

APPENDIX 3

Application for a premises licence in respect of Fika Coffee Lounge 212 Bawtry Road, Wickersley S66 1AA.

Licensing Authority proposed conditions.

1. The premises shall operate primarily as a coffee shop/restaurant. The sale of alcohol without food will always remain as an ancillary part of the main use of the premises as a coffee shop/restaurant.
2. The premises will not operate exclusively as a bar.
3. After 18.00hrs the premises licence holder shall ensure admittance to the premises is as part of a pre-booked event or group booking. No customer shall be permitted to enter the premises after 18.00hrs unless part of the pre-booked event.
4. Customers shall not be permitted to take vessels containing alcoholic products into the premises, and no open vessels containing alcoholic products shall be allowed to be taken from the premises.
5. The licence holder shall ensure that consumption of alcohol does not take place within the customer car parks and is contained to the inside of the premises as defined on the plan.
6. The licence holder shall ensure that no promotional offers on prices of alcohol are offered.
7. All staff involved in the sale of alcohol shall receive training in underage sales, serving to persons in drink and how to deal with abusive and aggressive customers.
8. Staff refresher training shall take place on an annual basis and be recorded.
9. New staff shall receive induction training at the commencement of their employment at the premises, including drug awareness, underage sales training, and serving to persons in drink. This training shall be recorded.
10. An incident register shall be maintained and kept on site at all times to record all incidents involving anti-social behaviour, injury and ejections from the premises. The register shall include consecutively numbered pages in a bound format and include the time, date and location of the incident, and details of the nature of the incident and names of any other staff involved or to whom the incident was reported.
11. This register shall be made available for inspection by South Yorkshire Police or Local Authority Enforcement Officers immediately upon request.
12. A refusals register shall be maintained and kept on site at all times to record all incidents involving refusal to serve alcohol at the premises. The register shall include consecutively numbered pages in a bound format and include the time, date and location of the refusal, staff member challenging the sale and identification checked.

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13. This register shall be checked by the premises licence holder, DPS or suitable trained nominated member of staff on a weekly basis and signed.
14. This register shall be made available for inspection by South Yorkshire Police or Local Authority Enforcement Officers immediately upon request.
15. The premises licence holder shall adopt an age verification scheme which incorporates Challenge 25.
16. A CCTV system shall be installed at the premises which has 28-day recording and retrieval and be capable of downloading onto a portable storage device such as DVD or memory stick.
17. The CCTV cameras shall cover the entire premises, including the till area where payment is made for alcohol and all areas in which members of the public have access. The location of the monitor to allow playback and retrieval of data shall be located in an area which is easily and safely accessible to Police Officers and Local Authority Officers.
18. At least one current staff member shall be trained in the use of the system to ensure rapid data retrieval and download is retrieved should it be required by a Police Officer or Council Licensing Enforcement Officer. Any footage requested shall be made available in any event within 24 hours.
19. Customers shall be reminded by way of clear and prominent notices at the entrance/exit door to please leave the premises quietly and have consideration for any neighbouring residential or business properties.
20. The licence holder shall undertake a risk assessment of the premises to determine whether door supervisors shall be required.
21. No external speakers shall be fixed to the exterior of the premises.
22. The licence holder shall ensure regular glass collecting is undertaken to ensure children under the age of 18 do not have access to open vessels containing alcoholic products.
23. The licence holder shall ensure that regular checks are carried out outside of the premises to ensure that the area is free from litter and nuisance behaviour associated with the operation of the business.