

Minutes	
Title of Meeting:	Rotherham Place Board: ICB Business
Time of Meeting:	10.15 – 11.00am
Date of Meeting:	Wednesday 15 March 2023
Venue:	Elm Room, Oak House, Bramley, S66 1YY
Chair:	Chris Edwards
Contact for Meeting:	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net
Apologies:	Wendy Allott, Chief Finance Officer – (Roth), NHS SY ICB Shafiq Hussain, Chief Executive, VAR Richard Jenkins, Chief Executive, TRFT Sharon Kemp, Chief Executive, RMBC Toby Lewis, Chief Executive, RPCCG Cllr David Roche, Joint Chair, Health & Wellbeing Board, RMBC Dr Neil Thorman, Primary Care Representative Julie Thornton, Care Group Director (Roth), RDaSH
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services. As a primary care services provider, <i>a specific interest was declared by Dr Anand Barmade in relation to Item 3 Enhanced Access Arrangements & Item 4 Local Enhanced Services Refresh.</i>
Quoracy:	No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member

Members Present:

Chris Edwards (**CE**), Chairing, Executive Place Director - Rotherham, NHS South Yorkshire Integrated Care Board (ICB)

Sue Cassin (**SC**), Chief Nurse - Rotherham, NHS South Yorkshire ICB

Dr Jason Page (**JPa**), Medical Director, NHS SY ICB

Shahida Siddique (**SS**), Independent Non-Exec Member, NHS South Yorkshire, ICB

Claire Smith (**CS**), Deputy Place Director – Rotherham, NHS South Yorkshire ICB

Participants:

Ben Anderson (**BA**), Director of Public Health, RMBC

Dr Anand Barmade (**AB**), Medical Director, Connect Healthcare Rotherham

Lydia George (**LG**), Strategy & Delivery Lead - Rotherham, NHS South Yorkshire ICB

Gordon Laidlaw (**GL**), Head of Communications (Roth), NHS SY ICB

Shahida Siddique (**SS**), Independent Non-Executive Member, NHS South Yorkshire ICB

Ian Spicer (**IS**), Strategic Director of Adult Care, RMBC

Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust

Ruth Nutbrown (**RN**), Head of Governance and Risk, NHS South Yorkshire ICB (Item 2)

Alison Hague (**AH**), Corporate Services Manager, NHS South Yorkshire ICB (Item 2)

Jacqui Tuffnell (**JT**), Head of Commissioning, NHS South Yorkshire ICB (Item 3 & 4)

In Attendance:

Leonie Weiser, Policy & Partnerships Officer, RMBC

Nick Simkins, Client Manager, 360 Assurance

Wendy Commons, Rotherham Place Board Support Officer, NHS South Yorkshire ICB

Item Number	Discussion Items
1	<p>Place Performance Report: March 2023</p>
	<p>CS gave highlights from this month's performance report.</p> <p>Strong performance continues with Improving Access to Psychological Therapies (IAPT) with Rotherham performance around 98/99% against the national target of 75% for the 6-week waiting time for treatment. Although significant actions are being taken to improve access to this service.</p> <p>Cancer times remain challenging with a dip in the 28-day faster diagnosis but improvement has been seen from the December position for 62 days. Referral to treatment has been a little more challenging but Rotherham remains above the national position. Diagnostics also worsened for a while with echo and endoscopy being the areas of challenge.</p> <p>JP reported that across South Yorkshire the urology pathway was most pressured with changes for improvement being implemented. There were also issues with non-surgical oncology. Place Board will be kept updated.</p> <p>Noting a drop in the discharge rates in January, MW advised that work is being undertaken collectively to improve the position. Acknowledging the additional investment from NHS England, it will be important to ensure the Trust can achieve the required 92% bed occupancy rates. For assurance, it was noted that the Urgent and Emergency Care Board is looking at how we will use the monies for delivery and capacity and command services to use across health and social care.</p> <p>CS advised that the performance report will be expanded to include virtual wards and readmission figures going forward. SC highlighted that looking at readmission rates alongside discharge processes will be important and is a good quality indicator.</p> <p>The performance report was well received. Going forward Place Board will see virtual ward indicators and readmission rates as well as work undertaken on key national indicators. Noting the acronyms contained within the report which is shared in the public domain it was agreed that a glossary should be added in future. Consideration will also be given to adding a glossary as a routine part of the Place Board agenda.</p> <p style="text-align: right;">Action: CS/LG</p>
2	<p>Risk Management for Rotherham Place</p>
	<p>RN explained that work has been undertaken to bring together risks from the former South Yorkshire Clinical Commissioning Groups and to develop a risk assurance framework for the ICB. A full register of risks and an issues log will be provided, some of which will specifically relate to Rotherham. Place Board members (except SS) had previously reviewed and discussed the documents in detail.</p>

It was noted that not all four places have the same risks. Risks relative to Rotherham, including risk scores, will be reviewed at place level and will be a standing item on the ICB session of Place Board on a monthly basis with a deep dive undertaken quarterly.

Action: RN/LG (for agenda)

CE thanked RN and AH for attending. Place members still have the opportunity to review the proposed framework and feedback to the ICB. CE advised that Place Board would welcome an update on comments received from the other Place Boards that inform future iterations.

RN & AH left the meeting at this point.

3 Enhanced Access Arrangements 2023-24

JT advised that from October 2022, the responsibility for commissioning enhanced access is with Primary Care Networks as it is part of the PCN Direct Enhanced Services, however plans are still required to be approved by commissioners. In Rotherham the requirement is 267 hours per week. The proposals made exceeded the requirement and will see 286.75 hours per week thereby achieving 60 minutes per 1000 patients.

Five PCNs are proposing to change location for the delivery of same day access services from Ridgeway to Rawmarsh Health Centre and with an increase in hours for Rother Valley South, delivery hours will increase to 385 hours per week.

JT highlighted the small risk that patients may initially attend the wrong premises as they are now used to attending Ridgeway medical centre, however timely communication to patients is planned to mitigate this possibility.

Members welcomed the positive news in increasing appointments for Rotherham patients and that the services will be delivered from more modern and accessible premises, as well as supporting practices with capacity issues. Changes will commence from 3 April 2023.

The ICB will be asked to approve the Rother Valley South proposal to change its enhanced access arrangements and the change of location for same day access for the remaining five PCNs from Ridgeway to Rawmarsh medical centre.

In the meantime, GL is liaising with and advising practices on how best to communicate the changes with patients.

Noting a conflict of interest for Dr Anand Barmade as a current primary care provider in Rotherham, AB took no part in the discussion but remained in the room.

4 Local Enhanced Services (LES) Refresh – 2023-24

JT advised members that an annual review of contracts had taken place of all local enhanced service contracts. These are additional to core practice work. In Rotherham there are 16 GP LES contracts, two optometry and two pharmaceutical. Following the review and discussions with the local LMC, LPC and LOC changes were agreed to the specifications which will support relieving pressure on secondary care services.

The primary care delivery group supported the changes and the Integrated Care Board subsequently approved them.

Members noted the agreed changes for information.

Noting a conflict for Dr Anand Barmade as a current primary care provider in Rotherham, AB took no part in the discussion but remained in the room.

5	Quality, Patient Safety and Experience Dashboard Report – Feb 23
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SC presented the report of business activity covering the quality agenda.

Members noted the contents of this month's report and as discussed earlier in the meeting it was agreed that this report would benefit from the addition of a glossary in future.

Action: SC

6	Minutes and Action Log from 15 February 2023 Meeting
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The minutes from the February meeting were accepted as a true and accurate record. The action log was reviewed and up to date.

7	Communication to Partners
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None.

8	Risks and Items for Escalation
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None.

9	Future Agenda Items:
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Future Agenda Items

- Targeted Lung Checks (Apr)
- ICP Strategy – for information (Apr)

Standing Items

- Rotherham Place Performance Report
- Risk Register (Monthly)

10	Date of Next Meeting
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The next meeting will take place on **Wednesday 19 April 2023** from 10.15am – 11am in Elm Room, Oak House, Bramley, Rotherham S66 1WB.

Membership

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Chief Finance Officer, Rotherham Place	NHS South Yorkshire Integrated Care Board
Sue Cassin	Chief Nurse, Rotherham Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

Participants

Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust (TRFT)
Sharon Kemp	Chief Executive	Rotherham Metropolitan Borough Council
Sheila Lloyd	Chief Executive (Acting)	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
Cllr David Roche	Joint Chair	Rotherham Health and Wellbeing Board
Dr Neil Thorman	Primary Care Representative	Rotherham Primary Care Collaborative Group
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust
Sally Kilgariff	Chief Operating Officer	The Rotherham NHS Foundation Trust
Lydia George	Strategy & Delivery Lead	NHS South Yorkshire Integrated Care Board
Suzanne Joyner	Director of Children's Services	Rotherham Metropolitan Borough Council
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Ian Spicer	Strategic Director, Adult Care	Rotherham Metropolitan Borough Council
Julie Thornton	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)