

# Rotherham Integrated Care Partnership

Minutes	
<b>Title of Meeting:</b>	<b>PUBLIC Rotherham ICP Place Board</b>
<b>Time of Meeting:</b>	9:00am – 10:00am
<b>Date of Meeting:</b>	Wednesday 7 November 2018
<b>Venue:</b>	Elm Room (G.04), Oak House
<b>Chair:</b>	Chris Edwards
<b>Contact for Meeting:</b>	Lydia George 01709 302116 or <a href="mailto:Lydia.george@nhs.net">Lydia.george@nhs.net</a>

<b>Apologies:</b>	Louise Barnett, Chief Executive, TRFT Lydia George, Strategy & Development Lead, Rotherham CCG Kathryn Singh, Chief Executive, (RDaSH) Ian Atkinson, Chair, Rotherham ICP Delivery Team Dr Gok Muthoo, Medical Director, Connect Healthcare Rotherham
<b>Conflicts of Interest:</b>	General declarations were acknowledged for Members as providers/commissioners of services. However, no specific direct conflicts/declarations were made relating to any items on today's agenda.

## Members Present:

Sharon Kemp, (**SK**), Chief Executive, Rotherham MBC (Chair)  
Chris Edwards (**CE**), Chair, Chief Officer, Rotherham CCG  
Janet Wheatley (**JW**), Chief Executive, Voluntary Action Rotherham (VAR)  
Angela Wood, Interim Chief Nurse, (deputising for Chief Executive), The Rotherham Foundation Trust (TRFT)

## Participating Observers

Dr Richard Cullen (**RCu**), Joint Chair, Health & Wellbeing Board, Rotherham CCG,  
Cllr David Roche (**DR**), Joint Chair, Health & Wellbeing Board, RMBC

## In Attendance:

Gordon Laidlaw (**GL**), Head of Communications, Rotherham CCG  
Dermot Pearson (**DP**), Director of Legal Services, RMBC  
Jon Stonehouse (**JS**), Director of Children's Services, RMBC  
Jenny Lingrell (**JL**), Joint Assistant Director Commissioning, Performance & Inclusion, RMBC  
Anne Marie Lubanski (**AML**), Strategic Director for Adult Care & Housing, RMBC (for part meeting)  
Rebecca Woolley (**RW**), Policy & Partnership Officer, RMBC  
Kate Tuffnell, Head of Adult Mental Health Commissioning, Rotherham CCG  
Matt Pollard, Care Group Director, RDaSH  
Wendy Commons (**WC**), Minute Taker

**There were no members of the public present.**

Item Number	Discussion Items
1	<b>Public &amp; Patient Questions</b>
None received.	
2	<b>Transformation Group Updates:</b>
<p>Place Board received progress updates on the transformation areas below:</p> <p><b><i>Children &amp; Young People’s Transformation Group</i></b>  <b><i>Subject – Child &amp; Adolescent Mental Health Services (CAMHS)</i></b>  <b><i>Presented by Jenny Lingrell</i></b></p> <p>Jenny Lingrell gave an update on CAMHS and the work being done with schools and with locality teams. She advised that schools have been positive about the input and pathways put in place. This work has put Rotherham in a strong position to respond to CAMHS Green Paper. A joint trailblazer bid has been submitted with Doncaster CCG with the intention to reduce waiting times. The outcome of the submission is awaited.</p> <p>With regard to specialist CAMHS, Jenny reported that waiting times have now reduced to below six weeks on a consistent basis which is a significant improvement.</p> <p>The ambition is to have a single point of access to integrate early help and CAMHS, but progress with wider workforce development has been slower than anticipated. There has also been an increase in demand for ASD assessments however a pathway is now in place.</p> <p>Work is continuing to work to identify a lead for the non-clinical CAMHS workforce with which the success of the trailblazer bid would help. Jenny went on to outline more details of the bid and what it will provide advising that if not successful this time there will be a further opportunity to re-submit in January 2019.</p> <p>Following an enquiry by the Chair, Jenny assured Place Board that strong relationships have been developed and teachers are beginning to engage in the process recognising they have a role to play which has resulted in a significant shift in progress through better working together.</p> <p>Chris Edwards thanked Jenny for the detailed update. The information will be particularly useful to share with John Healey MP to address concerns he has recently outlined in his Schools Mental Health report at his meeting later that week. The CCG has invested significantly in CAMHS over the past four years.</p> <p>The Place Board thanked Jenny and noted the update.</p> <p><b><i>Urgent &amp; Community Care Transformation Group</i></b>  <b><i>Subject – Integrated Single Point of Contact</i></b>  <b><i>Presented by Anne-Marie Lubanski</i></b></p> <p>Anne Marie highlighted that integrating health at Woodside and developing the Single Point of Access at Riverside are progressing well. A pilot has been undertaken to reduce the number of enquiries into the Single Point of Access with significant focus on efficiency. Early indications are positive. Data continue to be collected and monitored.</p> <p>There are challenges around accessing information and sharing responses. Suitable solutions are being considered to address the issues.</p> <p>With regard to the Care Co-ordination Centre/Integrated Rapid Response, work is being undertaken to look at shift patterns and activity to co-ordinate time flows as well as reviewing the skill mix. In order to get a better understand and assist in preparing for winter, admission data is being examined and consideration given to basing a social worker in the Emergency Department and Care Co-ordination Centre to help avoid admissions.</p>	

Next steps will include the co-location of the IRR, CCC and community therapies, the transfer of RDaSH MH liaison referrals and piloting re-ablement into SPA. Discussions are also taking place to include housing into SPA.

Technology solutions were also being considered following an audit revealing that 36% of referrals into the CCC were received by fax.

The Chair enquired whether there were any parts of the system feeling increased pressure as a result of the changes to make improvements. Anne-Marie explained that some pathways appeared to not be working as it was thought. In these cases, the issues were being looked at more closely to try to identify solutions rather than just challenging the analysis. It is hoped this will provide quicker resolution.

Dr Cullen reflected from a GP perspective that IRR/CCC should not be seen as a triage point but as a support in the care pathway.

The Place Board noted the update. Recognising the teams involved as one of the most critical parts of the system asked that thanks be passed on for the work undertaken so far.

**Action: AML**

Anne-Marie left the meeting.

***Mental Health & Learning Disability Transformation Group  
Core 24 (Adult Mental Health Liaison Service)  
Presented by Kate Tufnell/Matt Pollard***

Kate Tuffnell advised Members that the Core 24 service is now operating 7-11pm with coverage out of hours provided by the crisis team. It is anticipated that 24 hour provision will be in place from January 2019. The skill mix of the team has been expanded to include increased medic and psychologist time and work around suicide is being looked at as well as the introduction of new psychosocial self-harm interventions in adults.

In an effort to reduce attendance at A&E, a joint mental health CQUIN has been introduced between RDASH & TRFT looking at reducing high attenders. This has resulted in a 20% reduction in the first cohort through changing cultures and behaviours.

In terms of next steps, work is on-going to complete staff recruitment with the new postholder due to take up position in November 2018. Other work will include working with TRFT on delirium and aligning Core 24 with the suicide prevention and self-harm work themes as well as continuing to establish a service in A&E.

Dr Richard Cullen enquired about ongoing psychiatric support follow up and Kate explained that with the expansion of the team it is hoped to carry out some analysis to look at follow up psychiatry. Acknowledging the positive work done so far, Gordon Laidlaw and Kate Tuffnell will discuss producing a communications piece on the progress made.

**Action: KT/GL**

Kate/Matt Pollard will provide some data for Dr Richard Cullen showing access to treatment waiting times once assessment has been undertaken.

**Action: KT/MP**

**3**

**Rotherham ICP Communications and Engagement Strategy & Implementation Plan**

Gordon Laidlaw presented the strategy which had been adjusted to incorporate comments from Members given at last month's confidential Place Board. As requested at that time, an implementation plan with timescales has also been compiled. It highlights specific aims linked to each workstream's areas.

The actions required, in terms of communications and engagement, throughout the implementation phases of the Place Plan will be detailed in specific communications plans that partner communications leads will develop with their workstreams. The communications implementation plan will develop simultaneously with Place Plan implementation. Progress monitoring will be undertaken by the Comms & Engagement Enabler Group with feedback given by exception to Place Board as part of the communications updates.

Noting that currently most areas are RAG rated Amber pending implementation and feedback from workstreams, Gordon gave a verbal update on the section around successes and achievements advising that a one page infographic is being developed to provide a summary of ICP highlights and is working with the Advertiser to showcase the SEND college places at Newman School.

Mrs Wheatley explained that VAR has engaged in work locally on cancer awareness aligned with the South Yorkshire region. It was noted that although this was part of a national campaign, this positive exercise should be acknowledged in Rotherham achievements and successes.

Cllr David Roche also advised about a campaign TRFT and RMBC are involved in for Worlds Aids Day around HIV awareness. Gordon will highlight this with the Editor of the Advertiser at his forthcoming meeting.

**Action: GL**

The Place Board approved the communications and engagement strategy, subject to some minor amendments including that the line 'regions public services are coming together' is changed to read 'NHS services are coming together'.

**Action: GL**

The Place Board endorsed the communications and engagement implementation plan to be further developed and progress monitored by the Communications & Engagement Enabler Group.

**Action: GL**

The Place Board thanked Gordon for the work done on the strategy and implementation plan and agreed to support their comms and engagement leads to continue their work with individual workstreams on implementation of the Place Plan and the comms and engagement strategy.

<b>4</b>	<b>Rotherham Communications and Engagement Sub-Group – Terms of Reference</b>
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Gordon Laidlaw advised that the terms of reference for the Communications and Engagement Sub Group, an enabler group of the Place Board had been reviewed. He outlined the main changes as updating the title of the group to reflect the change to Integrated Care Partnership (ICP) and to alter the Membership to show representation for communications and engagement for all Partner organisations. In particular, it was noted that Martin Hughes from RMBC had agreed to join the group to provide a link into neighbourhood work.

The Place Board approved the revised terms of reference for the Rotherham ICP Communications & Engagement Group. These are next due to be reviewed in September 2019.

<b>5</b>	<b>Final Version of Rotherham Integrated Health &amp; Social Care Place Plan</b>
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Members noted the final version of the Rotherham IH&SC Place Plan as approved by Place Board on 5 September 2018 had now been through all Partners respective governance arrangements and approved.

A final version of the Place Plan will be posted on the CCG's website with Partner organisation's websites signposted to it.

**Action: CE (Lydia George)**

<b>6</b>	<b>2019 Schedule of Updates from Transformation Groups</b>
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Members noted the schedule of spotlight updates planned for 2019 and also agreed an update on financial business to the public meeting in February.

**Action: SK (Lydia George)**

<b>7</b>	<b>Draft Minutes from Public ICP Place Board – 3 October 2018</b>
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The minutes from the October meeting were accepted as a true and accurate record.

<b>8</b>	<b>Communications to Partners</b>
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None discussed.

<b>9</b>	<b>Risk/Items for Escalation</b>
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None.

<b>10</b>	<b>Future Agenda Items</b>
	<p>Future Agenda Items</p> <ul style="list-style-type: none"> <li>• Social Prescribing Strategy Update</li> <li>• Ferns Evaluation (Jan 2019)</li> </ul> <p>Standard Agenda Items</p> <ul style="list-style-type: none"> <li>• Delivery Dashboard/performance framework</li> <li>• Transformation Groups Update (as per rolling schedule) <ul style="list-style-type: none"> <li>C&amp;YP – Children’s Acute and Community Integration</li> <li>U&amp;CC - Integrated Discharge Team</li> <li>MH &amp; LD – Strategy to promote mental health and wellbeing</li> </ul> </li> </ul>
<b>11</b>	<b>Date of Next Meeting</b>
Wednesday 12 December 2018, at 9am at Elm Room, Oak House	

**Membership**

NHS Rotherham CCG (RCCG) - Chief Officer - Chris Edwards (Joint Chair)  
Rotherham Metropolitan Borough Council (RMBC) - Chief Executive – Sharon Kemp (Joint Chair)  
The Rotherham Foundation Trust (TRFT) - Chief Executive – Louise Barnett  
Voluntary Action Rotherham (VAR) - Chief Executive – Janet Wheatley  
Rotherham Doncaster and South Humber NHS Trust (RDaSH) - Chief Executive – Kathryn Singh  
Connect Healthcare Rotherham Ltd (Rotherham GP Federation) – Dr Gok Muthoo

*Participating Observers:*

Joint Chair, Health and Wellbeing Board, RMBC - Cllr David Roche  
Joint Chair, Health and Wellbeing Board, RCCG - Dr Richard Cullen

*In Attendance:*

Director of Legal Services, RMBC – Dermot Pearson  
Head of Communications, RCCG – Gordon Laidlaw  
Strategy & Development Lead, RCCG – Lydia George  
Policy and Partnership Officer, RMBC – Rebecca Woolley  
Deputy Chief Officer, RCCG – Ian Atkinson (as Delivery Team Place Joint Chair)