

Rotherham Integrated Care Partnership

Minutes	
Title of Meeting:	PUBLIC Rotherham ICP Place Board
Time of Meeting:	9:00am – 10:00am
Date of Meeting:	Wednesday 1 May 2019
Venue:	Elm Room (G.04), Oak House
Chair:	Chris Edwards
Contact for Meeting:	Lydia George 01709 302116 or Lydia.george@nhs.net
Apologies:	Sharon Kemp, Chief Executive, Rotherham MBC Louise Barnett, Chief Executive, The Rotherham Foundation Trust
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services. However, no specific direct conflicts/declarations were made relating to any items on today's agenda.

Members Present:

Chris Edwards (**CE**), (Chairing), Chief Officer, Rotherham CCG
 Chris Holt (**CH**), (deputising), Deputy Chief Executive, TRFT
 Anne Marie Lubanski (**AML**), (deputising) Strategic Director for Adult Care & Housing, RMBC
 Dr Gok Muthoo (**GK**), Medical Director, Connect Healthcare Rotherham CIC
 Kathryn Singh, (**KS**) Chief Executive, RDaSH
 Janet Wheatley, (**JW**) Chief Executive, Voluntary Action Rotherham

Participating Observers

Cllr David Roche (**DR**), Joint Chair, Heath & Wellbeing Board, RMBC
 Dr Richard Cullen (**RCu**), Chair, Rotherham CCG

In Attendance:

Ian Atkinson (**IA**), Chair, Rotherham ICP Delivery Team
 Lydia George (**LG**), Strategy & Development Lead, Rotherham CCG
 Gordon Laidlaw (**GL**), Head of Communications, Rotherham CCG
 Jon Stonehouse (**JS**), Director of Children's Services, RMBC
 Wendy Commons (**WC**), Support to Rotherham ICP

There were 2 members of the public present

Louise Lowry, Head of Financial Services, TRFT
 Dr Julie Eversden, LMC Representative & Rotherham GP

Item Number	Discussion Items
1	Public & Patient Questions
There were no questions raised.	
2	Transformation Group Updates
<p>The Place Board received progress updates on the transformation areas below:</p> <p><i>Children & Young People’s Transformation Group</i> <i>Subject – Special Educational Needs & Disability (SEND)</i> <i>Presented by Jon Stonehouse</i></p> <p>Jon Stonehouse brought members up to date on a number of SEND developments:</p> <ul style="list-style-type: none"> • the SEND Health Sufficiency Plan has been approved and a SEND Education Sufficiency Strategy completed. The latter recognised the need to work differently with schools. Schools have been very supportive and positive relationships established. • A sensory model has also been developed which is now moving into the implementation phase. • The Department for Education (DfE) has approved a Sheffield led proposal to create a free school focused on special educational mental health needs which will provide opportunities to benefit Rotherham children. The DfE has also approved the increase of funding in the high needs block to expand capacity. • A self-evaluation framework to support the inspection planning has been updated and shared across the partnership. • The new health equipment provider is focussing on prompt supply of wheelchairs to children and young people who need them. <p>Members noted that the cost of implementing SEND reforms and providing an education package up to the age of 25 has resulted in an overspend in the ‘High Needs’ budget. Other concerns include over 5’s waiting too long for ASD/ADHD diagnosis, education, health and care plans not always being completed within the statutory timescale and an increase in children presenting with complex needs which are overwhelming the system in terms of capacity and skills to respond.</p> <p>In response to a query from Dr Gok Muthoo around the long waits for ASD/ADHD diagnoses for children over 5, Ian Atkinson explained that capacity has been challenged.as a result of growth in autism numbers. A review of the pathway was undertaken and partners agreed to commit to focussing on implementing early sensory pathways. This approach has been taken and will require full multi-agency support.</p> <p>Jon highlighted the work that the Group is undertaking by way of next steps including:</p> <ul style="list-style-type: none"> • Implementing the SEND Health and the Education Sufficiency strategies • Reviewing medical capacity to respond to increased demand • Consulting on the draft social emotional and mental health (SEMH) strategy • Completion of a needs analysis to develop the workforce for SEND & SEMH • Producing a remedial action plan and undertaking transformational work to design alternative pathways for an improved system wide to ASD and ADHD assessments. <p>Jon Stonehouse assured Cllr David Roche that work is being undertaken with colleagues to ensure the special free school in Sheffield will be able to deliver the required standards. The new schools created through the free school route are in response to need. Locally further sub-regional discussions are required to ensure it’s the right thing for this area but there are no concerns about viability.</p> <p>Place Board thanked the Children & Young People’s Transformation Group for the update.</p> <p><i>Urgent & Community Care Transformation Group</i> <i>Subject – Primary Care Networks Development</i> <i>Presented by Ian Atkinson</i></p> <p>It was recognised that the introduction of Primary Care Networks (PCN’s) will impact upon the current locality working model. Place Board received a brief verbal update about the timescales and progress made with Rotherham primary care network development. Place Board will be working towards establishing close working relationships with PCNs. The strategy for integrated community working</p>	

remains and will be supported by the establishment of the networks.

Place Board noted the timelines documented and agreed to change future terminology from integrated localities to primary care networks and therefore Place Board will receive spotlight updates on PCNs going forward.

Chris Edwards advised that Rotherham is required to declare its model for PCNs by 15 May 2019. Discussion with the GP community and the LMC has been positive and work is continuing. The local GP Federation model fits with others nationally.

Chris Edwards and Dr Gok Muthoo will give a progress report back to June Place Board which will allow for a fuller, more detailed discussion around working with partners.

Action: CE/GM

Place Board thanked Ian Atkinson for the update.

Mental Health & Learning Disability Transformation Group
Subject – Learning Disability, Transforming Care, My Front Door & Autism
Presented by Ian Atkinson

Ian Atkinson highlighted that:

- Two people have now been discharged from specialist hospital provision into appropriate community provision within the agreed targets set by NHS England. Work continues to with the remaining cohort and opportunities are being developed to secure additional funding through NHS England's transformational fund for a further 12 months.
- A co-produced draft autism strategy has been developed and is currently being refined following feedback from Rotherham Autism Partnership Board. Rotherham CCG has approved an all age neurological diagnosis pathway plan.
- In relation to the My Front Door Strategy transformation, the offer to people with learning difficulties continues with the initial focus on the Council's in house offer and expanding day opportunities.

Concerns were noted around transforming care where extensive work has been undertaken to map the potential cost pressure as people move from NHS funded provision into the community. There is still a risk to budgetary projections with additional demand and cost pressure for both the NHS and RMBC.

Kathryn Singh advised that RDaSH welcomes the work being undertaken in the autism strategy and is looking forward to the consultation. RDaSH is assured that it has become a priority for Rotherham.

Mr Atkinson confirmed that the transformation group will continue to recognise the challenges of young people on the pathway and to hold itself to account for the position.

Annemarie Lubanski informed Place Board Members that she will be taking over the role of Sub-regional Director of Adult Social Services.

Place Board members noted the progress being made towards the milestones for transforming care, autism and the My Front Door strategy and thanked Ian and the MH & LD transformation group for the updates.

3	Rotherham Provider Alliance Update
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In order to progress further faster towards developing a local alliance, Place Board members agreed to use one of the informal Place discussion meetings on a Wednesday morning session will be used to determine how to progress.

Action: CE/LG

4	Rotherham ICP Place Board Terms of Reference Review
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Place Board terms of reference required review in May 2019. Lydia George presented an updated version. The changes included an additional responsibility to reflect how risks identified that may impact on the delivery of the priorities within the Place Plan will be managed, as recommended

following a recent audit, and added Transformation Group Leads who attend to present spotlight updates to the membership under 'in attendance'.

Following discussion, Place Board members **APPROVED** the revised version subject to taking off member names in favour of job titles. However, a list of the names of the current membership will be added as a distribution list.

Action: LG

5

SYB ICS Interim Governance Arrangements – Letter from Sir Andrew Cash

Chris Edwards referred to a letter from Sir Andrew Cash which detailed the interim governance arrangements for the SYB Integrated Care System to reflect the further responsibilities in working together as partners, with regulators at Place and system level from April 2019.

Members noted that four key meetings that will be led by the Integrated Care System, namely System Health Oversight Board, System Health Executive Group, Integrated Assurance Committee and Collaborative Partnership Board (a forum for wider system partners). These are interim arrangements for 19/20 period only.

Cllr David Roche advised that the Chairs of Health & Wellbeing Board in SY will be taking part in the Collaborative Partnership Boards going forward. Members agreed that Place will continue to have a place view however should any issues arise an agreed shared view will be sought from Place Board Members.

Place Board will review the arrangements when more detailed proposals are received from SYB ICS towards the end of these interim arrangements.

In order to have an overview of the SYB ICS work and developments, it was agreed that the June Confidential Place Board will receive minutes from the SYB ICS System Health Oversight Board and the System Health Executive Group so that Members can consider if these are useful and determine the most appropriate way to be kept updated in future.

Action: CE

6

Impact of Brexit

Chris Edwards confirmed that the daily reporting has now ceased and the CCG is awaiting a brief in relation to next steps.

EU Exit Update letter from the Secretary of State for Health & Social Care

Place Board noted the contents of a letter from the Rt Hon Matt Hancock to all health and care staff giving information about the Government's on-going preparations for leaving the European Union. The updates included protecting the rights of EU health and social care staff, EU settlement scheme, recognition of professional qualifications and medicines and prescribing discouraging local stock piling but assuring that this is being carried out by pharmaceutical companies. It was noted however that Rotherham GPs are still experiencing on-going issues with the availability of some medicines.

Place Board noted the update.

7

ICP Risk Management Process

Lydia George presented a paper outlining a proposal to strengthen governance and risk management arrangements for Rotherham ICP as recommended following a recent audit.

Members agreed the implementation of:

- a risk statement being included in the terms of reference for all ICP Groups as a responsibility and the terms of reference for all Place groups to be updated and approved by Place Board by July 2019
- the recording of any risks or documenting 'no risks raised' in the minutes of all ICP groups and where a risk is identified this will be escalated as per the flow diagram
- A risk log is to be implemented which will be monitored by the Delivery Team and received at each confidential ICP Place Board.

Enclosure 1 of the proposal outlined a flow chart of the risk management process within the Place structure. It was agreed that the flowchart would be amended to better clarify that the escalation of the risks is via partner organisation and/or Health & Wellbeing Board, subject to this amendment Place

Board AGREED the process for implementation.		Action: LG
8	Draft Minutes from Public ICP Place Board – 3 April 2019	
The minutes from the April meeting were APPROVED as a true and accurate record. There were no matters arising.		
9	Communications to Partners	
None.		
10	Risk/Items for Escalation	
There were NO new risks identified for escalation.		
11	Future Agenda Items	
	<p>Future Agenda Items</p> <ul style="list-style-type: none"> • Social Prescribing – Aug/Sept • Estates Update – tbd • OD & Workforce Update – Workforce Maturity Index • Primary Care Network Progress Update – Public & Confi (Jun) • Digital Update (Jun) – <ul style="list-style-type: none"> ○ Rotherham Health Record Roadmap ○ Population Health Management Plan ○ Rotherham ICP Digital Strategy • Terms of Reference Reviews – All ICP Groups (Jul) <p>Place Board requested that Delivery Team schedule timeframes for updates from Enabling Workstreams in a similar way to those from Transformation Groups.</p> <p style="text-align: right;">Action: IA/LG</p> <p>Standard Agenda Items</p> <ul style="list-style-type: none"> • Delivery Dashboard/Performance Framework (quarterly) • Transformation Groups Spotlight Updates (monthly) • Rotherham Provider Alliance Update (monthly) • Impact of Brexit Updates (as required) 	
12	Date of Next Meeting	
Wednesday 5 June 2019, at 9am at Elm Room, Oak House, Bramley S66 1YY		

Membership

NHS Rotherham CCG (RCCG) - Chief Officer - Chris Edwards (Joint Chair)
Rotherham Metropolitan Borough Council (RMBC) - Chief Executive – Sharon Kemp (Joint Chair)
The Rotherham Foundation Trust (TRFT) - Chief Executive – Louise Barnett
Voluntary Action Rotherham (VAR) - Chief Executive – Janet Wheatley
Rotherham Doncaster and South Humber NHS Trust (RDaSH) - Chief Executive – Kathryn Singh
Connect Healthcare Rotherham Ltd (Rotherham GP Federation) – Dr Gok Muthoo

Participating Observers:

Joint Chair, Health and Wellbeing Board, RMBC - Cllr David Roche
Joint Chair, Health and Wellbeing Board, RCCG - Dr Richard Cullen

In Attendance:

Deputy Chief Officer, RCCG – Ian Atkinson (as Delivery Team Place Joint Chair)
Director of Legal Services, RMBC – Dermot Pearson
Head of Communications, RCCG – Gordon Laidlaw
Strategy & Development Lead, RCCG – Lydia George