all of which will increase the Borough's emissions through gas and electricity usage.	Work is ongoing through the Council's climate change programme to understand better the financial implications for net zero builds.	Monitored through Borough emissions every two years.
Emissions from construction and/or development?	<i>Increase</i>	Capital programme investment will lead to a short-term increase in emissions through construction for both commercial and residential buildings.			Not currently calculable.
Carbon capture (e.g. through trees)?	Reduce emissions		Community leadership fund, tree service investment and biodiversity net gain actions will result in increased opportunity for carbon capture.		Not currently calculable.
Identify any emission impacts associated with this decision that have not been covered by the above fields:					



Please provide a summary of all impacts and mitigation/monitoring measures:

This report is the Council's Budget and Council Tax Report 2024/25, it sets the Councils budgets for revenue and capital and provides the financial context and challenges that the Council is operating within. The report does aim to gain approval for the Councils budgets for 2024/25 and a number of new investment proposals in revenue and capital. However, any direct carbon impacts from those investments will be addressed as those investments are brought forward for delivery and only if those proposals are approved. These revenue investments will be subject to their own carbon impact assessments; though it should be recognised that budget setting does influence the likelihood of interventions being undertaken by providing the finances required for delivery. The comments in the table above therefore reflect this. Further detail would be available when individual schemes are brought forward.

Supporting information:

Completed by: (Name, title, and service area/directorate).	Rob Mahon, AD Financial Services
Please outline any research, data, or information used to complete this [form].	
If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	
Tracking [to be completed by Policy Support / Climate Champions]	Louise Preston Climate Change Manager CIA227

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**Committee Name and Date of Committee Meeting**

Council – 28 February 2024

**Report Title**

Recommendation from Cabinet - HRA Business Plan, Rent Setting and Service Charges 2024-25

**Is this a Key Decision and has it been included on the Forward Plan?**

Yes

**Strategic Director Approving Submission of the Report**

Ian Spicer, Strategic Director for Adult Care, Housing and Public Health

**Report Author(s)**

Paul Elliott, Head of Housing Income and Support Services  
01709 822494

Kath Andrews, Finance Manager

**Ward(s) Affected**

Borough-Wide – all Wards

**Report Summary**

The Housing Revenue Account (HRA) records all expenditure and income relating to the provision of Council housing and related services, and the Council is required to produce an HRA Business Plan setting out its investment priorities over a 30-year period. Following the introduction of HRA self-financing in 2012, the Council was awarded control over its HRA in return for taking on a proportion of national housing debt.

The proposed 2024/25 HRA Business Plan makes funding provision of £126m for hundreds more Council homes by 2026 and commits £856m to investment in the housing stock, alongside day-to-day housing management and repairs and maintenance costs. Over the short to medium term forecast, the Business Plan is operating at or around the minimum balance, with a small surplus of £9.432m by Year 30 of the Business Plan period. However, it is likely that investment in decency and energy efficiency will need to increase over the coming years: the Business Plan makes provision for enhanced stock condition surveys which will support future investment decisions.

Alongside providing the draft HRA budget for 2024/25, the report recommends proposed increases in housing rents, non-dwelling rents, District Heating charges and other service charges. It is recommended that Council dwelling rents are increased by 7.7%.

## **Recommendations**

That Council: -

1. Approves the proposed 2024-25 Base Case Option C for the HRA Business Plan.
2. Notes that the Business Plan will be reviewed annually to provide an updated financial position.
3. Agrees that Council dwelling rents are increased by 7.7% in 2024/25 (Option 3).
4. Agrees that the Council should retain the policy of realigning rents on properties at below formula rent to the formula rent level when the property is re-let to a new tenant.
5. Agrees that shared ownership rents are increased by 9.4% in 2024/25.
6. Agrees that charges for garages and parking spaces, communal facilities, cooking gas and use of laundry facilities are increased by 6% in 2024/25.
7. Agrees that the District Heating unit charge per Kwh is set at 15.27 pence per kwh, a decrease of 4.2% (0.67 pence per kwh).
8. Agrees that the decision to reduce the price of District Heating Charges further during 2024-25 be delegated to the Assistant Director of Housing in conjunction with the Assistant Director of Financial Services following consultation with the Cabinet Member for Housing. The delegation would only be used to respond to a change in Government policy or a significant change in the Ofgem price cap that has the effect of necessitating a lower unit price.
9. Approves the draft Housing Revenue Account budget for 2024/25 as shown in Appendix 6.

## **List of Appendices Included**

- Appendix 1 HRA Operating Statement
- Appendix 2 Rent payable by number of bedrooms
- Appendix 3 HRA Business Planning assumptions
- Appendix 4 Summary of Modelled Business Plan Scenarios
- Appendix 5 Non-dwelling rent, service charges and Furnished Homes charges 2024/25
- Appendix 6 Housing Revenue Account Budget 2024/25
- Appendix 7 Affordability Analysis
- Appendix 8 Equalities Assessment
- Appendix 9 Carbon Impact Assessment

## **Background Papers**

- HRA Business Plan 2024/25
- Rent Setting and Service Charges 2024/25
- DCLG Guidance on Rents for Social Housing
- Annual Housing Development Report to Cabinet

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

Overview and Scrutiny Management Board (OSMB) – 16 January 2024

Cabinet – 22 January 2024

**Council Approval Required**

Yes

**Exempt from the Press and Public**

No

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**Committee Name and Date of Committee Meeting**

Cabinet – 22 January 2024

**Report Title**

HRA Business Plan, Rent Setting and Service Charges 2024-25

**Is this a Key Decision and has it been included on the Forward Plan?**

Yes

**Strategic Director Approving Submission of the report**

Ian Spicer, Strategic Director for Adult Care, Housing and Public Health

**Report Author(s)**

Paul Elliott, Head of Housing Income and Support Services  
01709 822494

Kath Andrews, Finance Manager

**Ward(s) Affected**

Borough-Wide – all wards

**Report Summary**

The Housing Revenue Account (HRA) records all expenditure and income relating to the provision of Council housing and related services, and the Council is required to produce an HRA Business Plan setting out its investment priorities over a 30-year period. Following the introduction of HRA self-financing in 2012, the Council was awarded control over its HRA in return for taking on a proportion of national housing debt.

The proposed 2024/25 HRA Business Plan makes funding provision of £126m for hundreds more Council homes by 2026 and commits £856m to investment in the housing stock, alongside day-to-day housing management and repairs and maintenance costs. Over the short to medium term forecast, the Business Plan is operating at or around the minimum balance, with a small surplus of £9.432m by Year 30 of the Business Plan period. However, it is likely that investment in decency and energy efficiency will need to increase over the coming years: the Business Plan makes provision for enhanced stock condition surveys which will support future investment decisions.

Alongside providing the draft HRA budget for 2024/25, the report recommends proposed increases in housing rents, non-dwelling rents, District Heating charges and other service charges. It is recommended that Council dwelling rents are increased by 7.7%.

## **Recommendations**

That Cabinet recommends to Council to: -

1. Approve the proposed 2024-25 Base Case Option C for the HRA Business Plan.
2. Note that the Business Plan will be reviewed annually to provide an updated financial position.
3. Agree that Council dwelling rents are increased by 7.7% in 2024/25 (Option 3).
4. Agree that the Council should retain the policy of realigning rents on properties at below formula rent to the formula rent level when the property is re-let to a new tenant.
5. Agree that shared ownership rents are increased by 9.4% in 2024/25.
6. Agree that charges for garages and parking spaces, communal facilities, cooking gas and use of laundry facilities are increased by 6% in 2024/25.
7. Agree that the District Heating unit charge per Kwh is set at 15.27 pence per kwh, a decrease of 4.2% (0.67 pence per kwh).
8. Agrees that the decision to reduce the price of District Heating Charges further during 2024-25 be delegated to the Assistant Director of Housing in conjunction with the Assistant Director of Financial Services following consultation with the Cabinet Member for Housing. The delegation would only be used to respond to a change in Government policy or a significant change in the Ofgem price cap that has the effect of necessitating a lower unit price.
9. Approve the draft Housing Revenue Account budget for 2024/25 as shown in Appendix 6.

## **List of Appendices Included**

- Appendix 1 HRA Operating Statement
- Appendix 2 Rent payable by number of bedrooms
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- Appendix 4 Summary of Modelled Business Plan Scenarios
- Appendix 5 Non-dwelling rent, service charges and Furnished Homes charges 2024/25
- Appendix 6 Housing Revenue Account Budget 2024/25
- Appendix 7 Affordability Analysis
- Appendix 8 Equalities Assessment
- Appendix 9 Carbon Impact Assessment

## **Background Papers**

HRA Business Plan 2024/25

Rent Setting and Service Charges 2024/25



DCLG Guidance on Rents for Social Housing  
Annual Housing Development Report to Cabinet

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

**Council Approval Required**

Yes

**Exempt from the Press and Public**

No

## HRA Business Plan 2024/25

### 1. Background

- 1.1 This report sets out the proposals for the HRA Business Plan alongside proposed rents, service charges and fees for 2024/25 and presents the draft HRA budget for 2024/25. The HRA is a self-financing, ring-fenced account which retains and uses housing rental income to fund landlord services, deliver the capital programme and invest in new housing.
- 1.2 As in previous years, the HRA Business Plan seeks to drive housing growth to assist in meeting the Council's housing objectives, which includes delivering hundreds of new Council homes by 2026. The overall approach is to ensure Council homes are safe, good quality and well-managed, while protecting surpluses as far as possible so these can be invested in new affordable housing, and to ensure the HRA is well-placed to respond to ongoing inflationary and future cost pressures as they arise.
- 1.3 The HRA Business Plan is updated annually to ensure it reflects the current operating environment. This year's Business Plan prioritises investment in the following areas:
  - Continued delivery of housing growth
  - Safety and quality of the housing stock, including damp and mould
  - Preparation for proactive consumer regulation from April 2024
  - Meeting statutory minimum energy performance standards in the housing stock by 2030
  - Refreshing the Council's stock condition data by 2026.
- 1.4 The overall position remains challenging. Substantial inflationary pressures are evident in some costs increasing by more than 15% over the last two years, pressures felt most acutely in the Housing Delivery Programme. The Government's decision to limit rent increases in 2022/23, led to a permanent reduction of financial capacity within the Business Plan. It is likely that investment in the quality and energy efficiency of the council stock will need to increase over the coming years, putting further strain on the Business Plan. At the same time, the Council wishes to support tenants to manage their finances during a cost-of-living crisis, recognising that housing costs are often the largest single financial outgoing residents face.
- 1.5 Set against these challenges, day to day financial performance remains strong in key areas of the business, resulting in high income collection rates and value for money services for Council tenants. This allows the Council to invest HRA resources in housing growth so that more residents can enjoy the benefits of a well-managed, affordable, good quality home.
- 1.6 The policy of Right to Buy means there is the potential for HRA income to drop while the housing debt position remains static. This means Housing Services must continue to become more efficient and the Council should aim that new build housing schemes break even over the long term. This will

ensure there are sufficient resources to service the debt to ensure long term viability of the Business Plan.

- 1.7 The Government's rent setting policy allows social housing providers to increase rents by Consumer Price Inflation (CPI) plus 1%, i.e. 7.7% in 2024-25. Around two thirds of tenants in Rotherham are in receipt of Housing Benefit or Universal Credit which wholly or partially covers their rent. Given the rate of inflation in 2023-24, a one-off rent cap was introduced for one year and was set at 7%, which the Council followed.

## **2. Key Issues**

- 2.1 As at 31 March 2023 the Council owned 19,963 homes, 614 leasehold homes, 108 shared ownership homes and 3,406 garages with a turnover from rents and other sources approaching £96.7m per annum (excluding the sale of new properties).

- 2.2 The overall financial strategy for the proposed HRA Business Plan is focused on:

- Supporting more new affordable housing – £126m investment concentrated in 2024-2026 including expected grant income, Right to Buy receipts and commuted sums, subject to Cabinet approval of the Housing Development Programme.
- Ensuring rent-setting policy supports a sustainable Business Plan while taking into account cost of living pressures.
- Keeping tenants safe and well-housed through robust management of landlord compliance duties including damp and mould, maintaining the Decent Homes standard and achieving EPC by 2030.

- 2.3 Notable investments contained within the proposed 2024-25 Business Plan include increasing to c£111m the funding allocated to capital investment in the housing stock over the life of the Plan. Additional investments are proposed to ensure the Housing Service is well-placed to respond to the introduction of proactive consumer regulation in April 2024, and stock condition surveys to build the evidence base to support a thorough review of capital investment priorities.

- 2.4 A full review of the HRA Business Plan is proposed to take place in 2024-25. This will include reviewing the capital programme, debt management strategy, reserves position and underlying assumptions.

## **2.5 Housing Rents and Service Charges**

- 2.5.1 There are three rent types within the HRA – Social Rent, Affordable Rent and Shared Ownership Rent.

## **2.6 Social Rent**

- 2.6.1 The amount the Council can increase rents by is governed by the Rent Standard which is published by Government to ensure all social housing is

affordable and follows the same rules and regulations. This formula allows social housing rent to be increased by a maximum of CPI (6.7% as at September 2023) plus 1% each year until 2024-25. Three options for rent increases in 2024/25 have been considered and are set out from paragraph 2.10.

## 2.7 **Affordable Rent**

2.7.1 Where the Council has been successful in securing grant income from Homes England to deliver Affordable Rent properties, the new properties will be managed in line with existing policies, for example mutual exchange, succession, subletting etc. The key difference for grant funded properties, compared to Social Rent properties, is the method of managing the rent values which is prescribed by the Government. These are contained within the Capital Funding Guide for Homes England grant and the Rent Standard.

2.7.2 The Council is required to rebase (revalue) the Affordable Rent value on each occasion that a new Affordable Rent tenancy is issued (or renewed) for a particular property; and ensure that the rent remains at no more than 80% of gross market rent (inclusive of service charges) as of the date the property is re-let.

2.7.3 All Affordable Rent properties are revalued in October and March each year to provide a valid rent value for when Affordable Rent properties are re-let. The rebased Affordable Rent will only apply to new tenants or tenancies.

2.7.4 The actual rents for existing tenants in Affordable Rent properties will only be adjusted in April each year as per the existing annual rent and charges review process.

## 2.8 **Shared Ownership Rent**

2.8.1 The Council is the landlord for 108 Shared Ownership properties. Rent increases for shared ownership properties are subject to a different formula than Social Rents or Affordable Rents. The formula is Retail Price Index (RPI) (as at September 2023 = 8.9%) plus 0.5%, an increase of 9.4%. Applying this formula means rents would increase on average by £20.79 per month from £221.18 to £241.97. This is the recommended approach for Shared Ownership rents.

## 2.9 **Housing rent options and the impact on the HRA Business Plan**

2.9.1 Three rent increase options have been modelled for business planning purposes and are detailed below. A 6% increase in service charges is assumed. For the purposes of comparison, the proposed capital investments outlined in this report are consistent across all rent setting options.

2.9.2 An overview of the Business Plan's underlying assumptions including total investment in repairs and maintenance, capital investment and supervision and management detailed later in this report and at Appendix 3.

- 2.10 Option 1 - 5% rent increase (CPI minus 1.7%)**
- 2.10.1 This option would result in an average rent increase of £4.25 per week from £84.98 to £89.23 per week. A summary of average rent payable by number of bedrooms is attached at Appendix 2.
- 2.10.2 The average Affordable Rent in 2023/24 is £109.32 when aggregated over 52 weeks. The 2024/25 average weekly rent based on an increase of 5% would be £114.78, an average increase of £5.47 per week.
- 2.10.3 This option would generate £4.43m additional income in 2024/25 when compared to 2023/24. This is equivalent to the funding required for 630 new kitchens or 800 new heating systems each year.
- 2.10.4 This option would not cover the inflationary increase in HRA costs expected in 2024/25.
- 2.10.5 Savings of £67.1m would be required over the life of the Business Plan. This includes a £2.7m saving from Year 3 (2026/27) and then an average saving of £2.4m every year for rest of the Plan period. This scale of savings would require a significant reduction in operating costs and smaller capital programme, which would mean revisiting service standards and putting at risk achievement of minimum decency and environmental efficiency standards.
- 2.10.6 This option would result in a reduction in the scale of the housing delivery programme alongside a reduction in the specification and space standards of the Council's new build properties.
- 2.11 Option 2 – 6.7% rent increase (CPI)**
- 2.11.1 This option would result in an average rent increase of £5.69 per week from £84.98 to £90.67 per week. A summary of average rent payable by number of bedrooms is attached at Appendix 2.
- 2.11.2 The average Affordable Rent in 2023/24 is £109.32 when aggregated over 52 weeks. The 2024/25 average weekly rent based on an increase of 6.7% would be £116.64, an average increase of £7.32 per week.
- 2.11.3 This would generate £5.9m additional income in 2024/25 when compared to 2023/24 and £3.6bn income over the life of the plan. This is equivalent to 850 new kitchens or 1080 heating systems per year.
- 2.11.4 This option would not cover the inflationary increase in HRA costs for 2024/25.
- 2.11.5 To balance the Business Plan, savings of £45.4m would be required including a £2.3m saving in year 4 (2027/28) of the Plan which would mean a reduction in the capital programme that year. Savings from year 9 (2032/33) would need to be managed through a combination of lower repairs and maintenance or supervision and management costs, and / or a reduced capital programme.

## 2.12 **Option 3 – 7.7% rent increase (CPI plus 1%) – recommended**

- 2.12.1 This option would result in an average rent increase of £6.54 per week from £84.98 to £91.52 per week. A summary of average rent payable by number of bedrooms is attached at Appendix 2.
- 2.12.2 The average Affordable Rent in 2023/24 is £109.32 when aggregated over 52 weeks. The 2024/25 average weekly rent based an increase of 7.7% would be £117.73, an average increase of £8.42 per week.
- 2.12.3 This option would generate £6.82m additional income in 2024-25 when compared to 2023-24 and £3,668m over the life of the Plan. This is equivalent to 960 new kitchens or 1,240 heating systems per year.
- 2.12.4 This option would come closest to covering the inflationary increases in HRA costs and it would enable all of the investments described in this report to go ahead, requiring no further savings in the medium term. In order to balance the Plan, savings of £33.5m would be required across years 20-30 of the Business Plan period (2044-54).
- 2.12.5 This option is consistent with recent decisions made by the Council to increase rents by the limit imposed in the Government's Rent Standard and is the recommended approach for this year. Whilst it appears a significant increase, it is against a back-drop of significant cost inflation in the HRA of around 17.8% over the past two years.
- 2.12.6 Any lowering of the base rent will have a permanent effect on the money available to support the HRA as future increases will be from the lower rent level. This will lead to a long-term risk that reserves will be lower and future shocks, such as the unforeseen energy increase of the last year, and the impact of flooding, will be more difficult to weather.

## 2.13 **Formula Rent**

- 2.13.1 Since 2015 the Council's policy has been when a property is re-let, or first let in the case of an acquisition or new build, rent is set at the formula rent. It is proposed this policy continues for 2024-25 given the additional income this generates over the life of the Business Plan. The amount raised through this policy depends on which rent increase option is selected:
- If rents were increased by 5% in 2024/25 the policy to re-let at formula rent would generate £111m over 30 years
  - If rents were increased by 6.7% in 2024/25 the policy to re-let at formula rent would generate £85m over 30 years
  - If, as recommended, rents were increased by 7.7% in 2024/25 the policy would generate approximately £69m over 30 years.
- 2.13.2 Government policy is that the formula rent will increase by 7.7%. Therefore, the additional income generated is higher at 6.7% and higher still at 5% as the base rental income is lower due to the lower rent increases and therefore the differential between rents and formula rent is greater. The average weekly rent for new lets at formula will be £97.34 per week.

## 2.14 **Furnished Tenancy Charges**

- 2.14.1 The recommended option for dwelling rents will also apply to tenants with a Furnished Tenancy. As such, Furnished Homes charges are subject to the same inflationary increase as standard rents (5% for Option 1, 6.7% for Option 2 or 7.7% for Option 3). If Option 3 is approved these charges will increase by 7.7%. This would generate additional income of £724k in 2024/25. A full list of Furnished Homes charges and proposed values for 2024/25 is included in Appendix 4.

## 2.15 **Fees and Service Charges**

- 2.15.1 This report also considers the potential increase in HRA non dwelling rent fees and charges for 2024/25 and proposes a 6% increase. A full list of Fees and Service charges for the HRA for 2024/25 is included at Appendix 4.

The proposed increase of 6% would generate additional income of approximately £43.7k in 2024/25 compared with current charges.

- 2.15.2 There are a number of leasehold management charges that are based on the full recovery of actual costs. These are excluded from this report as they are not standard charges that are subject to an inflationary increase. These are included for information in Appendix 4.
- 2.15.3

## 2.16 **District Heating**

- 2.16.1 There are currently 18 different schemes and approximately 1,260 properties which receive heat through the council's District Heating service.

- 2.16.2 During 2017/18 there was an extensive review of District Heating pricing to ensure that charges are fair and reasonable to all tenants. A revised schedule of charges was approved by the Council on 13<sup>th</sup> December 2017. Scheme charges remained unchanged until April 2022, when a tapered increase over four years was agreed.

- 2.16.3 In early 2023 the energy market saw unprecedented increases in prices for gas and electricity and this had a significant impact on the costs of operating the Council's District Heating scheme into 2023/24. In 2023/24 the deficit was cushioned by Energy Bill Discount Scheme (EBDS) income of c£1.2m, which meant the service operated at a deficit of c£200k rather than £1.4m had EBDS income not been available. It is not yet known whether EBDS will be available in 2024/25.

- 2.16.4 Given the volatility of energy prices the Council took the decision in July 2023 to match the average District Heating bill to the Ofgem price cap for July – September 2023.

- 2.16.5 It is proposed to continue this approach into 2024-25 and match the average District Heating bill to the Ofgem price cap for January – March 2024. The annual cost to customers will depend on their actual usage, therefore the

annual cost could be higher or lower than the Ofgem price cap. A series of options for District heating pricing have been modelled in the table below. The options are expanded from paragraph 2.16 onwards.

- 2.16.6 A tapered increase to the weekly pre-payment charges has been applied based on property size to ensure the charges are reasonable. Customers will be advised of their usual annual usage so that they can consider their payment options.

**Table 1 – Options for District Heating pricing 2024-25**

		Option 1	Option 2	Option 3
District Heating Schemes	Current Charges	Retain Current Charge	Full cost recovery (utilities only)	Ofgem Cap (Jan-Mar24)
	2023/24	2024/25	2024/25	2024/25
Expenditure (Fuel only)	1,635,844	1,701,105	1,701,105	1,701,105
Net Income	-1,440,494	-1,400,348	-1,700,817	-1,348,466
Deficit	195,350	300,757	288	352,639
Unit Rate KWh (inc VAT)	15.94p	15.94p	19.81p	15.27p
Increase/(decrease) 23/24 vs 24/25	0.00	0.00	3.87	-0.67
Percentage change to unit rate		0.00%	24.28%	-4.20%
Pooled Schemes Weekly Pre-payment Charge (inc VAT)	£	£	£	£
Bedsit	9.50	9.50	13.50	9.50
1 Bed	17.50	17.50	20.50	16.50
2 Bed	21.50	21.50	26.50	20.50
3/4 Bed	28.50	28.50	34.50	26.50
Weekly repayment charge % increase		0.00	+17% to +42%	-0% to -7%
Annual Prepayment Charges (incl. VAT) **	£	£	£	£
Bedsit	494.00	503.50	715.50	503.50
1 Bed	910.00	927.50	1,086.50	874.50
2 Bed	1,118.00	1,139.50	1,404.50	1,086.50
3/4 Bed	1,482.00	1,510.50	1,828.50	1,404.50
Average annual bill	1,074	1,002	1,246	960
** 2023/24 is a 52 week year, 2024/25 is a 53 week year				

- 2.16.7 The prepayment charge is the amount a customer would pay to their rent account on an annual basis. Customers will be advised of their average annual usage.
- 2.16.8 Customers who require assistance can access the Council's Energy Crisis scheme to receive further cash support and are able to access ongoing support through the financial inclusion team.
- 2.16.9 As in 2023-24, it is recommended that authority be delegated to the Assistant Director for Housing in consultation with the Cabinet Member for Housing and the Assistant Director for Finance to amend District Heating pricing should there be a significant movement in the Ofgem price cap.



## 2.17 **Option 1 – Retain existing charges**

- 2.17.1 This option would see the unit rate remain unchanged at 15.94 pence per kwh and would mean an average annual cost per user of £1,074. There would be an average deficit of £155 per user as full cost recovery would not be achieved. This would result in a potential pressure on District Heating budgets of £195k.
- 2.17.2 Legislation allows full cost recovery of fuel costs. However, the proposed option maintains average costs for customers at the price set by Council in July 2023, which was equivalent to the Ofgem price cap for July – September 2023, but will be higher than the Ofgem price cap for January – March 2024.
- 2.17.3 Table 1 shows the impact of this proposal in terms of the actual unit charge, weekly and annual prepayment charges per type of property, and the HRA deficit position.

## 2.18 **Option 2 – Full cost recovery (utilities only)**

- 2.18.1 This option would see the unit rate increase to 19.81 pence per kwh and would mean an average annual cost per user of £1,246. There would be no deficit as full cost recovery would be achieved.
- 2.18.2 Legislation allows full cost recovery of fuel costs. However, the option is not recommended as it would mean customers on District Heating would be paying more than other residents who are protected by the Ofgem price cap.
- 2.18.3 Table 1 shows the impact of this proposal in terms of the actual unit charge, weekly and annual prepayment charges per type of property, and the HRA deficit position.

## 2.19 **Option 3 – Match to Ofgem Price Cap Jan to March 2024 (recommended)**

- 2.19.1 This option would see a reduction in the unit rate to 15.27 pence per kwh and would mean an average annual cost per user of £960. There would be an average deficit of £280 per user as full cost recovery would not be achieved. This will mean the HRA will be paying c£353k in 2024/25 towards the cost of District Heating. This is c£1m lower than the contribution in 2023/24 would be had the Council not received EBDS income.
- 2.19.2 The proposed option maintains the link to the Ofgem price cap and means the average District Heating bill will be equivalent to that of a resident on mains gas.
- 2.19.3 Table 1 shows the impact of this proposal in terms of the actual unit charge, weekly and annual prepayment charges per type of property, and the HRA deficit position.

## 2.20 **Housing Development Programme**

2.20.1 The Council has been very successful in using HRA land and finances to build and acquire new Council homes. The Council has recently acquired its 500<sup>th</sup> Council home added to the housing stock since 2018 and the Business Plan includes c.£126m additional investment to deliver hundreds of new Council homes by the end of 2025/26. The precise mix of schemes, number and types of homes and levels of investments are all subject to separate Cabinet approvals or officer delegations where these are in place. For the purposes of the Business Plan, investment is assumed to support delivery of an additional 565 new homes from 2024/25 onwards.

2.20.2 The modelling makes assumptions about the level of grant income available from Homes England and other agencies, which in practice must be negotiated scheme by scheme. While it makes an allowance for the cost pressures facing the housing development industry, all costs remain projections as actuals will be highly dependent on the nature of the sites, the construction method, specifications, and property types. Options to reduce costs may need to be explored. This could include switching rent types, delivering more smaller properties and amending specifications.

## 2.21 **Repairs and maintenance**

2.21.1 Ensuring adequate investment in the repair and maintenance of the housing stock is essential to keep tenants safe, provide good quality homes, and mitigate against more substantial costs later. The Housing Property Service and its contractors complete approximately 90,000 repairs and servicing visits every year.

2.21.2 To reflect the importance of this service, the Business Plan proposes an increase in spending by £1.9m to £24.5m in 2024-25 and by a further £1m per year from 2026-27 to reflect expected future cost inflation.

2.21.3 Key investments in 2024-25 include:

- Further strengthening the Council's property compliance functions reflecting the increasingly complex landscape of regulation and legislation, and to ensure our tenants are kept safe in their homes and the Council retains a tight grip on this high-risk area of the business.
- Damp and mould: the Council has seen a two-fold increase in damp and mould enquiries over the past year and costs have increased significantly. As a result, the budget for 2024/25 is increased by £800k to £2m.
- Planned repairs budget will increase from £2m to £3m to reduce a backlog of works for fascia's, soffits, rainwater goods and front doors.
- £500k has been set aside to start a 2–3-year programme of stock condition surveys to ensure the Council has a firm grip of the quality and condition of its homes, and so potential future investment needs can be clarified.
- £50k has been allocated to support the maintenance of children's play areas that are located on housing land.

## 2.22 **Capital investment in existing homes**

2.22.1 Ensuring adequate capital investment in the housing stock ensures that the repairs and maintenance service is focused on day-to-day minor repairs and cyclical servicing. It is also required to ensure the Council's housing stock is decent, energy efficient and safe to live in. Over the life of the Business Plan £881m capital investment has been allocated to ensure our housing stock is well maintained. This is an increase of £120m since the last iteration of the plan.

2.22.2 In 2024/25 it is planned to invest £31.9m in the housing stock. This will pay for items such as new kitchens, bathrooms, boilers and roofs where it is far more cost effective to do these on a planned programme of works. As referenced in 2.22 it is the intention to significantly expand surveying capacity in 2024-25 to improve our understanding of the housing stock and the level of investment that may be required in the future.

2.22.3 Based on current stock condition data the priorities for investment in 2024-25 are:

- Achieve EPC C by 2030 across the housing stock.
- Maintain the Decent homes standard.
- Increase the budget for major voids by £2.6m to £6.8m (this is partly offset by an anticipated reduction in the minor voids budget by £1m).
- Boilers and central heating - £4.5m will be spent replacing old and inefficient central heating systems.
- Flood remedial works at Catcliffe have been budgeted at c£1.2m.
- Aids and Adaptations will reduce by £300k to £2.6m as historical backlogs have now started to reduce.
- Almost £1m for environmental works schemes, including funding for replacement of play equipment on housing land.

## 2.23 **The transition to Net Zero**

2.23.1 The current iteration of the Business Plan does not take account of any costs associated with the Council achieving net zero carbon by 2050 other than those required to achieve at least EPC C by 2030, for which £11m is set aside. Work carried out last year suggested the total costs of achieving net zero could be c. £585m or more, which is unaffordable.

- 2.23.2 As a result, this means that attracting external funding to progress net zero commitments becomes even more significant. In 2023/24 the Council completed its first major retrofit scheme in Maltby, funded in part by the Social Housing Decarbonisation Fund. To support further funding applications and the development of a comprehensive investment plan for retrofit, it is proposed that a new Housing Retrofit Officer post is created during 2024/25.

## 2.24 Supervision and management

- 2.24.1 A budget of £32.15m is proposed for 2024-25. This is a decrease of £1.15m from last year due to lower utility costs.
- 2.24.2 A summary of the proposed supervision and management budgets is detailed in the table below:

<b><u>Supervision and management expenditure</u></b>	<b>24/25</b>	<b>23/24</b>	<b>Difference</b>
Contributions to General Fund	13,051,791	12,088,100	963,691
Salaries	12,329,533	11,200,000	1,129,533
Utilities	2,159,519	6,000,000	-3,840,481
Contracted services	1,326,798	1,250,000	76,798
Computer software and maintenance	499,260	525,000	-25,740
Pension strain	396,000	400,000	-4,000
Other items <£100k	2,384,009	1,832,610	551,399
	<b>32,146,910</b>	<b>33,295,710</b>	<b>-1,148,800</b>

- 2.24.3 The supervision and management budget reflects additional posts to support expanded repairs and maintenance and housing development programmes. It also includes new regulatory fees proposed by the Regulator of Social Housing and makes an allowance for likely salary and other costs that may be incurred to prepare for an inspection of the Housing Service and increased regulatory and data collection obligations.
- 2.24.4 Additional salary budget has been set aside to support proposals that could enhance the Council's housing management and tenancy sustainment activities in light of the increase in the number of Council tenants who require support to sustain their tenancies.
- 2.24.5 The Business Plan assumes continuation of Ward Housing Hub funding at the same levels as 2021-24, at approximately £216k per year. A review of the delivery model for Ward Housing Hubs will be undertaken owing to recurring underspends. One of the objectives of the review will be to simplify funding streams available to ward councillors.

## 2.25 **Impact on tenants**

2.25.1 There are 14,447 tenancies in receipt of Housing Benefit or Universal Credit who would not be directly affected by an increase in rent and approximately 5,250 tenancies that would be directly affected by a rent increase, as they would pay themselves from their household income. The tenants in receipt of benefits (Housing Benefit or UC) who would see their benefit entitlement adjusted to meet an increase in rent are:

- 7,548 households who are on Universal Credit
- 4,228 households who are on full Housing Benefit entitlement
- 2,671 households who are on part Housing Benefit entitlement

### **Affordability**

2.25.2 An affordability analysis shows that based on a 5%, 6.7% or 7.7% rent increase, those aged under 25 and on benefits would struggle to meet housing affordability tests given working age benefits are lower for this age group. Irrespective of rent increase, the affordability challenge is the same as it is the non-housing element that is less. This is an issue which has existed for a number of years. Other age groups would meet affordability tests assuming they only spent on essential items.

2.25.3 Tenants in part time work (assumed 20 hours for modelling purposes) and in receipt of the National Living Wage would still be in receipt of Universal credit and so in all scenarios their rent would be covered in full by an increase in Universal Credit.

2.25.4 Tenants working full time and paid the National Living Wage would see a slight drop in affordability. Their disposable income after rent, TV licence, Council tax, utilities, food and transport would reduce by £4.53 to £32.37 per month depending on the size of the property.

2.25.5 Affordability modelling has been undertaken using Policy in Practice software. This software is used to assess all new tenants' ability to afford properties they have been offered, prior to signing a tenancy agreement. A detailed analysis of affordability is attached at Appendix 7.

2.25.6 With the increase in tenants on Universal Credit there was a risk that arrears would rise as the monies would be paid directly to the tenant. As arrears have fallen over the past five years, this risk does not appear to have materialised. However, a tenant in receipt of Universal Credit will still have on average a higher arrears balance than other tenants. As a result, the Council's Tenancy Support Team continue to work intensively with tenants on Universal Credit to mitigate any potential arrears.

### **Supporting tenants with financial pressures**

2.25.7 A key priority is the ongoing work to mitigate the effects of the cost-of-living crisis. The Council is committed to supporting tenants and will do this through continuing early intervention and arrears prevention. Work will continue to

support tenants to pay their rent, including offering additional support to vulnerable tenants to help with money, benefits and debt advice.

2.25.8 The Council and its partners provide a comprehensive package of support to tenants and residents facing crisis. Current support offered in Rotherham includes:

- RMBC Tenancy Support Service – provides practical support on all tenancy related issues including debt and budgeting. The team has access to funds to support people in crisis i.e., no gas/ electric. Tenants must be willing to engage with the service in order to receive financial benefit.
- Age UK Age Related Benefit Advisory Service – provides support and guidance to residents aged 65 and over to claim all age-related benefits to maximise income. The service also provides holistic support in other areas of concern i.e., fuel poverty/ home insulation etc.
- Council's Discretionary Housing Payment Fund (DHP Fund) – residents with rent arrears can apply to the Fund for assistance to clear or reduce their debt, subject to qualifying criteria.
- Employment Solutions – provides support and assistance to people looking to access training and employment in order to better their financial situation. The team also has access to funding to help people in crisis i.e., no food/ heating. Participants must be willing to engage with the service in order to receive financial benefit.
- Council's Energy Crisis support fund – offering one-off grants of £250 to help with energy costs.
- Council's Advocacy and Appeals Team – providing people with practical support to maximise their income by claiming any benefits they are entitled to. The Team can assist with applications and with mandatory reconsideration and appeals/ tribunals.
- Foodbanks – provided through Liberty Church, the Trussell Trust and Rotherham Foodbank. Vulnerable tenants can be supported through the provision of free food parcels in times of crisis.
- Social Supermarket – Rotherham Minster and VAR support residents through the provision of a social supermarket that allows members to pay £3 a week for a maximum of 3 months to allow them to shop in their store. This service transitions people from foodbank dependency and promotes empowerment through teaching budgeting skills.
- Rotherfed 'Making your money go further' project – this project works with communities to deliver bespoke advice on how tenants and residents can save money and manage on a limited income.

- Citizens Advice Rotherham – provides advice and guidance to all residents on money management and debt solutions, enabling clients to resolve the cycle of debt.

## 2.26 Private Sector Rents

- 2.26.1 Even with the proposed rent increase of 7.7% Council rents will still offer far better value than those in the private sector. The table below illustrates the average Council rent to the average Private sector rent in Rotherham.

	1 Bed	2 Bed	3 Bed	4 Bed
<b>Average weekly Council rent £ (assuming 7.7% increase)</b>	82.91	90.31	97.61	108.14
<b>Average weekly Private sector rent £</b>	115	150	178	276

## 3. Options considered and recommended proposal

- 3.1 A series of options were considered as part of scenario modelling, and these are detailed at Appendix 3 of the report. Options for rent increases are outlined in the main body of the report.
- 3.2 The recommended option results in an Operating Surplus at Year 30 of £9.4m and ensures expenditure is affordable throughout the life of the Business Plan assuming there is a reduction in expenditure of £3.04m on average per year in repairs and maintenance from Year 20 of the Plan.
- 3.3 The recommended option enables delivery of the housing growth delivery programme, ensures all statutory compliance functions are met alongside resources to meet requirements of the new social housing regulations.

## 4. Consultation on proposal

- 4.1 The Council has an active tenant engagement service supported by a Tenant Engagement Framework and a commissioned Tenant Federation contract. The HRA Business Plan proposes increased investment in Tenant Involvement Services and increased capacity in housing management teams which should enable further strengthening of these service areas.
- 4.2 Members have been consulted on various aspects of the components that make up the HRA Business Plan.

- 4.3 Consultation on services provided by Housing are undertaken throughout the year via the Housing Involvement Panel. This panel meets bi-monthly. The Housing Service also hold numerous tenant consultation events throughout the year, for instance the annual tenants conference. These provide an insight into tenant priorities and inform development of the business plan.

## 5. **Timetable and Accountability for Implementing this Decision**

- 5.1 The table below shows the approval timeline:

<b>Date</b>	<b>Meeting</b>
22/01/24	Cabinet decision making meeting
28/02/23	Council
1/03/24	Rent and Service charge letters posts
1/04/24	New charges take effect

## 6. **Financial and Procurement Advice and Implications**

- 6.1 In developing the HRA Business Plan the CIPFA / CIH code of practice for a self- financed housing revenue account; the Financial Viability principle has been considered which states that: -

- The housing authority has arrangements in place to monitor the viability of the housing business and take appropriate actions to maintain viability.

- 6.2 The HRA Business Plan is reviewed and updated annually to take account of changes to all income streams and the revenue and capital costs of managing and maintaining HRA properties and tenancies. It also considers Capital investment in new build and housing acquisitions for affordability.

- 6.3 Financial Position of the Housing Revenue Account

The table below demonstrates the current financial position with a general revenue reserve balance forecast to be £13.980m, a forecast major repair reserve of £5.051m and a forecast 'One for One' Right to Buy receipt balance of £4.954m as at 1 April 2024. A summary of the proposed income and expenditure for 2024-25 is below:

Based on the recommended 7.7% increase in dwelling rent income and an increase in service charges of 6%, budgeted income of £104.3m is anticipated to be collected in 2024/25 and this is reduced by £97.2m of budgeted expenditure, which represents the net cost of delivering the service.

As budgeted income is greater than the net cost of delivering the service, there is an overall net income of £7.4m to the service after interest received. This will be used to part-fund the Housing Growth Programme.



Housing Revenue Account	Current Budget 2023/24	Proposed Budget 2024/25	Difference
	£'000	£'000	£'000
Expenditure	94,972	97,265	2,293
Income (including service charges)	-96,701	-104,344	-7,643
<b>Net Cost of Service</b>	<b>-1,729</b>	<b>-7,079</b>	<b>-5,350</b>
Interest Received	-200	-350	-150
<b>Net Operating Expenditure</b>	<b>-1,929</b>	<b>-7,429</b>	<b>-5,500</b>
Revenue Contribution to Capital Outlay	1,929	6,000	4,071
Transfer to Reserves	0	1,429	1,429
<b>Surplus/Deficit for the Year</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HRA Reserve Balance</b>	<b>13,980</b>	<b>15,409</b>	<b>1,429</b>

A copy of the proposed draft detailed HRA budget 2024-25 is attached at Appendix 6.

- 6.4 The HRA operating balance is forecast to reduce to the minimum sustainable level for Years 4-5 in the Business Plan and from year 18 onwards. The minimum balance is £5.0m in Year 1 and uplifted by CPI annually and is the minimum level required to manage financial risk.
- 6.5 To maintain adequate operating balance levels Housing Growth projects will need to breakeven. This will support the overarching strategy for the Business Plan to promote growth rather than manage decline. This will be managed via existing capital governance routes.
- 6.6 No additional borrowing is required to fund Housing Growth. The BP model assumes funding will be available from existing capital receipts and from new capital grants, Right-to-Buy one-for-one receipts and existing Right to buy Receipts.
- 6.7 The HRA BP model has been balanced by the inclusion of potential savings. These are shown in the table at Appendix 3.
- 6.8 There are no direct procurement implications arising from this report.

## 7. Legal Advice and Implications

- 7.1 It is vital that the Council has and maintains a robust HRA Business Plan, which is subject to regular review and scrutiny to enable the Council to comply with the duties placed upon it. The HRA provisions in the Local Government and Housing Act 1989 include the duty in January or February each year to formulate proposals relating to HRA income and expenditure. Those proposals are contained in this report.
- 7.2 The HRA specifically accounts for revenue expenditure and income relating to the Council's own housing stock and is ring-fenced from the Council's General Fund as required by the Local Government and Housing Act 1989, which specifies the items that can be charged and credited to it. The account

must include all costs and income relating to the Council's landlord role. The Council has a legal duty to budget to ensure the account remains solvent and to review the account throughout the year.

7.3 Under Section 24 of the Housing Act 1985 (the 1985 Act) the Council has a broad discretion in setting such reasonable rents and other charges as it may determine, and the Council must from time-to-time review rents and make such changes as circumstances may require.

7.4 The duty to review rents and make changes is itself subject to the requirements for notice of a variation set out in Section 103 of the 1985 Act. This will follow any Council decision following a recommendation from Cabinet.

7.5 Local authorities must set rents from 1 April 2020 in accordance with the Governance Policy Statement on Rents for Social Housing 2019.

## **8. Human Resources Advice and Implications**

8.1 There are no immediate human resource implications.

## **9. Implications for Children and Young People and Vulnerable Adults**

9.1 There are no implications for CYPS or Vulnerable Adults.

## **10. Equalities and Human Rights Advice and Implications**

10.1 The Local Authority is aware of its duties under the Equality Act 2010 to promote equality, diversity, cohesion and integration and has ensured that the HRA Business Plan is compliant with that duty. An initial equalities screening has been carried out to assess the impact of these proposals and due to the scale of investment and nature of households affected the Council has completed an Equality Impact Assessment for this plan. This will ensure the Council continues to promote positive impact and reduce or remove negative impact as a result of the proposed investments. An Equalities Analysis is attached at Appendix 8.

## **11. Implications for CO2 Emissions and Climate Change**

11.1 The HRA Business Plan sets out the proposed value of investment in the housing service for the next 30 years. Given the Government's commitment for the UK to achieve net zero carbon by 2050 this will require substantial investment in the Council's housing stock over the life of the Business Plan. Initial estimates put the cost of this at circa £600m which represents a formidable challenge to the HRA. As a result, this means that drawing in external funding to progress net zero commitments becomes even more significant. Participation in national grant funding schemes will be prioritised.

11.2 A copy of Carbon impact assessment is attached at Appendix 9.

## 12. **Implications for Partners**

- 12.1 This proposal is about making effective use of Council assets and managing them to best effect. It contributes to the sustainable neighbourhood's agenda by addressing future investment needs and will help deliver a better quality of affordable housing to the community.

## 13. **Risks and Mitigation**

- 13.1 Self-financing involved a significant transfer of risk from Central Government to the Council. Variables such as interest rates, cost inflation, number of homes owned etc. are all risks managed by the Council.
- 13.2 Any adverse changes in rental income (for example as a result of welfare reform or changes in the number of Right to Buy sales) must be managed locally.
- 13.3 The risk management plan follows the Council's risk management methodology and approach. It includes a clear description of the risk, an assessment of probability and impact of the risk, a summary of controls and information on when the risk will be reviewed.
- 13.4 Significant risks will be placed on the Corporate Risk Register and risk issues will be escalated as necessary.
- 13.5 The Council has risk-based reserves to ensure that HRA reserves are maintained at the appropriate level. The reserves will be maintained at the appropriate level to fund potential future financial pressures from risks such as welfare reform and investment requirements.

## 14. **Accountable Officers**

Ian Spicer, Strategic Director for Adult Care, Housing and Public Health

Approvals obtained on behalf of Statutory Officers: -

	<b>Named Officer</b>	<b>Date</b>
Chief Executive	Sharon Kemp	8/01/2024
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	04/01/2024
Assistant Director, Legal Services (Monitoring Officer)	Phil Horsfield	03/01/2024

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This report is published on the Council's [website](#).

**Rotherham Metropolitan Borough Council**  
**HRA Business Plan**  
**Operating Account**  
(expressed in money terms)

**Appendix 1 - HRA Business Plan Operating Account**

		Income				Expenditure							Net Operating		Transfer from / (to)		Surplus (Deficit)		Surplus (Deficit)		
Year	Year	Net rent Income £,000	Other income £,000	Misc Income £,000	Total Income £,000	Managt. £,000	Depreciati on £,000	Responsi ve & Cyclical £,000	Other Revenue spend £,000	Misc expenses £,000	Total expenses £,000	Capital Charges £,000	(Expendit ure) £,000	Repayme nt of loans £,000	Transfer to MRR £,000	Revenue Reserve £,000	RCCO £,000	for the Year £,000	Surplus (Deficit) b/fwd £,000	Interest £,000	Surplus (Deficit) c/fwd £,000
1	2023.24	86,256	8,359	5,359	99,973	(33,313)	(24,021)	(22,683)	0	(523)	(80,539)	(13,224)	6,211	0	0	0	(1,929)	4,281	13,980	128	18,389
2	2024.25	94,370	8,129	855	103,354	(32,147)	(25,548)	(24,502)	0	(569)	(82,765)	(13,546)	7,042	0	0	0	(6,000)	1,042	18,389	349	19,780
3	2025.26	95,498	8,247	1,434	105,178	(33,239)	(26,218)	(26,524)	0	(594)	(86,575)	(13,213)	5,390	0	0	0	(18,076)	(12,686)	19,780	124	7,218
4	2026.27	97,471	8,463	1,655	107,589	(33,674)	(26,988)	(27,100)	0	(611)	(88,373)	(13,213)	6,003	0	0	0	(7,611)	(1,608)	7,218	30	5,641
5	2027.28	99,031	8,646	1,863	109,540	(34,226)	(27,226)	(27,691)	0	(626)	(89,769)	(13,212)	6,560	0	0	0	(6,478)	82	5,641	27	5,749
6	2028.29	100,975	8,833	2,065	111,873	(34,875)	(27,690)	(28,365)	0	(642)	(91,572)	(13,211)	7,090	0	0	0	(5,976)	1,114	5,749	30	6,893
7	2029.30	102,890	9,024	2,259	114,174	(35,725)	(28,138)	(29,047)	0	(658)	(93,568)	(13,192)	7,414	0	0	0	(6,188)	1,226	6,893	35	8,154
8	2030.31	106,834	9,219	2,442	118,496	(36,596)	(28,580)	(29,745)	0	(674)	(95,595)	(14,036)	8,865	0	0	0	(6,652)	2,212	8,154	44	10,410
9	2031.32	106,782	9,419	2,615	118,816	(37,487)	(29,030)	(30,460)	0	(691)	(97,667)	(15,194)	5,955	0	0	0	(7,130)	(1,175)	10,410	46	9,281
10	2032.33	108,783	9,623	2,779	121,184	(38,401)	(29,486)	(31,192)	0	(708)	(99,786)	(13,174)	8,224	0	0	0	(7,620)	604	9,281	45	9,930
11	2033.34	110,820	9,831	2,933	123,584	(39,336)	(29,949)	(31,941)	0	(726)	(101,952)	(13,245)	8,387	0	0	0	(8,125)	263	9,930	47	10,240
12	2034.35	112,896	10,044	3,078	126,018	(40,295)	(30,419)	(32,708)	0	(744)	(104,166)	(13,151)	8,701	0	0	0	(8,643)	58	10,240	48	10,346
13	2035.36	117,222	10,261	3,216	130,700	(41,276)	(30,897)	(33,494)	0	(763)	(106,430)	(13,151)	11,119	0	0	0	(9,176)	1,943	10,346	53	12,342
14	2036.37	117,164	10,484	3,347	130,995	(42,282)	(31,383)	(34,299)	0	(782)	(108,745)	(13,225)	9,025	0	0	0	(9,724)	(699)	12,342	56	11,700
15	2037.38	119,358	10,711	3,471	133,540	(43,312)	(31,875)	(35,123)	0	(801)	(111,111)	(12,902)	9,526	0	0	0	(10,287)	(761)	11,700	53	10,993
16	2038.39	121,593	10,943	3,588	136,124	(44,367)	(32,376)	(35,966)	0	(821)	(113,530)	(12,582)	10,011	0	0	0	(10,866)	(854)	10,993	50	10,188
17	2039.40	123,870	11,180	3,699	138,749	(45,448)	(32,884)	(36,830)	0	(842)	(116,004)	(12,630)	10,115	0	0	0	(11,461)	(1,346)	10,188	45	8,887
18	2040.41	126,189	11,423	3,805	141,416	(46,555)	(33,401)	(37,715)	0	(863)	(118,533)	(12,630)	10,253	0	0	0	(11,737)	(1,484)	8,887	38	7,441
19	2041.42	131,023	11,670	3,905	146,599	(47,689)	(33,925)	(38,621)	0	(884)	(121,119)	(12,630)	12,850	0	0	0	(12,740)	110	7,441	35	7,586
20	2042.43	130,957	11,924	4,000	146,881	(48,850)	(34,457)	(39,548)	0	(907)	(123,762)	(12,630)	10,489	0	0	0	(10,373)	116	7,586	36	7,738
21	2043.44	133,409	12,182	4,093	149,684	(50,040)	(34,998)	(40,498)	0	(929)	(126,465)	(12,609)	10,609	0	0	0	(10,491)	118	7,738	37	7,893
22	2044.45	135,906	12,447	4,188	152,541	(51,259)	(35,547)	(41,471)	0	(952)	(129,229)	(12,583)	10,729	0	0	0	(10,608)	120	7,893	37	8,050
23	2045.46	138,449	12,717	4,282	155,448	(52,507)	(36,105)	(42,467)	0	(976)	(132,055)	(12,583)	10,810	0	0	0	(10,687)	123	8,050	38	8,211
24	2046.47	141,040	12,993	4,374	158,407	(53,786)	(36,672)	(43,486)	0	(1,001)	(134,944)	(12,583)	10,879	0	0	0	(10,754)	125	8,211	39	8,376
25	2047.48	146,442	13,275	4,467	164,185	(55,095)	(37,247)	(44,531)	0	(1,026)	(137,899)	(12,583)	13,703	0	0	0	(13,575)	128	8,376	40	8,543
26	2048.49	146,367	13,564	4,563	164,494	(56,437)	(37,831)	(45,600)	0	(1,051)	(140,920)	(12,583)	10,992	0	0	0	(10,861)	130	8,543	40	8,714
27	2049.50	149,106	13,859	4,657	167,622	(57,811)	(38,425)	(46,695)	0	(1,078)	(144,008)	(12,583)	11,030	0	0	0	(10,897)	133	8,714	41	8,888
28	2050.51	151,895	14,160	4,750	170,804	(59,219)	(39,027)	(47,816)	0	(1,105)	(147,167)	(12,583)	11,055	0	0	0	(10,919)	136	8,888	42	9,066
29	2051.52	154,736	14,468	4,844	174,048	(60,661)	(39,639)	(48,964)	0	(1,132)	(150,396)	(12,543)	11,109	0	0	0	(10,970)	138	9,066	43	9,247
30	2052.53	160,662	14,783	4,940	180,385	(62,138)	(40,261)	(50,139)	0	(1,160)	(153,699)	(12,540)	14,146	0	0	0	(14,005)	141	9,247	44	9,432

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<b>Appendix 2</b>												
<b>Rent Payable by number of bedrooms and % increase</b>												
<b>Bedroom Numbers</b>	<b>Current Rent</b>			<b>5.00%</b>			<b>6.70%</b>			<b>7.70%</b>		
	<b>Average</b>	<b>Min</b>	<b>Max</b>	<b>Average</b>	<b>Min</b>	<b>Max</b>	<b>Average</b>	<b>Min</b>	<b>Max</b>	<b>Average</b>	<b>Min</b>	<b>Max</b>
0	58.02	56.19	63.73	60.92	59.00	66.92	61.91	59.95	68.00	62.49	60.52	68.64
1	76.99	63.48	88.49	80.84	66.65	92.91	82.14	67.73	94.42	82.91	68.37	95.30
2	83.85	73.89	113.86	88.05	77.58	119.55	89.47	78.84	121.49	90.31	79.58	122.63
3	90.63	78.22	128.18	95.16	82.13	134.59	96.70	83.46	136.77	97.61	84.24	138.05
4	100.41	89.12	130.69	105.43	93.58	137.22	107.14	95.09	139.45	108.14	95.98	140.75
5	103.26	88.13	140.69	108.43	92.54	147.72	110.18	94.03	150.12	111.22	94.92	151.52
6	100.19	100.19	100.19	105.20	105.20	105.20	106.90	106.90	106.90	107.90	107.90	107.90
All	<b>84.98</b>			<b>89.23</b>			90.67			<b>91.52</b>		
Increase				4.25			5.69			6.54		

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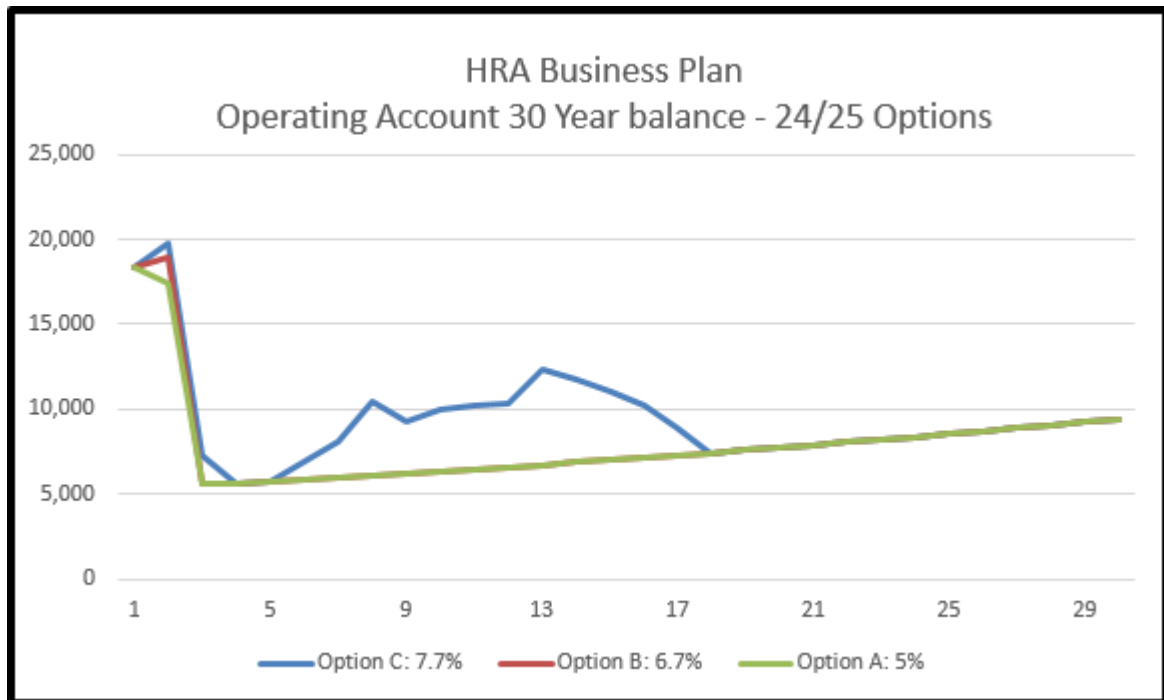


## Appendix 3 - HRA Business Planning Assumptions

HRA Business Plan 2024/25 - Assumptions	Option 1	Option 2	Option 3
Rent Increase	5.0%	6.7%	7.7%
Service charge increase	6.0%	6.0%	6.0%
DH Unit rate options Increase/(Decrease)	Nil	24.28%	-8.91%
New Borrowing requirement	Nil	Nil	Nil
Total Debt	£333.6m	£333.6m	£333.6m
Council homes to be delivered	661	661	661
Inflation - CPI:			
Year 2	6.70%	6.70%	6.70%
Year 3	3.10%	3.10%	3.10%
Year 4	2.00%	2.00%	2.00%
Year 5	2.00%	2.00%	2.00%
Inflation - RPI:			
Year 2	8.90%	8.90%	8.90%
Year 3	4.40%	4.40%	4.40%
Year 4	2.80%	2.80%	2.80%
Year 5	2.50%	2.50%	2.50%
Interest rates on debt	3.90%	3.90%	3.90%
RTB projections:			
Year 1	182	182	182
Year 2	198	198	198
Year 3	193	193	193
Year 4	192	192	192
Year 5	25	25	25
Assumed S&M unit cost reduction linked to RTB	50%	50%	50%
Assumed R&M unit cost reduction linked to RTB	75%	75%	75%
Repairs & Maintenance - 30 year cost	£707.5m	£707.5m	£707.5m
Capital Repairs & Maintenance Investment Base values	£858.5m	£858.5m	£858.5m
**Capital Repairs & Maintenance Investment - excluding savings required	£825.0m	£813.1m	£791.4m
Capital Housing Growth Investment	£125.6m	£125.6m	£125.6m
Bad debt - percentage of rental income	1.00%	1.00%	1.00%
Void loss - percentage of rental income	1.30%	1.30%	1.30%
Reserves			
Year 1	18,389	18,389	18,389
Year 2	19,780	18,900	17,407
Year 3	7,218	5,619	5,615
Year 4	5,641	5,637	5,637
Year 5	5,749	5,749	5,749
Year 30	9,432	9,432	9,432
**Savings Required over 30 years to balance the model Savings excluded from Capital R&M in BP model	£33.5m	£45.4m	£67.1m

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Appendix 4 – Summary of modelled business plan scenarios



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Housing Revenue Account  
Non Dwelling Rents, Service Charges and Furnished Homes Charges

All the charges below include VAT where applicable

Description of Fee or Charge	Basis of Charge	Fixed Charge 2023/24 £	Charge Range		Proposed Fixed Charge 2024/25 £	Proposed Minimum Charge 2024/25 £	Proposed Maximum Charge 2024/25 £	Increase
			Minimum Charge 2023/24 £	Maximum Charge 2024/24 £				
Furnished Homes: Carpets only	Per Week	10.74			11.57			0.83
Furnished Homes: Washer only	Per Week	3.06			3.30			0.24
Furnished Homes: Dryer only	Per Week	2.26			2.43			0.17
Furnished Homes: Washer and Dryer	Per Week	5.32			5.73			0.41
Furnished Homes: Combi Washer/Dryer	Per Week	6.06			6.53			0.47
Furnished Homes: Bronze only	Per Week	9.96			10.73			0.77
Furnished Homes: Bronze + carpets	Per Week	20.71			22.30			1.59
Furnished Homes: Silver only	Per Week	15.74			16.95			1.21
Furnished Homes: Silver + carpets	Per Week	26.49			28.53			2.04
Furnished Homes: Gold only	Per Week	25.47			27.43			1.96
Furnished Homes: Gold + carpets	Per Week	36.21			39.00			2.79
Furnished Homes: Platinum only	Per Week	35.94			38.71			2.77
Furnished Homes: Platinum + carpets	Per Week	46.69			50.29			3.60
Garage Rent / Car Park space - Council tenant	Per Week	5.62			5.96			0.34
Garage Rent / Car Park space - Non Council tenant or council Tenants with more than one garage	Per Week	6.75			7.16			0.41
Surface Garage plot	Per annum	67.79			71.86			4.07
Non-surface Garage plot	Per annum	61.01			64.67			3.66
Warncliffe Flats car park space	Per Week	7.38			7.82			0.44
Hot Water charge	Per Week	2.19			2.19			0.00
Cooking Gas	Per Week	1.01			1.01			0.00
Community Facility	Per Week	5.35			5.67			0.32
Communal Block - additional bedroom charge	Per week	22.99			24.76			1.77
Laundry Facility	Per Week	1.79			1.90			0.11
Contents Insurance	Per Week		0.35	4.20				0.00
Acquired Ground Rent	Per Week	6.28			6.91			0.63
Acquired Estate Fee	Per Week	3.50			3.81			0.31
Commercial hire of Neighbourhood Centre	Per Hour	10.60			11.24			0.64
Community or Voluntary hire of Neighbourhood Centre	Per Hour	7.10			7.53			0.43
Non resident charge to attend activity at Neighbourhood Centre	Per Session	0.53			0.56			0.03
Estate Service Charge Eligible								0.00
Block Service Charge Eligible								0.00
Property Service Charge Eligible								0.00
Leasehold Mgmt								0.00
Leasehold Admin Fee								0.00
Leasehold Mgmt Fee VPC								0.00
Leasehold Mgmt Fee LTA								0.00
Leasehold Court Costs								0.00
Leasehold Capital								0.00
Leasehold Grd Rent								0.00
Leasehold Bldg Ins								0.00
Leasehold Cleaning								0.00
Leasehold Admin								0.00
Leasehold R&M								0.00
Sales/Resales - Landlords Enquiries (Flats)		150.00			159.00			9.00
Sales/Resales - Landlords Enquiries (houses with services)		150.00			159.00			9.00
Sales/Resales - Landlords Enquiries (houses no services)		150.00			159.00			9.00
Processing resales - shared ownership		200.00			212.00			12.00
Staircasing fees		200.00			212.00			12.00
Remortgage Applications		75.00			79.50			4.50
Further advance applications		75.00			79.50			4.50
Notice of transfer		75.00			79.50			4.50
Notice of charge		60.00			63.60			3.60
Deed of covenant		75.00			79.50			4.50
Copy lease (from Land Registry)		30.00			31.80			1.80
Copy of lease if held on file		25.00			26.50			1.50
Insurance policy document		25.00			26.50			1.50
Standard valuation fee (basic market valuation)		200.00			212.00			12.00
Lease extension/enfranchisement valuations		400.00			424.00			24.00
Lease extension admin fee		200.00			212.00			12.00
Enfranchisement admin fee (per unit)		150.00			159.00			9.00
Home improvements / alterations (permission request - basic)		60.00			63.60			3.60
Home improvements / alterations (permission request - complex)		120.00			127.20			7.20
Home improvements (Surveyor report)		120.00			127.20			7.20
Retrospective consent for alterations		150.00			159.00			9.00
Deed of postponement		60.00			63.60			3.60
Deed of variation/rectification administration fee		120.00			127.20			7.20
Equity loan transfers, licence to assign and lease extensions		200.00			212.00			12.00
Certificate of compliance		50.00			53.00			3.00
Copy of Service Charge account		25.00			26.50			1.50
Additional copies of correspondence		25.00			26.50			1.50
Issue of Notice of Forfeiture		120.00			127.20			7.20
Landlords Notice for Mortgage Application		50.00			53.00			3.00
Landlords Approval for new mortgage		50.00			53.00			3.00
Supply of Fire Risk Assessment		50.00			53.00			3.00
Landlords Reference		50.00			53.00			3.00
Surrender & Regrant of Lease		350.00			371.00			21.00
Copy Fire Risk Assessment		25.00			26.50			1.50
Right of First Refusal Discharge Certificate		50.00			53.00			3.00
Change of Name		50.00			53.00			3.00
Notice Seeking Possession		50.00			53.00			3.00
Breach of lease		25.00			26.50			1.50
Letter 3 on arrears/approaching lender		25.00			26.50			1.50

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## APPENDIX 6

<b>Housing Revenue Account</b> <b>Draft Budget Operating Statement 2024/25</b>
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**Option C: Rents increased by 7.7%**

Narrative	Full-year Budget 2023/24 £	Full-year Budget 2024/25 £	Year on Year Change £
Contributions to Housing Repairs Account	22,640,040	24,501,580	1,861,540
Supervision and Management	33,295,710	32,146,910	-1,148,800
Rents, Rates, Taxes etc.	522,520	567,900	45,380
Provision for Bad Debts	1,045,400	950,100	-95,300
Cost of capital Charge	13,247,330	13,350,000	102,670
Depreciation of Fixed Assets	24,020,590	25,547,940	1,527,350
Debt Management Costs	200,000	200,000	0
<b>Expenditure</b>	<b>94,971,590</b>	<b>97,264,430</b>	<b>2,292,840</b>
Dwelling Rents	-87,115,870	-95,009,745	-7,893,875
Non-dwelling Rents	-761,250	-772,330	-11,080
Charges for Services and facilities	-7,923,660	-7,774,610	149,050
Other fees and charges	-635,780	-498,830	136,950
Leaseholder Income	-264,460	-288,180	-23,720
<b>Income</b>	<b>-96,701,020</b>	<b>-104,343,695</b>	<b>-7,642,675</b>
<b>Net Cost of Services</b>	<b>-1,729,430</b>	<b>-7,079,265</b>	<b>-5,349,835</b>
Interest receivable	-200,000	-350,000	-150,000
<b>Net Operating Expenditure</b>	<b>-1,929,430</b>	<b>-7,429,265</b>	<b>-5,499,835</b>
<b>Appropriations:</b>			
Revenue Contributions to Capital Outlay	1,929,430	6,000,000	4,070,570
Transfer to Reserves	0	1,429,265	1,429,265
Transfer from Reserves	0	0	0
<b>Surplus/Deficit for the year</b>	<b>0</b>	<b>0</b>	<b>0</b>
HRA Revenue Balance carried forward	13,979,503	1,429,265	15,408,768

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Appendix 7 - Affordability Analysis

AFFORDABILITY RATES FOR PROPOSED INCREASES AGAINST CURRENT AFFORDABILITY										
		Full UC			Working Full time (40hrs)			Working Part Time (20hrs)		
		Current Affordability	With 6.7% Increase	With 7.7% Increase	Current Affordability	With 6.7% Increase	With 7.7% Increase	Current Affordability	With 6.7% Increase	With 7.7% Increase
Household make-up	Bedrooms									
Single Under 21	1	-£22.70	-£22.70	-£22.70	£605.20	£581.89	£578.42	£245.62	£245.62	£245.62
Single Under 25	1	-£22.70	-£22.70	-£22.70	£939.94	£916.63	£913.16	£342.40	£342.40	£342.40
Single Over 25	1	£53.93	£53.93	£53.93	£939.94	£916.63	£913.16	£419.03	£419.03	£419.03
Single Parent under 25 + Child	2	£308.07	£308.07	£308.07	£1,193.14	£1,193.14	£1,193.14	£881.62	£881.62	£881.62
	3	£249.18	£245.24	£244.65	£1,134.25	£1,130.31	£1,129.72	£822.73	£818.79	£818.20
Single Parent over 25 + Child	2	£384.70	£384.70	£384.70	£1,269.77	£1,269.77	£1,269.77	£958.25	£958.25	£958.25
	3	£325.81	£321.87	£321.38	£1,210.88	£1,206.94	£1,206.35	£899.36	£895.42	£894.83
Couple Under 25 + Child	2	£324.94	£324.94	£324.94	£2,435.08	£2,409.90	£2,406.13	£1,317.63	£1,317.63	£1,317.63
	3	£266.05	£262.11	£261.52	£2,390.18	£2,362.02	£2,357.81	£1,258.74	£1,254.80	£1,254.21
Couple Over 25 + Child	2	£445.25	£445.25	£445.25	£2,435.08	£2,409.90	£2,406.13	£1,437.94	£1,437.94	£1,437.94
	3	£386.36	£382.42	£381.83	£2,390.18	£2,362.02	£2,357.81	£1,379.05	£1,375.11	£1,374.52
Amount of household disposable income after Rent, Council Tax, TV Licence, Utilities, Food, Mobile Phone and public transport costs deducted. Average costs used.								Living Wage from April 2024 Over 21 £11.44/hr; 18-20 £8.60/hr; under 18 £6.40/hr.		
<p><b>Assumptions</b></p> <ul style="list-style-type: none"><li>• Where the adult of the family is under 25 and working that they are over 21 and getting the highest rate of National Living Wage as at April 2024.</li><li>• The age of the child for the purposes of statistics is ages under 14 years old as the average living costs increase from this age upwards according to policy in practice.</li></ul>										

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## Appendix 8.

### PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title	
<b>Title: HRA Business Plan, Rent Setting and Service Charges 2024-25</b>	
<b>Directorate: ACH &amp; PH</b>	<b>Service area: Housing</b>
<b>Lead person: Paul Elliott</b>	<b>Contact number: 822494</b>
Is this a:	
<input checked="checked" type="checkbox"/> <b>Strategy / Policy</b>	<input type="checkbox"/> <b>Service / Function</b>
<input type="checkbox"/> <b>Other</b>	
<b>If other, please specify</b>	
2. Please provide a brief description of what you are screening	
<p>The annual HRA Business Plan rent setting, fees and charges report sets out all proposed income and expenditure for the HRA for the next 30 years as required by HRA self financing.</p> <p>Strategic allocation of resources within the HRA for period of 30 years.</p> <p>Specifically responding to changes in government policy, macro-economic environment and delivering 1,000 new Council homes by 2026.</p> <p>HRA Business Plan, rent setting, fees and charges 2024-25 provides information on the positioning of the HRA Business Plan to deliver 1,000 new Council homes by 2026 and deliver against the Council Plan.</p>	

The overall financial strategy for the proposed HRA Business Plan is focused on:

- Supporting more new affordable housing – £126m investment concentrated in 2024-2026 including expected grant income, Right to Buy receipts and commuted sums, subject to Cabinet approval of the Housing Development Programme.
- Ensuring rent-setting policy supports a sustainable Business Plan while taking into account cost of living pressures.
- Keeping tenants safe and well-housed through robust management of landlord compliance duties including damp and mould, maintaining the Decent Homes standard and achieving EPC by 2030

### 3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	x	
Could the proposal affect service users? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	x	
Has there been or is there likely to be an impact on an individual or group with protected characteristics? <i>(Consider potential discrimination, harassment or victimisation of individuals with protected characteristics)</i>	x	
Have there been or likely to be any public concerns regarding the proposal? <i>(It is important that the Council is transparent and consultation is carried out with members of the public to help mitigate future challenge)</i>		x
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom? <i>(If the answer is yes you may wish to seek advice from commissioning or procurement)</i>		x

<p>Could the proposal affect the Council's workforce or employment practices?</p> <p><i>(If the answer is yes you may wish to seek advice from your HR business partner)</i></p>		X
<p>If you have answered no to all the questions above, please explain the reason</p>		
<p></p>		

If you have answered **no** to **all** the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

#### 4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- How have you considered equality and diversity?**

The HRA Business plan, rent setting, fees and charges report reviews the proposed income and expenditure for the HRA over the next 30 years it therefore indirectly influences what services can be delivered for Council tenants.

The HRA Business Plan responds to some of the above concerns by maintaining investment in Tenant Involvement Services and the housing management teams to deal with issues of ASB, financial inclusion and engaging with under-represented groups.

The Business plan maintains investment in housing stock which allows investment in properties to install insulation, new heating systems etc. which tackle the fuel poverty agenda and the need for tenants with disabilities to have their homes heated to a warmer temperature than non-disabled tenants.

The Business plan responds to the needs of communities for affordable housing through gearing funds towards building 1000 new Council homes by 2026. The tenure, size and type of accommodation (including Disabled person units) has been informed by the Strategic Housing Market assessment.

The plan continues to invest over £1m in additional resources per year into front line housing services to support the most vulnerable tenants. These tenants will have equality characteristics.

The proposed rent policy of increase rents by 7.7% may adversely affect U25's on benefit as this group is paid a lower rate of benefits. It may also affect those on low incomes. An affordability analysis of such groups has been undertaken and relevant support packages identified for such groups

The Business plan itself does not commission services but details how the Housing Service will be funded and each service area has policies and strategies detailing how service will be delivered which will each have an Equality analysis.

- **Key findings**

The Council currently owns circa 20,000 homes, 544 leasehold homes and 3,375 garages with a turnover from rents and other sources approaching £89m per annum.

The HRA Business Plans purpose is to outline how resources will be spent over the next 30 years ensuring we have a viable Housing Service that meets the needs and tenants and citizens of Rotherham.

The HRA Business Plan and through the application of housing policies (such as the allocation policy) will have a positive impact by breaking down some of the barriers that people face in accessing housing specific to their needs; whatever their specialist needs may be. The analysis of housing need by different need groups will help ensure that the strategy has a positive impact across all protected characteristics.

The strategy will align with other key strategies and frameworks across the Council as part of the "One Council" approach. Links to other key documents;

- Council Plan and Year Ahead Plan
- Housing Service Plan
- Thriving Neighbourhoods Strategy
- Health and Wellbeing Strategy
- Homelessness Prevention and Rough Sleeper Strategy
- Financial Inclusion Strategy
- Tenant Engagement Framework
- Housing Strategy

- **Actions**

Monitor the demographics of tenants being evicted

Monitor the impact of the new build houses by analysis the number of lettings according to the tenants protected characteristic.

Monitor attendance of tenant engagement events.

Respond to consultation feedback through Planning Applications.

Date to scope and plan your Equality Analysis:	13/12/23	
Date to complete your Equality Analysis:	13/12/23	
Lead person for your Equality Analysis (Include name and job title):	Paul Elliott Head of Housing Income and Support Services	
<b>5. Governance, ownership and approval</b>		
Please state here who has approved the actions and outcomes of the screening:		
<b>Name</b>	<b>Job title</b>	<b>Date</b>
James Clark	Assistant Director of Housing	14.12.13
<b>6. Publishing</b>		
<p>This screening document will act as evidence that due regard to equality and diversity has been given.</p> <p>If this screening relates to a <b>Cabinet, key delegated officer decision, Council, other committee or a significant operational decision</b> a copy of the completed document should be attached as an appendix and published alongside the relevant report.</p> <p>A copy of <b>all</b> screenings should also be sent to <a href="mailto:equality@rotherham.gov.uk">equality@rotherham.gov.uk</a> For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.</p>		
<b>Date screening completed</b>	13.12.23	
<b>Report title and date</b>	HRA Business Plan, Rent Setting and Service Charges 2024-25	
<b>If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication</b>	22 January 2023	
<b>Date screening sent to Performance, Intelligence and Improvement</b> <a href="mailto:equality@rotherham.gov.uk">equality@rotherham.gov.uk</a>	14 December 2022	

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## Appendix 8.

### PART B – Equality Analysis Form

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

This form:

- Can be used to prompt discussions, ensure that due regard has been given and remove or minimise disadvantage for an individual or group with a protected characteristic
- Involves looking at what steps can be taken to advance and maximise equality as well as eliminate discrimination and negative consequences
- Should be completed before decisions are made, this will remove the need for remedial actions.

Note – An Initial Equality Screening Assessment (Part A) should be completed prior to this form.

When completing this form consider the Equality Act 2010 protected characteristics Age, Disability, Sex, Gender Reassignment, Race, Religion or Belief, Sexual Orientation, Civil Partnerships and Marriage, Pregnancy and Maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc. – see page 11 of Equality Screening and Analysis Guidance.

1. Title	
Equality Analysis title: HRA Business Plan, Rent Setting and Service Charges 2024-25	
Date of Equality Analysis (EA): 13.12.23	
Directorate: ACH & PH	Service area: Housing Services
Lead Manager: Paul Elliott, Head of Housing Income and Support Services	Contact number: 01709 822494
Is this a:	
<input checked="checked" type="checkbox"/> Strategy / Policy	<input type="checkbox"/> Service / Function
<input type="checkbox"/> Other	
If other, please specify	

## 2. Names of those involved in the Equality Analysis (Should include minimum of three people) - see page 7 of Equality Screening and Analysis Guidance

Name	Organisation	Role (eg service user, managers, service specialist)
Paul Elliott	RMBC	Head of Service
Kath Andrews	RMBC	Finance Manager
Mark Edmondson	RMBC	Housing Income Manager

## 3. What is already known? - see page 10 of Equality Screening and Analysis Guidance

### **Aim/Scope (who the Policy/Service affects and intended outcomes if known)**

This may include a group/s identified by a protected characteristic, others groups or stakeholder/s e.g. service users, employees, partners, members, suppliers etc.)

The annual HRA Business Plan, Rent setting and service charges report sets out all proposed income and expenditure for the HRA for the next 30 years as required by HRA Self-financing.

Strategic allocation of resources within the HRA for period of 30 years.

Specifically responding to changes in government policy, macro-economic environment and gearing towards housing growth.

HRA Business Plan for 2024-25 provides information on the positioning of the HRA Business Plan as a driver of housing growth to assist in meeting the Council's housing objectives. In essence the overall approach is to make savings where it is feasible to do so these can be invested in future housing growth and to position the housing service so it is best placed to respond to future challenges that arise.

The overall financial strategy for the proposed HRA Business Plan is focused on:

- Supporting more new affordable housing – £126m investment concentrated in 2024-2026 including expected grant income, Right to Buy receipts and commuted sums, subject to Cabinet approval of the Housing Development Programme.
- Ensuring rent-setting policy supports a sustainable Business Plan while taking into account cost of living pressures.
- Keeping tenants safe and well-housed through robust management of landlord compliance duties including damp and mould, maintaining the Decent Homes standard and achieving EPC by 2030.

### **What equality information is available? (Include any engagement undertaken)**

The Council currently owns circa 20,000 homes, 544 leasehold homes and 3,375 garages with a turnover from rents and other sources approaching £84m per annum.

Demographic information

- The Census population of Rotherham in 2021 is 265,800, an increase of 8,200 (+3.2%) compared with the 2011 Census, with around half living in and around the main urban area of Rotherham. The remainder live in smaller towns such as Wath, Dinnington and Maltby, and in numerous large villages and rural communities, all of which have their own distinct identities
- The 2021 Census further shows that Rotherham had 113,900 households, compared with 108,300 in the 2011 Census, an increase of 5,600 or 5.2%. In 2021, 17.7% of Rotherham's population were under 15 years, whilst 25.8% were aged 60 or over. The population of Rotherham aged 60 or over is slightly higher than the England figure of 24.2% and the Yorkshire and Humber figure of 25%.
- Rotherham's young population (under 15) increased from 46,000 in 2011 to 47,100 in 2021 (a 2.4% increase). This increase followed a 6% fall from 48,900 in 2001 to 46,000 in 2011. Whilst the school age population has increased, the number of children aged 0-4 has decreased from 15,738 in 2011 to 14,600 (a 7.3% reduction) which reflects the impact that the pandemic has had on the birth rate.
- Rotherham's older population (over 60) has increased from 61,500 in 2011 to 68,600 in the 2021 Census, an 11.5% rise (51,700 in 2001). Rotherham's population is ageing broadly in line with national trends and the percentage aged over 85 increased from 2.1% in 2011 to 2.3% in 2021.

120,600 Rotherham residents are in employment whilst 106,000 people have workplaces in the Borough, giving a net outflow of 14,700 workers. One in five workers who live in Rotherham are employed in Sheffield and another one in five work elsewhere outside Rotherham.

45,259 children attend 117 Rotherham schools.

Rotherham has a similar age profile to the national average and in common with the national trends, the population is ageing. Central Rotherham has a younger population than average whilst the more suburban and rural areas, mainly in the south of the borough, have older age profiles.

Rotherham's Black and minority ethnic (BME) population was 8.1% in 2011 and is now estimated at around 11%. The central area of Rotherham is far more ethnically diverse than the rest of the Borough. The largest minority ethnic group is Pakistani & Kashmiri (4% of the population), followed by the Slovak & Czech Roma (1.5% of the population). Rotherham also has smaller Black African, Indian, Chinese, Irish and Arab communities, all with between 500 and 2,000 people.

One in six homes is rented from the council and although house prices have risen over the years, they are about half the national average.

Rotherham Borough has 63 councillors representing 21 wards. 43% of councillors are women and 5% are BME.

There are 30 parish councils in Rotherham covering half the population.

Most neighbourhoods in Rotherham offer a good living environment and 78% of adults are satisfied with their local area as a place to live.

Despite improvements overall, some areas of Rotherham are affected by high economic and social deprivation. Rotherham is the 52nd most deprived district in England according to the Index of Multiple Deprivation 2015, which showed 19.5% of residents living in the 10% most deprived areas nationally.

Central Rotherham forms the main area of high deprivation although there are also pockets in Maltby, Rawmarsh, Dinnington, Thurgroft, Wath, Swinton and Aston. The main forms of deprivation affecting Rotherham are low levels of qualification, poor health, high rates of disability and high worklessness, notably long term sickness.

Adult qualification levels in Rotherham are below average, including the proportion of the population with higher qualifications which reflects Rotherham's industrial legacy. However, most pupils attending Rotherham's schools have attainment slightly above the national average. Rotherham colleges provide good quality further education and the new University Centre offer higher education courses

The HRA Business plan will fund key activities such as the housing development programme. The plan is underpinned by analysis of housing need and demographic data which has been gained from a variety of sources including:

- Profile of applicants on Council's Housing Register (numbers of households eligible for age restricted accommodation etc). The Housing Occupational Health Team assesses households to determine their need which leads to a priority of allocation under the Housing Allocations Policy. A regular review of the profile of people on the housing register takes place to help plan for the types of new homes needed.
- Local population demographic data (Census 2021 emerging)
- Indices of Multiple Deprivation
- Profile of existing Council tenants (including protected characteristics)
- Strategic Housing Market Assessment
- Intelligence from Strategic Housing Forum which is attended by partners that represent different interests and groups eg, homelessness and young people etc
- Ward members will receive specific briefings on potential sites in their wards and their feedback will be considered and included in individual scheme EAs
- Ward profiles contain detailed, localised information both profiling housing stock in the ward and demand
- The Strategic Housing and Development service has worked with the Neighbourhood Service to assist with consultation and dissemination of information about development in localities, identifying alignment with ward priorities. Again, any feedback will be included in individual scheme EAs.
- Housing Involvement Panel which includes Council tenant volunteers.
- Data from new rented, shared ownership and open market sales is analysed to understand the equality impact of each development. The profiling of tenants/ owners is also reflected in completions report and any lessons learnt are applied when developing new projects.

Members have been consulted on various aspects of the Housing Revenue Account Business Plan. Seminars and Workshops have been held on Housing Growth, Repairs and Maintenance, Cost of Living and Housing Policy updates. This has helped inform the proposed Business Plan.

**Are there any gaps in the information that you are aware of?**

Do not collect data on gender reassignment or religion and belief at sign up.

**What monitoring arrangements have you made to monitor the impact of the policy or service on communities/groups according to their protected characteristics?**

Allocation of properties are monitored by protected characteristics.  
Rent arrears are monitored by protected characteristics  
Evictions are monitoring by protected characteristics

**Engagement undertaken with customers. (date and group(s) consulted and key findings)**

Consultation on services provided by Housing are undertaken throughout the year via the Housing Involvement Panel. This panel meets bi monthly. A tenant open day is also held annually, the last one being held on October 2023.

**Engagement undertaken with staff (date and group(s) consulted and key findings)**

Meeting with M3 managers and email seeking feedback into the business plan throughout August to November 2023.

The plan has been developed with support from Council Officers and input from the Strategic Leadership Team and Members.

Councillors, staff and partners play a vital role in the review of the business plan.

Following approval the will be effectively communicated to staff and members and training will be undertaken in-house.

**4. The Analysis - of the actual or likely effect of the Policy or Service (Identify by protected characteristics)**

**How does the Policy/Service meet the needs of different communities and groups?** (Protected characteristics of Age, Disability, Sex, Gender Reassignment, Race, Religion or Belief, Sexual Orientation, Civil Partnerships and Marriage, Pregnancy and Maternity) - see glossary on page 14 of the Equality Screening and Analysis Guidance)

The HRA Business Plan responds to the above concerns by earmarking investment in Supervision and management to increase capacity in the housing management teams to deal with the issue of complex tenancies including ASB, financial inclusion and engaging with under-represented groups.

The Business plan maintains investment in housing stock which ensures investment in properties to install insulation, new heating systems etc. which tackles fuel poverty agenda.

The Business plan responds to the needs of communities for affordable housing through gearing funds towards building circa 1000 new Council Homes by 2026. The tenure, size and type of accommodation (including Disabled person units) has been informed by the Strategic Housing Market assessment.

**Does your Policy/Service present any problems or barriers to communities or Groups?**

The proposed rent increase of 7.7% may affect low income groups out of work and under 25 as benefits are capped at a lower rate than those above the age of 25. This group will therefore struggle to meet affordability tests for housing.

**Does the Service/Policy provide any positive impact/s including improvements or remove barriers?**

Vulnerable people are offered and provided with tenancy support which is tailored to individual needs to help them sustain their tenancy and live in the community. Support available in Rotherham includes:

- RMBC Tenancy Support Service – provides practical support on all tenancy related issues including debt and budgeting. The team have access to funds to support people in crisis i.e. no gas/electric. Tenants must be actively working with the team to receive financial benefit
- Age UK Age Related Benefit Advisory Service – provide support and guidance to residents age 65 and over to claim all age related benefits to maximise income. They all provide holistic support in other areas of concern i.e. fuel poverty/home insulation etc
- RMBC DHP Fund- residents with rent arrears can apply to the RMBC Discretionary Housing Payment Fund for assistance to clear or reduce their debt subject to criteria
- Inclusive employment projects – provide support and assistance to people looking to access training and employment in order to better their financial situation. The team also have access to funding to help people in crisis i.e. no food/heating. Participants must be actively working with the team to receive financial benefit
- RMBC Household Support Fund – will be used to support vulnerable people through help with energy costs with a grant of £250 to those with a disposable income of less than £150 per month.

- RMBC Advocacy and Appeals Team – providing people with practical support to maximise their income by claiming any benefits they are entitled too. The Team can assist with application and also with mandatory reconsideration and appeals/tribunals.
- Foodbanks – provided through Liberty Church, the Trussell Trust and Rotherham Foodbank. Vulnerable tenants can be supported through the provision of free food parcels in times of crisis.
- Social Supermarket – Rotherham Minster and VAR supporting residents through the provision of a social supermarket that allows members to pay £3 a week for a maximum of 3 months to allow them to shop in their store. This service transitions people from foodbank dependency and promotes empowerment through teaching budgeting skills
- Rotherfed ‘Making your money go further’ project – This project works with communities to deliver bespoke advice on how tenants and residents can save money and survive on a limited income.
- Citizens Advice Rotherham – providing advice and guidance to all residents on money management and debt solutions enabling clients to resolve the cycle of debt.

The increase in funding for new build housing will assist vulnerable groups on the housing register as it will increase the supply of new Council housing so reducing the use of temporary accommodation for such groups when they are homeless. It will also increase the number of Disabled person units so meeting the needs of disabled tenants.

**What affect will the Policy/Service have on community relations?** (may also need to consider activity which may be perceived as benefiting one group at the expense of another)

It is not envisaged that the HRA Business Plan, rent setting and service charges report will negatively impact on community relations.

The Council will closely monitor the viability of the HRA Business Plan; current measures monitored across the Housing service include:

- Number of homes built against the Council’s 1000 target
- Rental income
- Rent arrears and bad debts
- Voids and void rent loss
- Debt levels and repayment
- Reserve levels, and
- Maintenance backlog

Please list any **actions and targets** that need to be taken as a consequence of this assessment on the action plan below and ensure that they are added into your service plan for monitoring purposes – see page 12 of the Equality Screening and Analysis Guidance.

## **5. Summary of findings and Equality Analysis Action Plan**

If the analysis is done at the right time, i.e. early before decisions are made, changes should be built in before the policy or change is signed off. This will remove the need for remedial actions. Where this is achieved, the only action required will be to monitor the impact of the policy/service/change on communities or groups according to their protected characteristic - See page 11 of the Equality Screening and Analysis guidance

<b>Title of analysis: HRA Business Plan, rent setting and service charges 2024-25</b>
<b>Directorate and service area: ACH &amp; PH – Housing Services</b>
<b>Lead Manager: Paul Elliott, Head of Housing Income and Support Services</b>
<b>Summary of findings:</b>
<p>The HRA Business Plan responds to some of the above concerns by increasing investment in Supervision and management allowing the service to increase capacity in the housing allocations teams to reduce use of temporary accommodation and re-house people quicker. Management teams to deal with issues of ASB, financial inclusion and engaging with under-represented groups.</p> <p>The Business plan, rent setting and service charges report maintains investment in housing stock which ensures investment in properties to install insulation, new heating systems etc. which tackle the fuel poverty agenda. The Business Plan also continues subsidies of District Heating to minimise fuel poverty to those households on District Heating.</p> <p>The Business plan responds to the needs of communities for affordable housing through gearing funds towards building circa 500 more new Council homes over the next 3 years (1,000 overall). The tenure, size and type of accommodation (including Disabled person units) has been informed by the Strategic Housing Market assessment.</p> <p>The proposes rent increase of 7.7% may affect low income groups in or out of work on benefits and under 25 as both benefits for this group are capped at a lower rate than those over 25.</p>



Action/Target	State Protected Characteristics as listed below	Target date (MM/YY)
Collect protected characteristics at tenancy sign up	A,D,S,GR,RE,SO,RoB	31.03.25

\*A = Age, D= Disability, S = Sex, GR Gender Reassignment, RE= Race/ Ethnicity, RoB= Religion or Belief, SO= Sexual Orientation, PM= Pregnancy/Maternity, CPM = Civil Partnership or Marriage. C= Carers, O= other groups

#### 6. Governance, ownership and approval

Please state those that have approved the Equality Analysis. Approval should be obtained by the Director and approval sought from DLT and the relevant Cabinet Member.

Name	Job title	Date
James Clark	Assistant Director of Housing	13.12.23

#### 7. Publishing

The Equality Analysis will act as evidence that due regard to equality and diversity has been given.

If this Equality Analysis relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy should also be sent to [equality@rotherham.gov.uk](mailto:equality@rotherham.gov.uk) For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

<b>Date Equality Analysis completed</b>	13.12.23
<b>Report title and date</b>	HRA Business Plan, Rent Setting and Service Charges 2024-25
<b>Date report sent for publication</b>	
<b>Date Equality Analysis sent to Performance, Intelligence and Improvement</b> <a href="mailto:equality@rotherham.gov.uk">equality@rotherham.gov.uk</a>	13.12.23

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#### User guidance:

- The first section of this form guides users through considering major areas where emissions are likely to occur. If emissions are impacted in a way not covered by these categories, please identify this at the bottom of the section
- The first section should be filled as such:
  - **Impact:** identify, in relation to each area, whether the decision of the proposal does the following: *reduces emissions*, *increases emissions*, or has *no impact on emissions*. If it is uncertain this section can be labelled *impact unknown*
  - If **no impact on emissions** is identified: no further detail is needed for this area, but can be added if relevant (e.g. if efforts have been made to mitigate emissions in this area.)
  - **Describe impacts or potential impacts on emissions:** two sections deal respectively with emissions from the Council (including those of contractors), and emissions across Rotherham as a whole. In both sections please explain any factors that are likely to reduce or increase emissions. If **impact unknown** has been selected, then identify the area of uncertainty and outline known variables that may affect impacts.
  - In most cases there is no need to quantify the emission impact of an area after outlining the factors that may reduce or increase emissions. In some cases, however, this may be desirable if factors can be reduced to a small number of known variables (e.g. if an emission impact is attached to a known or estimated quantity of fuel consumed).
  - **Describe any measures to mitigate emission impact:** regardless of the emission impact, in many cases steps should be taken in order to reduce mitigate all emissions associated with each area as far as possible; these steps can be outlined here (For example: if a proposal is likely to increase emissions but practices or materials have been adopted in order to reduce this overall impact, this would be described here).
  - **Outline any monitoring of emission impacts that will be carried out:** in this section outline any steps taken to monitor emission levels, or steps taken to monitor the factors that are expected to increase or reduce emission levels (for example, if waste or transport levels are being monitored this would be described here)
- A **summary paragraph** outlining the likely overall impacts of the proposal/decision on emissions should then be completed - this is not required if the proposal/decision has no impact across all areas.
- The supporting information section should be filled as followed:
  - Author/completing officer
  - **Research, data, or information** may refer to datasets, background documents, literature, consultations, or other data-gathering exercise. These should also be added to the **supporting documents** section of the cabinet report

- 
- Carbon Impact Assessments are to be appended to the associated cabinet reports
  - Prior to publishing reports, Carbon Impact Assessments should be sent to [climate@rotherham.gov.uk](mailto:climate@rotherham.gov.uk) for feedback
  - Report authors may also use the above email address to direct any further queries or to access further support regarding completing the assessment

Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	Impact unknown	Schemes to upgrade District Heating boiler houses will be funded through the HRA Business Plan, with a view to replace existing gas boilers with low or zero carbon alternatives in the long term.	A transition to low or zero carbon District Heating in the long term may cut greenhouse gas emissions across the Borough of Rotherham by 3,000 tCO <sub>2</sub> e per annum. Homes which are connected to the Council's existing district heat networks comprise ca. 1% of all domestic properties in Rotherham.		Gas supplied to District Heating boiler houses is monitored through the Council's energy procurement portfolio, however greenhouse gas emissions from its combustion are outside the scope of NZ30 reporting.
Emissions from transport?	Increased emissions / impact unknown	For new residential developments and works to existing council stock vehicle movements to and from the site will be generated during demolition and construction will create emissions through the movement of building and waste materials and personnel.	While it is possible that new households will increase vehicle movements, they may also reduce them, depending where new residents work and access services. We do not know before a development is built where new residents will move from and whether this move will increase or decrease vehicle movements.	Prospective contractors will be required to demonstrate how they will minimise and mitigate emissions from vehicle movements during construction, as part of the tendering process. Planning consent for any new housing developments will account for vehicle movements.  It is recommended that new housing development should account for access to public transport and active travel, in its location and design.	

Emissions from waste, or the quantity of waste itself?	Increased emissions	Construction and works on existing Council stock will generate waste materials through demolition, exporting of materials from groundworks and waste construction materials.	Although new households may not necessarily mean more people living in the Borough, they are likely to create a small increase in the overall volume of waste created and in distance travelled by waste collection vehicles.	Prospective contractors will be required to demonstrate how they will minimise and mitigate vehicle emissions from the movement of waste, during the tendering process. This will include the recycling / re-use of materials on site where possible.	
Emissions from housing and domestic buildings?	Impact unknown	Housing refurbishment and new build schemes which may be funded from resources within the HRA Business Plan may contribute to reducing emissions. This will have no direct impact on the Council's or its contractors' greenhouse gas emissions.	<p>Housing refurbishment and new build schemes that may be funded from resources within the HRA Business Plan may contribute to reducing emissions.</p> <p>Equally new build housing built as part of the programme will increase emissions from the heating and lighting of the new properties.</p>	<p>In designing refurbishment schemes and new build property, the Housing service will use technologies that have lower carbon emissions, where cost-effective and practicable.</p> <p>Refurbishment which focuses on retrofitting for carbon emissions reduction will aim to achieve at least EPC band "C".</p> <p>The Council will ensure that new homes are high quality, energy efficient and able to meet the challenge of climate change, irrespective of tenure. This means aiming to build to net zero standards where economically viable and at</p>	<p>The Housing Service monitors the Energy Performance rating of all its housing stock.</p> <p>The energy performance of new buildings will be monitored once occupied to ensure that the stated performance standards are met.</p>

				<p>least to the Government's proposed 2025 "New Homes Standard" (75% - 80% reduction compared to 2020 standards).</p> <p>The use of modern methods of construction will be considered for all new schemes, where value for money can be demonstrated as well as carbon reduction.</p>	
Emissions from construction and/or development?	Increase in emissions	<p>There will be emissions from the construction of new build housing and refurbishment works.</p> <p>Some new properties in the programme i.e., homes purchased by the Council as strategic acquisitions, will have a carbon impact regardless of the Council's purchase.</p> <p>It is possible that mature trees will be removed as part of the development of some new sites.</p>		<p>In designing schemes, the Council service would seek to reduce emissions via contractors using electric vehicles and specific components that have lower carbon emissions than available alternatives.</p> <p>For refurbishment schemes, emissions from retrofitting properties to a higher energy performance standard will be partially offset by increased energy efficiency.</p> <p>For new build schemes, there may be a smaller carbon impact per dwelling, where modern</p>	<p>It is recommended that a RICS 'whole life carbon assessment' or suitable alternative should be completed for at least one housing development, to provide evidence which can inform the design of future schemes and increase understanding of their respective carbon impacts.</p>

				<p>methods of construction are used.</p> <p>If trees are present on the site of a proposed development, they will be retained wherever possible. Planning consent for the removal of mature trees will depend on their equivalent replacement, plus 10%: as per 'Biodiversity Net Gain'.</p>	
Carbon capture (e.g. through trees)?	Reduce emissions	The HRA Business plan identifies funding for environmental schemes which may include tree planting.			
<p>Identify any emission impacts associated with this decision that have not been covered by the above fields:</p> <p>N/A</p>					

Please provide a summary of all impacts and mitigation/monitoring measures:

The HRA Business Plan sets out the proposed value of investment in the housing service for the next 30 years. Given the government's commitment for the UK to be achieve net zero carbon by 2050 this will require substantial investment in the Council's housing stock over the life of the business plan. Initial estimates put the cost of this at ca. £585m which represents a formidable challenge to the HRA. It is acknowledged that the Housing Service must develop a roadmap of how the Council will achieve net zero carbon across it's housing stock.

Supporting information:	
Completed by: (Name, title, and service area/directorate).	Paul Elliott, Head of Housing Income and Support Services, Housing Services
Please outline any research, data, or information used to complete this [form].	N/A
If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	N/A
Tracking [to be completed by Policy Support / Climate Champions]	Tracking reference: CIA 207  Arthur King, Principal Climate Change Officer, Finance and Customer Services



**Committee Name and Date of Committee Meeting**

Council – 28 February 2024

**Report Title**

Calendar of Meetings for the 2024-25 Municipal

**Is this a Key Decision and has it been included on the Forward Plan?**

No

**Strategic Director Approving Submission of the Report**

Jo Brown, Assistant Chief Executive

**Report Author(s)**

Emma Hill, Head of Democratic Services  
01709 823566 or [emma.hill@rotherham.gov.uk](mailto:emma.hill@rotherham.gov.uk)

**Ward(s) Affected**

Borough-Wide

**Report Summary**

In accordance with the Council Procedure Rules (Part 1 – Council Meetings; Section 4 – Budget Council Meeting) this report is to formally approve the calendar of meetings for the 2024-25 municipal year.

**Recommendations**

1. That Council approves the calendar of meetings for the 2024-25 municipal year.

**List of Appendices Included**

Appendix 1 - Calendar of Meetings 2024-25

**Background Papers**

Council Constitution

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

No

**Council Approval Required**

Yes

**Exempt from the Press and Public**

No

## **Calendar of Meetings for the 2024-25 Municipal**

### **1. Background**

- 1.1 The procedure rules within the Council's Constitution require that the calendar of meetings be presented at the Budget Council meeting and specifies the type and number of Council meetings to be held within the municipal year.
- 1.2 It is good practice to set meeting dates in advance for the forthcoming year. This approach enables the Council to have robust governance arrangements in place to facilitate informed decision-making.
- 1.3 It also ensures that standard items can be presented to the various Committees, Boards and Panels at the most appropriate times during the year.

### **2. Key Issues**

- 2.1 The Council's Procedure Rules in the Constitution require that the calendar of meetings be presented for approval at the Budget Council meeting. This report is submitted in accordance with that requirement.
- 2.2 The Council's Constitution states that there should be an Annual meeting, a Budget Council meeting, and a minimum of six ordinary Council meetings per year. The proposed schedule of meetings meets that requirement.

### **3. Options considered and recommended proposal**

- 3.1 No alternative options were considered as Council are required to approve the calendar of meeting for the 2024-25 municipal year at the Budget Council meeting.
- 3.2 It is recommended that the Council approve the calendar of meetings for the 2024-25 municipal year.

### **4. Consultation on proposal**

- 4.1 When setting the draft meeting dates, Democratic Services have been mindful to take account of the meeting dates of some of the Council's partner organisations to avoid conflicts where possible.
- 4.2 Consultation has also taken place with officers to ensure that where needed, meeting dates coincide with the Council's statutory reporting requirements.

### **5. Timetable and Accountability for Implementing this Decision**

- 5.1 The determination of the calendar of Council and committee meetings for the ensuing municipal year is a matter for the Council.

- 5.2 The Head of Democratic Services supported by the Governance Manager will be responsible for the implementation of the meetings calendar for 2024-25.

**6. Financial and Procurement Advice and Implications**

- 6.1 There are no direct financial or procurement implications associated with this report.

**7. Legal Advice and Implications**

- 7.1 There are no direct legal implications associated with this report.

**8. Human Resources Advice and Implications**

- 8.1 There are no direct human resources implications associated with this report.

**9. Implications for Children and Young People and Vulnerable Adults**

- 9.1 There are no direct implications for children and young people and vulnerable adults associated with this report.

**10. Equalities and Human Rights Advice and Implications**

- 10.1 There are no direct equalities or human rights implications associated with this report.

**11. Implications for CO<sub>2</sub> Emissions and Climate Change**

- 11.1 There are no direct implications for CO<sub>2</sub> Emissions and Climate Change associated with this report.

**12. Implications for Partners**

- 12.1 There are no direct implications for partners arising from this report.

**13. Risks and Mitigation**

- 13.1 There are no risks directly associated with this report.

**Accountable Officer(s)**

Emma Hill, Head of Democratic Services  
Barbel Gale, Governance Manager

Report Author: Emma Hill, Head of Democratic Services  
[Emma.Hill@rotherham.gov.uk](mailto:Emma.Hill@rotherham.gov.uk)

This report is published on the Council's [website](#).

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<b>May-24</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
		<b>1</b>	<b>2</b> <b>ELECTIONS</b>	<b>3</b>
<b>6</b> <b>BANK HOLIDAY</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b> 2.00 - Annual Council Meeting - Ceremonial
<b>20</b>	<b>21</b>	<b>22</b> 2.00 - Annual Council Meeting - Business	<b>23</b>	<b>24</b>
<b>27</b> <b>BANK HOLIDAY</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>

<b>Jun-24</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>3</b>	<b>4</b> 1.30 - Improving Places Select Commission	<b>5</b> 8.45 - Health, Welfare and Safety Panel - Visits 10.00 - Overview and Scrutiny Management Board	<b>6</b> 9.00 - Planning Board	<b>7</b>
<b>10</b> 10.00 - Licensing Board Sub Committee 10.00 - Cabinet	<b>11</b> 4.00 - Corporate Parenting Partnership Board	<b>12</b>	<b>13</b> 10.00 - Local Admissions Forum 2.00 - Standards and Ethics Committee	<b>14</b>
<b>17</b> 10.00 - Licensing Board Sub Committee	<b>18</b> 10.00 - Improving Lives Select Commission	<b>19</b>	<b>20</b> 2.00 - Education Consultative Committee	<b>21</b> 8.30 - Rotherham Schools Forum
<b>24</b>	<b>25</b> 10.00 - Barnsley Doncaster and Rotherham Joint Waste Board 2.00 - Audit Committee	<b>26</b> 9.00 - Health and Wellbeing Board	<b>27</b> 9.00 - Planning Board 4.00 - Standing Advisory Council for Religious Education 5.00 - Health Select Commission	<b>28</b>

<b>Jul-24</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>1</b> 10.00 - Licensing Board Sub Committee	<b>2</b>	<b>3</b> 10.00 - Overview and Scrutiny Management Board	<b>4</b>	<b>5</b>
<b>8</b> 10.00 - Cabinet	<b>9</b> 1.30 - Improving Places Select Commission	<b>10</b> 1.30 - RMBC/Trade Union Joint Consultative Committee	<b>11</b> 2.00 - Health, Welfare and Safety Panel	<b>12</b>
<b>15</b>	<b>16</b>	<b>17</b> 2.00 - Council	<b>18</b> 9.00 - Planning Board	<b>19</b>
<b>22</b> 10.00 - Licensing Board Sub Committee	<b>23</b>	<b>24</b> 10.00 - Transportation Advisory Group	<b>25</b> 5.00 - Health Select Commission	<b>26</b>
<b>29</b>	<b>30</b> 10.00 - Improving Lives Select Commission 2.00 - Audit Committee	<b>31</b>		

<b>Aug-24</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
			<b>1</b>	<b>2</b>
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b> 9.00 - Planning Board	<b>9</b>
<b>12</b> 10.00 - Licensing Board Sub	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
<b>26</b> <b>BANK HOLIDAY</b>	<b>27</b>	<b>28</b>	<b>29</b> 9.00 - Planning Board	<b>30</b>

<b>Sep-24</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>2</b> 10.00 - Licensing Board Sub	<b>3</b> 10.00 - Barnsley Doncaster and Rotherhan Joint Waste Board 1.30 - Improving Places Select Commission	<b>4</b>	<b>5</b>	<b>6</b>
<b>9</b>	<b>10</b> 10.00 - Overview and Scrutiny Management Board 4.00 - Corporate Parenting Partnership Board	<b>11</b> 2.00 - Council	<b>12</b> 2.00 - Standards and Ethics Committee	<b>13</b> 8.30 - Rotherham Schools Forum
<b>16</b> 10.00 - Cabinet	<b>17</b> 10.00 - Improving Lives Select Commission	<b>18</b>	<b>19</b> 9.00 Planning Board 4.00 - Standing Advisory Council for Religious Education	<b>20</b>
<b>23</b>	<b>24</b>	<b>25</b> 9.00 Health and Wellbeing Board	<b>26</b> 2.00 - Audit Committee	<b>27</b>
<b>30</b> 10.00 - Licensing Board Sub Committee				

<b>Oct-24</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
	<b>1</b>	<b>2</b>	<b>3</b> 5.00 - Health Select Commission	<b>4</b>
<b>7</b>	<b>8</b>	<b>9</b> 10.00 - Overview and Scrutiny Management Board	<b>10</b> 9.00 - Planning Board 2.00 - Education Consultative Committee	<b>11</b>
<b>14</b> 10.00 - Cabinet	<b>15</b>	<b>16</b> 1.30 - RMBC/Trade Union Joint Consultative Committee	<b>17</b> 2.00 - Health, Welfare and Safety Panel	<b>18</b>
<b>21</b> 9.30 - Licensing Board Sub Committee	<b>22</b> 1.30 - Improving Places Select Commission	<b>23</b> 10.00 - Transportation Advisory Group	<b>24</b>	<b>25</b>
<b>28</b>	<b>29</b> 10.00 - Improving Lives Select Commission	<b>30</b>	<b>31</b> 9.00 - Planning Board	

<b>Nov-24</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
				<b>1</b>
<b>4</b> 10.00 - Licensing Board Sub	<b>5</b>	<b>6</b> 2.00 - Council	<b>7</b>	<b>8</b>
<b>11</b>	<b>12</b>	<b>13</b> 10.00 - Overview and Scrutiny Management Board	<b>14</b> 10.00 - Local Admissions Forum 2.00 - Standards and Ethics Committee	<b>15</b> 8.30 - Rotherham Schools Forum
<b>18</b> 10.00 - Cabinet	<b>19</b>	<b>20</b>	<b>21</b> 9.00 - Planning Board 5.00 - Health Select Commission	<b>22</b>
<b>25</b> 10.00 - Licensing Board Sub Committee	<b>26</b> 2.00 - Audit Committee	<b>27</b> 9.00 - Health and Wellbeing Board	<b>28</b>	<b>29</b>

<b>Dec-24</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>2</b>	<b>3</b> 10.00 - Improving Lives Select Commission	<b>4</b>	<b>5</b> 4.00 - Standing Advisory Council for Religious Education	<b>6</b>
<b>9</b>	<b>10</b> 10.00 - Barnsley Doncaster and Rotherham Joint Waste Board 1.30 - Improving Places Select Commission 4.00 - Corporate Parenting Partnership Board	<b>11</b> 10.00 - Overview and Scrutiny Management Board	<b>12</b> 9.00 - Planning Board	<b>13</b>
<b>16</b> 10.00 - Licensing Board Sub-Committee 10.00 - Cabinet	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>23</b>	<b>24</b>	<b>25</b> <b>CHRISTMAS DAY</b>	<b>26</b> <b>BOXING DAY</b>	<b>27</b>
<b>30</b>	<b>31</b>			



<b>Jan-25</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
		<b>1</b> <b>NEW YEARS DAY</b>	<b>2</b>	<b>3</b>
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
<b>13</b> 10.00 Licensing Board Sub Committee	<b>14</b> 10.00 - Overview and Scrutiny Management Board 2.00 - Audit Committee	<b>15</b> 2.00 - Council	<b>16</b> 9.00 - Planning Board 2.00 - Standards and Ethics Committee	<b>17</b> 8.30 - Rotherham Schools Forum
<b>20</b> 10.00 - Cabinet	<b>21</b> 4.00 - Corporate Parenting Partnership Board	<b>22</b> 9.00 - Health and Wellbeing Board 1.30 - RMBC/Trade Union Joint Consultative Committee	<b>23</b> 5.00 - Health Select Commission	<b>24</b>
<b>27</b>	<b>28</b> 10.00 - Improving Lives Select Commission	<b>29</b>	<b>30</b> 2.00 - Health, Welfare and Safety Panel	<b>31</b>

<b>Feb-25</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>3</b> 10.00 Licensing Board Sub Committee	<b>4</b>	<b>5</b> 10.00 - Overview and Scrutiny Management Board	<b>6</b> 9.00 - Planning Board 2.00 - Education Consultative Committee	<b>7</b>
<b>10</b> 10.00 - Cabinet ARO Cabinet - Staffing Committee	<b>11</b> 1.30 - Improving Places Select Commission	<b>12</b>	<b>13</b> 10.00 - Local Admissions Forum	<b>14</b>
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
<b>24</b> 10.00 Licensing Board Sub Committee	<b>25</b>	<b>26</b>	<b>27</b> 9.00 - Planning Board	<b>28</b>

<b>Mar-25</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>3</b>	<b>4</b> 10.00 Barnsley, Doncaster and Rotherham Joint Waste Board 10.00 - Improving Lives Select Commission	<b>5</b> 2.00 - Council	<b>6</b>	<b>7</b>
<b>10</b>	<b>11</b> 2.00 - Audit Committee	<b>12</b> 10.00 - OSMB	<b>13</b> 2.00 - Standards and Ethics Committee	<b>14</b>
<b>17</b> 10.00 - Cabinet	<b>18</b> 1.30 - Improving Places Select Commission	<b>19</b> 10.00 Transportation Advisory Group	<b>20</b> 9.00 - Planning Board	<b>21</b>
<b>24</b> 10.00 Licensing Board Sub Committee	<b>25</b> 4.00 - Corporate Parenting Partnership Board	<b>26</b> 9.00 Health and Wellbeing Board	<b>27</b> 4.00 - Standing Advisory Council for Religious Education 5.00 - Health Select Commission	<b>28</b> 8.30 Rotherham Schools Forum
<b>31</b>				

<b>Apr-25</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>7</b> 10.00 - Licensing Board Sub	<b>8</b> 10.00 - Overview and Scrutiny Management Board	<b>9</b> 2.00 - Council Meeting	<b>10</b> 9.00 - Planning Board	<b>11</b>
<b>14</b> 10.00 - Cabinet	<b>15</b>	<b>16</b> 1.30 - RMBC/Trade Union Joint Consultative Committee	<b>17</b>	<b>18</b> <b>GOOD FRIDAY</b>
<b>21</b> <b>EASTER MONDAY</b>	<b>22</b> 10.00 - Improving Lives Select Commission	<b>23</b>	<b>24</b> 2.00 - Health, Welfare and Safety Panel	<b>25</b>
<b>28</b> 10.00 Licensing Board Sub	<b>29</b>	<b>30</b>		

<b>May-25</b>				
<b><u>Monday</u></b>	<b><u>Tuesday</u></b>	<b><u>Wednesday</u></b>	<b><u>Thursday</u></b>	<b><u>Friday</u></b>
			<b>1</b> 9.00 - Planning Board 5.00 - Health Select Commission	<b>2</b>
<b>5</b> <b>BANK HOLIDAY</b>	<b>6</b> 4.00 - Corporate Parenting Partnership Board	<b>7</b> 10.00 - Overview and Scrutiny Management Board	<b>8</b>	<b>9</b>
<b>12</b> 10.00 - Cabinet	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b> 2.00 - Annual Council Meeting - Ceremonial
<b>19</b> 10.00 - Licensing Board Sub Committee	<b>20</b>	<b>21</b> 2.00 - Annual Council Meeting - Business	<b>22</b> 9.00 - Planning Board	<b>23</b>
<b>26</b> <b>BANK HOLIDAY</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>

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**Committee Name and Date of Committee Meeting**

Council – 28 February 2024

**Report Title**

Outcome of the Maltby Neighbourhood Development Plan Referendum

**Is this a Key Decision and has it been included on the Forward Plan?**

Yes

**Strategic Director Approving Submission of the Report**

Paul Woodcock, Strategic Director of Regeneration and Environment

**Report Author(s)**

Rachel Lindsay, Planning Officer

01709 254746 or [rachel.lindsay@rotherham.gov.uk](mailto:rachel.lindsay@rotherham.gov.uk)

**Ward(s) Affected**

Borough-Wide or Maltby East

Hellaby and Maltby West

**Report Summary**

Neighbourhood planning was introduced by the Localism Act (2011). It gave parish councils and local communities the power to write their own plans and take more control of planning for their areas.

Maltby Town Council has produced a neighbourhood plan for the parish area, which has subsequently undergone a successful independent examination and referendum. In accordance with Section 38A of the Planning and Compulsory Purchase Act 2004 (as amended) the Council is required to 'make' (adopt) the neighbourhood plan as part of the statutory development plan for Rotherham following a successful referendum. The Neighbourhood Planning Regulations also require local authorities to make a neighbourhood plan within eight weeks of the date of the referendum, which was held on 8 February 2024.

**Recommendations**

1. That the outcome of the Maltby Neighbourhood Plan Referendum as set out at paragraph 1.5 of the report is noted.
2. That the Maltby Neighbourhood Development Plan is adopted as part of the statutory development plan for Rotherham Borough.

## List of Appendices Included

- Appendix 1 Equality Part A – Screening
- Appendix 2 Equality Part B – Analysis
- Appendix 3 Carbon Impact Assessment

## Background Papers

Maltby Neighbourhood Plan referendum version

<https://www.rotherham.gov.uk/downloads/file/3460/maltby-neighbourhood-plan-referendum-version>

Maltby Design Code

<https://www.rotherham.gov.uk/downloads/file/3285/mnp-design-code>

Maltby Masterplan

<https://www.rotherham.gov.uk/downloads/file/3296/mnp-masterplan-report>

Maltby Masterplan Addendum – Schedule of Changes

<https://www.rotherham.gov.uk/downloads/file/3458/addendum-maltby-masterplan-schedule-of-changes>

National Planning Policy Framework

[https://assets.publishing.service.gov.uk/media/65829e99fc07f3000d8d4529/NPPF\\_December\\_2023.pdf](https://assets.publishing.service.gov.uk/media/65829e99fc07f3000d8d4529/NPPF_December_2023.pdf)

Planning Practice Guidance: Neighbourhood planning

<https://www.gov.uk/guidance/neighbourhood-planning--2>

The Neighbourhood Planning (General) Regulations 2012

<https://www.legislation.gov.uk/uksi/2012/637/contents/made>

The Neighbourhood Planning (Referendums) Regulations 2012

<https://www.legislation.gov.uk/uksi/2012/2031/contents/made>

Independent examiner's report on the Maltby Neighbourhood Plan

<https://www.rotherham.gov.uk/downloads/file/3445/post-examination-report>

Decision statement confirming the neighbourhood plan meets the basic conditions and other legislative requirements

<https://www.rotherham.gov.uk/downloads/file/3459/maltby-np-decision-statement>

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

N/A

**Council Approval Required**

Yes

**Exempt from the Press and Public**

No

## Outcome of the Maltby Neighbourhood Plan Referendum

### 1. Background

- 1.1 The Localism Act (2011) allows for local communities to prepare plans and strategies for development in their area called neighbourhood plans. Draft plans must go through several stages as set out in the Neighbourhood Planning (General) Regulations 2012 before they can be adopted (referred to in the legislation as being ‘made’). The Council has a statutory duty to advise and assist during the preparation of a neighbourhood plan, as well as fulfil certain requirements to comply with the Regulations.
- 1.2 Maltby Town Council has produced a neighbourhood plan for the parish area. This is the third neighbourhood plan in the borough to have undergone a referendum.
- 1.3 There are a number of legally prescribed stages that need to be undertaken in preparing a neighbourhood plan:
- Designation of the neighbourhood area (in this case the parish of Maltby)
  - Publication of the draft plan
  - Submission of the plan to the Local Planning Authority
  - Examination by an independent examiner
  - Referendum
- 1.4 Where a neighbourhood plan is subject to a successful referendum (where more than half of those voting have voted in favour of the plan), and the Local Planning Authority is satisfied that retained EU and human rights obligations have been met, it is a requirement to ‘make’ the plan and adopt it as part of the statutory development plan. Once adopted, a neighbourhood plan forms part of the statutory development plan for Rotherham Borough and sits alongside the Core Strategy (2014), the Sites and Policies Document (2018), the Barnsley, Doncaster and Rotherham Joint Waste Plan (2012), the Dinnington Neighbourhood Plan (2021) and Wickersley Neighbourhood Plan (2022). Any planning applications for development within Maltby parish must be determined in accordance with relevant development plan documents and the Maltby Neighbourhood Plan.
- 1.5 The question asked in the referendum was “Do you want Rotherham Metropolitan Borough Council to use the neighbourhood plan for Maltby to help it decide planning applications in the neighbourhood area?”. The referendum was held on 8 February 2024, the electorate was 11,893 and there was a 12.72% turnout. The votes cast for Maltby Neighbourhood Plan were as follows:

The number of votes cast in favour of a ‘Yes’	1,147
The number of votes cast in favour of a ‘No’	358
Rejected ballot papers	8

Having achieved a majority of 76% in favour, the neighbourhood plan was successful at referendum.

## **2. Key Issues**

- 2.1 In accordance with Section 38A of the Planning and Compulsory Purchase Act 2004 (as amended) the Council is required to 'make' (adopt) neighbourhood plans following a successful referendum, providing that the Local Planning Authority is satisfied that retained EU and human rights obligations (the basic conditions) have been met.
- 2.2 The Maltby Neighbourhood Plan was successful at referendum and in the opinion of the Local Planning Authority it has met the basic conditions, so in accordance with the Act the neighbourhood plan should now be adopted as part of the statutory development plan for Rotherham Borough. Regulation 18A of The Neighbourhood Planning (General) Regulations 2012 requires that the Council adopts the neighbourhood plan within eight weeks of the date of the referendum. In this case, adoption is required by 4 April 2024.

## **3. Options considered and recommended proposal**

- 3.1 The recommendation as set out above is that the Council adopts the Maltby Neighbourhood Plan.
- 3.2 Having passed independent examination and referendum, and there being no conflict with retained EU and human rights obligations, it is recommended that the Council adopts the Maltby Neighbourhood Plan as part of the statutory development plan for Rotherham Borough.
- 3.3 Having passed independent examination and referendum there is no reason not to adopt the neighbourhood plan, and if the Council did not do so it would be in breach of its statutory duty under the Town and Country Planning Act 1990.

## **4. Consultation on proposal**

- 4.1 All neighbourhood plans are subject to consultation at various stages of their preparation. The draft plan is subject to formal consultation for a minimum of six weeks before being submitted to the Council. The Local Planning Authority is then required to carry out its own statutory consultation on the plan before it can progress to examination stage. The neighbourhood plan is examined by an independent examiner and must be accompanied by a consultation statement demonstrating that the legal requirements of consultation have been met.
- 4.2 This process has been followed in preparing the Maltby Neighbourhood Plan, providing ample opportunity for input and influence from any interested party, including residents, businesses and statutory consultees. Ultimately, the neighbourhood plan is voted for by the local community at a referendum. In this case, a majority of those voting supported the use of the



Maltby Neighbourhood Plan when making decisions on planning applications in Maltby parish.

## **5. Timetable and Accountability for Implementing this Decision**

- 5.1 The Neighbourhood Planning Regulations require local authorities to 'make' (adopt) a neighbourhood plan within eight weeks of the date of the referendum, which was held on 8 February 2024. In this case, adoption of the Maltby Neighbourhood Plan is required by 4 April 2024.
- 5.2 Under the Council's Constitution, the development plan for Rotherham Borough is part of the policy framework. As such, the adoption of a neighbourhood plan as part of the statutory development plan must be considered by a meeting of the Council.
- 5.3 Prior to publication, the front cover of the Maltby Neighbourhood Plan will be amended to reflect its adopted status.

## **6. Financial and Procurement Advice and Implications**

- 6.1 The Council has claimed £25k Neighbourhood Planning Grant from Central Government in respect of Maltby. £5k relates to the original Neighbourhood Plan designation and £20k relates to the referendum stage. The full £25k payment has been received. This grant is being used to cover independent examination costs, referendum costs, advertising and printing. It is anticipated that the grant will be utilised in full.
- 6.2 There are no direct procurement implications arising from the recommendations detailed in this report.

## **7. Legal Advice and Implications**

- 7.1 The neighbourhood plan has now been subject to a successful public examination and referendum. The next step is for the Council to adopt the neighbourhood plan in accordance with section 38A of the Planning and Compulsory Act 2004 (as amended) as part of the council's statutory plan. The Council could only legally refuse to adopt the neighbourhood plan if it was considered contrary to the provisions of council's statutory plan, national planning policy, incompatible with Human Rights legislation or saved European legislation where applicable. A refusal to adopt the plan without appropriate grounds could result in a legal challenge with its associated costs and bad press implications for the Council.

## **8. Human Resources Advice and Implications**

- 8.1 There are no human resources implications arising from this report.

**9. Implications for Children and Young People and Vulnerable Adults**

- 9.1 The Plan seeks to reflect the needs and aspirations of the community. It includes a supportive housing policy to meet the needs of the local community.

**10. Equalities and Human Rights Advice and Implications**

- 10.1 Planning applications for new development in Maltby parish will be determined in accordance with the policies in the neighbourhood plan that have been developed in consultation with the local community. The plan has subsequently been examined by an independent examiner and modified in accordance with the examiner's recommendations to ensure that it meets all the required legal tests.
- 10.2 An equalities screening and analysis have been carried out and are attached as appendices.

**11. Implications for CO<sub>2</sub> Emissions and Climate Change**

- 11.1 Climate change poses a significant threat to environments, individuals, communities, and economies on local, national, and international scales. In recognition of this the Council has aimed to be net carbon neutral as an organisation by 2030, and for Rotherham as a whole to achieve the same position by 2040.
- 11.2 Policies M3 and M4, M6, M7 and M9 may have a beneficial carbon impact within the neighbourhood plan area; from domestic buildings, waste, transport and carbon capture respectively.
- 11.3 These and other potential carbon impacts are assessed as per the Council's carbon impact assessment template, attached as an appendix.

**12. Risks and Mitigation**

- 12.1 The Local Planning Authority considers the Maltby Neighbourhood Plan has met the basic conditions and it has been successful at referendum. As such, the Council would be in breach of its statutory duty under the Town and County Planning Act 1990 if the Plan is not adopted. As the legislation concerning the recommendation is quite explicit there is no way of mitigating this risk.

**Accountable Officer(s)**

Paul Woodcock, Strategic Director of Regeneration and Environment

Approvals obtained on behalf of:

	<b>Name</b>	<b>Date</b>
Chief Executive	Sharon Kemp	20/02/24
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	20/02/24
Assistant Director of Legal Services (Monitoring Officer)	Phillip Horsfield	20/02/24
Head of Human Resources (if appropriate)	Amy Leech	19/01/24
The Strategic Director with responsibility for this report	Paul Woodcock, Strategic Director of Regeneration and Environment	13/02/24
Consultation undertaken with the relevant Cabinet Member	Cabinet Member for Jobs and the Local Economy - Councillor Lelliott	14/02/24

*Report Author: Rachel Lindsay, Planning Officer  
01709 254746 or [rachel.lindsay@rotherham.gov.uk](mailto:rachel.lindsay@rotherham.gov.uk)*

*This report is published on the Council's website.*

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## PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

### 1. Title

**Title:**

Outcome of the Maltby Neighbourhood Development Plan Referendum

**Directorate:**  
**Regeneration & Environment**

**Service area: Planning, Regeneration & Transport**

**Lead person:**  
Rachel Lindsay

**Contact number:**  
01709 254746

Is this a:

☒ **Strategy / Policy**
☐ **Service / Function**
☐ **Other**

**If other, please specify**

### 2. Please provide a brief description of what you are screening

The decision to adopt Maltby Neighbourhood Development Plan as part of the Statutory Development Plan for Rotherham.

### 3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>		X
Could the proposal affect service users? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	X	
Has there been or is there likely to be an impact on an individual or group with protected characteristics? <i>(Consider potential discrimination, harassment or victimisation of individuals with protected characteristics)</i>	X	
Have there been or likely to be any public concerns regarding the proposal? <i>(It is important that the Council is transparent and consultation is carried out with members of the public to help mitigate future challenge)</i>	X	
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom? <i>(If the answer is yes you may wish to seek advice from commissioning or procurement)</i>		X
Could the proposal affect the Council's workforce or employment practices? <i>(If the answer is yes you may wish to seek advice from your HR business partner)</i>		X
If you have answered no to all the questions above, please explain the reason		

If you have answered **no** to **all** the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

#### 4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

*(think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)*

Neighbourhood Plans are subject to consultation within their preparation. For example, the draft plan is subject to formal consultation for a minimum of six weeks before being submitted to the Council, and then the Local Planning Authority is required to carry out its own consultation on the plan before it can be submitted to examination stage. This allows ample opportunity for input and influence from any interested stakeholder as well as statutory consultees. The Neighbourhood Plan is examined by an independent examiner and must be accompanied by a Consultation Statement demonstrating that the legal requirements of consultation have been met. Ultimately the Neighbourhood Plan is voted for by the local community at a referendum.

**who is likely to be affected**

Residents and businesses in the parish of Maltby.

**consultation and engagement**

See above. Ultimately there was a referendum in which a majority of the electorate who voted supported the plan.

- **Key findings**

*(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)*

**Negative impact**

None have been identified.

**Positive impact**

The Neighbourhood Plan enables local communities to have more control over development in their own area by preparing a framework against which planning proposals can be judged. The plan has subsequently been examined by an independent examiner and modified in accordance with their recommendations to ensure that it meets all the required legal tests.

- **Actions**

*(think about how you will promote positive impact and remove/reduce negative impact)*  
*Neighbourhood Plans are subject to consultation within their preparation (see above)*  
*Ultimately the Neighbourhood Plan is voted for by the local community at a referendum.*

Date to scope and plan your Equality Analysis:	10 January 2024
Date to complete your Equality Analysis:	10 January 2024
Lead person for your Equality Analysis (Include name and job title):	Rachel Lindsay Planning Officer

### 5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Winsze Lam	Assistant Planning Policy Manager	17 January 2024

### 6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to [equality@rotherham.gov.uk](mailto:equality@rotherham.gov.uk) For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

<b>Date screening completed</b>	10 January 2024
<b>Report title and date</b>	Outcome of the Maltby Neighbourhood Development Plan Referendum
<b>If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication</b>	Council 28 February 2024
<b>Date screening sent to Performance, Intelligence and Improvement</b> <a href="mailto:equality@rotherham.gov.uk">equality@rotherham.gov.uk</a>	18 January 2024



## PART B – Equality Analysis Form

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

This form:

- Can be used to prompt discussions, ensure that due regard has been given and remove or minimise disadvantage for an individual or group with a protected characteristic
- Involves looking at what steps can be taken to advance and maximise equality as well as eliminate discrimination and negative consequences
- Should be completed before decisions are made, this will remove the need for remedial actions.

Note – An Initial Equality Screening Assessment (Part A) should be completed prior to this form.

When completing this form consider the Equality Act 2010 protected characteristics Age, Disability, Sex, Gender Reassignment, Race, Religion or Belief, Sexual Orientation, Civil Partnerships and Marriage, Pregnancy and Maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc. – see page 11 of Equality Screening and Analysis Guidance.

1. Title	
<b>Equality Analysis title:</b> Outcome of the Maltby Neighbourhood Development Plan Referendum	
<b>Date of Equality Analysis (EA):</b> 10 January 2024	
<b>Directorate:</b> Regeneration & Environment	<b>Service area:</b> Planning Policy Team Planning, Regeneration and Transport
<b>Lead Manager:</b> Rachel Lindsay, Planning Officer	<b>Contact number:</b> 01709 254746
<b>Is this a:</b> <input checked="checked" type="checkbox"/> <b>Strategy / Policy</b> <input type="checkbox"/> <b>Service / Function</b> <input type="checkbox"/> <b>Other</b>	
<b>If other, please specify</b>	

## 2. Names of those involved in the Equality Analysis (Should include minimum of three people) - see page 7 of Equality Screening and Analysis Guidance

Name	Organisation	Role (eg service user, managers, service specialist)
Andy Duncan	RMBC	Planning Policy Manager
Rachel Lindsay	RMBC	Planning Officer
Winsze Lam	RMBC	Assistant Planning Policy Manager

## 3. What is already known? - see page 10 of Equality Screening and Analysis Guidance

### **Aim/Scope (who the Policy/Service affects and intended outcomes if known)**

This may include a group/s identified by a protected characteristic, others groups or stakeholder/s e.g. service users, employees, partners, members, suppliers etc.)

The proposal will affect groups identified by protected characteristics (along with the rest of the population) in Maltby.

### **What equality information is available? (Include any engagement undertaken)**

Information on the protected characteristics of planning applicants or consultees (either in relation to planning applications or to the preparation of planning documents) is not collected by the Council.

The independent examiner (in the Maltby Neighbourhood Development Plan Report of Independent Examination 15 November 2023) concluded that the neighbourhood plan is compatible with the Convention Rights, and does not breach, and is otherwise compatible with, retained EU obligations. In accordance with Section 38A of the Planning and Compulsory Purchase Act 2004 (as amended) the Council is required to 'make' (adopt) a neighbourhood plan following a successful referendum and providing the Local Planning Authority (LPA) is satisfied that retained EU and human rights obligations (the basic conditions) have been met. The Maltby Neighbourhood Plan was successful at referendum and in the opinion of the Local Planning Authority it meets the basic conditions, so in accordance with the Act the neighbourhood plan should now be adopted as part of the statutory development plan for Rotherham Borough.

### **Consultation and engagement**

Neighbourhood plans are subject to consultation at various stages of their preparation. For example, the draft plan is subject to formal consultation for a minimum of six weeks before being submitted to the Council. The Local Planning Authority is then required to carry out its own statutory consultation on the plan before it can be submitted to examination stage. This allows ample opportunity for input and influence from any interested stakeholder as well as statutory consultees. The neighbourhood plan is examined by an independent examiner and must be accompanied by a consultation statement demonstrating that the legal requirements of consultation have been met. Ultimately the neighbourhood plan is voted for by the local community at a referendum (hence the importance that the community are engaged with the plan from an early stage).

**Are there any gaps in the information that you are aware of?**

No

**What monitoring arrangements have you made to monitor the impact of the policy or service on communities/groups according to their protected characteristics?**

The Plan will be monitored by the Town Council in conjunction with Rotherham MBC on at least an annual basis. Progress against the policies contained in the Plan will form the core of the monitoring activity, but other data collected and reported at the parish level relevant to the delivery of the Plan will also be included. Where the need for change is identified, the Town Council will work with Rotherham MBC to produce updates and amendments where necessary, in accordance with neighbourhood plan rules and regulations.

**Engagement undertaken with customers. (date and group(s) consulted and key findings)**

November 2017

Community Consultation Event

To raise awareness of the Plan, help understand the community's key concerns and potential opportunities and priorities for inclusion in the Plan.

July 2019 – May 2020

Consultation on the working draft and final draft of the Maltby Masterplan and Maltby Design Code

To gain views and feedback of Rotherham MBC on the initial draft and final drafts. They were also considered at the community consultation drop-in event held in November 2019 (see below).

November 2019

A community consultation drop in event.

To inform the community of the aims and background of the Plan; to outline progress to date; and to gain views and feedback on the initial draft of the Plan before the finalised draft goes out for formal consultation.

April 2020

An initial draft of the Plan was circulated to Rotherham MBC for comment, to gain their input and thoughts on the initial draft.

November 2021 to January 2022

Regulation 14 Consultation Statutory six-week consultation

To receive feedback on the draft Plan.

Regulation 16 Consultation Statutory consultation between 30 June and 21 August 2023.

To receive feedback on the draft Plan.

	<p>A statement of representations procedure was published setting out the documents submitted by the qualifying body, where they could be inspected, and how comments could be submitted.</p> <p><u>8 February 2024</u> The neighbourhood plan was successful at referendum.</p>
<b>Engagement undertaken with staff (date and group(s) consulted and key findings)</b>	Relevant partners have been consulted at key stages of developing the Neighbourhood Plan and in returning comments in its preparation.

#### 4. The Analysis - of the actual or likely effect of the Policy or Service (Identify by protected characteristics)

**How does the Policy/Service meet the needs of different communities and groups?** (Protected characteristics of Age, Disability, Sex, Gender Reassignment, Race, Religion or Belief, Sexual Orientation, Civil Partnerships and Marriage, Pregnancy and Maternity) - see glossary on page 14 of the Equality Screening and Analysis Guidance)

Rotherham's communities in Maltby Parish will benefit from having a Neighbourhood Plan that the community has prepared, that seeks to provide locally formulated policies and proposals that are specific to Maltby and reflect the needs and aspirations of its community.

The Independent Examiner (in the Maltby Neighbourhood Plan Report of the Independent Examiner 2020) concluded from his examination that the Neighbourhood Plan would appear to have neutral or positive impacts on groups with protected characteristics as identified in the Equality Act 2010.

**Does your Policy/Service present any problems or barriers to communities or Groups?**

The Local Planning Authority (LPA) considers the Maltby Neighbourhood Plan to have met the basic conditions and has been successful at referendum. As such the Council would be in breach of its statutory duty under the Town and County Planning Act 1990 if the Plan is not adopted. If not adopted, it is considered the Council is at risk of legal challenge. The plan's non-adoption would be detrimental to the affected communities.

**Does the Service/Policy provide any positive impact/s including improvements or remove barriers?**

Rotherham's communities in Maltby Parish will benefit from having the decision being made on the adoption of the Neighbourhood Plan.

**What affect will the Policy/Service have on community relations?** (may also need to consider activity which may be perceived as benefiting one group at the expense of another)

The Council would be in breach of its statutory duty under the Town and County Planning Act 1990 if the Plan is not adopted and this would have a detrimental effect on community relations.

Please list any **actions and targets** that need to be taken as a consequence of this assessment on the action plan below and ensure that they are added into your service plan for monitoring purposes – see page 12 of the Equality Screening and Analysis Guidance.

## **5. Summary of findings and Equality Analysis Action Plan**

If the analysis is done at the right time, i.e. early before decisions are made, changes should be built in before the policy or change is signed off. This will remove the need for remedial actions. Where this is achieved, the only action required will be to monitor the impact of the policy/service/change on communities or groups according to their protected characteristic - See page 11 of the Equality Screening and Analysis guidance

<b>Title of analysis:</b> Outcome of the Maltby Neighbourhood Development Plan Referendum
<b>Directorate and service area:</b> Planning Policy Team, Planning, Regeneration and Transport, Regeneration & Environment Services
<b>Lead Manager:</b> Rachel Lindsay, Planning Officer
<b>Summary of findings:</b>
<p>Rotherham's communities in Maltby will benefit from having a Neighbourhood Plan that the community has prepared, that seeks to provide locally formulated policies and proposals that are specific to Maltby and reflects the needs and aspirations of its community. The Independent Examiner (in the Maltby Neighbourhood Development Plan Report of Independent Examination January 2022) concluded that the Neighbourhood Plan would appear to have neutral or positive impacts on groups with protected characteristics as identified in the Equality Act 2010. The Local Planning Authority (LPA) considers the Maltby Neighbourhood Plan meets the basic conditions and has been successful at referendum, as such the Council would be in breach of its statutory duty under the Town and County Planning Act 1990 if the Plan is not adopted. If not adopted, it is considered the Council is at risk of legal challenge.</p>

Action/Target	State Protected Characteristics as listed below	Target date (MM/YY)
The Neighbourhood Planning Regulations require Local Authorities to 'make' (adopt) a Neighbourhood Plan within eight weeks of the date of the referendum i.e. by 4 April 2024.	All	4 April 2024

\*A = Age, D= Disability, S = Sex, GR Gender Reassignment, RE= Race/ Ethnicity, RoB= Religion or Belief, SO= Sexual Orientation, PM= Pregnancy/Maternity, CPM = Civil Partnership or Marriage. C= Carers, O= other groups

## 6. Governance, ownership and approval

Please state those that have approved the Equality Analysis. Approval should be obtained by the Director and approval sought from DLT and the relevant Cabinet Member.

Name	Job title	Date
Paul Woodcock	Strategic Director – Regeneration & Environment	
Councillor Lelliott	Cabinet Member for Jobs and the Local Economy	9.02.2024

## 7. Publishing

The Equality Analysis will act as evidence that due regard to equality and diversity has been given.

If this Equality Analysis relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy should also be sent to [equality@rotherham.gov.uk](mailto:equality@rotherham.gov.uk) For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

<b>Date Equality Analysis completed</b>	10 January 2024
<b>Report title and date</b>	Outcome of the Maltby Neighbourhood Development Plan Referendum 28 February 2024
<b>Date report sent for publication</b>	
<b>Date Equality Analysis sent to Performance, Intelligence and Improvement</b> <a href="mailto:equality@rotherham.gov.uk">equality@rotherham.gov.uk</a>	18 January 2024

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#### User guidance:

- The first section of this form guides users through considering major areas where emissions are likely to occur. If emissions are impacted in a way not covered by these categories, please identify this at the bottom of the section
- The first section should be filled as such:
  - **Impact:** identify, in relation to each area, whether the decision of the proposal does the following: *reduces emissions*, *increases emissions*, or has *no impact on emissions*. If it is uncertain this section can be labelled *impact unknown*
  - If **no impact on emissions** is identified: no further detail is needed for this area, but can be added if relevant (e.g. if efforts have been made to mitigate emissions in this area.)
  - **Describe impacts or potential impacts on emissions:** two sections deal respectively with emissions from the Council (including those of contractors), and emissions across Rotherham as a whole. In both sections please explain any factors that are likely to reduce or increase emissions. If **impact unknown** has been selected, then identify the area of uncertainty and outline known variables that may affect impacts.
  - In most cases there is no need to quantify the emission impact of an area after outlining the factors that may reduce or increase emissions. In some cases, however, this may be desirable if factors can be reduced to a small number of known variables (e.g. if an emission impact is attached to a known or estimated quantity of fuel consumed).
  - **Describe any measures to mitigate emission impact:** regardless of the emission impact, in many cases steps should be taken in order to reduce mitigate all emissions associated with each area as far as possible; these steps can be outlined here (For example: if a proposal is likely to increase emissions but practices or materials have been adopted in order to reduce this overall impact, this would be described here).
  - **Outline any monitoring of emission impacts that will be carried out:** in this section outline any steps taken to monitor emission levels, or steps taken to monitor the factors that are expected to increase or reduce emission levels (for example, if waste or transport levels are being monitored this would be described here)
- A **summary paragraph** outlining the likely overall impacts of the proposal/decision on emissions should then be completed - this is not required if the proposal/decision has no impact across all areas.
- The supporting information section should be filled as followed:
  - Author/completing officer
  - **Research, data, or information** may refer to datasets, background documents, literature, consultations, or other data-gathering exercise. These should also be added to the **supporting documents** section of the cabinet report

- 
- Carbon Impact Assessments are to be appended to the associated cabinet reports
  - Prior to publishing reports, Carbon Impact Assessments should be sent to [climate@rotherham.gov.uk](mailto:climate@rotherham.gov.uk) for feedback
  - Report authors may also use the above email address to direct any further queries or to access further support regarding completing the assessment

Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
<b>Emissions from non-domestic buildings?</b>	Impact unknown	Unknown, subject to any new development by the Council within the parish of Maltby.	The Neighbourhood Plan relates only to Maltby Parish. Any new development which includes some non-residential use may increase emissions from non-domestic buildings within the plan area.	No policies in the Maltby Neighbourhood Plan refer to the energy performance of non-domestic buildings. A recent statement by Baroness Penn, Parliamentary under Secretary of State for Levelling Up, Housing and Communities, confirmed that planning policies which propose local energy efficiency standards for buildings exceeding current or planned buildings regulation would be rejected at examination [ <i>subject to exemptions</i> ].	No specific emissions monitoring. Energy use in non-domestic buildings within the Council's energy procurement portfolio, such as the Maltby Joint Services Centre, is monitored against the Council's NZ30 climate change target.
<b>Emissions from transport?</b>	Impact unknown	Unknown, subject to new development within the Neighbourhood Plan area. All new developments may increase emissions from transport from the Council and its contractors e.g., by increasing the number of household waste collections (hence fuel used in refuse collection vehicles) or by increasing the extent of the adopted highway (hence fuel and material used to maintain highway drains, grit roads etc. etc.).	The Neighbourhood Plan relates only to Maltby Parish. Any new development within the plan area may affect emissions from transport in Rotherham e.g., by increasing vehicle movements on local roads.	Policy M7 of the Maltby Neighbourhood Plan supports developments of new and enhanced community facilities which b, "support public transport use or opportunities for pedestrian/cyclist movement" or d, "demonstrate that the local road network is capable of accommodating... additional [ <i>vehicle</i> ] movements." By supporting the development of new and enhanced community	No specific emissions monitoring. Any change in transport emissions due to the adoption of Maltby Neighbourhood Plan would be within scope of local authority emissions statistics, however these statistics are not resolved at the level of parish or town councils. Sources which estimate emissions at the level of towns and parishes e.g., the IMPACT Community Carbon Calculator, use assumptions

				facilities, to increase local amenities, the Maltby Neighbourhood Plan might contribute to more sustainable travel choices e.g., if people can avoid travelling long distances by car to access services they need.	to apportion emissions from national and local data sets to smaller areas.
<b>Emissions from waste, or the quantity of waste itself?</b>	No impact		<p>Waste is outside the scope of a Neighbourhood Plan: in local planning policy, waste is reserved to the Barnsley, Doncaster and Rotherham Joint Waste Plan (2012).</p> <p>Policy M6 of the Maltby Neighbourhood Plan is to refuse permission for any hot food takeaways within 800 metres walking distance of a primary school, secondary school or college. Section 166 states proposals for new hot food takeaways in other areas will be resisted until there has been a rebalancing of hot food takeaways compared with other retail uses. As per paragraph 004 of <i>Planning Practice Guidance: promoting healthy and safe communities</i> (DLUHC, August 2022) this may affect the amount of refuse and litter within the plan area, hence emissions from waste.</p>		<p>No specific emissions monitoring.</p> <p>Any change in emissions from waste within the Borough of Rotherham will be within scope of local authority emissions statistics, however these cannot be disaggregated at a more local level such as the Neighbourhood Plan area. It may be possible to estimate emissions from household waste collections in Maltby and other parishes, based on average tonnages and number of households, however collection schedules might be a confounding factor.</p>

<b>Emissions from housing and domestic buildings?</b>	Impact unknown	Unknown, subject to any new development by the Council within Maltby Parish.	The Neighbourhood Plan is for Maltby Parish only. Any new housing development in Maltby will increase emissions from domestic buildings within the plan area. Policies such as M3: Housing Mix may indirectly affect greenhouse gas emissions from domestic buildings. Section 131 indicates that flats may be an unpopular housing choice, flats' increased energy performance (having fewer external walls, other factors being equal) notwithstanding.	No policies in the Maltby Neighbourhood Plan refer to the energy performance of domestic buildings. A recent statement by Baroness Penn, Parliamentary under Secretary of State for Levelling Up, Housing and Communities, confirmed that planning policies which propose local energy efficiency standards for buildings exceeding current or planned buildings regulation would be rejected at examination [ <i>subject to exemptions</i> ]. If Policy M4: Affordable Housing supports increased social housing provision (subject to local housing needs) then this may indirectly affect emissions from domestic buildings, since all social housing must be rated Energy Performance Certificate (EPC) band C, by 2030.	No specific emissions monitoring. Emissions arising from domestic energy use e.g., natural gas boilers in district heat networks such as that in Maltby Model Village, are outside the scope of the Council's NZ30 emissions accounting.
<b>Emissions from construction and/or development?</b>	Impact unknown	Unknown, subject to any new development by the Council within Maltby Parish. Building materials such as concrete, cement, steel, brick and glass contain significant 'embodied' carbon emissions, such that any development which uses these conventional materials will have a	A basic condition of all Neighbourhood Plans is that they must not promote less development than the strategic policies of development plans in their respective areas, therefore Maltby Neighbourhood Plan may have either a neutral or negative carbon impact from development, absent policies which promote the	Environmentally sustainable construction materials are not referenced in the design code which accompanies the Maltby Neighbourhood Plan. Rather, materials are prioritised which sustain local character, such as brick and Magnesian limestone. Maltby Design Code is written with reference to local planning	No specific emissions monitoring.

		significant carbon impact from construction; whereas buildings constructed from timber can be an important carbon store.	use of environmentally sustainable construction materials. Policy M1 may indirectly affect emissions from construction by seeking to conserve local distinctiveness through design which respects the character of existing buildings.	policy SP 57, <i>Sustainable Construction</i> , which promotes the use of recycled materials.	
<b>Carbon capture (e.g. through trees)?</b>	Impact unknown	Unknown, subject to any landscape or greenspace proposal by the Council, within scope of the Maltby Neighbourhood Plan.	The Neighbourhood Plan relates only to Maltby Parish. All new development proposals will need to demonstrate “biodiversity net gain” as per national planning policy.	Plan policy M9: Nature Conservation is to support the “inclusion of biodiversity and nature enhancements” in development proposals. Biodiversity and nature recovery are related to carbon capture, but they are not the same: a planted pine forest might store more carbon than a native wildflower meadow and yet support much less biodiversity.	No specific emissions monitoring. However, biodiversity net gain will be assured through other monitoring in the planning system.
<p>Identify any emission impacts associated with this decision that have not been covered by the above fields:</p> <p>Having made a Neighbourhood Plan, Maltby Town Council will receive 25% of developer contributions to the Community Infrastructure Levy for qualifying developments, increased from 15% without a Neighbourhood Plan. Any potential emissions impacts from spending on local infrastructure by the Town Council are not considered in the table above.</p>					

Please provide a summary of all impacts and mitigation/monitoring measures:

If in due course the Maltby Neighbourhood Plan is adopted, it will become part of the Rotherham Local Plan and will be included within the remit of the Rotherham Local Plan Annual Monitoring Report. The Annual Monitoring Report includes greenhouse gas emissions (tCO<sub>2</sub>e, tonnes of carbon dioxide equivalent) per capita, to measure performance against Policy CS30: Low Carbon and Renewable Energy Generation. This performance measure cannot be disaggregated to indicate greenhouse gas emissions in the Maltby Neighbourhood Plan area: emissions are assigned by local authority area, in the source data series published by the Department for Energy Security and Net Zero, *Local Authority Greenhouse Gas Emissions Statistics*.

Supporting information:	
Completed by: (Name, title, and service area/directorate).	Rachel Lindsay, Planning Policy Officer, Regeneration and Environment
Please outline any research, data, or information used to complete this [form].	<ul style="list-style-type: none"> <li>• Maltby Neighbourhood Development Plan</li> <li>• <i>Maltby Neighbourhood Plan Design Code</i>. Aecom (2020). Available from: &lt;<a href="https://www.maltbytowncouncil.co.uk/wp-content/uploads/2022/10/Maltby-Neighbourhood-Plan-Design-Code-2020.pdf">https://www.maltbytowncouncil.co.uk/wp-content/uploads/2022/10/Maltby-Neighbourhood-Plan-Design-Code-2020.pdf</a>&gt;</li> <li>• <i>Planning - Local Energy Efficiency Standards Update</i>. Available from: &lt;<a href="https://questions-statements.parliament.uk/written-statements/detail/2023-12-13/hlws120">https://questions-statements.parliament.uk/written-statements/detail/2023-12-13/hlws120</a>&gt;</li> <li>• <i>Impact Tool Method Paper</i>. University of Exeter &amp; Centre for Sustainable Energy (March 2021). Available from: &lt;<a href="https://impact-tool.org.uk/static/doc/Impact-methodology-paper-v1.7.pdf">https://impact-tool.org.uk/static/doc/Impact-methodology-paper-v1.7.pdf</a>&gt;</li> <li>• <i>Rotherham Local Plan: Sites and Policies</i>. Rotherham Metropolitan Borough Council (June 2018). Available from: &lt;<a href="https://www.rotherham.gov.uk/downloads/file/478/sites-and-policies-document">https://www.rotherham.gov.uk/downloads/file/478/sites-and-policies-document</a>&gt;</li> <li>• <i>UK local authority and regional greenhouse gas emissions national statistics: 2005-2021</i>. Department for Energy Security and Net Zero (2023). Available from: &lt;<a href="https://www.gov.uk/government/statistics/uk-local-authority-and-regional-greenhouse-gas-emissions-national-statistics-2005-to-2021">https://www.gov.uk/government/statistics/uk-local-authority-and-regional-greenhouse-gas-emissions-national-statistics-2005-to-2021</a>&gt;</li> </ul>
If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	N/A
Tracking [to be completed by Policy Support / Climate Champions]	<p>Tracking reference: CIA 221 Arthur King, Principal Climate Change Officer, Finance and Customer Services</p> <p>Andy Duncan, Planning Policy Manager and Climate Champion, Built Environment – Planning, Planning and Regeneration Service</p>

# DALTON AND THRYBERGH WARD

Covering East Herringthorpe, Dalton, Dalton Magna and Thrybergh

## Agenda Item 14



Councillor Joanna Baker-Rogers



Councillor Michael Bennett-Sylvester

## Report to Full Council

February 2024

### Ward priorities

#### Ensure all citizens have access to help and support in relation to the cost-of-living crisis

1. Improve facilities and opportunities for children, young people, and families
2. Build strong, empowered neighbourhoods that value diversity
3. Ensure neighbourhoods are safe, clean, tidy, and celebrated
4. Contribute to the improvement of health and wellbeing of local citizens.

### How these ward priorities were agreed

Priorities were agreed in a robust way using a range of methods, data and insights. We listened to and engaged with people, partners and communities we serve, ensuring everyone had the opportunity to be involved, were represented and heard.

We engaged in neighbourhoods, working with/through partners, and alongside community leaders, champions and organisations. We adopted a multi-method approach to ensure inclusivity and provide numerous mechanisms for feedback. Activities were targeted and included community events, drop-ins and focus sessions. Data was analysed alongside insights from services and profiles to identify the things that mattered most to people, as well as local need, ambitions and aspirations.



### How these ward priorities support the Thriving Neighbourhoods strategy

Ward priorities align to the Council's vision and support the Thriving Neighbourhoods strategy, by reflecting the guiding principles fundamental to Neighbourhood working and the framework in which they were developed. Priorities centre on 'working with' communities (listening, including, involving), and reframing how we engage with people, placing them at the centre of their own lives. Helping to empower people to act to achieve/improve outcomes and supporting the most vulnerable. Priorities aim to create opportunities for everyone, but especially the young, and leverage strengths/assets to build a local infrastructure that supports. Helping realise the shared ambition of healthier, happier communities that are safe and welcoming.

### Partnership Working

Partnership working has been paramount. It underpins our role and has brought people together to solve problems, take community action and celebrate successes. We work with a diverse range of partners from



different sectors, as well as services across the Council and neighbouring ward. Relationships have been established, developed and strengthened, and partners are embedded in core activities such as Community Action Partnership meetings, clean-ups and walkabouts.

Partners include the Parish Councils, Police, schools, Titans Community Trust, Rotherfed, housing developers, Community Payback, Thrybergh Country Park, local businesses and community groups.



## Progress so far

Good progress can be demonstrated across all priorities. Activities have been cross-cutting, increasing progress against plans, improving outcomes and widening the impact.

### Improving, investing and increasing opportunities

This year saw two Capital projects successfully delivered in the ward. The first was a community garden, developed as part of the Towns and Villages Fund. The second were upgrades to the Multi Use Games Area and children's play area; both in East Herringthorpe.



The projects delivered much-needed improvements to the area, enhancing the appearance and creating community spaces where people can come together to enjoy activities in a safe and welcoming environment. Both projects have provided opportunities for activities aimed at children and young people, including multi sports and gardening.

### Stronger, safer and celebrated

Our work has focused on bringing people together to create stronger, more empowered neighbourhoods. Through our Community Leadership Fund, we have funded groups to deliver social activities, such as cafes, sports and workshops, and supported local celebrations around the Platinum Jubilee, Coronation and cultural events.



We have also helped to provide equipment to schools and promoted the use of neighbourhood centres, to encourage usage and engage with tenants/residents. Making sure people have access to information, advice and support. Access to information has been vital in supporting people through the cost-of-living crisis, which has been an overarching priority.

Another key focus has been on community safety. We have worked closely with South Yorkshire Police and partners to tackle local issues, encourage reporting and make neighbourhoods safer. Activities have included community speed watches, pop-up street events, walkabouts, and the installation of new CCTV.

### Cleaner, Greener and more welcoming

Ensuring the ward is clean and tidy is important to us. We have participated in regular community skips, clean-ups and litter picks, delivering environmental improvements and making the ward a nicer place to live.

We have funded and initiated a number of environmental projects, including wildflower and tree planting, the clean-up of Dalton Brook and bulb planting with school children at Ridgeway community garden. Another success has been the collaboration between Neighbourhoods and Thrybergh Country Park, who delivered 'Discovery Days' at the park. Children had the opportunity to make bat boxes, bird feeders and learn about nature. Initiatives like this have provided opportunities for community involvement and have connected more people to green spaces.





# SITWELL WARD

Covering Guilthwaite, Herringthorpe, Morthen, Sitwell, Whiston and Upper Whiston



Councillor  
Simon Burnett



Councillor  
David Fisher



Councillor  
Tony Griffin

## Report to Full Council

February 2024

### Ward priorities

- Continue working with partners to mitigate the impact of flooding
- Work with local partners to improve provision for both young people/elderly
- Work with partners to improve the environment
- Road safety/Traffic
- Crime/Anti-social Behaviour

### How these ward priorities were agreed and working in partnership

We used a range of data and information as well as feedback from our residents. This was to ensure our priorities reflected both the community's aspirations and our aspirations as Sitwell Ward Councillors.

We work with the Parish Council, local churches and various voluntary and community sector organisations, and bodies including the Council, the Police, Yorkshire Water and the Environment Agency to help us deliver the priorities.



Please see below examples of some of the work we've been doing in Sitwell Ward:

### Working with partners to mitigate the impact of flooding

We worked closely with colleagues from RMBC Drainage, Yorkshire Water and the Environment Agency to organise a multi-agency clean-up of Whiston Brook. In advance of the clean-up, partners had a stall at the local Summer Festival promoting the clean-up day and encouraging the local community to get involved.

The clean-up day was supported by 30+ people. We spent the day tidying and cutting back vegetation, creating new wildlife habitat and improving existing habitat for wildlife, pulling up invasive species and litter picking around the Brook. Feedback was extremely positive, and this is an exercise we are keen to repeat in the future.

We continue to work with partners on this priority, particularly in light of recent events. In January, we led on a neighbourhood tour with Council staff, the Drainage Team and Environment Agency



## Work with local partners to improve provision for both young people/elderly

We worked with Whiston Youth Club after they approached us wanting to upskill their staff in mental health. Ward funding was used to train 4 Youth Club staff in The Trauma Informed Practice Approach. This will enable staff to understand ways to approach managing behaviour, mental health and young people with difficulties in the youth group.

After visiting a coffee morning at Whiston Methodist Church, we spoke to attendees there about people struggling to walk to the main entrance due to the lack of a handrail. The group successfully applied for ward budget funding and have now had a handrail installed. This has received great feedback. We have also provided funding towards a Memory Cafe at Herringthorpe United Reformed Church. The project was a great success.



## Work with partners to improve the environment

We are supporting improvements to Herringthorpe Valley Park and the surrounding woodland. Following a walkabout of the area requested by the community, we have provided funding for a new path and improvements to the woodland. We have also worked with the Community Payback Team to improve and re-paint youth shelters, benches and bins in the park.



Another project involves improving the environment and creating a new walk at Whiston Meadows. We have provided funding for 2 gates, a stile and 2 information posts at the site.

Finally, we are working with Council staff on our Towns / Villages Project, making improvements to both Stag and Worrygoose roundabouts. We have used ward funding to complement this work and hope to see an illuminated Christmas tree at Worrygoose roundabout.

## Road Safety/traffic

Alongside SYP, we have conducted numerous walkabouts around schools after receiving reports of speeding cars and inconsiderate parking. As part of this work, we have also supported Op Slow Downs with SYP on busy roads. We are allocating money from the Ward's Community Infrastructure Levy to purchase several Vehicle Activated Speed signs which we will be able to move around the ward targeting areas where alleged speeding is taking place.

## Crime/Anti-Social behaviour

During our monthly meetings with RMBC and SYP, we were able to discuss with the officers investigating a series of domestic burglaries what they are doing and hear about some positive results.

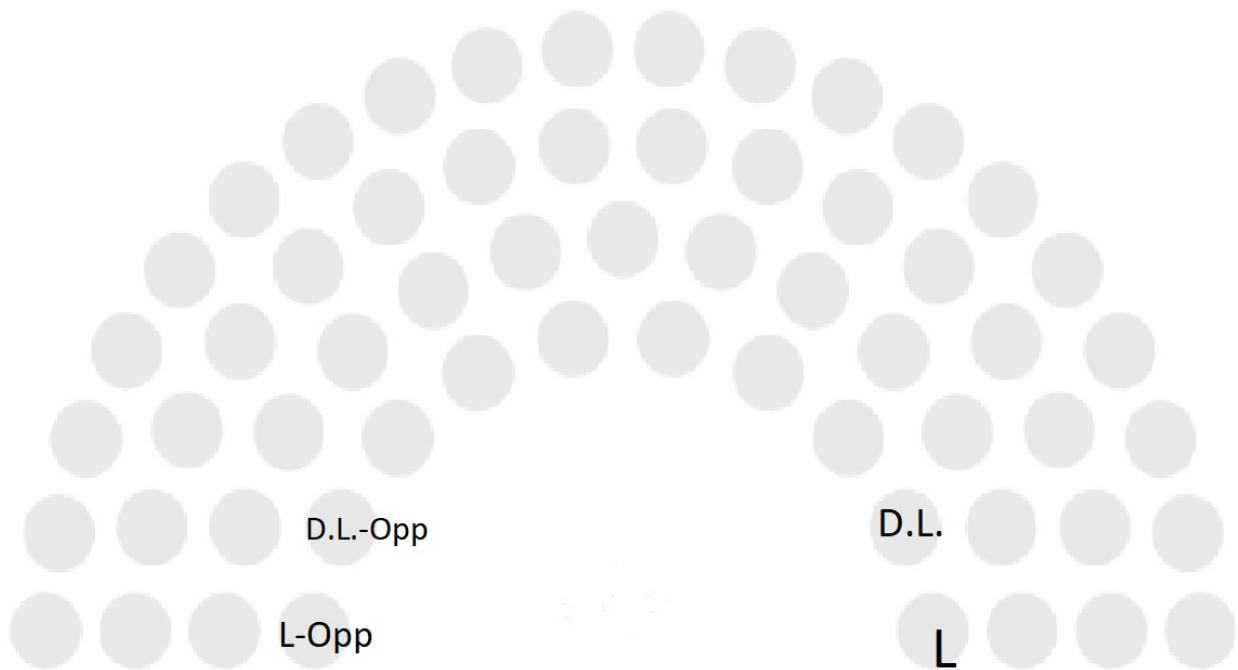
After reports of fly tipping, we worked with officers and volunteers to clean up part of Royds Moor. There remains a need to look at ways to deter people from littering and fly tipping around the Ward.



**Transparency and Governance Motion – Appendix 1**

To be moved by Cllr Joshua Bacon and seconded by Cllr Simon Ball.

(Diagram in relation to resolution 5.1)




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**AUDIT COMMITTEE**  
**9th January, 2024**

Present:- Councillor Baker-Rogers (in the Chair); Councillors Browne, Elliott and Wyatt.

An apology for absence was received from Councillor Mills.

**48. JOHN BARBER, INDEPENDENT PERSON**

The Chair advised the Committee that John had formally resigned from the position of Independent Person on the Audit Committee with effect from 4<sup>th</sup> January, 2024.

The Chair wished her thanks to be recorded to John for his valuable years of service to the Audit Committee.

**49. ALISON HUTCHINSON AND MICHAEL OLUGBENGA-BABALOLA**

The Chair introduced Alison and Michael to the Committee who, pending confirmation at 17<sup>th</sup> January Council meeting, would be joining the Committee as the 2 new Independent Persons (Minute No. 54 refers).

Alison and Michael were in attendance at the meeting in the capacity as observers.

**50. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at the meeting.

**51. QUESTIONS FROM MEMBERS OF THE PUBLIC OR THE PRESS**

There were no members of the public or press present at the meeting.

**52. EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:- That, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for Minute Nos. 57 (Corporate Strategic Risk Register Update) 59 (Finance and Customer Service Risk Register) as defined in the paragraphs indicated of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006.

**53. MINUTES OF THE PREVIOUS MEETING HELD ON 28TH NOVEMBER, 2023**

Consideration was given to the minutes of the previous meeting of the Audit Committee held on 28<sup>th</sup> November, 2023.

**Resolved:-** That the minutes of the previous meeting of the Audit Committee be approved as a correct record of proceedings.

**54. APPOINTMENT OF INDEPENDENT MEMBERS**

At the Council meeting held on 19<sup>th</sup> July, 2023 (Minute No. 10 refers), it was agreed that the Audit Committee's Terms of Reference be amended to include the provision of a second Independent Member.

Accordingly, a recruitment exercise was undertaken and it was proposed that Alison Hutchinson be appointed for a 4 year period (expiring in January 2028).

The current Independent Member, John Barber, had resigned from his position with effect from 4<sup>th</sup> January, 2024. During the recruitment exercise a second candidate was also considered to be suitable for the role, Michael Olugbenga-Babalola. It was proposed that he also be appointed to the role.

It was noted that a report would be submitted to the 17<sup>th</sup> January, 2024, Council meeting recommending the successful 2 candidates.

**Recommended:- (1) That the appointment of Alison Hutchinson as an Independent Member of the Audit Committee for a 4 year term (expiring January, 2028), be approved.**

**(2) That the appointment of Michael Olugbenga-Babalola as an Independent Member of the Audit Committee for a term of 4 years (expiring January, 2028), be approved.**

**55. CLOSURE OF THE ACCOUNTS 2023/24**

Consideration was given to a report presented by Rob Mahon, Head of Service, on the closure of the accounts 2023/24.

The Accounts and Audit (Amendment Regulations 2022) came into force on 22<sup>nd</sup> July, 2022 and extended the deadline for the publication of final audited accounts to 30<sup>th</sup> November for 2021/22 accounts and then 30<sup>th</sup> September for 2022/23 accounts and the following 5 years. The deadline for publishing unaudited accounts had reverted back to the 31<sup>st</sup> May for the 2022/23 accounts. The Council had met this deadline, however, due to capacity issues in the audit industry, full audited accounts were not signed off and published until December 2023.

The Council was confident that the closure deadlines could be met for the 2023/24 accounts, however, meeting the 30<sup>th</sup> September deadline for final audited accounts would depend upon the available capacity of the Council's auditors.



The Local Audit and Accountability Act 2014, confers on local electors the right to inspect the accounting records, books, deeds, vouchers, contracts, bills and other documentation relating to the financial year in question. It also gave them the right to question the auditor about the accounting records or make a formal objection on a matter of public interest or because they thought an item of account may be unlawful. Under the Accounts and Audit Regulations 2015, local electors could only exercise their rights of inspection and to question the auditor or make formal objections for a single period of 30 working days commencing the day after the unaudited accounts had been published. In order for the inspection period to commence, the Annual Governance Statement and Narrative Report (introduced by the Accounts and Audit Regulations 2015) would need to be published alongside the Council's unaudited financial statements on the Council's website. The timetable for preparing the Annual Governance Statement and Narrative Report was, therefore, being co-ordinated with the publication of the draft unaudited Statement of Accounts to meet this requirement.

The implementation of IFRS16 within Local Authorities had now been confirmed as taking place in 2024/25. This disclosure would see the removal of operational leases, with lessees expected to recognise all leases on their balance sheet as a right of use asset and a liability to make the lease payments. Although implementation of the standard would take place in 2024/25, there would be the need for an assessment of the impact of the new standard as part of the 2023/24 accounting process.

Major changes to service delivery that had taken place in 2023/24 would also have a bearing on the financial statements including the continuing effect of schools converting to academies.

The Council's Statement of Accounting Policies (Appendix B) was reviewed and updated where necessary.

There was a national issue with Local Authority treatment for infrastructure assets. This related to the way components of infrastructure expenditure were derecognised when new expenditure was incurred. A statutory override had come into effect in December, 2022, allowing local authorities to assume that the carrying amount to derecognise was zero enabling external auditors to give an unqualified audit opinion on the Council's accounts. This override was in force until 31<sup>st</sup> March, 2025 and the Council would utilise this override again for the 2023/24 accounts. The Council was working to assess the processes that needed to be put in place to ensure the treatment of infrastructure assets was compliant when the statutory override expired.

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It was suggested that it would be helpful for the Committee to have a presentation on IFRS16 in the future and the impact on the balance sheet. It was a very labour intensive piece of work and still working to short deadlines. Embedding it fully into 2024/25 would be a real challenge but the deadline would be worked to.

Gareth Mills, External Auditor, concurred that IFRS16 was a big piece of work and his successor would engage with the Finance Team with a view to ensuring everything was ready for the 2024/25 financial year.

He confirmed that the 2022/23 accounts audit were concluded pre-Christmas as planned with Rotherham being in a small minority nationally that had achieved the pre-Christmas deadline.

It would be highly unlikely that that the end of September 2024 deadline for the audit of accounts would be met. Due to the backlog nationally being so significant, there may well be some national decisions taken to reset the system for the first year of the new contract (2023/24).

**Resolved:-** (1) That the key accounting issues and main changes to the accounts in 2023/24, as listed in Appendix A submitted, be noted.

(2) That the Council's revised Account Policies, attached at Appendix B submitted, be noted.

(3) That a presentation on IFRS16 be made to a future Audit Committee.

## **56. CLOSURE OF THE ACCOUNTS 2023-24 – TIMETABLE**

Consideration was given to a report presented by Rob Mahon, Assistant Director, Financial Services, setting out the timetable for the production of the financial statements which had to be approved by the Audit Committee by 30<sup>th</sup> September, 2023, based on the revised Regulations to be implemented for 6 years (2022-23 and 2027-28).

The amended Regulations required:-

- Interim audit of the Council's accounts – to be confirmed by Grant Thornton
- Unaudited accounts, Narrative Report and Annual Governance Statement (to be published by 31<sup>st</sup> May, 2024) to be submitted to Audit Committee on 25<sup>th</sup> June, 2024
- Public Inspection of Draft Accounts – 1st-10<sup>th</sup> June, 2024
- External Audit of the Council's Accounts – June to September, 2024
- Audit Accounts, Narrative Report and Annual Governance Statement submitted to Audit Committee on 26<sup>th</sup> September and published by 30<sup>th</sup> September, 2024
- Council's Value for Money Audit completed – to be confirmed by Grant Thornton



Gareth Mills, Grant Thornton, confirmed that, although the Engagement Lead would change, it was the intention to retain the team as much as possible for consistency. 2023/24 was year 6 of the external audit contract and after 5 years the Engagement Lead had to change. There would be an interim audit of the Council's accounts, but given the understanding of Rotherham's systems and processes, it was not envisaged that it would be as intrusive as the year end audit.

It was expected to carry out the planning and interim audit prior to commencing the NHS year end audit (traditionally March/April). Once concluded at the end of June, local government audits would commence.

**Resolved:-** (1) That the timetable submitted for the production of the Council's financial statements be noted.

(2) That Gareth Mills, External Auditors, arrange an introductory meeting between the Chair, the new Engagement Lead and himself before the March meeting of the Committee.

## **57. EXTERNAL INSPECTION REVIEWS AND AUDITS UPDATE**

Consideration was given to a report, presented by Tanya Lound, Corporate Improvement and Risk Officer, providing details of recent external inspections, reviews and audits as well as a summary of progress against the recommendations from all external inspections, reviews and audits setting out details of arrangements for ensuring the accountability and governance around their implementation.

Since the last report to Committee in July 2023, 7 external inspections, reviews and audits had taken place resulting in 6 recommendations/areas for improvement. Of these one was complete, 2 were in progress and 3 were not yet scheduled to start.

In addition, 14 of the ongoing recommendations relating to external inspections, reviews and audits that took place prior to July 2023 were now completed, 48 remained in progress, 5 of which were delayed (one of which was delayed more than 12 months).

The report included detail of progress being made in respect of the following specific areas and Directorates together with a verbal update on the outstanding recommendations:-

- Children and Young People's Services
- Adult Care, Housing and Public Health
- Regeneration and Environment Services
- Finance and Customer Services
- Assistant Chief Executive

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Helen Sweatton, Joint Assistant Director, Commissioning and Performance, was in attendance to answer any questions relating to Children and Young People's Services.

Discussion ensued on the report with the following issues raised/clarified:-

- The CYPS Evidence Challenge Panel oversaw all actions submitted as "complete" in order to ensure that they were robust and should be labelled as such. It sought assurance that changes had been made, if they had made any difference and whether they were embedded into practice. Until those had been satisfied an action would not be signed off
- The report requested by the CYPS Performance Assurance Board regarding dip sampling of cases would be submitted to its February meeting. It was anticipated that the action would then be complete
- Ofsted was satisfied with the actions taken to address the issues raised
- Training had started for frontline staff on spotting the signs of exploitation
- The action delayed regarding the Customer Service Peer Review had now been completed and closed
- Differing systems/processes across the Directorates for the monitoring of/closing down of actions
- The exemplar accreditation of housing tenancy engagement

It was noted that the LGA Corporate Peer Challenge had revisited on 21st December, 2023. The overall feedback had been positive with the official feedback awaited.

**Resolved:-** (1) That, the recent external inspections, reviews and audits which have taken place and the progress made relating to ongoing recommendations, be noted.

(2) That the governance arrangements in place for monitoring and managing the recommendations be noted.

(3) That regular reports continue to be submitted to the Audit Committee.

(4) That a report be submitted on the different processes Directorates used to monitor/sign off actions to ascertain if learning/good practice could be shared.

## **58. CORPORATE STRATEGIC RISK REGISTER UPDATE**

Simon Dennis, Corporate Improvement and Risk Manager, presented the current Corporate Strategic Risk Register (CSRR) which had recently been considered by the Council's Strategic Leadership Team (SLT).

Overall strategic responsibility for risk management rested with the Assistant Chief Executive with the day-to-day responsibility delegated to the Corporate Improvement and Risk Manager. The team working on corporate risk management also included a “Corporate Improvement and Risk Officer”. The team’s responsibilities were wider than corporate risk management but the presence of the additional posts ensured that there was resilience in the Council’s risk management activity.

As set out in the Risk Management Policy and Guide, individual Service Management Teams and Directorate Leadership Teams had reviewed their risk registers in line with the Risk Management Policy and Strategy. Typically, teams reviewed their registers every 4-12 weeks dependent upon the individual meeting cycle and the significance of the risks they were managing.

The CSRR had been formally reviewed by the SLT and a regular cycle of quarterly reviews had been in place throughout the financial year. The Corporate Improvement and Risk Manager, through the Risk Champions, ensured updates were obtained from all risk owners, reviewed each update and drew attention to issues or missing risk register updates.

Since the last update in July 2023, one risk had been removed since the previous report and one new risk added. In total there remained 13 risks on the CSSR. The long term level of assessed risk had continued to reduce over the last 2 years. This reflected the increasing understanding of the key risks that needed to be managed at a strategic level as well as the continued improvement following the reduction in the impact of the pandemic. Since June 2022, 25% of risks monitored at a strategic level had reduced in assessed level, just over 56% had remained stable and 19% had increased or were new to the register. It was noted that one risk had been removed from the CSSR since the last report to Committee (SLT04 relating to sustained improvement in Children’s Services) but was still monitored on the Directorate risk register and one new risk had been added (SLT39 relating to the need to maintain a sufficient, skilled workforce).

8 of the 13 risks had been included on the register for a number of years. Whilst they had been regularly updated and amended, a deeper review was needed. A project had recently commenced to regenerate the CSSR involving a workshop with the SLT to consider the performance risks, wider sector risks and other risks currently facing the Council. They were being developed into a new series of risks and would be submitted to a future meeting of the Audit Committee.

**Resolved:-** That the update be noted.

(Appendix 1 was considered in the absence of the press and public in accordance with Paragraphs 1 and 2 of the Act (Information relating to any individual/information which is likely to reveal the identity of an individual)).

**59. INTERNAL AUDIT PROGRESS REPORT 1ST-30TH NOVEMBER, 2023**

Consideration was given to a report presented by Louise Ivens, Head of Internal Audit, which provided a summary of Internal Audit work completed during 1st to 30th November, 2023, and the key issues that had arisen therefrom.

The current position of the plan provided sufficient coverage for the Head of Internal Audit to provide their annual opinion at the end of the year and would be kept under review throughout the year. The plan attached as part of the report showed the position at the end of October 2023. In the year to date the Service had delivered 688 days of productive work, showing it was on target for the year as a whole. It was expected that 1,000 allocated days would be used by the end of the financial year.

The plan has been amended following discussions with DLT colleagues to ensure it remains relevant and is focused on current risks. Three audits have been added to the plan on asset management. These are areas that have been proactively identified and requested by management, to review the various control environments, and identify any risks or mitigating actions required. A small number of audits have been deferred or removed from the plan. The areas that have been removed will be considered during the audit planning process for the 2024/25 audit plan.

Internal Audit provides an opinion on the control environment for all systems or services which were subject to audit review. The report detailed the audit opinions and a brief summary of all audit work concluded in the last quarter. 4 audits had been finalised since the last Audit Committee, 3 of which had received Substantial Assurance and one Reasonable Partial Assurance.

In addition to the planned audit assurance work, Internal Audit also carried out unplanned responsive work and investigations into any allegations of fraud, corruption or other irregularity. There have been no investigation reports issued since the last meeting of the Audit Committee.

Internal Audit's performance against a number of indicators was also summarised in Appendix C. One audit report was issued outside of the target time and available productive time was affected by staff training and sickness.

It was noted that, during the process of the 2024/25 audit plan, consideration would be given as to how to demonstrate the Service's performance (Appendix C of the report submitted). Performance data from neighbouring authorities would be reviewed and feedback on KPI's sought from Audit Committee members.

Committee members were asked to feedback to the Head of Audit any areas they felt should be considered during the planning process for the 2024-25 audit plan.

**Resolved:-** (1) That the Internal Audit work undertaken since the last Audit Committee, 1<sup>st</sup> to 30th November, 2023, and the key issues that have arisen from it be noted.

(2) That the information contained regarding the performance of Internal Audit and then actions being taken by management in respect of their performance be noted.

**60. RISK MANAGEMENT DIRECTORATE PRESENTATION - FINANCE AND CUSTOMER SERVICES**

Judith Badger, Strategic Director Finance and Customer Services, presented a report providing details of the Risk Register and risk management activity within the Finance and Customer Services Directorate.

It was noted that Asset Management Services had been transferred to the Directorate temporarily to enable the Regeneration and Environment Directorate to focus on delivering the Capital Programme. The Asset Management Risk Register would be presented to the March Audit Committee meeting.

The Directorate level Risk Register currently had 9 risk items listed of which 2 were included on the Corporate Risk Register:-

- SLT16 (FCS1) – Directorates failing to deliver services within budget. Financial settlements from Government being inadequate to meet service costs and demand increases. Economic factors impacting negatively on Business Rates and Council Tax income
- SLT 38 (FCS17) – Closure of PSTN in December 2025. Certain business activities, services to residents and emergency/back-up contingency measures which were dependent on the PSTN were compromised

Risks were regularly discussed and reviewed at the Directorate Leadership Team (DLT) and, where necessary, escalated to the next strategic level for inclusion on the appropriate risk register. Risks were owned and updated by the relevant Assistant Director or Head of Service/Service Manager. Risk registers were uploaded and remained on the corporate SharePoint system which was accessed via the intranet.

As part of the ongoing programme to embed Risk Management into the working culture of the Council, all M2 and M3 managers within Finance & Customer Services were encouraged to attend corporate Risk Management training. New and/or redeployed managers were asked to

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attend future training events and all staff were also required to complete a mandatory risk management e-learning module.

Discussion ensued with the following issues raised/clarified:-

- A project team had been established to understand the implications of the PSTN closure, assess all the services it may affect and included on the risk register. A report would be submitted to Cabinet in due course. This was a Legislative decision and there was a lot of uncertainty nationally. All authorities were working together to share knowledge and information
- FCS10 (Council Tax collection rate) was to be considered at the next review as to whether its current risk score be reduced from 9 given the consistent collection rates

**Resolved:-** That the progress and current position in relation to risk management activity in the Finance and Customer Services Directorate, as detailed in the report now submitted, be noted.

(Appendix 1 was considered in the absence of the press and public in accordance with Paragraph 3 of the Act (Information relating to the financial or business affairs of any particular person (including the authority holding that information/financial information))

**61. AUDIT COMMITTEE FORWARD WORK PLAN**

Consideration was given to the proposed forward work plan for the Audit Committee covering the next year. The plan showed how the agenda items related to the objectives of the Committee. It was presented for review and amendment as necessary.

**Resolved:** That the Audit Committee forward work plan, as now submitted, be approved.

**62. ITEMS FOR REFERRAL FOR SCRUTINY**

There were no items for referral.

**63. URGENT BUSINESS**

There was no urgent business to be considered.

**64. DATE AND TIME OF NEXT MEETING**

**Resolved:-** That a further meeting be held on Tuesday, 12<sup>th</sup> March, 2024, commencing at 2.00 p.m. in Rotherham Town Hall.

**HEALTH AND WELLBEING BOARD**  
**24<sup>th</sup> January, 2024**

**Present:-**

Councillor Roche	Cabinet Member, Adult Social Care and Health
	<b>In the Chair</b>
Ben Anderson	Director of Public Health
Richard Chillery	RDaSH (sub for Toby Lewis)
Nicola Curley	Strategic Director, Children and Young People's Services
Chris Edwards	Executive Place Director
Shafiq Hussain	Chief Executive, VAR
Sharon Kemp	Chief Executive, RMBC
Jason Page	Medical Director, Rotherham Place
Ian Spicer	Strategic Director, Adults, Housing and Public Health
Paul Woodcock	Strategic Director, Regeneration and Environment
Michael Wright	Deputy Chief Executive, Rotherham Foundation Trust (representing Richard Jenkins)

**Report Presenters:-**

Rebecca Bench	Public Health
Chris Clark	Doncaster MBC
Cathy Harris	Sheffield Hallam University
Katy Lewis	Carers Strategy Manager, RMBC
Sue Turner	Public Health Specialist, Public Health
Rebecca Woolley	Public Health Specialist, Public Health

**Also Present:-**

Councillor Castledine-Dack	
Alex Hawley	Public Health Consultant, Public Health
Clare Smith	Deputy Place Director, Rotherham ICB
Leonie Wieser	Policy Officer, RMBC
Dawn Mitchell	Governance Advisor, RMBC

Apologies for absence were submitted by Councillors Cusworth and Foster, Laura Kosciwicz (South Yorkshire Police), Toby Lewis (RDaSH), Shayne Tottie (South Yorkshire Fire and Rescue) and Andrew Turvey (TRFT).

**63. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at the meeting.

**64. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS**

There were no members of the public in attendance and the member of the press present had no questions.

**65. COMMUNICATIONS**

There were no communications to report.

**66. MINUTES OF THE PREVIOUS MEETING**

Resolved:- That the minutes of the previous meeting held on 22<sup>nd</sup> November, 2023, be approved as a true record.

Further to Minute No. 48, the Chair reminded Board members that the next meeting would be on Wednesday, 6<sup>th</sup> March, 2023, at Wentworth Woodhouse.

**67. ROTHERHAM'S APPROACH TO WEIGHT AND WEIGHT STIGMA**

Rebecca Bench, Public Health, RMBC, gave the following powerpoint presentation:-

Twelve Months on

- Compassionate approach was introduced to the Board in January 2023; this presentation is a reflection of what has been done in the last 12 months
- The key focus of the work is to embed the core principles of the compassionate approach in practice and maximise long term health gains
- Aims are to encourage a personalised approach to healthy weight, to reduce stigma and remove barriers to successful lifestyle change(s)

Context

- There was a growing movement and evidence base that supported taking a 'compassionate approach' to weight to achieve long term outcomes
- This approach involved:-
  - Actively tackling weight stigma and body shaming
  - Focussing on healthy habits and sustained behaviour change over time rather than on weight loss as the primary success measure
  - Emphasising the importance of social change over individual 'lifestyle choices'
  - Taking a person-centred and holistic approach
  - Addressing the wider and commercial determinants

What does this mean in practice

- Language and communications
- Workplace wellbeing and training
- Wider determinants of health
- Commissioning and service delivery
- Data and measuring success/change

Overview of Developments – Influencing Residents

- Training – a range of people and organisations trained including development day for 0-19 years and school catering



- Recruitment – 3 extra nursery nurses to enable a 3 to 4 month supportive visit
- RotherHive – Sections of eating well and moving more now included
- Advertising and sponsorship policy in development and would include consideration of the commercial determinants of health
- Planning –the planning process being used to support a healthier food system

#### Overview of Developments – Strategic

- Working Group – currently meeting on a quarterly basis and developing a partnership action plan to help embed compassionate approach into Rotherham
- JSNA – language around weight and obesity changed to reflect compassionate approach
- Food Network – incorporated into the action plan for the Food Network
- National consultation – e.g. review of NICE guidance for weight management
- Best Start and Beyond Framework – the compassionate approach was one of the lenses
- South Yorkshire Mayor – looking at public transport advertising (similar to London Transport)

#### Case Study – Rotherham Healthwave

- T2 Weight Management Services (and Smoking Cessation) have been recommissioned – launched October 2023
- Emphasis in the new Service on  
Personalisation  
Diversity of the offer  
Measuring wider outcome measures (including mental health and wellbeing) rather than just weight  
Sustainability

#### Case Study – Moving Rotherham

- 4 priorities – Active Champions, Active Environments, Active Communities and Active Communications
- Increased focus on wider physical activity and health opportunities with a new sub-group and action plan
- Focus of actions was on normalising physical activity for everyone, embedding physical activity into everyday life including widening opportunities to be active outdoors and supporting the least active to become more active such as through social prescribing

#### Case Study – Language and Communications Toolkit

- Came from feedback given by members of the Compassionate Approach Working Group in August
- The purpose of the toolkit was to inform and provide examples of compassionate language and communication. It included sections on writing, conversations and imagery

- Presented to the Working Group in November. Full draft sent out shortly after. Feedback was positive particularly around the writing and imagery sections. Potential for the conversation section to be condensed
- Next steps would be to create a condensed conversation guide and trialling it with contact workers. To be sent out to communication leads

#### Case Study – Supporting People with Long Term Conditions

- Work to reach out to patients with Diabetes and engage them in weight management interventions
- Script was carefully constructed, considering the impact of stigma and communicating risk in neutral terms. Positive outcomes reported
- Training also in development within TRFT to embed this approach more widely through MECC training which would help to ensure this approach was applied to working with out long term conditions patients

#### Next Steps

- The Working Group was currently meeting on a quarterly basis with an action plan in place
- Priorities that had been identified:-
  - Developing our data to measure and monitor the impact of this approach
  - Mapping of current Weight management and Intervention Services and resources
  - Promoting the language and communication toolkit as a resource for staff
  - Continuing to roll out training including for Adult Social Care staff
  - Aligning the compassionate approach to strengths-based approaches in Adult Social Care
  - Exploring how we support schools and the wider Health and Social Care workforce to embed the approach
  - Developing our approach to evaluation and measuring success
  - Engaging local people around the compassionate approach including aligning to the 'Say Yes' campaign
  - Reviewing learning from Diabetes programme and consider how this could be incorporated into other programmes e.g. Health Checks

#### Discussion ensued on the presentation with the following issues raised:-

- Diabetes UK was very keen to establish a much closer working relationship in Rotherham and share their wide range of training facilities
- The launch of the Rotherham Weight Service had already seen take-up in excess of the previous contract and had received positive feedback from those using the Service. The Service focussed on long term sustainability and learning. As yet there were no long term outcomes; the impact of approach now being delivered needed to be a future focus

- The need for statistics to illustrate those who engaged with the Service and if it had made a change to the underlying issues
- Compassionate approach was not unique to Rotherham and was an approach that was being embedded nationally
- Recognition that there were a lot of barriers for people and hopefully a fresh approach would break those down

Rebecca and Sue were thanked for their presentation.

**Resolved:-** (1) That the progress made to embed a compassionate approach to weight and weight stigma over the last 12 months be noted.

(2) That a further report be submitted in 6 months on the impact of the programme.

## 68. VCSE - STATE OF THE SECTOR IN ROTHERHAM

Shafiq Hussain, VAR, introduced Cathy Harris, Centre of Regional Economic and Social Research, Sheffield Hallam University, who had been conducting the research in the South Yorkshire VCSE.

Cathy gave the following powerpoint presentation of the initial findings:-

### Purpose and Methods

- To gain an up-to-date picture of the voluntary and community sector in South Yorkshire
- Previous Rotherham state of the sector survey conducted in 2015
- Significant challenges recently due to Covid-19 pandemic and the cost of living rises
- 2 strands of research
  - Administrative data analysis (using publicly available datasets)
  - Online survey of VCSE organisations – 326 responses overall (103 of which worked in Rotherham)

### What does the Voluntary and Community Sector in Rotherham look like

- A total of 750 registered third sector organisations in Rotherham
- 654 charities, 56 CICs, 26 societies and 14 CASCs
- Estimated 3,778 employees, 4,218 volunteers and 1,759 trustees

### How is the Voluntary and Community Sector in Rotherham funded

- 32% Grants from trusts and/or foundations
- 23% Fees and earned income
- 16% Grants from public sector
- 11% Service delivery
- 8% Public donations including legacies
- 6% Other
- 3% Business donations/sponsorships

What does the Voluntary and Community Sector in Rotherham do

- 88% Supporting health and wellbeing
- 82% Increasing community participation, cohesion and belonging
- 73% Meeting individual needs
- 42% Supporting volunteering and other voluntary and community organisations
- 35% Improving skills and providing employment opportunities
- 33% Facilitating creativity and the arts
- 30% Influencing and campaigning on causes
- 20% Improvement and protecting the environment and animal welfare
- 19% Meeting local economic needs
- 10% Supporting and promoting faith

What are the key challenges

- 37% Level of demand for services
- 36% Income
- 34% Ability to meet demand for services
- 25% Recruitment of volunteers
- 22% Retention of volunteers

What support is needed

- Demand for services was growing exponentially as the availability of other advice and information services was decreasing yet sourcing funding to cover the demand was incredibly difficult and time consuming
- Most funding opportunities were fragile and short term
- It was risk for a voluntary organisation to increase its capacity to meet the demand without secure funding to underpin it – people needing the service were desperate and the issues they were presenting with increasingly complex

It was noted that the full report would be available for the next Board meeting. However, sustainability was one of the key challenges faced by a charity/third sector organisation and they were not able to meet the level of current demand with their funding not covering their costs.

**Resolved:-** That the presentation be noted.

## 69. FOETAL ALCOHOL SPECTRUM DISORDER PROJECT

Chris Clark, Doncaster MBC, gave the following powerpoint presentation on the 2 year funded project for One Adoption South Yorkshire overseen by RAA Leadership programme for Centres of Excellence on the development of a FASD Pathway:-

### Staffing

- All staff were now fully employed and the commissioning agreement completed.
- There were:-
  - Project Manager – 3 days per week
  - Assistant Education Psychologist – 2.5 days per week
  - Senior Education Psychologist – 1 day per week
  - Education Psychologist - ½ day per week
  - Business Support – 3 days per week

### Key Project Deliverables

- Foetal Alcohol Spectrum Disorder (FASD) Pathway development and implementation
- Education Psychologist contribute towards support for adopted children with FASD in school
- Work with the Integrated Care Board (ICB) to develop an understanding of effects of FASD and develop initial support services
- Reduction of temporary/permanent exclusions for adopted children with FASD
- Development of SEND support plans for adopted children with FASD
- Work with Virtual Schools to design a single integrated offer across South Yorkshire
- Education Psychologist to link with universities, national and international research to develop approaches for supporting children with FASD
- Education Psychologist will work directly with adopted children affected by FASD

### Key Challenges

- Recruitment to all positions
- Identifying numbers affected by FASD in South Yorkshire
- Benchmarking to demonstrate impact
- Identifying clinical staff as part of Assessment and Diagnosis Working Group
- Measuring the impact of the project across the 2 years due to FASD being currently under identified
- Ensuring development of FASD pathway was scalable beyond the One Adoption Service

### Work to Date

- Formation of Steering Group
  - Oversight and guidance of project
- Sub-Board
  - Oversight of working groups and feed into Steering Group on progress, issues and key decisions
- Prevention and Awareness Working Group
  - Led by Angela Fawcett (Deputy Chief Nurse) and Mandy Craig (SCSP Vulnerability Manager)

- Intervention and Support  
One Adoption South Yorkshire including service users with lived experience
- Assessment and Diagnostic  
First meeting arranged for 5<sup>th</sup> February  
Working Group key attendees

Assessment and Diagnostic – Considerations

- What does diagnosis/assessment look like
- Who does the diagnosis  
One Service  
Multi-disciplinary team  
Clinical or non-clinical with relevant training  
Public or private service
- When/how to identify who needs diagnosis
- Separate assessment or part of a neurodevelopment pathway assessment

Next Steps

- Work with Neurodevelopmental Working Group through ICB
- Identify clinical lead for Assessment and Diagnosis (A&D) Working Group
- Identify who needs to be part of Assessment and Diagnosis Working Group
- Set up initial meeting programme
- NICE Quality Guidelines: how to implement for FASC
- Consider funding options: 2 year funding, Adoption Support Fund, other

Useful Links

- National FASC – [Home - National FASD](#)
- FASD Learning with Hope – [FASD: Learning with Hope – Our family's journey toward a bright future \(wordpress.com\)](#)
- NICE Quality Standards – [Fetal alcohol spectrum disorder \(nice.org.uk\)](#)
- Me and my FASC – [Me and My FASD - Me & My FASD](#)

Discussion ensued on the presentation with the following issues raised:-

- It was hoped to link the project in with the neurodevelopmental pathway, however, the difficulty currently was getting the correct people involved with the Neurodevelopmental ICB Group
- Attempts were being made to ensure it was part of the whole pathway and separate. Currently there were separate assessments and the FASD assessment appeared to be the last resort after all other routes explored first. There were close links with ASD and ADHD disorders to get the diagnosis

- Currently the only specific clinics for a FASD diagnosis were in the south of England, Edinburgh and Glasgow

Chris was thanked for his presentation:-

**Resolved:-** (1) That the presentation be noted.

(2) That a further presentation be made in 12 months to ascertain the impact and progress of the project.

## 70. **CARERS STRATEGY - STATUS UPDATE JANUARY 2024**

Katy Lewis, Carers Strategy Manager, presented an update on the progress made in association with The Borough That Carers – Strategic Framework 2022-25 Creating a Carer Friendly Rotherham.

The report focussed on the progress made against the strategic aims in the first 2 areas of focus in the Strategy i.e. Carer Cornerstones and creating communities of support. The Council and partners had worked to deliver the actions with unpaid carers being placed at the heart of the process through their direct involvements in The Borough That Cares Strategic Group.

The report highlighted:-

- Borough that Carers Strategic Framework formally launched on 24<sup>th</sup> November, 2022 and published on the Council's website
- Permanent post of Carers Strategy Manager appointed in July 2023
- Bi-monthly updates against Aim 3 of the Health and Wellbeing Board action plan 2022-2025 submitted
- Rotherham was leading the consortia with Sheffield, Barnsley and Doncaster to prepare an Expression of Interest for submission to the Accelerating Reform Fund. The total potential funding to be allocated to Rotherham was a minimum of £168,000 to support project delivery across February 2023 to March 2025.
- Programme of engagement with 11 carers groups that supported carers of people with a variety of issues
- Update of the carers' pages on the Council website
- New Terms of Reference agreed and The Borough That Cares Strategic Group now known as The Borough That Cares Network Group
- Evaluation completed of the Emergency Care Scheme and options for the renewal of contract identified and agreed
- Better Care Fund allocation for unpaid carers utilised in the provision of 19 small grants issued to community groups for projects focussing on improving carers' health and wellbeing
- New actions aligned to the final year priorities identified in The Borough That Cares Strategic Framework to be proposed to the Board in March 2024 for 2024/25

- Equality analysis of the support for unpaid carers in Rotherham in progress and an action plan developed where required

Discussion ensued with the following issues raised/clarified:-

- As part of the Community Navigators' annual work programme, promotion of the service would take place and ascertain what was on offer and where carers were engaging
- The advice and information pages were good examples of what was available but it would be enhanced in co-production with key stakeholders
- The small schemes grant scheme had been very successful during its 6 months
- Currently there was no timescale for the production of the action plan. The Borough That Cares Network Group had agreed new terms of reference and developing an action plan aligned to the focus of the strategic framework

Katy was thanked for her presentation.

**Resolved:-** (1) That the update be noted.

(2) That the new milestones for 2024/2025 be submitted to the Board's March meeting.

## 71. **AIM 4 UPDATE BY BOARD SPONSORS**

Paul Woodcock, Strategic Director, Regeneration and Environment gave the following powerpoint presentation:-

Aim 4: All Rotherham people live in healthy, safe and resilient communities

- Deliver a loneliness plan for Rotherham
- Promote health and wellbeing through arts and cultural initiatives
- Ensure Rotherham people are kept safe from harm
- Develop a Borough that supports a healthy lifestyle

Priority 1 – Deliver a loneliness plan for Rotherham

Key area of progress include

- The loneliness action plan has been updated and in delivery
- Work was taking place on the JSNA chapter on loneliness which would include qualitative information from some of Rotherham's inclusion groups (veterans, carers, neurodiverse adults and parents and carers of children with SEND)
- Delivery of revised MECC loneliness training would commence in February
- Ensure the Board was involved in informing local priority setting and was able to take local issues relating to health and wellbeing into account in strategic planning



- Ward priority setting would take place after the May 2024 elections with publication scheduled for September 2024. Council services and partners would be invited to contribute to local intelligence in advance of May 2024 to help inform priority setting

Priority 2 – Promote health and wellbeing through arts and cultural initiatives

Key areas of progress include

- Rotherham Show took place on 2<sup>nd</sup> and 3<sup>rd</sup> September 2023 attracting an estimated audience of 88,918
- The Council continued to deliver on the design of the Children's Capital of Culture programme
- The second annual UPLIFT Skate and Arts Festival took place in April 2023 with an estimated audience of 6,000 and featured a Teenage Market celebrating young makers and entrepreneurs
- WoW Rotherham took place in June 2023 with elements of the programme designed and delivered by Children's Capital of Culture Trainee Festival makers
- Activities were being delivered in libraries for people of all ages to connect, be active and learn new skills and widen the accessibility of Library Services through Pop-up libraries, reading gardens, Makerspaces, Authors' visits and performances, fun palaces
- 1,000 people attended fun palaces in October at various venues across the Borough. Skills shared included origami, gardening, crochet, wood turning, cake decorating, brass bands, gaming and keyboarding
- The Makerspace Project culminated in an exhibition at Riverside House from works produced at all 5 libraries. Groups of school children and members of the public had a go at using equipment and materials to make pinch pot birds, 3D pavilions, 2D clay figures and sewed pyjamas and hearts for the neonatal ward

Priority 3 – Ensure Rotherham people are kept safe from harm

Key areas of progress include

- Work was ongoing to embed referral pathways with key partners in Rotherham through the Home Safety Partnership Referral Scheme and Safe and Well checks
- Safeguarding Board Chairs meetings were now established to maintain the relationship between the Safeguarding Boards and work on crosscutting issues
- Delivery of vaccination programme for Covid-19 and Flu. 40,651 Covid vaccinations had been given in Rotherham in 2023. This equated to a 74% Autumn vaccination uptake
- This was now business as usual and delivery and uptake would be monitored at service level with assurance received by the Health Protection Committee

Priority 4 – Develop a Borough that supports a healthy lifestyle

Key areas of progress include

- A Borough-wide MECC training offer on physical activity had been developed. A new training offer agreed from Yorkshire Sport to be rolled out in train-the-trainer model to social prescribers, health care assistants and care homes to support wider understanding of benefits and opportunities for physical activity for all
- Rotherham Food Network was now established. Membership was still growing and actions were on track. Further detail, including action plan, was shared with the Health and Wellbeing Board in November 2023
- Work was ongoing to enable all partner staff to support neighbourhoods and communities to thrive. A partnership offer of training on strength based approaches was being rolled out. General awareness training was delivered via an e-learning package and now available to all IT enabled Council staff. Training for Place partners was being commissioned this quarter

Next Steps

Priority 1 – Delivery a loneliness plan for Rotherham

- A presentation on Ward priority setting was scheduled for the March Health and Wellbeing Board

Priority 3 – Ensure Rotherham people are kept safe from harm

- Work with other partnership boards on crosscutting issues in relation to safety and safeguarding. The next Safeguarding Chairs meeting was planned for early March to focus on outcomes frameworks and performance monitoring
- The Combatting Drugs Partnership for Rotherham will present their annual progress update to the Health and Wellbeing Board in March

Priority 4 – Develop a Borough that supports a healthy lifestyle

- Annual update from the Moving Rotherham Board will be submitted to the Health and Wellbeing Board in March
- A workshop was being organised on Spatial Planning, Climate and Health

Discussion ensued with the following issues raised/clarified:-

- Despite the austerity cuts, Rotherham had not any library closures and the central library was to be re-located
- The publication of the Ward priority setting, due to the May elections, would cover the type of information and activity that would be undertaken and provide details of what they might look like but the Ward plans were not expected until September/October

Ben Anderson, Director of Public Health, reported that over the last year just over 91% of Rotherham children aged 5 years had had 2 doses of the MMR vaccination, below the 95% World Health Organisation target. Targeted work around MMR capture in particular communities would be taking place as well as work on catching up on MMR vaccinations, particularly for those children that had missed opportunities for

vaccination during the pandemic and those parents who may now be re-evaluating their decision given the higher prevalence of Measles currently.

**Resolved:-** That the update be noted.

**72. UPDATE ON HEALTH AND WELLBEING STRATEGY ACTION PLAN**

Leonie Wieser, Policy Officer, presented the update on the Health and Well-Being Board Strategy Action Plan (January 2024).

The plan outlined progress against agreed priorities, highlighting where actions were completed, on track, at risk of not meeting milestones or off track.

**Resolved:** That the update be approved.

**73. ITEMS ESCALATED FROM PLACE BOARD**

**Winter Pressures**

Chris Edwards, ICB, reported that it had been extremely pressurised but not as pressured this winter as it had been in 2023 and currently the winter plan seemed to be working. The Foundation Trust was at level 1-4, tending to be at level 3 most of the time, as was the situation for the rest of South Yorkshire.

The winter plan was successful and, although the system was extremely challenged, it was coping.

Mental Health Services had specific problems and challenges nationally but were working as well as they could be.

**74. BETTER CARE FUND**

A meeting of the Executive was to be shortly.

**75. HEALTH AND WELLBEING STRATEGY AIMS ALIGNMENT WITH ICP STRATEGY**

Further to Minute No. 54 of the previous meeting, the Board noted the 2023 Integrated Care Strategy for South Yorkshire aligned with the Rotherham Health and Wellbeing Strategy 2018-2025 (refreshed 2022).

**76. NHS SOUTH YORKSHIRE INTEGRATED CARE PARTNERSHIP BOARD**

The unadopted minutes of the public meeting of the NHS South Yorkshire Integrated Care Partnership Board held on 27<sup>th</sup> September, 2023, were submitted for information and noted.

**77. ROTHERHAM PLACE BOARD ICB BUSINESS**

The minutes of the meeting of the Rotherham Place Board ICB Business held on 18<sup>th</sup> October and 15<sup>th</sup> November, 2023, were submitted for information and noted.

**78. ROTHERHAM PLACE BOARD PUBLIC PARTNERSHIP BUSINESS**

The minutes of the Rotherham Place Board held on 18<sup>th</sup> October and 15<sup>th</sup> November, 2023, were submitted for information and noted.

**79. DATE AND TIME OF NEXT MEETING**

Resolved:- That a further meeting of the Health and Wellbeing Board be held on Wednesday, 6<sup>th</sup> March, 2024, at Wentworth Woodhouse commencing at 9.00 a.m.

**LICENSING BOARD SUB-COMMITTEE**  
**29th January, 2024**

Present:- Councillor Ellis (in the Chair); Councillors Bennett-Sylvester, Cooksey, Hughes and Jones.

**26.       DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at the meeting.

**27.       EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

**28.       APPLICATION     FOR     THE     RENEWAL     OF     HACKNEY  
CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE**

The Sub-Committee considered a report of the Licensing Manager relating to an application for the renewal of the hackney carriage/private hire driver licence in respect of Mr. H.S.

Mr. H.S. was in attendance at the hearing.

Resolved:- That the application for the renewal of the hackney carriage/private hire driver licence for Mr. H.S. be refused.

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**PLANNING BOARD**  
**18th January, 2024**

Present:- Councillor Atkin (in the Chair); Councillors Bird, Bacon, Ball, Cowen, Elliott, Fisher, Khan and Tarmey.

Apologies for absence:- Apologies were received from The Mayor (Councillor Taylor); Councillors Andrews, Burnett, Keenan and Sheppard.

The webcast of the Planning Meeting can be viewed at:-  
<https://rotherham.public-i.tv/core/portal/home>

**51. EXCLUSION OF THE PRESS AND PUBLIC**

There were no items on the agenda to warrant exclusion of the press and public.

**52. MATTERS OF URGENCY**

There were no matters of urgency for consideration.

**53. DECLARATIONS OF INTEREST**

There were no Declarations of Interest to report.

**54. MINUTES OF THE PREVIOUS MEETING HELD ON 14TH DECEMBER, 2023**

**Resolved:-** That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 14<sup>th</sup> December, 2023, be approved as a correct record of the meeting.

**55. DEFERMENTS/SITE VISITS**

There were no site visits or deferments recommended.

**56. SITE VISIT - WIDENING OF EXISTING ACCESS AND ACCESS TRACK, FORMATION OF ADDITIONAL ACCESS TRACKS WITHIN THE SITE, (INCLUDING PARTIAL RELOCATION OF EXISTING ACCESS TRACK AND PROVISION OF PASSING BAYS), ERECTION OF BUILDING TO HOUSE BOREHOLE EQUIPMENT AND ERECTION OF WATER TANK AT LINDRICK NURSERY WORKSOP ROAD LINDRICK FOR CARRIER LANDSCAPES LTD (RB2023/1132)**

Further to Minute No. 48 of the meeting of the Planning Board held on 14<sup>th</sup> December, 2023 consideration was given to the report relating to the above application for planning permission. Prior to the meeting, Members of the Planning Board made a visit of inspection to the above site, the subject of this application.

In accordance with the right to speak procedure the following people attended the meeting and spoke about the application:-

Mr. P. Wilkinson (Agent)

Mr. M. Bignall (Objector)

Ms. K. Webb (Objector)

Mrs. B. Etchells-Anderson (Objector)

Mr. R. Anderson (Objector)

Mr. D. Nos (Objector)

Parish Councillor C. Jepson (Objector)

Parish Councillor D. Graham (Objector)

A statement was read out on behalf of Alexander Stafford M.P. (Objector)

**Resolved:-** That the Planning Board declare that it was not favourably disposed towards application RB2023/1132 and that it be refused on the grounds:-

- That it was contrary to the NPPF Paragraph 109 where it was found likely that there would be an unacceptable risk and an unacceptable impact on highway safety and that it was highly probable that it would be compounded by vehicles parking on the grass verge rather than the allocated bays.
- For the unacceptable risk and impact on traffic coming to a stop on the hill as a result of vehicles turning left and right into the site arising from the increase in vehicular movements.

The exact wording for these reasons for refusal to be agreed in consultation with the Chair and Vice-Chair of the Planning Board.

**57. UPDATES**

There were no updates to report.

**58. DATE OF NEXT MEETING**

**Resolved:-** That the next meeting of the Planning Board take place on Thursday, 8<sup>th</sup> February, 2024 at 9.00 a.m. at Rotherham Town Hall.



**PLANNING BOARD  
8th February, 2024**

Present:- Councillor Bird (in the Chair); The Mayor (Councillor Taylor), Councillors Andrews, Bacon, Ball, Burnett, Cowen, Elliott, Sheppard and Tinsley.

Apologies for absence were received from Councillors Atkin, Havard, Keenan and Khan.

The webcast of the Planning Meeting can be viewed at:-  
<https://rotherham.public-i.tv/core/portal/home>

**59. EXCLUSION OF THE PRESS AND PUBLIC**

There were no items on the agenda to warrant exclusion of the press and public.

**60. MATTERS OF URGENCY**

There were no matters of urgency for consideration.

**61. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at the meeting.

**62. MINUTES OF THE PREVIOUS MEETING HELD ON 18TH JANUARY, 2024**

**Resolved:-** That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 18<sup>th</sup> January, 2024, be approved as a correct record of the meeting.

**63. DEFERMENTS/SITE VISITS**

There were no site visits or deferments recommended.

**64. DEVELOPMENT PROPOSALS**

**Resolved:-** (1) That, on the development proposals now considered, the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure the following people attended the meeting and spoke about the applications below:-

**PLANNING BOARD - 08/02/24**

- Change of use to use to retail unit (Class E) at Deer Park Farm, Doncaster Road, Thrybergh for Deer Park Farm Retail Village (RB2023/0827)

Mr. J. Lomas (on behalf of the Applicant)  
Councillor M. Bennett-Sylvester (Supporter)

- Change of use to retail/antiques emporium unit at Deer Park Farm, Doncaster Road, Thrybergh for Deer Park Farm Retail Village (RB2023/0829)

Mr. J. Lomas (on behalf of the Applicant)  
Councillor M. Bennett-Sylvester (Supporter)

- Change of use to use to retail unit (Class E) at Deer Park Farm, Doncaster Road, Thrybergh for Deer Park Farm Retail Village (RB2023/0830)

Mr. J. Lomas (on behalf of the Applicant)  
Councillor M. Bennett-Sylvester (Supporter)

- First floor side extension, single storey side and rear extension, single storey front extension, creation of rooms in the roofspace with dormer window to the rear and velux windows to the front at 4 Cedar Drive, Ravenfield for Mr Sabir (RB2023/1080)

Mr. Sabir (Applicant)  
Ms. J. Collins (Objector)  
Mrs. J. Mullins (Objector)  
Mr. C. Worrall (Objector)  
A statement was read out on behalf of Mr. M. Mullins (Objector)

- Provision of secondary vehicular access from Brook Lane Croft with 2.5 m high timber gates and alterations to land levels within site at Brook Lane Farm, Main Street, Bramley for Mr. T. Palmer (RB2023/1478)

Mr. T. Palmer (Applicant)  
Mr. B. McGeachie (Objector)  
Mr. J. Dibb (Objector)  
A statement was read out on behalf of Mr. D. South (Objector)

(2) That applications RB2023/0827, RB2023/1080 and RB2023/1478 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

(3) That the Planning Board declare that it was favourably disposed towards application RB2023/0829 and that it be granted on the grounds that the Council considers the proposed retail use to be acceptable, despite there being sequentially preferable sites in the Rotherham Town

Centre, the scheme used an existing building and provided a facility for the local community and generated employment.

In addition, it was noted that the scheme provided a replacement facility to the uses that were, until recently, carried out locally at Fosters Garden Centre across Doncaster Road (now closed down), and that this use was preferable to the authorised use of the site as a storage building, with associated traffic movements.

It was not considered necessary to restrict the goods sold within the unit, and considered that the other conditions attached to application RB2023/0827 should apply.

As such, the application was granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed below:-

### **Conditions**

01

The permission hereby granted shall relate to the area shown outlined in red on the approved location plan and the development shall only take place in accordance with the submitted details and specifications and as shown on the approved plans.

Reason

To define the permission and for the avoidance of doubt.

02

The retail use hereby permitted shall only be open between the hours of 10:00 – 17:00 Monday to Saturday and shall be closed on Sundays and Bank Holidays. No deliveries shall be made outside of hours 08:00 – 18:00 Mondays to Saturdays with no deliveries on Sundays or Bank Holidays.

Reason

In the interest of neighbouring amenity in accordance with Policy SP52 'Pollution Control.'

### **POSITIVE AND PROACTIVE STATEMENT**

The applicant entered into pre application discussions with the Local Planning Authority, and the proposals were in accordance with the principles of the National Planning Policy Framework and did not require any alterations or modification.

(4) That the Planning Board declare that it was favourably disposed towards application RB2023/0830 and that it be granted on the grounds that the Council considered that the proposed retail use was acceptable as, despite there being sequentially preferable sites in the Rotherham

Town Centre, the scheme used an existing building and provided a facility for the local community and generated employment.

In addition, it was noted that the scheme provided a replacement facility to the uses that were, until recently, carried out locally at Fosters Garden Centre across Doncaster Road (now closed down), and that this use was preferable to the authorised use of the site as a storage building, with associated traffic movements.

It was not considered necessary to restrict the goods sold within the unit, and considered that the other conditions attached to application RB2023/0827 should apply.

As such, the application was granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed below:-

### **Conditions**

01

The permission hereby granted shall relate to the area shown outlined in red on the approved location plan and the development shall only take place in accordance with the submitted details and specifications and as shown on the approved plans.

Reason

To define the permission and for the avoidance of doubt.

02

The retail use hereby permitted shall only be open between the hours of 10:00 – 17:00 Monday to Saturday and shall be closed on Sundays and Bank Holidays. No deliveries shall be made outside of hours 08:00 – 18:00 Mondays to Saturdays with no deliveries on Sundays or Bank Holidays.

Reason

In the interest of neighbouring amenity in accordance with Policy SP52 'Pollution Control.'

### **POSITIVE AND PROACTIVE STATEMENT**

The applicant entered into pre application discussions with the Local Planning Authority, and the proposals were in accordance with the principles of the National Planning Policy Framework and did not require any alterations or modification.

(5) That application RB2023/1478 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report and subject to an amendment to Condition 2 for the replacement of approved plan Rev F to JBA 4213 101 Rev G received February 2024 to now read:-

02

The permission hereby granted shall relate to the area shown outlined in red on the approved location plan and the development shall only take place in accordance with the submitted details and specifications and as shown on the approved plans Drawing Nos. JBA.4213.101 Rev G received 24 January 2024 and turning motions plan received 14 December 2023.

**65. UPDATES**

There were no updates to report.

**66. DATE OF NEXT MEETING - THURSDAY 29TH FEBRUARY, 2024**

**Resolved:-** That the next meeting of the Planning Board take place on Thursday, 29<sup>th</sup> February, 2024 at 9.00 a.m. at Rotherham Town Hall.

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**STAFFING COMMITTEE**  
**Monday 12 February 2024**

Present:- Councillor Alam (in the Chair); Councillors Allen, Read, T. Collingham and Tarmey.

**5. MINUTES OF THE PREVIOUS MEETING**

**Resolved:-**

That the minutes of the meeting held on 10 July 2023 be approved as a true and correct record of the proceedings.

**6. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**7. EXCLUSION OF THE PRESS AND PUBLIC**

The Chair advised that there were no items of business on the agenda that would require the exclusion of the press and public from the meeting.

**8. PAY POLICY STATEMENT 2024/25**

Consideration was given to the report which provided detail of the Pay Policy Statement for 2024-25 that the Council was required to publish under Chapter 8 of the Localism Act 2011. The format and content of the Pay Policy, attached at Appendix 1, was prepared in accordance with guidance previously issued by the Regional Local Government Employers Association and reflected good practice. It was a forward-looking report.

The pay relationship section of the Policy indicated that the Council fell well below the threshold indicated by the Hutton review, in terms of the 'pay multiple'. It was clarified that the Council did not have or intended to introduce any bonus schemes.

It was noted that there could come a time whereby all posts of an Assistant Director level and above may fall into the publication threshold. Every Council would be in a similar position therefore consideration may be given to moving the threshold at that point. However, no review was planned.

Once approved the Policy would be published on the Council's website.

The Pay Policy would be presented to Council on 28 February 2024 for final approval.

**Resolved:**

That the Staffing Committee:

1. Accepted the Pay Policy Statement for 2024-25 (Appendix 1).
2. Recommended approval of the statement by Council.

**9. GENDER PAY GAP STATEMENT 2023**

Consideration was given to the report which detailed the gender pay gap information as at the 31 March 2023, that the Council was required to publish. The Gender Pay Gap Information Regulations were introduced in 2017 and required employers with 250 or more employees to publish statutory calculations each year.

The report looked back to the previous year and once approved would be published on the Council's website.

The mean gender pay gap for the Council at the end of March 2023 was 7.3% compared to 8.5% the previous year. In addition, the median pay gap had also reduced from 10.2% to 8.7%. This meant that when comparing the mid-point of all males' salaries with the mid-point of all females' salaries, the gap had reduced by 1.3% to 8.7%.

There was no legislative requirement to publish information on other protected characteristics, however analysis for Black, Asian and Minority Ethnic (BAME) employees showed the Council had a negative 9.6% median pay gap but a positive 0.7% mean pay gap. This meant that when assessing the mean hourly rate of pay for BAME employees against the mean hourly rate for non-BAME staff, BAME employees were in roles that overall meant they were paid 11p per hour less. For disabled employees a negative median of 13.7% (up from 10.4% last year) and a negative 4.3% mean (up from 3.3%) demonstrated that disabled employees were paid more than non-disabled employees by both measures.

In response to questions it was explained that facilities services had a larger proportion of female employees. This was due to the roles within that service area, which included catering and cleaning staff for example.

In response to questions it was also confirmed that the target was parity however it was important to be realistic. The Assistant Director stated that the fact the figures were heading in the right direction was positive.

The Chief Executive confirmed that work was ongoing in terms of recruitment and job evaluations. It was important to note the impact of part time working (particularly for women) and the impact of caring responsibilities. The Chief Executive stated that the Council was a good recruiter of people with disabilities.



**Resolved:**

That Staffing Committee:

1. Accept the Gender Pay Gap Statement at Appendix 1
2. Approve publication of the Gender Pay Gap Statement at Appendix 1.

**10. ARMED FORCES RESERVES POLICY**

Consideration was given to the report which sought support to implement the Armed Forces Reserves Policy and ensure that both current and future workforces were aware of the Council's positive statements of commitment. The Armed Forces Covenant Duty provided a legal obligation on certain public bodies that were responsible for delivering statutory functions in healthcare, education and housing services and required those delivering local services to pay due regard to the Covenant principles when exercising functions in these areas. The Council signed the Armed Forces Covenant Duty in March 2018 and more recently, in January 2024.

Alongside the Covenant was an employer recognition award scheme. The scheme awarded bronze, silver and gold awards for organisations that pledged, demonstrated or advocated support to defence and the armed forces community, and aligned their values with the Armed Forces Covenant. Rotherham Council was awarded silver in August 2018 and re-accredited in late 2023. The Council aspired to achieve Gold in 2024.

The Council needed to demonstrate that certain criteria were met in order to apply for the Gold award, of which there were nine areas of compliance in total. One of these areas was to actively ensure that the workforce was aware of positive policies towards defence people issues.

Whilst the Council already had positive measures in place to support reservists in its existing policies, these were now combined into an overarching Armed Forces Reserves policy, which had been developed to ensure compliance with the criteria.

The new commitments for the Council was to promote volunteering with the cadet forces from the workforce, by providing paid time off for Cadet Force Adult Volunteers (CFAVs) for their summer camp. This provision was 5 working days and 3 days for those involved in the planning of training activities, subject to operational circumstances and to ensure service impacts were minimised.

The Committee fully supported the Policy and requested that a review of the impacts of the Policy be reported back to the Staffing Committee in 12 months.

**Resolved:**

1. That the Staffing Committee approve the introduction of the Armed Forces Reserves policy (Appendix 1.)

**11. URGENT BUSINESS**

The Chair reported that there were no urgent items of business requiring the Committee's consideration.