

# Emergency Planning Shared Service Joint Committee – Rotherham and Sheffield

Thursday 3 November 2016

## Training and Exercising

### 1. Purpose of paper:

To provide Joint Committee members with an update of training and exercising sessions that have been delivered since April 2016 for staff identified as part of the councils Emergency Response arrangements, as well as overview of future proposals.

### 2. Background information:

The Emergency Planning Shared Service (EPSS) have traditionally, and will continue to deliver a number of internal training sessions each year, as well as an annual corporate exercise involving most, if not all of the council's emergency response arrangements.

As a minimum the EPSS have previously committed to delivering one annual corporate exercise and at least six training sessions (per year) for the Emergency Operations Room, and associated emergency response roles per authority. The EPSS also facilitates engagement with multi agency sessions for council representatives to enhance this experience and have brought papers to the meeting in the past detailing these events.

### 3. Key issues:

#### 3.1 Training and exercise delivered (Since April 2016)

A complete list of training and exercise sessions provided is attached at appendix A.

In summary nine training sessions have been facilitated across both authorities, although with limited scope to date. In addition there have been four exercises either delivered or attendance facilitated through the EPSS. This downturn can, in part be accounted to reduced resource availability, but also focus of attention on updating and dissemination of the SCC Major Incident Plan, prior to commencing any specific roles centric training. RMBC Borough Emergency Plan is currently being redrafted, and associated training to commence soon after launch.

#### 3.2 Training and Exercising currently planned for 2016/17

Training scheduled and exercises planned for the remainder of 2016, early 2017 include the undermentioned, although it is likely that more LRF and Multi-Agency training and exercise opportunities will arise throughout the year:

SCC EOR training 8 & 25 November	New ELOs, mapping Officers, Log Keepers (refresher training available) Tactical level staff who work within SCC EOR
JESIP Training 9 November	FLOs & EPSS Team Tactical and operational level staff
RMBC BEC Training 25 November	RMBC BECs – Strategic Officers who would be on call for the authority.
SCC Exercise Winter 30 November	SCC Counter Terrorism Strategic Exercise involving EMT, SRMT, DCO and Tactical liaison such as H&S, Communications,

	Facilities Management, Communities portfolio etc
SCC Corporate Exercise 6 January 2017	Emergency Operations Room establishment and test back-up systems such as paper based management and a change of Ops Room staff.
LRF Gold Symposium – 22 March 2017	Marauding Terrorist Firearms Attack (MTFA) related symposium aimed at strategic officers of the councils
LRF Strategic Exercise – 29 June 2017	Marauding Terrorist Firearms Attack (MTFA) related aimed at strategic officers of the councils, in support of exercising skills learnt through the symposium
Exercise Cold Call (RMBC November 2016 and SCC February 2017)	Will take place twice per year, per authority to coincide with the dissemination of the updated Emergency Response and Recover Contacts Directory, with an aim of testing availability and accuracy of information

It is evident that it is necessary to enhance training and exercising across RMBC; and this has been subject of a recent report to the Strategic Leadership Team; recommendations now to be embedded.

### 3.3 Future deliverables

It is suggested that the current method of delivering discreet training sessions to small numbers of officers isn't sustainable or desirable and is restricted in the throughput of experienced response volunteers required. In keeping with best practice and guidance each person involved in the authority's response arrangements should undertake training and exercise opportunities at least once per year and it is recommended we adopt this as an objective.

The current system of delivering six training sessions per year creates a maximum of 96 opportunities (16 places x 6 per year per authority); largely afforded to roles within a council Emergency Operations Room such as operations room managers, log keepers report writers, Mapping, Directorate or Portfolio Liaison Officers etc. However the number of people required for sustained emergency response demand a greater number of opportunities be made available. To overcome this, the EPSS propose to move to a model of combined training, whereby roles as outlined above would be "co trained" meaning each session will encompass aspects of Introduction to Emergency Planning, the authorities emergency plan and response arrangements, Multi-agency response arrangements, Roles and responsibilities, the Operations Rooms including back up arrangements, Mini exercise to test systems and understanding along with opportunities to provide feedback, identify gaps or ideas for improvement. Additionally more innovative e-learning style activities are to be explored. Response staff will be monitored on attendance and reminded to do so.

This excludes training and exercising aimed at Forward Liaison Officers (including assistant officers) and duty strategic officers. Forward Liaison officers and assistants are on a rota and regularly receive separate training through quarterly meetings. They are exposed to more live incidents and actively utilise their training to make decisions on major incidents and how each authority responds. Finally these officers are more likely to be involved in multi-agency training with other members of the LRF; in short they have more opportunities to keep their skills sharp throughout a year.

An annual corporate exercise shall continue to be delivered, the subject and type of exercise directed by risks, emerging issues and needs at the time and approved approval.

EPSS will also continue to provide ad hoc training as and when the need arises.

**Recommendations:**

**Members are asked to note and support the review proposals**

### Appendix A – list of training and exercising

Detail of Training/Exercise	Date	No of Delegates Invited	No of Delegates attended	Comments/Feedback
BEC Training	22/04/16	8	4	New BEC to introduce and give an overview of the roles and responsibilities of the BEC
BEC Training	27/04/16	5	2	New BEC to introduce and give an overview of the roles and responsibilities of the BEC
COMAH Exercise at AMG Super Alloys	12/05/16	5	5	Live COMAH Exercise open to 2 x Players (FLO's) and 3 x Observers
MAGIC Training - Multi Agency Gold Training	16 - 19/05/16	2	2	Strategic Training organised by College of Policing; aimed at all strategic or gold level officers (places limited to one per authority)
Exercise Wendy - SYLRF Multi Agency Strategic Exercise	20/06/16	RMBC & SCC Strategic Team	3	Strategic focused exercise designed to replace exercise olaf
SCC Major Incident Plan	14/07/16	All with EP Role	2	To give an overview of the revised SCC Major Incident Plan
SCC Major Incident Plan	22/07/16	All with EP Role	5	To give an overview of the revised SCC Major Incident Plan
SCC Major Incident Plan	28/07/16	All with EP Role	4	To give an overview of the revised SCC Major Incident Plan
Exercise Cold Call	16/09/16	All SCC Key Officers		A communications exercise for SCC Key Officers to check that staff would be available to attend the EOR
BEC Training	20/09/16	BECs	2	To outline the Roles and Responsibilities of the BEC
DCO Training	04/10/16	DCO	1	To outline the Roles and Responsibilities of the DCO
JESIP Training	06/10/16	FLOs & EPSS Team	9	Joint Emergency Services Interoperability Programme; for first responders
Exercise Cygnus (18-20 October 2016)	18/10/16	RMBC & SCC Strategic Team	5	National Strategic Exercise focused on the Flu Pandemic (LRF participation 18 & 19 October 2016)