

Emergency Planning Shared Service Joint Committee – Rotherham and Sheffield

30 July 2019

Item 9 - Financial Management

1. Purpose of paper:

To provide Joint Committee members with an in year budget forecast for 2019/20. Attached at Appendix A is a summary breakdown.

2. Background information:

In line with the Emergency Planning Shared Service legal agreement, the annual budget meeting (which may be combined with the annual general meeting) must be held before 31st December in each year. Amongst other things, the budget meeting shall propose options for the proposed revenue and capital budgets for the following financial year (being the 1st of April to the 31st March), which shall then be presented to the Executives of the Councils.

3. Key issues:

3.1 2018/19 forecast outturn

As reported at Appendix A; a favourable outturn position is forecast. This is in the main accountable to the current vacancy, which is currently being recruited to.

4. Recommendations:

4.1 Members note the content of the report.

Appendix A - Summary breakdown 2019 / 20.

234100 - Emergency Planning		2019/20 Re-profiled Budget
Direct Employee Costs		
10101	Basic Pay-General Staff	£148,867
10401	Other Pay-General Staff	£14,000
10501	NI-General Staff	£15,115
10601	Superann-General Staff	£33,049
In Direct Employee Costs		
16010	Advertising-Staff Vacancies	£250
16050	Staff Clothing & Uniforms	£600
Public Transport related costs		
25040	Car Allowances	£600
25050	Public Transport Expenses	£300
Supplies and Services Costs		
30040	Books	£500
30060	Materials/Consumables General	£150
30070	Equipment Other	£500
30320	Printing	£850
30330	Stationery	£400
30410	Telephone - General	£100
30420	Telephones - Rental	£4,800
30430	Telephones - Calls	£200
30510	Computer - Other	£500
30610	Subsistence & Conference Expenses	£400
30620	Hospitality	£50
30700	Equipment Insurance	£580
30910	Contracted Services	£115,142
30990	Miscellaneous Expenses	£500
	Re-profiled TOTAL	£337,453
51070 Non-Govt Grants/SCC Contribution		
51070	Non-Govt Grants/SCC Contribution	£226,000
234100 RMBC Contribution		
234100	RMBC Contribution	£111,453
	TOTAL FUNDING	£340,453

Carry Forward from Prior Years:		
SCC		-£114,275
RMBC		-£229,198
Total Carried Forward		-£343,472