

**FORWARD PLAN OF KEY DECISIONS**  
**1 October 2022 – 31 December 2022**

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services  
Riverside House  
Main Street  
Rotherham  
S60 1AE

Email: [governance@rotherham.gov.uk](mailto:governance@rotherham.gov.uk)  
Tel: 01709 822477

### What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

### What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

### What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

### Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2022/23 are:

20 June 2022	19 September 2022	21 November 2022	23 January 2023	20 March 2023	15 May 2023
11 July 2022	17 October 2022	19 December 2022	13 February 2023	24 April 2023	

### Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

### The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Sarah Allen	Deputy Leader and Cabinet Member for Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services, Community Safety and Finance
Councillor Dominic Beck	Cabinet Member for Transport and Environment
Councillor Amy Brookes	Cabinet Member for Housing
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health
Councillor David Sheppard	Cabinet Member for Social Inclusion

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>KEY DECISIONS TO BE TAKEN ON 17 OCTOBER 2022</b>								
<b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>								
Proposals for Day Opportunities for People with High Support Needs	July 2022	To approve the proposals for a new service offer (formerly known as REACH).	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Commissioning Mental Health Recovery Focussed Community Services	August 2022	To approve establishment of a Dynamic Purchasing System to procure a range of community services based on the mental health recovery model and approve the consequent appointment of successful applications following a competitive tender process.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Housing Related Support Pathway - Proposal for Future Commissioning	August 2022	To approve the proposed changes to the pathway and a new model for how provision is supplied to the Council.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Fostering Fees and Allowances 2022	July 2022	To consider the proposals for foster carer fees and development of the retention offer for in-house Foster Carers in Rotherham.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
Operational Delivery of LAC Sufficiency Strategy - New Residential Provision Progress Report	July 2022	To approve the update to the Children's residential programme.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
Looked After Children and Care Leavers Sufficiency Strategy 2023 - 2028	August 2022	To consider and approve the update to the Looked After Children Sufficiency Strategy.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk

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Rotherham Metropolitan Borough Council Special Education Needs and Disability Sufficiency (SEND) Phase 4	August 2022	To consider and approve the next planned round of Special Educational Needs and Disabilities Sufficiency in the borough.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Rotherham Local Heritage List	April 2022	To note the production of a local heritage list for the whole of South Yorkshire in general and Rotherham in particular and to approve delegation to the Head of Planning and Building Control, in consultation with the Cabinet Member for Jobs and the Local Economy, to include, amend or delete heritage assets on the Rotherham Local Heritage List.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers and stakeholders, with public consultation via the South Yorkshire Local Heritage List website.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Forge Island Final Delivery Arrangements	October 2022	To approve the next steps for the implementation of the Forge Island Project.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>NON-KEY DECISIONS TO BE TAKEN ON 17 OCTOBER 2022</b>								
<b>REGENERATION AND ENVIRONMENT</b>								
Climate Emergency Action Plan 2022/23	August 2022	To receive and approve the Climate Change Acton Plan.	Cabinet Member for Jobs and the Local Economy	Members of the public and relevant stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Children's Commissioner's Takeover Challenge - Climate Change	June 2022	To receive and respond to the recommendations from the Children's Commissioner's Takeover Challenge – Climate Change	Cabinet Member for Jobs and the Local Economy	Members of the public and relevant stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

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<b>KEY DECISIONS TO BE TAKEN ON 21 NOVEMBER 2022</b>								
<b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>								
Housing Financial Inclusion Strategy	September 2022	To approve the new Housing Financial Inclusion Strategy.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Reports and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Thriving Neighbourhood Strategy	September 2022	To approve the refreshed version of the Thriving Neighbourhoods Strategy.	Deputy Leader and Cabinet Member for Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Refreshing the Rotherham Together Plan	October 2022	To endorse the refreshed Rotherham Plan.	Leader of the Council	Relevant Members, Officers, Stakeholders and public consultation.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Corporate Safeguarding Protocol	November 2022	To approve the Council's corporate Safeguarding Protocol and to note the outcome from Ofsted Inspection	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Early Help Strategy 2022-2025	August 2022	To approve the Early Help Strategy 2022-2025.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
Proposal to formally close the Rowan Centre Pupil Referral Unit (PRU) following the transfer of pupils to Elements Academy	October 2022	To approve the commencement of statutory process under the DfE guidance for decision makers and proposers on opening and closing maintained schools 2019.	Cabinet Member for Children and Young People	Stakeholder consultation in line with DfE guidance.	Report and appendices	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk

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<b>FINANCE AND CUSTOMER SERVICES</b>								
September 2022/23 Financial Monitoring Report	September 2022	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Medium Term Financial Strategy	October 2022	To consider a review and update of the Medium-Term Financial Strategy and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>NON-KEY DECISIONS TO BE TAKEN ON 21 NOVEMBER 2022 OR LATER</b>								
New Applications for Business Rates Relief	November 2021	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 19 DECEMBER 2022 OR LATER</b>								
Housing Revenue Account Rents and Service Charges	October 2022	To consider and recommend to Council approval of the 2023-24 social and affordable rent charges, district heating charges and service charges.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Reports and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Financial Exploitation	October 2022	To approve commissioning of a Financial Exploitation Service.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk

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Housing Development Update	October 2022	To note progress on the Council Housing Development programme.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
HRA Business Plan	October 2022	To consider and recommend to Council the approval of the 2023-24 HRA Business Plan.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk

### REGENERATION AND ENVIRONMENT

Application for Moving Traffic Enforcement	October 2022	To note the results from the feasibility work and agree next steps.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers, Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Place Based Investment Strategy	October 2022	To approve the Place Based Investment Strategy.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Transport Capital Programme	October 2022	To note progress on the Capital Programme and approve any new proposals.	Cabinet Member for Transport and Environment	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Disposal of Land at 32/34 Corporation Street	September 2022	To agree the disposal of land at 32/34 Corporation Street.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Exempt Appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

### NON-KEY DECISIONS TO BE TAKEN ON 19 DECEMBER 2022 OR LATER

### ASSISTANT CHIEF EXECUTIVE

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Third Council Plan 2022-2025 and Year Ahead Delivery Plan Progress Report	October 2022	To note performance against the Council Plan and achievements of the Year Ahead Delivery Plan.	Leader of the Council	Relevant officers, Members and stakeholders.	Report	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Section 106 of the Town and Country Planning Act - Education Contributions policy updated	October 2022	To approve the revised policy document.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
National Family Hubs and Start for Life Programme Update	October 2022	To note the update.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
Customer Standards	July 2022	To approve the new Customer Standards.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk



**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A  
ACCESS TO INFORMATION: EXEMPT INFORMATION  
PART 1  
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2  
QUALIFICATIONS: ENGLAND**

***Paragraphs 1-8 repealed.***

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
  - a. falls within any of paragraphs 1 to 7 above; and
  - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972  
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
  - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.