

FORWARD PLAN OF KEY DECISIONS
1 October 2021 – 31 December 2021

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

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What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2021/22 are:

21 June 2021	20 September 2021	22 November 2021	24 January 2022	28 March 2022	16 May 2022
19 July 2021	18 October 2021	13 December 2021	14 February 2022	25 April 2022	

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Sarah Allen	Deputy Leader and Cabinet Member for Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services, Community Safety and Finance
Councillor Dominic Beck	Cabinet Member for Transport and Environment
Councillor Amy Brookes	Cabinet Member for Housing
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health
Councillor David Sheppard	Cabinet Member for Social Inclusion

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 18 OCTOBER								
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Proposal to make prescribed alterations to the Willows School	August 2021	To approve a period of statutory consultation on proposals by the posting of a public notice.	Cabinet Member for Children and Young People	Pre statutory consultation completed. Statutory consultation via public notice.	Report	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
Proposal to make prescribed alterations to Newman School	August 2021	To approve a period of pre statutory consultation on proposals.	Cabinet Member for Children and Young People	Ward Members, constituency MP's, Parish Councils, parents/carers of children attending the school, all schools and wider stakeholders.	Report	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Transport for Children, Young People and Vulnerable Adults Contractor Framework	August 2021	To approve the procurement process for externally contracted transport services, given the contract value of circa £5million per annum.	Cabinet Member for Transport and Environment	Relevant Members, officers and stakeholders	Open with exempt appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Disposal of Surplus Property Assets	July 2021	To approve the disposal of surplus properties: 58 Quarry Hill Wath	Cabinet Member for Jobs and the Local Economy	Relevant officers, Members, and stakeholders	Report	Wath	Part exempt	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 22 NOVEMBER								
ADULT CARE, PUBLIC HEALTH AND HOUSING								

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Drugs and Alcohol Services Commissioning	August 2021	To seek approval to the recommissioning of a 'all age' Alcohol and Drug Service which expands the existing adult model to include the current young person's service as part of one new specialist pathway with a start date of 1 st April 2023.	Cabinet Member for Adult Social Care and Health	Service users, interconnected RMBC services and partner organisations.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
The location of Parkhill Lodge Residential Service.	August 2021	To seek approval following consultation on the location of Parkhill Lodge service.	Cabinet Member for Adult Social Care and Health	Ward Members, Customers and Staff.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
Proposals for the REACH service	August 2021	To seek approval to consult on the day opportunities for people with learning disabilities and autism with complex needs in relation to models of delivery and location.	Cabinet Member for Adult Social Care and Health	Ward Members, Customers and Staff.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
ASSISTANT CHIEF EXECUTIVE								
New Council Plan 2022 - 2024	August 2021	To approve the new Council Plan and the Year Ahead Delivery Plan.	Leader of the Council	Relevant officers, Members and stakeholders, including public consultation.	Report	All Wards	Open	Jo Brown jo.brown@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
September 2021/22 Financial Monitoring	August 2021	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Medium Term Financial Strategy	August 2021	To consider a review and update of the Medium-Term Financial Strategy and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 22 NOVEMBER								

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
ADULT CARE, PUBLIC HEALTH AND HOUSING								
Mid-year housing development update report	August 2021	To note progress against the 2021/22 annual housing development programme.	Cabinet Member for Housing	Ward Members in affected wards, other council services.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Relief	March 2021	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, officers and stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 13 DECEMBER OR LATER								
ADULT CARE, PUBLIC HEALTH AND HOUSING								
HRA Business Plan 2022-23	October 2021	To consider and recommend to Council the approval of the 2022-23 HRA Business Plan.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
Housing Rent and Service Charges 2022-23	October 2021	To consider and recommend to Council the approval of the HRA rent and service charges for 2022-23.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
ASSISTANT CHIEF EXECUTIVE								
Refreshed Equalities Strategy and Objectives	July 2021	To approve the council's equality objectives.	Cabinet Member for Corporate Services, Community Safety and Finance	Scrutiny, partners and stakeholders.	Report and appendix	All Wards	Open	Jo Brown jo.brown@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Clean Air Zone (CAZ) - Submission of Full Business Case	July 2021	To approve the submission to government of the Full Business Case for implementation of the Sheffield City Region Clean Air Zone Charging Scheme and associated infrastructure measures	Cabinet Member for Transport and Environment	Relevant Members, Officers and Stakeholders.	Clean Air Zone Full Business Case	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Removal of Overage agreement on Westgate Chambers	October 2021	To agree to the removal of the overage clause that was included in sale of Westgate Chambers.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders	Report and Appendices	Boston Castle	Part exempt	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 13 DECEMBER OR LATER								
ASSISTANT CHIEF EXECUTIVE								
Year Ahead Plan Progress Report	October 2021	To report on the achievements of the Year Ahead Plan.	Leader of the Council	Members, officers and relevant stakeholders.	Report and appendices	All Wards	Open	Jo Brown jo.brown@rotherham.gov.uk
ADULT CARE, HOUSING AND PUBLIC HEALTH								
0-19 Public Health Nursing Services Commissioning	October 2021	To outline the details of the service for approval . This is as requested from the Cabinet decision of 23rd March 2021 on the forthcoming service recommission.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

- Confidential information means –
- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.