

Committee Name and Date of Committee Meeting

Officer Delegated Decision by the Chief Executive – 15 August 2018

Report Title

Flag Protocol – Lowering of the Borough Council Flag at Riverside House

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Sharon Kemp, Chief Executive

Report Author(s)

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Ward(s) Affected

Boston Castle

Report Summary

This report seeks the agreement of the Chief Executive to lower the Borough Council flag to half-mast on Friday 17 August 2018 to mark the funeral of Barry ‘Chuckle’ Elliott.

Recommendations

That the Borough Council flag at Riverside House be be flown at half-mast on Friday 17 August 2018 to mark the funeral of Barry ‘Chuckle’ Elliott.

List of Appendices Included

None

Background Papers

Flag Protocol for Riverside House and Rotherham Town Hall

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

No

Exempt from the Press and Public

No

Flag Protocol – Lowering of the Borough Council Flag at Riverside House

1. Background

1.1 The Council adopted a flag protocol in May 2017 which established two principles governing the decision making process for the flying of flags at Riverside House and Rotherham Town Hall:

(a) That the Council will follow the advice of the relevant Government department in respect of the dates upon and the manner in which flags are to be flown.

(b) That the requests for support for a cause or campaign, which by implication will include the flying of a flag, will require a decision by Members at a meeting of the Council.

2. Key Issues

2.1 Following the death of Barry ‘Chuckle’ Elliott, one half of the famous ‘Chuckle Brothers’, a request has been received for the Council to lower the Borough Council flag to half-mast on the date of the funeral as a mark of respect to a famous resident of the Borough.

2.2 This report is submitted to seek the authorisation of the Chief Executive to lower the Borough Council flag to fly at half-mast on Friday 17 August 2018.

3. Options considered and recommended proposal

3.1 It is recommended that the Borough Council flag at Riverside House be flown at half-mast on Friday 17 August 2018.

4. Consultation on proposal

4.1 The Leader of the Council has been consulted and is supportive of the proposal.

5. Timetable and Accountability for Implementing this Decision

5.1 The Head of Asset Management will be accountable for the implementation of this decision and the lowering of the Borough Council flag to half-mast at Riverside House.

6. Financial and Procurement Advice and Implications

6.1 There are no financial or procurement implications associated with this report.

7. Legal Advice and Implications

7.1 There are no legal implications associated with this report.

8. Human Resources Advice and Implications

8.1 There are no human resources implications associated with this report.

9. Implications for Children and Young People and Vulnerable Adults

9.1 There are no implications for children and young people or vulnerable adults associated with this report.

10. Equalities and Human Rights Advice and Implications

10.1 There are no equalities or human rights implications associated with this report.

11. Implications for Partners

11.1 There are no implications for partners.

12. Risks and Mitigation

12.1 There are no risks associated with this report.

13. Accountable Officer(s)

Paul Smith, Head of Asset Management

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