

<b>Minutes</b>	
<b>Title of Meeting:</b>	<b>PUBLIC</b> Rotherham Place Board: Partnership Business
<b>Time of Meeting:</b>	9.00am – 10.00am
<b>Date of Meeting:</b>	Wednesday 13 July 2022
<b>Venue:</b>	Elm Room, Oak House, Bramley, S66 1YY
<b>Chair:</b>	Chris Edwards
<b>Contact for Meeting:</b>	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net

<b>Apologies:</b>	Sharon Kemp, Chief Executive, RMBC Kathryn Singh, Chief Executive, RDaSH Richard Jenkins, Chief Executive, TRFT Goks Muthoo, Medical Director, Connect Healthcare Cllr David Roche, Joint Chair, Health and Wellbeing Board Richard Cullen, Joint Chair H&WB Board Pearse Butler, Chair, NHS South Yorkshire ICB
<b>Conflicts of Interest:</b>	General declarations were acknowledged for Members as providers/commissioners of services. However, no specific direct conflicts/declarations were made relating to any items on today's agenda.
<b>Quoracy:</b>	Confirmed as quorate.

### Members Present:

Chris Edwards (**CE**), (Chair), Executive Place Director – Rotherham Place, NHS South Yorkshire Integrated Care Board  
 Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham  
 Ben Anderson (**BA**), Director of Public Health, Rotherham Metropolitan Borough Council  
 Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust  
 Michelle Veitch (**MV**) Chief Operating Officer, Rotherham, Doncaster and South Humber NHS Foundation Trust

### Participating Observers:

Ian Atkinson (**IA**), Deputy Place Director – Rotherham Place, NHS South Yorkshire Integrated Care Board  
 Sue Cassin (**SC**), Chief Nurse - Rotherham Place, NHS South Yorkshire Integrated Care Board  
 Lydia George (**LG**), Strategy & Delivery Lead - Rotherham Place, NHS South Yorkshire Integrated Care Board  
 Gordon Laidlaw (**GL**), Head of Communications, Rotherham Place, NHS South Yorkshire Integrated Care Board  
 Ian Spicer (**IS**), Strategic Director, Adult Care, Rotherham Metropolitan Borough Council  
 Sarah Petty (**SP**), Head of Midwifery, The Rotherham NHS Foundation Trust  
 Leanne Dudhill (**LD**), OD Business Partner, Rotherham Metropolitan Borough Council

### In Attendance:

Wendy Commons (**WC**), ICP Support - Rotherham Place, NHS South Yorkshire Integrated Care Board

Item Number	Discussion Items
1	<p><b>Public &amp; Patient Questions</b></p>
<p>There had been no questions from members of the public.</p>	
2	<p><b>Public Health Update</b></p>
<p>Covid rates continue to rise in Rotherham and are now at 4%. There are currently 44 patients in Rotherham hospital with one in ICU. The rate continues to rise across all 4 nations this is expected to continue with high numbers forecast for the next 6-8 weeks and staff sickness also rising. Business continuity plans are in place and important to ensure services are maintained.</p> <p>High levels of flu are being reported in the Southern hemisphere which could mean that our flu season will start earlier than usual ie September/October time. The key will be prioritising flu vaccinations but the risk of timely vaccine supplies was noted.</p> <p>Members heard that plans are well advanced for vaccinations for both flu and covid for Rotherham residents. It was acknowledged that it will be challenging ensuring at risk cohorts receive vaccinations at the earliest opportunity but looked forward to a successful vaccination programme.</p>	
3	<p><b>Spotlight Presentation: Prevention and Health Inequalities</b></p>
<p>BA gave an update on progress made:</p> <ul style="list-style-type: none"> <li>– Health checks programme recommenced on 1 July and recommissioning of healthy lifestyle services continues</li> <li>– The enabler group membership has been expanded with positive engagement with primary care colleagues</li> <li>– Rotherham Office of Data Analytics (RODA) is providing useful data insights into UECC frequent attenders and waiting lists</li> <li>– Collaborative working is taking place across all enabler groups.</li> </ul> <p>The areas the group is worried about were outlined as; strengthening and maintaining the involvement of primary care with the programme; future resourcing of RODA and wider public health management analytics; signposting and prevention messaging around lifestyle risk factors for people affected by the disability adjusted life years measure.</p> <p>Going forward work will take place on:</p> <ul style="list-style-type: none"> <li>– Working with the Primary Care Network health inequalities leads as they develop their plans</li> <li>– Develop upstream aspects of healthy lifestyles prevention pathway including branding and a campaign for Rotherham</li> <li>– Identify and deliver interventions focussing on the selected cohort of the population health Place development programme</li> <li>– Propose a way forward for the anchor institution agenda to Place Board</li> <li>– Agree clear and measurable outcomes and targets as part of the outcomes framework</li> </ul>	

MV was interested in the waiting list analysis work and will contact BA to discuss the RDaSH elements.

**Action: MV**

Members thanked BA for the presentation and noted the significant progress made at pace supported by the newly developed Rotherham Office of Data Analytics and through taking part in the population health Place development programme.

Following discussion it was agreed that in order to add value on decision making and to demonstrate the breadth of work being undertaken across the partnership it would be helpful to get an understanding of the work of RODA. A suitable approach will be discussed at Place Leadership team (PLT).

**Action: IA/BA**

#### **4 Maternity Update following Ockenden Report – Sarah Petty**

Sarah Petty, Head of Midwifery and Nursing at Rotherham Hospital gave a presentation to detailing the service available in Rotherham and the challenges.

There had been a CQC inspection in June 2021 and the service had been rated ‘Good’ overall. The CQC report had contained 4 ‘must do’ actions and 2 ‘should do’. The Trust had made excellent progress in implementing these.

The first Ockenden report was published in December 2020 outlining 12 priorities and 7 immediate and essential actions. An assessment carried out by NHS England based on June 2021 at the Trust assessed them as having achieved 73% implementation against the action. SP highlighted that by March this year the Trust had achieved 93%.

SP indicated that the challenges for the service as, pressures from national drivers/scrutiny, demographics, expectations, capacity, digital, hearing fathers/birth partners’ voice and equality and diversity and workforce – a challenge that Place recognised across all services in the borough.

Finally, SP highlighted a list of achievements and ‘proud moments’ for the service including the CQC in-patient survey, response to Covid-19, refurbishment, continuity of carer, home birth rate, pre-term clinic early implementer and 2021 Trust Chairman’s Award.

Place Board thanked SP for the update, noted the progress made against the Ockenden recommendations and the work still to be done but acknowledged that a collaborative approach is required to achieve implementation and this is already effective and well embedded in Rotherham Place.

A further investigation is currently underway into East Kent Maternity Services and the report’s recommendations are awaited.

#### **5 Feedback on the Rotherham Place Recruitment Event – Leanne Dudhill**

LD gave highlights from the first joint health and social care recruitment event that had taken place at the end of June. The event targeted at the public/local job seekers and aimed to promote health and social care opportunities and encourage talented job seekers to apply for roles that can make a positive difference in Rotherham. It provided a great opportunity for a joined-up approach and working in partnership with opportunity to network and collaborate welcomed among partner colleagues.

Some of our wider Health & Social Care partners, including the Independent Social Care Providers, Skills for Care, Active Independence, RNN, Rotherham College, Thomas Rotherham College, Job Centre Plus, Pathways, Employment is for Everyone, NHSP, Medequip and the South Yorkshire Integrated Care System (ICS) also took part in the event.

Over 180 vacancies were available on the day for job seekers to apply for, ranging from Domestic/Cleaning, Admin, Nursing, Healthcare Support Workers, Senior Carers, Reablement Workers, Children and Young People roles, Therapy, Care Co-ordinators, Management, HR, Finance/Pay Services, Carers, and Personal Assistant roles. Candidates were given support to make applications and get interview skills. Over 100 job seekers attended on the day and 32 employers with two employers offering live interviews on the day. Feedback is still being received and contacts are being tracked to follow up on outcomes.

LD thanked partners and stakeholders for shaping, supporting and partaking in the event and summarised that it was a good event with real energy and enthusiasm. The lessons learnt will be reviewed and the feedback collected will be reflected upon and used going forward, perhaps reaching into communities for accessibility.

Members discussed future events including how to bring collective workforces together and making every contact count to promote local opportunities. Noting the excellent feedback and in order to keep the momentum going, LD was asked to bring a proposal on next steps and challenge partners on contributions to the resources required to realise benefits.

**Action: LD**

Place Board thanked LD and colleagues for the hard work undertaken to put in place this partnership event that had proved a positive experience and will give valuable information as we move forward.

<b>6</b>	<b>Updated Governance Documents – Rotherham Place Board Terms of Reference: Rotherham Place Agreement: Rotherham Board Briefing paper for partners</b>
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Following the establishment of the of NHS South Yorkshire Integrated Care Board on 1 July 2022, it had been necessary to update the terms of reference for Rotherham Place Board and the Rotherham Partnership Agreement. These changes mean that the Place Board now carries out two roles which had been reflected in the terms of reference. Members noted the two elements, one undertaking partnership business (which is split into confidential and public sessions) and one to carry out ICB business. The terms of reference clearly set out the membership for each of the sessions showing members and participants.

During the confidential session, there had been a query around the governance arrangements for managing the 'Better Care Fund'. It was acknowledged that for Rotherham Place these are managed outside of the Integrated Care Board and the terms of reference will be updated to reflect the arrangements. Subject to this minor change and the list of participants being included, members agreed the terms of reference and Rotherham Partnership Agreement in principle.

Partners were asked to take these documents into their organisations and through Boards for approval. A separate cover paper explaining the changes and the role that Partner representatives will undertake for Rotherham Place had been provided for Partner Boards to use.



The cover paper and updated Terms of Reference and Partnership Agreement will be forwarded to Partners by the end of the week to progress through Boards with the intention finalising approval of the terms of reference and partnership agreement in October.

**7 Quarter 4 Update of Place Plan Priorities**

Members noted the end of year position for 2021/22 against Place plan priorities which included refreshed priorities and timescales for the four enabling groups. It was acknowledged that although work will commence to refresh the Place Plan, the current priorities and actions will continue to be monitored until the revised Place Plan has been developed and a new performance report produced.

To give members an indication of the timeframes involved, a plan for the production of the revised Place Plan will be drafted for the October/November meeting.

**Action: LG**

**8 Draft Minutes and Action Log from Public Place Board – 8 June 2022**

The minutes from the June meeting were agreed as a true and accurate record.

The action log was also reviewed and up to date.

**9 Communication to Partners**

When the East Kent maternity services report and recommendations is published, GL will work with the Rotherham NHS Foundation Trust Comms colleagues to give assurance and co-ordinate responses on any questions from the public relating to local maternity services.

**Action: GL**

**10 Risks and Items for Escalation to Health and Wellbeing Board**

None to note.

**11 Future Agenda Items:**

- Workforce and OD – discussion about addressing workforce challenge (Sept)
- Governance Arrangements (Oct)
- Plan for Place Plan Production (Sept)
- Standing Items
  - Transformation and Enabling Group Updates
  - Achievements

**12 Date of Next Meeting**

The next meeting is scheduled to take place on Wednesday 17 August 2022 at 9.00 – 10.00am.

## Membership

Chris Edwards (Joint Chair)	Executive Place Director/ICB Deputy Chief Executive	NHS South Yorkshire Integrated Care Board
Sharon Kemp (Joint Chair)	Chief Executive	Rotherham Metropolitan Borough Council
Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust (TRFT)
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Kathryn Singh	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
TBC	Medial Director	Connect Healthcare Rotherham (GP Federation)

## Participants

Cllr David Roche	Joint Chair	Rotherham Health and Wellbeing Board
Ian Atkinson	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Sue Cassin	Chief Nurse, Rotherham Place	NHS South Yorkshire Integrated Care Board
TBC	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Chief Finance Officer, Rotherham Place	NHS South Yorkshire Integrated Care Board
TBC	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board
Ian Spicer	Strategic Director, Adult Care, Housing and Public Health	Rotherham Metropolitan Borough Council
Suzanne Joyner	Director of Children's Services, RMBC	Rotherham Metropolitan Borough Council
Lydia George	Strategy and Delivery Lead	NHS South Yorkshire Integrated Care Board
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust