

APPROVED

Minutes	
Title of Meeting:	PUBLIC Rotherham Place Board: Partnership Business
Time of Meeting:	9.00am – 10.00am
Date of Meeting:	Wednesday 19 April 2023
Venue:	Elm Room, Oak House, Bramley, S66 1YY
Chair:	Chris Edwards
Contact for Meeting:	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net
Apologies:	Richard Jenkins, Chief Executive, The Rotherham Foundation Trust Sharon Kemp, Chief Executive, Rotherham Metropolitan Borough Council Dr Neil Thorman, Executive GP Lead, RPCCB Shafiq Hussain, Chief Executive, Voluntary Action Rotherham Wendy Allott, Chief Financial Officer - Rotherham, NHS SY ICB Sally Kilgariff, Chief Operating Officer, The Rotherham Foundation Trust Ian Spicer, Strategic Director of Adult Care, Rotherham Metropolitan Borough Council Cllr David Roche, Joint Chair, Health and Wellbeing Board, Rotherham Metropolitan Dr Jason Page, Medical Director, NHS SY ICB Leonie Wieser, Policy Officer, Rotherham MBC
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services. However, no specific direct conflicts/declarations were made relating to any items on today's agenda.
Quoracy:	Confirmed as quorate.

Members Present:

Chris Edwards (**CE**), Chairing, Executive Place Director, NHS South Yorkshire ICB
 Claire Smith (**CS**), Deputy Place Director – Rotherham, NHS South Yorkshire ICB
 Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust
 Dr Anand Barmade (**AB**), Medical Director, Connect Healthcare Rotherham
 Julie Thornton (**JT**), Care Group Director (Roth), Rotherham, Doncaster & South Humber Foundation Trust

Participants:

Ben Anderson (**BA**), Director of Public Health, Rotherham Metropolitan Borough Council (left meeting after Item 2)
 Sue Cassin (**SC**), Chief Nurse - Rotherham, NHS South Yorkshire ICB
 Lydia George (**LG**), Strategy & Delivery Lead - Rotherham, NHS South Yorkshire ICB
 Gordon Laidlaw (**GL**), Head of Communications (Roth), NHS SY ICB Borough Council
 Shahida Siddique (**SS**), Independent Non-Executive Member, NHS South Yorkshire ICB
 Helen Barker (**HB**), Head of Customer Service, Rotherham Metropolitan Borough Council (left after Item 3)
 Rebecca Woolley (**RW**), Public Health Specialist, Rotherham Metropolitan Borough Council

In Attendance:

Wendy Commons, Support Officer, Rotherham Place, NHS SY ICB
 Fiona Flinders, Rotherham Place Support Officer, NHS SY ICB

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Item Number	Discussion Items
01/04/23	Public & Patient Questions
There were no questions.	
02/04/23	Public Health Update: by exception
<p>BA advised that the ONS had ceased the Coronavirus Infection Survey and the reporting of the infection rates from 1 April 2023. The decision has therefore been taken to discontinue providing regular COVID-19 briefings. Living with Covid means that there will be a background infection rate of between 1% and 4% of the population that will continue to rise and fall in waves every 2-3 months. This shows that the vaccination programme has worked and had a huge impact. We will however still see care homes and hospital having a number of patients with Covid. Testing will only be carried out on symptomatic patients and outbreaks will still need to be managed. The booster vaccines continue to be important and the spring campaign is commencing this week for the elderly and immuno-compromised.</p> <p>BA explained that due to Strep A arriving earlier this year, we are not now seeing the usual peak at this time and cases have reduced.</p> <p>It was noted that there had been better take up of flu vaccinations than pre-pandemic. Going forward flu vaccinations will be aligned with covid for those who are eligible for both.</p> <p>Members noted the position.</p>	
03/04/23	Digital Inclusion Strategy
<p>Helen Barker, Head of Customer Services at RMBC gave an update on the Rotherham Digital Inclusion Programme that had been established since June 2021. It was noted that a digital inclusion review had taken place and the strategy produced in late 2022 followed by engagement and an action plan produced early this year. Helen outlined the groups and areas in the borough that were most at high-risk of digital exclusion. These were as expected older people, those with learning disability or long-term conditions, disadvantaged young people and those living in areas of deprivation ie Maltby East, Thrybergh, Rotherham central and East Herringthorpe.</p> <p>The strategy has been developed with the purpose of delivering outcomes to those most digitally excluded. HB went on to outline some of the activities already underway from the action plan including Digital Champions, a Rotherham Digital website, ICT and employability classes for residents. Going forward it is intended to appoint two digital inclusion support officers, create digital surgeries in libraries and community centres and expand resident access to technology including wi-fi devices and assistive technology.</p> <p>Discussion followed and it was acknowledged that further work is required around the wi-fi function and accessibility across Rotherham and members were assured that the strategy also aligns with the ambitions of the Joint Strategic Needs Assessment.</p> <p>Place Board thanked HB for the update, welcomed the approach being taken, offered support with promoting initiatives associated with the strategy and looked forward to receiving future progress updates through Place Board and Rotherham Together Partnership.</p>	

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04/04/23	Anchor Institution Action Plan
<p>RW gave an update on the work undertaken by the Prevention and Health Inequalities Group around anchor institutions, one of the five priorities in its strategy. A structured approach had been undertaken to scope opportunities by way of self-assessments using the Joseph Rowntree framework. The findings had been shared and used to draft an action plan on a small number of deliverables. The areas for action included the dimensions of employer, procurer, bricks and mortar, service delivery and corporate and civic. The action plan is on page 8 of the report.</p> <p>One of the main findings in the employer section had been around paying the living wage. Although this was already achieved by most partners, it was agreed as an aspiration for all to pay the living wage to their employees.</p> <p>It was noted that at the time the self-assessment was undertaken, the timing hadn't been right for primary care services to take part, work will take place retrospectively with PCNs to ensure a contribution can be included.</p> <p>GL suggested that the terminology for the diagnostic centre under the bricks and mortar section be amended to reflect that health services with high footfall will be delivered in the town centre or considered if appropriate for the town centre as best for local people, eg smoking cessation.</p> <p>To achieve the ambition of 'one plan' it was felt that Rotherham Together Partnership Chief Executive's Group should discuss and agree the governance route for this work.</p> <p>Place Board thanked RW for the update, supported the action plan and encouraged Rotherham Together Partnership to consider further.</p> <p style="text-align: right;">Action: RW(BA)</p>	
05/04/23	South Yorkshire Integrated Care Partnership Strategy
<p>CE reported that the Strategy had been launched as planned w/c 20 March. It is an overarching strategy, co-owned by Rotherham with six Rotherham Place Partners as members on the ICP Board. The Strategy was signed off and agreed by all partners. Place Board Members are encouraged to circulate within their respective organisations including An animation which has previously been shared with partners as part of the toolkit of resources.</p>	
06/04/23	Feedback from South Yorkshire Integrated Care Partnership Board
<p>CE confirmed that, as well as signing off the South Yorkshire Integrated Care Partnership Strategy, the partnership had adopted and launched a safe place to sleep for South Yorkshire and received early feedback on children's work.</p>	
07/04/23	Communication to Partners
<p>The digital inclusion strategy will be shared via the communications group who will be key in the communications and engagement taking place in a variety of ways to progress the action plan.</p>	
08/04/23	Draft Minutes and Action Log from Public Place Board – 15 March 2023
<p>The minutes from the March meeting were agreed as a true and accurate record. The action log was reviewed and up to date.</p>	

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10/04/23	Risks and Items for Escalation to Health and Wellbeing Board
<p>The final version of the refreshed Rotherham Place Plan will go to H&WB Board.</p> <p>The Place Priorities Close-down Report for 2022-23, Digital Inclusion and Anchor Institutions items to be considered for H&WB Board. LG to discuss with the Cllr Roche.</p> <p style="text-align: right;">Action: LG</p>	
11/04/23	Future Agenda Items:
<ul style="list-style-type: none"> – Town Centre Development Update (June) – Update on Strategic Estates Group (July) – OD and Workforce Update (May) – Refreshed Place Plan – Final (May) <p>Standing Items</p> <ul style="list-style-type: none"> – Bi-Monthly Place Partnership Briefing – Feedback from SY ICP Meetings – Place Achievements 	
12/04/23	Date of Next Meeting
<p>The next meeting will take place on Wednesday 17 May 2023 in Elm Room, Oak House from 9.00am – 10.00am.</p>	

Membership

Chris Edwards (Joint Chair)	Executive Place Director/ICB Deputy Chief Executive	NHS South Yorkshire Integrated Care Board
Sharon Kemp (Joint Chair)	Chief Executive	Rotherham Metropolitan Borough Council
Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
Dr Anand Barmade	Medial Director	Connect Healthcare Rotherham (GP Federation)
Dr Neil Thorman	Primary Care Representative	Rotherham Primary Care Collaborative Group

Participants

Cllr David Roche	Joint Chair	Rotherham Health and Wellbeing Board
Claire Smith	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Sue Cassin	Chief Nurse, Rotherham Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Chief Finance Officer, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

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Ian Spicer	Strategic Director, Adult Care, Housing and Public Health	Rotherham Metropolitan Borough Council
Suzanne Joyner	Director of Children's Services, RMBC	Rotherham Metropolitan Borough Council
Lydia George	Strategy and Delivery Lead	NHS South Yorkshire Integrated Care Board
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust
Sally Kilgariff	Chief Operating Officer	The Rotherham NHS Foundation Trust
Julie Thornton	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)

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