

## Emergency Planning Shared Service Joint Committee – Rotherham and Sheffield

Monday 21 March 2016

Rotherham Town Hall

### **Purpose of paper:**

To provide Joint Committee members with the information on the Shared Service budget for 2016/17. Attached at Appendix A is a summary breakdown.

### **Background information:**

The annual budget meeting (which may be combined with the annual general meeting) must be held before 31<sup>st</sup> December in each year. Amongst other things, the budget meeting shall propose options for the proposed revenue and capital budgets for the following financial year (being the 1<sup>st</sup> of April to the 31<sup>st</sup> March in each year), which shall then be presented to the Executives of the Councils.

Benchmarking completed in both 2012 and 2014 demonstrates that the Service is the lowest resourced amongst a benchmark group of most similar authorities / shared services (during 14/15 a £0.41 cost of service per population head compared with other authorities/shared services varying between £0.41 and £1.03)

Additionally in view of the challenges being faced by both Rotherham and Sheffield, along with many other councils, the Service has however achieved previous budget saving requirements agreed by the Joint Committee.

### **Key issues:**

The Shared Service has successfully managed its budget since its creation.

The service expects to bring forward an opening balance of £90,829 as per item 7a. As yet there are no firm plans in relation to this carry forward, however indicatively the proposals for these monies is to utilise it to offset the impact of any future budget cuts offset any additional expenditure in connection with the reservoir warning and informing strategy (once agreed with SCC communications team) and offset required training requirements of the team to future proof the service, and any required development of the Emergency Planning Incident Management System.

It should be noted that through the All Service Review (ASR) process, Rotherham MBC have indicated at present, there are no required savings, however Sheffield CC (given the early retirement of post holder under council Voluntary Early Retirement package) have indicated that it intends to apply a net saving of £18,837, and associated reduction in establishment .

This would mean the original percentage split of budget (68% Sheffield CC and 32% Rotherham MBC; based on price per population head as in other shared service models)

would be disproportionate.

The contributions from Sheffield and Rotherham are proposed to be £206,963 and £111,024 respectively, this would change the percentage contribution to 65% / 35% respectively.

**Recommendations:**

Members are asked to note the proposed 2016/17 budget, including disproportionate reductions.

**Briefing Paper – Item 7b  
Appendix A**

**Summary Breakdown**

**CARRY FORWARD FROM 2014/15:**

Sheffield		-36,947
Rotherham		-19,260
<b>BALANCE BROUGHT FORWARD</b>		<b>-56,207</b>

	<u>2015/16 Budget</u>	<u>2016/17 Budget</u>	<u>Change</u>	
Description				
Basic Pay-General Staff	144,171	146,173	2,002	
NI-General Staff	10,803	14,225	3,422	
Superann-General Staff	29,843	30,865	1,022	
Sick Pay-General Staff	0		0	
<b>General Employee Expenses - Salaries</b>	<b>184,817</b>	<b>191,263</b>	<b>6,446</b>	
Training	5,000	5,000	0	
Other Pay-General Staff	14,100	14,100	0	
Other Indirect Employee Expenses	0		0	
<b>Indirect Employee Expenses</b>	<b>19,100</b>	<b>19,100</b>	<b>0</b>	
<b>Staffing Costs - SCC</b>	<b>96,792</b>	<b>77,955</b>	<b>-18,837</b>	revised to reflect Sheffield 16/17 staffing
<b>EMPLOYEE EXPENSES - TOTAL</b>	<b>300,709</b>	<b>288,318</b>	<b>-12,391</b>	

Car Allowances	500	500	0	
Public Transport Expenses	1,000	1,000	0	
<b>TRANSPORT EXPENSES - TOTAL</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>	

Equipment Furniture and Materials	2,608	2,608	0	
Printing Stationery and General	3,000	3,000	0	
Communications and Computing	9,117	9,117	0	
Central and Miscellaneous Expenses Other	16,126	13,444	-2,682	
<b>SUPPLIES AND SERVICES - TOTAL</b>	<b>30,851</b>	<b>28,169</b>	<b>-2,682</b>	

<b>GROSS EXPENDITURE TOTAL</b>	<b>333,060</b>	<b>317,987</b>	<b>-15,073</b>	
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<b>FUNDED BY:</b>	<u>2015/16</u>	<u>2016/17</u>	<u>Change</u>	
Sheffield	225,800	206,963	-18,837	Net reduction of post
Rotherham	107,260	111,024	3,764	Pay inflation
<b>TOTAL FUNDING</b>	<b>333,060</b>	<b>317,987</b>	<b>-15,073</b>	

additional carry forward from 2015/16 -34,622

**FORECAST CARRY FORWARD FROM**

**2015/16:**

Sheffield		-61,764
Rotherham		-29,065
<b>BALANCE BROUGHT FORWARD</b>		<b>-90,829</b>