



COMMUNITY GOVERNANCE REVIEW

RAVENFIELD PARISH COUNCIL

**LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN
HEALTH ACT 2007**

TERMS OF REFERENCE
Proposed

1. INTRODUCTION

1.1 Aims of Review

Following a request from Ravenfield Parish Council, Rotherham Borough Council (the Principal Council), has resolved to undertake a Community Governance Review pursuant to Part 4 of the Local Government and Public Involvement in Health Act, 2007, to consider:-

- (a) Whether to alter the area of the existing Parish of Ravenfield

1.2 Why undertake a Community Governance Review?

A Community Governance Review provides an opportunity for principal authorities such as Rotherham Metropolitan Borough Council to review and make changes to community governance within their area.

A Community Governance Review is a review of the whole or part of the District to consider one or more of the following:-

- creating, merging, altering or abolishing Parishes.
- the naming of Parishes and the style of new Parishes.
- the electoral arrangements for Parishes (the ordinary year of election; Council size; the number of Councillors to be elected to Council; and, Parish Warding).
- grouping Parishes under a common Parish Council or de-grouping Parishes.

The Government has emphasised that, ultimately, recommendations arising from Community Governance Reviews ought to bring about improved community engagement, more cohesive communities, better local democracy and result in more effective and convenient delivery of local services.

1.3 Scope of the Review

The Review will specifically consider:-

- (i) Whether to alter the area of the existing Parish of Ravenfield as set out on the attached Plan (Appendix 1).

The reasons stated for the proposed amendment to the boundary of Ravenfield Parish, which would also alter the boundary of Bramley Parish are as follows:-

“This is a petition addressed to Rotherham Metropolitan Borough Council under section 88 of the Local Government and Public Involvement in Health Act, 2007 (as amended by the Legislative Reform ((Community Governance Reviews) Order, 2015 (hereinafter referred to as “The Act”)

We the undersigned, request that Rotherham Metropolitan Borough Council change the boundary between Bramley and Ravenfield Parishes under Community Governance Powers granted to them under legislation. The boundary between Moor Lane South and Lidget Lane should be moved south to a line stretching from the southern border of site LDF0774 (Rotherham Local Plan) running from Moor Lane South eastward to Lidget Lane (identified as a red line on the map attached to the petition.

The request is made due to the change of use on LDF0774 to residential and the inevitable increase in population. Residents of the new housing will live in the community of Ravenfield and use Ravenfield village facilities. The current boundary would create an anomalous situation and be harmful to community cohesion.”

2. CONSULTATION

Before making any recommendations or publishing final proposals in line with legislative requirements, the Principal Council will take full account of the views of local people. The Principal Council will comply with legislative requirements by:-

1. Consulting Local Government electors for the area under review (both Ravenfield and Bramley parishes):
 - A Notice will be published in the relevant newspaper, on the Council's website and the Notice Boards of the affected Parishes. The Terms of Reference of the Review will be published on the Council's website with an opportunity for electors to make comment.
 - A copy of the Terms of Reference will be sent to the Clerks of the affected Parishes.
 - A leaflet summarising these Terms of Reference will be sent to all households in the affected Parishes.
 - Drop in sessions will be held in each affected Parish during early December 2019.
2. Consulting the Principal Council's Councillors representing the area affected by the Review:
 - Letters will be sent enclosing the Notice of Terms of Reference of the Review.
3. Consulting with the following: neighbouring parish councils, local MPs (John Healey and Kevin Barron), Rotherham CCG, SY Police and local businesses.
4. Taking into account any representations received in connection with the Review.

When taking account of written representations, the Principal Council is bound to have regard to the need to secure that community governance within the area under the review:-

- Reflects the identities and interests of the community in that area; and,
- Is effective and convenient

In order to ensure that this review is conducted transparently, as soon as practicable, the Principal Council will publish its recommendations and take such steps as it considers sufficient, to ensure that persons who may be interested in the review are informed of the recommendations and the reasons behind them.

The Principal Council will also notify each consultee and any other person or bodies that have made written representations, of the outcome of the review.

3. CURRENT ELECTORATES

Using the Register as at 1st July, 2019, the electorate for the existing Parish area is as follows:-

Parish	Electorate
Ravenfield	2,273
Bramley	6,042

4. ELECTION RESULTS

The last available results for the parish of Ravenfield and Bramley are for 2015. The election was uncontested.

The persons below are the current Parish Councillors for Ravenfield and Bramley.

Parish/Ward	Candidates
Bramley Parish	
Central Ward	Malcolm Brown
	Dennis Hardwick
	James Moore
	David Sayner
	Gillian Yeardley
North Ward	Peter Ward
	Wesley Wood
South Ward	Ian Handley
	James Jackson
	Jean Makin
Ravenfield Parish	
	Brian Callear
	David Finch
	Karen Jay
	Jill Jesson
	Neil Pearson
	David Rowley
	Rebecca Jubb

5. TIMETABLE FOR THE REVIEW

Action	Timetable	Outline of Action
Terms of Reference are published	1 st November, 2019	Principal Council publishes Terms of Reference and notifies stakeholders, clearly defining the extent of the review.
Consultation	1 st November 2019 - 31 st January 2020	Views on the proposals sought from interested parties.
Final proposals prepared and published	1 st February, 2020 - 31 st March, 2020	Report to Council on outcome of consultation and approval of final recommendations.
Consultation on final	15 th May, 2020 – 30 th	Copies of final proposals published on

Action	Timetable	Outline of Action
proposals	June, 2020 (Purdah – 31 st March, 2020, to 7 th May, 2020)	website and sent to all interested parties.
Council report on outcome of consultation	1 st July, 2020 to 31 st July, 2020	Report to Council on outcome of consultation and if appropriate approval of Order to implement changes
Implementation of Changes if ordered	1 st April, 2021	Changes implemented

6. YOUR VIEWS

If you would like to say how you view potential future arrangements under these Terms of Reference, please submit your written comments no later than 31st January, 2020 to:-

Bal Nahal
Head of Legal Services
Rotherham MBC
Riverside House
Main Street
Rotherham
S60 1AE

Alternatively your submission may be emailed to
RavenfieldCGR@rotherham.gov.uk

Should you require any further information or need clarification on the review process, please contact:-

Bal Nahal
Head of Legal Services

Tel: 01709 823661
Email: bal.nahal@rotherham.gov.uk

These Terms of Reference will be published on the Borough Council website: www.rotherham.gov.uk and will be available for public inspection at the Riverside House, Main Street, Rotherham, S60 1AE. Notices advertising this Community Governance Review and the availability of these Terms of Reference will also be posted within the Parish.