

Updated: 25 April 2022

## **FORWARD PLAN OF KEY DECISIONS**

**1 April 2022 – 30 June 2022**

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

### Contact Information:-

Democratic Services  
Riverside House  
Main Street  
Rotherham  
S60 1AE

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### What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

### What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

### What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

### Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2021/22 are:

21 June 2021	20 September 2021	22 November 2021	24 January 2022	28 March 2022	16 May 2022
19 July 2021	18 October 2021	20 December 2021	14 February 2022	25 April 2022	

### Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

### The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Sarah Allen	Deputy Leader and Cabinet Member for Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services, Community Safety and Finance
Councillor Dominic Beck	Cabinet Member for Transport and Environment
Councillor Amy Brookes	Cabinet Member for Housing
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health
Councillor David Sheppard	Cabinet Member for Social Inclusion

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>KEY DECISIONS TO BE TAKEN ON 25 APRIL 2022</b>								
<b>REGENERATION AND ENVIRONMENT</b>								
First Homes: Interim Planning Statement	February 2022	To approve an Interim Planning Statement that applies local eligibility criteria to First Homes.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Rotherham Climate Emergency Annual Report	February 2022	To note the progress made during 2021/22 against the Climate Change Action Plan.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Housing Act - Banning Order	March 2022	To agree a new Policy for use of Banning Order Powers contained within the Housing Act.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Hackney Carriage Tariff	March 2022	To agree to the requested increase in fares charged by Hackney Carriages licensed by the Council.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>NON-KEY DECISIONS TO BE TAKEN ON 25 APRIL 2022</b>								
<b>CHILDREN AND YOUNG PEOPLE SERVICE</b>								
Dedicated Schools Grant High Needs Block Safety Valve Programme	March 2022	To report the outcomes from the Government's National Safety Valve Programme.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 16 MAY 2022</b>								
<b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>								
Annual Housing Development Report 2022-23	March 2022	To approve the 2022/23 annual housing development programme.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk

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Housing Strategy	March 2022	To approve the new Housing Strategy.	Cabinet Member for Housing	Cabinet Member, Members, residents, partners, staff.	Report	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Public Health, Healthy Lifestyle Services Pathway	March 2022	To agree the future model for healthy lifestyle service delivery and the NHS health checks programme and recommissioning of future service.	Cabinet Member for Adult Social Care and Health	Public and potential service users on the offer and Primary Care and other NHS Providers on the pathway.	Report	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Household Support Fund	March 2022	Allocation of Government grant funding for tackling hardship.	Leader of the Council	Council service providers / partners.	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Town Deal and Levelling Up fund approvals	November 2021	Note the successful bids for TF and LUF and the progress made to date; to agree to the implementation of the schemes within the TF and LUF programmes and to note the assurance framework the Council will follow to approve project business cases.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Exempt Appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Strategic Management and Maintenance of Rotherham's Highways 2022/23	April 2022	Approval for the Strategic Management and Maintenance of Rotherham's Highways 2022-23 and to note the programme of works	Cabinet Member for Transport and Environment	Relevant Members, Officers and Stakeholders.	Report with Exempt Appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

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<b>NON-KEY DECISIONS TO BE TAKEN ON 16 MAY 2022</b>								
<b>CHILDREN AND YOUNG PEOPLE SERVICE</b>								
Cabinet Response to the Outcomes from the Sub-Group on Post CSE Support Services	April 2022	To approve the Cabinet response to the Outcomes from the Sub-Group on Post CSE Support Services.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 20 JUNE 2022 OR LATER</b>								
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Equality, Diversity and Inclusion Strategy	July 2021	Approval of the Council's new Equality, Diversity and Inclusion Strategy, underpinning the new Council Plan. Also includes approval of new statutory Equality Objectives.	Cabinet Member for Corporate Services, Community Safety and Finance	Members, partner organisations, VCS and faith organisations through targeted consultation and the general public through open consultation.	Report and appendix	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Transport Capital Report 2022-23	February 2022	Approval of the Transport Capital Programme for 2022/23.	Cabinet Member for Transport and Environment	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

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<b>NON-KEY DECISIONS TO BE TAKEN ON 20 JUNE 2022 OR LATER</b>								
<b>ASSISTANT CHIEF EXECUTIVE</b>								
First Council Plan and Year Ahead Delivery Plan performance/progress report - Q4 Performance	April 2022	To report baseline performance for 2021/22 and progress made against the Year Ahead Delivery Plan since January 2022.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Appointment of Councillors to serve on Outside Bodies	April 2022	That the Cabinet agrees that Councillors be appointed to serve on Outside Bodies, as detailed on the schedule.	Leader of the Council	Relevant Members.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Cabinet Response to the Outcomes from the Sub-Group on Rotherham Community Hub	April 2022	To approve the Cabinet response to the Outcomes from the Sub-Group on Rotherham Community Hub.	Cabinet Member for Social Inclusion	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE SERVICES</b>								
Cabinet Response to the Outcomes from the Sub-Group on Support for Young Carers	April 2022	To approve the Cabinet response to the Outcomes from the Sub-Group on Support for Young Carers.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
BT proposal to permanently remove the public phone box at the junction of Wensleydale and Teesdale Road, Rotherham	April 2022	To note the officer delegated decision regarding the request from BT to remove the phone box.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers and stakeholders, with public consultation on Council website.	Report	Greasbrough	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Rotherham Local Heritage List	April 2022	To approve the designation of certain buildings and sites in Rotherham as "locally listed", following their identification and assessment in the pilot phase of the South Yorkshire Local Heritage List project.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders, with public consultation via the South Yorkshire Local Heritage List website.	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

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Cabinet Response to the Outcomes from the Sub-Group on External Funding	April 2022	To approve the Cabinet response to the Outcomes from the Sub-Group on External Funding.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
New Applications for Business Rates Relief	November 2021	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A  
ACCESS TO INFORMATION: EXEMPT INFORMATION  
PART 1  
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2  
QUALIFICATIONS: ENGLAND**

***Paragraphs 1-8 repealed.***

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
  - a. falls within any of paragraphs 1 to 7 above; and
  - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972  
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
  - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.