

Minutes	
Title of Meeting:	PUBLIC Rotherham ICP Place Board
Time of Meeting:	9:00am – 10:00am
Date of Meeting:	Wednesday 7 July 2021
Venue:	Via MS Teams
Chair:	Chris Edwards
Contact for Meeting:	Lydia George 01709 302116 or Lydia.george@nhs.net

Apologies:	R Jenkins, TRFT S Kemp, RMBC K Singh, RDaSH I Atkinson, Rotherham CCG
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services.

Members Present:

Chris Edwards (**CE**) Chair, Chief Officer, Rotherham Clinical Commissioning Group
 Shafiq Hussain, (**SHu**) Chief Executive Voluntary Action Rotherham
 Annemarie Lubanski (**AML**) Deputising, Strategic Director, Rotherham Council
 Matthew Pollard (**MP**) Deputising, Care Group Director, Rotherham, Doncaster & South Humber Foundation Trust
 Michael Wright (**MW**) Deputising, Deputy Chief Executive, The Rotherham NHS Foundation Trust

Participating Observers

Dr Richard Cullen (**RC**) Chair & Joint H&WB Board Chair, Rotherham CCG
 Cllr David Roche (**DR**) Joint Chair of H&WB Board, Rotherham MBC

In Attendance:

Andrew Clayton (**ACI**) Head of IT for Rotherham CCG/ICP
 Lydia George (**LG**) Strategy & Delivery Lead, Rotherham CCG
 Gordon Laidlaw (**GL**) Head of Communications, Rotherham CCG/ICP
 David McWilliams (**DM**) Assistant Director, Rotherham MBC
 Wendy Commons (**WC**) ICP Support, Rotherham CCG

Item Number	Business Items
1	Public & Patient Questions
There were no questions raised.	
2	South Yorkshire & Bassetlaw ICS Digital Transformation Strategy & Overview Update
Dr Richard Cullen presented the strategy which has been consulted upon across all organisations. He highlighted that it fits with the national framework, national agenda and with the approach being taken in Rotherham. The strategy will be key to addressing health inequalities, keeping it at the forefront and giving all staff the same access to digital capabilities. Once consultation and engagement has been completed across the South	

Yorkshire & Bassetlaw which is anticipated to be by the end of August 2021, it will be signed off by the SYB ICS Head of IT.

3

Rotherham Place Digital Update

Andrew Clayton gave an overview of the programme of work progressing in Rotherham and outlined how this aligned with the SYB ICS Digital Strategy.

He highlighted that a new Digital Programme Management Office (PMO) has been formed to co-ordinate around 69 projects underway across all ICP member organisations. For assurance, the PMO reports monthly into the ICS Digital Group giving a good oversight of progress across Place.

ACI reminded colleagues that a comprehensive piece of work had been completed across Rotherham culminating in the production of Rotherham Place Digital strategy which had been approved by the ICP Place Board in November 2019. It was encouraging to see how closely the Rotherham Strategy which was now in year 3 aligned with the SYB ICS strategy, received by Members today, providing assurance for Place Board.

ACI went on to update on some of the key projects Key projects, including:

- the Rotherham Health Record that had been particularly helpful during the pandemic for sharing records with GPs when working with non-registered care home patients. We are the only area in South Yorkshire that has met the standards set out in the Operating Plan for the shared care record specification and are seen as an exemplar.
- Rotherham Health App is widely used however, we will look to align to SYB Place wide digital platform as it becomes available.
- Development of Population Health Management is focused on supporting the health inequalities agenda. The ICS is looking at the 'Radar' system as a way of providing population health management dashboards and has chosen Rotherham as the place to pilot this.
- With digital literacy and inclusion there are 3 live projects running currently, an ICS-led digital inclusion project with Age UK supporting citizens, work with RMBC-led place wide digital inclusion programme and, as SRO for digital in SY&B, RCu is working with Sheffield Hallam University reviewing the digital needs of nursing services and allied health professionals.

ACI also gave an update on the digital aspirant programme noting that Rotherham successfully obtained £12m investment through this just as the pandemic commenced. The programme is now in year 3. The money can normally only flow to Trusts (ie TRFT & RDaSH), but Rotherham has taken a unique approach and through working with NHSX and NHSE some of the monies have been able to flow through other partner organisations to support their digital ambitions, reinforced by strong governance processes.

Members noted the risks associated with the programmes and how they were being managed and mitigated.

Lastly, ACI outlined a number of next steps including a review of place-wide IT services which will report in August. Place Board will receive an update including any recommendations in September.

SHu echoed how the partnership approach to using digital aspirant programme funds has been transformational and allowed VAR to connect digitally with partners and work on the frontline which would not have been possible previously. SHu conveyed thanks on behalf of VCS and VAR.

The Place Board thanked ACI for the update and noted the impressive amount of work undertaken.

4	Transformation Group Updates
<p><i>3i Children & Young People</i> Due to the CQC SEND inspection taking place an update will be provided at the next Place Board.</p> <p><i>3ii Mental Health & Neurodevelopmental</i> As above, although full details of all projects underway were detailed in the Place Priorities earlier in the meeting which Members were referred to.</p> <p><i>3iii Urgent & Community Care</i> Work continues around the reset of priorities with a number of initiatives around integrated care and care homes starting to gain traction.</p>	
5	Rotherham Place Achievements
<p>Members received a draft document summarising the work undertaken in Place since 2016 to date. The draft will be enhanced and refined so that it can be used as evidence as Rotherham starts to go through the assurance processes to take on full delegation from the SYB Integrated Care System as a Place Partnership. These achievements will demonstrate Rotherham's excellent record to date of working together. Once finalised, Members will share within their own organisations and with their Boards to provide assurance and confirm of good practice.</p> <p style="text-align: right;">Action LG/All</p>	
6	NHS System Oversight Framework & Metrics for 2021/22
<p>Members noted the System Oversight Framework that had been published outlining the approach being taken by NHS England/Improvement to monitoring performance. It marks another step towards system-led delivery of integrated care and clarifies accountability arrangements throughout the transition year.</p>	
Standard Items	
7	Draft Minutes from Public ICP Place Board – 4 March 2020
<p>For the record it was noted that Public Place Board meetings had not taken place since March 2020 due to the Covid pandemic. Place members had been meeting as 'Gold' command during that time to ensure Partner response was timely and appropriate.</p> <p>The minutes from Place Board held on 4 March 2020 were formally accepted as a true and accurate record.</p>	
8	Communication to Partners
<p>It was agreed that Place Board Members should share the following items from the agenda within their own organisations:</p> <ul style="list-style-type: none"> • SYB ICS Digital Transformation Strategy • Rotherham Place Digital Update • Rotherham Place Achievements • NHS System Oversight Framework & Metrics for 2021/22 	
9	Risks and Items for Escalation
None.	

10	Future Agenda Items
<p><i>Forward Items for Place Board (Sept)</i></p> <ul style="list-style-type: none"> • <i>Rotherham Place Development Plan</i> • <i>Rotherham ICP Place Agreement – sept draft for formal sign off in Mar 2022</i> • <i>Revised H&WBB Plan Update to ensure fully aligned</i> • <i>Review of Place Wide IT Services Report (Sept)</i> 	
10	Date of Next Meeting
<p>No meeting will be held in August.</p> <p>The next meeting is scheduled for Wednesday 8 September 2021 at 8-9am</p>	

Place Board Membership

NHS Rotherham CCG, Chief Officer - Chris Edwards (Joint Chair)
Rotherham Metropolitan Borough Council, Chief Executive – Sharon Kemp (Joint Chair)
The Rotherham Foundation Trust (TRFT), Chief Executive – Richard Jenkins
Voluntary Action Rotherham, Chief Executive – Shafiq Hussain
Rotherham Doncaster and South Humber NHS Trust (RDaSH), Chief Executive – Kathryn Singh
Connect Healthcare Rotherham Ltd (Rotherham GP Federation) – Dr G Muthoo

Participating Observers:

Joint Chair, Health and Wellbeing Board, Rotherham MBC - Cllr David Roche
Joint Chair, Health and Wellbeing Board, Rotherham CCG - Dr Richard Cullen

In Attendance:

Deputy Chief Officer, Rotherham CCG – Ian Atkinson (as ICP Delivery Team Chair)
Director of Public Health, Rotherham MBC – Ben Anderson
Head of Communications, Rotherham CCG – Gordon Laidlaw
Strategy & Delivery Lead, Rotherham CCG – Lydia George