

Emergency Planning Shared Services Joint Committee Work Programme 2021/22

Item	Meeting Dates							
	29/07/21	09/09/21	02/12/21	17/03/22	TBC June 2022	TBC Sept 2022	TBC Dec 2022	TBC Mar 2022
Budget outturn position	x				x			
In year budget position	x	x	x	x	x	x		
Review of Terms of Reference (every 2 yrs as per ToR)	x							
Service plan and proposed KPI's (every 3 yrs as per ToR)			x					
Performance Metrics Dashboard (redrafted in line with service plan - quarterly thereafter)				x	x	x	x	x
Underspend - planned and projected spend			x					
Review of operational effectiveness of the service (every 2 years as per ToR)				x				
Annual Performance Report				x				x
General update (inc LRF Priorities)	x	x	x	x	x	x	x	x
Incident Management Framework - review and update of plan / framework (inc competencies, training and exercise programme)			x		x		x	
Risk and Assurance	TBC in line with LRF timetable							

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Community Engagement Project - update	x		x		x		x	
Elected Member Engagement			x		x		x	
*Demotes Required as per Terms of Reference of the Joint Committee								