



PART A – Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title	
Title: PROPOSALS FOR THE REACH SERVICE	
Directorate: ACH&PH	Service area: Strategic Commissioning
Lead person: Ian Spicer	Contact number: (01709) 823905
Is this a:	
<input type="checkbox"/> Strategy / Policy	<input checked="" type="checkbox"/> Service / Function
<input type="checkbox"/> Other	
If other, please specify	

2. Please provide a brief description of what you are screening

The report focuses on the council delivered Complex Needs Day Service – Elliott Centre & Maple Ave – and the results of a Consultation exercise to help inform its future.

Specifically, the Cabinet report provides an update on status of the current service and a request for Consultation along with an options appraisal.

- The proposal is to deliver a 90-day Consultation Exercise to understand the views and needs of users of the REACH day service, their families, and carers and younger people in transition preparing for adulthood.
- This to be complemented by the development of an options appraisal, informed by both the consultation exercise and through discussion at Asset Management Board that will consider land and building options for a reprovisioned day services for people with complex needs.

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community?	X	
Could the proposal affect service users?	X	
Has there been or is there likely to be an impact on an individual or group with protected characteristics?	X	
Have there been or likely to be any public concerns regarding the proposal?	X	
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom?	X	
Could the proposal affect the Council's workforce or employment practices?	X	

If you have answered no to all the questions above, please explain the reason

N/A

If you have answered **no** to all the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

These proposals will affect existing users of these services within the Borough. In terms of data about the cohort of REACH users, all those who currently use the service will be directly affected by the proposals in the Cabinet Report. We recognize that there are individuals who have struggled to access the service due to covid and recognizing their situation, we will reach out them and their families as part of the consultation.

Extensive discussions will take place with users of the service and staff and the proposed Consultation will enable all parties to express their views on the location of the future of the service. An Equality Analysis will provide an opportunity to consider in more detail the impact of the service changes and any necessary actions, taking into consideration all of the Protected Characteristics under the Equality Act 2010.

- **Key findings**

The proposal to consult on the location of services will enable service users, families, and staff to directly contribute to the discussions and decisions on the future of the service. It will help promote cooperation, trust, and ensure that service decisions reflect the choices of those most impacted.

<ul style="list-style-type: none"> Actions <p>The Consultation has been delivered and designed in such a way that the stakeholders have contributed effectively and in a way that is tailored to their particular circumstances and understanding. Special attention has been paid to the design of supporting information, questions about choice, and the tools used to convey messaging, so it is understood and accessible by all.</p>	
Date to scope and plan your Equality Analysis:	October 2021
Date to complete your Equality Analysis:	October 2021
Lead person for your Equality Analysis (Include name and job title):	Jo Hinchcliffe, Service Improvement & Governance Manager Adult Care, Housing and Public Health Directorate

5. Governance, ownership and approval		
Please state here who has approved the actions and outcomes of the screening:		
Name	Job title	Date
Ian Spicer	Assistant Director, Adult Care & Integration	October 2021
Becky Wooley	Policy Officer	October 2021

6. Publishing	
<p>This screening document will act as evidence that due regard to equality and diversity has been given.</p> <p>If this screening relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision a copy of the completed document should be attached as an appendix and published alongside the relevant report.</p> <p>A copy of all screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.</p>	
Date screening completed	29 th September 2021
Report title and date	PROPOSALS FOR THE REACH SERVICE

If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication	10/12/21
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	