

BRIEFING	TO:	Health and Wellbeing Board
	DATE:	22 nd June 2022
	LEAD OFFICER	Ben Anderson Director of Public Health Rotherham Metropolitan Borough Council Leonie Wieser Policy Officer Rotherham Metropolitan Borough Council
	TITLE:	Annual Refresh of the Health and Wellbeing Board's Terms of Reference

Background

1.1	The Health and Wellbeing Board annually reviews its terms of reference. The last review took place in May 2021.
1.2	Changes within the Integrated Care System, specifically the abolition of Clinical Commissioning Groups (CCGs), will affect the Board's membership. There are currently three representatives from the Rotherham CCG (RCCG) on the board.

Key Issues

2.1	The Clinical Commissioning Groups will cease to exist at the end of June 2022 and will transition into the Integrated Care Board (ICB).
2.2	The current three CCG members of the Health and Wellbeing Board are to be replaced with two ICB representatives, including the ICB Rotherham place director and an ICB GP lead, once identified.
2.3	The position of the Health and Wellbeing Board's vice-chair was until now filled by a CCG representative with a clinical background. This background has been very valuable and a suitable representative from the ICB is to be identified once more information becomes available over the next few months.
2.4	From time to time, the board receives requests to join its membership. However, the board are currently resolved to remain at its current size, particularly in order to be able to respond to the upcoming changes to the CCG and within the ICS in an agile way. Standing invitations and papers are sent to affiliated partners, who do not have formal membership of the board.
2.5	Meetings are currently held at the Rotherham Town Hall (RMBC). The venue is to be reviewed and agreed by board members at the September meeting, with the potential to circulate between partner venues as was the case before the pandemic.

Key Actions and Relevant Timelines

3.1	22 nd June 2022, Health and Wellbeing Board meeting – agree refresh of Terms of Reference
3.2	30 th June 2022 – CCG transitions into Integrated Care Board.

3.3	Continuously over the next months – Health and Wellbeing Board to continue updating its membership, and identify a Vice Chair, as changes in the Integrated Care System are finalised.
3.4	21 st September 2022, Health and Wellbeing board meeting – discuss meeting venue
Implications for Health Inequalities	
4.1	A key aim of the Health and Wellbeing Strategy is reducing health inequalities for people in Rotherham. There is evidence of significant inequalities between both Rotherham and the national average and between the most and least deprived communities within the borough.
4.2	A commitment to reducing health inequalities is part of the Terms of Reference and applies to all board partners.
Recommendations	
5.1	Discuss the changes to the Terms of Reference and membership
5.2	Agree the proposed renewed terms of reference and keep updating them as needed over the next months.