

FORWARD PLAN OF KEY DECISIONS
1 February 2023 – 30 April 2023

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

Email: governance@rotherham.gov.uk
Tel: 01709 822477

What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2022/23 are:

20 June 2022	19 September 2022	21 November 2022	23 January 2023	20 March 2023	15 May 2023
11 July 2022	17 October 2022	19 December 2022	13 February 2023	24 April 2023	

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Sarah Allen	Deputy Leader and Cabinet Member for Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services, Community Safety and Finance
Councillor Dominic Beck	Cabinet Member for Transport and Environment
Councillor Amy Brookes	Cabinet Member for Housing
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health
Councillor David Sheppard	Cabinet Member for Social Inclusion

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 13 FEBRUARY 2023								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
HRA Business Plan	October 2022	To consider and recommend to Council the approval of the 2023-24 HRA Business Plan.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Housing Revenue Account Rents and Service Charges	October 2022	To consider and recommend to Council approval of the 2023-24 social and affordable rent charges, district heating charges and service charges.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Reports and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Mental Health Service Review	December 2022	To report on the outcomes and proposals from the Mental Health Service Review.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers, Stakeholders and customers.	Report and appendices	All Wards	Part exempt Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk

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CHILDREN AND YOUNG PEOPLE'S SERVICES								
Proposal to close the Rowan Centre Pupil Referral Unit following transfer of pupils to Elements Academy	December 2022	To report on the outcome of pre statutory consultation and seek approval to commence a period of statutory consultation by the publishing of a public notice on proposals.	Cabinet Member for Children and Young People	Relevant stakeholders as outlined in DfE guidance.	Report and appendices	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
December Financial Monitoring Report 2022/23	December 2022	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Budget and Council Tax Report 2023/24	December 2022	To recommend to Council the Budget and Council Tax for 2023-24.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Business Rates Discretionary Relief Renewals in 2023/24	December 2022	To consider the recommendation for the annual renewal applications for Business Rates Discretionary Relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Place Based Investment Strategy	October 2022	To approve the Place Based Investment Strategy.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Rotherham Construction Procurement Framework	December 2022	To re-procure and replace the existing Rotherham Construction Procurement Framework.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Waverley Medical Centre (Olive Lane) Funding and Development Agreement	December 2022	To approve the Council entering into a Section 2 Funding Agreement, Development Agreement and the subsequent property lease agreements in order to facilitate the development of a medical provision.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	Rother Vale	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 13 FEBRUARY 2023								
CHILDREN AND YOUNG PEOPLE'S SERVICES								
National Family Hubs and Start for Life Programme Update	October 2022	To note the update.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Cabinet Response to Scrutiny Review - Cultural Strategy	December 2022	To respond to the recommendations of the Scrutiny Review of the Cultural Strategy.	Cabinet Member for Social Inclusion	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Cabinet Response to Scrutiny Review - Markets: Engagement and Recovery	December 2022	To respond to the recommendations of the Scrutiny Review Markets: Engagement and Recovery.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

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Update on the Towns and Villages Fund	December 2022	To receive an update on the delivery of the Towns and Villages Category 1 schemes.	Deputy Leader and Cabinet Member for Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and appendices	Brinsworth; Dalton & Thrybergh; Greasbrough; Hellaby & Maltby West; Hooper; Swinton Rockingham	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 20 MARCH 2023								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Financial Inclusion Strategy	December 2022	To approve the new Financial Inclusion Strategy.	Cabinet Member for Social Inclusion	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Update on the Transformation of Learning Disability Services and Proposals to Co-produce a Learning Disability Strategy for Rotherham	December 2022	To receive an update on Transformation of Learning Disability Services in Rotherham and agree the principles for the co-production of a Learning Disability Strategy for Rotherham.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers, Stakeholders and customers.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Homelessness Prevention and Rough Sleeper Strategy 2023 - 2026	December 2022	To approve the Homelessness and Rough Sleeper Strategy 2023-2026.	Cabinet Member for Housing, Cabinet Member for Social Inclusion	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
ASSISTANT CHIEF EXECUTIVE								
Household Support Fund 2023/24	February 2023	To approve proposals for use of the Household Support Fund 2023/24 and update on the Household Support Fund 2022/23	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Social Value Annual Report	February 2023	To receive the Social Value Annual report and agree actions for the coming year.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Sharon Kemp Tel: 01709 822770 sharon.kemp@rotherham.gov.uk

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CHILDREN AND YOUNG PEOPLE'S SERVICES								
Child Exploitation Strategy 2023-2027	November 2022	To endorse the Child Exploitation Strategy 2023-2027.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Councillor Victoria Cusworth Tel: 07824895314 victoria.cusworth@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Fleet Replacement Plan	February 2023	To approve the fleet replacement plan.	Cabinet Member for Transport and Environment	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Climate Change Action Plan and Annual Report	December 2022	To approve the Climate Change Action Plan and Single Use Plastics Plan.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 20 MARCH 2023								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Cabinet Response to Spotlight Scrutiny Review on COVID-19 Care Home Safety	February 2023	To respond to the recommendations of the Scrutiny Review of Covid-19 Care Home Safety.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
ASSISTANT CHIEF EXECUTIVE								
Quarterly Council Plan 2022-2025 and Year Ahead Delivery Plan Progress Report	December 2022	To note performance against the Council Plan and achievements of the Year Ahead Delivery Plan.	Leader of the Council	Relevant officers, Members and stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk

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FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Relief	July 2022	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Modern Slavery Annual Transparency Statement	December 2022	To approve the annual modern slavery transparency statement for publication.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant colleagues, Cabinet Member, Partners.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 24 APRIL 2023 OR LATER								
ASSISTANT CHIEF EXECUTIVE								
New Year Ahead Delivery Plan and Council Plan targets for 2023/24	February 2023	To approve the Year Ahead Development Plan and agree Council Plan targets for 2023/24.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Future of the Rowan Centre Pupil Referral Unit following a period of statutory consultation	February 2023	To report on the outcome of the statutory consultation.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders as outlined in DfE guidance.	Report and appendices	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk

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FINANCE AND CUSTOMER SERVICES								
February Financial Monitoring Report 2022/23	February 2023	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Transport Capital Programme	February 2023	To approve the Transport Capital Programme 2023-24.	Cabinet Member for Transport and Environment	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 24 APRIL 2023 OR LATER								
ASSISTANT CHIEF EXECUTIVE								
Scrutiny Review Recommendations - Access to Primary Care	February 2023	To receive the report and consider the recommendations.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Scrutiny Review Recommendations - Modern Slavery	February 2023	To receive the report and consider the recommendations.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Dedicated Schools Grant High Needs Block Safety Valve Programme Annual Update	February 2023	To receive the annual progress report on the Dedicated Schools Grant High Needs Block Safety Valve Programme.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk

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FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Relief	February 2023	To consider the recommendation for a new application for Business Rates descretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.