

Committee Name and Date of Committee Meeting

Council – 21 July 2021

Report Title

Amendments to appointment of Members to Committees, Boards and Panels.

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Jo Brown, Assistant Chief Executive

Report Author(s)

Barbel Gale, Governance Manager
01709 807665 or barbel.gale@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

This report informs Council of amendments to the nomination of Members to serve on Committees, Boards and Panels.

Recommendations

- (1) That Council agree the amendments to the nominations of Members to serve on the Committees, Boards and Panels as listed below and that these amendments will take effect from 22 July 2021:

a) Improving Lives Select Commission:

Councillor Cowen is to be replaced by Councillor Andrews

b) Planning Board:

Councillor Aveyard is to be replaced by Councillor Lelliott

c) Licensing Board, Licensing Committee including sub-committees:

Councillor Cowen is to be replaced by Councillor Monk

- (2) That Council notes the Membership of the Health, Welfare and Safety Panel as follows:

- Councillor Saghir Alam – Cabinet Member for Corporate Services, Community Safety and Finance
- Councillor Rose McNeely – Improving Places Select Commission
- Councillor Lyndsay Pitchley – Improving Lives Select Commission
- Councillor Joanna Baker-Rogers – Overview and Scrutiny Management Board

- TBC – Member and Democratic Panel

(3) That Council notes the following maternity leave arrangements, that Councillor Browne will deputise for Councillor Hoddinott, on the Audit Committee as Vice Chair and as a member of the Overview and Scrutiny Management Board from 12 July 2021 for an initial 3-month period, which will be extended further if required.

List of Appendices Included

None.

Background Papers

[Membership of Political Groups on the Council, Political Balance and Entitlement to Seats Report](#) to Full Council on 26 May 2021.

Consideration by any other Council Committee, Scrutiny or Advisory Panel

None.

Council Approval Required

Yes

Exempt from the Press and Public

No

Amendments to appointment of Members to Committees, Boards and Panels.

1. Background

- 1.1 At its meeting on 26 May 2021, Council agreed the appointment of Members to committees, boards and panels, and the appointment of Chairs and Vice-Chairs, as set out on the schedule which was tabled at the meeting in the Mayors Letter.

2. Key Issues

- 2.1 Members are reminded that Section 16 of the Local Government and Housing Act 1989 states that where the Council has determined the allocation to different Groups of the seats to which the Act applies, it shall be the duty of the authority to give effect to a Group's wishes about who is to be appointed to the seats that they have been allocated.
- 2.2 Democratic Services have received notification that it has become necessary to make an amendment to appointment of Members to serve on the committees, boards, and panels, as listed below:

Improving Lives Select Commission:

Councillor Cowen is to be replaced by Councillor Andrews

Planning Board:

Councillor Aveyard is to be replaced by Councillor Lelliott

Licensing Board, Licensing Committee including sub-committees:

Councillor Cowen is to be replaced by Councillor Monk

- 2.3 The membership of the Health, Welfare and Safety Panel comprises six Elected Members of the Council to be appointed annually, including Member(s) from:

Cabinet Member with responsibility for Health, Welfare and Safety
Members from the Overview and Scrutiny Management Board and the Select Commissions (scrutiny)
Members from the Member & Democratic Panel

Accordingly, the following Members have been appointed:

- Councillor Saghir Alam – Cabinet Member for Corporate Services, Community Safety and Finance
- Councillor Rose McNeely – Improving Places Select Commission
- Councillor Lyndsay Pitchley – Improving Lives Select Commission
- Councillor Joanna Baker-Rogers – Overview and Scrutiny Management Board
- TBC – Member and Democratic Panel (This will be discussed at the meeting being held on 14 July 2021 and will be reported separately)

- 2.4 The following maternity leave arrangements have been put in place. Councillor Browne will deputise for Councillor Hoddinott on the Audit Committee as Vice

Chair and as a member of the Overview and Scrutiny Management Board. This arrangement will commence from 12 July 2021 for an initial 3-month period. This arrangement will be extended further if required.

3. Options considered and recommended proposal

- 3.1 No alternative options were considered.
- 3.2 It is recommended that the appointments to the committees, boards and panels be amended and notes as discussed in sections 2.2 and 2.3 of this report.

4. Consultation on proposal

- 4.1 Consultation has taken place within the political groups themselves and with the members concerned.

5. Timetable and Accountability for Implementing this Decision

- 5.1 The amendments to the appointment of Members to the committees, boards and panels listed in section 2.2 of this report will take effect from 22 July 2021.
- 5.2 Staff from within the Governance Unit will make contact with the members being appointed to those committees, boards and panels to discuss their appointment and arrange any required committee specific training prior to the next schedule meeting.

6. Financial and Procurement Advice and Implications (to be written by the relevant Head of Finance and the Head of Procurement on behalf of s151 Officer)

- 6.1 There are no financial and procurement implications directly arising from this report.

7. Legal Advice and Implications (to be written by Legal Officer on behalf of Assistant Director Legal Services)

- 7.1 The composition and allocation of membership of the above bodies has been based on the relevant legislative requirements in accordance with the Council's Constitution.

8. Human Resources Advice and Implications

- 8.1 There are no human resources implications arising from this report.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 The appointment of members to serve on committees and other bodies of the council will indirectly impact on children and young people and vulnerable adults through the activities and decisions of those bodies. There are no apparent direct implications at the time of writing this report.

10. Equalities and Human Rights Advice and Implications

10.1 There are no equalities implications arising from the report. Political groups are required to have regard to the provisions of the Equality Act 2010 when nominating Member appointments to committees and other offices.

11. Implications for CO₂ Emissions and Climate Change

11.1 There are no implications for CO₂ Emissions and Climate Change arising from this report.

12. Implications for Partners

12.1 The appointment of councillors to serve on external bodies and partnerships is designed to have a positive impact on the council's relationship with those organisations and enhance the relationship through the presence of accountable and elected representatives.

13. Risks and Mitigation

13.1 By having regard to the detail of the report above in respect of meeting statutory requirements, any risk implications will have been mitigated. Consequently, there are no risks to be borne in mind in respect of the recommendations.

14. Accountable Officer(s)

Barbel Gale, Governance Manager
Craig Tyler, Head of Democratic Services

Barbel Gale, Governance Manager
01709 807665 or barbel.gale@rotherham.gov.uk

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