

## Discharge fund 2022-23 Funding Template

2. Cover



HM Government



Version 1.0.0

**Please Note:**

- You are reminded that much of the data in this template, to which you have privileged access, is management information only and is not in the public domain. It is not to be shared more widely than is necessary to complete the return.

- Please prevent inappropriate use by treating this information as restricted, refrain from passing information on to others and use it only for the purposes for which it is provided. Any accidental or wrongful release should be reported immediately and may lead to an inquiry. Wrongful release includes indications of the content, including such descriptions as "favourable" or "unfavourable".

- This template has been produced for areas to confirm how the additional funding to support discharge from hospital and bolster the social care workforce will be spent in each area. The government has also produced guidance on the conditions attached to this funding, that you should ensure has been followed.

- This template collects detailed data on how the funding allocated to each area will be spent. The portion of the funding that is allocated via Integrated Care Boards (ICBs) does not have a centrally set distribution to individual HWBs. ICBs should agree with local authority partners how this funding will be distributed and confirm this distribution in a separate template. The amount pooled into the BCF plan for this HWB from each ICB should also be entered in the expenditure worksheet of this template (cell N31) (The use of all funding should be agreed in each HWB area between health and social care partners).

|                             |  |
|-----------------------------|--|
| Health and Wellbeing Board: | Rotherham  |
| Completed by:               | Karen Smith  |
| E-mail:                     | <a href="mailto:karen-nas.smith@rotherham.gov.uk">karen-nas.smith@rotherham.gov.uk</a> |
| Contact number:             | 01709 254870   |

Please confirm that the planned use of the funding has been agreed between the local authority and the ICB and indicate who is signing off the plan for submission on behalf of the HWB (delegated authority is also accepted):

|  |  |
|--|--|
| Confirm that use of the funding has been agreed (Yes/No) | Yes  |
| Job Title:   | Councillor David Roche   |
| Name:  | <a href="mailto:david.roche@rotherham.gov.uk">david.roche@rotherham.gov.uk</a> |

If the following contacts have changed since your main BCF plan was submitted, please update the details.

|                                  | Role:  | Professional Title (e.g. Dr, Cllr, Prof) | First-name: | Surname: | E-mail:  |
|----------------------------------|--|--|-------------|----------|--|
| *Area Assurance Contact Details: | Health and Wellbeing Board Chair   | Cllr                                     | David       | Roche    | <a href="mailto:david.roche@rotherham.gov.uk">david.roche@rotherham.gov.uk</a>         |
|                                  | Integrated Care Board Chief Executive or person to whom they have delegated sign-off | Mr                                       | Christopher | Edwards  | <a href="mailto:christopheredwards7@nhs.net">christopheredwards7@nhs.net</a>           |
|                                  | Local Authority Chief Executive  | Mrs                                      | Sharon      | Kemp     | <a href="mailto:sharon.kemp@rotherham.gov.uk">sharon.kemp@rotherham.gov.uk</a>         |
|                                  | LA Section 151 Officer   | Mrs                                      | Judith      | Badger   | <a href="mailto:judith.badger@rotherham.gov.uk">judith.badger@rotherham.gov.uk</a>     |
|                                  | Better Care Fund Lead Official   | Mr                                       | Nathan      | Atkinson | <a href="mailto:nathan.atkinson@rotherham.gov.uk">nathan.atkinson@rotherham.gov.uk</a> |
|                                  | SYB ICB Deputy Place Director (Rotherham Place)                                      | Miss                                     | Claire      | Smith    | <a href="mailto:claire.smith138@nhs.net">claire.smith138@nhs.net</a>                   |
|                                  | LA Finance Officer   | Mr                                       | Mark        | Scarrott | <a href="mailto:mark.scarrott@rotherham.gov.uk">mark.scarrott@rotherham.gov.uk</a>     |

Please add further area contacts that you would wish to be included in official correspondence e.g. housing or trusts that have been part of the process -->

When all yellow sections have been completed, please send the template to the Better Care Fund Team [england.bettercarefundteam@nhs.net](mailto:england.bettercarefundteam@nhs.net) saving the file as 'Name HWB' for example 'County Durham HWB'. Please also copy in your Better Care Manager.

## Discharge fund 2022-23 Funding Template

### 5. Expenditure

Selected Health and Wellbeing Board:

Rotherham

| Source of funding |                         | Amount pooled                              | Planned spend |
|-------------------|-------------------------|--|---------------|
| LA allocation     |                         | £1,121,073                                 | £1,121,073    |
| ICB allocation    | NHS South Yorkshire ICB | £1,652,000                                 | £1,652,000    |
|                   |                         | <i>Please enter amount pooled from ICB</i> |               |
|                   |                         | <i>Please enter amount pooled from ICB</i> |               |

Yellow sections indicate required input

| Scheme ID | Scheme Name                            | Brief Description of Scheme (including impact on reducing delayed discharges).   | Scheme Type   | Sub Types  | Please specify if 'Scheme Type' is 'Other' | Estimated number of packages/beneficiaries | Setting   | Spend Area  | Commissioner | Source of Funding     | Planned Expenditure (£) |
|-----------|--|--|---|--|--|--|-----------|-------------|--------------|-----------------------|-------------------------|
| 1         | COT Independent Sector                 | To increase number of COT assessments, reduce waiting list and free up home care | Reablement in a Person's Own Home                           | Reablement service accepting community and discharge |  |  |           | Social Care | Rotherham    | Local authority grant | £45,000                 |
| 2         | Mental Health Agency Social Workers    | To increase capacity to assess people in hospital to facilitate early discharge  | Additional or redeployed capacity from current care workers | Costs of agency staff                                |  |  | Both      | Social Care | Rotherham    | Local authority grant | £152,625                |
| 3         | Befriending Service                    | To support people who are being discharged from hospital who require low         | Additional or redeployed capacity from current care workers | Costs of agency staff                                |  |  | Home care | Social Care | Rotherham    | Local authority grant | £15,000                 |
| 4         | Care Broker Service                    | To increase the capacity of care broker to support patients with complex cases   | Additional or redeployed capacity from current care workers | Redeploy other local authority staff                 |  |  | Both      | Social Care | Rotherham    | Local authority grant | £12,083                 |
| 5         | Step-down beds at Lord Hardy Court     | To increase the capacity of step-down beds to support patient flow from hospital | Bed Based Intermediate Care Services                        | Step down (discharge to assess pathway 2)            |  | 50-60                                      |           | Social Care | Rotherham    | Local authority grant | £127,761                |
| 6         | Trusted Assessor to support Integrated | To support IDT with their assessment responsibilities and increase capacity      | Additional or redeployed capacity from current care workers | Costs of agency staff                                |  |  | Both      | Social Care | Rotherham    | Local authority grant | £104,032                |
| 7         | Home Care Bridging Service             | To create additional capacity in the central and north of the Borough            | Additional or redeployed capacity from current care workers | Costs of agency staff                                |  |  | Both      | Social Care | Rotherham    | Local authority grant | £254,869                |
| 8         | LD Discharges (Specialist Agency)      | To create additional capacity to support people with LD complex cases            | Additional or redeployed capacity from current care workers | Costs of agency staff                                |  |  | Both      | Social Care | Rotherham    | Local authority grant | £21,090                 |

|    |  |   |   |   |  |                                   |                  |                  |           |                       |          |
|----|--|---|---|---|--|-----------------------------------|------------------|------------------|-----------|-----------------------|----------|
| 9  | Supporting Unpaid Carers                       | To support unpaid carers who are providing support with hospital discharges     | Additional or redeployed capacity from current care workers | Costs of agency staff                             |  |                                   | Home care        | Social Care      | Rotherham | Local authority grant | £59,250  |
| 10 | Housing Support                                | To support people with housing issues that are a barrier to hospital discharge  | Additional or redeployed capacity from current care workers | Costs of agency staff                             |  |                                   | Home care        | Social Care      | Rotherham | Local authority grant | £12,083  |
| 11 | Administration                                 | To cover costs of administering this fund.                                      | Administration  |   |  |                                   |                  | Social Care      | Rotherham | Local authority grant | £11,210  |
| 12 | Short Stay Placements                          | To support complex cases who require intensive short term support               | Residential Placements                                      | Care home   |  | 60                                |                  | Social Care      | Rotherham | Local authority grant | £86,760  |
| 13 | Incentive Payments for Home Care and           | To retain home care and residential care workforce                              | Improve retention of existing workforce                     | Incentive payments                                |  |                                   | Home care        | Social Care      | Rotherham | Local authority grant | £219,310 |
| 14 | Voluntary Sector - AGE UK                      | MDT approach to discharge which ensures that further safe and well checks are   | Reablement in a Person's Own Home                           | Reablement to support to discharge – step down    |  |                                   |                  | Community Health | Rotherham | ICB allocation        | £30,000  |
| 15 | TRFT Place escalation wheel                    | Supports oversight of system pressures to concentrate actions/escalation on     | Assistive Technologies and Equipment                        | Other   | Supports oversight of system pressures |                                   |                  | Community Health | Rotherham | ICB allocation        | £60,500  |
| 16 | CHC: Home care provider                        | Bringing forward planned pay increases  | Improve retention of existing workforce                     | Bringing forward planned pay increases            |  |                                   | Home care        | Community Health | Rotherham | ICB allocation        | £66,704  |
| 17 | CHC: Care home provider                        | Bringing forward planned pay increases  | Improve retention of existing workforce                     | Bringing forward planned pay increases            |  |                                   | Residential care | Community Health | Rotherham | ICB allocation        | £137,387 |
| 18 | Provision of Crisis Beds                       | Provision of 3 crisis beds in the community to provide short term crisis        | Bed Based Intermediate Care Services                        | Other   | crisis alternative                     | 3 beds                            |                  | Mental Health    | Rotherham | ICB allocation        | £60,750  |
| 19 | S136 cost pressures                            | Provision of additional Section 136 urgent care workers to create resilience,   | Increase hours worked by existing workforce                 | Overtime for existing staff.                      |  | 6 x urgent care workers           | Both             | Mental Health    | Rotherham | ICB allocation        | £63,216  |
| 20 | SYHA Discharge Support                         | Additional housing inreach on to ward to support with housing issues to support | Residential Placements                                      | Discharge from hospital (with reablement) to long |  | 1 full time housing officer       |                  | Mental Health    | Rotherham | ICB allocation        | £15,000  |
| 21 | Discharge Coordinator                          | Additional support with discharge planning to ensure delays are minimised       | Increase hours worked by existing workforce                 | Overtime for existing staff.                      |  | 1 full time discharge coordinator | Both             | Mental Health    | Rotherham | ICB allocation        | £10,971  |
| 22 | Administration                                 | To cover costs of administering this fund.                                      | Administration  |   |  |                                   |                  | Community Health | Rotherham | ICB allocation        | £16,520  |
| 23 | CHC – assessments                              | Increase number and speed of assessments to improve flow                        | Additional or redeployed capacity from current care workers | Costs of agency staff                             |  |                                   | Both             | Community Health | Rotherham | ICB allocation        | £30,400  |
| 24 | CHC – interim funded beds for complex patients | CHC – additional capacity for complex patients to expediate discharge           | Bed Based Intermediate Care Services                        | Step down (discharge to assess pathway 2)         |  | Up to 20 per month                |                  | Community Health | Rotherham | ICB allocation        | £711,264 |
| 25 | Community Equipment and transport -            | Supply and delivery of additional Community based equipment to increase ability | Assistive Technologies and Equipment                        | Community based equipment                         |  |                                   |                  | Community Health | Rotherham | ICB allocation        | £124,000 |

|    |  |   |   |  |   |  |                 |                  |           |                |          |
|----|--|---|---|--|---|--|-----------------|------------------|-----------|----------------|----------|
| 26 | Discharge Lounge support and Co-ordinators | Additional capacity to support timely and responsive discharge of                   | Additional or redeployed capacity from current care workers | Local staff banks                              | 7 Additional Staff                          |  |                 | Community Health | Rotherham | ICB allocation | £216,719 |
| 27 | Pharmacy Cover - weekend (2 hours sat&sun) | Additional capacity to support timely and responsive discharge of                   | Additional or redeployed capacity from current care workers | Local staff banks                              |   |  |                 | Community Health | Rotherham | ICB allocation | £29,393  |
| 28 | Voluntary Sector - VAR                     | MDT approach - additional/further safe and well checks completed on patients being  | Reablement in a Person's Own Home                           | Reablement to support to discharge – step down |   |  |                 | Community Health | Rotherham | ICB allocation | £29,176  |
| 29 | Hospice - Clinical Nurse Specialist        | Accelerate the recruitment and start date of a Clinical Nurse Specialist which will | Additional or redeployed capacity from current care workers | Local staff banks                              | Clinical Nurse Specialist which will enable |  | Both            | Community Health | Rotherham | ICB allocation | £20,000  |
| 30 | Hospice - Hospice at Home                  | Increased capacity in the Hospice at Home team through existing staff               | Reablement in a Person's Own Home                           |  |   |  |                 | Community Health | Rotherham | ICB allocation | £5,000   |
| 31 | Hospice - Care Support Worker              | Additional Health Care Support worker resource will support the coordination of     | Increase hours worked by existing workforce                 |  |   |  | <Please Select> | Community Health | Rotherham | ICB allocation | £10,000  |
| 32 | Hospice - Increased Inpatient Unit         | Improve the management of discharge from the hospice thus increasing bed            | Additional or redeployed capacity from current care workers | Local staff banks                              |   |  |                 | Community Health | Rotherham | ICB allocation | £15,000  |

### Scheme types and guidance

**This guidance should be read alongside the addendum to the 2022-23 BCF Policy Framework and Planning Requirements.**

The scheme types below are based on the BCF scheme types in main BCF plans, but have been amended to reflect the scope of the funding. Additional scheme types have been added that relate to activity to retain or recruit social care workforce. The most appropriate description should be chosen for each scheme. There is an option to select 'other' as a main scheme type. That option should only be used when none of the specific categories are appropriate.

The conditions for use of the funding (as set out in the addendum to the 2022-23 BCF Policy Framework and Planning Requirements) confirm expectations for use of this funding. Funding should be pooled into local BCF agreements as an addition to existing section 75 arrangements. Local areas should ensure that there is agreement between ICBs and local government on the planned spend.

The relevant Area of Spend (Social Care/Primary Care/Community Health/Mental Health/Acute Care) should be selected

The expenditure sheet can be used to indicate whether spending is commissioned by the local authority or the ICB.

This funding is being allocated via:

- a grant to local government - (40% of the fund)
- an allocation to ICBs - (60% of the fund)

Both elements of funding should be pooled into local BCF section 75 agreements.

Once the HWB is selected on the cover sheet, the local authority allocation will pre populate on the expenditure sheet. The names of all ICBs that contribute to the HWB's BCF pool will also appear on the expenditure sheet. The amount that each ICB will pool into each HWB's BCF must be specified. ICBs are required to submit a separate template that confirms the distribution of the funding across HWBs in their system. (Template to be circulated separately).

When completing the expenditure plan, the two elements of funding that is being used for each line of spend, should be selected. The funding will be paid in two tranches, with the second tranche dependent on an area submitting a spending plan 4 weeks after allocation of funding. The plan should cover expected use of both tranches of funding. Further reporting is also expected, and this should detail the actual spend over the duration of the fund. (An amended reporting template for fortnightly basis and end of year reporting, will be circulated separately)

Local areas may use up to 1% of their total allocation (LA and ICB) for reasonable administrative costs associated with distributing and reporting on this funding.

For the scheme types listed below, the number of people that will benefit from the increased capacity should be indicated - for example where additional domiciliary care is being purchased with part of the funding, it should be indicated how many more packages of care are expected to be purchased with this funding.

Assistive Technologies and Equipment  
Home Care or Domiciliary Care  
Bed Based Intermediate Care Services  
Reablement in a Person's Own Home  
Residential Placements

| Scheme types/services                | Sub type                                    | Notes   | home care? |
|--------------------------------------|---|---|------------|
| Assistive Technologies and Equipment | 1. Telecare<br>2. Community based equipment | You should include an expected number of beneficiaries for expenditure under this |            |

|   |   |  |                          |
|---|---|--|--------------------------|
|   | 3. Other  | category   | Y                        |
| Home Care or Domiciliary Care                               | 1. Domiciliary care packages<br>2. Domiciliary care to support hospital discharge<br>3. Domiciliary care workforce development<br>4. Other  | You should include an expected number of beneficiaries for expenditure under this category   | Y                        |
| Bed Based Intermediate Care Services                        | 1. Step down (discharge to assess pathway 2)<br>2. Other  | You should include an expected number of beneficiaries for expenditure under this category   | N                        |
| Reablement in a Person's Own Home                           | 1. Reablement to support to discharge – step down<br>2. Reablement service accepting community and discharge<br>3. Other                    | You should include an expected number of beneficiaries for expenditure under this category   | Y                        |
| Residential Placements                                      | 1. Care home<br>2. Nursing home<br>3. Discharge from hospital (with reablement) to long term care<br>4. Other                               | You should include an expected number of beneficiaries for expenditure under this category   | N                        |
| Increase hours worked by existing workforce                 | 1. Childcare costs<br>2. Overtime for existing staff.   | You should indicate whether spend for this category is supporting the workforce in:<br>- Home care<br>- Residential care<br>- Both | Area to indicate setting |
| Improve retention of existing workforce                     | 1. Retention bonuses for existing care staff<br>2. Incentive payments<br>3. Wellbeing measures<br>4. Bringing forward planned pay increases | You should indicate whether spend for this category is supporting the workforce in:<br>- Home care<br>- Residential care<br>- Both | Area to indicate setting |
| Additional or redeployed capacity from current care workers | 1. Costs of agency staff<br>2. Local staff banks<br>3. Redeploy other local authority staff   | You should indicate whether spend for this category is supporting the workforce in:<br>- Home care<br>- Residential care<br>- Both | Area to indicate setting |
| Local recruitment initiatives                               |   | You should indicate whether spend for this category is supporting the workforce in:<br>- Home care<br>- Residential care<br>- Both | Area to indicate setting |
| Other   |   | You should minimise spend under this category and use the standard scheme types wherever possible.                                 | Area to indicate setting |

|                |  |   |    |
|----------------|--|---|----|
| Administration |  | Areas can use up to 1% of their spend to cover the costs of administering this funding. This must reflect actual costs and be no more than 1% of the total amount that is pooled in each HWB area | NA |
|----------------|--|---|----|