

# Rotherham Integrated Care Partnership

Minutes	
<b>Title of Meeting:</b>	<b>PUBLIC Rotherham ICP Place Board</b>
<b>Time of Meeting:</b>	9:00am – 10:00am
<b>Date of Meeting:</b>	Wednesday 3 April 2019
<b>Venue:</b>	Elm Room (G.04), Oak House
<b>Chair:</b>	Chris Edwards
<b>Contact for Meeting:</b>	Lydia George 01709 302116 or <a href="mailto:Lydia.george@nhs.net">Lydia.george@nhs.net</a>
<b>Apologies:</b>	Sharon Kemp, Chief Executive, Rotherham MBC Kathryn Singh, Chief Executive, RDaSH Janet Wheatley, Chief Executive, Voluntary Action Rotherham
<b>Conflicts of Interest:</b>	General declarations were acknowledged for Members as providers/commissioners of services. However, no specific direct conflicts/declarations were made relating to any items on today's agenda.

## Members Present:

Chris Edwards (**CE**), (Charing), Chief Officer, Rotherham CCG  
 Dr Gok Muthoo (**GK**), Medical Director, Connect Healthcare Rotherham  
 Louise Barnett (**LB**), Chief Executive, TRFT  
 Anne Marie Lubanski (**AML**), deputising Strategic Director for Adult Care & Housing, RMBC

## Participating Observers

Cllr David Roche (**DR**), Joint Chair, Heath & Wellbeing Board, RMBC  
 Dr Richard Cullen (**RCu**), Rotherham CCG

## In Attendance:

Ian Atkinson (**IA**), Chair, Rotherham ICP Delivery Team  
 Lydia George (**LG**), Strategy & Development Lead, Rotherham CCG  
 Gordon Laidlaw (**GL**), Head of Communications, Rotherham CCG  
 Rebecca Woolley (**RW**), Policy & Partnership Officer, RMBC  
 Jenny Lingrell (**JL**), Joint Asst Director, Commissioning, Performance & Inclusion, RMBC  
 Wendy Commons (**WC**), Minute Taker

**There were 3 members of the public present.**

Item Number	Discussion Items
1	<p><b>Public &amp; Patient Questions</b></p>
	<p>No formal written questions had been received from members of the public in writing.</p> <p>A member of 'Save our NHS' verbally raised the points below:</p> <ol style="list-style-type: none"> <li> <p>A query about responsibility for patient records being moved to the Department of Work and Pensions.</p> <p><i>Dr Richard Cullen, Digital Lead for South Yorkshire &amp; Bassetlaw ICS confirmed that a new organisation known as NHSX has been established to oversee digital transformation, although it is not yet clear what its remit will be. Rotherham CCG's plan continues to be for Rotherham residents to have access to their records and work is ongoing to achieve this. RCu will keep Place Board updated on any future developments with the role of NHSX.</i></p> <p style="text-align: right;"><b>Action: RCu</b></p> </li> <li> <p>An enquiry was received about the public programme of work being planned by the CCG/Place Board over the next 12 months as 'Save our NHS' would like to be involved/invited.</p> <p><i>The CCG is working with Healthwatch and the SY&amp;B Integrated Care System (ICS) to develop a longer term plan. Once available it will be shared with 'Save our NHS' to allow them to identify representatives to attend/be involved.</i></p> <p><i>The CCG's AGM is being organised to take place on Wednesday 3 July 2019 and will include an event to showcase Place &amp; Health &amp; Wellbeing Board achievements as well as providing an opportunity for public engagement/input into shaping future plans.</i></p> <p style="text-align: right;"><b>Action: GL</b></p> </li> <li> <p>Noting the Terms of Reference for the OD &amp; Workforce Enabling Group, Save our NHS suggested that it might be useful to involve Trade Unions in its membership.</p> <p><i>CE explained that it was early days in the development of this group but thanked Save our NHS for the feedback and will ask the OD &amp; Workforce Lead who chairs the group to consider how Trade Unions can be appropriately engaged in any changes affecting the workforce.</i></p> <p style="text-align: right;"><b>Action: IA to feedback</b></p> </li> </ol> <p>Chris Edwards thanked Members of the public for input into the meeting.</p>
2	<p><b>Transformation Group Updates</b></p>
	<p>The Place Board received progress updates on the transformation areas below:</p> <p><b>Children &amp; Young People's Transformation Group</b>  <b>Subject – 0-19 Healthy Child Pathway</b>  <b>Presented by Jenny Lingrell</b></p> <p>Jenny Lingrell highlighted a pilot that is due to commence this month. Its purpose is to separate out Universal from Universal Partnership Plus. This is about giving additional support to families for a variety of reasons and includes children in need, children in need of protection or looked after children (LAC).</p> <p>56% of staff have now attended 'Signs of Safety' training sessions ensuring a consistent approach is used across Rotherham to assess children and young people using a strength based approach.</p> <p>Work is to be done to balance delivering Working Together statutory responsibilities with addressing the early intervention and prevention work priorities.</p> <p>It was acknowledged that all partners in the system need to work together to deliver on the transformation of services for children and young people. An action plan has been completed to address the slow progress with early help assessments completed by 0-19s staff.</p> <p>Going forward, the group also intends to look at options for a revised school nurse child protection pathway to streamline 0-19 practitioner involvement in case conferences, invite early help staff to 0-19 area team meetings to develop a shared understanding of roles and responsibilities and joint work will</p>

be undertaken to help remove the barriers in completing early help assessments.

In relation to concerns with LAC health assessments, traction is now being seen on these and a proposed model is to be agreed for all system partners to work together.

Place Board thanked the Children & Young People's Transformation Group for the update.

### ***Urgent & Community Care Transformation Group***

#### ***Subject – Support to Care Homes***

#### ***Presented by Anne Marie Lubanski***

Annemarie Lubanski informed Members that the Hospice at Home End of Life pilot is being extended to provide a specialist clinical nurse helpline and rapid response visits. There are now two medicines management technicians working with care homes to reduce medicines waste as well as taking part in a two year project with NHS England for medicines optimisation.

The trusted assessor pilot has been expanded to 7 day working in the emergency department and the acute medical unit (AMU) at TRFT to support more patients in returning home avoiding unnecessary admissions.

Other work has included registering 100% of older people's homes and 138 health and social care staff on NHS England's NHS capacity tracker system and 95% of appropriate care home staff have now received 'react to red' training to reduce bed sores and avoid pressure ulcers.

AML advised that with nursing beds, EMI nursing beds and care home beds provision is fragile. An increase in specialist support is required for greater complexity and acute episodes as the average age of residents entering care rises.

AML went on to report an increase in A&E and hospital admission from care homes as was predicted. Nursing recruitment and retention in the independent sector is increasingly difficult with staff turnover being a skills drain and proving challenging to deliver sustainable training and development.

In terms of next steps the transformation group will be focussing on reviewing and streamlining care home support, extending the telehealth pilot from 2 to 10 independent sector homes to reduce hospital admissions, roll out diabetic awareness and NHS mail system training to all care homes and identify duplication of services that support care homes.

Place Board thanked AML for the update.

### ***Mental Health & Learning Disability Transformation Group***

#### ***Subject – Mental Health & Wellbeing Strategy***

#### ***Presented by Ian Atkinson***

Ian Atkinson highlighted that the pilot for Making Every Contact Count (MECC) and loneliness will start in April in the south of the borough. Five ways to wellbeing has been put on the ICS Workforce and OD action plan to train the health and social care workforce. The new South Yorkshire Workplace Well Being Award is being launched and suicide prevention small grants recipients will be receiving the Five Ways to Wellbeing packs to promote the campaign which partner organisations are now using in promoting their activities and initiatives for staff.

It is important to ensure that a sustainable offer for training non mental health frontline staff, including mental health first aid is available, the campaign remains visible with all partners actively promoting it as well as ensuring that all messages and activities promote good mental health in order reach small community groups.

The next steps for the group will be to look at refreshing the Better Mental Health for All action (our prevention) plan, evidencing the impact of the five ways to wellbeing, rolling out the pilot of the work on MECC and loneliness across the borough from September/October 2019.

Members also noted the intention to ask Place Board and Health & Wellbeing Board to sign up to the South Yorkshire Workplace Wellbeing Award.

Place Board members recorded their satisfaction with the updates which gave the necessary levels of

assurance.	
<b>3</b>	<b>OD &amp; Workforce Enabler Group – Terms of Reference</b>
<p>Place Board reviewed the Terms of Reference for the OD &amp; Workforce Enabling Group and will feedback to the Chair of the Group about working with Trade Unions and appropriate engagement as suggested by the Members of the Public present at today's meeting.</p> <p>The terms of reference for the OD &amp; Workforce Enabling Group were approved by Place Board and will be reviewed again in March 2020.</p> <p style="text-align: right;"><b>Action: IA</b></p>	
<b>4</b>	<b>Hosted Networks Integrated Care System (ICS) Announcement</b>
<p>Following the hospital services review, Place Board noted the network hosting arrangements agreed across South Yorkshire &amp; Bassetlaw to address the challenges of rising demand and shortages in certain professional roles.</p> <p>LB advised that the Rotherham Foundation Trust (TRFT) will be hosting the maternity network which is currently chaired by Chris Edwards. She confirmed that TRFT will be looking to improve sustainability and ensure consistency of standard of service and clinical practice as well as focussing on retaining its skilled workforce.</p> <p>LB agreed to provide a progress update on developments at a future date.</p> <p style="text-align: right;"><b>Action: LB/LG for agenda</b></p> <p>CE felt that the introduction of the hosted networks will provide sustainability and help Rotherham to retain its local hospital.</p> <p>GL explained that he is working with the C&amp;YP workstream to capture some of the maternity services and maternity voices partnership developments are demonstrated positively in the Plan.</p> <p>It was noted that currently there are no discussions or plans to have further networks presently but Place Board will be kept updated on any future developments.</p> <p style="text-align: right;"><b>Action: CE</b></p>	
<b>5</b>	<b>Impact of Brexit</b>
<p>There were no new risks or updates to report in relation to Brexit this month. Daily reporting is being undertaken currently but there was nothing to be escalated. Place Board will continue to keep updates as a standing item on the agenda.</p>	
<b>6</b>	<b>Rotherham Provider Alliance Update</b>
<p>Louise Barnett gave an update on the initial meetings undertaken between providers. There was good appetite from all Rotherham partners to develop a local alliance consistent with direction outlined in the long term plan. Further meetings are being arranged to progress with this direction of travel. A project plan will be developed and reported through Place Board.</p> <p style="text-align: right;"><b>Action: LB</b></p> <p>It was acknowledged that Primary Care Networks will be involved as and when they are able to join the alliance discussions/developments.</p>	
<b>7</b>	<b>Draft Minutes from Public ICP Place Board – 6 March 2019</b>
<p>The minutes from the March meeting were accepted as a true and accurate record. There were no matters arising. All actions have been progressed.</p>	
<b>8</b>	<b>Communications to Partners</b>
<p>Gordon Laidlaw intends to communicate to partners and the public about future engagement events including the event on 3 July that will include Place Board and the Health &amp; Wellbeing Board/CCG's AGM as well as the opportunity for patient/public engagement and feedback in shaping future services.</p> <p>Chris Edwards asked representatives from 'Save our NHS' to work with Gordon Laidlaw to provide support in involving people to input into the event.</p>	

<b>9</b>	<b>Any Other Business</b>
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**Milestones for 2019/20**

As in previous years the Rotherham Together Partnership has requested 3-4 milestones to be identified from the Rotherham ICP Plan for inclusion in the Rotherham Plan Delivery Plan for 2019/20. These milestones will be shown under the Integrated Health & Social Care game changer category and progress will be reported through the Rotherham Partnership CEO Group.

Lydia George displayed a slide showing 5 proposed milestones ie one from each Transformation Group and two overarching:

<b>C&amp;YP</b>	Deliver year 1 actions of the strategy to improve the Social Emotional Mental Health of Children and Young People	<b>March 2020</b>
<b>MH&amp;LD</b>	Expand the workforce to support delivery of the Mental Health Five Year Forward View Improving Access to Psychological Therapies target for Rotherham	<b>December 2019</b>
<b>U&amp;C</b>	Approve integrated pathways across intermediate care services with additional community capacity in place to enable implementation of the new service model	<b>March 2020</b>
<b>OD/WF</b>	Develop and agree a set of cross organisation place based staff values for Rotherham	<b>March 2020</b>
<b>Digital</b>	Complete integration of outpatient appointments and the Rotherham APP and establish connection between Rotherham APP and Rotherham Health Record	<b>October 2019</b>

Discussion followed around the values that have been developed for each individual partner organisation for their strategy. It was agreed to change values to 'principles' in the OD/Workforce milestone to reflect how partners and staff work together across organisations.

Subject to the minor change above, Place Board agreed these milestones as the selection to be shared with Rotherham Together Partnership for inclusion in the Rotherham Plan Delivery Plan for 2019/20. Should RTP only require 3 milestones, Place Board agreed the OD/Workforce or Digital should take priority as part of the submission.

**Action: LG**

<b>10</b>	<b>Risk/Items for Escalation</b>
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There were no new risks identified for escalation.

<b>11</b>	<b>Future Agenda Items</b>
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- Future Agenda Items
- Estates (April/May) – P Smith, RMBC
  - Social Prescribing (tbd) – on hold pending further guidance
  - 19/20 Financial Plans Update or any other national planning guidance (May)
  - Update on progress with Primary Care Networks (May) - CE/GM/RC
  - Intermediate care and reablement update (moved to June)
- Standard Agenda Items
- Delivery Dashboard/Performance Framework (June)
  - Transformation Groups Update
    - May – C&YP – Special Educational Needs & Disability
    - U&CC – Integrated Working in Localities
    - MH & LD – Learning Disability (Transforming Care, My Front Door & Autism)
  - Rotherham Provider Alliance Update (monthly) & Project Plan
  - Impact of Brexit updates (as required)

<b>12</b>	<b>Date of Next Meeting</b>
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Wednesday 1 May 2019, at 9am at Elm Room, Oak House

## **Membership**

NHS Rotherham CCG (RCCG) - Chief Officer - Chris Edwards (Joint Chair)  
Rotherham Metropolitan Borough Council (RMBC) - Chief Executive – Sharon Kemp (Joint Chair)  
The Rotherham Foundation Trust (TRFT) - Chief Executive – Louise Barnett  
Voluntary Action Rotherham (VAR) - Chief Executive – Janet Wheatley  
Rotherham Doncaster and South Humber NHS Trust (RDaSH) - Chief Executive – Kathryn Singh  
Connect Healthcare Rotherham Ltd (Rotherham GP Federation) – Dr Gok Muthoo

### *Participating Observers:*

Joint Chair, Health and Wellbeing Board, RMBC - Cllr David Roche  
Joint Chair, Health and Wellbeing Board, RCCG - Dr Richard Cullen

### *In Attendance:*

Deputy Chief Officer, RCCG – Ian Atkinson (as Delivery Team Place Joint Chair)  
Director of Legal Services, RMBC – Dermot Pearson  
Head of Communications, RCCG – Gordon Laidlaw  
Strategy & Development Lead, RCCG – Lydia George  
Policy and Partnership Officer, RMBC – Rebecca Woolley