

**FORWARD PLAN OF KEY DECISIONS**  
**1 February 2022 – 30 April 2022**

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services  
Riverside House  
Main Street  
Rotherham  
S60 1AE

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### What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

### What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

### What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

### Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2021/22 are:

21 June 2021	20 September 2021	22 November 2021	24 January 2022	28 March 2022	16 May 2022
19 July 2021	18 October 2021	20 December 2021	14 February 2022	25 April 2022	

### Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

### The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Sarah Allen	Deputy Leader and Cabinet Member for Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services, Community Safety and Finance
Councillor Dominic Beck	Cabinet Member for Transport and Environment
Councillor Amy Brookes	Cabinet Member for Housing
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health
Councillor David Sheppard	Cabinet Member for Social Inclusion

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>KEY DECISIONS TO BE TAKEN ON 14 FEBRUARY 2022</b>								
<b>CHILDREN AND YOUNG PEOPLE'S SERVICE</b>								
Proposal to Increase Capacity at Brinsworth Academy	December 2021	To approve the allocation of capital funding to provide an additional 150 places at Brinsworth Academy to meet future rising catchment area demand.	Cabinet Member for Children and Young People	Ward Members, constituency MP's, Parish Council, parents/carers of children attending the school, all schools in the local area and wider Stakeholders.	Report	Brinsworth	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Clean Air Zone (CAZ) - Submission of Full Business Case	November 2021	To approve the submission to government of the Full Business Case for implementation of the Rotherham and Sheffield Clean Air Zone.	Cabinet Member for Transport and Environment	Relevant Members, Officers, Stakeholders and Residents.	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Application for Enforcement Powers relating to Moving Traffic	November 2021	Approval to submit an application to DFT for powers to enforce moving traffic offences under Pt 6 TMA 2004.	Cabinet Member for Transport and Environment	Relevant Members, Officers and Partners.	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
Annual Renewal Applications for Business Rates Relief in 2022/23	November 2021	To consider the recommendation for the annual renewal applications for Business Rates Discretionary Relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
December 2021/22 Financial Monitoring	November 2021	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

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Budget and Council Tax 2022-23	November 2021	To recommend to Council the Budget and Council Tax for 2022/23 including the Capital Programme and Treasury Management Strategies.	Leader of the Council	Relevant Members, Officers, Stakeholders and Residents.	Tax base report 2022.23 Appendix 1 Council Tax Base 2022-23	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Covid 19 Additional Business Rates Relief Fund	December 2021	To determine the Council's discretionary scheme for the Covid-19 additional business rates relief fund.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>NON-KEY DECISIONS TO BE TAKEN ON 14 FEBRUARY 2022</b>								
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Year Ahead Plan Final Progress Report	November 2021	To report on the achievements of the Year Ahead Plan up to end November 2021.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Outcomes from the Improving Lives Select Commission Sub-Group on Post-CSE Support	December 2021	To receive the report and consider the recommendations of the Improving Lives Select Commission Sub-Group on Post-CSE support.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 28 MARCH 2022</b>								
<b>FINANCE AND CUSTOMER SERVICES</b>								
Covid 19 Recovery Fund	December 2021	To consider proposals for the use of the Council's Covid Recovery Fund.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

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Town Centre Wi-Fi	December 2021	To provide an update on the planned delivery of Town Centre Wi-Fi.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	Boston Castle	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Government's Council Tax Rebate Scheme 2022/23	February 2022	To agree the implementation of the Government's Council Tax Rebate Scheme for 2022/23, including the criteria to be applied to the Council's discretionary element of the Scheme.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Town Deal and Levelling Up fund approvals	November 2021	To agree delegation to S151 Officer, Cabinet Member for Jobs and the Local Economy and Strategic Director Regeneration & Environment to sign off Business Cases for all Town Deal and Levelling Up projects.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Regeneration Programme: Strategic Acquisitions	November 2021	To seek delegation to negotiate and agree terms for strategic acquisitions supporting delivery of the regeneration programme.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>NON-KEY DECISIONS TO BE TAKEN ON 28 MARCH 2022</b>								
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Social Value Annual Report	November 2021	To receive the Annual Report including the real living wage accreditation.	Leader of the Council	Directorates, Stakeholders and Partners.	Report	All Wards	Open	Sharon Kemp Tel: 01709 822770 sharon.kemp@rotherham.gov.uk

<b>Decision title</b>	<b>Date added to the Forward Plan</b>	<b>What is the decision?</b>	<b>Cabinet Portfolio</b>	<b>Who will be consulted</b>	<b>Documents to be considered</b>	<b>Wards affected</b>	<b>Is the decision to be made in private</b>	<b>Directorate and contact for further information</b>
Outcomes from the Health Select Commission sub-group on Community Hubs	February 2022	To receive and respond to the report and recommendations of the Health Select Commission Sub-Group on Community Hubs.	Leader of the Council	Relevant Officers, Members and Stakeholders.	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Outcomes from the Health Select Commission sub-group on Young Carers	February 2022	To receive and respond to the report and recommendations the Health Select Commission sub-group on Young Carers.	Cabinet Member for Children and Young People	Relevant Officers, Members and Stakeholders.	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Outcomes from the Improving Places Select Commission sub-group on External Funding	February 2022	To receive and respond to the recommendations of the Improving Places sub-group on External Funding.	Cabinet Member for Jobs and the Local Economy	Relevant Officers, Members and Stakeholders.	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
New Application for Business Rates Hardship Relief	February 2022	To consider the recommendation for a new application for Business Rates Hardship Relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and Exempt Appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
New Applications for Business Rates Discretionary Relief for The Parochial Church Council of The Ecclesiastical Parish of All Saints Rotherham and Treeton Community Centre	February 2022	To consider the recommendations for new applications for Business Rates Discretionary Relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
New Applications for Business Rates Relief	November 2021	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

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<b>REGENERATION AND ENVIRONMENT</b>								
Forge Island Update	February 2022	Update on the delivery of the Forge Island development.	Cabinet Member for Jobs and the Local Economy	Relevant Members and Officers.	Report and Appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Rotherham Climate Emergency Annual Report	February 2022	To note the progress made during 2021/22 against the Climate Change Action Plan.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 25 APRIL 2022 OR LATER</b>								
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Equality, Diversity and Inclusion Strategy	July 2021	Approval of the Council's new Equality, Diversity and Inclusion Strategy, underpinning the new Council Plan. Also includes approval of new statutory Equality Objectives.	Cabinet Member for Corporate Services, Community Safety and Finance	Members, partner organisations, VCS and faith organisations through targeted consultation and the general public through open consultation.	Report and appendix	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
First Homes: Interim Planning Statement	February 2022	To approve an Interim Planning Statement that applies local eligibility criteria to First Homes.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Transport Capital Report 2022-23	February 2022	Approval of the Transport Capital Programme for 2022/23.	Cabinet Member for Transport and Environment	Relevant colleagues, Cabinet Member, Partners.	Report and Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

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<b>NON-KEY DECISIONS TO BE TAKEN ON 25 APRIL 2022 OR LATER</b>								
<b>FINANCE AND CUSTOMER SERVICES</b>								
New Applications for Business Rates Relief	November 2021	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk



**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A  
ACCESS TO INFORMATION: EXEMPT INFORMATION  
PART 1  
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2  
QUALIFICATIONS: ENGLAND**

***Paragraphs 1-8 repealed.***

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
  - a. falls within any of paragraphs 1 to 7 above; and
  - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972  
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
  - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.