

FORWARD PLAN OF KEY DECISIONS
1 April 2025 – 30 June 2025

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

Email: governance@rotherham.gov.uk
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What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2025/26 are:

14 April 2025	9 July 2025	13 October 2025	15 December 2025	9 February 2026	13 April 2026
12 May 2025	15 September 2025	17 November 2025	19 January 2026	16 March 2026	11 May 2026

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Joanna Baker-Rogers	Cabinet Member for Adult Social Care and Health
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Saghir Alam	Cabinet Member for Finance & Safe and Clean Communities
Councillor Sarah Allen	Cabinet Member for Housing
Councillor Robert Taylor	Cabinet Member for Transport, Jobs and Local Economy

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 14 APRIL 2025								
ASSISTANT CHIEF EXECUTIVE								
Agreement of the borough's Household Support Fund allocation for 2025/26	February 2025	To agree allocations of the Household Support Fund for 2025/26. To agree to delegate authority to the Assistant Chief Executive in consultation with the Leader of the Council, to determine revised and final allocations for the Household Support Grant, to include provision for other eligible actions within the use of Household Support Fund should it not be possible to achieve full spend of the grant through the approved options.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Household Design Guide Supplementary Planning Document	February 2025	To approve public consultation on an updated Householder Design Guide Supplementary Planning Document.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Economic Inactivity Trailblazer	February 2025	To approve receipt of funding to implement an Economic Inactivity Trailblazer (Pathways to work.)	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Acquisition of land and property at Sheffield Road, S60 1DA	February 2025	To allocate money from the Strategic Acquisition Fund to the purchase of land and property at Sheffield Rd.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Licensing Act 2003 - Statement of Licensing Policy	December 2024	To approve the reviewed Statement of Licensing Policy and Cumulative Impact Statement.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 14 APRIL 2025								
FINANCE AND CUSTOMER SERVICES								
New Application for Business Rates Relief for Hope Church Rotherham and Target Housing Limited	November 2024	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 12 MAY 2025								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Review of the Non-Residential Charging Policy	December 2024	To agree a period of public consultation on the Non-Residential Charging Policy.	Cabinet Member for Adult Social Care and Health	Relevant Members.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Employment Solutions 2025-26	April 2025	Approve proposed Employment Solutions targets and milestones for 2025-26.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
ASSISTANT CHIEF EXECUTIVE								
New Council Plan and Year Ahead Delivery Plan	December 2024	To recommend to Council the adoption of the new Council Plan for the borough and to agree the Year Ahead Delivery Plan.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk

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CHILDREN AND YOUNG PEOPLE'S SERVICES								
Family Prosperity Strategy (Addressing Child Poverty)	February 2025	To approve the Family Prosperity Strategy.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
Property Transactions	August 2024	To consider any recommendations for property transactions, including disposals, acquisitions, leases and licenses.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Ethical Procurement Policy	February 2025	To note the updated Ethical Procurement Policy.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Rotherham Roads Programme 2025/26	December 2024	To note the proposed Rotherham Roads Programme 2025/26 and delegate authority to the Strategic Director, Regeneration and Environment to approve the final programme.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Interim Local Development Scheme	February 2025	To approve an Interim Local Development Scheme setting out the content and timetable for review of the Local Plan.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 12 MAY 2025								
FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Relief	December 2024	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk

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KEY DECISIONS TO BE TAKEN ON 9 JUNE 2025 OR LATER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Housing Strategy 2025-28	April 2025	To approve the Housing Strategy 2025-28.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Update on the Family Help Strategy in relation to The Families First Partnership (FFP) Programme Guide	April 2025	To agree to delegate authority to the Strategic Director, Children and Young People's Services in consultation with the Lead Member, Children and young people and the Assistant Director Financial Services to determine use of the Children's Social Care Prevention Grant. To approve the governance structure for the management, oversight and scrutiny of the Families First Partnership Transformation Programme in accordance with the requirements of the Families First Partnership Programme Guide, Children's Wellbeing and Schools Bill 2024 and Working Together 2024.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
Property Transactions	August 2024	To consider any recommendations for property transactions, including disposals, acquisitions, leases and licenses.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Finance Update - June 2025	April 2025	To note the anticipated outturn position 2024/25 prior to the more detailed outturn report being presented to Cabinet in July.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

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REGENERATION AND ENVIRONMENT								
Rotherham East Public Space Protection Order (PSPO)	April 2025	To consider the Fitzwilliam Public Space Protection Order.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	Rotherham East	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Cultural Strategy	April 2025	To consider progress on the current Cultural Strategy 2019-2026 and the approve the proposed processes for the development of a new Cultural Strategy, including consultation.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Rotherham Employment and Skills Strategy	November 2024	To approve the Rotherham Employment and Skills Strategy.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, officers and stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Selective Licensing Policy	January 2025	To consider the adoption of a Selective Licensing Policy following a period of consultation.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Effingham Street Public Realm	April 2025	Approve the implementation of the Effingham Street project in line with the budget and costs proposed. Proceed to procurement and implementation. Allocate funding.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	Boston Castle	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Street Safe Team	April 2025	To receive an update regarding Council revenue investment.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Place Based Investment Strategy (Phase 2)	December 2024	To approve Rotherham's Place Based Investment Strategy.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Street Cleansing and Fly Tipping Improvements	April 2025	To receive an update regarding Council revenue investment.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk

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NON-KEY DECISIONS TO BE TAKEN ON 9 JUNE 2025 OR LATER								
ASSISTANT CHIEF EXECUTIVE								
Appointment to Outside Bodies	April 2025	To approve the Council's appointments for the municipal year 2025-26.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Social Value Annual Report	January 2025	To receive the Social Value Annual Report and to receive recommendations on priorities for 2025/26.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Relief	April 2025	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

- Confidential information means –
- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.