

Emergency Planning Shared Service Joint Committee – Rotherham and Sheffield

25 October 2017

Training and Exercising

1. Purpose of paper:

To provide Joint Committee members with an update of training and exercises that have been delivered since November 2016 for staff identified as part of the councils Emergency Response arrangements, as well as overview of future proposals.

2. Background information:

The Emergency Planning Shared Service (EPSS) have traditionally, and will continue to deliver a number of internal training sessions each year, as well as an annual corporate exercise involving most, if not all of the council's emergency response arrangements.

As a minimum the EPSS have previously committed to delivering one annual corporate exercise and at least six training sessions (per year) for the Emergency Operations Room, and associated emergency response roles per authority. The EPSS also facilitates engagement with multi agency sessions for council representatives to enhance this experience and have brought papers to the meeting in the past detailing these events.

3. Key issues:

3.1 Training and exercise delivered (since November 2016)

A complete list of training and exercise sessions provided is attached at appendix A.

In summary 22 training sessions have been facilitated across both authorities focused at Emergency Response Staff that would be required to work in the Emergency Operations Room should a Major Incident be declared. This has been with a view to upskilling existing volunteers, or skilling new volunteers and ensuring those listed as emergency contacts are trained and prepared to be deployed if needed. This teamed with six sessions delivered aimed at our strategic level response and integration with partners.

Additionally, colleague's at all strategic, tactical and operational levels have engaged in five separate multi-agency exercises with key partners. This has been complemented by the exercises that have been delivered internally across both councils, both in the guise of table top exercises and communication call out exercises.

3.2 Training and Exercising currently planned for 2016/17

Training scheduled and exercises planned for the remainder of 2017 and early 2018 include the undermentioned, although it is likely that more LRF and Multi-Agency training and exercise opportunities will arise throughout the year:

RMBC EOR Training 25 October 2017	New ELOs, mapping Officers, Log Keepers (refresher training available) Tactical level staff who work within RMBC EOR
Hostile Vehicle Mitigation Presentation	A presentation by SYP Counter Terrorism Unit; with expert advice from leading specialist advisors

27 October 2017	
SCC EOR Training 8 November & 4 December	New ELOs, mapping Officers, Log Keepers (refresher training available) Tactical level staff who work within SCC EOR
COMAH Exercise 22 March 2018	A table top exercise to test the Culina Ambient Emergency Plan and response arrangements
COMAH Exercise 24 April 2018	A live exercise to test the new BOC Gases Emergency Plan and response arrangements.
SYLRF Gold Symposium 16 May 2018	A series of presentations/workshops for strategic officers supported by multi-agency strategic exercise – date to be confirmed

3.3 Future deliverables

The focus for 2017 has continued to be training emergency response volunteers, not only to ensure that the responders remain skilled and equipped to respond to a major incident but also in keeping with best practice and guidance. This volume of training delivered is now finding a natural resting and most volunteers have received some training within the last 12 months; it is planned that moving forward the frequency of training will reduce from on average once per month to quarterly or six monthly; still to ensure regular training is delivered, but less frequency intensive, this is in keeping with best practice and guidance that suggest that each person involved in the authority's response arrangements should undertake training and exercise opportunities at least once per year and it is recommended we adopt this as an objective.

A training need analysis will be carried out during 2018, with a view to identifying and focusing on different catchments of responders for example Elected Members, Strategic Officers and reviewing the content and frequency of current provision.

EPSS will also continue to provide ad hoc training as and when the need arises.

Recommendations:

Members are asked to note and support the review proposals

Appendix A – list of training and exercising

Date	Council	Description	Delegates attended	Comments
09/12/2016	SCC	Report Writer Introduction	5	New volunteers introduced to the roles and responsibilities of the report writer
25/01/2017	RMBC	EOR Training	8	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
30/03/2017	RMBC	Mapping Officer EOR Training	6	Training for mapping officers detailing the layers and functionality of the system and what details may be required in emergency situations.
08/02/2017	RMBC	SLT Training	8	Emergency Planning awareness
21/02/2017	SCC	EOR Training	13	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
28/02/2017	RMBC	SLT CT training and workshop	8	Counter Terrorism Training for Strategic Officers with workshop re preparedness delivered by Counter Terrorist Security Advisors
28/02/2017	RMBC	EOR Training	10	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
07/03/2017	RMBC	EOR Training	8	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
08/03/2017	SCC	Corporate Exercise - Silver Albatros	31	An exercise to test the full response of the council during an emergency
14/03/2017	SCC	New DCO Introduction Training	1	Roles and responsibility of the Duty Chief Officer whilst on duty and in an emergency.
19/03/2017	RMBC/SCC	Exercise Historian	9	A multi-agency counter terrorism exercise held at Meadowhall Shopping Complex aimed at strategic and tactical level representatives (with live operational play)
30/03/2017	SCC	EOR Training	19	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
07/04/2017	RMBC	New FLO Introduction Training	2	To identify the roles and responsibilities of the forward Liaison Officer whilst on duty and in an emergency
11/04/2017	RMBC	Mini EOR Exercise supporting Victrex COMAH Exercise	9	EOR established to deal the incoming scenarios whilst an exercise is taking place at a COMAH site
11/04/2017	RMBC	Victrex Manufacturing - COMAH Exercise (Exercise Diamond Nebulah)	5	Multi-agency table top exercise for a COMAH site, engaging FLO's and EPSS staff

Date	Council	Description	Delegates attended	Comments
27/04/2017	RMBC	EOR Training	8	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
28/04/2017	SCC	EOR Training	12	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
03/05/2017	SCC	New FLO Introduction Training	6	To identify the roles and responsibilities of the forward Liaison Officer whilst on duty and in an emergency
04/05/2017	SCC	Exercise Cold Call - Communications Exercise	n/a	Call out exercise to ascertain from the list of emergency response contacts the level of availability and ability to respond at no notice
04/05/2017	SCC	Outokumpu - COMAH Exercise	5	Multi-agency table top exercise for a COMAH site
24/05/2017	RMBC	Exercise Cold Call - Communications Exercise	n/a	Call out exercise to ascertain from the list of emergency response contacts the level of availability and ability to respond at no notice
13/06/2017	RMBC	EOR Report Writer Training	2	To explain the roles and responsibilities and the expectations of the report writer during an emergency.
16/06/2017	SCC	Exercise Raven - CT Training for EMT	25	Counter Terrorism Training for Strategic Officers
20/06/2017	RMBC	EOR Training	2	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
22/06/2017	RMBC	Exercise Raven - CT Training for SLT	8	Counter Terrorism Training for Strategic Officers
23/06/2017	RMBC	BEC Training for New Officer	1	to identify the roles and responsibilities of the Borough Emergency Coordinator whilst on duty and during an emergency
26/06/2017	SCC	EOR Training	8	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
29/06/2017	RMBC / SCC	SYLRF Strategic Exercise - Exercise Jasmine	5	To validate SYLRF's management of a threat based civil emergency
12/07/2017	RMBC	Mini Exercise in EOR	15	To exercise the roles in the Emergency Operations Room and familiarise individuals with their roles and how the Council responds to emergencies
28/07/2017	SCC	EOR Training	2	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
08/08/2017	RMBC	EOR Training	2	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.

Date	Council	Description	Delegates attended	Comments
10/08/2017	RMBC	Parish Council Training	22	To explain the roles and responsibilities and the expectations of the parish council during and emergency
14/08/2017	SCC	Exercise Cold Call - Communications Exercise	n/a	Call out exercise to ascertain from the list of emergency response contacts the level of availability and ability to respond at no notice
17/08/2017	SCC	EOR Training	2	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
29/08/2017	RMBC	EOR Mini Exercise	5	To exercise the roles in the Emergency Operations Room and familiarise individuals with their roles and how the Council responds to emergencies
19/09/2017	RMBC	EOR Training	1	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
21/09/2017	RMBC	Exercise Pride - Canal & Waterways Trust	1	To validate the Oil Spill Contingency Plan for CRT; FLO in attendance and engaged in multi-agency response
26/09/2017	SCC	EOR Mapping Officer training	4	To give existing mapping officer an overview of Resilience Direct Mapping
27/09/2017	RMBC	EOR Training	1	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
02/10/2017	SCC	EOR Training	4	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.
17/10/2017	RMBC	EOR Training	2	Training for new and existing volunteers with roles in the Emergency Operations Room to give an overview on how the room functions in an emergency.