

**FORWARD PLAN OF KEY DECISIONS**  
**1 March 2022 – 31 May 2022**

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

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Riverside House  
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Rotherham  
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### What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

### What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

### What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

### Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2021/22 are:

|              |                   |                  |                  |               |             |
|--------------|-------------------|------------------|------------------|---------------|-------------|
| 21 June 2021 | 20 September 2021 | 22 November 2021 | 24 January 2022  | 28 March 2022 | 16 May 2022 |
| 19 July 2021 | 18 October 2021   | 20 December 2021 | 14 February 2022 | 25 April 2022 |             |

### Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

### The members of the Cabinet and their areas of responsibility are: -

|                              |   |
|------------------------------|---|
| Councillor Chris Read        | Leader of the Council   |
| Councillor Sarah Allen       | Deputy Leader and Cabinet Member for Neighbourhood Working          |
| Councillor Saghir Alam       | Cabinet Member for Corporate Services, Community Safety and Finance |
| Councillor Dominic Beck      | Cabinet Member for Transport and Environment                        |
| Councillor Amy Brookes       | Cabinet Member for Housing  |
| Councillor Victoria Cusworth | Cabinet Member for Children and Young People                        |
| Councillor Denise Lelliott   | Cabinet Member for Jobs and Local Economy                           |
| Councillor David Roche       | Cabinet Member for Adult Social Care and Health                     |
| Councillor David Sheppard    | Cabinet Member for Social Inclusion                                 |

| Decision title                                    | Date added to the Forward Plan | What is the decision?   | Cabinet Portfolio   | Who will be consulted                        | Documents to be considered | Wards affected | Is the decision to be made in private   | Directorate and contact for further information                      |
|---|--------------------------------|---|---|--|----------------------------|----------------|---|--|
| <b>KEY DECISIONS TO BE TAKEN ON 28 MARCH 2022</b> |                                |   |   |  |                            |                |   |  |
| <b>FINANCE AND CUSTOMER SERVICES</b>              |                                |   |   |  |                            |                |   |  |
| Covid 19 Recovery Fund                            | December 2021                  | To consider proposals for the use of the Council's Covid Recovery Fund.   | Leader  | Relevant Members, Officers and Stakeholders. | Report                     | All Wards      | Open  | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk |
| Town Centre Wi-Fi                                 | December 2021                  | To provide an update on the planned delivery of Town Centre Wi-Fi.  | Cabinet Member for Corporate Services, Community Safety and Finance | Relevant Members, Officers and Stakeholders. | Report                     | Boston Castle  | Open  | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk |
| Government's Council Tax Rebate Scheme 2022/23    | February 2022                  | To agree the implementation of the Government's Council Tax Rebate Scheme for 2022/23, including the criteria to be applied to the Council's discretionary element of the Scheme. | Cabinet Member for Corporate Services, Community Safety and Finance | Relevant Members, Officers and Stakeholders. | Report                     | All Wards      | Open  | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk |
| <b>REGENERATION AND ENVIRONMENT</b>               |                                |   |   |  |                            |                |   |  |
| Forge Island Update                               | February 2022                  | Update on the delivery of the Forge Island development and to consider proposals to enable the scheme to progress to the next stage.  | Cabinet Member for Jobs and the Local Economy                       | Relevant Members and Officers.               | Report and Appendices      | Boston Castle  | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Paul Woodcock<br>Tel: 01709 822971<br>paul.woodcock@rotherham.gov.uk |

| Decision title                                 | Date added to the Forward Plan | What is the decision?   | Cabinet Portfolio                             | Who will be consulted               | Documents to be considered | Wards affected | Is the decision to be made in private   | Directorate and contact for further information                      |
|--|--------------------------------|---|---|-------------------------------------|----------------------------|----------------|---|--|
| Regeneration Programme: Strategic Acquisitions | November 2021                  | To seek delegation to negotiate and agree terms for strategic acquisitions supporting delivery of the regeneration programme. | Cabinet Member for Jobs and the Local Economy | Relevant Officers and Stakeholders. | Report                     | All Wards      | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Paul Woodcock<br>Tel: 01709 822971<br>paul.woodcock@rotherham.gov.uk |

**NON-KEY DECISIONS TO BE TAKEN ON 28 MARCH 2022**

**ASSISTANT CHIEF EXECUTIVE**

|  |               |   |   |  |        |           |      |  |
|--|---------------|---|---|--|--------|-----------|------|--|
| Social Value Annual Report   | November 2021 | To receive the Annual Report including the real living wage accreditation.  | Leader of the Council                         | Directorates, Stakeholders and Partners.     | Report | All Wards | Open | Sharon Kemp<br>Tel: 01709 822770<br>sharon.kemp@rotherham.gov.uk |
| Outcomes from the Health Select Commission sub-group on Community Hubs             | February 2022 | To receive and respond to the report and recommendations of the Health Select Commission Sub-Group on Community Hubs. | Chair, Overview and Scrutiny Management Board | Relevant Officers, Members and Stakeholders. | Report | All Wards | Open | Jo Brown<br>Tel: 01709 255269<br>jo.brown@rotherham.gov.uk       |
| Outcomes from the Health Select Commission sub-group on Young Carers               | February 2022 | To receive and respond to the report and recommendations the Health Select Commission sub-group on Young Carers.      | Chair, Overview and Scrutiny Management Board | Relevant Officers, Members and Stakeholders. | Report | All Wards | Open | Jo Brown<br>Tel: 01709 255269<br>jo.brown@rotherham.gov.uk       |
| Outcomes from the Improving Places Select Commission sub-group on External Funding | February 2022 | To receive and respond to the recommendations of the Improving Places sub-group on External Funding.                  | Chair, Overview and Scrutiny Management Board | Relevant Officers, Members and Stakeholders. | Report | All Wards | Open | Jo Brown<br>Tel: 01709 255269<br>jo.brown@rotherham.gov.uk       |

| Decision title  | Date added to the Forward Plan | What is the decision?   | Cabinet Portfolio   | Who will be consulted   | Documents to be considered   | Wards affected | Is the decision to be made in private   | Directorate and contact for further information                      |
|---|--------------------------------|---|---|---|------------------------------|----------------|---|--|
| <b>FINANCE AND CUSTOMER SERVICES</b>  |                                |   |   |   |                              |                |   |  |
| New Application for Business Rates Hardship Relief  | February 2022                  | To consider the recommendation for a new application for Business Rates Hardship Relief.  | Cabinet Member for Corporate Services, Community Safety and Finance | Relevant Members, Officers and Stakeholders.  | Report and Exempt Appendices | All Wards      | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk |
| New Applications for Business Rates Discretionary Relief for The Parochial Church Council of The Ecclesiastical Parish of All Saints Rotherham and Treeton Community Centre | February 2022                  | To consider the recommendations for new applications for Business Rates Discretionary Relief.   | Cabinet Member for Corporate Services, Community Safety and Finance | Relevant Members, Officers and Stakeholders.  | Report                       | All Wards      | Open  | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk |
| <b>KEY DECISIONS TO BE TAKEN ON 25 APRIL 2022</b>   |                                |   |   |   |                              |                |   |  |
| <b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>  |                                |   |   |   |                              |                |   |  |
| Annual Housing Development Report 2022-23   | March 2022                     | To approve the 2022/23 annual housing development programme.  | Cabinet Member for Housing  | Relevant Members, Officers and Stakeholders.  | Report                       | All Wards      | Open  | Ian Spicer<br>Tel: 01709 255992<br>ian.spicer@rotherham.gov.uk       |
| <b>ASSISTANT CHIEF EXECUTIVE</b>  |                                |   |   |   |                              |                |   |  |
| Equality, Diversity and Inclusion Strategy  | July 2021                      | Approval of the Council's new Equality, Diversity and Inclusion Strategy, underpinning the new Council Plan. Also includes approval of new statutory Equality Objectives. | Cabinet Member for Corporate Services, Community Safety and Finance | Members, partner organisations, VCS and faith organisations through targeted consultation and the general public through open consultation. | Report and appendix          | All Wards      | Open  | Jo Brown<br>Tel: 01709 255269<br>jo.brown@rotherham.gov.uk           |

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|---|--------------------------------|---|---|--|----------------------------|----------------|---------------------------------------|--|
| <b>REGENERATION AND ENVIRONMENT</b>                             |                                |   |   |  |                            |                |                                       |  |
| First Homes: Interim Planning Statement                         | February 2022                  | To approve an Interim Planning Statement that applies local eligibility criteria to First Homes.  | Cabinet Member for Jobs and the Local Economy                       | Relevant Members, Officers and Stakeholders.     | Report and Appendices      | All Wards      | Open                                  | Paul Woodcock<br>Tel: 01709 822971<br>paul.woodcock@rotherham.gov.uk   |
| Transport Capital Report 2022-23                                | February 2022                  | Approval of the Transport Capital Programme for 2022/23.  | Cabinet Member for Transport and Environment                        | Relevant Members, Officers and Stakeholders.     | Report and Appendices      | All Wards      | Open                                  | Paul Woodcock<br>Tel: 01709 822971<br>paul.woodcock@rotherham.gov.uk   |
| Hackney Carriage Fare Increase                                  | March 2022                     | To agree to the requested increase in fares charged by Hackney Carriages licensed by the Council. | Cabinet Member for Jobs and the Local Economy                       | Members of the public and relevant Stakeholders. | Report and Appendices      | All Wards      | Open                                  | Paul Woodcock<br>Tel: 01709 822971<br>paul.woodcock@rotherham.gov.uk   |
| <b>NON-KEY DECISIONS TO BE TAKEN ON 25 APRIL 2022</b>           |                                |   |   |  |                            |                |                                       |  |
| <b>CHILDREN AND YOUNG PEOPLE SERVICE</b>                        |                                |   |   |  |                            |                |                                       |  |
| Dedicated Schools Grant High Needs Block Safety Valve Programme | March 2022                     | To report the outcomes from the Government's National Safety Valve Programme.                     | Cabinet Member for Children and Young People                        | Relevant Members, Officers and Stakeholders.     | Report                     | All Wards      | Open                                  | Suzanne Joyner<br>Tel: 01709 247617<br>suzanne.joyner@rotherham.gov.uk |
| <b>FINANCE AND CUSTOMER SERVICES</b>                            |                                |   |   |  |                            |                |                                       |  |
| New Applications for Business Rates Relief                      | November 2021                  | To consider the recommendation for a new application for Business Rates discretionary relief.     | Cabinet Member for Corporate Services, Community Safety and Finance | Relevant Members, Officers and Stakeholders.     | Report                     | All Wards      | Open                                  | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk   |

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|---|--------------------------------|---|---|--|----------------------------|----------------|---------------------------------------|--|
| <b>REGENERATION AND ENVIRONMENT</b>   |                                |   |   |  |                            |                |                                       |  |
| Rotherham Council managed Electric Vehicles Charging Infrastructure expansion | March 2022                     | To note progress on EV Charging Infrastructure expansion.   | Cabinet Member for Jobs and the Local Economy   | Relevant Members, Officers and Stakeholders.   | Report                     | All Wards      | Open                                  | Paul Woodcock<br>Tel: 01709 822971<br>paul.woodcock@rotherham.gov.uk |
| Housing Act - Banning Order   | March 2022                     | To agree a new Policy for use of Banning Order Powers contained within the Housing Act.               | Cabinet Member for Housing                      | Relevant Members, Officers and Stakeholders.   | Report and Appendices      | All Wards      | Open                                  | Paul Woodcock<br>Tel: 01709 822971<br>paul.woodcock@rotherham.gov.uk |
| Rotherham Climate Emergency Annual Report                                     | February 2022                  | To note the progress made during 2021/22 against the Climate Change Action Plan.                      | Cabinet Member for Jobs and the Local Economy   | Relevant Members, Officers and Stakeholders.<br>Full Council.  | Report                     | All Wards      | Open                                  | Paul Woodcock<br>Tel: 01709 822971<br>paul.woodcock@rotherham.gov.uk |
| <b>KEY DECISIONS TO BE TAKEN ON 16 MAY 2022 OR LATER</b>                      |                                |   |   |  |                            |                |                                       |  |
| <b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>                                  |                                |   |   |  |                            |                |                                       |  |
| Housing Strategy  | March 2022                     | To approve the new Housing Strategy.  | Cabinet Member for Housing                      | Cabinet Member, Members, residents, partners, staff.   | Report                     | All Wards      | Open                                  | Ian Spicer<br>Tel: 01709 255992<br>ian.spicer@rotherham.gov.uk       |
| Public Health, Healthy Lifestyle Services Pathway                             | March 2022                     | To agree the future model for healthy lifestyle service delivery and the NHS health checks programme. | Cabinet Member for Adult Social Care and Health | Public and potential service users on the offer and Primary Care and other NHS Providers on the pathway. | Report                     | All Wards      | Open                                  | Ian Spicer<br>Tel: 01709 255992<br>ian.spicer@rotherham.gov.uk       |

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A  
ACCESS TO INFORMATION: EXEMPT INFORMATION  
PART 1  
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2  
QUALIFICATIONS: ENGLAND**

***Paragraphs 1-8 repealed.***

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
  - a. falls within any of paragraphs 1 to 7 above; and
  - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972  
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
  - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.