

Work programme – Overview and Scrutiny Management Board UPDATED: 22 December 2021

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
16 June	Year Ahead Plan	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That Overview and Scrutiny Management Board members are consulted and involved in the development of both the format and the contents of the new medium-term Council Plan. 3. That Overview and Scrutiny Management Board members receive regular updates, at a frequency and in a format to be determined, on performance against the objectives contained in the new medium-term Council Plan.
	Equality Annual Report	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That Overview and Scrutiny Management Board members are provided with the training and information to enable them to provide effective scrutiny and oversight of the equalities agenda at the Council in order to ensure the best equalities outcomes are obtained for both residents and Council employees.
	Finance Update	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That a further report be brought to the October 2021 meeting of the Overview and Scrutiny Management Board regarding the allocation of Covid related business support grants.

	Town Centre Master plan Implementation	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none">1. That Cabinet be advised that the recommendations be supported.2. That Overview and Scrutiny Management Board members are further consulted on the number, location and design of the public seating areas contained in the Town Centre Masterplan.3. That in addition to protecting established trees and replacing any unhealthy or dying trees, that consideration be given to increasing the overall number of trees in the Town Centre.
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14 July	Financial Outturn 2020/21	Pre-decision scrutiny in advance of Cabinet meeting on 19 July.	1. That Cabinet be advised that the recommendations be supported.
	May 2021/22 Financial Monitoring	Pre-decision scrutiny in advance of Cabinet meeting on 19 July.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That a report be presented at a future meeting of the Overview and Scrutiny Management Board that details how the changes that have been made to how the Council operates and provides services as a result of the pandemic have informed budget management procedures, and whether these changes to how the Council operates have highlighted any new opportunities where future budget savings could potentially be made. 3. That further information on the budget processes and on the assumptions used to determine staffing budgets across all directorates be circulated to members of the Overview and Scrutiny Management Board.
	Local Plan: Adoption of Heritage at Risk Strategy and Register	Pre-decision scrutiny in advance of Cabinet meeting on 19 July.	1. That Cabinet be advised that the recommendations be supported.

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28 July	Grange Landfill	Resolved on 18 March that a further report on the latest situation surrounding the Grange Landfill be presented to the Overview and Scrutiny Management Board in three months' time.	<ol style="list-style-type: none"> 1. That the report be noted. 2. That a further report on the current situation regarding the Grange Landfill site be brought to the January 2022 meeting of the Overview and Scrutiny Management Board, or sooner if there are any significant changes regarding the issues relating to the sites operation. 3. That the Assistant Director, Community Safety and Streetscene liaises with the Leader of the Council, the Opposition Group Leaders and the Chief Executive on the potential to write a further letter to the Secretary of State for Housing, Communities and Local Government requesting that they use their discretionary powers to either revoke the planning permission granted in 1958 for the Grange Landfill Site or to make a discontinuance order.
	Adult Care - restructure and pathway development	Resolved December 2020 to request an update in 6 months.	<ol style="list-style-type: none"> 1. That the report be noted. 2. That the Chair and Vice-Chair of the Overview and Scrutiny Management Board liaise with the Strategic Director – Adult Care, Housing and Public Health and the Assistant Director - Adult Social Care and Integration on the focus of a future report to the Overview and Scrutiny Management Board on how the Adult Social Care service goes over and above statutory levels of service provision.

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15 September	Year Ahead Plan – Progress Report	Pre-decision scrutiny in advance of Cabinet meeting on 20 September.	That Cabinet be advised that the recommendations be supported.
	July Financial Monitoring 2021/22	Pre-decision scrutiny in advance of Cabinet meeting on 20 September.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That a report be circulated to members of the Overview and Scrutiny Management Board in order to provide members with information and assurance on the specific activities that are being carried out with, and by directorates in order to ensure the timely delivery of previously agreed budgetary savings.
	Community Infrastructure Levy Spending Protocol	Pre-decision scrutiny in advance of Cabinet meeting on 20 September.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That further consideration be given to how all elected members can be consulted and engaged with regarding the allocation and prioritisation of Strategic Community Infrastructure Levy funds. 3. That an all-member seminar be delivered in order to provide members with information on the Community Infrastructure Levy, Section 106 agreements and on the new processes and protocols for the spending of both Strategic and Local Community Infrastructure Levy funds in their wards.

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13 October	TBC	MEETING CANCELLED	

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3 November 2021	Safer Rotherham Partnership Annual Report.	Annual item for the Board to receive the Safer Rotherham Annual Report in its role as the Council's Statutory Crime and Disorder Committee, as defined by the Crime and Disorder (Overview and Scrutiny) Regulations 2009.	<ol style="list-style-type: none"> 1. That the Safer Rotherham Partnership Annual Report 2020/21 be received and noted. 2. That members of the Overview and Scrutiny Management Board receive a briefing on the specific data in relation to the information regarding the priority areas for the Safer Rotherham Partnership in order gain further assurance around the activities being carried across the Safer Rotherham Partnership. 3. That the issues of Domestic Abuse and Modern Slavery be added to the Board's Work Programme.
	Covid Business Support Grants	Resolved 16 June that a further report be brought to the October 2021 meeting of the Overview and Scrutiny Management Board regarding the allocation of Covid related business support grants.	<ol style="list-style-type: none"> 1. That the report be noted. 2. That the Strategic Director – Finance and Customer Services, the Assistant Director - Financial Services, the Head of Corporate Finance and all staff who have been involved in the administration of business support grants be thanked and commended for their work in supporting businesses across the Borough during the pandemic.

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17 November	November 2021/22 Financial Monitoring	Pre-decision scrutiny in advance of Cabinet meeting on 22 November.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported.
	Mid-year Housing Development Update Report	Pre-decision scrutiny in advance of Cabinet meeting on 22 November.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That members be consulted and invited to feed into the new local design guide with a view to ensuring new developments are better integrated aesthetically into the surrounding community. 3. That newcomers to the housing market be proactively invited to the housing developer summits.

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15 December	HRA Business Plan	Pre-decision scrutiny in advance of Cabinet meeting on 20 December	That Cabinet be advised that the recommendations be supported.
	Housing Rents	Pre-decision scrutiny in advance of Cabinet meeting on 20 December	That Cabinet be advised that the recommendations be supported.
	Medium-Term Financial Strategy	Pre-decision scrutiny in advance of Cabinet meeting on 20 December	That Cabinet be advised that the recommendations be supported.
	New Council Plan	Pre-decision scrutiny in advance of Cabinet meeting on 20 December	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That the Overview and Scrutiny Management Board continue to monitor performance against the objectives contained in the new Council Plan by receiving the quarterly performance reports produced for Cabinet as part of its pre-decision scrutiny role.
	Annual Complaints Report	Annual item	<ol style="list-style-type: none"> 1) That the report be noted. 2) That officers give consideration to how the processes involved in how the Council deals with complaints and compliments be further improved in order to drive further improvements to the service for both residents and the Council. 3) That officers give consideration to amending the target for the numbers of complaints responded to within the target number of days in order make it more challenging and to drive further improvements to the service that residents receive.

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19 January	TBC	Pre-decision scrutiny in advance of Cabinet meeting 24 January	
	Health Select Commission Report - -Findings from Spotlight Review on Rotherham Community Hub	To consider the report and recommendations	
	Health Select Commission Report -Findings from Spotlight Review on Young Carers	To consider the report and recommendations	
	Improving Places Select Commission -Findings from Spotlight Review on External Funding Sources	To consider the report and recommendations	
	Improving Lives Select Commission -Findings from the review of post-CSE support	To consider the report and recommendations	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
27 January	Grange Landfill	<p>Resolved on 28 July: That a further report on the current situation regarding the Grange Landfill site be brought to the January 2022 meeting of the Overview and Scrutiny Management Board, or sooner if there are any significant changes regarding the issues relating to the sites operation.</p>	
	Adult Care Service Provision	<p>Resolved 28 July: That the Chair and Vice-Chair of the Overview and Scrutiny Management Board liaise with the Strategic Director – Adult Care, Housing and Public Health and the Assistant Director - Adult Social Care and Integration on the focus of a future report to the Overview and Scrutiny Management Board on how the Adult Social Care service goes over and above statutory levels of service provision.</p>	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
9 February	Budget Consultation	Annual item.	
	TBC	Pre-decision scrutiny in advance of Cabinet meeting 14 February.	

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23 February	Digital Strategy	Resolved February 2020 to bring an update in 12 months.	

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16 March 2022	Children's Commissioner Take Over Challenge	Annual Item	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
23 March	TBC	Pre-decision scrutiny in advance of Cabinet meeting 28 March.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
6 April	TBC	Pre-decision scrutiny in advance of Cabinet meeting 25 April.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
11 May	TBC	Pre-decision scrutiny in advance of Cabinet meeting 16 May.	

Items pending schedule or removal

Item	Details	Status	Officer
Rothercard		One off briefing to be scheduled	
Finance/Budget Setting	Resolved at the 14 July meeting: That a report be presented at a future meeting of the Overview and Scrutiny Management Board that details how the changes that have been made to how the Council operates and provides services as a result of the pandemic have informed budget management procedures, and whether these changes to how the Council operates have highlighted any new opportunities where future budget savings could potentially be made.	To request a briefing note	
Domestic Abuse	Resolved at the 3 November meeting to add to Work Programme.	To be scheduled as a one-off session Combined session with Modern Slavery	
Modern Slavery	Resolved at the 3 November meeting to add to Work Programme.	To be scheduled a one-off session Combined session with Domestic Abuse	
CYPS Performance monitoring	Workshop session on CYPS Performance monitoring	To be scheduled	

Items to be scheduled during 2021/22

Item	Details	Status	Officer