

Fees & Charges to the Public and External Organisations – 2017/18

Includes:

- 1. Adult Care**
- 2. Housing – HRA**
- 3. Children & Young People's Services**
- 4. Finance & Customer Services**
- 5. Assistant Chief Executive**

Note:

Fees & charges to the public and external organisations levied by the Regeneration & Environment Directorate are not included and will be set out in a separate report to Cabinet in March 2017.

Directorate: Adult Care and Housing

Service Area	Charged for Service	Charge 2016/17	Charge 2017/18	Change in Charge 2016/17 to 2017/18	Charge Unit (E.g. Day, Hour, Session, visit, etc)	References (E.g. Cabinet Report/date, Budget Proposal Ref, etc)	Additional Information (E.g. Annual inflation increase, revised charge based on demand, legislation change, etc)
		£	£	£			
Adult Care	Domiciliary Care	15.43	15.43	0	Hour	Cabinet Report – 14 March 2016	
Adult Care	Day Care	4.47	15.00	10.53	Session	Cabinet Report – November 2016	Increase implemented from 01/01/17 after review of charges including benchmarking and consultation with service users. Further increase from 1 October 2017 to £30 per session
Adult Care	Day Care Meal	4.70	4.70	0	Meal	Cabinet Report – 14 March 2016	
Adult Care	Transport	3.50	5.00	1.50	Return Journey	Cabinet Report – November 2016	Increase implemented from 01/01/17 after review of charges including benchmarking and consultation with service users
Adult Care	Community Alarms (Rothercare)	2.77	2.77	0	Week		To be reviewed as part of Adult Services Development Programme
Adult Care	Residential Care – Older People	550	564	14.00	Week	Cabinet Report 13 February 2017	Increase in line with annual increase in pensions (2.5%)
Adult Care	Residential Care – Learning Disabilities (Parkhill Lodge)	637.17	620.43	-16.74	Week	Cabinet Report 13 February 2017	Revised actual cost of service
Adult Care	Learning Disabilities – Respite Care	1438.12	1306.53	-131.59	Week	Cabinet Report 13 February 2017	Revised actual cost of service
Adult Care	Extra Care Housing Support	28.06	28.06	0	Week		To be reviewed as part of Adult Services Development Programme

Directorate: Adult Care and Housing – HRA charges

Service Area	Charged for Service	Charge 2016/17	Charge 2017/18	Change in Charge 2016/17 to 2017/18	Charge Unit (E.g. Day, Hour, Session, visit, etc)	References (E.g. Cabinet Report/date, Budget Proposal Ref, etc)	Additional Information (E.g. Annual inflation increase, revised charge based on demand, legislation change, etc)
		£	£	£			
Housing	HRA Standard Rent	74.03	73.29	-0.74	Weekly	Cabinet Report 09/Jan/17	Legislation requiring rent reduction of 1%
Housing	HRA New Build Rent	95.43	94.48	-0.95	Weekly	Cabinet Report 09/Jan/17	Legislation requiring rent reduction of 1%
Housing	Garage Rent	4.70	4.75	+0.05	Weekly	Cabinet Report 09/Jan/17	Increase CPI @ 30/Sep/16 +1%
Housing	Garage Rent – non council tenant	5.64	5.70	+0.06	Weekly	Cabinet Report 09/Jan/17	Increase CPI @ 30/Sep/16 +1%
Housing	Surfaced Garage Plot	56.57	57.14	+0.57	Annual Fee	Cabinet Report 09/Jan/17	Increase CPI @ 30/Sep/16 +1%
Housing	Cooking Gas	0.80	0.81	+0.01	Weekly	Cabinet Report 09/Jan/17	Increase CPI @ 30/Sep/16 +1%
Housing)	Communal Facility	4.46	4.50	+0.04	Weekly	Cabinet Report 09/Jan/17	Increase CPI @ 30/Sep/16 +1%
Housing	Laundry Facility	1.48	1.50	+0.02	Weekly	Cabinet Report 09/Jan/17	Increase CPI @ 30/Sep/16 +1%
Housing	District Heating Unit Charge	8.72	8.72	Nil	Unit of heat used	Cabinet Report 09/Jan/17	No Change to charge
Housing	District Heating : Bedsit	12.80	12.80	Nil	Weekly	Cabinet Report 09/Jan/17	No Change to charge
Housing	District Heating : 1 Bed	14.90	14.90	Nil	Weekly	Cabinet Report 09/Jan/17	No Change to charge
Housing	District Heating : 2 Bed	17.10	17.10	Nil	Weekly	Cabinet Report 09/Jan/17	No Change to charge
Housing	District Heating : 3-4 Bed	19.78	19.78	Nil	Weekly	Cabinet Report 09/Jan/17	No Change to charge

Directorate: Children & Young People Services

Service Area	Charged for Service	Charge 2016/17	Charge 2017/18	Change in Charge 2016/17 to 2017/18	Charge Unit (e.g. Day, Hour, Session, visit, etc.)	References (e.g. Cabinet Report/date, Budget Proposal Ref, etc.)	Additional Information (e.g. Annual inflation increase, revised charge based on demand, legislation change, etc.)
		£	£	£			
Schools Traded	Admissions Service	28.38	28.38	0	Per Admission number	Brochure of Traded Service	Annual agreement – academic year
Schools Traded	Appeals Service	128.00	128.00	0	Per Appeal	Brochure of Traded Service	Annual agreement – academic year
Schools Traded	Building Design and Construction					Brochure of Traded Service	Variable dependent upon service provided.
Schools Traded	Education Catering Services					Brochure of Traded Service	Variable dependent upon option provided. Option 1 – full catered service. Option 2 – managed service. Option 3 – monitoring service.
Schools Traded	CLEAPSS membership (Consortium of Local Education Authorities for the Provision of Science Services)	275.00	Not yet known		Per school	Brochure of Traded Service	2017/18 rate dependent upon subscription charge set by CLEAPSS
Schools Traded	Corporate Print Services					Brochure of Traded Service	Variable dependent upon requirement. Pay as used.
Schools Traded	Drainage Service					Brochure of Traded Service	Variable dependent upon requirement. Pay as used.
Schools Traded	Educational Psychology	360.00	360.00	0	Per session	Brochure of Traded Service	Variable dependent upon option chosen. Sessional charge reduced to £355 (if use

							over 40 sessions (based on 2 sessions per day)), £350 (80 sessions). If request received after 31 st March, sessional charge increased to £440. No changes between years.
Schools Traded	Facilities Services					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Facilities Services - Advice and guidance package, Primary schools	250.00	350.00	100.00	Per school	Brochure of Traded Service	
Schools Traded	Facilities Services - Advice and guidance package, Secondary schools	350.00	450.00	100.00	Per school	Brochure of Traded Service	
Schools Traded	Facilities Services - Hourly rate	40.00	50.00	10.00	Per hour	Brochure of Traded Service	
Schools Traded	Finance support for maintained schools					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Free school meals eligibility assessment service	5.12	5.12	0	Per eligible school meal pupil	Brochure of Traded Service	
Schools Traded	Genuine Partnerships and Rotherham Charter Services					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Grounds Maintenance Service					Brochure of Traded Service	Variable dependent upon range and scale of work
Schools Traded	Heritage Services – full day session	7.50	6.50	-1.00	Per child	Brochure of Traded Service	
Schools Traded	Heritage Services – full day session (minimum charge)	150.00	175.00	25.00	Per class (16/17, 25 pupils or	Brochure of Traded Service	

					less; 17/18, 27 pupils or less)		
Schools Traded	Heritage Services – half day session	4.00	4.00	0	Per child	Brochure of Traded Service	
Schools Traded	Heritage Services – half day session (minimum charge)	100.00	108.00	8.00	Per class (16/17, 25 pupils or less; 17/18, 27 pupils or less)	Brochure of Traded Service	
Schools Traded	Heritage Services – cooking session (new for 17/18)	n/a	4.50	n/a	Per child	Brochure of Traded Service	
Schools Traded	Heritage Services – cooking session (minimum charge) (new for 17/18)	n/a	122.00	n/a	Per class (16/17, 25 pupils or less; 17/18, 27 pupils or less)	Brochure of Traded Service	
Schools Traded	HR Consultancy Service – training on HR issues	75.00	75.00	0	Per delegate per 2 hour session	Brochure of Traded Service	
Schools Traded	HR Consultancy Service – intensive support by HR professional	400.00 (per day) or £50 (per hour)	400.00 (per day) or £50 (per hour)	0	Per day (or hour)	Brochure of Traded Service	
Schools Traded	HR Transactional Services – Maintained School, DBS checks	National rate + £12 (admin)	National rate + £12 (admin)	0	Per check	Brochure of Traded Service	
Schools Traded	HR Transactional Services – Maintained School, Conversion	£750.00	£750.00	0	Per conversion	Brochure of Traded Service	

Schools Traded	Identity Badge Service					Brochure of Traded Service	Pay as used
Schools Traded	Insurance Service					Brochure of Traded Service	Variable dependent upon requirement / nature of policy
Schools Traded	Learning Support Service	55.00	55.00	0	Per hour	Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Legal Services	200.00 (Primary) 350.00 (Secondary)	200.00 (Primary) 350.00 (Secondary)	0	Annual subscription	Brochure of Traded Service	Pay as used rates £38 – £62 dependent upon officer providing information (no change)
Schools Traded	Leisure and Community Services – Adventure Valley Play Area	2.00	2.00	0	Per child	Brochure of Traded Service	
Schools Traded	Leisure and Community Services – Activity Centre and Water sports	110.00	110.00	0	Per 10 children per 90 minutes	Brochure of Traded Service	
Schools Traded	Rotherham Music Service – First access	tbc	440.00		Per term	Brochure of Traded Service	
Schools Traded	Rotherham Music Service – Instrumental lessons	tbc	92.00		Per term	Brochure of Traded Service	
Schools Traded	Rotherham Music Service – Small group tuition	tbc	40.00		Per hour	Brochure of Traded Service	
Schools Traded	Outdoor Learning and Educational Visits Service	1.46	1.50	0.04	Per pupil	Brochure of Traded Service	Different options. Option 2 includes Duke of Edinburgh Award flat fee £350 (secondary/college), £50 (special school)

Schools Traded	Outdoor Learning Facilities (Crowden Outdoor Educational Centre)					Brochure of Traded Service	Variable
Schools Traded	Pest Control Services	64.00	64.00	0	Per hour	Brochure of Traded Service	Annual contract starts at £150 (16/17 £150)
Schools Traded	Plan Printing Service					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Risk Management Service – requested site visit	56.00	56.00	0	Per hour	Brochure of Traded Service	Academies are charged annually according to school numbers
Schools Traded	Rockingham PDC					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Rotherham School Improvement Service					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Schools Loan Service – Gold Service (Library plus museum)	790.00 (plus £6.95 per pupil)	790.00 (plus £6.95 per pupil)	0	Base allocation	Brochure of Traded Service	
Schools Traded	Schools Loan Service – Library service	650.00 (plus £6.95 per pupil)	650.00 (plus £6.95 per pupil)	0	Base allocation	Brochure of Traded Service	
Schools Traded	Schools Loan Service – Museum Loans service	650.00	650.00	0	Base allocation	Brochure of Traded Service	
Schools Traded	Schools Connected IT Services and consultancy					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Social, Mental and Mental Health Team (Behaviour Support Team)	55.00	55.00	0	Per hour	Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Speech and Language Therapy	n/a	60.00 (120.00)	n/a	Per person	Brochure of Traded Service	Different modules

	Services (new in 17/18)		bespoke school modules)				
Early Help Services	Children Missing from Education	60.00	60.00	0	Per FPN		Fixed penalty notices. Non-discretionary
Early Help Services	Adult Learning	£11.50	£12.00	£0.50	Per learner (for 2 hours)		Learner rate (full fee rate), adult learning courses. Different rates per length of course
Early Years Services	Childcare workforce						To upskill the early years and childcare workforce. Variable (to cover cost of venues, trainers etc.)

Directorate: Finance & Customer Services

Service Area	Charged for Service	Charge 2016/17	Charge 2017/18	Change in Charge 2016/17 to 2017/18	Charge Unit (E.g. Day, Hour, Session, visit, etc)	References (E.g. Cabinet Report/date, Budget Proposal Ref, etc)	Additional Information (E.g. Annual inflation increase, revised charge based on demand, legislation change, etc)
		£	£	£			
Legal Services	Legal Advice – Comprehensive Schools	350	350	0	Annual Subscriptions		Amount of schools signing up for Annual Subscriptions has reduced from 2015/16 to 16/17.
Legal Services	Legal Advice – Primary Schools	250	250	0	Annual Subscriptions		Amount of schools signing up for Annual Subscriptions has reduced from 2015/16 to 16/17.
Legal Services	Section 38 & 278 – Highways improvement	900	900	0	Per application		To be reviewed for 18/19.
Legal Service	Section 106 Planning	750 or 500	750 or 500	0	Per application		To be reviewed for 18/19.
Legal Services	Building contract work	300	300	0	Per application		To be reviewed for 18/19.
Legal Services	Legal Advice – schools/academies	58	58	0	Hourly rate		To be reviewed for 18/19.
Legal Services	Academy Conversions	58	58	0	Hourly rate		To be reviewed for 18/19.
Legal Services	Sale of Electoral registers				As prescribed		Prescribed by law as to what we can charge. Price varies on election and type of register.
Procurement	Fee for managing YorTender	5000	5000	0	Agreed annual fee		Will be reviewed for 2017/18 but will have to be taken to the Regional Group for agreement.
Internal Audit	Audit of academies	250	250	0	Daily Rate		These audits may not take place in 2017/18.

Directorate: Assistant Chief Executive

Service Area	Charged for Service	Charge 2016/17	Charge 2017/18	Change in Charge 2016/17 to 2017/18	Charge Unit (E.g. Day, Hour, Session, visit, etc)	References (E.g. Cabinet Report/date, Budget Proposal Ref, etc)	Additional Information (E.g. Annual inflation increase, revised charge based on demand, legislation change, etc)
		£	£	£			
Democratic Services	Town Hall Catering						Several different options for buffets and room hire charges.
HR & Payroll	HR Consultancy and payroll services to schools/academies					Brochure of Traded Service	Based on individual schools requirements.
HR & Payroll	Charge to SYPA for accommodation in Riverside House	6,300	6,489	189	Agreed rate		Agreed rate with Pensions Authority.
HR & Payroll	Charges to external customers for DBS checks.	12	12	0	Admin fee per application		