

**FORWARD PLAN OF KEY DECISIONS**  
**1 July 2024 – 30 September 2024**

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services  
Riverside House  
Main Street  
Rotherham  
S60 1AE

Email: [governance@rotherham.gov.uk](mailto:governance@rotherham.gov.uk)  
Tel: 01709 822477

### What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

### What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

### What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

### Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2024/25 are:

10 June 2024	16 September 2024	18 November 2024	20 January 2025	17 March 2025	12 May 2025
8 July 2024	14 October 2024	16 December 2024	10 February 2025	14 April 2025	

### Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

### The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Dave Sheppard	Deputy Leader and Cabinet Member for Social Inclusion & Neighbourhood
Councillor Joanna Baker-Rogers	Cabinet Member for Adult Social Care and Health
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Saghir Alam	Cabinet Member for Finance & Safe and Clean Communities
Councillor Sarah Allen	Cabinet Member for Housing
Councillor Robert Taylor	Cabinet Member for Transport, Jobs and Local Economy

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>KEY DECISIONS TO BE TAKEN ON 29 JULY</b>								
<b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>								
Housing Delivery Programme Report 2024-25 Update	May 2024	Approve the continuation of the Housing Delivery Programme.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and part exempt appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Housing Delivery Programme: Far Lane Development	May 2024	Approve the development of the Far Lane site in East Dene to build up to 14 new Council homes.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices	Rotherham East	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Council Plan and Year Ahead Delivery Plan Progress Update	April 2024	Year-end report on Council Plan and Year Ahead Delivery Plan Progress for 2023-2024 and agreement of the Year Ahead Delivery Plan for 2024/25.	Leader of the Council	Relevant Members, officers and stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Child Exploitation Strategy 2024-2029	April 2024	To endorse the Rotherham Child Exploitation Strategy 2024 – 2029.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
Special Educational Needs and Disabilities (SEND) Sufficiency Planning to Grow Social, Emotional and Mental Health (SEMH) Provision	May 2024	To approve the transfer of Herringthorpe Youth Centre to Elements Academy to support SEND Sufficiency.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk

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<b>FINANCE AND CUSTOMER SERVICES</b>								
Council Building Decarbonisation Programme - Heat Network Contract	April 2024	To approve the proposed solution for a low carbon heat network for five Council buildings.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report, appendices and an exempt appendix	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Financial Outturn 2023-24	April 2024	To approve the unaudited revenue and capital outturn for 2023/24 and note the impact on reserves.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Treasury Management Outturn 2023-24	April 2024	To note treasury management activity during 2023/24 reviewed against the approved strategy, including the outturn position for the prudential indicators.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
May 2024-25 Financial Monitoring Report	April 2024	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Local Plan Core Strategy	March 2024	To approve public consultation on the draft updated Core Strategy.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Local Development Scheme	March 2024	To approve the revised Local Development Scheme setting out the content and timetable for updates to the documents making up the Local Plan.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Strategic Community Infrastructure Levy (CIL)	April 2024	To approve the process for prioritising and allocating CIL funds to infrastructure.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk

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Wath Projects (Levelling Up Fund) Update Report	April 2024	Approve the implementation of the Wath Library project.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices	Wath	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Dinnington Projects (Levelling Up Fund) Update Report	May 2024	To approve the implementation of the Dinnington Town Centre project.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices	Dinnington	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Rother Valley Country Park and Thrybergh Country Park Levelling Up Fund Implementation and Progress Report	May 2024	To receive an update on the regeneration plans for Rother Valley Country Park and Thrybergh Country Park.	Deputy Leader and Cabinet Member for Social Inclusion & Neighbourhood Working	Relevant Members, officers and stakeholders.	Report and exempt appendices	Dalton & Thrybergh; Wales	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Children's Capital of Culture	May 2024	To receive an update on the Children's Capital of Culture and agree the governance and financial arrangements for the remainder of the programme.	Deputy Leader and Cabinet Member for Social Inclusion & Neighbourhood Working	Relevant Members, officers, stakeholders.	Report and appendices.	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk

**NON-KEY DECISIONS TO BE TAKEN ON 29 JULY 2024**

**ADULT CARE, HOUSING AND PUBLIC HEALTH**

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Tenant Satisfaction Measures and Regulatory Compliance	May 2024	To receive an update on Housing Service delivery against the social housing regulations.	Cabinet Member for Housing	Cabinet Member and the Housing Regulatory Assurance Board.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Appointments to Outside Bodies	March 2024	To approve the Council's appointments for the municipal year 2024-25.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Equalities Annual Report	April 2024	To report on progress in delivering the Council's Equalities Strategy over the last 12 months and note the actions for the coming year.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>NO MEETING IN AUGUST 2024</b>								
<b>KEY DECISIONS TO BE TAKEN ON 16 SEPTEMBER 2024</b>								
<b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>								
Re-Commissioning of Post CSE (Child Sexual Exploitation) Services		To approve the re-commissioning of Post CSE support services.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Future Rothercare Model		To approve the future model and financial implications and agree to consult Rothercare users on proposals.	Cabinet Member for Adult Social Care and Health	Cabinet Member, Members and Customers.	Report and appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE'S SERVICE</b>								

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Special Educational Needs and Disabilities (SEND) Hub Update		To receive an update on progress.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
Looked After Children (LAC) Sufficiency Update (including the residential development progress update)		To receive an update on progress and agree the LAC Sufficiency plan 2025/26.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
Multi-Agency Safeguarding Arrangements		To approve the new children's safeguarding arrangements as required by Working Together to Safeguard Children 2023.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
July 2024-25 Financial Monitoring Report		To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Property Transactions		To consider recommendations for property transaction, including disposals, acquisitions, leases and licences.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Commercial Waste Update		To note the update and approve the fees and charges.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, officers, stakeholders.	Report and appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Selective Licensing Scheme 1 (Policy)		To seek approval to develop further proposals for a Selective Licensing Scheme, including any required consultation.	Cabinet Member for Housing	Relevant Members, officers, stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk



Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Boroughwide Public Space Protection Order		To review the Boroughwide Public Space Protection Order and consider the launch of a further consultation.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, officers, stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Town Centre/Clifton Park Public Space Protection Order		To review the Town Centre/Clifton park Public Space Protection Order and consider the launch of a further consultation.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, officers, stakeholders.	Report and appendices	Boston Castle	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk

## NON-KEY DECISIONS TO BE TAKEN ON 16 SEPTEMBER 2024

### ADULT CARE, HOUSING AND PUBLIC HEALTH

Temporary Accommodation Policy		To approve the adoption of the new Temporary Accommodation Policy.	Cabinet Member for Housing	Cabinet Member, key stakeholders and customers.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
How did we do? Adult Social Care Local Account 2023-2024		To approve the publication of the Adult Social Care Local Account 2023-24.	Cabinet Member for Adult Social Care and Health	Cabinet Member and service users.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk

### ASSISTANT CHIEF EXECUTIVE

Scrutiny Review Recommendations - Oral Health	December 2023	To receive the report and consider the recommendations of Health Select Commissions review into Oral Health.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
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### FINANCE AND CUSTOMER SERVICES

New Applications for Business Rates Relief	May 2024	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
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### REGENERATION AND ENVIRONMENT



Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Cabinets Response to the Improving Places Scrutiny Review Recommendations - Nature Recovery		To receive the report and respond the recommendations.	Deputy Leader and Cabinet Member for Social Inclusion & Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A  
ACCESS TO INFORMATION: EXEMPT INFORMATION  
PART 1  
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2  
QUALIFICATIONS: ENGLAND**

***Paragraphs 1-8 repealed.***

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
  - a. falls within any of paragraphs 1 to 7 above; and
  - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972  
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
  - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.