

Emergency Planning Shared Service Rotherham and Sheffield Joint Committee

30 September 2021

2021/22 – In year budget position

| 1 | <p>Purpose of paper:</p> <p>In line with the Joint Committee Terms of Reference, to provide members with an in-year budget position for the Emergency Planning Shared Service. Attached at Appendix A is a summary breakdown.</p> | | | | | | | | | | | | |
|---------------|---|-----|---|---|---------------|---------|----|---------------|---------|----|--|---------|-----|
| 2 | <p>Key Points to note:</p> <p>2.1 The overall funding continues to be based on population size (pro rata) and comprises of contributions as follows for 2021/22:</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th></th> <th style="text-align: center;">£</th> <th style="text-align: center;">%</th> </tr> </thead> <tbody> <tr> <td>Sheffield SCC</td> <td style="text-align: center;">226,000</td> <td style="text-align: center;">67</td> </tr> <tr> <td>Rotherham MBC</td> <td style="text-align: center;">109,601</td> <td style="text-align: center;">33</td> </tr> <tr> <td></td> <td style="text-align: center;">335,601</td> <td style="text-align: center;">100</td> </tr> </tbody> </table> <p>This represents no change to the funding composition for the previous financial year 2020/21.</p> <p>2.2 Salient points to note in terms of the in-year budget forecast spending are:</p> <ul style="list-style-type: none"> • Team training needs analysis to be undertaken in line with revisions to service plan – therefore showing a balanced budget to this nominal until the outcome of this is known • Security clearance and vetting costs for all strategic commander (Borough Emergency Coordinator and Duty Chief Officer) was previously agreed to be funded via the underspends. This is currently being absorbed within the revenue budget • Other nominals have been reduced owing for extended work from home and online conference attendance (therefore lower or zero associated costs) • One temporary FTE post (one year temporary contract) was previously agreed to be funded from underspend monies, some or all of this cost will be “drawn down” and offset current forecast underspend | | £ | % | Sheffield SCC | 226,000 | 67 | Rotherham MBC | 109,601 | 33 | | 335,601 | 100 |
| | £ | % | | | | | | | | | | | |
| Sheffield SCC | 226,000 | 67 | | | | | | | | | | | |
| Rotherham MBC | 109,601 | 33 | | | | | | | | | | | |
| | 335,601 | 100 | | | | | | | | | | | |
| 3 | <p>Recommendations:</p> <p>3.1 The content of the report be noted.</p> | | | | | | | | | | | | |

Appendix A - Summary breakdown (in year)

| | Current Full Year Budget | Year To Date Actuals | Cuml Cmits | Actual plus Cmits | Budget Operator Forecast | Full Year Variance |
|--------------------------------|--------------------------|----------------------|------------|-------------------|--------------------------|--------------------|
| . | 109,601 | -40,449 | 9,467 | -30,983 | 131,389 | 21,788 |
| Default Detail | 109,601 | -40,449 | 9,467 | -30,983 | 131,389 | 21,788 |
| Basic Pay-General Staff | 150,117 | 53,912 | 0 | 53,912 | 141,756 | -8,361 |
| Overtime-General Staff | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Pay-General Staff | 14,385 | 5,966 | 0 | 5,966 | 14,373 | -12 |
| NI-General Staff | 15,156 | 5,954 | 0 | 5,954 | 14,643 | -513 |
| Superann-General Staff | 25,820 | 11,026 | 0 | 11,026 | 26,062 | 242 |
| Advertising-Staff Vacancies | 250 | 0 | 0 | 0 | 0 | -250 |
| DBS Check | 0 | 31 | 0 | 31 | 31 | 31 |
| Staff Clothing & Uniforms | 600 | 0 | 0 | 0 | 600 | 0 |
| Training | 10,000 | 0 | 0 | 0 | 10,000 | 0 |
| Other Indirect Emp Exps | 0 | 0 | 6,405 | 6,405 | 6,405 | 6,405 |
| Car Allowances | 600 | 0 | 0 | 0 | 300 | -300 |
| Public Transport Expenses | 300 | 0 | 0 | 0 | 100 | -200 |
| Books | 500 | 0 | 0 | 0 | 500 | 0 |
| Materials/Consumables General | 150 | 0 | 0 | 0 | 150 | 0 |
| Equipment Other | 4,421 | 0 | 0 | 0 | 0 | -4,421 |
| Equipment Purchase | 0 | 24 | 0 | 24 | 24 | 24 |
| Printing | 850 | 2 | 0 | 2 | 400 | -450 |
| Stationery | 400 | 0 | 0 | 0 | 50 | -350 |
| Postage | 0 | 0 | 0 | 0 | 0 | 0 |
| Telephone - General | 100 | 0 | 0 | 0 | 100 | 0 |
| Telephones - Rental | 4,800 | 174 | 0 | 174 | 4,800 | 0 |
| Telephones - Calls | 200 | 0 | 0 | 0 | 200 | 0 |
| Computer - Other | 500 | 42 | 0 | 42 | 500 | 0 |
| Subsistence&Conference Expnses | 400 | 0 | 0 | 0 | 0 | -400 |
| Hospitality | 50 | 0 | 0 | 0 | 0 | -50 |
| Budget Savings TBA(Budget Use) | 0 | 0 | 0 | 0 | 0 | 0 |
| Equipment Insurance | 580 | 0 | 0 | 0 | 580 | 0 |
| Contracted Services | 104,922 | 108,000 | 3,062 | 111,062 | 135,315 | 30,393 |
| Miscellaneous Expenses | 500 | 420 | 0 | 420 | 500 | 0 |
| Non-Govt Grants/Contribns | -226,000 | -226,000 | 0 | -226,000 | -226,000 | 0 |
| Sales Taxable Income | 0 | 0 | 0 | 0 | 0 | 0 |