

HEALTH AND WELLBEING BOARD
Wednesday, 11th March, 2020

Present:-

Councillor David Roche	Cabinet Member, Adult Social Care and Health (in the Chair)
Steve Chapman	South Yorkshire Police (representing Una Jennings)
Dr. Richard Cullen	Strategic Clinical Executive, Rotherham CCG
Chris Edwards	Chief Operating Officer, RCCG
Councillor Rob Elliott	Health Select Commission
Shafiq Hussain	Chief Executive, Voluntary Action Rotherham
Sharon Kemp	Chief Executive, RMBC
Vivienne Knight	TRFT (representing Angela Wood)
Anne Marie Lubanski	Strategic Director, Adult Social Care, Housing and Public Health
Councillor J. Mallinder	Improving Places Select Commission
Michael Wright	TRFT

Report Presenters:-

Gilly Brenner	Public Health, RMBC
Ruth Fletcher-Brown	Public Health, RMBC
Jo Hinchcliffe	Adult Social Care
Garry Parvin	Adult Social Care

Also Present:-

Gavin Jones	South Yorkshire Fire and Rescue (representing Steve Adams)
Lesley Cooper	Healthwatch, CAB

Apologies for absence were received from Steve Adams (South Yorkshire Fire and Rescue Service), Sally Hodges, (Children and Young People's Services), Una Jennings (South Yorkshire Police), Carole Lavelle (NHS England), Dr. Jason Page (RCCG), Terri Roche (Public Health), Kathryn Singh (RDASH), Angela Wood (TRFT) and Paul Woodcock (Regeneration and Environment, RMBC).

79. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at the meeting.

80. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

There were no members of the public and the press present at the meeting.

81. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Health and Wellbeing Board

were considered.

Resolved:- That the minutes of the previous meeting held on 22nd January, 2020, be approved as a correct record.

82. COMMUNICATIONS

Shaping Places Funding Bid

The Chair reported that the Expression of Interest submitted to the above Fund had successfully passed through the first stage. The deadline had now been extended to 23rd April, 2020.

The focus of Rotherham's bid was on physical activity in green spaces which in particular related to Aim 3 of the Health and Wellbeing Strategy. If successful in the second stage, a grant would be received to help develop a Strategy together with expert advice.

Resolved:- That should the bid be successfully in the second phase, that the Working Group attend a meeting of the Board to inform members of the detail of the bid.

ACTION:- Becky Woolley

Coronavirus

Chris Edwards, RCCG, gave a brief update on the processes in place within Rotherham to deal with the current Coronavirus outbreak.

Public Health England was the lead and with whom organisations were working in accordance with. The messages being conveyed by Public Health England were the ones that partner organisations were reiterating.

83. AUTISM STRATEGY - UPDATE

Garry Parvin, Commissioning, gave the following powerpoint presentation:-

Our Vision

- To work towards making Rotherham an autism friendly place to live. This means a place where you can get a timely diagnosis with support, meet professionals with a good understanding of Autism, find services, organisations and employers that make reasonable adjustments when required, where people can feel safe, have aspirations and fulfil their potential and become a full member of the local community

Key Activity – Children and Young People

- Working with partners, our voluntary organisations and community groups, we have identified 5 priority areas on which to focus our implementation plan. Some examples of the operational activity that is underway are:-
A digital diagnostic pathway has been commissioned from Healios

who will support local CAMHS service
Planning is underway to redesign our C&YP pathway in 2020-21
Education settings have engaged in training licensed by Autism Education Trust
New specialist education places have been created, at primary and secondary, for children with Autism
Rotherham Opportunities College offers local post-19 education provision
Project Search offers supported internships
Rotherham Partner Carers Forum are commissioned by Rotherham CCG to offer regular drop-in sessions to support families on the diagnostic pathway

Key Activity Areas - Adults

- Planning to introduce a Rotherham based adult diagnostic and post-diagnostic service from Q1 2020/21
- Will maintain existing capacity in Sheffield service for one year to ensure waiting list is managed
- Launched Autism Alert Card – this was done in partnership between South Yorkshire Police, the Police and Crime Commissioner, the Council, NHS and Rotherham NAS
- Parent Carer Forum and VOICE co-chair the Autism Partnership Board

Priority 1: Starting Well

- All Rotherham's autistic children and young people are healthy and safe from harm

Priority 2: Developing Well

- All Rotherham's autistic children and young people start school ready to learn for life

Priority 3: Moving on well to Independence

- All Rotherham's autistic children and young people are ready for the world of work

Priority 4: Living Well

- Autistic adults living in Rotherham will get the right support when needed

Priority 5: Ageing Well

- Autistic adults living in Rotherham will be better supported as they grow old

Transforming Care

- Since 2015, Rotherham has been working on a national programme with Sheffield, Doncaster and North Lincolnshire to reduce the numbers of people with a learning disability who are detained in specialist hospitals – Transforming Care

- Rotherham currently has 8 people detained in specialist hospitals – 4 people in hospital beds commissioned by Rotherham CCG and 4 people in hospital beds commissioned by NHS England
- Rotherham has successfully discharged 5 people back into the community over the last 2 years
- Rotherham will discharge a further 4 people in 2020/21. The population has changed in that 3 people have Autism and not a learning disability. A specialised housing and care support offer is required and this had taken time to develop

Autism Alert Card

- Rotherham Council, South Yorkshire Police and Rotherham CCG have worked together to develop the Autism Alert Card
- This will ensure the needs of autistic people are known by the Police and criminal justice system – previously a significant gap

Ongoing Challenges

- Supporting services and the community to be open to support people with Autism: for the community to celebrate neurodiversity
- Diagnosis and post-diagnostic offer for Children and Young People and Adults
- Rotherham CCG and RDaSH are working to create 'all age' solutions to address the diagnosis waiting list issues and develop a local post-diagnostic offer for adults
- Ensuring that the right support is available and is cost effective

Autism Strategy Progress and Timeline

- A draft version of the Strategy has been created and was in the process of editing
- A workshop with the Autism Partnership Board was planned for 18th March to revise the online version of the Strategy
- The Strategy would be built around people's stories
- The Strategy would be presented to Cabinet in June 2020
- It was planned that the Strategy would be formally launched in July 2020

Discussion ensued with the following issues raised/clarified:-

- The Strategy had taken longer than originally anticipated but confident that it was the right and effective Strategy
- There was a need to make it clear what the governance arrangements were
- The need for clear milestones and outcomes year on year should be discussed in the forthcoming workshops
- How was the training accessed by children and young people?
- How many specialist education places were there and where were they?
- The Strategy would link into Rotherham's Employment Strategy to ensure there were job opportunities for those with Autism

Garry was thanked for his presentation.

Resolved:- (1) That the presentation be noted.

(2) That Garry Parvin supply the member concerned with the answers to their questions.

ACTION:- Garry Parvin

(3) That liaison take place with Becky Woolley with regard to submitting an update to the Board.

ACTION:- Garry Parvin/Beck Woolley

84. ROTHERHAM LONELINESS ACTION PLAN 2020 - 2022

Further to Minute No. 68 of the meeting held on 22nd January, 2020, Ruth Fletcher-Brown presented the final version of the above action plan for Board endorsement.

The document had been considered by the Health Select Commission at its February meeting and comments/amendments incorporated therein.

It was noted that the membership of the multi-agency group would be reviewed; it was hoped to include representation from the South Yorkshire Fire and Rescue Service and South Yorkshire Police.

It was a priority in the ICP Communications and Engagement Group plan to deliver high level communication messages around issues of loneliness.

Resolved:- (1) That the Rotherham Loneliness Action Plan 2020-2022 be endorsed.

(2) That all partners take the document to their relevant governing bodies and notify Becky Woolley of any issues/comments.

ACTION:- All Board Members/Becky Woolley

(3) That a summary of any governance issues arising be submitted to the 10th June Board meeting.

(4) That annual updates be submitted to the Board.

ACTION:- Ruth Fletcher-Brown/Beck Woolley

85. INTEGRATED CARE PARTNERSHIP PLACE PLAN 2020-2022

Sharon Kemp, RMBC, and Chris Edwards, RCCG, presented the final version of the Health and Social Care Integrated Place Plan for Board endorsement.

Rotherham's first Integrated Health and Social Care Place Plan was

published in November, 2016 with a refresh taking place in 2018. Following the publication of the NHS Long Term Plan in January 2019, partners took the decision to refresh the second Place Plan which they had agreed at their meeting in February 2020.

The final version attached addressed all comments received from partners, however, it should be noted that the milestones and key performance indicators for each of the priorities were still to be finalised; they would form the performance report for the Place Plan from April 2020.

Resolved:- (1) That the Board endorse the Rotherham Integrated Health and Social Care Place Plan 2020-22.

(2) That the Executive Summary be circulated to the Board.

ACTION:- Chris Edwards/Becky Woolley

86. CARERS FRAMEWORK FOR THE FUTURE 2020-21

Jo Hinchcliffe, Service Improvement and Governance Manager, gave the following powerpoint presentation:-

- Carer Assessment and Eligibility Policy Guidance for Carers finalised on 4th January, 2019 – due review date July 2019
- Carers Action Plan 2018-2020 – Department of Health and Social Care

Carers Survey July, 2019

- No joined up working and lack of liaison between Services/Departments
- Services contradict each other and budget cuts were impacting on Services with lengthy waiting lists
- Carers feel isolated, frustrated, undervalued and unheard
- Carers feel passed around between Services and the transition from Children to Adults is not a smooth process
- Not clear of who to contact and where to go for advice
- Carers want a designated person to assist with all aspects of support

Things to Do

- Update the carer profile including young carers
- Review of the current Strategy – Impact Assessment/focus group work
- Assistive technology offer – carers embedded within
- Assessment process reviewed and recommendations made
- Carer journey mapped
- Carers Centre – Impact Assessment
- Partnership Board – review Terms of Reference
- Information offer – scope it out
- Carer Services – asset mapping of what is out there

- Activity and events planned
- Training prospectus

Things to aim for

- We will commit to improving how carers are involved in the production and design of services
- We will make sure carers feel informed about and involved in the conversations surrounding the person they care for
- We will look at how to widen personal budgets
- We will work with employers to raise awareness of flexible working policies
- We will support carers taking a break from caring
- We will make it easy for carers to get the right information at the right time
- We will ensure carer assessments incorporate solutions that include friends, family and the wider community

Proposed High Level Implementation Plan 2020-21

Quarter 1

- Governance Review – Partnership Board's Terms of Reference refreshed
- Review of the Carer Strategy
- Adult Social Care Pathway: Process mapping/assessments consistency checks
- Carers Centre – Review/Impact Assessment
- Information Officer – scoping work partner conversations

Quarter 2

- Quarterly highlight report into Health and Wellbeing Board
- Co-production work for the Strategy
- Assistive Technology – requirement for carers
- Carer journey mapping (with partners)
- Information Officer - co-production (digital channels)

Quarter 3

- Quarterly highlight report into Health and Wellbeing Board
- Consultation work for the Strategy
- Feed into the Digital Solutions Programme
- ASC Pathway – Refresh Policy Guidance for Carers
- Carers Centre – future options/consultation
- Information Officer – consultation linked to Strategy work

Quarter 4

- Quarterly highlight report into Health and Wellbeing Board
- Refreshed Carer Strategy 2021-25
- ASC Pathway consistently applied
- Carer Centre offer re-profiled
- Information, advice and guidance offer refreshed

Proposed Timeline of Activity 2020-21

Start-up Activity February-March, 2020

- Scoping work (reported into SMT 5th March)
- Business case to DLT (10th March)
- Health and Wellbeing Board update 11th March
- Project Group set up (reports into Project Assurance Meeting from 19th March)
- Programme-Implementation Plan (signed off at Project Assurance Meeting 19th March)

Discussion ensued on the presentation with the following issues raised/clarified:-

- The requirement of sign off by other organisations involved with carers needed to be included within the timetable for signoff of the Strategy
- Ensure the scoping exercise included other carer groups within Rotherham
- Identification of young carers
- Apps for carers particular for those of the younger generation
- Use of technology would provide data which could be use for the Joint Strategic Needs Assessment

Resolved:- (1) That the update on the Carers Framework 2020-21 be noted.

(2) That the Board receives updates on a 6 monthly basis.

Action:- Jo Hinchcliffe

87. **NHS OPERATIONAL PLANNING AND CONTRACT GUIDANCE 2020/21**

Chris Edwards, RCCG, gave the following powerpoint presentation on the planning and contract guidance for the NHS Long Term Plan:-

The People Plan 'package' including

- 50,000 WTE nurses
- Maintenance grants/university expansion
- International recruitment
- Retention and return to practice
- 6,000 WTE GPs
- 4,000 training places
- International graduates
- 26,000 other primary care professionals
- Pensions Tax Reform

ICSs and System Planning

Two Core Roles

- System transformation
- System performance through
- Population health management, service redesign and digitisation
- Capital and estates plans at a system level

Mental Health

- Additional funding in 2020/21 for Community Mental Health provision for adults and older adults
- By March 2021, all MH should work with their Primary Care Networks to organise and deliver services together

Learning Disabilities and Autism

- Support for people with learning disabilities and/or autism in the community rather than in hospital

Elective Care

- On 31st January, 2021, waiting lists should be lower than that on 31st January, 2020 (ICS Level)
- In 2020/21 additional choice at 26 weeks
- Rotherham historically performed strongly in this area

Urgent and Emergency Care

- Material improvement in A&E performance against a 2019/20 benchmark
- All to reduce general and acute bed occupancy to a maximum of 92%

Outpatient Transformation

- Planned reduction by a third in unnecessary outpatients activity
- Providers income maintained through payments for advice and guidance and uptake of non-face to face consultations
- In 2020/21, video consultations in major outpatient specialties

Cancer

- Additional funding in 2020/21 to support roll out of rapid diagnostic centres and the targeted lung health checks programme
- 28 day faster diagnosis standard will be challenging

Prevention

- The guidance places significant emphasis on measures to improve population health
- Alcohol Care Teams and Smoking Cessation support will be expanded in selected sites
- Low calorie diets will be piloted in 10 systems to support people with Type 2 Diabetes to achieve remission
- Department of Health and Social Care is considering making flu vaccination mandatory for NHS staff

Climate Change

- NHS to develop a national de-carbonisation and climate change plan

- Ending business travel reimbursement for domestic flights within England, Wales and Scotland
- Purchasing 100% renewable electricity by April 2021
- Replacing lighting with LED alternative during routine maintenance

Primary and Community Services

- Overall spending by CCGs on primary medical care, community services and continuing healthcare, should continue to increase
- Primary Care Networks' (PCNs) development will need to accelerate through 2020/21
- CCGs will support to:-
 - Redesign workforce and recruit to new roles
 - Improve patient access and waiting times
 - Set up online consultation systems
 - Provide information about A&E attendances by the PCNs patient population
- In addition PCNs will need to:-
 - Work with community providers (including pharmacies)
 - Provide crisis response services, guaranteed 2 hour home response appointments

Primary Care Networks

- Major enhancements to the additional roles
- Reimbursement Scheme
 - 6,000 extra staff will be funded under the Scheme
 - More roles will be added to the Scheme from April 2020 in addition to those previously agreed: pharmacy technicians, care co-ordinators, health coaches, dieticians, podiatrists and occupational therapists.
 - Mental health professionals will be added from April 2021
 - Reimbursement for the 26,000 roles increases from 70% to 100%
 - PCNs are encouraged to take immediate action to recruit

Increasing the Number of GPs

- A raft of measures to aid GP training, recruitment and retention to help meet the target of 6,000 extra doctors in Primary Care
- GP trained numbers will increase from 3,500 to 4,000 a year from 2021
- A 2 year Fellowship in General Practice will now be offered as a guaranteed right to all GP trainees on completion of their training
- A new national Mentors Scheme will offer highly experienced GPs the opportunity to mentor GPs in return for a minimum time commitment
- The New to Partnership Payment guarantees first-time partners a £20,000 one off payment, plus £3,000 funding for business training
- The Induction and Refresher Scheme will be expanded and enhanced to provide more support to GPs returning to general practice
- A new Locum Support Scheme will provide greater support to locum GPs in return for a minimum time contribution

Primary Care

- A renewed focus in improving access including a new GP Access Improvement Programme which will initially seek to cut the longest waits for routine appointments. More people working in General Practice will help achieve 50M more appointments in General Practice. An improvement appointments dataset will be introduced in 2020, alongside a new, as close to real time as possible, measure of patient experience. At least £30M of the £150M PCN Investment and Impact Fund in 2021/22 will support improved access for patients, rising to at least £100M of the £300M Fund in 2023/24

Primary Care

- Vaccination and immunisation payments will be overhauled to support improved vaccination coverage
- Further improvements to QOF including significant reforms to the asthma, COPD and heart failure QOF domains
- A universal post-natal check for new mothers introduced backed by £12M of additional funding
- The Structured Medication Review and Medicines Optimisation, Enhanced Health in Care Homes and Supporting Early Cancer Diagnosis PCH Service specifications will be introduced in 2020/21. The remaining 4 – CVD diagnosis and prevention, tackling inequalities, personalised care and anticipatory care – will be introduced in 2021/22. From April 2020 every PCN will offer a Social Prescribing Service
- Incentives under the new Investment and Impact Fund introduced in 2020/21 to increase update of LD health checks, seasonal flu jabs, Social Prescribing referrals and improve specific aspects of prescribing

A full version of the Guidance could be found at www.england.nhs.uk/wp-content/uploads/2020/01/2020-21-NHS-Operational-Planning-Contracting-Guidance.pdf

Discussion ensued with the following issues raised/clarified:-

- Climate Change was a big feature currently as well as how CCGs worked and operated and had policies and practices which were carbon neutral – future issue for the Board to consider
- The Council had a draft Climate Change action plan which, if approved, would commit the Council to be carbon neutral by 2030. There was a commitment to work with other partners
- The Primary Care Networks were in their infancy
- The success of any international recruitment drive was an unknown factor at the present time
- Early feedback from the Rotherham Health App was very promising but consideration should be given to a promotional launch

Resolved:- That the presentation be noted.

88. PHARMACEUTICAL NEEDS ASSESSMENT - UPDATE

Gilly Brenner, Public Health Consultant, reported that, in accordance with the Health and Social Care Act 2012, the Health and Wellbeing Board had a statutory duty to develop and publish a Pharmaceutical Needs Assessment (PNA). Legislation required that the Board publish revised Assessments at least every 3 years; Rotherham would need to publish a revised Assessment by 1st April, 2021.

The PNA was a commissioning tool to ensure that areas had high quality pharmaceutical services that met local needs. It set out the community pharmaceutical services that were currently provided and made recommendations to address any identified gaps taking into account future needs.

Taking a similar approach to the previous PNA, it was intended to work together across South Yorkshire and, with the support of Public Health England, to make the production of the PNA more efficient. This approach retained local oversight in that there would still be a Rotherham specific PNA but also maximised the efficient use of resources. Each Health and Wellbeing Board retained the duty to sign off the PNA for its area.

The process included formal consultation with specific stakeholders for at least 60 days. In addition key stakeholders would be informed and included in the production of the report including representatives from the Local Pharmaceutical Committee, CCGs, NHS England, Healthwatch, Local Medical Committees and pharmacy (community and hospital).

The first phase was the collation of information detailing the services provided by community pharmacies. The draft PNA would be available on the Council's website over the winter (November to January). Statutory consultees would be sent details together with local stakeholders e.g. RCCG, Yorkshire Ambulance Service and Voluntary Action Rotherham. It would be hosted on the JSNA.

It was noted that the refresh of the PNA coincided with the new pharmacy contract by NHS England. However, everyone was subject to the same timetable for the refresh so would be facing the same difficulties.

Resolved:- (1) That the report be noted.

(2) That the final document be submitted to the Board in March 2021.

ACTION:- Gilly Brenner/Becky Woolley

89. TERMS OF REFERENCE

Consideration was given to the annual refresh of the Board's Terms of Reference.

It was noted that key changes were proposed:-

- The 'role of the Board' section had been expanded to improve clarity around the focus of the Board
- Reference to the Pharmaceutical Needs Assessment had been included under the section around the responsibilities of the Board
- Further detail had been included regarding the relationship of the Board with the Health Select Commission
- Relevant updates had been made in line with the refreshed Place Plan

Resolved:- That the revised Terms of Reference be supported and referred to the May Council meeting for approval.

Action:- Becky Woolley/James McLaughlin

90. ISSUES ESCALATED FROM ICP PLACE BOARD

There were no issues to report.

91. INTEGRATED CARE PARTNERSHIP PLACE BOARD MINUTES

The Board noted the minutes of the Rotherham Integrated Care Partnership Place Board held on 4th December, 2019.

92. ICP PLACE PLAN Q3 PERFORMANCE

The Board received for information the Rotherham Integrated Care Partnership Quarter 3 performance report for the ICP Place Plan.

It was noted that performance was very similar to that in Quarter 2.

Resolved:- That the report be noted.

93. DATE AND TIME OF NEXT MEETING

Resolved:- That a further meeting be held on Wednesday, 10th June, 2020, commencing at 9.00 a.m. at Oak House, Bramley.