



## **ROBIN HOOD DONCASTER SHEFFIELD AIRPORT**

### **AIRPORT CONSULTATIVE COMMITTEE**

**15 OCTOBER 2015**

PRESENT: Alan Tolhurst OBE (Chair)  
Parish Councillor S Crawford (Austerfield Parish Council),  
Parish Councillor N McCarron (Blaxton Parish Council),  
County Councillor C Pearson (North Yorkshire County Council), I Smith (Robin Hood Airport), Parish Councillor J Worthington (Cantley with Branton Parish Council), A Bosmans (FODSA), M Cotterill (Peel Airports Management), Councillor J Cox (Doncaster MBC), Councillor E Hoddinott (Rotherham MBC), Councillor B Mordue (Doncaster MBC), Councillor P J O'Connor (Lincolnshire County Council), Councillor I Saunders (Sheffield City Council) and M McCoolle (South Yorkshire Joint Authorities)

Apologies were received from: J Bamford, P Cole, D Fell, S Gill, P Nears, M Di Salvatore, A Shirt, R Wilkinson, R Wright, Councillor J Blackham, Councillor R Blake, Councillor J P Churchill, Councillor R Franklin, C Harcombe, Councillor J Hart, P Maddison, K Naylor, Councillor H Richards, Councillor P Skelding, K Stow, Councillor C L Strange, Councillor J White and Y D Woodcock

#### 1 **WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

The Chair welcomed everyone to the October meeting of the Airport Consultative Committee (ACC).

Apologies for absence were noted as above.

#### 2 **ANNOUNCEMENTS**

None.

#### 3 **MINUTES OF THE MEETING HELD ON 16 JULY 2015**

RESOLVED – That the minutes of the meeting of the Airport Consultative Committee held on 16 July 2015 be agreed as a correct record.

#### 4 **MATTERS ARISING**

##### i) **Leeds East Airport**

A Tolhurst referred to the recent air display held at Leeds East Airport. The event had proved to be successful, but a great deal of traffic problems had been incurred.

ii) New Member Induction Pack

A Tolhurst commented that he had produced a draft new member induction pack, which included the Committee's Constitution; to be presented to the next Committee meeting. Members were requested to contact A Tolhurst or A Shirt if any additional information was required.

It was noted that arrangements would be made for Members to undertake a yearly visit around the Airport. M Cotterill would look into the possibility of a visit around the cargo facility.

Councillor Mordue requested a copy of the Committee's Constitution.

iii) Pilgrim Fathers

A Tolhurst referred to a recent meeting held at Gainsborough Hall to launch the arrangements being made for the 2020 celebrations of the Pilgrim Fathers journey to the USA. It was not known if anyone from the Airport had been invited to the launch, but there have been talks between the Airport and travel agents in the United States and the proximity of DSA to some of the 2020 celebration venues had been highlighted. Until additional information was known, it would be difficult for the Airport to become further involved.

The Committee noted the importance for DMBC and the Airport to be informed of arrangements from the outset, together with the involvement of as many organisations as possible. It was agreed that involvement with such an important event would benefit Doncaster, DSA and the surrounding areas.

Councillor Crawford commented that some of the Austerfield Parish Council Members were actively involved in the arrangements, and it was hoped to build a Pilgrim Trust Information Centre in Austerfield.

5 MEMBERSHIP UPDATE

RESOLVED – That Members noted that Sheffield City Council had appointed Councillor Ian Saunders to sit on the ACC in place of Councillor Leigh Bramall.

6 AIRPORT ACTIVITIES REPORT

M Cotterill provided the Committee with an update on Airport activities. In summary it was reported that:-

- During the current financial year, up to September 2015, there had been a total of 534,000 passengers at the Airport, which was a 16% increase on the same period in 2014.
- It was noted that 1,200 tonnes of cargo had passed through the Airport, compared to 49 tonnes in the last financial year.

- Cost analysis had been undertaken to compare flights from East Midlands Airport; it was noted that a flight only basis with Thomson would be more expensive in comparison to others, as Thomson was an integrated carrier to sun destinations; Thomson package holidays were no more expensive than holidays from other airports.
- The FARRRS link road was expected to open in February 2016.
- Focus was being given to obtain the Schipol hub route, although it was envisaged that links with the Frankfurt or Charles De Gaulle hubs would be easier to achieve.
- Progress was slowly being made for a railway site initiative at the Airport. The matter would be progressed through GRIP, although it was noted that the establishment of a railway station would not be in place until 2020, when it was envisaged that the passenger throughput would have substantially increased. Nottinghamshire had expressed an interest in extending the Robin Hood line.

A Tolhurst referred to the January Committee meeting where there had been an update on the Airport Master Plan and suggested that a further brief on relevant changes would be welcome at the next ACC meeting. **ACTION: M Cotterill**

The Committee agreed that a greetings card be sent to P Nears, who was undergoing treatment.

7 PRESENTATION ON PASSENGER EXPERIENCE INCLUDING CAR PARKING AND RETAIL FACILITIES IN THE TERMINAL BUILDING - IAN SMITH, COMMERCIAL MANAGER, RHADS

I Smith gave a presentation on the commercial and terminal update 'improving the passenger experience' which included car parking and retail facilities in the terminal building.

**Please refer to Appendix A for a copy of the slides.**

Members were referred to the car parking situation at the Airport, which included a 15 minute grace period for the collection of individuals. It was noted that drivers were waiting in nearby villages until passengers were ready for collection from the Airport.

I Smith commented that the Committee's comments would be taken on board. A review was underway and a strategy was being drawn up; an update would be provided to a future Committee meeting to determine the car parking parameters and to explain the reasons why this had changed.

A Tolhurst suggested that the review gave consideration to the criteria applied in instances when a PCN fine was issued. Members were reminded not to stop outside of Armstrong House to post mail, as a 'don't stop sign' were displayed at the road side.

A Tolhurst gave thanks to I Smith, for an interesting and informative presentation.

RESOLVED – That the Committee noted the presentation.

8 DRAFT MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL  
SUB-COMMITTEE HELD ON 17 SEPTEMBER 2015

A Tolhurst drew Members' attention to the discussions held at the meeting in relation to car parking issues. Members noted the importance to convey such important messages.

A Tolhurst commented that he would make arrangements for an additional aircraft performance presentation to be given to the Committee.

Parish Councillor McCarron requested that the Committee's thanks be given to K Naylor for circulating the list of all training flights.

RESOLVED – That the draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 17 September 2015 be noted.

9 SCHEDULE OF 2016 MEETING DATES

RESOLVED – That the Committee agreed to the following schedule of 2016 meeting dates:-

**Airport Consultative Committee**

Thursday 14 January (AGM and Ordinary)  
Thursday 14 April  
Thursday 14 July  
Thursday 13 October

All meetings will commence at 10.00 am, in the Blenheim Meeting Room in Heyford House, Robin Hood Airport, unless stated otherwise.

**Noise Monitoring and Environmental Sub-Committee**

Thursday 17 March  
Thursday 23 June  
Thursday 15 September  
Thursday 1 December

All meetings will commence at 10.00 am, in the Blenheim Meeting Room in Heyford House, Robin Hood Airport, unless stated otherwise.

10 ANY OTHER BUSINESS

Parish Councillor McCarron commented that the hedge rows in the vicinity of the Airport had still not been trimmed.

M Cotterill commented that he would intervene on the matter.

Councillor Worthington requested that the Committee be made privy to the last flight of the Vulcan XH558.

A Tolhurst referred to the high volume of publicity for this final flight, and he suggested that additional car parking areas be opened up within the Airport, to assist with the volume of spectators.

11 DATE AND TIME OF NEXT MEETING

RESOLVED – That the next meeting of the Airport Consultative Committee be held on Thursday 14 January 2016 (Annual General Meeting & Ordinary Meeting) commencing at 10:00 am, in Heyford House, Robin Hood Airport, Doncaster.

CHAIR