

Appendix 2.

PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title	
Title: Proposals to Co-produce a Learning Disability Strategy for Rotherham	
Directorate: ACH&PH	Service area: Adult Care and Integration
Lead person: Helen Fisher	Contact: Helen.fisher@rotherham.gov.uk
Is this a:	
<input checked="" type="checkbox"/> Strategy / Policy	<input type="checkbox"/> Service / Function
<input type="checkbox"/> Other	
If other, please specify	

2. Please provide a brief description of what you are screening
The report seeks approval to co-produce a learning disability vision and strategy. Cabinet approves a minimum 90-day engagement and co-production exercise to establish the views and needs of people with a learning disability, their families, and carers and younger people preparing for adulthood, regarding the future vision for people with a learning disability and high support needs.

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community?		X
Could the proposal affect service users?	X	
Has there been or is there likely to be an impact on an individual or group with protected characteristics?	X	
Have there been or likely to be any public concerns regarding the proposal?	X	
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect the Council's workforce or employment practices?		X

If you have answered no to all the questions above, please explain the reason

N/A

If you have answered **no** to all the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

These proposals will affect those with a learning disability and their ability to be able to contribute to this in a meaningful way

The engagement and coproduction will therefore need to be designed and managed with support of advocacy and other key partners to ensure that people and their carers and family are supported to contribute.

- **Key findings**

People with a learning disability, their families and advocacy support will be involved to support the design of the engagement and coproduction.

- **Actions**

The engagement and coproduction will be delivered and designed in such a way that people can contribute effectively and in a way that is tailored to their circumstances and understanding. Special attention will be paid to the design of information, questions and the tools used to convey messaging, so it is understood and accessible by all.

Date to scope and plan your Equality Analysis:	5 th December 2022
--	-------------------------------

Date to complete your Equality Analysis:	5 th December 2022
--	-------------------------------

Lead person for your Equality Analysis (Include name and job title):	Helen Fisher Head of Service
---	------------------------------

5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Ian Spicer	Strategic Director	13/12/23
Kirsty Littlewood	Assistant Director	13/12/23

6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	5/12/23
Report title and date	Update on the Transformation of Learning Disability Services and Proposals to Co-produce a Learning Disability Strategy for Rotherham
If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication	Report completed 20/1/23 to be published 30/1/23
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	20/1/23