

# Emergency Planning Shared Service Rotherham and Sheffield Joint Committee

17 March 2022

## 2021/22 – Forecast out turn position

<b>1</b>	<p><b>Purpose of paper:</b></p> <p>In line with the Joint Committee Terms of Reference, to provide members with an in-year budget position for the Emergency Planning Shared Service. Attached at Appendix A is a summary breakdown of the forecast out turn position for year 2021 22.</p>												
<b>2</b>	<p><b>Key Points to note:</b></p> <p><b>2.1</b> The overall funding continues to be based on population size (pro rata) and comprises of contributions as follows for 2021/22:</p> <table border="1" style="margin-left: 40px; margin-right: 40px; border-collapse: collapse; width: 60%;"> <thead> <tr> <th style="width: 70%;"></th> <th style="width: 15%; text-align: center;">£</th> <th style="width: 15%; text-align: center;">%</th> </tr> </thead> <tbody> <tr> <td>Sheffield SCC</td> <td style="text-align: center;">226,000</td> <td style="text-align: center;">67</td> </tr> <tr> <td>Rotherham MBC</td> <td style="text-align: center;">109,601</td> <td style="text-align: center;">33</td> </tr> <tr> <td></td> <td style="text-align: center; border-top: 1px solid black;">335,601</td> <td style="text-align: center; border-top: 1px solid black;">100</td> </tr> </tbody> </table> <p>This represents no change to the funding composition for the previous financial year 2020/21, and remains unchanged for the financial year 2022/23 (with additional monies awarded to offset pay awards)</p> <p><b>2.2</b> Salient points to note in terms of the end of year forecast position:</p> <ul style="list-style-type: none"> <li>• Revised projections for team training for financial year 2022/23 given the limited scope to undertake much training over the last year given service pressures and response to Covid 19. A team based training needs analysis is yet to be complete.</li> <li>• Security clearance and vetting costs will not all be charged to 2021/22 budget owing to time lapse with strategic leads being able to complete the process – this has not been fully achieved in this financial year and therefore some costs will need to be met from 2022/23 (or underspends)</li> <li>• Salaries, are for this financial year underspend, however this vacancy was filled in July 2021 – underspends in future years will not be apparent owing to the full establishment in place at present</li> <li>• Other nominals have been reduced owing for extended work from home and online conference attendance (therefore lower or zero associated costs)</li> <li>• The Local Resilience Forum have indicated that the usual Partner contributions to the cost of the LRF Secretariat function may be met (for financial year 2021/22 only) by some monies awarded to the LRF for contribution to “the big resilience conversation” and not require any</li> </ul>		£	%	Sheffield SCC	226,000	67	Rotherham MBC	109,601	33		335,601	100
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	<p>pattern input (approx £6k per authority) – this is yet to be confirmed, and forecasts adjusted appropriately if this is the case</p>
<p><b>3</b></p>	<p><b>Recommendations:</b></p> <p><b>3.1</b> The content of the report be noted.</p> <p><b>3.2</b> Indicatively, the service would be seeking to carry forward any underspend as with previous years and ask for the support of joint committee members to do this, not least to ensure future strategic leaders Security Clearance and Vetting costs and ambitions training and development needs can be met alongside supporting a review of on call capability to respond to emergencies.</p> <p><b>3.3</b> That an updated spending plan for the underspend monies be presented to joint committee at a future meeting</p>

## Appendix A - Summary breakdown (forecast out turn)

		Current Full Year Budget	Budget Operator Forecast	Full Year Variance
10101	Basic Pay-General Staff	150,117	144,785	-5,332
10301	Overtime-General Staff	0	0	0
10401	Other Pay-General Staff	14,385	15,406	1,021
10501	NI-General Staff	15,156	15,739	583
10601	Superann-General Staff	25,820	27,904	2,084
16010	Advertising-Staff Vacancies	250	0	-250
16030	DBS Check	0	31	31
16050	Staff Clothing & Uniforms	600	450	-150
16060	Training	10,000	3,500	-6,500
16999	Other Indirect Emp Exps	0	3,500	3,500
21040	Repairs, Alteratns & Maint'Nce	0	0	0
25040	Car Allowances	600	0	-600
25050	Public Transport Expenses	300	0	-300
30040	Books	500	185	-315
30060	Materials/Consumables General	150	0	-150
30070	Equipment Other	4,421	0	-4,421
30080	Equipment Purchase	0	88	88
30300	Clothing & Uniforms	0	121	121
30320	Printing	850	60	-790
30330	Stationery	400	25	-375
30400	Postage	0	10	10
30410	Telephone - General	100	100	0
30420	Telephones - Rental	4,800	1,202	-3,598
30430	Telephones - Calls	200	0	-200
30510	Computer - Other	500	97	-403
30610	Subsistence&Conference Expnses	400	0	-400
30620	Hospitality	50	0	-50
30661	Budget Savings TBA(Budget Use)	0	0	0
30700	Equipment Insurance	580	580	0
30910	Contracted Services	104,922	108,000	3,078
30990	Miscellaneous Expenses	500	420	-80
51070	Non-Govt Grants/Contribns	-226,000	-226,000	0
	<b>Forecast 2021-22 Outturn</b>	<b>109,601</b>	<b>96,203</b>	<b>-13,398</b>