

FORWARD PLAN OF KEY DECISIONS
1 July 2023 – 31 October 2023

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

Email: governance@rotherham.gov.uk
Tel: 01709 822477

What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2022/23 are:

19 June 2023	18 September 2023	20 November 2023	22 January 2024	18 March 2024
10 July 2023	16 October 2023	18 December 2023	12 February 2024	15 April 2024

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Sarah Allen	Deputy Leader and Cabinet Member for Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services, Community Safety and Finance
Councillor Dominic Beck	Cabinet Member for Transport and Environment
Councillor Amy Brookes	Cabinet Member for Housing
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health
Councillor David Sheppard	Cabinet Member for Social Inclusion

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 10 JULY								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
District Heating Charges 2023-2024	April 2023	To recommend to Council the amendments to the District Heating charges for 2023-2024 and delegate authority for any subsequent changes to pricing.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Housing Development Programme Report 2023-24	April 2023	To approve the continuation of the Housing Delivery Programme.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Aids and Adaptations Policy	June 2023	To approve the proposed Aids and Adaptations Policy.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
Financial Outturn 2022-23	April 2023	To approve the unaudited revenue and capital outturn for 2022/23 and note the impact on reserves.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Treasury Management Outturn 2022-23	April 2023	To note treasury management activity during 2022/23 reviewed against the approved strategy, including the outturn position for the prudential indicators.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
May 2023-24 Financial Monitoring Report	April 2023	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Local Plan: Adoption of Supplementary Planning Documents	March 2023	To approve the adoption of the following Supplementary Planning Documents: • Developer Contributions SPD • Biodiversity Net Gain SPD • Trees SPD • Soils SPD • Development in the Green Belt SPD (minor amendment to existing SPD)	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers and stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Wath Projects (Levelling Up Fund)	April 2023	To accept and approve the use of the Levelling Up Funds (LUF) to implement projects at Wath.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers, and Stakeholders.	Report and appendices	Wath	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 10 JULY								
ASSISTANT CHIEF EXECUTIVE								
Equalities Annual Report	March 2023	To report on progress in delivering the Council's Equalities Strategy over the last 12 months and note the actions for the coming year.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Annual Report on Council Plan and Year Ahead Delivery Plan Progress for 2022-2023.	March 2023	To receive the Annual Report on Council Plan and Year Ahead Delivery Plan Progress for 2022-2023.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
New Applications for Business Rates Relief	July 2022	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 7 AUGUST 2023 OR LATER								
ASSISTANT CHIEF EXECUTIVE								
UK Shared Prosperity Fund - Years two and three	June 2023	To agree the provisional allocations and projects for submission to South Yorkshire Mayoral Combined Authority for years two and three of the programme.	Leader of the Council	Relevant Members, officers and stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Dinnington Projects: Capital Regeneration Grant	April 2023	<p>That Cabinet allocate £11,049,549 to the Dinnington Project from the Principal Areas of Growth allocation of £19,990,111.</p> <p>Approval to proceed with the development of design with further detail provided to Cabinet in February 2024.</p> <p>That the Assistant Director for Planning, Regeneration and Transport be authorised to acquire the property interests at exempt Appendix 1, in consultation with the Council's Section 151 Officer and the Cabinet Member for Jobs and the Local Economy, and the Assistant Director of Legal Services be authorised to complete the necessary transactions.</p>	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers, and stakeholders.	Report and appendices.	Dinnington	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Rother Valley Country Park and Thrybergh Country Park Levelling Up Fund and implementation	April 2023	To approve the funding and next steps for the Levelling Up projects at Rother Valley Country Park and Thrybergh Country Park.	Cabinet Member for Social Inclusion	Relevant Members, Officers and Stakeholders.	Report and Appendices	Dalton & Thrybergh; Wales	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
General Enforcement Policy	June 2023	To approve the revised General Enforcement Policy.	Cabinet Member for Transport and Environment	Relevant Members, Officers, and Stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Maltby Project (Towns & Villages Fund)	April 2023	To approve the use of the Towns & Villages Funds to implement a project at Maltby.	Deputy Leader and Cabinet Member for Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and appendices.	Hellaby & Maltby West; Maltby East	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Rotherham Markets & Central Library	March 2023	To approve the implementation of the enabling works as part of the Markets & Central Library development.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

NON-KEY DECISIONS TO BE TAKEN ON 7 AUGUST 2023 OR LATER

FINANCE AND CUSTOMER SERVICES

New Applications for Business Rates Relief	June 2023	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
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KEY DECISIONS TO BE TAKEN ON 18 SEPTEMBER OR LATER

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Housing Allocation Policy Review	June 2023	To approve minor changes to the policy and delegations to bring into line with best practice and take account of cost-of-living crisis.	Cabinet Member for Housing	Cabinet Member, relevant Council departments, housing associations.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Proposals for the future of Oaktrees Extracare Scheme	June 2023	Approve disposal of the Oaktrees building and the continuation of the Extra Care Service at Stag Willow.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices	Sitwell	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Damp and Mould Policy	June 2023	To agree a new damp and mould policy.	Cabinet Member for Housing	Relevant Members, officers, stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Corporate Parenting Strategy	June 2023	To approve the Corporate Parenting Strategy 2023- 2026	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
Fostering Strategy Update	June 2023	To review progress and agree the Fostering Strategy 2023-2026.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
SEND Sufficiency update - Rowan Centre	June 2023	To consider and approve the use of the Rowan Centre for additional SEN (special educational needs) placements.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
Covid Recovery Fund	March 2023	To note the use of the Covid Recovery Fund during 2022/23 and to approve the proposed use of the remaining Covid Recovery Fund.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
July 2023-24 Financial Monitoring Report	June 2023	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

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Polling Districts and Polling Places Review 2023	June 2023	To approve the commencement of a statutory review of Polling Places and Polling District Consultation paper	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Building De-carbonisation Programme	March 2023	To approve the procurement of a delivery partner to support and implement the decarbonisation programme and to approve the implementation of a Council Building De-Carbonisation Programme.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders	Report and appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Town Centre/Clifton Park PSPO	June 2023	To approve a Town Centre/Clifton Park Public Space Protection Order (PSPO) following consultation.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Officers, Public & Cabinet Member	Report and appendices.	Boston Castle; Rotherham East	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Borough wide PSPO	June 2023	To approve a Borough wide Public Space Protection Order (PSPO) following consultation and at point of renewal.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Officers, Public & Cabinet Member	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Mainline Station Update	June 2023	To receive an update on the Mainline Station project and approve land acquisition negotiations and exploration of Compulsory Purchase Order (CPO) powers.	Cabinet Member for Jobs and the Local Economy	Relevant officers and Cabinet Members.	Report and appendices.	Boston Castle; Rotherham West	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

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Local Development Scheme	June 2023	To approve the revised Local Development Scheme setting out the content and timetable for updates to the documents making up the Local Plan.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Local Plan Sites & Policies - Five Year Review	June 2023	To approve the approach for the review of this part of the local plan which has to be undertaken every 5 years.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 18 SEPTEMBER OR LATER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Public Health Proposals to Drugs and Alcohol Grant 2022-25 - Annual Update	June 2023	To receive and note the annual update.	Cabinet Member for Adult Social Care and Health	Relevant Members, officers, stakeholders	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Cabinet's Response to Scrutiny Review Recommendations - Access to Primary Care	June 2023	To approve the response to the recommendations of the Health Select Commission Scrutiny Review on Access to Primary Care.	Cabinet Member for Adult Social Care and Health	Relevant Members, officers, stakeholders	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
ASSISTANT CHIEF EXECUTIVE								
LGA Corporate Peer Challenge Report and Action Plan	June 2023	To receive the report from the LGA on the outcome of the Corporate Peer Challenge and agree the accompanying Action Plan.	Leader of the Council	Relevant Members, officers and stakeholders.	Report and appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Scrutiny Review Recommendations - Selective Licensing	June 2023	To receive the report and consider the recommendations of the Improving Places Select Commission Scrutiny Review on Selective Licensing.	Cabinet Member for Housing	Relevant Members, officers and stakeholders.	Report and appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
New Applications for Business Rates Relief	June 2023	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Cabinet's Response to Scrutiny Review Recommendations - Modern Slavery	June 2023	To approve the response to the Overview and Scrutiny Management Board Scrutiny Review recommendations on Modern Slavery.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, officers, stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.