

Committee Name and Date of Committee Meeting

Cabinet and Commissioners' Decision Making Meeting – 11 June 2018

Report Title

Appointment of Councillors to serve on Outside Bodies

Is this a Key Decision and has it been included on the Forward Plan?

No, but it has been included on the Forward Plan

Strategic Director Approving Submission of the Report

Shokat Lal, Assistant Chief Executive

Report Author(s)

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Ward(s) Affected

Borough-Wide

Report Summary

Outside bodies are external organisations which have requested that the Council appoint a representative to them. Outside bodies have separate governance structures to the Council. Appointments to outside bodies can be an important mechanism for: community leadership, partnership and joint working and knowledge and information sharing.

At the Annual Meeting on 19 May 2017, the Council approved procedure rules that detail how councillors will be appointed to serve on outside bodies. Cabinet is now responsible for the appointment of councillors to serve on outside bodies. This report presents the nominations received and recommends the appointment of the nominees to the various organisations and partnerships.

Recommendation

That Councillors be appointed to serve on Outside Bodies, as detailed on the schedule in Appendix 1.

List of Appendices Included

Appendix 1 Proposed Representatives on Outside Bodies 2018-19

Background Papers

The Council's Constitution

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

No

Exempt from the Press and Public

No

Appointment of Councillors to serve on Outside Bodies

1. Background

- 1.1 Outside bodies are external organisations which have requested that the Council appoint a representative to them. Outside bodies have separate governance structures to the Council. Appointments to outside bodies can be an important mechanism for: community leadership, partnership and joint working and knowledge and information sharing.

2. Key Issues

- 2.1 The procedure rules governing the appointment of councillors to serve on outside bodies requires the Cabinet to review the list of notified Outside Bodies and determine whether the authority should make or continue to make an appointment to those bodies. Determination should be based on one or more of the following criteria being met:

- the proposed appointment is a statutory requirement;
- the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
- the proposed appointment would add value to the Council's activities.

- 2.2 With regard to making appointments, the Cabinet should first consider whether it is appropriate for an appointment to be of a specific office holder either by reference to the constitution of the outside body concerned or in the light of any other circumstances as it (Cabinet) may determine. The procedure rules do not require the Cabinet to adhere to the principles of political balance.

- 2.3 The Cabinet is responsible for making any appointment to an outside body, other than those reserved to Overview and Scrutiny Select Commissions. In making such appointments, the procedure rules require the Cabinet to have regard to a Member's current interests prior to making any appointment.

3. Options considered and recommended proposal

- 3.1 The appointment of representatives to outside bodies is at the discretion of the Cabinet. It is evident that the level of appointments to outside bodies has an impact on already busy councillor workloads. Whilst retaining links with outside bodies is an important aspect of community leadership, it is also important that the activities of the Council and councillors are focused around corporate priorities. Members do have the option to retain the current level of appointments.

- 3.2 Nominations have been received and have been collated by the Leader of the Council. The Cabinet is therefore recommended to approve the appointment of nominees listed in Appendix 1.

4. Consultation on proposal

- 4.1 It is incumbent on the Council's political groups to nominate councillors to serve as representatives on outside bodies.

4.2 There is no requirement for consultation beyond internal political group arrangements.

5. Timetable and Accountability for Implementing this Decision

5.1 In accordance with the procedure rules that govern the appointment of councillors to serve on outside bodies, Cabinet is accountable for the decisions it makes in appointing individual councillors. Appointments will take effect following the end of the period where non-executive councillors can call-in decisions on 22 June 2018.

6. Financial and Procurement Advice and Implications

6.1 There are no financial or procurement implications arising from this report beyond any expenses that may be incurred from a Member's travel to and from a meeting outside of the borough.

7. Legal Advice and Implications

7.1 There are no specific legal implications arising from the report, but it is important for individual Councillors appointed to outside bodies to be clear about the nature of the appointment, including whether they have a decision making role or not. As set out at paragraph 11.2 below, different duties and responsibilities will apply depending on the individual councillor's role on the outside body. In particular, councillors appointed to outside bodies will need to be clear as to whether their duty is to the Council or to the outside body and will need to identify potential conflicts of interest

8. Human Resources Advice and Implications

8.1 There are no human resources implications arising from this report.

9. Implications for Children and Young People and Vulnerable Adults

9.1 There are no implications for children and young people or vulnerable adults arising from this report.

10. Equalities and Human Rights Advice and Implications

10.1 There are no equalities or human rights implications arising from this report.

11. Implications for Partners

11.1 The appointment of councillors to serve on outside bodies (i.e. external organisations and partnership) is intended to be a mutually beneficial act for both the authority and the bodies listed. The implications associated with the proposed appointments are considered to be positive.

11.2 It is important that partners, as much as councillors, understand the role that councillors undertake in serving on outside bodies. The role of the councillor can be as a representative, trustee or director as the table below demonstrates:

Title	Brief Description of Role
Representative	Represents the Council's interests and provide advice, guidance and contributes at meetings of the organisation.
Trustee	To act in accordance with the trust deed and to protect the trust's assets. They must comply with the Trustee Act 2000.
Director	Has a duty of care towards the company, to act in the best interests of the company as a whole. Directors therefore have a "quasi-trustee" role taking proper care of the assets of the company.

12. Risks and Mitigation

12.1 No risks have been identified in respect of the recommendation in this report.

13. Accountable Officer(s)

James McLaughlin, Democratic Services Manager

Approvals obtained on behalf of:-

	Named Officer	Date
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	22/05/18
Assistant Director of Legal Services (Monitoring Officer)	Dermot Pearson	23/05/18
Head of Procurement (if appropriate)	N/A	N/A
Assistant Director of Human Resources (if appropriate)	N/A	N/A

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APPENDIX 1

PROPOSED REPRESENTATIVES ON OUTSIDE BODIES 2018/19

Outside Body	Vacant Positions	Nominations
B.D.R Joint Waste Board	2	Cabinet Member for Waste, Roads and Community Safety: Councillor Emma Hoddinott Councillor Sarah Allen
B.D.R. Property Limited	1	Mr K. Billington
Chesterfield Canal Partnership	1	Councillor Beck
Chesterfield Canal Steering Group	6	Ward Members for Anston & Woodsetts: Councillors Jonathan Ireland, Clive Jepson & Katherine Wilson Ward Members for Wales: Councillors Dominic Beck, Gordon Watson and Jenny Whysall
Clinical Commissioning Group	1	Cabinet Member for Adult Social Care and Health: Councillor David Roche
Clinical Commissioning Group Working Groups: Rotherham Heart Town	1	Councillor Ken Wyatt
Self-Harm and Suicide Prevention Group	1	Councillor Roche
Dinnington Resource Centre and Recreation Ground – Board of Trustees	2	Councillor Jeanette Mallinder Mrs. J. Havenhand
Don Catchment Working Group	1	Councillor Stuart Sansome
Emergency Planning Shared Services (Rotherham and Sheffield) Joint Committee	2	Cabinet Member for Jobs and the Local Economy: Councillor Denise Lelliott Cabinet Member for Corporate Services and Finance: Councillor Saghir Alam
Environmental Protection UK – Yorkshire and Humberside Division	4	To be appointed by the Improving Places Select Commission
Groundwork Creswell	1	Named Director: Substitute: to be appointed by the Improving Places Select Commission
Health and Safety Commission	1	Cabinet Member for Corporate Services and Finance: Councillor Saghir Alam
Industrial Communities Alliance (formerly The Alliance)	1	Councillor Stuart Sansome Substitute: Councillor Bob Bird

Outside Body	Vacant Positions	Nominations
Local Government Association: General Assembly Meetings	3	Leader of the Council, Deputy Leader of the Council and Councillor Bob Walsh
Special Interest Group – SIGOMA (Special Interest Group of Metropolitan Authorities)	1	Cabinet Member for Corporate Services and Finance: Councillor Saghir Alam Substitute: Councillor Ken Wyatt
Local Government Yorkshire and the Humber – Health and Wellbeing Group	1	Cabinet Member for Adult Social Care and Health: Councillor David Roche
National Association of British Market Authorities	1	Councillor Stuart Sansome
National Association of Councillors	1	Councillor Ken Wyatt
Phoenix Enterprises Ltd.	1	Councillor Denise Lelliott
Robin Hood Airport Consultative Committee	1	Councillor Denise Lelliott Substitute: Councillor John Williams
Rotherham and Barnsley Chamber of Commerce	1	Cabinet Member for Jobs and the Local Economy: Councillor Denise Lelliott
Rotherham Citizen’s Advice Bureau – Trustee Board	1	Councillor Brian Steele
Rotherham Diversity Festival Steering Group	1	Waheed Akhtar, Voluntary Sector Liaison Officer
Rotherham Holiday Aid	1	Councillor Christine Beaumont
Rotherham Together Partnership Board		Leader of the Council (Chair of the Partnership) Cabinet Members Chair of the Children’s Trust Board Chief Executive Councillor Jeanette Mallinder Councillor Allen Cowles
Rotherham Together Partnership – Business Growth Board	1	Councillor Denise Lelliott
Rotherham Together Partnership – Health and Wellbeing Board	3	Cabinet Member for Adult Social Care and Health: Councillor David Roche Deputy Leader of the Council: Councillor Gordon Watson Councillor Jeanette Mallinder
Rotherham Together Partnership – Children and Young People’s Partnership	1	Deputy Leader of the Council: Councillor Gordon Watson
Rotherham Together Partnership – Safer Rotherham Partnership	1	Cabinet Member for Waste, Roads and Community Safety: Councillor Emma Hodinott
Joint Health Overview and Scrutiny Committee	1	Chair of the Health Select Commission: Councillor Simon Evans
Learning Disability Partnership Board	1	Councillor Jayne Elliot

Outside Body	Vacant Positions	Nominations
National Coal Mining Museum for England – Board	1	Councillor Jonathan Ireland
Rotherham, Doncaster and South Humber Foundation Health Trust Partner Governor	1	Councillor Jayne Elliot
Regional Joint Health Overview and Scrutiny Committee	1	To be appointed by the Health Select Commission
Rotherham Dementia Action Group	1	Councillor Rose McNeely
Rotherham Ethnic Minority Alliance Board	2	Councillor Tajamal Khan Waheed Akhtar, Voluntary Sector Liaison Officer
Rotherham Foundation Health Trust – Council of Governors	1	Councillor Pat Jarvis
Rotherham Licence Watch Steering Group	1	Chair of the Licensing Board: Councillor Sue Ellis
Rotherham Local Safeguarding Children Board	1	Deputy Leader of the Council: Councillor Gordon Watson
Rotherham Schools' Forum	1	Deputy Leader of the Council: Councillor Gordon Watson
RUSH House Management Committee	1	To be appointed by Improving Places Select Commission
Sheffield City Region Combined Authority	1	Leader of the Council: Councillor Chris Read Substitute: Deputy Leader of the Council, Councillor Gordon Watson
Sheffield City Region Combined Authority – Scrutiny Committee	2	Chair of Overview and Scrutiny Management Board: Councillor Brian Steele Councillor Peter Short
Sheffield City Region Combined Authority – Audit Committee	2	Chair of Audit Committee: Councillor Ken Wyatt Councillor Allen Cowles
Sheffield City Region Local Enterprise Partnership	1	Leader of the Councillor: Councillor Chris Read
South Yorkshire Joint Committee on Archaeology	2	Councillor Amy Brookes Councillor Ken Wyatt
South Yorkshire Joint Committee on Archives	2	Councillor Amy Brookes Councillor Ken Wyatt
South Yorkshire Joint Waste Procurement Board	1	Cabinet Member for Waste, Roads and Community Safety: Councillor Emma Hoddinott
South Yorkshire Leaders' Meeting	1	Leader of the Council: Councillor Chris Read Substitute: Deputy Leader of the Council: Councillor Gordon Watson
Trans-Pennine Properties (Wakefield) Ltd – Yorkshire Purchasing Organisation	1	Councillor Alan Atkin

Outside Body	Vacant Positions	Nominations
Trans-Pennine Trail	1	Vice-Chair of Planning Board: Councillor John Williams
Trent Regional Flood and Coastal Committee	1	Lead Councillor from Doncaster Substitute Member
Unity Centre Steering Group	1	Waheed Akhtar, Voluntary Sector Liaison Officer
Voluntary Action Rotherham	1	Councillor Christine Beaumont
Warm Homes	1	Cabinet Member for Housing: Councillor Dominic Beck
Women's Refuge	1	To be appointed by Improving Places Select Commission
Women's Strategy Group	1	Councillor Taiba Yasseen
Yorkshire and Humber (Local Authorities) Employers Association	1	Cabinet Member for Corporate Services and Finance: Councillor Saghir Alam
Yorkshire and Humber Strategic Migration Group	2	Two Members appointed from South Yorkshire (currently Councillor J. Platts from Barnsley and Councillor G. Jones from Doncaster)
Yorkshire and Humberside Grid for Learning – Foundation Board	2	Deputy Leader of the Council: Councillor Gordon Watson Head of Performance and Quality – Sue Wilson
Yorkshire and Humberside Children and Young People Lead Member Network	1	Deputy Leader of the Council: Councillor Gordon Watson
Yorkshire and the Humber Reserve Forces and Cadets Association	1	Councillor Ian Jones – Armed Forces Champion
Yorkshire Purchasing Organisation	2	Councillor Alan Atkin Councillor John Vjestica Substitute: Councillor Alan Buckley
Yorkshire Purchasing Organisation Appeals Hearings	2	The Leader of the Council to appoint two councillors as required
Yorkshire Region and Coastal Flood Committee	1	Councillor David Sheppard