

FORWARD PLAN OF KEY DECISIONS
1 May 2020 – 31 July 2020

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

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What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months;
- the matter in respect of which the decision is to be made;
- who will make the key decisions;
- when those key decisions are likely to be made;
- what documents will be considered;
- who you can contact for further information

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at the Town Hall, Rotherham. Meeting dates for 2020/21 are:

15 June 2020	21 September 2020	23 November 2020	25 January 2021	22 March 2021	17 May 2021
13 July 2020	19 October 2020	21 December 2020	15 February 2021	19 April 2021	

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Gordon Watson	Deputy Leader of the Council and Cabinet Member for Children's Services and Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services and Finance
Councillor Sarah Allen	Cabinet Member for Cleaner, Greener Communities
Councillor Dominic Beck	Cabinet Member for Housing
Councillor Emma Hoddinott	Cabinet Member for Waste, Roads and Community Safety
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
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KEY DECISIONS TO BE TAKEN IN MAY 2020**ADULT CARE, HOUSING AND PUBLIC HEALTH**

Financial Support for Learning Disability Day Opportunity Providers during the Covid-19 Pandemic		To agree to provide financial support for learning disability day opportunity providers during the Covid-19 pandemic.	Cabinet Member - Adult Social Care and Health	Members, officers and stakeholders.	Report	All Wards	Open	Anne Marie Lubanski annemarie.lubanski@rotherham.gov.uk
Financial Support for Older Peoples Residential Care Homes during the Covid-19 Pandemic	1 May 2020	To agree to advance additional payments of £15k to each Older Peoples' Care Home in Rotherham and the provision of a £100k contingency fund for Adult Care to utilise should additional emergency funding be required.	Cabinet Member - Adult Social Care and Health	Members, officers and stakeholders.	Report	All Wards	Open	Anne Marie Lubanski annemarie.lubanski@rotherham.gov.uk

NON-KEY DECISIONS TO BE TAKEN IN MAY 2020**ASSISTANT CHIEF EXECUTIVE**

Council Response to COVID-19 Pandemic		To consider a report detailing the response of the Council to the COVID-19 pandemic.	Leader of the Council	Members, officers and stakeholders.	Report	All Wards	Open	Judith Hurcombe judith.hurcombe@rotherham.gov.uk
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KEY DECISIONS TO BE TAKEN IN JUNE 2020**ADULT CARE, HOUSING AND PUBLIC HEALTH**

Autism Strategy	1 April 2020	To consider a recommendation to approve the Autism Strategy.	Cabinet Member - Adult Social Care and Health	Rotherham Autism Partnership Board / SEND and Children's partnership board CCG.	Report	All Wards	Open	Anne Marie Lubanski annemarie.lubanski@rotherham.gov.uk
Commissioning intentions for Rotherham's Sexual Health services	1 May 2020	To extend the existing contract with The Rotherham NHS Foundation Trust and delay the planned service procurement.	Cabinet Member - Adult Social Care and Health	Other potential providers will be made aware through the tender portal.	Report	All Wards	Open	Anne Marie Lubanski annemarie.lubanski@rotherham.gov.uk

CHILDREN AND YOUNG PEOPLE'S SERVICES

Operational Delivery of LAC Sufficiency Strategy – Update on the Development of New Residential Provision	1 April 2020	Consideration of the next phase of development.	Deputy Leader of the Council and Cabinet Member for Children's Services & Neighbourhood Working	Relevant officers, stakeholders and members.	Report and appendices	All Wards	Open	Sally Hodges sally.hodges@rotherham.gov.uk
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NON-KEY DECISIONS TO BE TAKEN IN JUNE 2020**CHILDREN AND YOUNG PEOPLE'S SERVICES**

Response to recommendations from Children's Commissioner Takeover Challenge	1 February 2020	To respond formally to the recommendations arising from the 2019 Children's Commissioner Takeover Challenge.	Deputy Leader of the Council and Cabinet Member for Children's Services & Neighbourhood Working	Relevant Officers, Stakeholders and members.	Report	All Wards	Open	Sally Hodges sally.hodges@rotherham.gov.uk
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FINANCE AND CUSTOMER SERVICES

Finance Update and Budget Monitoring Report	1 April 2020	To consider an update in respect of the financial position of the Council's revenue budget.	Cabinet Member - Corporate Services and Finance	Relevant officers, members and stakeholders.	Report	All Wards	Open	Judith Badger judith.badger@rotherham.gov.uk
New Applications for Business Rates Discretionary Relief for Rotherham Abuse Counselling Service and Rotherham Crossroads - Caring for Carers			Cabinet Member - Corporate Services and Finance	Relevant Members, officers and stakeholders.	Report	All Wards	Open	Judith Badger judith.badger@rotherham.gov.uk

REGENERATION AND ENVIRONMENT

Adoption of Supplementary Planning Documents	1 April 2020	To approve adoption of the first set of Supplementary Planning Documents consulted on in 2019: <ul style="list-style-type: none"> • Householder Design Guide • Development in the Green Belt • Equal and Healthy Communities • Town Centre Uses and Developments • Air Quality and Emissions • Shop Front Design Guide 	Cabinet Member - Jobs and the Local Economy	Member, officer, stakeholder and public consultation has informed the documents.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Public consultation on Supplementary Planning Documents		To approve public consultation on the next set of draft Supplementary Planning Documents <ul style="list-style-type: none"> • Affordable Housing • Development Viability • Natural Environment • Preparing a Soils Strategy • Transport Assessments, Travel Plans and Parking Standards • Safeguarding Community Facilities 	Cabinet Member - Jobs and the Local Economy	Relevant officers, members, stakeholders and public.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Disposal of Surplus Property Asset – Former Caretaker’s Property (Thorpe Hesley Primary School), 790 Upper Wortley Road, Thorpe Hesley, Rotherham		To approve the disposal of the Council’s freehold interest in the Former Caretaker’s Property (Thorpe Hesley Primary School), 790 Upper Wortley Road, Thorpe Hesley, Rotherham.	Cabinet Member - Jobs and the Local Economy	Relevant members, officers, stakeholders and public.	Report and appendices	Keppel	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

KEY DECISIONS TO BE TAKEN IN JULY 2020

ADULT CARE, HOUSING AND PUBLIC HEALTH

Update on Adult Social Care Provision		To determine any matters arising in respect of the provision of adult social care arising from the response to the COVID-19 pandemic.	Cabinet Member - Adult Social Care and Health	Relevant officers, members and stakeholders.	Report	All Wards	Open	Anne Marie Lubanski annemarie.lubanski@rotherham.gov.uk
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FINANCE AND CUSTOMER SERVICES

Financial Outturn 2019/20		To approve the unaudited revenue and capital outturn for 2019/20 and note the impact on reserves.	Cabinet Member - Corporate Services and Finance	Relevant members, officers and stakeholders.	Reort	All Wards	Open	Judith Badger judith.badger@rotherham.gov.uk
Treasury Management Outturn 2019/20	1 May 2020	To note treasury management activity during 2019/20 reviewed against the approved strategy, including the outturn position for the prudential indicator.	Cabinet Member - Corporate Services and Finance	Relevant members, officers and stakeholders.	Report	All Wards	Open	Judith Badger judith.badger@rotherham.gov.uk
May 2020/21 Financial Monitoring		To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member - Corporate Services and Finance	Relevant members, officers and stakeholders.	Report	All Wards	Open	Judith Badger judith.badger@rotherham.gov.uk

NON-KEY DECISIONS TO BE TAKEN IN JULY 2020**FINANCE AND CUSTOMER SERVICES**

New Applications for Business Rates Discretionary Relief		To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member - Corporate Services and Finance	Relevant officers, members and stakeholders.		All Wards	Open	Judith Badger judith.badger@rotherham.gov.uk
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**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.