

**Work programme – Overview and Scrutiny Management Board UPDATED: 7 April 2022**

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
<b>16 June</b>	Year Ahead Plan	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That Overview and Scrutiny Management Board members are consulted and involved in the development of both the format and the contents of the new medium-term Council Plan.</li> <li>3. That Overview and Scrutiny Management Board members receive regular updates, at a frequency and in a format to be determined, on performance against the objectives contained in the new medium-term Council Plan.</li> </ol>
	Equality Annual Report	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That Overview and Scrutiny Management Board members are provided with the training and information to enable them to provide effective scrutiny and oversight of the equalities agenda at the Council in order to ensure the best equalities outcomes are obtained for both residents and Council employees.</li> </ol>
	Finance Update	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That a further report be brought to the October 2021 meeting of the Overview and Scrutiny Management Board regarding the allocation of Covid related business support grants.</li> </ol>
	Town Centre Master plan Implementation	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That Overview and Scrutiny Management Board members are further consulted on the number, location and design of the public seating areas contained in the Town Centre Masterplan.</li> </ol>

			3. That in addition to protecting established trees and replacing any unhealthy or dying trees, that consideration be given to increasing the overall number of trees in the Town Centre.
<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
14 July	Financial Outturn 2020/21	Pre-decision scrutiny in advance of Cabinet meeting on 19 July.	1. That Cabinet be advised that the recommendations be supported.
	May 2021/22 Financial Monitoring	Pre-decision scrutiny in advance of Cabinet meeting on 19 July.	<p>1. That Cabinet be advised that the recommendations be supported.</p> <p>2. That a report be presented at a future meeting of the Overview and Scrutiny Management Board that details how the changes that have been made to how the Council operates and provides services as a result of the pandemic have informed budget management procedures, and whether these changes to how the Council operates have highlighted any new opportunities where future budget savings could potentially be made.</p> <p>3. That further information on the budget processes and on the assumptions used to determine staffing budgets across all directorates be circulated to members of the Overview and Scrutiny Management Board.</p>
	Local Plan: Adoption of Heritage at Risk Strategy and Register	Pre-decision scrutiny in advance of Cabinet meeting on 19 July.	1. That Cabinet be advised that the recommendations be supported.

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
<b>28 July</b>	Grange Landfill	Resolved on 18 March that a further report on the latest situation surrounding the Grange Landfill be presented to the Overview and Scrutiny Management Board in three months' time.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That a further report on the current situation regarding the Grange Landfill site be brought to the January 2022 meeting of the Overview and Scrutiny Management Board, or sooner if there are any significant changes regarding the issues relating to the sites operation.</li> <li>3. That the Assistant Director, Community Safety and Streetscene liaises with the Leader of the Council, the Opposition Group Leaders and the Chief Executive on the potential to write a further letter to the Secretary of State for Housing, Communities and Local Government requesting that they use their discretionary powers to either revoke the planning permission granted in 1958 for the Grange Landfill Site or to make a discontinuance order.</li> </ol>
	Adult Care - restructure and pathway development	Resolved December 2020 to request an update in 6 months.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the Chair and Vice-Chair of the Overview and Scrutiny Management Board liaise with the Strategic Director – Adult Care, Housing and Public Health and the Assistant Director - Adult Social Care and Integration on the focus of a future report to the Overview and Scrutiny Management Board on how the Adult Social Care service goes over and above statutory levels of service provision.</li> </ol>
<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
<b>15 September</b>	Year Ahead Plan – Progress Report	Pre-decision scrutiny in advance of Cabinet meeting on 20 September.	That Cabinet be advised that the recommendations be supported.

	July Financial Monitoring 2021/22	Pre-decision scrutiny in advance of Cabinet meeting on 20 September.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That a report be circulated to members of the Overview and Scrutiny Management Board in order to provide members with information and assurance on the specific activities that are being carried out with, and by directorates in order to ensure the timely delivery of previously agreed budgetary savings.</li> </ol>
	Community Infrastructure Levy Spending Protocol	Pre-decision scrutiny in advance of Cabinet meeting on 20 September.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That further consideration be given to how all elected members can be consulted and engaged with regarding the allocation and prioritisation of Strategic Community Infrastructure Levy funds.</li> <li>3. That an all-member seminar be delivered in order to provide members with information on the Community Infrastructure Levy, Section106 agreements and on the new processes and protocols for the spending of both Strategic and Local Community Infrastructure Levy funds in their wards.</li> </ol>
<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
13 October	TBC	<b>MEETING CANCELLED</b>	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
3 November 2021	Safer Rotherham Partnership Annual Report.	Annual item for the Board to receive the Safer Rotherham Annual Report in its role as the Council's Statutory Crime and Disorder Committee, as defined by the Crime and Disorder (Overview and Scrutiny) Regulations 2009.	<ol style="list-style-type: none"> <li>1. That the Safer Rotherham Partnership Annual Report 2020/21 be received and noted.</li> <li>2. That members of the Overview and Scrutiny Management Board receive a briefing on the specific data in relation to the information regarding the priority areas for the Safer Rotherham Partnership in order gain further assurance around the activities being carried across the Safer Rotherham Partnership.</li> <li>3. That the issues of Domestic Abuse and Modern Slavery be added to the Board's Work Programme.</li> </ol>
	Covid Business Support Grants	Resolved 16 June that a further report be brought to the October 2021 meeting of the Overview and Scrutiny Management Board regarding the allocation of Covid related business support grants.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the Strategic Director – Finance and Customer Services, the Assistant Director - Financial Services, the Head of Corporate Finance and all staff who have been involved in the administration of business support grants be thanked and commended for their work in supporting businesses across the Borough during the pandemic.</li> </ol>

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
<b>17 November</b>	November 2021/22 Financial Monitoring	Pre-decision scrutiny in advance of Cabinet meeting on 22 November.	1. That Cabinet be advised that the recommendations be supported.
	Mid-year Housing Development Update Report	Pre-decision scrutiny in advance of Cabinet meeting on 22 November.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That members be consulted and invited to feed into the new local design guide with a view to ensuring new developments are better integrated aesthetically into the surrounding community.</li> <li>3. That newcomers to the housing market be proactively invited to the housing developer summits.</li> </ol>
<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
<b>15 December</b>	HRA Business Plan	Pre-decision scrutiny in advance of Cabinet meeting on 20 December	That Cabinet be advised that the recommendations be supported.
	Housing Rents	Pre-decision scrutiny in advance of Cabinet meeting on 20 December	That Cabinet be advised that the recommendations be supported.
	Medium-Term Financial Strategy	Pre-decision scrutiny in advance of Cabinet meeting on 20 December	That Cabinet be advised that the recommendations be supported.

	New Council Plan	Pre-decision scrutiny in advance of Cabinet meeting on 20 December	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That the Overview and Scrutiny Management Board continue to monitor performance against the objectives contained in the new Council Plan by receiving the quarterly performance reports produced for Cabinet as part of its pre-decision scrutiny role.</li> </ol>
	Annual Complaints Report	Annual item	<ol style="list-style-type: none"> <li>1) That the report be noted.</li> <li>2) That officers give consideration to how the processes involved in how the Council deals with complaints and compliments be further improved in order to drive further improvements to the service for both residents and the Council.</li> <li>3) That officers give consideration to amending the target for the numbers of complaints responded to within the target number of days in order make it more challenging and to drive further improvements to the service that residents receive.</li> </ol>
<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
<b>19 January</b>	November Financial Monitoring	Pre-decision scrutiny in advance of Cabinet meeting 24 January	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> </ol>
	Cycling Strategy	Pre-decision scrutiny in advance of Cabinet meeting 24 January	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That further consideration be given to how all residents across the Borough can be encouraged to start cycling and to cycle safely by providing facilities that enable residents to hire cycling equipment including cycles, cycle helmets and child seats.</li> <li>3. That further consideration be given to how all residents across the Borough, and in particular families, can better access green spaces</li> </ol>

			<p>by cycle in order to enable them to be able to cycle in a safe and traffic free environment.</p> <p>4. That Cabinet be advised that whilst the Overview and Scrutiny Management Board supports the draft Cycling Strategy and notes the limitations of the funding that has been accessed that will enable the upgrade and expansion of cycling infrastructure, that consideration be given to how the Cycling Strategy can be developed further in order to make cycling accessible and appealing to all residents across the Borough.</p>
	Town and Villages Fund	Pre-decision scrutiny in advance of Cabinet meeting 24 January	<p>1. That Cabinet be advised that the recommendations be supported.</p> <p>2. That an all-member seminar be delivered on the Towns and Villages Fund.</p>
	Health Select Commission Report - -Findings from Spotlight Review on Rotherham Community Hub	To consider the report and recommendations	<p>1. That the report be noted.</p> <p>2. That the following recommendations be forwarded to Cabinet for consideration and response: -</p> <p>a) That the excellent work of Rotherham Community Hub be commended, especially in respect of the befriending service which helped relieve loneliness and isolation throughout the pandemic.</p> <p>b) That Members be encouraged to add the Community Hub to their ward priorities and e-bulletins to better support vulnerable residents and families.</p> <p>c) Whereas the current Community Hub model is due to end in March 2022, should there be a further evolution of the Community Hub model, that an update be brought in 12 months' time.</p>



	<p>Health Select Commission Report -Findings from Spotlight Review on Young Carers</p>	<p>To consider the report and recommendations</p>	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the following recommendations be submitted to Cabinet for consideration and response: - <ol style="list-style-type: none"> <li>a) That action plans and performance matrix be supplied as part of the next update in 12 months' time.</li> <li>b) That a plan be developed to address the current data gap in respect of young carers who mature into adult carers, with a view to providing the best preparation possible and making this transition as seamless as possible for young carers who may continue to have caring responsibilities into adulthood.</li> <li>c) That consideration be given to how best to provide additional support to young carers seeking to access employment skills, education and training.</li> </ol> </li> </ol>
	<p>Improving Places Select Commission -Findings from Spotlight Review on External Funding Sources</p>	<p>To consider the report and recommendations</p>	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the following recommendations be submitted to Cabinet for consideration and response: - <ol style="list-style-type: none"> <li>a) That the ambition of the service in submitting bids be commended.</li> <li>b) That the feedback from the government regarding the Dinnington and Wath bids for Levelling Up Funds be circulated when available.</li> </ol> </li> </ol>

			<p>c) That the Governance Advisor liaise with the Regeneration Strategy team to coordinate upcoming scrutiny work on markets with a view to feeding into future bids involving markets.</p> <p>d) That efforts to ensure Rotherham receives its fair portion of gainshare or “single pot” funds from the Mayoral Combined Authority be noted.</p>
	<p>Improving Lives Select Commission -Findings from the review of post-CSE support</p>	<p>To consider the report and recommendations</p>	<p>1. That the report be noted, and the following recommendations be submitted to Cabinet for consideration: -</p> <p>a) <i>That post-CSE services are transferred to the Adult Social Care, Housing and Public Health directorate to enable the greater integration and coordination of support pathways that are available to adult victims of trauma as children.</i></p> <p>b) <i>That further work is undertaken with relevant partners and survivors to improve the ways in which survivors’ voices are captured to inform future reviews of post-abuse services (for example drawing on the research from Sheffield Hallam University, the development of voice and influence groups or other survivor’s forums).</i></p> <p>c) <i>That consideration is given to appropriate governance arrangements to enable elected members to provide a steer on the activity that is taking place within the Borough to stop CSE/CCE and support survivors.</i></p> <p>d) <i>That the Improving Lives Select Commission continue to monitor the provision of post-abuse support to survivors of CSE.</i></p> <p>e) <i>In relation to recommendations c) and d), that consideration is given how survivors’ voices to inform these processes.</i></p> <p>f) <i>To emphasise the shared responsibility of all elected members, that an annual training event/workshop is delivered. This is to ensure that all</i></p>

			<p><i>elected members are kept up to date with the activity within the Borough to protect young people from being at risk of harm from CSE/CCE and support adult survivors to move forwards in their lives.</i></p> <p><i>g) That the relevant Strategic Directors explore options for sharing best practice with other local authorities in the Yorkshire and Humber Region.</i></p> <p><i>h) Drawing on the good practice from Durham County Council, that consideration is given is given to the language used in the provision of post-CSE support to ensure that it is positive and inclusive of the needs of those accessing services.</i></p> <p>2 That the response of Cabinet to the recommendations be reported back to Council within two calendar months of its submission.</p>
<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
<b>27 January</b>	Grange Landfill	<b>Resolved on 28 July:</b> That a further report on the current situation regarding the Grange Landfill site be brought to the January 2022 meeting of the Overview and Scrutiny Management Board, or sooner if there are any significant changes regarding the issues relating to the sites operation.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That further update reports on the Grange Landfill site be brought to the Overview and Scrutiny Management Board as and when there is a substantial change in the situation regarding the operation of the site or to any related issue.</li> <li>3. That the Assistant Director, Community Safety and Streetscene liaises with Environment Agency to organise a site visit for all elected members to the Grange Landfill Site.</li> <li>4. That the Assistant Director, Community Safety and Streetscene liaises with Environment Agency to discuss the possibility of holding a public meeting regarding the operation of the Grange Landfill site.</li> </ol>

			<p>5. That the Assistant Director, Community Safety and Streetscene contacts the Environment Agency regarding the potential development of an “Improvement Plan” to be included within the Environmental Permit for the operation of the Grange Landfill Site regarding communication and engagement with local communities.</p>
	<p>Adult Care Service Provision</p>	<p>Resolved 28 July: That the Chair and Vice-Chair of the Overview and Scrutiny Management Board liaise with the Strategic Director – Adult Care, Housing and Public Health and the Assistant Director - Adult Social Care and Integration on the focus of a future report to the Overview and Scrutiny Management Board on how the Adult Social Care service goes over and above statutory levels of service provision.</p>	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the presentation “Adult Social Care – our model of delivery” be circulated to all elected members.</li> <li>3. That consideration be given by the Acting Strategic Director Adult Care, Housing and Public Health and the Head of Democratic Services to delivering an all-member seminar on the model of delivery of Adult Social Care delivery in Rotherham.</li> </ol>

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9 February	Budget and Council Tax 2022/23	Pre-decision scrutiny in advance of Cabinet meeting 14 February.	That Cabinet be advised that the recommendations be supported.
	December 2021 Financial Monitoring	Pre-decision scrutiny in advance of Cabinet meeting 14 February	That Cabinet be advised that the recommendations be supported.
	Year Ahead Plan - Final Progress Report	Pre-decision scrutiny in advance of Cabinet meeting 14 February.	That Cabinet be advised that the recommendations be supported.
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
23 February	<b>CANCELLED</b>		

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
<b>16 March 2022</b>	Children's Commissioner Take Over Challenge	Annual Item	
<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
<b>23 March</b>	Covid Recovery Fund	Pre-decision scrutiny in advance of Cabinet meeting 28 March.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That guidance is issued as soon as is practicable on the application process for community events.</li> </ol>
	Social Value Annual Report	Pre-decision scrutiny in advance of Cabinet meeting 28 March.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That consideration be given to how the impact of the Social Value strategy is demonstrated in future annual reports.</li> <li>3. That consideration is given to how businesses and voluntary/community organisations' contribution to 'social responsibility' is captured.</li> <li>4. That a further report is submitted to OSMB in six months outlining mid-year position.</li> </ol>
	Digital Strategy	Resolved February 2021 to bring an update in 12 months.	<ol style="list-style-type: none"> <li>1. That the current progress on the delivery of the Digital Strategy is noted.</li> <li>2. That an update is provided to this committee on the strategy's progress in twelve months.</li> <li>3. That clarification is provided by the Democratic Services Manager on the roll-out of hybrid technology for meetings of the Council.</li> </ol>

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
20 April	Rotherham Climate Emergency Annual Report	Pre-decision scrutiny in advance of Cabinet meeting 25 April.	
	Dedicated Schools Grant High Needs Block Safety Valve Programme	Pre-decision scrutiny in advance of Cabinet meeting 25 April.	
	Progress on implementation of IOPC report	To scrutinise South Yorkshire Police's progress in implementing the recommendations made by the Independent Office of Police Conduct in its report: <i>Operation Linden – Learning and Recommendations</i>	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
11 May	TBC	Pre-decision scrutiny in advance of Cabinet meeting 16 May.	
	Petition – Improve Road safety on Cumwell Lane	To consider the petition referred from Council 13 April 2022	
	Equality, Diversity and Inclusion Strategy	Pre-decision scrutiny in advance of Cabinet meeting 25 April.	
	Annual Housing Development Report 2022/23	Pre-decision scrutiny in advance of Cabinet meeting 25 April.	



## Items pending schedule or removal

Item	Details	Status	Officer
Rothercard		One off briefing to be scheduled	
Finance/Budget Setting	<p>Resolved at the 14 July meeting:</p> <p>That a report be presented at a future meeting of the Overview and Scrutiny Management Board that details how the changes that have been made to how the Council operates and provides services as a result of the pandemic have informed budget management procedures, and whether these changes to how the Council operates have highlighted any new opportunities where future budget savings could potentially be made.</p>	To request a briefing note	
Domestic Abuse	Resolved at the 3 November meeting to add to Work Programme.	To be scheduled as a one-off session Combined session with Modern Slavery	
Modern Slavery	Resolved at the 3 November meeting to add to Work Programme.	To be scheduled a one-off session Combined session with Domestic Abuse	
CYPS Performance monitoring	Workshop session on CYPS Performance monitoring	To be scheduled – Meetings with CYPS have taken place. To be delivered April 2022. Joint activity with ILSC	

CYPS Invest to Save	To scrutinise the impact of “Invest to Save” initiatives across CYPS	To be scheduled.	
Foodbank Provision	To scrutinise foodbank services across the Borough. Requested at the 9 February meeting.	To be scheduled.	
Adult Care Services Commissioning	To look in further detail the commissioning process for adult care services. Requested at the 9 February meeting.	Scope of work to be considered by Chair and Vice-Chair.	
Social Value -	6 month update. Requested at meeting of 23 March	October 2022	