

**FORWARD PLAN OF KEY DECISIONS**  
**1 December 2021 – 31 March 2022**

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

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Rotherham  
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### What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

### What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

### What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

### Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2021/22 are:

21 June 2021	20 September 2021	22 November 2021	24 January 2022	28 March 2022	16 May 2022
19 July 2021	18 October 2021	20 December 2021	14 February 2022	25 April 2022	

### Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

### The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Sarah Allen	Deputy Leader and Cabinet Member for Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services, Community Safety and Finance
Councillor Dominic Beck	Cabinet Member for Transport and Environment
Councillor Amy Brookes	Cabinet Member for Housing
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health
Councillor David Sheppard	Cabinet Member for Social Inclusion

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>KEY DECISIONS TO BE TAKEN ON 20 DECEMBER</b>								
<b>ADULT CARE, PUBLIC HEALTH AND HOUSING</b>								
HRA Business Plan 2022-23	October 2021	To consider and recommend to Council the approval of the 2022-23 HRA Business Plan.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
Housing Rent and Service Charges 2022-23	October 2021	To consider and recommend to Council the approval of the HRA rent and service charges for 2022-23.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
Proposals for the REACH service	August 2021	To seek approval to consult on the day opportunities for people with learning disabilities and autism with complex needs in relation to models of delivery and location.	Cabinet Member for Adult Social Care and Health	Ward Members, Customers and Staff.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
The location of Parkhill Lodge Residential Service.	August 2021	To seek approval following consultation on the location of Parkhill Lodge service.	Cabinet Member for Adult Social Care and Health	Ward Members, Customers and Staff.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
<b>ASSISTANT CHIEF EXECUTIVE</b>								
New Council Plan 2022 - 2025	August 2021	To approve the new Council Plan and the Year Ahead Delivery Plan.	Leader of the Council	Relevant officers, Members and stakeholders, including public consultation.	Report	All Wards	Open	Jo Brown jo.brown@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
Medium Term Financial Strategy	August 2021	To consider a review and update of the Medium-Term Financial Strategy and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Removal of Overage agreement on Westgate Chambers	October 2021	To agree to the removal of the overage clause that was included in sale of Westgate Chambers.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders	Report and Appendices	Boston Castle	Part exempt	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 24 JANUARY 2022</b>								
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Proposal to make prescribed alterations to the Willows School	November 2021	To note outcome of the statutory consultation and seeking determination of the proposals to increase the number of registered places on a permanent basis.	Cabinet Member for Children and Young People	Ward Members, constituency MP's, Parish Councils, parents/carers of children attending the school, all schools and wider stakeholders.	Report	All Wards	Open	Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
November 2021/22 Financial Monitoring	November 2021	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Cycling Strategy and Delivery Plan	November 2021	To approve the Cycling Strategy.	Cabinet Member for Transport and Environment	Relevant Members, Officers and stakeholders.	Report and Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Domestic Abuse Strategy	November 2021	To approve the Domestic Abuse Strategy.	Cabinet Member for Corporate Services, Community Safety and Finance	Public, Partners, Colleagues, ILSC, Cabinet Members	Report and Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Towns and Villages Fund	November 2021	To approve the approach for the implementation of the Towns and Villages fund.	Deputy Leader and Cabinet Member for Neighbourhood Working	Relevant officers, Members, communities.	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

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<b>NON-KEY DECISIONS TO BE TAKEN ON 24 JANUARY 2022</b>								
<b>FINANCE AND CUSTOMER SERVICES</b>								
New Applications for Business Rates Relief	November 2021	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Town Centre Wi-Fi	November 2021	To provide an update on the planned delivery of Town Centre Wi-Fi.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and stakeholders.	Report	Boston Castle	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Modern Slavery Annual Transparency Statement	November 2021	To approve the annual modern slavery transparency statement for publication.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant colleagues, Cabinet Member, Partners.	Report and Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 14 FEBRUARY 2022 OR LATER</b>								
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Social Value Annual Report	November 2021	To receive the Social Value Annual Report including progress toward social value in commissioning, procure and real living wage accreditation. It will also plot planned developments for the coming year.	Leader of the Council	Directorates, Stakeholders and partners	Report	All Wards	Open	Sharon Kemp Tel: 01709 822770 sharon.kemp@rotherham.gov.uk

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<b>REGENERATION AND ENVIRONMENT</b>								
Clean Air Zone (CAZ) - Submission of Full Business Case	November 2021	To approve the submission to government of the Full Business Case for implementation of the Rotherham and Sheffield Clean Air Zone	Cabinet Member for Transport and Environment	Cabinet Members.	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Application for Moving Traffic Enforcement Powers	November 2021	Approval to submit an application to DFT for powers to enforce moving traffic offences under Pt 6 TMA 2004 and, if approved, to submit to Council for decision.	Cabinet Member for Transport and Environment	Full Council	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Town Deal and Levelling Up fund approvals	November 2021	To agree delegation to S151 Officer, Cabinet Member for Jobs and the Local Economy and Strategic Director Regeneration & Environment to sign off Business Cases for all Town Deal and Levelling Up projects.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers and stakeholders	Report	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Strategic Acquisitions	November 2021	To seek delegation to the Assistant Director for Planning, Regeneration and Transport to negotiate and agree terms in relation to strategic acquisitions to facilitate the delivery of the regeneration programme. Where agreement cannot be reached to exercise Compulsory Purchase Order	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers and stakeholders	Report	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>NON-KEY DECISIONS TO BE TAKEN ON 14 FEBRUARY 2022 OR LATER</b>								
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Year Ahead Plan final progress report.	November 2021	To report on the achievements of the Year Ahead Plan up to end November 2021.		Relevant officers, Members and stakeholders.	Report	All Wards	Open	Jo Brown jo.brown@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								

<b>Decision title</b>	<b>Date added to the Forward Plan</b>	<b>What is the decision?</b>	<b>Cabinet Portfolio</b>	<b>Who will be consulted</b>	<b>Documents to be considered</b>	<b>Wards affected</b>	<b>Is the decision to be made in private</b>	<b>Directorate and contact for further information</b>
Business Rates Discretionary Relief Renewals in 2022/23	November 2021	To consider the recommendation for the annual renewal applications for Business Rates Discretionary Relief	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
December 2021/22 Financial Monitoring	November 2021	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Budget and Council Tax 2022-23	November 2021	To recommend to Council the Budget and Council Tax for 2022/23 including the Capital Programme and Treasury Management Strategies	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Local Council Tax Support Grant 2021/22	November 2021	To consider proposals for the use of the Local Council Tax Support Grant	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A**  
**ACCESS TO INFORMATION: EXEMPT INFORMATION**  
**PART 1**  
**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2**  
**QUALIFICATIONS: ENGLAND**

*Paragraphs 1-8 repealed.*

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
  - a. falls within any of paragraphs 1 to 7 above; and
  - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972**  
**SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
  - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.