

APPENDIX 1

PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title	
Title: Adult Social Care Strategy for Rotherham	
Directorate: Adult Care, Housing & Public Health	Service area: Adult Care and Integration
Lead person: Kirsty-Louise Littlewood	Contact: Kirsty-louise.littlewood@rotherham.gov.uk
Is this a:	
<input checked="" type="checkbox"/> Strategy / Policy	<input type="checkbox"/> Service / Function
<input type="checkbox"/> Other	
If other, please specify	

2. Please provide a brief description of what you are screening
The report seeks to develop an Adult Social Care Vision for Rotherham which will refresh the 2017 – 2020 vision (available here).

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community?		X
Could the proposal affect service users?	X	
Has there been or is there likely to be an impact on an individual or group with protected characteristics?	X	
Have there been or likely to be any public concerns regarding the proposal?		X
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect the Council's workforce or employment practices?		X

If you have answered no to all the questions above, please explain the reason

If you have answered **no** to **all** the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

These proposals will affect people with care and support needs, their families and carers so it is critical that they are able to fully contribute to the development of the strategy in a meaningful way. The engagement will therefore be designed to ensure residents are effectively able to engage and ensure their voice can be heard and actively influences the outcomes.

- **Key findings**

The cohort of people affected through development of the strategy are:

- People aged over 18 (or 17.5 years for those people transitioning into adulthood)
- Have care and support needs which could relate to frailty, a physical disability, a learning disability, autism or mental ill health.
- This includes people who provide unpaid care for someone with care and support needs.

- **Actions**

The engagement designed and delivered in a way that enables people to effectively contribute which is tailored to their circumstances and the way in which they want to get involved. Particular attention will be paid to the design of information, questions and the tools used to convey messaging, to ensure the approach is fully accessible and understood by all interested individuals.

Date to scope and plan your Equality Analysis:	27 January 2023
Date to complete your Equality Analysis:	27 January 2023
Lead person for your Equality Analysis (Include name and job title):	Kirsty-Louise Littlewood, Assistant Director, Adult Care & Integration

5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Cllr Roche	Cabinet Member for Adult Social Care & Health	8 February 2023
Ian Spicer	Strategic Director, Adult Care, Housing & Public Health	8 February 2023

6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	27 January 2023
Report title and date	Adult Social Care Strategy for Rotherham
If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication	Report date: 10/02/2023 Publication date: 10/04/2023
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	12 February 2023