

Schedule 2

TERMS OF REFERENCE FOR OVERVIEW AND SCRUTINY SELECT COMMISSIONS

3) GENERAL FUNCTIONS

Overview and scrutiny select commissions are tasked with the following general functions –

Annual overview and scrutiny work programmes

- Carrying out the annual overview and scrutiny work programme set for each select commission by the OSMB, including –
 - service reviews conducted on the basis of clear priorities set in response to Commissioners, Council or a matter brought to the select commission's attention by an area assembly, petition, other overview and scrutiny select commission, organisation with which the Council is in partnership, referral from tenant or user group bodies (for example area housing panels or Rotherham Youth Cabinet) or as a result of a public consultation exercise;
 - performance reviews of joint authorities, other select commissions and other bodies whose activities concern the borough and its inhabitants (eg the Police, and public transport operators).

Requests for reports from OSMB

- Submitting reports commissioned by the OSMB in response to requests from the Commissioners or the Council (or both) for reports from overview and scrutiny select commissions.

Reports in respect of executive functions

- Submitting reports with recommendations to the Commissioners or the full Council in respect of functions which are the responsibility of the executive and which fall within the remit of the particular select commission.

Review and scrutiny of non-executive decisions

- Reviewing and scrutinising decisions made or actions taken in connection with the discharge of functions which are not the responsibility of the executive but which fall within the remit of the particular select commission.
- Submitting reports with recommendations to the full Council in respect of functions which are not the responsibility of the executive but which fall within the remit of the particular select commission.

Matters affecting the borough or its inhabitants

- Submitting reports commissioned by the OSMB with recommendations on matters that affect the borough or the inhabitants of the borough for submitting to the Council or the Commissioners
- Arranging public consultation exercises for the purpose of assessing public satisfaction with current council policies or to assist in the development of new policies.

SPECIFIC FUNCTIONS**5) IMPROVING LIVES**

The Improving Lives Select Commission is tasked with carrying out in-depth overview and scrutiny reviews as directed by the OSMB, including –

- scrutinising the Every Child Matters agenda (note Health Select Commission responsibilities);
- scrutinising the “Think Family” and early intervention/ prevention agendas;
- scrutinising other cross-cutting services provided specifically for children and young people;
- scrutinising the implementation of Rotherham’s plans to tackle Child Sexual Exploitation